

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE/INVOCATION

Doug Wyatt, Communication Pastor, The Bridge Assembly of God

C. ROLL CALL

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers that item will be removed and heard in regular order.

1. Approval of **09/06/16** City Council Minutes.
- *2. Claims List for **FY'16**.
- *3. Claims List for **FY'17**.
4. Approval of **Resolution No. 17-006**, making changes in the General Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$47,149.
5. Approval of **Resolution No. 17-007**, making changes in the General Reserve Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$4,000.
6. Approval of **Resolution No. 17-008**, making changes in the Park Improvement Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$1,300.
7. Approval of **Resolution No. 17-009**, making changes in the Alcohol Enforcement Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$5,200.
8. Approval of **Resolution No. 17-010**, making changes in the Park & Recreation Donation Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$5,000.
9. Approval of **Resolution No. 17-011**, making changes in the Library Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$80,641.
10. Approval of **Resolution No. 17-012**, making changes in the Traffic Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$2,032.
11. Approval of **Resolution No. 17-013**, making changes in the Street & Drainage Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$507,400

CITY COUNCIL AGENDA

SEPTEMBER 20, 2016

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12. Approval of **Resolution No. 17-014**, making changes in the Limited Purpose Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$116,414.
13. Approval of **Resolution No. 17-015**, making changes in the Risk Management Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$7,000.
14. Approval of **Resolution No. 17-016**, making changes in the General Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$17,409.
15. Approval of **Resolution No. 17-020**, making changes in the Library Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$601.
16. Approval to **Deny Tort Claim** by Sue Duckworth, Date of Incident May 22, 2016, in the Amount of \$10,983.67.
17. Acceptance of **Traffic Safety Equipment** from the Oklahoma Highway Safety Office.

G. INFORMATION/REPORTS

1. City Manager
 - a. Recognition of **Trevor Brock** for Eagle Scout Project in Wild Horse Park
 - b. Report will be Provided Online Friday Evening with Written Report Provided Tuesday Evening
2. City Council
 - a. Approval of **Proclamation** Declaring September 17th through September 23rd as "**Constitution Week**".
 - b. Reports

H. DISCUSSION ITEMS

None.

J. CITY ATTORNEY'S REPORT

1. **Discussion** of *Chris Parker v. City of Mustang*, SC-2016-1338, District Court, Canadian County, State of Oklahoma; and **proposed Executive Session as authorized by 25 Okla. Stat. §307(B)(4).**
2. **Discussion, Consideration and Possible Action** regarding *In re Linn Energy, L.L.C., et al.*, Case No. 16-60040 (DRJ), United State Bankruptcy Court, Southern District of Houston; and, **proposed Executive Session as authorized by 25 Okla. Stat. §307(B)(4).**

K. ADJOURNMENT

***Items Considered Concurrently on the MIA Agenda.**

MUSTANG CITY COUNCIL
SEPTEMBER 6, 2016

The Mustang City Council met in regular session on Tuesday, September 6, 2016, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, September 2, 2016, at 3:05 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Adams called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION (Terry Jones, Councilmember, Ward IV)

Councilman Jones led the assembly in the Pledge and Invocation.

C. ROLL CALL

Councilmembers Present:	Riley
	Leete
	Grider
	Jones
	Hagan
	Adams

Councilmembers Absent:	Schweinberg
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D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None

F. CONSENT AGENDA

1. Approval of **08/16/16** City Council Minutes.
- *2. Claims List for **FY'16**.
- *3. Claims List for **FY'17**.
- *4. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
5. Approval to Turn **Past Due Library Accounts** over to the Collection Agency.
6. Approval of **Resolution No. 17-005**, making changes in the Park & Recreation Donation Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$3,502.
7. Approval to Declare Two Broken Chairs as **Surplus**.
8. Approval to Declare Old and Damaged Library Materials as **Surplus**.

9. **Acknowledgement of Transfer** of City Property, Glock Mod. 23 C .40 Caliber S/N RWW 197, to Chief Chuck Foley, Comm. #347 upon his Honorable Retirement Effective September 10, 2016, in compliance with Police Department Policy, PERSONNEL 02.03-RETIREMENT Item 5, which has been the historical past practice of the Department.

MOTION was made by **Councilman Grider**, seconded by **Councilman Leete**, to approve Items F-1 through F-9 of the Consent Agenda.

AYE: Riley, Leete, Grider, Jones, Hagan, Adams
NAY: None

G. INFORMATION/REPORTS

1. City Manager

City Manager Rooney introduced Mr. Kevin Stoneking with the Oklahoma Insurance Department.

Mr. Stoneking recognized the City for the accomplishment of lowering its ISO rating from a Class 4 to a Class 3 stating this is a national standards grading used from New York City to Los Angeles. He stated the grading is based 50% on the Fire Department, 40% on the Water Department and 10% on Communications. He stated Mustang is in the top 10% of the state with the Class 3 grading and is an outstanding accomplishment stating on behalf of Insurance Commissioner John D. Doak, was presenting a Citation to the City of Mustang. Mr. Stoneking read the Citation and presented it to **Fire Chief Hickman** and **Mayor Adams**.

Chief Hickman thanked Mr. Stoneking stating this was not just a Fire Department effort, but also graded on water systems and communications and thanked those departments as well.

a. Presentation of Mustang Improvement Authority Waste Water Treatment Plant Engineering Report

Assistant City Manager Battles introduced Mr. Michael Taylor, P.E. with Cowan Group Engineering, LLC.

Mr. Taylor provided a power point presentation regarding Wastewater Treatment Phase II C&D covering:

- History;
- Existing Conditions;
- Proposed Solutions;
- Project Schedule; and
- Construction Costs

Discussion was held concerning the 208 Plan for Discharge to Canadian River stating it was a Water Quality Plan by the Department of Environmental Quality (DEQ) stating it provides limits on what materials can be discharged in the river.

Discussion was also held concerning whether to add clarifiers or SBRs with **Battles** stating both options are listed in the report and would examine what we currently have and do what is best for the City.

Other discussion included how far in the future the improvements would take us with it being stated what was being built and improved now would handle the next couple of years; however, will need to complete a sewer analysis in order to know what would be needed in 20 years. It was also stated DEQ is constantly changing regulations and moves the target around alot making it more difficult to give a more precise timeframe.

Battles stated the 208 plan says what can be dumped into the Canadian River and what the regulations are stating it has been a big challenge as the EPA essentially went from two seasons to four seasons and we are waiting on them. He stated the City is playing catch up and reuse is our first step in progression and what will most benefit our citizens and the City stating it is a responsible thing to do. He stated DEQ will say yes or no to it, but is an option outlined in the plan.

2. City Council

Mayor Adams asked the Councilmembers if they had anything to report in their respective Wards:

The Councilmembers did not have anything to report at this time.

City Manager Rooney reminded everyone of **Police Chief Foley's** retirement reception to be held Thursday, September 8th from 4:00 - 6:00 pm, with presentations at 4:30, to be held at Town Center.

H. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Approval of Change Order #1 for Project Labeled Waste Water Treatment Plant Improvements.

Assistant City Manager Battles stated the change order provided in the agenda packet lists the additions and deductions proposed for the waste water treatment plant improvement project stating one item not listed in the change order was the refurbishing of the headwork's ladder. He stated the engineer made the recommendation to refurbish the ladder and placed it in the change order. He stated the change order amount totaled \$7,000 and recommended approval.

MOTION was made by **Councilman Grider**, seconded by **Councilman Jones**, to Approve the Change Order #1 for Project Labeled Waste Water Treatment Plant Improvements.

AYE: Riley, Leete, Grider, Jones, Hagan, Adams

NAY: None

J. CITY ATTORNEY'S REPORT

None.

K. ADJOURNMENT

MOTION was made by **Councilman Grider**, seconded by **Councilman Jones**, to adjourn.

AYE: Riley, Leete, Grider, Jones, Hagan, Adams

NAY: None

The meeting was adjourned at **7:31 p.m.**

Jay Adams, Mayor

Attest:

Lisa Martin, City Clerk

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 11 CITY MANAGER						
16-2148	01-M0234	MUSTANG TIMES	LEGAL PUBLICATIONS	6/2016	MT99573	165.90
DEPARTMENT TOTAL:						165.90
DEPARTMENT: 13 PARKS AND RECREATION						
16-1683	01-03270	RED PRAIRIE DESIGN GROUP, PT.C.	EXPANSION	6/2016	201609133830	3,200.00
16-2190	01-M0220	MUSTANG PUBLIC SCHOOLS	BUS USE	6/2016	200A	416.63
DEPARTMENT TOTAL:						3,616.63
DEPARTMENT: 18 TOWN CENTER						
16-1955	01-S0258	TRAVIS E. GROOMS	SPRINKLER REPAIR	6/2016	3779	628.64
DEPARTMENT TOTAL:						628.64
DEPARTMENT: 21 FINANCE						
16-0013	01-P8888	PITNEY BOWES GLOBAL FINANCILEASE	PAYMENT SORTER/INSE	6/2016	3301461113	1,967.62
DEPARTMENT TOTAL:						1,967.62
DEPARTMENT: 41 POLICE						
16-1704	01-D0107	DOWNTOWN GLASS	REPLACEMENT GLASS	6/2016	MUSTPD09216	1,626.00
DEPARTMENT TOTAL:						1,626.00
FUND TOTAL:						8,004.79

FUND: 14 - STREET/DRAINAGE IMP

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14		ADMINISTRATION				
16-2018	01-S0057	SEVERN TRENT SERVICES INC	MAINTENANCE CAPS	6/2016	201609143879	81.24
DEPARTMENT TOTAL:						81.24
FUND TOTAL:						81.24

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 20		AQUATICS				
16-1762	01-F0112	FORTE	CREDIT CARD READER	6/2016	22091	528.00
DEPARTMENT TOTAL:						528.00
DEPARTMENT: 72		WATER				
16-2018	01-S0057	SEVERN TRENT SERVICES INC	MAINTENANCE CAPS	6/2016	201609143879	266.00
DEPARTMENT TOTAL:						266.00
FUND TOTAL:						794.00

FUND: 69 - RISK MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
16-1964	01-A87	ASSOCIATED UNDERWRITERS, INEXCESS WC PREMIUM		6/2016	501250	4,391.00
DEPARTMENT TOTAL:						4,391.00
FUND TOTAL:						4,391.00

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 MAYOR AND COUNCIL						
17-0092	01-W0001	WHEATLEY, SEGLER, OSBY & MILEGAL SERVICES		9/2016	201609153887	4,999.21
DEPARTMENT TOTAL:						4,999.21
DEPARTMENT: 11 CITY MANAGER						
17-0023	01-A0122	ALLIANCE MAINTENANCE, INC	JANITORIAL SERVICE	9/2016	84808	470.00
17-0196	01-I0104	INVESTIGATIVE CONCEPTS, INC	BACKGROUND PRE-EMPLOYMENT	9/2016	1212124276C	29.55
17-0197	01-M0001	STAR COMMUNICATION CORPORATADS	FOR JOB OPENINGS	9/2016	2910	264.00
17-0070	01-M0234	MUSTANG TIMES	LEGAL PUBLICATIONS	9/2016	MT99571	189.20
17-0199	01-V0106	VALIR OUTPATIENT CLINIC	MANPRE-EMPLOYMENT DRUG SCREE	9/2016	201609133833	25.00
17-0092	01-W0001	WHEATLEY, SEGLER, OSBY & MILEGAL SERVICES		9/2016	201609153887	636.72
DEPARTMENT TOTAL:						1,614.47
DEPARTMENT: 12 LIBRARY						
17-0243	01-B1023	BTAC ACQUISITION CORP.	BOOKS FOR COLLECTION	9/2016	5014243930	764.67
17-0248	01-B1023	BTAC ACQUISITION CORP.	BOOKS FOR CHILDREN & TEEN	9/2016	5014243928	111.62
17-0501	01-C5250	COMTECH DESIGN, PRINT &	BUSINESS CARDS	9/2016	204435	55.88
17-0340	01-F0121	REBECCA S. FESLER	FAMILY LEGO PROGRAMS	9/2016	201609133850	300.00
17-0242	01-M0263	MIDWEST TAPE, LLC	NON PRINT MATERIALS	9/2016	94294708	401.30
17-0247	01-M0263	MIDWEST TAPE, LLC	NON PRINT MATERIALS	9/2016	94262069	507.19
17-0445	01-S0093	SMART TECHNOLOGIES INC	SMART ONLINE VPS TOWER	9/2016	717033	1,597.65
17-0344	01-W0170	KATHLEEN WILCOXSON	STUDY OF BIBLICAL CLASSES	9/2016	201609133859	300.00
DEPARTMENT TOTAL:						4,038.31
DEPARTMENT: 13 PARKS AND RECREATION						
17-0260	01-B0160	VARSITY BRANDS HOLDING CO.,	SPORTS SUPPLIES	9/2016	98068349	90.12
17-0175	01-B1019	BEN E. KEITH COMPANY	SNACKS FOR CAMP	9/2016	63230856	363.66
17-0546	01-C0233	C&A ENTERPRISES BY AMY, LLC	ASP STAFF SHIRTS	9/2016	1398	532.00
17-0189	01-C0278	COX COMMUNICATIONS, INC.	CABLE FOR TREADMILLS	9/2016	201609133847	65.61
17-0613	01-D0065	CHRISTOPHER DELOE	LABOR FOR BUS REPAIR	9/2016	201609133849	140.00
17-0617	01-D0065	CHRISTOPHER DELOE	LABOR FOR BUS REPAIR	9/2016	201609133848	200.00
17-0217	01-F0083	FUNTIME ENTERTAINMENT	BOUNCE INFLATABLES	9/2016	2016.0075	275.00
17-0184	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	9/2016	NP48386599B	573.22
17-0594	01-F1049	FORE WHEEL GOLF CARS, LLC	GOLF CARTS FOR WESTERN DA	9/2016	14407	90.00
17-0623	01-H0119	SUZANNE HOSTETLER	MEMBERSHIP REFUND	9/2016	201609133834	33.00
17-0628	01-M0220	MUSTANG PUBLIC SCHOOLS	TRANSPORTATION FOR CAMP	9/2016	200	2,645.89
17-0233	01-M0286	JIMANI VENTURES, INC	OIL CHANGES	9/2016	247268	25.99
17-0618	01-O0035	OKLAHOMA ELECTRIC COOPERATIE	ELECTRIC SERVICE	9/2016	201609133856	3,910.22
17-0631	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	9/2016	201609133852	28.57
17-0551	01-S0004	S&S WORLDWIDE, INC	LEARN TO SHOOT MARBLES	9/2016	9262913	139.86
DEPARTMENT TOTAL:						9,113.14

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15 GENERAL GOVERNMENT						
17-0044	01-D0088	STATE OF OKLAHOMA	INMATE LABOR	9/2016	UNC217-MUS-5024	80.33
17-0054	01-H0040	BILLY R HOWELL	PEST CONTROL	9/2016	201609133851	600.00
17-0618	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	9/2016	201609133856	814.01
17-0318	01-S0085	SILVER STAR CONSTRUCTION	MAINTENANCE CONTRACT	9/2016	24061	70,968.35
17-0013	01-S0093	SMART TECHNOLOGIES INC	OPERATOR SYSTEM MAINTENAN	9/2016	717062	3,179.95
17-0632	01-S0203	STORM SHELTER REFUNDS	SAFE ROOM REIMBURSEMENT	9/2016	201609133832	2,000.00
DEPARTMENT TOTAL:						77,642.64
DEPARTMENT: 16 TRANSFERS						
17-0063	01-L0045	LIMITED PURPOSE FUND	10% EXCESS	9/2016	201609133843	2,770.04
17-0064	01-M0210	MUSTANG IMPROVEMENT	SALES TAX TRANSFER	9/2016	201609133844	427,700.40
DEPARTMENT TOTAL:						430,470.44
DEPARTMENT: 18 TOWN CENTER						
17-0273	01-A0110	ALL SEASON BUILDING SUPPLY	TOOLS & SUPPLIES	9/2016	75687	91.65
17-0213	01-A0122	ALLIANCE MAINTENANCE, INC	CLEANING OF TOWN CENTER	9/2016	84807	4,435.00
17-0647	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS USAGE	9/2016	201609143872	68.06
17-0207	01-K0033	KONE, INC	ELEVATOR REPAIR/MAINT.	9/2016	949397714	746.04
17-0618	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	9/2016	201609133856	13,670.50
17-0411	01-S0330	STREETS LLC MECHANICAL CONT	DIAGNOSIS & REPAIR HVAC	9/2016	48218	345.00
17-0497	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	9/2016	377001284	1,052.18
DEPARTMENT TOTAL:						20,408.43
DEPARTMENT: 19 BALL COMPLEX						
17-0256	01-A0110	ALL SEASON BUILDING SUPPLY	TOOLS, ZIP TIES, FILTERS	9/2016	75909	211.12
17-0214	01-A0131	JAMES HILLIS	PORT A POTTIES	9/2016	16613	147.00
17-0512	01-B1019	BEN E. KEITH COMPANY	FOOD FOR CONCESSION	9/2016	63229756	588.02
17-0183	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	9/2016	NP48386599	358.07
17-0228	01-I1119	STEPHEN WHOLESALE CO, INC.	FOOD FOR CONCESSION	9/2016	6563136	427.18
17-0618	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	9/2016	201609133856	1,760.72
17-0631	01-00055	OG&E COMPANY	ELECTRIC SERVICE	9/2016	201609133852	2,516.91
17-0229	01-P0144	BOTTLING GROUP, LLC	DRINKS FOR CONCESSION	9/2016	99767054	126.94
17-0482	01-P0144	BOTTLING GROUP, LLC	DRINKS FOR CONCESSION	9/2016	99767054A	1,906.46
DEPARTMENT TOTAL:						8,042.42

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 20 AQUATICS						
17-0618	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	9/2016	201609133856	2,268.68
17-0554	01-W0135	WARREN POWER & MACHINERY	IMPORTABLE LIGHT RENTAL	9/2016	A3009205	693.00
DEPARTMENT TOTAL:						2,961.68
DEPARTMENT: 21 FINANCE						
17-0080	01-P8888	PITNEY BOWES GLOBAL FINANCIAL	SMART MAILER-MAILER MACHI	9/2016	3301461113A	2,425.82
DEPARTMENT TOTAL:						2,425.82
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
17-0152	01-C0020	CANADIAN COUNTY CLERK	FILING FEES FOR ABATEMENT	9/2016	R471408	30.00
17-0146	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	9/2016	NP48386599C	491.34
17-0151	01-X0004	JOHN RYCZKOWSKI	MOWING & ABATEMENTS	9/2016	201609133863	475.00
17-0584	01-X0004	JOHN RYCZKOWSKI	MOWING & CLEANING ABATEME	9/2016	201609133860	790.00
DEPARTMENT TOTAL:						1,786.34
DEPARTMENT: 41 POLICE						
17-0128	01-A0122	ALLIANCE MAINTENANCE, INC	DEPARTMENTAL CLEANING	9/2016	84809	1,295.00
17-0130	01-B0151	AUTO PLACE INC.	VEHICLE REPAIRS & PARTS	9/2016	8628	1,720.62
17-0647	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS USAGE	9/2016	201609143872	311.87
17-0346	01-C0155	CLEET	LODGING AT CLEET SCHOOL	9/2016	201609143884	100.00
17-0350	01-C0261	BLAINE CONDREAY	5 DAYS PER DIEM	9/2016	201609143885	200.00
17-0335	01-C1118	GLOBAL BUSINESS, INC.	UNIFORM & JAIL CLEANING	9/2016	171499	280.00
17-0135	01-D0090	STATE OF OKLAHOMA	OLETS USER FEES	9/2016	04-1701491	350.00
17-0138	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	9/2016	NP48386563	3,430.57
17-0659	01-H0153	DANIEL HALL	PER DIEM FOR SCHOOL	9/2016	201609143883	200.00
17-0449	01-L0096	WILLIAM A AND LAURA L RIDLE	JAIL LAUNDRY	9/2016	6378	152.75
17-0109	01-M0286	JIMANI VENTURES, INC	OIL CHANGES	9/2016	247033	153.95
17-0618	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	9/2016	201609133856	5,508.86
17-0100	01-V0050	CELLCO PARTNERSHIP	MOBILE DATA TERMINAL USAG	9/2016	9771017956	769.23
DEPARTMENT TOTAL:						14,472.85

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 42 ANIMAL CONTROL						
17-0138	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	9/2016	NP48386563	102.12
17-0112	01-L0096	WILLIAM A AND LAURA L RIDLE	LAUNDRY SERVICE	9/2016	6321	10.00
17-0100	01-V0050	CELLCO PARTNERSHIP	MOBILE DATA TERMINAL USAG	9/2016	201609143882	32.17
DEPARTMENT TOTAL:						144.29
DEPARTMENT: 51 FIRE						
17-0586	01-A0039	A.S.C. INC.	VEHICLE REPAIR/MAINT.	9/2016	049126	72.81
17-0585	01-A0110	ALL SEASON BUILDING SUPPLY	BUILDING MAINTENANCE	9/2016	80288	33.31
17-0614	01-C0065	CASCO INDUSTRIES, INC	RAINTAKE SUCTION SCREENS	9/2016	173539	31.70
17-0120	01-C1118	GLOBAL BUSINESS, INC.	UNIFORM CLEANING	9/2016	L105651	14.00
17-0359	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL FOR VEHICLES	9/2016	NP48386598	813.94
17-0641	01-N0110	NATIONAL FIRE PROTECTION	ASNFPA RENEWAL	9/2016	6783287X	175.00
17-0322	01-O0215	OKLAHOMA STATE UNIVERSITY	SWIFT WATER TECHNICIAN	9/2016	60774	2,805.00
17-0591	01-Q0010	QUILL CORPORATION	CALENDARS & OFFICE SUPPLI	9/2016	8769847	165.86
17-0493	01-S0275	STACYS CUSTOM STRIPES	DECAL FIRE PREVENTION TRA	9/2016	3679	1,650.00
17-0293	01-S0281	SAFE KIDS WORLDWIDE	CHILD CAR SEAT CLASS	9/2016	772018-17-0293-09-	425.00
17-0121	01-U0055	UNIFIRST HOLDINGS, INC.	SHOP TOWEL SERVICE	9/2016	825 1128306	41.45
17-0583	01-W0112	WEATHERFORD PRESS	POLO SHIRTS	9/2016	32831	144.00
DEPARTMENT TOTAL:						6,372.07
DEPARTMENT: 61 STREETS						
17-0618	01-O0035	OKLAHOMA ELECTRIC COOPERATIE	ELECTRIC SERVICE	9/2016	201609133856	985.32
17-0625	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	9/2016	201609133855	127.75
DEPARTMENT TOTAL:						1,113.07
FUND TOTAL:						585,605.18

FUND: 14 - STREET/DRAINAGE IMP

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14		ADMINISTRATION				
17-0318	01-S0085	SILVER STAR CONSTRUCTION	MAINTENANCE CONTRACT	9/2016	24062	54,302.51
17-0549	01-S0085	SILVER STAR CONSTRUCTION	ASPHALT REPLACEMENT	9/2016	24074	194,713.74
DEPARTMENT TOTAL:						249,016.25
FUND TOTAL:						249,016.25

FUND: 69 - RISK MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
17-0635	01-H1132	HCA HEALTH SERVICES OF OKLA	WORKERS COMP CLAIM	9/2016	201609143869	1,264.49
17-0645	01-I1030	INTEGRIS CANADIAN VALLEY	REWORKERS COMP CLAIM	9/2016	201609143866	894.30
17-0633	01-M0287	MCMC LLC	WORKERS COMP CLAIM	9/2016	201609143870	212.89
17-0644	01-M0287	MCMC LLC	WORKERS COMP CLAIM	9/2016	201609143867	28.64
17-0634	01-S0263	YUKON MEDICAL IMAGING, LLC	WORKERS COMP CLAIM	9/2016	201609143868	235.21
DEPARTMENT TOTAL:						2,635.53
FUND TOTAL:						2,635.53
GRAND TOTAL:						1,793,060.53

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-4

2. MEETING DATE: September 20, 2016

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-006 for a Budget Supplemental in the General Fund for the Fiscal Year 2016-2017.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The City desires to lapse all unexpended encumbered appropriations at fiscal 2016 year-end; and re-approve the outstanding commitments in the immediately following fiscal year 2017.

A supplemental appropriation for approval in the amount of the new purchase orders and re-approved contract commitments will be carried forward from the prior year and honored in the immediate fiscal year 2017.

A supplemental appropriation to increase the General Fund in the amount of \$47,149 to be re-appropriated in fiscal year 2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE /RESOLUTION NO. 17-006

RESOLUTION NO. 17-006

A RESOLUTION TO MAKE CHANGES IN THE GENERAL FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$47,149.

WHEREAS, The City of Mustang has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) applicable to budgeting in 11 O.S. Sections 17-201 through 17-218; and

WHEREAS, 62 O.S. § 310.2 requires the encumbering officer of the City to record encumbrances against authorized appropriations for purchase orders and contracts at the time of commitment in an amount not to exceed the then unencumbered balance of the appropriations for said purpose; and

WHEREAS, The City desires to lapse all unexpended appropriations, including encumbered appropriations at fiscal year; and re-approve the outstanding purchase order and other contract commitments in the immediately following fiscal year and charge such to the appropriations of the immediately following fiscal year; and

WHEREAS, The City desires to carry over the unexpended fund balances into the immediately following fiscal year as income and revenue available to be provided for such new year, including availability for supplemental appropriation;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:

ODEM Storm Shelter Grant (01-45110)	\$ 7,693
Grants (Active Living Every Day) (01-45111)	418
OSHO Police Grant (01-45112)	9,647
2015 & 2015 Vest Police Grant (01-45111)	4,163
Restricted Carryover (01-45199)	<u>25,228</u>
Total:	<u>\$ 47,149</u>

Expenditures:

ODEM Storm Shelter Rebate (01-515-5375)	7,693
Office Supplies (01-513-5301)	418
Services/Equipment - Trail Design Grant (01-513-5971)	3,500
OSHO Overtime (01-543-5102)	8,945
OSHO FICA/Medicare (01-543-5108)	702
2015 & 2016 Vest Grant Uniform (01-541-5611)	4,163
Transfer to General Reserve (01-516-5801)	4,000
Field Maintenance (01-519-5663)	600
Community Relations (01-541-5339)	1,215
Other Services & Fees (01-541-5353)	230
State/Local Jail Fund (01-541-5624)	9,313
Ammunition/Range (01-541-5626)	596
Tactical Team (01-541-5628)	1,408
Building Maintenance (01-541-5664)	2,711
Community Relations (01-542-5339)	<u>1,655</u>

Total	<u>\$ 47,149</u>
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This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **20th** day of **September 2016**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-5

2. MEETING DATE: September 20, 2016

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-007 for a Budget Supplemental in the General Reserve Fund for the Fiscal Year 2016-2017.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The City desires to lapse all unexpended encumbered appropriations at fiscal 2016 year-end; and re-approve the outstanding commitments in the immediately following fiscal year 2017.

A supplemental appropriation for approval in the amount of the new purchase orders and re-approved contract commitments will be carried forward from the prior year and honored in the immediate fiscal year 2017.

A supplemental appropriation to increase the General Reserve Fund in the amount of \$4,000 to be re-appropriated in fiscal year 2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE /RESOLUTION NO. 17-007

RESOLUTION NO. 17-007

A RESOLUTION TO MAKE CHANGES IN THE GENERAL RESERVE FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$4,000.

WHEREAS, The City of Mustang has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) applicable to budgeting in 11 O.S. Sections 17-201 through 17-218; and

WHEREAS, 62 O.S. § 310.2 requires the encumbering officer of the City to record encumbrances against authorized appropriations for purchase orders and contracts at the time of commitment in an amount not to exceed the then unencumbered balance of the appropriations for said purpose; and

WHEREAS, The City desires to lapse all unexpended appropriations, including encumbered appropriations at fiscal year; and re-approve the outstanding purchase order and other contract commitments in the immediately following fiscal year and charge such to the appropriations of the immediately following fiscal year; and

WHEREAS, The City desires to carry over the unexpended fund balances into the immediately following fiscal year as income and revenue available to be provided for such new year, including availability for supplemental appropriation;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:

Transfer from General Fund (02-46801)	\$ <u>4,000</u>
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Expenditures:

Increase to fund balance (02-500-5555)	\$ <u>4,000</u>
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This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **20th** day of **September 2016**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-6

2. MEETING DATE: September 20, 2016

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-008 for a Budget Supplemental in the Park Improvement Fund for the Fiscal Year 2016-2017.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The City desires to lapse all unexpended encumbered appropriations at fiscal 2016 year-end; and re-approve the outstanding commitments in the immediately following fiscal year 2017.

A supplemental appropriation for approval in the amount of the new purchase orders and re-approved contract commitments will be carried forward from the prior year and honored in the immediate fiscal year 2017.

A supplemental appropriation to increase the Park Improvement Fund in the amount of \$1,300 to be re-appropriated in fiscal year 2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE /RESOLUTION NO. 17-008

RESOLUTION NO. 17-008

A RESOLUTION TO MAKE CHANGES IN THE PARK IMPROVEMENT FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$1,300.

WHEREAS, The City of Mustang has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) applicable to budgeting in 11 O.S. Sections 17-201 through 17-218; and

WHEREAS, 62 O.S. § 310.2 requires the encumbering officer of the City to record encumbrances against authorized appropriations for purchase orders and contracts at the time of commitment in an amount not to exceed the then unencumbered balance of the appropriations for said purpose; and

WHEREAS, The City desires to lapse all unexpended appropriations, including encumbered appropriations at fiscal year; and re-approve the outstanding purchase order and other contract commitments in the immediately following fiscal year and charge such to the appropriations of the immediately following fiscal year; and

WHEREAS, The City desires to carry over the unexpended fund balances into the immediately following fiscal year as income and revenue available to be provided for such new year, including availability for supplemental appropriation;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:

Reserved Carryover (05-45199)	<u>\$ 1,300</u>
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Expenditures:

Park Improvements (05-500-5610)	<u>\$ 1,300</u>
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This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **20th** day of **September 2016**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. E-7

2. MEETING DATE: September 20, 2016

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-009 for a Budget Supplemental in the Alcohol Enforcement Fund for the Fiscal Year 2016-2017.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The City desires to lapse all unexpended encumbered appropriations at fiscal 2016 year-end; and re-approve the outstanding commitments in the immediately following fiscal year 2017.

A supplemental appropriation for approval in the amount of the new purchase orders and re-approved contract commitments will be carried forward from the prior year and honored in the immediate fiscal year 2017.

A supplemental appropriation to increase the Alcohol Enforcement Fund in the amount of \$5,200 to be re-appropriated in fiscal year 2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE /RESOLUTION NO. 17-009

RESOLUTION NO. 17-009

A RESOLUTION TO MAKE CHANGES IN THE ALCOHOL ENFORCEMENT FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$5,200.

WHEREAS, The City of Mustang has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) applicable to budgeting in 11 O.S. Sections 17-201 through 17-218; and

WHEREAS, 62 O.S. § 310.2 requires the encumbering officer of the City to record encumbrances against authorized appropriations for purchase orders and contracts at the time of commitment in an amount not to exceed the then unencumbered balance of the appropriations for said purpose; and

WHEREAS, The City desires to lapse all unexpended appropriations, including encumbered appropriations at fiscal year; and re-approve the outstanding purchase order and other contract commitments in the immediately following fiscal year and charge such to the appropriations of the immediately following fiscal year; and

WHEREAS, The City desires to carry over the unexpended fund balances into the immediately following fiscal year as income and revenue available to be provided for such new year, including availability for supplemental appropriation;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:

Reserved Carryover (06-45199)	<u>\$ 5,200</u>
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Expenditures:

Increase to fund balance (06-541-555)	<u>\$ 5,200</u>
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This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **20th** day of **September 2016**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. F-8

2. MEETING DATE: September 20, 2016

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-010 for a Budget Supplemental in the Park & Recreation Donation Fund for the Fiscal Year 2016-2017.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The City desires to lapse all unexpended encumbered appropriations at fiscal 2016 year-end; and re-approve the outstanding commitments in the immediately following fiscal year 2017.

A supplemental appropriation for approval in the amount of the new purchase orders and re-approved contract commitments will be carried forward from the prior year and honored in the immediate fiscal year 2017.

A supplemental appropriation to increase the Park & Recreation Donation Fund in the amount of \$5,000 to be re-appropriated in fiscal year 2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE /RESOLUTION NO. 17-010

RESOLUTION NO. 17-010

A RESOLUTION TO MAKE CHANGES IN THE PARK & RECREATION DONATION FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$5,000.

WHEREAS, The City of Mustang has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) applicable to budgeting in 11 O.S. Sections 17-201 through 17-218; and

WHEREAS, 62 O.S. § 310.2 requires the encumbering officer of the City to record encumbrances against authorized appropriations for purchase orders and contracts at the time of commitment in an amount not to exceed the then unencumbered balance of the appropriations for said purpose; and

WHEREAS, The City desires to lapse all unexpended appropriations, including encumbered appropriations at fiscal year; and re-approve the outstanding purchase order and other contract commitments in the immediately following fiscal year and charge such to the appropriations of the immediately following fiscal year; and

WHEREAS, The City desires to carry over the unexpended fund balances into the immediately following fiscal year as income and revenue available to be provided for such new year, including availability for supplemental appropriation;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:

Reserved Carryover (11-45199)	<u>\$ 5,000</u>
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Expenditures:

Increase to Fund Balance (11-500-5555)	<u>\$ 5,000</u>
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This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **20th** day of **September 2016**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. F-9

2. MEETING DATE: September 20, 2016

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-011 for a Budget Supplemental in the Library Fund for the Fiscal Year 2016-2017.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The City desires to lapse all unexpended encumbered appropriations at fiscal 2016 year-end; and re-approve the outstanding commitments in the immediately following fiscal year 2017.

A supplemental appropriation for approval in the amount of the new purchase orders and re-approved contract commitments will be carried forward from the prior year and honored in the immediate fiscal year 2017.

A supplemental appropriation to increase the Library Fund in the amount of \$80,641 to be re-appropriated in fiscal year 2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE /RESOLUTION NO. 17-011

RESOLUTION NO. 17-011

A RESOLUTION TO MAKE CHANGES IN THE LIBRARY FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$80,641.

WHEREAS, The City of Mustang has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) applicable to budgeting in 11 O.S. Sections 17-201 through 17-218; and

WHEREAS, 62 O.S. § 310.2 requires the encumbering officer of the City to record encumbrances against authorized appropriations for purchase orders and contracts at the time of commitment in an amount not to exceed the then unencumbered balance of the appropriations for said purpose; and

WHEREAS, The City desires to lapse all unexpended appropriations, including encumbered appropriations at fiscal year; and re-approve the outstanding purchase order and other contract commitments in the immediately following fiscal year and charge such to the appropriations of the immediately following fiscal year; and

WHEREAS, The City desires to carry over the unexpended fund balances into the immediately following fiscal year as income and revenue available to be provided for such new year, including availability for supplemental appropriation;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:

Donation (07-45100)	\$ 230
Grants (07-45111)	46,943
State Aid Grant (07-45112)	8,468
Reserved Carryover (07-45199)	<u>25,000</u>

Total:	<u>\$80,641</u>
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Expenditures:

Reserved Carryover (07-507-5555)	\$25,000
Miscellaneous (07-507-5610) Williams Grant	230
Miscellaneous (07-507-5610) Other Grants	53,867
State Aid Grant (07-507-5630)	<u>1,544</u>

Total:	<u>\$80,641</u>
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This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **20th** day of **September 2016**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. F-10

2. MEETING DATE: September 20, 2016

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-012 for a Budget Supplemental in the Traffic Fund for the Fiscal Year 2016-2017.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The City desires to lapse all unexpended encumbered appropriations at fiscal 2016 year-end; and re-approve the outstanding commitments in the immediately following fiscal year 2017.

A supplemental appropriation for approval in the amount of the new purchase orders and re-approved contract commitments will be carried forward from the prior year and honored in the immediate fiscal year 2017.

A supplemental appropriation to increase the Traffic Fund in the amount of \$2,032 to be re-appropriated in fiscal year 2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE /RESOLUTION NO. 17-012

RESOLUTION NO. 17-012

A RESOLUTION TO MAKE CHANGES IN THE TRAFFIC FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$2,032.

WHEREAS, The City of Mustang has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) applicable to budgeting in 11 O.S. Sections 17-201 through 17-218; and

WHEREAS, 62 O.S. § 310.2 requires the encumbering officer of the City to record encumbrances against authorized appropriations for purchase orders and contracts at the time of commitment in an amount not to exceed the then unencumbered balance of the appropriations for said purpose; and

WHEREAS, The City desires to lapse all unexpended appropriations, including encumbered appropriations at fiscal year; and re-approve the outstanding purchase order and other contract commitments in the immediately following fiscal year and charge such to the appropriations of the immediately following fiscal year; and

WHEREAS, The City desires to carry over the unexpended fund balances into the immediately following fiscal year as income and revenue available to be provided for such new year, including availability for supplemental appropriation;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:

Reserved Carryover (08-45199)	<u>\$ 2,032</u>
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Expenditures:

Services/Machinery & Equipment 08-541-5371	\$ 32
Increase to Fund Balance (08-541-5555)	<u>2,000</u>
	\$2,032

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **20th** day of **September 2016**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-11

2. MEETING DATE: September 20, 2016

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-013 for a Budget Supplemental in the Street & Drainage Fund for the Fiscal Year 2016-2017.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The City desires to lapse all unexpended encumbered appropriations at fiscal 2016 year-end; and re-approve the outstanding commitments in the immediately following fiscal year 2017.

A supplemental appropriation for approval in the amount of the new purchase orders and re-approved contract commitments will be carried forward from the prior year and honored in the immediate fiscal year 2017.

A supplemental appropriation to increase the Street & Drainage Fund in the amount of \$507,400 to be re-appropriated in fiscal year 2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE /RESOLUTION NO. 17-013

RESOLUTION NO. 17-013

A RESOLUTION TO MAKE CHANGES IN THE STREET & DRAINAGE FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$507,400.

WHEREAS, The City of Mustang has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) applicable to budgeting in 11 O.S. Sections 17-201 through 17-218; and

WHEREAS, 62 O.S. § 310.2 requires the encumbering officer of the City to record encumbrances against authorized appropriations for purchase orders and contracts at the time of commitment in an amount not to exceed the then unencumbered balance of the appropriations for said purpose; and

WHEREAS, The City desires to lapse all unexpended appropriations, including encumbered appropriations at fiscal year; and re-approve the outstanding purchase order and other contract commitments in the immediately following fiscal year and charge such to the appropriations of the immediately following fiscal year; and

WHEREAS, The City desires to carry over the unexpended fund balances into the immediately following fiscal year as income and revenue available to be provided for such new year, including availability for supplemental appropriation;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:

Reserved Carryover (14-45199)	<u>\$507,400</u>
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Expenditures:

Increase to Fund Balance (14-541-5555)	\$ 7,400
Heights Project (14-541-5623)	106,000
89th Street Project (14-541-5624)	<u>340,000</u>
Total:	<u>\$507,400</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **20th** day of **September 2016**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. F-12

2. MEETING DATE: September 20, 2016

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-014 for a Budget Supplemental in the Limited Purpose Fund for the Fiscal Year 2016-2017.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The City desires to lapse all unexpended encumbered appropriations at fiscal 2016 year-end; and re-approve the outstanding commitments in the immediately following fiscal year 2017.

A supplemental appropriation for approval in the amount of the new purchase orders and re-approved contract commitments will be carried forward from the prior year and honored in the immediate fiscal year 2017.

A supplemental appropriation to increase the Limited Purpose Fund in the amount of \$116,414 to be re-appropriated in fiscal year 2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE /RESOLUTION NO. 17-014

RESOLUTION NO. 17-014

A RESOLUTION TO MAKE CHANGES IN THE LIMITED PURPOSE FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$116,414.

WHEREAS, The City of Mustang has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) applicable to budgeting in 11 O.S. Sections 17-201 through 17-218; and

WHEREAS, 62 O.S. § 310.2 requires the encumbering officer of the City to record encumbrances against authorized appropriations for purchase orders and contracts at the time of commitment in an amount not to exceed the then unencumbered balance of the appropriations for said purpose; and

WHEREAS, The City desires to lapse all unexpended appropriations, including encumbered appropriations at fiscal year; and re-approve the outstanding purchase order and other contract commitments in the immediately following fiscal year and charge such to the appropriations of the immediately following fiscal year; and

WHEREAS, The City desires to carry over the unexpended fund balances into the immediately following fiscal year as income and revenue available to be provided for such new year, including availability for supplemental appropriation;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:

Reserved Carryover (39-45199)	<u>\$116,414</u>
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Expenditures:

Increase to Fund Balance (39-515-5552)	\$ 40,000
Services/Machinery & Equip (39-520-5971) Old City Park	4,000
Services/Machinery & Equip (39-520-5971) Aquatic Pavilion	11,900
Services/Machinery & Equip (39-531-5971) Comprehensive Plan	60,000
Services/Machinery & Equip (39-541-5371) (3) Vehicle Guards	<u>514</u>
Total:	<u>\$116,414</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **20th** day of **September 2016**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-13

2. MEETING DATE: September 20, 2016

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-015 for a Budget Supplemental in the Risk Management Fund for the Fiscal Year 2016-2017.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The City desires to lapse all unexpended encumbered appropriations at fiscal 2016 year-end; and re-approve the outstanding commitments in the immediately following fiscal year 2017.

A supplemental appropriation for approval in the amount of the new purchase orders and re-approved contract commitments will be carried forward from the prior year and honored in the immediate fiscal year 2017.

A supplemental appropriation to increase the Risk Management Fund in the amount of \$7,000 to be re-appropriated in fiscal year 2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE /RESOLUTION NO. 17-015

RESOLUTION NO. 17-015

A RESOLUTION TO MAKE CHANGES IN THE RISK MANAGEMENT FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$7,000.

WHEREAS, The City of Mustang has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) applicable to budgeting in 11 O.S. Sections 17-201 through 17-218; and

WHEREAS, 62 O.S. § 310.2 requires the encumbering officer of the City to record encumbrances against authorized appropriations for purchase orders and contracts at the time of commitment in an amount not to exceed the then unencumbered balance of the appropriations for said purpose; and

WHEREAS, The City desires to lapse all unexpended appropriations, including encumbered appropriations at fiscal year; and re-approve the outstanding purchase order and other contract commitments in the immediately following fiscal year and charge such to the appropriations of the immediately following fiscal year; and

WHEREAS, The City desires to carry over the unexpended fund balances into the immediately following fiscal year as income and revenue available to be provided for such new year, including availability for supplemental appropriation;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:

Reserved Carryover (69-45199) \$ 7,000

Expenditures:

Increase to Fund Balance (69-500-5555) \$ 7,000

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **20th** day of **September 2016**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-14

2. MEETING DATE:

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-016 for a Budget Supplemental in the General Fund for the Fiscal Year 2016-2017.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The Fire Department received \$17,409 from the Mustang Oklahoma Fire Fighters Association (volunteers) on behalf of the Mustang Fire Department for the purchase of an emergency response ATV.

A supplemental appropriation to increase the General Fund in the amount of \$17,409 to be appropriated in fiscal year 2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Carl Hickman, Fire Chief

10. ORDINANCE /RESOLUTION NO. 17-016

RESOLUTION NO. 17-016

A RESOLUTION TO MAKE CHANGES IN THE GENERAL FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$17,409.

WHEREAS, the Fire Department received \$17,409 from the Mustang Oklahoma Fire Fighters Association (volunteers) on behalf of the Mustang Fire Department for the purchase of an emergency response ATV;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Donations (01-45100)	\$17,409
Expenditures:	
Services/Equipment (01-551-5971)	<u>17,409</u>
Total	<u>\$17,409</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **20th** day of **September 2016**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-15

2. MEETING DATE: September 20, 2016

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-020 for a Budget Supplemental in the Library Fund for the Fiscal Year 2016-2017.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The Library Department received \$601 from the Oklahoma Humanities Council for their participation in the "Let's Talk About It, Oklahoma" program. The monies will be used for scholarships, honorariums and mileage.

A supplemental appropriation to increase the Library Fund in the amount of \$601 to be appropriated in fiscal year 2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Desiree Webber, Library Director

10. ORDINANCE /RESOLUTION NO. 17-020

RESOLUTION NO. 17-020

A RESOLUTION TO MAKE CHANGES IN THE LIBRARY FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$601.

WHEREAS, The Library Department received \$601 from the Oklahoma Humanities Council for their participation in the "Let's Talk About It, Oklahoma" program. The monies will be used for scholarships, honorariums and mileage;

A supplemental appropriation to increase the Library Fund in the amount of \$601 to be appropriated in fiscal year 2017;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Grants (07-45111)	\$601
Expenditures:	
Grants - Miscellaneous (07-507-5611)	<u>\$601</u>
Total	<u>\$601</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **20th** day of **September 2016**.

Mayor

ATTEST:

City Clerk

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. F-16
2. MEETING DATE: September 20, 2016
3. TITLE: Approval to deny Tort Claim by Sue Duckworth, date of incident May 22, 2016, in the amount of \$10,983.67.
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Lisa Martin, City Clerk
6. BACKGROUND:

Claimant, Sue Duckworth, submitted this tort claim June 30, 2016, stating the City sewer flooded her home causing damage to walls and floors stating sewage also entered floor heat and air vents. Claim was submitted to the Oklahoma Municipal Assurance Group (OMAG) who investigated the claim and recommended it be denied, stating they found no liability on the City's part regarding this incident. OMAG stated Oklahoma law has consistently held that a municipality is not an insurer of its sanitary sewer system meaning that a municipality is not automatically liable for damages to property which result from a sewage backup. They stated a municipality may be liable only if it had prior notice of a defect or problem in the sewer line and failed to take appropriate remedial action within a reasonable time before the damage occurred. The claimant will have 180 days after notification of denial to file any lawsuit.
7. FINANCIAL IMPACT:
8. STAFF COMMENTS: Recommend Approval
9. STAFF SOURCE: Timothy Rooney, City Manager
10. RESOLUTION / ORDINANCE NO.



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

September 9, 2016

City of Mustang
Attn: Lisa Martin
1501 N. Mustang Road
Mustang, OK 73064

RE: Member : City of Mustang
Claimant : Sue Duckworth
Date of Loss : 5/22/2016
Claim No. : 202279-ME

Dear Ms. Martin:

We have completed our investigation regarding the above referenced claim. It is our recommendation to the City of Mustang that this claim be denied. We find no liability on the City's part regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec. 157(A), this claim will be deemed denied ninety (90) days after it was received by the City of Mustang. 51 Okla. Stat. Sec. 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim.

Thus to begin the 180-day statute of limitations prior to 9/28/16, you must deny this claim in writing before 9/28/16. For the 180-day period to start running, the claimant **must be notified at the address on the claim within five (5) days of the denial**. To document compliance with the Act, we recommend that you send notice of denial of this claim by certified mail.

Please advise us as soon as possible of any official action taken by you on denial of this claim.

Sincerely,

Mary Ellis, CPCU, AIC
Claims Supervisor



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

September 9, 2016

Sue and Joe Duckworth
1854 W. Aqua Clear Ct.
Mustang, OK 73064

RE: Member : City of Mustang
Claimant : Sue Duckworth
Date of Loss : 5/22/2016
Claim No. : 202279-ME

Dear Mr. and Mrs. Duckworth:

As the adjuster for the Oklahoma Municipal Assurance Group, the insurer for the City of Mustang, we are recommending denial of this claim and find no liability on the City of Mustang's part.

Oklahoma law has consistently held that a municipality is not an insurer of its sanitary sewer system. This means that a municipality is not automatically liable for damages to property which result from a sewage backup. A municipality may be liable only if it had prior notice of a defect or problem in the sewer line and failed to take appropriate remedial action within a reasonable time before the damage occurred.

Our investigation indicates that the cause of this sewer backup was grease, grit and tree roots and the City had no notice of this problem prior to the sewer backup at 1854 QW. Aqua Clear Court, Mustang, Oklahoma.

Therefore, we have determined that the City of Mustang was not negligent in its maintenance of the sanitary sewer line. Accordingly, while we regret the inconvenience and distress involved in the clean up, we do not believe that state law authorizes us to pay for these damages on behalf of the City of Mustang.

Sincerely,

Mary Ellis, CPCU, AIC
Claims Supervisor

cc: City of Mustang ✓

NOTICE OF TORT CLAIM**OKLAHOMA MUNICIPAL ASSURANCE GROUP - MUNICIPAL LIABILITY PROTECTION PLAN****A. CLAIMANT REPORT**To the City of Mustang
Public entity you are filing this claim against.**PLEASE PRINT OR TYPE AND SIGN**

IMPORTANCE NOTICE: The filing of this form with the City Clerk's office is only the initial step in the claim process and does not indicate in any manner the acceptance of responsibility by the City or its related entities. Written notice is required by law and shall be filed with the City Clerk within one (1) year from the date of occurrence. It will then be sent to OMAG Claims Dept. for investigation. You may expect them to contact you. Failure to file within such time frame may result in the claim being barred in its entirety. Other limitations to your claim may apply. (See Oklahoma Statutes Title 51, Section 151-172).

CLAIMANT(S) Sue Duckworth CLAIMANT(S) SOCIAL SECURITY
ADDRESS 1854 W. Aqua Clear Ct CLAIMANT(S) DATE OF BIRTH
Mustang, OK 73064 PHONE: HOME (405) 376-19

1. DATE AND TIME OF INCIDENT 5/22/14 noon-ish p.m. Continue on another sheet if needed for any information requested)
2. LOCATION OF INCIDENT Address above
3. DESCRIBE INCIDENT City sewer flooded my home, causing damage to walls & floors. Sewage also entered floor heat/air vents.

4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES:**BODILY INJURY:** WAS CLAIMANT INJURED? YES ☐ NO ☒ If yes, complete this section

Describe injury _____

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES ☐ NO ☐ If so, please give name, address and phone number of company _____

NAME OF DOCTOR OR HOSPITAL _____

ALL MEDICAL BILLS (attach Copies) \$ _____

LIST OTHER DAMAGES CLAIMED \$ _____

TOTAL BODILY INJURY.....\$ _____

PROPERTY DAMAGE: Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE NAME _____ BODY TYPE _____ YEAR _____

NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.

IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS _____

PROPERTY DAMAGE (Attach repair bills or two estimates) \$ _____

LIST OTHER DAMAGES CLAIMED \$ _____

TOTAL PROPERTY.....\$ _____

5. NAME OF YOUR INSURANCE CO. Allstate POLICY NO. [REDACTED] AMOUNT CLAIMED 0 - no coverage AMOUNT RECEIVED 0

6. The names of any witnesses known to you.

Glover's Plumbing Mustang 376-2223
Name Address Phone Number
Harold Rose 331 E Raleigh Terr, Mustang 256-0197
Name Address Phone Number

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.

TOTAL CLAIM.....\$ 10983.67Sue Duckworth
SIGNATURE(S)6-30-16
DATE

B. THIS SECTION IS FOR USE BY THE PUBLIC ENTITY WHICH RECEIVES THE CLAIM

To inquire about this claim you may write to OMAG Claims Dept. or call 1-800-234-9461; or in Edmond call 657-1400

This Notice of Tort Claim was received by Lisa Martin
(Title) City Clerk, on 06/30, 20 16

For further information on this claim contact Dennis Merrill
(Title) Severn Trent Director, by telephone at (405) 376-7710

The following reports, statements or other documentation, which support our understanding of the facts relating to this claim, are attached:

Persons who have knowledge of the circumstances surrounding this claim are:

	<u>Name</u>	<u>Title/Position</u>	<u>Telephone</u>
1.	<u>Dennis Merrill</u>	<u>Severn Trent Dir.</u>	<u>405-376-7700</u>
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

Submitted by: Lisa Martin Date 07-05, 20 16

Title: City Clerk

AFTER THE PUBLIC ENTITY HAS RECEIVED THIS CLAIM, PLEASE PROVIDE INFORMATION REQUESTED ABOVE AND IMMEDIATELY SEND TO:

**OMAG Claims Dept.
3650 S. Boulevard
Edmond, OK 73013-5581
Fax (405) 657-1401**

Repair costs related to city sewer back-up at 1854 W Aqua Clear Ct., Mustang:

Plumber: Glovers Plumbing **\$120.00**

Blackmon Mooring-initial water removal, tear out and removal of
walls/carpet/baseboards, anti-microbial, equipment **\$3365.26**

Blackmon Mooring-Clean Hvac system, apply germicide
and mildewcide **577.98**

Total for Blackmon Mooring: **\$ 3943.24**

Repair of walls: Had wainscot in both bathrooms and hall, part of which had to be removed. Remainder needs to be removed. Drywall in 2 bathrooms, hall and laundry room has to be repaired, lower portion of walls textured to match existing wall, and walls painted. Baseboards that were removed need to be replaced. Some were discarded due to water damage.

Estimates:

Majestic Construction (doesn't include painting) **\$3500.00**

McClendon Roofing and Const. \$3155.00 plus \$1780 painting) **4935.00**

Carpet and pad have to be replaced in hallway, hall closets,
master bedroom, closet, and bath, and hall bathroom. (Approximately
420 square feet. **\$1885.43**

Toilet in hall bath has to be reset-cost for plumber **\$100.00**

Total: \$10983.67

Homeowner will assume cost related to carpeting other areas of home so carpet will match.

GLOVERS PLUMBING & SEWER SERVICE

P.O. Box 605
Mustang, Okla. 73064

PHONE 376-2273

JOB INVOICE

37239

Federal ID# 731241722

CUSTOMER ORDER NO.	DATE ORDERED 5-22-14
ORDER TAKEN BY	DATE PROMISED ☐ A.M. ☐ P.M.

BILL TO	PHONE
ADDRESS	MECHANIC Kerth
CITY	HELPER weeke
JOB NAME AND LOCATION	☐ DAY WORK
DESCRIPTION OF WORK Rep. Sewer Line down water running	☐ CONTRACT
	☒ EXTRA

QUANT	PRICE	AMOUNT
1	175	175
CITY WAS CALLED TO WORK		
STOPPED BY		
CITY WAS CALLED TO WORK		
WORKED		

HOURS	LABOR	AMOUNT	TOTAL MATERIALS
1	MECHANICS @ 175		
	HELPER @		
TOTAL LABOR			
I hereby acknowledge the satisfactory completion of the above described work.			
SIGNATURE		DATE COMPLETED 5/22/14	TOTAL 175

Blackmon-Mooring of Oklahoma City, Inc.**1101 Enterprise Ave, Bay 12****Oklahoma City, OK - 73128****(877) 730-1948****Detailed Invoice**

Attention To	Sue Duckworth	Invoice No	910182000
Bill To:	1854 W Aqua Clear	Date Invoiced	5/31/2016
	MUSTANG	Work Site:	Sue Duckworth
	73064		1854 W Aqua Clear
John Baker			MUSTANG
Customer #:	605765600		OK 73064
Customer Name:	Sue Duckworth	Customer Reference	
Address:	1854 W Aqua Clear	Purchase Order No.	
	MUSTANG	Claim Number	
	73064	Job Alias	
Appointment #:	12710600	Insurance Details	
Customer Phone:	(405) 550-7919 x		
Residential Insurance			

PAYMENT DATE: DUE ON RECEIPT

Description Of Work	Unit	Item Amount	No Bill	Invoiced Amt
Equip & Emergency svc				
Air mover (per 24 hour period) - No monitoring	8 EA			208.08
Air mover (per 24 hour period) - No monitoring 2 fans for 1 day	2 EA			52.02
Dehumidifier (per 24 hour period) - XLarge - No monitoring	4 EA			405.00
Dehumidifier (per 24 hour period) - XLarge - No monitoring 2 dhm's for 1 day	2 EA			202.50
Emergency service call - after business hours	1 EA			182.84
Equip. setup, take down & monitoring - after hrs	2 HR			130.72
Equipment decontamination charge - per piece of equipment	2 EA			60.38
Equipment setup, take down, and monitoring (hourly charge)	1 HR			43.53
Equipment setup, take down, and monitoring (hourly charge)	1 HR			43.53
Equipment setup, take down, and monitoring (hourly charge)	1 HR			43.53
Equipment setup, take down, and monitoring (hourly charge)	1 HR			43.53
Equipment setup, take down, and monitoring (hourly charge)	0 HR			0.00
Neg. air fan/Air scrub.-XLrg (per 24 hr period)-No monit.	2 DA			280.00
Neg. air fan/Air scrub.-XLrg (per 24 hr period)-No monit. 1 scrubber for 1 day	1 DA			140.00
Pumping of standing water - truck mounted (per hour) floor ducts	1 HR			198.53
Hall bath				
Apply anti-microbial agent - after hours	66.81 SF			18.04
Tear out baseboard and bag for disp. - up to Cat 3 aft hrs	35.5 LF			35.15
Tear out wet carpet pad, cut/bag - Cat 3 wtr - aft.bus.hrs	17.85 SF			15.53

Blackmon-Mooring of Oklahoma City, Inc.
1101 Enterprise Ave, Bay 12
Oklahoma City, OK - 73128
(877) 730-1948

Detailed Invoice

Attention To	Sue Duckworth	Invoice No	910182000
Bill To:	1854 W Aqua Clear	Date Invoiced	5/31/2016
	MUSTANG	Work Site:	Sue Duckworth
	73064		
John Baker			1854 W Aqua Clear
			MUSTANG
Customer #:	605765600		OK 73064
Customer Name:	Sue Duckworth	Customer Reference	
Address:	1854 W Aqua Clear	Purchase Order No.	
	MUSTANG	Claim Number	
	73064	Job Alias	
Appointment #:	12710600	Insurance Details	
Customer Phone:	(405) 550-7919 x		

Residential Insurance

PAYMENT DATE: DUE ON RECEIPT

Description Of Work	Unit	Item Amount	No Bill	Invoiced Amt
Tear out wet non-salv. cpt, cut/bag-Cat 3 wtr-aft bus. hrs	17.85 SF			16.24
Tear out wet paneling, bag for disp. - Cat 3 - after hours	34 SF			31.96
Water extract from carpeted floor - Cat 3 wtr- aft bus hrs	17.85 SF			29.27
Hallway				
Apply anti-microbial agent - after hours	49.85 SF			13.46
Tear out wet carpet pad, cut/bag - Cat 3 wtr - aft.bus.hrs	49.85 SF			43.37
Tear out wet non-salv. cpt, cut/bag-Cat 3 wtr-aft bus. hrs	49.85 SF			45.36
Water extract from carpeted floor - Cat 3 wtr- aft bus hrs	49.85 SF			81.75
Labor Minimums Applied				
General labor - labor minimum	1 EA			15.32
Laundry Room				
Clean stud wall	20 SF			11.00
Seal the surface area w/anti-microbial coating - one coat	20 SF			21.80
Tear out and bag wet insulation - Category 3 water	20 SF			17.20
Tear out wet drywall, cleanup, bag - Cat 3	20 SF			20.60
Master Bath				
Apply anti-microbial agent - after hours	27.56 SF			7.44

Blackmon-Mooring of Oklahoma City, Inc.
1101 Enterprise Ave, Bay 12
Oklahoma City, OK - 73128
(877) 730-1948

Detailed Invoice

Attention To	Sue Duckworth	Invoice No	910182000
Bill To:	1854 W Aqua Clear	Date Invoiced	5/31/2016
	MUSTANG	Work Site:	Sue Duckworth
	73064		

John Baker

1854 W Aqua Clear
MUSTANG
OK 73064

Customer #: 605765600

Customer Name: Sue Duckworth
Address: 1854 W Aqua Clear
MUSTANG
73064

Customer Reference
Purchase Order No.
Claim Number
Job Alias

Appointment #: 12710600

Insurance Details

Customer Phone: (405) 550-7919 x

Residential Insurance

PAYMENT DATE: DUE ON RECEIPT

Description Of Work	Unit	Item Amount	No Bill	Invoiced Amt
Master Bedroom				
Apply anti-microbial agent - after hours	211.72 SF			57.16
Block and pad furniture - hourly charge - after hours	1 HR			67.37
Tear out wet carpet pad, cut/bag - Cat 3 wtr - aft.bus.hrs	211.72 SF			184.20
Tear out wet non-salv. cpt, cut/bag-Cat 3 wtr-aft bus. hrs	211.72 SF			192.67
Water extract from carpeted floor - Cat 3 wtr- aft bus hrs	55 SF			90.20
MASTER CLST				
Content Manipulation charge - per hour (detach and reset washer and dryer for drywall cut out)	1 HR			30.55
Tear out wet drywall, cleanup, bag - Cat 3	20 SF			20.60
Vanity Area/Room				
Apply anti-microbial agent - after hours	23.68 SF			6.39
Tear out wet carpet pad, cut/bag - Cat 3 wtr - aft.bus.hrs	23.68 SF			20.60
Tear out wet non-salv. cpt, cut/bag-Cat 3 wtr-aft bus. hrs	23.68 SF			21.55
Tear out wet paneling, bag for disp. - Cat 3 - after hours	10 SF			9.40
Water extract from carpeted floor - Cat 3 wtr- aft bus hrs	23.68 SF			38.84
W. HALL				
Apply anti-microbial agent - after hours	38.54 SF			10.41

Blackmon-Mooring of Oklahoma City, Inc.
1101 Enterprise Ave, Bay 12
Oklahoma City, OK - 73128
(877) 730-1948

Detailed Invoice

Attention To	Sue Duckworth	Invoice No	910182000
Bill To:	1854 W Aqua Clear	Date Invoiced	5/31/2016
	MUSTANG	Work Site:	Sue Duckworth
	73064		
			1854 W Aqua Clear
John Baker			MUSTANG
			OK 73064
Customer #:	605765600		
Customer Name:	Sue Duckworth	Customer Reference	
Address:	1854 W Aqua Clear	Purchase Order No.	
	MUSTANG	Claim Number	
	73064	Job Alias	
Appointment#:	12710600	Insurance Details	
Customer Phone:	(405) 550-7919 x		

Residential Insurance

PAYMENT DATE: DUE ON RECEIPT

Description Of Work	Unit	Item Amount	No Bill	Invoiced Amt
Tear out baseboard and bag for disp. - up to Cat 3 aft hrs	9 LF			8.91
Tear out wet carpet pad, cut/bag - Cat 3 wtr - aft.bus.hrs	38.54 SF			33.53
Tear out wet non-salv. cpt, cut/bag-Cat 3 wtr-aft bus. hrs	38.54 SF			35.07
Tear out wet paneling, bag for disp. - Cat 3 - after hours	18 SF			16.92
Water extract from carpeted floor - Cat 3 wtr- aft bus hrs	38.54 SF			63.21

Sub-Total	\$3,365.26
Tax Amount	\$0.00
Total	\$3,365.26

Blackmon-Mooring of Oklahoma City, Inc.**1101 Enterprise Ave, Bay 12
Oklahoma City, OK - 73128****(877) 730-1948****Detailed Invoice****Attention To:** Sue Duckworth**InvoiceNo** 910213100**Bill To:**
1854 W Aqua Clear
MUSTANG
OK 73064**Date Invoiced** 6/28/2016**Work Site Address:**
Sue Duckworth
1854 W Aqua Clear
MUSTANG
OK 73064**John Baker****Customer #:** 605765600**Customer Reference****Customer Name:** Sue Duckworth
Address 1854 W Aqua Clear
MUSTANG
OK 73064**Purchase Order No.****Claim Number****Job Alias****Appointment #:** 12710600**Insurance Details****Customer Phone:** (405) 550-7919 x**Insurance**

Allstate

Residential Insurance**PAYMENT DATE: DUE ON RECEIPT**

Description Of Work	Unit	Item Amount	No Bill	Invoiced Amt
COMB OF ROOM				
Apply combination germicide & mildewcide solution	1 Total		☐	59.00
Clean Hvac System - Per Register Opening (residential)	12 EA		☐	518.98

Sub-Total \$577.98**Tax Amount** \$0.00**Total** \$577.98

Majestic

CONSTRUCTION

Come Home to Quality

1549 SE 25th Street, Oklahoma City, OK 73129
405-973-5068 Office 405-600-7067 Fax

Name: Sue Duckworth	Address 1854 W. Aqua Clear Court
City, State, Zip Mustang, OK 73064	Phone 376-1942
Email sueroseduck@gmail.com	Date June 10, 2016

ITEM DESCRIPTION	VALUE
Reset toilets in master bath & guest bath in laundry room	\$864.00
Install new toilet in guest bath in hallway	
Laundry room: Repair drywall and re-texture walls	\$3,500.00
Front foyer & hallway: Remove wallpaper and paneling Repair drywall and texture	
Guest hallway bathroom: Repair drywall and texture to match existing	
Master bathroom: Remove wallpaper and re-texture	
Tile work: Remove tile in front foyer, hall bath & master bath	\$8,607.60
Install Smokehouse Cognac tile in living room, front foyer, hallway, master bath & hallway bath	
Remove & replace trim in hallway, front foyer, hall bath, master bedroom & master bath	
Cool box on site for home contents (MCO is not responsible for removal of home contents)	\$504.00
Dumpster on site for debris removal	\$600.00
TOTAL	\$14,075.60

Customer

Date

For Majestic Construction

McClendon Roofing & Const.

Cell 405-818-5474 / Fax 405-256-6685

Field Rep – Phil McDonald 405-226-3804

Serving Mustang for 25 years

Licensed and Insured

Date: 6/2/2016

Name: Joe & Sue Duckworth

Address: 1854 Aqua Clear Mustang, OK 73064

Phone: 405-376-1942 405-550-7917

Estimate

Laundry Room

Patch wall, texture, and paint.

Install base boards, stain, and seal.

2 Bathrooms

Patch 1 hole.

Skim coat walls.

Texture and paint.

Trim out floors.

Bedroom

Put base back on north wall.

Hallway

Patch hole.

Skim coat wall.

Texture and paint.

Install base boards.

Total without painting: \$3155.00

Total painting only: \$1780.00

Total on all: \$4935.00

Compare Flooring Costs...

LocalFlooringQuotes.com

Hardwood

Click here

Laminate

Click here

Tile

Click here

Carpet

Click here

Compare more >

Cost to Install Carpet

Updated: June 2016

Carpet Installation Cost Calculator

Zip Code

73064

Square Feet*

420

Update

Item	Quantity	Low	High
Carpet Cost Non-discounted retail pricing for: Indoor olefin carpet. 10 yr abrasion resistance. 20 yr stain resistance. 75 oz/sy face weight polyester. Quantity includes typical waste overage, material for repair and local delivery.	449 square feet	\$888.51	\$1,170.04
Carpet Labor - Basic Basic labor estimate to install carpet. Measure and layout seam locations. Set perimeter tack strip. Install padding. Cut, seam and secure carpet. Includes planning, equipment and material acquisition, area preparation and protection, setup and cleanup.	7.8 hrs	\$431.48	\$753.69
Carpet Materials and Supplies Cost of related materials and supplies typically required to install carpet including: manufacturer recommended underlayment, fasteners, adhesives and surface sealants.	420 square feet	\$214.33	\$243.81
Carpet Equipment Allowance Job related costs of specialty equipment used for job quality and efficiency, including: 20' stretcher, carpet edge trimmer and hot melt seaming tool.		\$28.50	\$40.50
Totals - Cost to Install Carpet - 420 square feet		\$1,562.82	\$2,208.04
Average Cost Per Square Foot		\$3.72	\$5.26

Get an INSTANT, detailed estimate of the cost to Install Carpet! Our free calculator uses up-to-date, trusted data to estimate typical subcontractor costs for a Carpet Installation project. For a basic 250 square feet project in zip code 47474, the benchmark cost to Install Carpet ranges between \$3.88 - \$5.52 per square foot*.

\$ 1,885.43
avg

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Calendars.com
 Attn: Customer Service
 6411 Burleson Road
 Austin, TX 78744

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CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-17

2. **MEETING DATE:** September 20, 2016

3. **TITLE:** Acceptance of Traffic Safety Equipment From the Oklahoma Highway Safety Office.

4. **COUNCIL ACTION:** Approve/Deny

5. **INITIATOR:** Jim Davis, Acting Chief of Police

6. **BACKGROUND:** The Mustang Police Department was selected as an award recipient for the 2016 Chief's Challenge sponsored by the Oklahoma Association of Chief of Police. The award consisted of the following highway safety equipment.

Twenty (20) 28-inch reflective traffic cones, six (6) 36-inch roll up portable traffic control signs with stands, and six storage and carrying bags for the mentioned portable traffic control signs. Total value of all equipment received is \$1,299.94 at no cost to the City of Mustang.

The above equipment was purchased by the Oklahoma Highway Safety Office (OHSO), a pass-thru agency for federal funds provided by the U.S. Department of Transportation National Highway Traffic Safety Administration.

7. **FINANCIAL IMPACT:** \$0

8. **STAFF COMMENTS:** Acceptance of donated equipment to be used by the Mustang Police Department.

9. **STAFF SOURCE:** Jim Davis, Acting Chief of Police

10. **ORDINANCE /RESOLUTION NO.**



OKLAHOMA HIGHWAY SAFETY OFFICE

3223 North Lincoln
Oklahoma City, OK 73105-5403
(405) 523-1570
(405) 523-1586 Fax

September 2, 2016

EQUIPMENT AWARD NOTICE

The Mustang Police Department was selected as an award recipient of the Chief's Challenge sponsored by the Oklahoma Association of Chiefs of Police. The equipment and/or supplies requested were purchased by the Oklahoma Highway Safety Office (OHSO), a pass-through agency for federal funds provided by the U.S. Dept of Transportation, National Highway Traffic Safety Administration (NHTSA). The equipment and/or supplies received came to a total of \$1,299.94 and must be reported on the schedule of expenditures for the Single Audit if one is required to be done in accordance with federal regulations. The project number for this award is PT-16-03-99-00, the Program Area is Police Traffic Services under section number 402 funds, the Award Name is State & Community Highway Safety, and the CFDA number is 20.6000000.

Equipment must be entered into, and tracked through your inventory system and the OHSO inventory. This equipment may be subject to examination and audit by the Oklahoma Highway Safety Office, the National Highway Safety Administration, the State Auditor & Inspector's Office, or a designated representatives each year following the date received until the need to track the equipment ends. Equipment certifications will be required each year that includes identification of equipment, current location and use. The equipment shall not be transferred or disposed of without prior written approval from OHSO. If the equipment is lost or stolen, the OHSO must be notified immediately, in writing, accompanied by a police report.

If you have any questions, please contact Elizabeth George at 405 523-1587.

Respectfully,

Beverly Baker,
Chief, Resources

09-07-16 11:33 RCVD

Instructions for Award Winners

Thank you for taking part in the 2016 Oklahoma Law Enforcement Challenge, and congratulations on your winning entry! We appreciate your efforts in promoting traffic safety and reducing crashes and injuries.

As an award winner, you may choose from a list of selected items that will be purchased by the Oklahoma Highway Safety Office and transferred to your agency. All expenditures must meet the guidelines of 2 CFR 200 (Code of Federal Regulations) regarding uniform administrative requirements, cost principles, and audit requirements for federal awards, as well as appropriate state and agency guidelines. Once your agency has taken possession of these award items, they are subject to federal audit and inventory regulations.

Please complete the information below and make your selection from the list of qualifying items attached to this form. Total cost for your items, including shipping, must not exceed the total amount of your award.

Important Note: Any installation fees for purchased equipment items are the responsibility of the winner and are not included in the total prize award.

PLEASE COMPLETE THE FOLLOWING:

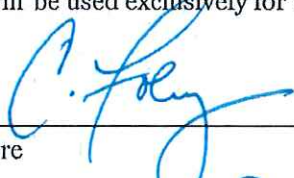
My agency is the winner of (check one, except the Grand Prize Winner who will check tow)"

- ☐ Grand Prize (\$10,000.00)
☐ First Place in Category (\$3,000.00)
☐ Second Place in Category (\$1,500.00)
☒ Special Award (\$1,500.00)

OHSO Requires a copy of Agency Property Accountability Policy before any equipment is ordered or delivered.

As an authorizing official (Chief of Police, Sheriff, or other head of agency), I submit this request to the OHSO on behalf of my agency and with full understanding of the qualifying conditions and procedures. I certify that these items will be used exclusively for traffic safety enforcement.

Signature



Title/Rank

CHIEF OF POLICE
MUSTANG POLICE DEPARTMENT

Agency Name

650 EAST Hwy 152

Agency Mailing Address

MUSTANG, OK 73064

City, State, ZIP

Printed name

CHUCK FOLEY

Telephone Number

405-376-7733

Fax Number

cfoley@cityofmustang

Email Address

Submit

1. Agency Property Accountability & Inventory Control Policy
2. Signed Authorization Page
3. Award Selection Request

To the OHSO by e-mail (donald.longfellow@dps.ok.gov) or fax (405-523-1586). **Your request must be received by the OHSO no later than midnight Friday, 15 July, 2016.** If you have questions, please call Don Longfellow at the OHSO: 405-523-1581.

MY AWARD SELECTION REQUEST

Agency name: MUSTANG POLICE DEPARTMENT

Contact name and phone number: CHIEF CHUCK FOLEY 405-376-7733

Quantity	Item description	Cost per item	Total cost
<u>2</u>	<u>PACKAGE OF 10, VLINE 28" REFLECTIVE CONES</u>	<u>\$250.⁰⁰</u>	<u>\$500.⁰⁰</u>
<u>6</u>	<u>(VELCRO FOR OVERLAYS ON ALL LINES) DICKE 36" ROLL UP SIGN, "CHECK POINT AHEAD" SAFETY PRODS.</u>	<u>\$117.81</u>	<u>\$706.86</u>
<u>6</u>	<u>B36 BAG FOR ABOVE SIGN & STAND DICKE SAFETY PRODS.</u>	<u>\$35.11</u>	<u>\$210.66</u>
	<u>(PLEASE SEE ATTACHED E-MAIL FROM DICKE SAFETY PRODS.)</u>		

SUBTOTAL REQUEST FROM AWARD WINNING AGENCY:

Total cost for your items, including shipping, must not exceed the total amount of your award.

\$1417.52

SHIPPING/HANDLING CHARGES (to be calculated by the OHSO):

GRAND TOTAL: _____

Submit

1. Agency Property Accountability & Inventory Control Policy

2. Signed Authorization Page

3. Award Selection Request Page

To the OHSO by e-mail (donald.longfellow@dps.ok.gov) or fax (405-523-1586). Your request must be received by the OHISO no later than midnight Friday, 15 July, 2016. If you have questions, please call Don Longfellow at the OHISO: 405-523-1581.

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. G-2a
2. MEETING DATE: September 20, 2016
3. TITLE: Approval of Proclamation Declaring September 17th through September 23rd as "Constitution Week"
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Timothy Rooney, City Manager

6. BACKGROUND:

The Daughters of the American Revolution (DAR) asked for this item to be placed on the agenda to declare September 17th through September 23rd as "Constitution Week". This is something the Council has done for several years.

The tradition of celebrating the Constitution started many years ago by the DAR. In 1955, the DAR petitioned Congress to set aside September 17-23 annually to be dedicated for the observance of Constitution Week. The resolution was later adopted by the U.S. Congress and signed into Public Law #915 on August 2, 1956, by President Eisenhower. The DAR is asking us to join in being America's cheerleader the week of September 17-23 to honor and officially recognize the patriotic celebrations which will commemorate the occasion.

It is a week-long commemoration of America's most important document and today stands as a testament to the tenacity of Americans throughout history to maintain our liberties and freedom, and ensuring the unalienable rights.

7. FINANCIAL IMPACT: None

STAFF COMMENTS:

8. STAFF SOURCE: Timothy Rooney, City Manager

PROCLAMATION

WHEREAS, September 17, 2016 marks the two hundred twenty-ninth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

NOW, THEREFORE, I, Jay Adams, by virtue of the authority vested in me as **Mayor** of the **City of Mustang**, in the **City of Mustang**, do hereby proclaim the week of **September 17 through 23** as

"CONSTITUTION WEEK"

AND ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Mustang to be affixed this 20th day of September of the year of our Lord **two thousand sixteen**.

Jay Adams, Mayor

Attest:

Lisa Martin, City Clerk

AGENDA

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. NEW BUSINESS**
- D. CONSENT AGENDA**

These items are considered on the Consent Agenda so that members of the Improvement Authority by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Trustees that item will be removed and heard in regular order.

- 1. Approval of **09/06/16** MIA Minutes
- *2. Claims List for **FY '16**
- *3. Claims List for **FY'17**
- 4. Approval of **Resolution No. 17-017**, making changes in the Mustang Improvement Authority Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$305,486.
- 5. Approval of **Resolution No. 17-018**, making changes in the MIA Reserve Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$37,952.
- 6. Approval of **Resolution No. 17-019**, making changes in the 2014B Note Fund Budget by making a Supplemental Appropriation to Increase the 2016-2017 Fiscal Year Budget by \$19,000.

E. INFORMATION/REPORTS

- 1. Trustee Manager
- 2. Trustees

F. DISCUSSION ITEMS

None.

G. ADJOURNMENT

***Items Considered Concurrently on the City Council Agenda.**

**MUSTANG IMPROVEMENT AUTHORITY
SEPTEMBER 6, 2016**

The Mustang Improvement Authority met in regular session on Tuesday, September 6, 2016, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted on the Bulletin Board outside the Mustang Municipal Building on Friday, September 2, 2016, at 3:05 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Chairman Adams called the meeting to order at **7:31 p.m.**

B. ROLL CALL

Trustees Present: Riley
Leete
Grider
Jones
Hagan
Adams

Trustees Absent: Schweinberg

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **08/16/16** MIA Minutes
- *2. Claims List for **FY '16**
- *3. Claims List for **FY'17**
- *4. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.

MOTION was made by **Trustee Grider**, seconded by **Trustee Jones**, to approve Items D-1 thru D-4 of the Consent Agenda.

AYE: Riley, Leete, Grider, Jones, Hagan, Adams

NAY: None

E. INFORMATION/REPORTS

1. **Trustee Manager**
None.
2. **Trustees**
None.

F. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Approval of Change Order #1 for Project Labeled Waste Water Treatment Plant Improvements.

MOTION was made by **Councilman Grider**, seconded by **Councilman Jones**, to Approve the Change Order #1 for Project Labeled Waste Water Treatment Plant Improvements.

AYE: Riley, Leete, Grider, Jones, Hagan, Adams

NAY: None

G. ADJOURNMENT

MOTION was made by **Trustee Grider**, and seconded by **Trustee Leete**, to adjourn.

AYE: Riley, Leete, Grider, Jones, Hagan, Adams

NAY: None

Meeting was adjourned at **7:32 p.m.**

Jay Adams, Chairman

Attest:

Lisa Martin, Secretary

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 72 WATER						
16-1972	01-S0057	SEVERN TRENT SERVICES INC	MAINTENANCE CAPS	6/2016	201609153888	25,000.00
16-2018	01-S0057	SEVERN TRENT SERVICES INC	MAINTENANCE CAPS	6/2016	201609143880	133,880.11
DEPARTMENT TOTAL:						158,880.11
DEPARTMENT: 75 SEWER						
16-1972	01-S0057	SEVERN TRENT SERVICES INC	MAINTENANCE CAPS	6/2016	201609153888	25,000.00
16-2018	01-S0057	SEVERN TRENT SERVICES INC	MAINTENANCE CAPS	6/2016	201609143880	75,307.56
DEPARTMENT TOTAL:						100,307.56
FUND TOTAL:						259,187.67

FUND: 70 - MIA RESERVE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 70		ADMINISTRATION				
16-1973	01-S0057	SEVERN TRENT SERVICES INC	MAINTENANCE CAPS	6/2016	201609143878	50,000.00
16-2018	01-S0057	SEVERN TRENT SERVICES INC	MAINTENANCE CAPS	6/2016	201609143880	921.41
DEPARTMENT TOTAL:						50,921.41
FUND TOTAL:						50,921.41
GRAND TOTAL:						323,380.11

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68 GENERAL GOVERNMENT						
17-0029	01-B0024	BANCFIRST	2014B BOND PAYMENT	9/2016	201609133839	17,930.42
17-0032	01-B0024	BANCFIRST	2014A BOND PAYMENT	9/2016	201609133838	190,440.84
17-0034	01-B0120	BOND FUND	4TH PENNY EXCESS	9/2016	201609133840	24,309.36
17-0051	01-G0030	GENERAL FUND	TRANSFER OPERATING FUNDS	9/2016	201609133836	230,000.00
17-0062	01-L0045	LIMITED PURPOSE FUND	3RD PENNY EXCESS	9/2016	201609133841	80,572.22
17-0019	01-M0210	MUSTANG IMPROVEMENT	66 2/3 WATER/SEWER CONNEC	9/2016	201609133835	24,517.57
17-0084	01-S0205	STREET IMPROVEMENT FUND	12.5% FRANCHISE FEE	9/2016	201609133837	12,000.00
DEPARTMENT TOTAL:						579,770.41
DEPARTMENT: 72 WATER						
17-0637	01-C0135	THE CITY OF OKLAHOMA CITY	WATER PURCHASE	9/2016	201609133846	60,035.45
17-0576	01-D0032	COMMUNICATIONS LEASING CORP	BATTERY FOR HANDHELDS	9/2016	IN0585	84.00
17-0618	01-O0035	OKLAHOMA ELECTRIC COOPERATIE	ELECTRIC SERVICE	9/2016	201609133857	22,367.80
17-0624	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	9/2016	201609133854	98.87
17-0631	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	9/2016	201609133853	116.15
17-0648	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	9/2016	201609143874	660.84
17-0235	01-S0057	SEVERN TRENT SERVICES INC	PUBLIC WORKS CONTRACT	9/2016	12633	90,274.90
DEPARTMENT TOTAL:						173,638.01
DEPARTMENT: 75 SEWER						
17-0647	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS USAGE	9/2016	201609143873	56.02
17-0289	01-H0098	HCCCo., LLC	WWTP IMPROVEMENTS	9/2016	6	145,704.97
17-0618	01-O0035	OKLAHOMA ELECTRIC COOPERATIE	ELECTRIC SERVICE	9/2016	201609133858	1,211.00
17-0648	01-O0055	OG&E COMPANY	ELECTRIC SERVICE	9/2016	201609143874	4,643.53
17-0235	01-S0057	SEVERN TRENT SERVICES INC	PUBLIC WORKS CONTRACT	9/2016	12633-	50,779.63
DEPARTMENT TOTAL:						202,395.15
FUND TOTAL:						955,803.57

MUSTANG IMPROVEMENT AUTHORITY

AGENDA ITEM COMMENTARY

1. ITEM NO. D-4

2. MEETING DATE: September 20, 2016

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-017 for a Budget Supplemental in the Mustang Improvement Authority Fund for the Fiscal Year 2016-2017.

4. TRUSTEE ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The City desires to lapse all unexpended encumbered appropriations at fiscal 2016 year-end; and re-approve the outstanding commitments in the immediately following fiscal year 2017.

A supplemental appropriation for approval in the amount of the new purchase orders and re-approved contract commitments will be carried forward from the prior year and honored in the immediate fiscal year 2017.

A supplemental appropriation to increase the Mustang Improvement Authority Fund in the amount of \$305,486 to be re-appropriated in fiscal year 2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE /RESOLUTION NO. 17-017

RESOLUTION NO. 17-017

A RESOLUTION TO MAKE CHANGES IN THE MUSTANG IMPROVEMENT AUTHORITY FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$305,486.

WHEREAS, The City of Mustang has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) applicable to budgeting in 11 O.S. Sections 17-201 through 17-218; and

WHEREAS, 62 O.S. § 310.2 requires the encumbering officer of the City to record encumbrances against authorized appropriations for purchase orders and contracts at the time of commitment in an amount not to exceed the then unencumbered balance of the appropriations for said purpose; and

WHEREAS, The City desires to lapse all unexpended appropriations, including encumbered appropriations at fiscal year; and re-approve the outstanding purchase order and other contract commitments in the immediately following fiscal year and charge such to the appropriations of the immediately following fiscal year; and

WHEREAS, The City desires to carry over the unexpended fund balances into the immediately following fiscal year as income and revenue available to be provided for such new year, including availability for supplemental appropriation;

NOW THEREFORE, BE IT RESOLVED, by the Trustees that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:

Reserved Carryover (68-45199)	<u>\$305,486</u>
-------------------------------	------------------

Expenditures:

Other Services (68-568-5353) Tyler Output	\$ 31
2014B Sewer Projects (68-575-5926) WWTP-Ph2	<u>305,455</u>
Total:	<u>\$305,486</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Chairman and Trustees this **20th** day of **September 2016**.

Chairman

ATTEST:

City Clerk

MUSTANG IMPROVEMENT AUTHORITY

AGENDA ITEM COMMENTARY

1. ITEM NO. D-5

2. MEETING DATE: September 20, 2016

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-018 for a Budget Supplemental in the MIA Reserve Fund for the Fiscal Year 2016-2017.

4. TRUSTEE ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The City desires to lapse all unexpended encumbered appropriations at fiscal 2016 year-end; and re-approve the outstanding commitments in the immediately following fiscal year 2017.

A supplemental appropriation for approval in the amount of the new purchase orders and re-approved contract commitments will be carried forward from the prior year and honored in the immediate fiscal year 2017.

A supplemental appropriation to increase the MIA Reserve Fund in the amount of \$37,952 to be re-appropriated in fiscal year 2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE /RESOLUTION NO. 17-018

RESOLUTION NO. 17-018

A RESOLUTION TO MAKE CHANGES IN THE MIA RESERVE FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$37,952.

WHEREAS, The City of Mustang has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) applicable to budgeting in 11 O.S. Sections 17-201 through 17-218; and

WHEREAS, 62 O.S. § 310.2 requires the encumbering officer of the City to record encumbrances against authorized appropriations for purchase orders and contracts at the time of commitment in an amount not to exceed the then unencumbered balance of the appropriations for said purpose; and

WHEREAS, The City desires to lapse all unexpended appropriations, including encumbered appropriations at fiscal year; and re-approve the outstanding purchase order and other contract commitments in the immediately following fiscal year and charge such to the appropriations of the immediately following fiscal year; and

WHEREAS, The City desires to carry over the unexpended fund balances into the immediately following fiscal year as income and revenue available to be provided for such new year, including availability for supplemental appropriation;

NOW THEREFORE, BE IT RESOLVED, by the Trustees that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:

Reserved Carryover (70-45199) \$37,952

Expenditures:

Water/Sewer Projects (70-570-5902) Water Tower \$37,952

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Chairman and Trustees this **20th** day of **September 2016**.

Chairman

ATTEST:

City Clerk

MUSTANG IMPROVEMENT AUTHORITY

AGENDA ITEM COMMENTARY

1. ITEM NO. D-6

2. MEETING DATE: September 20, 2016

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 17-019 for a Budget Supplemental in the 2014B Note Fund for the Fiscal Year 2016-2017.

4. TRUSTEE ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The City desires to lapse all unexpended encumbered appropriations at fiscal 2016 year-end; and re-approve the outstanding commitments in the immediately following fiscal year 2017.

A supplemental appropriation for approval in the amount of the new purchase orders and re-approved contract commitments will be carried forward from the prior year and honored in the immediate fiscal year 2017.

A supplemental appropriation to increase the 2014B Note Fund in the amount of \$19,000 to be re-appropriated in fiscal year 2017.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Janet Watts, Finance Director

10. ORDINANCE /RESOLUTION NO. 17-019

RESOLUTION NO. 17-019

A RESOLUTION TO MAKE CHANGES IN THE 2014B NOTE FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2016-2017 FISCAL YEAR BUDGET BY \$19,000.

WHEREAS, The City of Mustang has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) applicable to budgeting in 11 O.S. Sections 17-201 through 17-218; and

WHEREAS, 62 O.S. § 310.2 requires the encumbering officer of the City to record encumbrances against authorized appropriations for purchase orders and contracts at the time of commitment in an amount not to exceed the then unencumbered balance of the appropriations for said purpose; and

WHEREAS, The City desires to lapse all unexpended appropriations, including encumbered appropriations at fiscal year; and re-approve the outstanding purchase order and other contract commitments in the immediately following fiscal year and charge such to the appropriations of the immediately following fiscal year; and

WHEREAS, The City desires to carry over the unexpended fund balances into the immediately following fiscal year as income and revenue available to be provided for such new year, including availability for supplemental appropriation;

NOW THEREFORE, BE IT RESOLVED, by the Trustees that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:

Restricted Carryover (67-45199)	<u>\$19,000</u>
---------------------------------	-----------------

Expenditures:

Restricted Fund Balance (67-500-5555)	<u>\$19,000</u>
---------------------------------------	-----------------

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Chairman and Trustees this **20th** day of **September 2016**.

Chairman

ATTEST:

City Clerk