

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE/INVOCATION

Michael Staton, Pastor, First Baptist Church

C. ROLL CALL

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

F. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the City Council by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Councilmembers that item will be removed and heard in regular order.

1. Approval of **06/05/2018** City Council Minutes.
- *2. Claims List for **FY 2018**.
- *3. Claims List for **FY 2019**.
- *4. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
5. Approval to Turn **Past Due Library Accounts** over to the Collection Agency.
6. Approval of **Resolution No. 19-001** providing for the Assignment of 9-1-1 Fees to 9-1-1 ACOG.
7. Approval of **Resolution No. 19-002** making Changes in the Library Fund Budget by making a Supplemental Appropriation to Increase the 2018-2019 Fiscal Year Budget by \$1,000.
8. Approval of **Resolution No. 19-003** making Changes in the Library Fund Budget by making a Supplemental Appropriation to Increase the 2018-2019 Fiscal Year Budget by \$2,528.
9. Acceptance of New **Mattresses** donated by Phil's Deals on Wheels for the Sleeping Quarters of the Fire Station.
10. **Acknowledgement of Transfer** of City Property, Glock Mod. 17 9mm Caliber S/N BGEU906, transferred to Captain Kirk Dickerson, Comm. #328 upon his Honorable Retirement effective June 22, 2018, in compliance with Police Department Policy, PERSONNEL 02.03-RETIREMENT Item 5, which has been the historical past practice of the Department.
11. Approval to Renew **Excess Workers' Compensation Insurance** with Midwest Employers Policy.

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12. Acceptance of Bonds for **Electrical Express, LLC** for Project labeled Field Lighting for Wild Horse Park Soccer Complex.

G. INFORMATION/REPORTS

1. City Manager
 - a. **Oath of Office** for Police Officer Barrett Chastain.
 - b. City Manager Report
2. City Council
 - a. Approval of **Proclamation** Declaring July, 2018, as "Park and Recreation Month".
 - b. Re-appointment of Ray Meier to **Leisure Services Board** for at Large Position Representative
 - c. Appointment of John Robinson to **Leisure Services Board** for Ward One Representative
 - d. City Council Reports

H. DISCUSSION ITEMS

1. **Public Hearing, Discussion, Consideration and Possible Action** regarding Approval of Special Use Permit Application SUP-4-15-18-1-35, Mustang Treatment Center, 1150 E State Highway 152, OK Family Counseling Services, Private Residential Treatment Facility for Girls Aged 13-17 Suffering from PTSD where Medical, Psychiatric and Behavioral Healthcare is Provided for up to 28 Patients.
2. **Discussion, Consideration and Possible Action** regarding **Ordinance No. 1166**, an Ordinance of the City of Mustang, Oklahoma, Amending Chapter 26, by Adding new Section 26-48 to Create an Expungement Fee for Processing Orders for Expungement of Records; Declaring Repealer; Providing for Severability; and Declaring an Emergency.

3. **Discussion, Consideration and Possible Action** regarding **Ordinance No. 1167**, an Ordinance of the City of Mustang, Oklahoma, Amending (1) Chapter 46, Article III, Section 46-61 of the Code of Ordinances of the City of Mustang, Oklahoma, to Adopt Appendix Chapter D of the International Fire Code; (2) Chapter 106, Article VII, of the Code of Ordinances of the City of Mustang, Oklahoma, by Amending Section 106-444 to Add Subsection 106-444(I) Setting Standards for Fire Department Connections; (3) Chapter 118, Article IV, Section 118-214 of the Code of Ordinances of the City of Mustang, Oklahoma, to Amend Subsection 118-214(C) to Specify Color for Fire Hydrants and Color Coding Requirements; and (4) Chapter 118, Article IV, Section 118-278 by Striking Subsection 118-278(B) to Remove a Duplicative Requirement for Painting Fire Hydrants and Renumbering Remaining Subsections; Declaring Repealer; Providing for Severability; and Declaring an Emergency.
4. **Discussion, Consideration and Possible Action** regarding **Ordinance No. 1168**, an Ordinance of the City of Mustang, Oklahoma, Amending Chapter 106, Article III, Section 106-175(13) of the Code of Ordinances of the City of Mustang, Oklahoma, to Clarify Requirements for Property Owners within Subdivisions to Maintain Private Drives, Private Access Facilities and Private Common Areas; Declaring Repealer; Providing for Severability; and Declaring an Emergency.
5. **Discussion, Consideration and Possible Action** regarding **Ordinance No. 1169**, an Ordinance of the City of Mustang, Oklahoma, Amending Chapter 18, Article II, by Amending Section 18-33.B to Amend the 2015 International Residential Code for One and Two Family Dwellings to: (1) Amend Subsection 18-33.B(13) Requiring Sanitation Facilities during Construction; (2) Add New Subsection 18-33.B(19) Adding R403.1.3.5.5 to Set Standards for Seismic Design Reinforcement; (3) Add New Subsection 18-33.B(20) Adding R602.2 on Use of Utility Grade Studs; and (4) Add New Subsection 18-33.B(21) Adding R602.1.10 on Use of Fiberboard Sheathing; Providing for Repealer and Severability; and Declaring an Emergency.
6. **Discussion, Consideration and Possible Action** regarding Approval of Interlocal Agreement for Oklahoma Municipal Management Services.
7. **Discussion, Consideration and Possible Action** regarding Approval of **Resolution No. 19-004**, a Resolution of the City of Mustang, Oklahoma, to Execute the Agreement Establishing the Oklahoma Municipal Management Services.
- *8. **Discussion, Consideration and Possible Action** regarding Approval of First Amendment for Operation, Maintenance, and Management of the Water and Wastewater Treatment Facilities for the City of Mustang.

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9. **Discussion, Consideration and Possible Action** regarding Proposals to Lease the City of Mustang's Mineral Interests underlying Sections 32 and 29, Township 11 North, Range 5 West, I.M., Canadian County, Oklahoma.
10. **Discussion, Consideration and Possible Action** regarding Acceptance of Resignation of Ward V Councilmember Linda Hagan effective immediately.
11. **Discussion, Consideration and Possible Action** regarding Process for Appointment of Councilmember to Represent Ward V.

J. CITY ATTORNEY'S REPORT

1. **Discussion, Consideration and Possible Action** regarding *City of Mustang vs. Citizens Energy II, LLC*, Case No. CV-2017-325, District Court, Canadian County, State of Oklahoma; and, proposed Executive Session as authorized by 25 Okla. Stat. §307(B)(4).
2. **Discussion, Consideration and Possible Action** regarding *Cottonwood Development, L.L.C. v. City of Mustang*, Case No. CV-2018-142, District Court of Canadian County, State of Oklahoma, to include potential settlement of the lawsuit; and, Proposed Executive Session as authorized by 25 Okla. Stat. §307(B)(4).

K. ADJOURNMENT

***Items Considered Concurrently on the MIA Agenda.**

**MUSTANG CITY COUNCIL
JUNE 5, 2018**

The Mustang City Council met in regular session on Tuesday, June 5, 2018, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted as required on Thursday, May 31, 2018, at 5:30 p.m in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Mayor Schweinberg called the meeting to order at **7:00 p.m.**

B. PLEDGE OF ALLEGIANCE/INVOCATION Michael Ray, Pastor, Empower Church

Pastor Ray led the assembly in the Pledge and Invocation. He stated on behalf of Empower Church, he wanted to thank the Council for their service to the community. He stated the church installed a new sign and have had over 250 people in the Mustang area go through classes offered by the church, such as parenting, anger management, and alcohol addiction stating they are a church for the community.

C. ROLL CALL

Councilmembers Present:	Pratt
	Leete
	Grider
	Jones
	Hagan
	Noblitt
	Schweinberg

Councilmembers Absent: **None**

D. INTRODUCTION OF GUESTS/HEARING OF CITIZENS OR DELEGATES

None.

E. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA

None.

F. CONSENT AGENDA

1. Approval of **05/01/2018** City Council Minutes.
- *2. Approval of **05/07/2018** City Council Special Meeting (Budget Session) Minutes.
- *3. Claims List for **FY 2018**.
- *4. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
5. Approval to Turn **Past Due Library Accounts** over to the Collection Agency.
6. Approval of **Resolution No. 18-043** making Changes in the General Fund Budget by making a Supplemental Appropriation to Increase the 2017-2018 Fiscal Year Budget by \$2,937.
7. Approval of **Resolution No. 18-045** making Changes in the Library Fund Budget by making a Supplemental Appropriation to Increase the 2017-2018 Fiscal Year Budget by \$3,750.
8. Approval of **Resolution No. 18-047** making Changes in the General Fund Budget by making a Supplemental Appropriation to Increase the 2017-2018 Fiscal Year Budget by \$1,337.
9. Approval of **Resolution No. 18-048** Establishing the 9-1-1 Emergency Telephone Fee Rate for Calendar Year 2019.
10. Approval to Renew **Radio System License Agreement** with the City of Oklahoma City.
11. Approval to Renew the **Public Works Contract** between the Department of Corrections and the City of Mustang.
- *12. Approval to Renew the **Contract for Maintenance & Operations of Public Streets and Mowing & Maintenance of Public Parks and Facilities** with Silver Star Construction Company.
13. Approval to **Declare Certain Items as Surplus** and Authorize Disposal of those Items.
- *14. Approval of **Maintenance Bonds** for Storm Sewer and Paving for Crystal Springs Addition and Release Letter of Credit.

Councilman Noblitt requested Item F-3 be pulled from the Consent Agenda.

MOTION was made by **Councilman Noblitt**, seconded by **Councilman Leete**, to Approve Items F-1 thru F-2 and Items F-4 thru F-14 of the Consent Agenda.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg

NAY: None

3. Claims List for **FY 2018**

Councilman Noblitt requested the City Manager add language to the VISA list stating he has authorization to approve those purchases up to a certain dollar amount since the VISA spreadsheet does not have actual amounts.

MOTION was made by **Councilman Noblitt**, seconded by **Councilman Jones**, to Approve Item F-3 of the Consent Agenda.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

G. INFORMATION/REPORTS

1. **City Manager Report**

a. **Presentation to Warriors for Freedom.**

City Manager Rooney introduced Mr. Nic Bailey, Sports and Park Manager, who stated the 6th annual Warriors for Freedom Weekend was held in May stating in addition to the youth baseball and softball tournament, a 5K marathon and fun run was added as well as a disc golf tournament. He stated he had a lot of help with the weekend event and introduced Park Staff as well as those from the different sport organizations and representatives of Warrior for Freedom thanking them for their help and support. He stated flags were posted around the park and backstops had names honoring veterans as well as players dressing up for different veterans and stated in addition to this, "Challenge Coins" were created with the Warriors for Freedom weekend logo. Mr. Bailey passed out the coins to the Councilmembers.

Mr. Brad Dick with the Warriors for Freedom, thanked Mr. Bailey and the Parks Staff as well as the Councilmembers and City for all their support and all they do in helping the Warriors for Freedom provide services to the veterans and their families. He stated they strive to bring veterans together through different activities and there is never a charge to them and thanked everyone for their help and support.

Mr. Bailey asked the Warriors for Freedom representatives and Park Staff to the front and presented a check to Warriors for Freedom in the amount of \$20,000 stating this was the largest amount raised thus far stating last year's amount was \$13,000.

b. Recognition of **American Legion's Employees of the Year.**

City Manager Rooney stated three City employees were recognized by the American Legion in April as the American Legion's Employees of the Year. He introduced the employees and asked them to the front providing background on each one:

- Jerry Calloway, Non-Uniform Employee of the Year
- Corporal Bryon Smith, Fire Dept. Employee of the Year
- Sergeant Jeff Six, Police Dept. Employee of the Year

c. **City Manager Report**

City Manager Rooney did not have anything in addition to his City Manager's report available on the City's website stating individuals can go online and subscribe to receive the report as it is posted.

2. **City Council Reports**

a. City Council Reports

Mayor Schweinberg asked the Councilmembers if they had anything to report in their respective Wards:

Councilman Noblitt stated he was proud of the Warriors for Freedom weekend six years ago and so much more even now and commended everyone on their hard work over the weekend stating Warriors for Freedom is a fabulous organization.

Councilwoman Hagan asked if the City would be spraying for mosquitos.

City Manager Rooney stated no, the City does not do that and could request it of the County, but not sure they do either.

Councilman Jones did not have anything to report at this time.

Councilman Grider stated he received a few phone calls stating some were in regards to an upcoming Planning Commission item and had spoken with the City Manager about it. He stated he wanted to remind everyone, as stated in the City Manager report, that signs were available for combat vets for the firework season. He also thanked City Staff in being so helpful while shooting the video used for the Sales Tax projects update stating he had received a few responses stating they liked the transparency.

Councilman Leete congratulated the Employees of the Year. He also thanked Mr. Bailey, Park and Recreation Staff, and everyone who helped with the Warriors for Freedom weekend stating this was dear to his heart and the fact that it produced what it did was a testament to his leadership and was thankful to have him on staff.

Councilwoman Pratt did not have anything to report at this time.

City Manager Rooney stated he failed to introduce the City Management Summer Intern, Edigar Kajirwa, under his City Manager's report stating Mr. Kajirwa is a student at the University of Central Oklahoma where he is majoring in Political Science and Economics. He stated he and *Assistant City Manager Battles* met Mr. Kajirwa at a managerial conference stating he had applied for and received a scholarship from CMAO stating he is a shining star and wanting to get into this profession and needed an internship.

Edigar Kajirwa thanked the City, City Council, *City Manager Rooney* and *Assistant City Manager Battles* for taking him in and teaching him about city management. He stated it has been a great fit for him and is learning a lot stating if he had gone elsewhere, he is not sure he would have been exposed to so many different areas and is grateful for the opportunity.

Mayor Schweinberg encouraged everyone to watch, if they have not already, the video regarding the Sales Tax projects to which *Councilman Grider* referred. He also thanked Nic Bailey and everyone for their hard work for the Warriors for Freedom weekend stating they all did a great job. He also encouraged everyone to attend next year as it is a great event.

H. DISCUSSION ITEMS

- *1. **Public Hearing** on Fiscal Year 2018-2019 Annual Budget for the City of Mustang, the Mustang Improvement Authority and Related Funds in Accordance with State Statutes.

City Manager Rooney presented a PowerPoint of the FY2019 budget overview stating due to the oil lawsuits in FY2018, it was not a balanced budget this year. He stated the budget includes a projected increase of 2.5% in sales tax for FY2019 and provided information on projected revenues and expenses. **Rooney** thanked *Finance Director Watts* and her Staff for their hard work stating *Watts* does a good job each year with projections.

Councilman Noblitt stated Staff works hard to explain the budget to Council stating much more has been seen than this five minute presentation. He stated Council had to study and appreciated Staff's help.

MOTION was made by **Councilman Jones**, seconded by **Mayor Schweinberg**, to Open the Public Hearing.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

There being none, **MOTION** was made by **Councilman Leete**, seconded by **Mayor Schweinberg**, to Close the Public Hearing.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

Mayor Schweinberg thanked Finance Director Watts and her staff on their hard work and dedication.

MOTION was made by **Councilman Leete**, seconded by **Councilman Jones**, to Approve **Resolution No. 18-044**, Approving the Fiscal Year 2018-2019 Budget for the City of Mustang, Mustang Improvement Authority and Related Funds.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

- *2. **Discussion, Consideration and Possible Action** regarding Approval of **Resolution No. 18-044**, Approving the Fiscal Year 2018-2019 Budget for the City of Mustang, Mustang Improvement Authority and Related Funds.

Was approved under Item H-1.

3. **Public Hearing, Discussion, Consideration and Possible Action** regarding Approval of **Ordinance No. 1164**, an Ordinance of the City of Mustang, Oklahoma, Amending the Code of Ordinances of the City of Mustang, Oklahoma, by Vacating and Closing an Alley Lying within Block 4 of the Mustang Original Townsite, as more particularly described in the Ordinance; Declaring Repealer; Providing for Severability; and Declaring an Emergency.

Community Development Director Helsel stated the initial reading for vacating the right-of-way for Mustang Public Schools was held two months ago stating the alleyway was never developed as a right-of-way. She stated there was a public sewer line running through this easement and Mustang Public Schools has relocated the sewer line after receiving approval from the City engineer and DEQ. **Helsel** stated letters were sent to all property owners within 300 feet and to all utility franchises within the City stating no comments have been made. She stated Staff recommends approval of the application to vacate the alleyway easement.

MOTION was made by **Councilman Noblitt**, seconded by **Councilman Leete**, to Open the Public Hearing.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

There being none, **MOTION** was made by **Councilman Jones**, seconded by **Councilman Leete**, to Close the Public Hearing.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

MOTION was made by **Councilman Leete**, seconded by **Councilman Noblitt**, to Approve **Ordinance No. 1164**, an Ordinance of the City of Mustang, Oklahoma, Amending the Code of Ordinances of the City of Mustang, Oklahoma, by Vacating and Closing an Alley Lying within Block 4 of the Mustang Original Townsite, as more particularly described in the Ordinance; Declaring Repealer; Providing for Severability.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

MOTION was made by **Councilman Leete**, seconded by **Councilman Jones**, to Declare an Emergency.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

4. **Discussion, Consideration and Possible Action** regarding Approval of Preliminary Plat Application PP-2-28-18-1-27, Pine Canyon Addition, B & J Investments, LLC, NE/4 Section 29, T11N, R5W, approximately 24.97 acres, 76 lots.

Community Development Director Helsel stated the applicant is B&J Investments, LLC, with the Engineer being Grubbs Consulting stating the applicant has submitted a preliminary plat for Pine Canyon Addition. She stated the area is zoned R-1, contains approximately 25 acres and will contain 76 residential lots. She stated all lots exceed the minimum size requirements for R-1 districts and currently exceed the frontage requirements of 45 feet.

Helsel stated the developer has requested two variances, (1) a 25 foot front yard setback, and (2) a cul-de-sac length of approximately 2300 feet stating the variances were approved by Planning Commission. She stated the City Engineer has reviewed and approved all sanitary sewer, water, paving and drainage plans and the fire department has approved the layout and stated public water and sewer is available to this property.

Helsel stated maintenance of all common areas and drainage facilities will be the responsibility of the property owners' association and no structures or other obstructions may be placed in a drainage easement. She provided surrounding area zoning and stated the long-range plan calls for low density residential development in this area stating the development conforms to the comprehensive plan.

Helsel stated Staff recommends approval of the preliminary plat and Planning Commission voted unanimously to recommend approval of this final plat at their May 8, 2018 meeting.

MOTION was made by **Councilman Jones**, seconded by **Councilman Noblitt**, to Approve the Preliminary Plat Application PP-2-28-18-1-27, Pine Canyon Addition, B & J Investments, LLC, NE/4 Section 29, T11N, R5W, approximately 24.97 acres, 76 lots.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

- *5. **Discussion, Consideration and Possible Action** regarding Approval of Contract and Bonds for Wynn Construction for Project labeled Mustang Wastewater Treatment Plant Improvements Phase II C&D.

Assistant City Manager Battles stated in the May 1, 2018 City Council meeting, Council accepted bids and awarded this project to Wynn Construction Co. stating this agenda item is to approve the contract and bonds for Wynn Construction Co. **Battles** stated the project includes expanding the current treatment capacity of the wastewater treatment plant to 3 million gallons per day and stated the contract amount was \$4,995,316 which includes the base bid plus three alternates.

MOTION was made by **Councilman Noblitt**, seconded by **Councilman Grider**, to Approve the Contract and Bonds for Wynn Construction for Project labeled Mustang Wastewater Treatment Plant Improvements Phase II C&D.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

6. **Discussion, Consideration and Possible Action** regarding Acceptance of Bids and Awarding of Lowest Qualified Bidder for Project labeled Field Lighting for Wild Horse Park Soccer Complex.

Assistant City Manager Battles stated bids were received to install new lighting on two fields at the Wild Horse Park Soccer Complex stating the lights were purchased directly with bids taken for the installation of the lights, poles and support systems to operate. He stated all bids met specifications and Staff recommends accepting all bids. **Battles** stated Staff recommends awarding the bid to the lowest bidder, Electrical Express, LLC, in the amount of \$75,000.

MOTION was made by **Councilman Leete**, seconded by **Councilman Noblitt**, to Accept All Bids for Project labeled Field Lighting for Wild Horse Park Soccer Complex.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

MOTION was made by **Councilman Noblitt**, seconded by **Councilwoman Hagan**, to Award the Bid for Project labeled Field Lighting for Wild Horse Park Soccer Complex to Electrical Express, LLC in the amount of \$75,000.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

7. **Discussion, Consideration and Possible Action** regarding Approval of Contract for Electrical Express for Project labeled Field Lighting for Wild Horse Park Soccer Complex.

Assistant City Manager Battles stated the bid for installation of field lighting for Wild Horse Park Soccer Complex was awarded in the previous item stating this item was for the approval of the contract with Electrical Express, LLC stating the bonds would be included on the July agenda. He stated the project is to be completed within 90 days stating liquidated damages were not included.

MOTION was made by **Councilman Noblitt**, seconded by **Councilman Jones**, to Approve the Contract for Electrical Express for Project labeled Field Lighting for Wild Horse Park Soccer Complex.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

J. CITY ATTORNEY'S REPORT

1. **Discussion** of *John Marion Conrady v. Custodian of Records, Mustang Police Department, in their official capacity; et al.*, Case No. 117039, Supreme Court, State of Oklahoma; and, Proposed Executive Session as authorized by 25 Okla. Stat. §307(B)(4).
2. **Discussion** of *Cottonwood Development, L.L.C. v. City of Mustang*, Case No. CV-2018-142, District Court of Canadian County, State of Oklahoma; and, Proposed Executive Session as authorized by 25 Okla. Stat. §307(B)(4).

MOTION was made by **Councilman Grider**, seconded by **Councilman Jones** to adjourn to executive session.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

TIME ADJOURNED to Executive Session: **7:53 p.m.**

MOTION was made by **Councilman Noblitt**, seconded by **Councilman Leete** to return from executive session.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

TIME RETURNED from Executive Session: **8:05 p.m.**

In reference to Item J-1 –

Informational purposes only, no action taken.

In reference to Item J-2 –

Informational purposes only, no action taken.

K. ADJOURNMENT

MOTION was made by **Councilman Grider**, seconded by **Councilwoman Pratt**, to adjourn.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

The meeting was adjourned at **8:06 p.m.**

Jess Schweinberg, Mayor

Attest:

Lisa Martin, City Clerk

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 MAYOR AND COUNCIL						
18-0178	01-W0001	WHEATLEY, SEGLER, OSBY & MICITY	PROSECUTOR	6/2018	18352	455.28
DEPARTMENT TOTAL:						455.28
DEPARTMENT: 11 CITY MANAGER						
18-1434	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	6/2018	201806127774	62.08
18-0207	01-I0104	INVESTIGATIVE CONCEPTS, INC	BACKGROUND PRE-EMPLOYMENT	6/2018	1212126884A	32.00
18-0204	01-V0106	VALIR OUTPATIENT CLINICS	MAPRE-EMPLOYMENT DRUG SCREE	6/2018	475541	70.00
18-0178	01-W0001	WHEATLEY, SEGLER, OSBY & MICITY	PROSECUTOR	6/2018	18352	1,298.96
DEPARTMENT TOTAL:						1,463.04
DEPARTMENT: 12 LIBRARY						
18-0317	01-B1023	BTAC ACQUISITION CORP.	ADULT FICTION	6/2018	5015023872	16.77
18-0542	01-C0278	COX COMMUNICATIONS, INC.	MO. MODEM SERVICE CHR	6/2018	201806127777	4.99
18-1500	01-M0263	MIDWEST TAPE, LLC	NON-PRINT ITEMS	6/2018	96124507	59.97
DEPARTMENT TOTAL:						81.73
DEPARTMENT: 13 PARKS AND RECREATION						
18-1860	01-06220	REBECCA WITTHAHN	POOL PARTY REFUND	6/2018	201806127775	150.00
18-1926	01-B0267	AMY BURGESS	REFUND FOR POOL PARTY	6/2018	201806127787	300.00
18-1755	01-B1019	BEN E. KEITH FOODS INC - OKS	SNACKS & CUPS FOR ASP	6/2018	63947769	445.22
18-0479	01-C0278	COX COMMUNICATIONS, INC.	TV FOR TREADMILLS	6/2018	201806127778	96.00
18-0536	01-C0286	CIVICPLUS, INC.	RECREATION MAINT. SOFTWARE	6/2018	173208	3,000.00
18-1961	01-C0286	CIVICPLUS, INC.	SOFTWARE FEE	6/2018	173208A	1,736.10
18-0233	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	6/2018	NP53464309A	244.62
18-1196	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUELMAN	6/2018	NP53464309B	358.24
18-1872	01-H0134	ASHLEY HERREN	KIDTASTIC REFUND	6/2018	8397943	100.00
18-1856	01-L0068	JOE LINDSEY	VENDOR FEE REFUND	6/2018	201806127779	300.00
18-1765	01-M0170	DAVID L. MORRIS	REPAIR TRANSMISSION	6/2018	172765	1,916.00
18-0136	01-O0035	OKLAHOMA ELECTRIC COOPERAT	ELECTRIC SERVICE	6/2018	201806127780	3,799.23
18-0139	01-O0055	OKLAHOMA GAS & ELECTRIC CO	ELECTRIC SERVICE	6/2018	201806127782	33.42
DEPARTMENT TOTAL:						12,478.83

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15 GENERAL GOVERNMENT						
18-1529	01-C0229	CARDIAC SCIENCE CORPORATION	ADULT & PEDIATRIC PADS	6/2018	7315949	121.60
18-1355	01-D0088	DEPARTMENT OF CORRECTIONS,	INMATE LABOR	6/2018	UNCCC-306 0518	840.00
18-0136	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	6/2018	201806127780	581.87
18-0139	01-00055	OKLAHOMA GAS & ELECTRIC CO	ELECTRIC SERVICE	6/2018	201806127782	126.80
18-1870	01-01177	STATE OF OKLAHOMA	SALES TAX PAYABLE	6/2018	201806127773	3,959.89
18-0155	01-S0085	SILVER STAR CONSTRUCTION	STREET & MOWING CONTRACT	6/2018	24973	70,865.21
18-0158	01-S0093	SMART TECHNOLOGIES, INC	OPERATING SYSTEM MAINT.	6/2018	717664	3,179.95
18-1640	01-S1165	INTERLINE BRANDS, INC	CLEANING SUPPLIES	6/2018	441489473	49.40
DEPARTMENT TOTAL:						79,724.72
DEPARTMENT: 16 TRANSFERS						
18-0103	01-G0026	GENERAL RESERVE FUND	TRANSFER HOTEL TAX	6/2018	201806147792	7,503.34
DEPARTMENT TOTAL:						7,503.34
DEPARTMENT: 18 TOWN CENTER						
18-0940	01-A0122	ALLIANCE MAINTENANCE, INC	CLEANING @ T.C.	6/2018	104006	4,435.00
18-1465	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS SERVICE	6/2018	8151-01805B	65.68
18-1717	01-C0189	TODD D. ABRELL	REPAIRS IN WEIGHT ROOM	6/2018	8080	1,487.16
18-1899	01-K0033	KONE, INC	QUARTERLY PAYMENT	6/2018	949924500	460.03
18-1900	01-K0033	KONE, INC	ANNUAL SAFETY TESTS	6/2018	949924500A	312.50
18-0259	01-M0128	MAC FIRE SYSTEMS, INC	MONITORING AGREEMENT	6/2018	134327A	217.50
18-1853	01-M0128	MAC FIRE SYSTEMS, INC	SERVICE CALL	6/2018	134327	131.50
18-0136	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	6/2018	201806127780	11,737.12
18-1673	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	6/2018	442391439	614.71
DEPARTMENT TOTAL:						19,461.20
DEPARTMENT: 19 BALL COMPLEX						
18-1706	01-A0131	JAMES HILLIS	PORT-A-POTTIES	6/2018	21549	147.00
18-1761	01-B1019	BEN E. KEITH FOODS INC - OK	FOOD FOR CONCESSION	6/2018	63944084a	778.43
18-1845	01-B1019	BEN E. KEITH FOODS INC - OK	FOOD FOR CONCESSION	6/2018	63944084	2,324.34
18-1854	01-B1019	BEN E. KEITH FOODS INC - OK	FOOD FOR CONCESSION	6/2018	63947768	2,810.61
18-0232	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	6/2018	NP53464309	781.55
18-1787	01-I1119	STEPHENSON WHOLESALE CO,	IN FOOD FOR CONCESSION	6/2018	6921791	2,873.37
18-1971	01-M0170	DAVID L. MORRIS	FUEL JUGS	6/2018	PARKS DEPT	216.00
18-1846	01-M1000	MAZZIO'S MUSTANG INC	PIZZA FOR CONCESSION	6/2018	175910	265.00
18-0136	01-00035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	6/2018	201806127780	1,915.81
18-0139	01-00055	OKLAHOMA GAS & ELECTRIC CO	ELECTRIC SERVICE	6/2018	201806127782	1,998.40
18-1565	01-P0055	PLUMBCO, INC	REPAIR TO CONCESSION DRAIN	6/2018	201806127784	440.00
18-1616	01-P0144	PEPSI-COLA METROPOLITAN BOT	DRINKS FOR CONCESSION	6/2018	18426058A	274.03
18-1847	01-P0144	PEPSI-COLA METROPOLITAN BOT	DRINKS FOR CONCESSION	6/2018	18426058B	3,000.00
18-1855	01-P0144	PEPSI-COLA METROPOLITAN BOT	DRINKS FOR CONCESSION	6/2018	18426058	2,408.55
18-1795	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	6/2018	441489499	838.46
DEPARTMENT TOTAL:						21,071.55

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 20 AQUATICS						
18-1712	01-C0044	CARDINAL POOLS OF OKLAHOMA,	ACID FOR AQUATIC CENTER	6/2018	239845	989.95
18-1750	01-C0233	AMY GROUNDS	STAFF SHIRTS	6/2018	1633	1,043.40
18-1848	01-L0037	LESLIE'S POOLMART, INC.	CHEMICALS FOR AQUATIC CEN	6/2018	694-001-8094	249.85
18-0136	01-00035	OKLAHOMA ELECTRIC COOPERATIE	ELECTRIC SERVICE	6/2018	201806127780	1,259.75
18-0155	01-S0085	SILVER STAR CONSTRUCTION	STREET & MOWING CONTRACT	6/2018	24974	32.11
18-1902	01-S0093	SMART TECHNOLOGIES, INC	DROP AT AQUATIC CENTER	6/2018	717652	350.00
DEPARTMENT TOTAL:						3,925.06
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
18-1434	01-F0094	FLEETCORE TECHNOLOGIES, INC	BULK FUEL	6/2018	201806127774	533.89
18-1696	01-00096	OKLAHOMA UNIFORM BUILDING C	COLLECTION OF STATE FEES	6/2018	201806127783	584.00
DEPARTMENT TOTAL:						1,117.89
DEPARTMENT: 41 POLICE						
18-0052	01-A0122	ALLIANCE MAINTENANCE, INC	FACILITY CLEANING	6/2018	104008	1,295.00
18-0081	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS SERVICES	6/2018	8151-01805	246.00
18-1529	01-C0229	CARDIAC SCIENCE CORPORATION	ADULT & PEDIATRIC PADS	6/2018	7315949	81.60
18-0097	01-F0078	DAIOHS USA, INC	COFFEE SERVICE	6/2018	215127	135.00
18-1762	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	6/2018	NP53464276A	4,361.31
18-1894	01-F4474	FIRETROL PROTECTION SYSTEMS	MISC. REPAIRS	6/2018	100532701	419.39
18-1589	01-G099	GT DISTRIBUTORS, INC.	GLOCK GEN 5 HANDGUNS	6/2018	662368	4,460.00
18-1672	01-I0018	INTERNATIONAL ASSOCIATION	OIACP TRAINING PROGRAM	6/2018	2208	1,915.00
18-1630	01-M0273	MKP ARMS LLC	ENGRAVING POLICE LOGO	6/2018	20180424A	750.00
18-0136	01-00035	OKLAHOMA ELECTRIC COOPERATIE	ELECTRIC SERVICE	6/2018	201806127780	4,966.09
18-1325	01-R0146	ROGUE COMP. AUTOMOTIVE INC.	OIL CHANGES	6/2018	5116	294.00
18-1747	01-S0093	SMART TECHNOLOGIES, INC	NETWORK DROP FOR ACCESS	6/2018	717629	225.00
18-0149	01-S0206	STOLZ TELECOM, LLC	MISC. VEHICLE REPAIRS	6/2018	2634C	43.14
18-1850	01-T0171	KATHY H. THOMAS, PH D	MENTAL HEALTH TRAINING	6/2018	60718	400.00
DEPARTMENT TOTAL:						19,591.53
DEPARTMENT: 42 ANIMAL WELFARE						
18-0099	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL CHARGES	6/2018	NP53464276	111.48
18-0114	01-L0096	LAURA L RIDLEY	JAIL & SHELTER LAUNDRY	6/2018	7396	279.07
18-0129	01-00273	OKLAHOMA HUMANE SOCIETY	SPAY/NEUTER SERVICES	6/2018	1736393	20.00
DEPARTMENT TOTAL:						410.55

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 51 FIRE						
18-1857	01-A0064	ASHI & 24-7 EMS REMITTANCE	FIRST AID, CPR/AED PROGRA	6/2018	955487	483.25
18-0846	01-A0194	AIRGAS, INC.	OXYGEN SUPPLIES	6/2018	9076490718	39.87
18-1654	01-C0065	CASCO INDUSTRIES, INC.	BUCKETS OF CLASS A FOAM	6/2018	194044	552.00
18-1710	01-C0065	CASCO INDUSTRIES, INC.	LIFE SAVING BARS FOR CHIE	6/2018	195211	36.00
18-1726	01-C0065	CASCO INDUSTRIES, INC.	HELMET SHIELD	6/2018	194877	48.00
18-1727	01-C0065	CASCO INDUSTRIES, INC.	BUNKER BOOTS, HELMETS, HO	6/2018	195078	710.00
18-1838	01-C0065	CASCO INDUSTRIES, INC.	2 TIER HOSE RACK	6/2018	195562	1,960.00
18-1529	01-C0229	CARDIAC SCIENCE CORPORATION	ADULT & PEDIATRIC PADS	6/2018	7315949	40.80
18-1842	01-C1031	CUSTOM IDENTIFICATION PROD	PERSONAL ACCOUNTABILITY T	6/2018	324923	37.50
18-0183	01-C1118	GLOBAL BUSINESS, INC.	UNIFORM CLEANING	6/2018	1131448	9.25
18-0185	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL FOR VEHICLES	6/2018	NP53464308	1,722.63
18-1636	01-I0030	INTEGRIS HEALTH, INC.	NEW FIREFIGHTERS PHYSICAL	6/2018	2018-24299a	1,025.00
18-1724	01-I0030	INTEGRIS HEALTH, INC.	NEW FIREFIGHTER OCC. PHYS	6/2018	2018-24299	475.00
18-1850	01-T0171	KATHY H. THOMAS, PH D	MENTAL HEALTH TRAINING	6/2018	60718	400.00
DEPARTMENT TOTAL:						7,539.30
DEPARTMENT: 61 STREETS						
18-0136	01-00035	OKLAHOMA ELECTRIC COOPERAT	ELECTRIC SERVICE	6/2018	201806127780	965.87
18-0139	01-00055	OKLAHOMA GAS & ELECTRIC CO	ELECTRIC SERVICE	6/2018	201806127782	201.60
DEPARTMENT TOTAL:						1,167.47
FUND TOTAL:						175,991.49

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FUND: 05 - PARK IMPROVEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
18-1455	01-C0193	CHRIS BROMLOW	NEW PARK SIGNS	6/2018	7302	3,625.00
18-0155	01-S0085	SILVER STAR CONSTRUCTION	STREET & MOWING CONTRACT	6/2018	24974	224.35
DEPARTMENT TOTAL:						3,849.35
FUND TOTAL:						3,849.35

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FUND: 08 - PD TRAFFIC ENFORCEMENT

SUMMARY REPORT

P.O. #	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41		POLICE ENFORCEMENT				
18-1672	01-I0018	INTERNATIONAL ASSOCIATION OIACP TRAINING PROGRAM		6/2018	2208	905.00
					DEPARTMENT TOTAL:	905.00
					FUND TOTAL:	905.00

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FUND: 13 - POLICE TECHNOLOGY FEES

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 41 POLICE TECHNOLOGY						
18-0287	01-T0029	WEST PUBLISHING CORPORATION	CLEAR FOR LAW ENFORCEMENT	6/2018	838316944	200.00
DEPARTMENT TOTAL:						200.00
FUND TOTAL:						200.00

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FUND: 14 - STREET/DRAINAGE IMP

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14 ADMINISTRATION						
18-0155	01-S0085	SILVER STAR CONSTRUCTION	STREET & MOWING CONTRACT	6/2018	24974	335.77
DEPARTMENT TOTAL:						335.77
FUND TOTAL:						335.77

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 13 PARK AND RECREATION						
18-0155	01-S0085	SILVER STAR CONSTRUCTION	STREET & MOWING CONTRACT	6/2018	24974	9,268.86
DEPARTMENT TOTAL:						9,268.86
DEPARTMENT: 19 BALL COMPLEX						
18-1681	01-R0031	JACK E. RAMEY	METAL SHADE STRUCTURE	6/2018	201806127786	600.00
DEPARTMENT TOTAL:						600.00
DEPARTMENT: 61 STREETS						
18-0155	01-S0085	SILVER STAR CONSTRUCTION	STREET & MOWING CONTRACT	6/2018	24974	13,600.00
DEPARTMENT TOTAL:						13,600.00
DEPARTMENT: 72 WATER						
18-1775	01-P0049	PIONEER SUPPLY, LLC	METER PARTS	6/2018	62519	2,044.82
DEPARTMENT TOTAL:						2,044.82
FUND TOTAL:						25,513.68

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FUND: 69 - RISK MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
18-1923	01-M0267	MEDICAL CLAIMS REVIEW SERVIMEDICAL BILL AUDIT FEE		6/2018	201806127788	404.41
18-1925	01-T024	THE PHYSICIANS GROUP LLC WORKERS COMP CLAIM		6/2018	201806127789	79.36
18-1924	01-Z0013	ZEIDERS ORTHOPEDIC, PLLC WORKERS COMP CLAIM		6/2018	201806127790	88.74
DEPARTMENT TOTAL:						572.51
FUND TOTAL:						572.51
GRAND TOTAL:						383,481.05

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 MAYOR AND COUNCIL						
18-1104	01-C0108	COWAN GROUP ENGINEERING, L	ENGINEERING FEES	6/2018	3575	3,142.60
18-0122	01-M0188	MESHEK & ASSOCIATES	ENGINEERING FEES	6/2018	5591	665.00
18-1112	01-M0302	MONNET, HAYES, BULLIS, THOMAS	ATTORNEY FEES	6/2018	2	184.25
DEPARTMENT TOTAL:						3,991.85
DEPARTMENT: 11 CITY MANAGER						
18-0012	01-M0160	MUNICIPAL CODE CORPORATION	SUPPLEMENTS & ADMIN FEE	6/2018	311157	29.16
18-1935	01-00090	STATE OF OKLAHOMA	UNEMPLOYMENT TAX PAYABLE	6/2018	201806277843	50.28
18-0209	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	6/2018	201806277841	4.00
18-1929	01-R0132	TIM ROONEY	REIMBURSEMENT AMERICAN LE	6/2018	201806277846	150.00
18-0203	01-W0009	WORKERS ASSISTANCE PROGRAM,	EMPLOYEE ASSISTANCE PROGR	6/2018	66784	477.04
DEPARTMENT TOTAL:						710.48
DEPARTMENT: 12 LIBRARY						
18-0302	01-B1023	BTAC ACQUISITION CORP.	NONFICTION BOOKS FOR COLL	6/2018	5015048468	165.08
18-0317	01-B1023	BTAC ACQUISITION CORP.	ADULT FICTION	6/2018	5015046323	681.63
18-1020	01-F0094	FLEETCORE TECHNOLOGIES, INC	FUEL FOR VEHICLE	6/2018	np53464309g	22.05
18-1935	01-00090	STATE OF OKLAHOMA	UNEMPLOYMENT TAX PAYABLE	6/2018	201806277843	437.95
18-0209	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	6/2018	201806277841	44.00
18-2053	01-S2021	JULIE SLUPE	REIMBURSEMENT FOR PARKING	6/2018	201806277838	108.60
DEPARTMENT TOTAL:						1,459.31
DEPARTMENT: 13 PARKS AND RECREATION						
18-1137	01-A1192	AT&T MOBILITY LLC	PHONE SERVICE	6/2018	201806267815	114.02
18-1979	01-B0231	CYNTHIA BRISCO	SWIMMING LESSON REFUND	6/2018	8307427	40.00
18-2027	01-C0172	JEREMY B. CUNKLE	SUMMER CAMP REFUND	6/2018	201806267820	130.00
18-1300	01-C1562	RUTH ELAINE COUTS	BELL CHOIR	6/2018	201806267821	45.00
18-1989	01-H0144	LACY HOLLAND	PRIVATE POOL PARTY REFUND	6/2018	201806267822	300.00
18-1978	01-M0097	KENNETH MCMILLAN	OPEN POOL PARTY REFUND	6/2018	201806267824	150.00
18-1935	01-00090	STATE OF OKLAHOMA	UNEMPLOYMENT TAX PAYABLE	6/2018	201806277843	958.27
18-1643	01-P0161	PHYSIO CONTROL, INC	AED COVER	6/2018	118046749	34.85
18-0505	01-V0050	CELLCO PARTNERSHIP	JET PACK & PHONE	6/2018	9809537522D	173.57
18-2023	01-W0180	CRYSTAL WILDS	SWIMMING LESSON REFUND	6/2018	201806267834	90.00
DEPARTMENT TOTAL:						2,035.71

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15 GENERAL GOVERNMENT						
18-0075	01-C0278	COX COMMUNICATIONS, INC.	TELEPHONE/INTERNET	6/2018	201806267819	6,821.04
18-0083	01-D1051	DEAN ACTUARIES, LLC	GASB 45 & 75 COMPLIANCE	6/2018	181941	2,695.00
DEPARTMENT TOTAL:						9,516.04
DEPARTMENT: 18 TOWN CENTER						
18-1935	01-00090	STATE OF OKLAHOMA	UNEMPLOYMENT TAX PAYABLE	6/2018	201806277843	76.19
18-1880	01-P0055	PLUMBCO, INC	PLUMBING REPAIRS	6/2018	201806267827	500.00
18-1882	01-P0055	PLUMBCO, INC	REPAIR WATER FOUNTAIN	6/2018	201806267829	650.00
18-1879	01-S1002	STERLING & SONS ELECTRIC, LE	ELECTRICAL WORK	6/2018	3493	120.00
18-1673	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	6/2018	443282314	146.45
18-1868	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	6/2018	443282322	573.99
18-1489	01-W0139	WEATHERMAN MECHANICAL, INC	SPRING PREVENTATIVE MAINT	6/2018	2312617539A	219.00
18-1995	01-W0139	WEATHERMAN MECHANICAL, INC	REPAIR HVAC @ TOWN CENTER	6/2018	2312617539	826.36
DEPARTMENT TOTAL:						3,111.99
DEPARTMENT: 19 BALL COMPLEX						
18-2013	01-01870	O'CONNERS	WEED EATERS, BLOWER, EDGE	6/2018	589433	1,125.97
18-1751	01-B0154	ICE MAKER SALES & SERVICE,	OPEN ICE MACHINE & FREEZE	6/2018	1059763	175.50
18-1854	01-B1019	BEN E. KEITH FOODS INC -	OKFOOD FOR CONCESSION	6/2018	63959724	2,113.43
18-1586	01-B1026	B&C APPAREL	SHIRTS FOR SOFTBALL LEAGU	6/2018	35269	409.00
18-1344	01-I1119	STEPHENSON WHOLESALE CO,	INFOOD FOR CONCESSION	6/2018	6930443b	323.02
18-1615	01-I1119	STEPHENSON WHOLESALE CO,	INFOOD FOR CONCESSION	6/2018	6930443	683.20
18-1787	01-I1119	STEPHENSON WHOLESALE CO,	INFOOD FOR CONCESSION	6/2018	3930443a	470.55
18-1969	01-I1119	STEPHENSON WHOLESALE CO,	INFOOD FOR CONCESSION	6/2018	6930443c	640.49
18-1846	01-M1000	MAZZIO'S MUSTANG INC	PIZZA FOR CONCESSION	6/2018	175919	161.50
18-1935	01-00090	STATE OF OKLAHOMA	UNEMPLOYMENT TAX PAYABLE	6/2018	201806277843	624.67
18-1782	01-P0055	PLUMBCO, INC	REPAIRS & BALLFIELD	6/2018	201806277840	265.00
18-1852	01-P0055	PLUMBCO, INC	REPAIR TO PLUMBING	6/2018	201806267825	478.00
18-1855	01-P0144	PEPSI-COLA METROPOLITAN	BOTDRINKS FOR CONCESSION	6/2018	16375157	1,380.60
18-1970	01-P0144	PEPSI-COLA METROPOLITAN	BOTFOOD FOR CONCESSION	6/2018	17000261	3,161.81
18-1874	01-R0107	RODGERS FROZEN TREATS, LLC	FOOD FOR CONCESSION	6/2018	201806267831	113.00
18-1876	01-R0107	RODGERS FROZEN TREATS, LLC	MINI MELTS FOR CONCESSION	6/2018	201806267830	1,000.00
18-1398	01-S0265	J R SIMPLOT COMPANY	FIELD DRY, CHALK	6/2018	218025214	208.00
18-0570	01-S1165	INTERLINE BRANDS, INC	CLEANING SUPPLIES	6/2018	440842151D	49.61
18-1795	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	6/2018	444133276A	32.41
18-1967	01-S1165	INTERLINE BRANDS, INC	CLEANING SUPPLIES	6/2018	443282306	1,000.00
18-1877	01-S8858	SHATWELL'S TURF MANAGEMENT	TREATMENT OF COMPLEX	6/2018	201806267832	1,925.00
DEPARTMENT TOTAL:						16,340.76

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 20 AQUATICS						
18-1778	01-C0044	CARDINAL POOLS OF OKLAHOMA,	ACID & CHEMICALS FOR AQUA	6/2018	241873	652.50
18-1827	01-C1192	CENTRAL OKLAHOMA WINNELSON	PARTS FOR SINKS	6/2018	43657601	1,097.00
18-1935	01-00090	STATE OF OKLAHOMA	UNEMPLOYMENT TAX PAYABLE	6/2018	201806277843	587.99
18-1244	01-S1002	STERLING & SONS ELECTRIC,	REPAIRS & INSTALLS	6/2018	3507	428.00
18-1711	01-S9983	SUNBELT POOLS, INC	CHLORINE FOR AQUATIC CENT	6/2018	35676-1	865.00
18-1777	01-S9983	SUNBELT POOLS, INC	CHLORINE FOR AQUATICS	6/2018	35676-1C	2,500.00
18-1887	01-S9983	SUNBELT POOLS, INC	CHEMICALS FOR AQUATICS	6/2018	35676-1D	342.25
18-1994	01-S9983	SUNBELT POOLS, INC	AQUATIC CHEMICALS	6/2018	35676-1B	700.00
DEPARTMENT TOTAL:						7,172.74
DEPARTMENT: 21 FINANCE						
18-1935	01-00090	STATE OF OKLAHOMA	UNEMPLOYMENT TAX PAYABLE	6/2018	201806277843	273.92
DEPARTMENT TOTAL:						273.92
DEPARTMENT: 31 COMMUNITY DEVELOPMENT						
18-1935	01-00090	STATE OF OKLAHOMA	UNEMPLOYMENT TAX PAYABLE	6/2018	201806277843	330.23
18-1530	01-V0050	CELLCO PARTNERSHIP	CELL PHONE SERVICE	6/2018	9809537522d	177.22
DEPARTMENT TOTAL:						507.45
DEPARTMENT: 41 POLICE						
18-1483	01-C0232	COPS PRODUCTS	UNIFORMS FOR NEW HIRE	6/2018	20183460	1,329.26
18-1484	01-C0232	COPS PRODUCTS	VEST FOR RESERVE OFFICER	6/2018	20182655	710.00
18-0066	01-C1118	GLOBAL BUSINESS, INC.	UNIFORM CLEANING	6/2018	201806267816	1,026.00
18-0084	01-D0090	STATE OF OKLAHOMA	OLETS USER FEES	6/2018	01-1803637	700.00
18-0097	01-F0078	DAIOHS USA, INC	COFFEE SERVICE	6/2018	216436	132.50
18-1645	01-F0124	KELLEY DAWN FARRAR	PATROL ROOM MURAL	6/2018	1	1,500.00
18-1974	01-G0198	THE GOODYEAR TIRE & RUBBER	TIRE ORDER	6/2018	255-1013053	3,917.50
18-1414	01-I0030	INTEGRIS HEALTH, INC.	POLICE PENSION PHYSICAL	6/2018	2018-24204	475.00
18-1935	01-00090	STATE OF OKLAHOMA	UNEMPLOYMENT TAX PAYABLE	6/2018	201806277843	1,086.31
18-0209	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	6/2018	201806277841	20.00
18-1918	01-S0093	SMART TECHNOLOGIES, INC	BACKUP SOFTWARE EXCHANGE	6/2018	717670	250.00
18-1531	01-S1002	STERLING & SONS ELECTRIC,	ELECTRICAL OUTLET	6/2018	3485A	199.00
18-1307	01-T1029	THOMAS DAVIS	JAIL LAUNDRY SERVICE	6/2018	1375	332.00
18-0166	01-V0050	CELLCO PARTNERSHIP	MOBILE DATA TERMINAL USAG	6/2018	9809537522	29.98
18-1965	01-Y0040	YUKON TROPHY & AWARDS INC	RETIREMENT PLAQUE	6/2018	618283	99.00
DEPARTMENT TOTAL:						11,806.55

FUND: 01 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 42 ANIMAL WELFARE						
18-1935	01-00090	STATE OF OKLAHOMA	UNEMPLOYMENT TAX PAYABLE	6/2018	201806277843	130.87
18-1380	01-V0050	CELLCO PARTNERSHIP	ACO CELL PHONE SERVICE	6/2018	9809537522A	106.46
DEPARTMENT TOTAL:						237.33
DEPARTMENT: 51 FIRE						
18-1830	01-A0110	ALL SEASON BUILDING SUPPLY	BUILDING REPAIR & MAINT.	6/2018	147243	9.97
18-0190	01-C1012	JOHN I. GARCIA	LAWN SPRAYING	6/2018	52613	135.00
18-1560	01-L0038	TOM LEWIS	TUITION REIMBURSEMENT	6/2018	201806267823	675.00
18-1737	01-L0052	LOCKE SUPPLY CO	RECIRCULATION PUMP	6/2018	34286758-00	275.88
18-1935	01-00090	STATE OF OKLAHOMA	UNEMPLOYMENT TAX PAYABLE	6/2018	201806277843	323.75
18-1817	01-00160	OKLAHOMA STATE FIREFIGHTERS	SOSFA ANNUAL CONVENTION	6/2018	14540	120.00
18-1858	01-00215	OKLAHOMA STATE UNIVERSITY	EMS INSTUCTOR UPDATE	6/2018	69659	100.00
18-0209	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	6/2018	201806277841	23.22
18-1785	01-S0088	SPECIAL OPS UNIFORMS, INC	CLASS A UNIFORM FOR FF	6/2018	278550, 278625	988.88
18-1784	01-S1015	S&S TEXTILES, INC	CASUAL STATION UNIFORM	6/2018	48223	342.01
18-1790	01-S1165	INTERLINE BRANDS, INC	JANITORIAL SUPPLIES	6/2018	442391447	163.96
18-0191	01-U0055	UNIFIRST HOLDINGS INC	SHOP TOWEL SERVICE	6/2018	825 1285999	41.93
18-1655	01-W0020	WALMART COMMUNITY BRC	PHOTO PRINT WITH FRAMES	6/2018	201806267835	24.96
18-1834	01-W0020	WALMART COMMUNITY BRC	MISC. SUPPLIES	6/2018	201806267836	60.13
DEPARTMENT TOTAL:						3,284.69
FUND TOTAL:						60,448.82

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PURCHASE ORDER CLAIM REGISTER

PAGE: 5

FUND: 05 - PARK IMPROVEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		ADMINISTRATION				
18-2047	01-C0193	CHRIS BROMLOW	LIGHTING FOR PARK SIGNS	6/2018	7266	1,946.00
18-2048	01-E0104	E&E LAWN CARE, INC	TRAIL ENTRANCE LANDSCAPIN	6/2018	1003	3,200.00
18-1475	01-S1002	STERLING & SONS ELECTRIC,	REPAIR LIGHT	6/2018	3508	147.00
DEPARTMENT TOTAL:						5,293.00
FUND TOTAL:						5,293.00

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PURCHASE ORDER CLAIM REGISTER

PAGE: 6

FUND: 07 - LIBRARY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07		ADMINISTRATION				
18-1808	01-L0064	LUCAS HOLDINGS, LLC	LIBRARY CARDS	6/2018	61246	1,181.79
DEPARTMENT TOTAL:						1,181.79
FUND TOTAL:						1,181.79

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PURCHASE ORDER CLAIM REGISTER

PAGE: 7

FUND: 11 - PARK & REC DONATION

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 ADMINISTRATION						
18-1624	01-S0236	SWANK MOTION PICTURES, INC MOVIE IN THE PARK LICENSE		6/2018	RG 2518201	463.00
DEPARTMENT TOTAL:						463.00
FUND TOTAL:						463.00

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PURCHASE ORDER CLAIM REGISTER

PAGE: 8

FUND: 14 - STREET/DRAINAGE IMP

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14		ADMINISTRATION				
18-0122	01-M0188	MESHEK & ASSOCIATES	ENGINEERING FEES	6/2018	5591	3,947.50
18-1435	01-S0085	SILVER STAR CONSTRUCTION	CORDELLA TERR. MILL & OVE	6/2018	24988	62,975.64
DEPARTMENT TOTAL:						66,923.14
FUND TOTAL:						66,923.14

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PURCHASE ORDER CLAIM REGISTER

PAGE: 9

FUND: 39 - LIMITED PURPOSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 18 TOWN CENTER						
18-1337	01-T0109	TREY DENNIS	WINDOW TINTING	6/2018	201806267833	2,766.75
DEPARTMENT TOTAL:						2,766.75
DEPARTMENT: 20 AQUATICS						
18-1863	01-S9983	SUNBELT POOLS, INC	SAND REPLACEMENT @ AQUATI	6/2018	36192-1	39,000.00
DEPARTMENT TOTAL:						39,000.00
DEPARTMENT: 72 WATER						
18-1775	01-P0049	PIONEER SUPPLY, LLC	METER PARTS	6/2018	63141	412.70
18-2008	01-P0049	PIONEER SUPPLY, LLC	METER PARTS	6/2018	63307	3,230.10
DEPARTMENT TOTAL:						3,642.80
FUND TOTAL:						45,409.55

FUND: 69 - RISK MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00 ADMINISTRATION						
18-1986	01-B0268	BREG, INC.	WORKERS COMP CLAIM	6/2018	201806267805	74.26
18-2052	01-E0007	EMERGENCY PHYSICIANS OF MIDWORKERS	COMP CLAIM	6/2018	201806277837	275.51
18-2049	01-M0240	HEALTHSMART BENEFITS SOLUTIWORKERS	COMP CLAIM	6/2018	201806267807	140.00
18-2040	01-M0265	INDEPENDENT MEDICAL EXAMINAWORKERS	COMP CLAIM	6/2018	201806267806	437.86
18-1983	01-M1044	MODERN MEDICAL, INC	WORKERS COMP CLAIM	6/2018	201806267808	887.18
18-1985	01-O0113	OKLAHOMA HEART HOSPITAL SOUWORKERS	COMP CLAIM	6/2018	201806267809	1,067.33
18-2038	01-O0206	OKLAHOMA WORKERS' COMPENSATWORKERS	COMP CLAIM	6/2018	201806267811	275.00
18-2039	01-O0206	OKLAHOMA WORKERS' COMPENSATWORKERS	COMP CLAIM	6/2018	201806267810	140.00
18-2037	01-S0230	ALLEN SYLVESTER	WORKERS COMP CLAIM	6/2018	201806267812	10,000.00
18-2041	01-T0121	TIMOTHY P TYNER	WORKERS COMP CLAIM	6/2018	201806267813	270.32
18-1991	01-W0108	SERVRX, INC.	WORKERS COMP CLAIM	6/2018	201806267814	1,197.75
DEPARTMENT TOTAL:						14,765.21
FUND TOTAL:						14,765.21
GRAND TOTAL:						569,549.15

June 2018 VISA

<u>DEPT</u>		
511	CITY MANAGER	\$ 100.00
512	LIBRARY	\$ 4,000.00
513	PARKS & RECREATION	\$ 12,000.00
515	GENERAL GOVERNMENT	\$ 5,000.00
518	TOWN CENTER	\$ 3,000.00
521	FINANCE	\$ 1,000.00
531	COMM. DEV.	\$ 1,000.00
541	POLICE	\$ 3,500.00
551	FIRE	\$ 3,000.00
TOTAL		\$ 32,600.00

The City Manager has the authority to approve all claim's up to \$50,000 per Ordinance #1153.

June 2018 PAYROLL

FUND 01	GENERAL FUND	
501	CITY ATTORNEY	\$ 9,400.18
511	CITY MANAGER	\$ 31,660.67
512	LIBRARY	\$ 25,126.87
513	PARKS & RECREATION	\$ 74,842.08
518	TOWN CENTER	\$ 5,482.41
519	BALL COMPLEX	\$ 29,450.67
520	AQUATICS	\$ 41,706.73
521	FINANCE	\$ 38,832.01
531	COMMUNITY DEVELOPMENT	\$ 30,137.06
541	POLICE	\$ 204,167.57
542	ANIMAL CONTROL	\$ 5,161.31
543	OHSO GRANT	\$ 1,324.46
551	FIRE	\$ 144,165.92
TOTAL		\$ 641,457.94

FUND 69	RISK MANAGEMENT	
69	WORKERS COMP	\$ 5,008.27
TOTAL		\$ 5,008.27

CITY OF MUSTANG

July 3, 2018

GENERAL FUND

FY 19

VENDOR NAME	ACCOUNT #	DESCRIPTION	AMOUNT
RISK MANAGEMENT	01-501-5114	WORKERS COMP FEES	\$ 30.00
STEVEN HUDDLESTON	01-501-5337	COURT APPEARANCES	\$ 1,600.00
OK MUNICIPAL LEAGUE	01-501-5392	MAYOR'S COUNCIL OF OK MEMBERSHIP RENEWAL	\$ 305.00
		FUND TOTAL	\$ 1,935.00
PRINCIPAL DENTAL	01-511-5112	RETIREE INSURANCE	\$ 259.64
USA VISION	01-511-5112	RETIREE INSURANCE	\$ 58.50
RISK MANAGEMENT	01-511-5114	WORKERS COMP FEES	\$ 70.00
MUNICIPAL CODE CORP	01-511-5353	ADMINISTRATIVE SUPPORT FEE	\$ 320.84
INCODE	01-511-5971	ANNUAL MAINTENANCE CHARGES	\$ 433.65
		FUND TOTAL	\$ 1,142.63
RISK MANAGEMENT	01-512-5114	WORKERS COMP FEES	\$ 10.00
		FUND TOTAL	\$ 10.00
RISK MANAGEMENT	01-513-5114	WORKERS COMP FEES	\$ 125.00
ALL STORAGE	01-513-5353	STORAGE SERVICES	\$ 98.00
99'S MUSEUM OF WOMEN PILOTS	01-513-5617	SUMMER CAMP FIELD TRIP	\$ 141.00
CRITTER TALES	01-513-5617	GUEST SPEAKER FOR CAMP & LIBRARY	\$ 150.00
SCIENCE MUSEUM OF OKLAHOMA	01-513-5617	GUEST SPEAKER FOR CAMP & LIBRARY	\$ 150.00
		FUND TOTAL	\$ 664.00
MAIL FINANCE	01-515-5311	LEASE PAYMENT ON STUFFING MACHINE	\$ 1,322.04
PITNEY BOWES	01-515-5311	LEASE ON MAIL MACHINE	\$ 83.70
OK MUNICIPAL ASSURANCE GROUP	01-515-5350	GENERAL LIABILITY INSURANCE	\$ 20,706.00
OK MUNICIPAL ASSURANCE GROUP	01-515-5355	PROPERTY INSURANCE	\$ 23,288.75
INCODE	01-515-5360	MONTHLY SUPPORT & HOST WEBSITE, COURT COMPONENTS	\$ 5,564.09
ALL STORAGE	01-515-5391	STORAGE SERVICES	\$ 133.00
KG HOLDINGS	01-515-5398	STAGE INCENTIVE PAY	\$ 4,833.33
KG SC HOLDINGS	01-515-5398	CASH SAVER INCENTIVE PAY	\$ 5,000.00
		FUND TOTAL	\$ 60,930.91
LIMITED PURPOSE FUND	01-516-5839	10% EXCESS OVER \$800,000.00	\$ 8,000.00
MUSTANG IMPROVEMENT AUTHORITY	01-516-5868	SALES TAX TRANSFER	\$ 480,000.00
		FUND TOTAL	\$ 488,000.00
RISK MANAGEMENT	01-518-5114	WORKERS COMP FEES	\$ 20.00
MAC SYSTEMS	01-518-5371	MONITORING AGREEMENT	\$ 217.50
		FUND TOTAL	\$ 237.50
RISK MANAGEMENT	01-519-5114	WORKERS COMP FEES	\$ 50.00
		FUND TOTAL	\$ 50.00
RISK MANAGEMENT	01-520-5114	WORKERS COMP FEES	\$ 30.00
		FUND TOTAL	\$ 30.00
RISK MANAGEMENT	01-521-5114	WORKERS COMP FEES	\$ 40.00
INCODE	01-521-5353	ANNUAL MAINTENANCE CHARGES	\$ 14,965.13
PITNEY BOWES	01-521-5371	SMART MAILER - U.B. BILLS	\$ 846.72
		FUND TOTAL	\$ 16,851.85
RISK MANAGEMENT	01-531-5114	WORKERS COMP FEES	\$ 70.00
OMIA	01-531-5310	CEU'S FOR INSPECTOR	\$ 150.00
		FUND TOTAL	\$ 220.00
RISK MANAGEMENT	01-541-5114	WORKERS COMP FEES	\$ 710.00
LEADS ONLINE	01-541-5392	LEADS ONLINE POWER PLUS INVESTIGATION SYSTEM	\$ 2,128.00
FIRST CHOICE	01-541-5610	COFFEE SERVICE & ICE MACHINE RENTAL	\$ 150.00
		FUND TOTAL	\$ 2,988.00
RISK MANAGEMENT	01-542-5114	WORKERS COMP FEES	\$ 15.00
		FUND TOTAL	\$ 15.00
RISK MANAGEMENT	01-544-5114	WORKERS COMP FEES	\$ 60.00
		FUND TOTAL	\$ 60.00
RISK MANAGEMENT	01-551-5114	WORKERS COMP FEES	\$ 850.00
		FUND TOTAL	\$ 850.00
GENERAL FUND TOTAL			\$ 572,984.89

LIBRARY FUND

FY 19

CRITTER TALES	07-507-5610	FAMILY INTERACTIVE ANIMAL DEMONSTRATION	\$ 75.00
SCIENCE MUSEUM OKLAHOMA	07-507-5610	TWEEN PROGRAM	\$ 200.00
JENNIFER DEAN	07-507-5611	ADULT TECH CLASSES	\$ 250.00
SCIENCE MUSEUM OKLAHOMA	07-507-5630	TWEEN PROGRAM	\$ 200.00
		FUND TOTAL	\$ 725.00
LIBRARY FUND TOTAL			\$ 725.00

PENNY EXTENSION 10% P.S.

FY 19

GENERAL FUND	15-541-5801	TRANSFER 10% P.S. - POLICE	\$ 10,400.00
		FUND TOTAL	\$ 10,400.00
GENERAL FUND	15-551-5801	TRANSFER 10% P.S. - FIRE	\$ 10,400.00
		FUND TOTAL	\$ 10,400.00
PENNY EXTENSION FUND TOTAL			\$ 20,800.00

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

- 1. ITEM NO.** F-4
- 2. DATE:** JULY 3, 2018
- 3. TITLE:** Approval to turn past due utility accounts over to the collection agency
- 4. COUNCIL ACTION:** Approve or Deny
- 5. INITIATOR:** Janet Watts, Finance Director
- 6. BACKGROUND:** The attached utility accounts are past due and need to be sent to collections. Total balance is \$2,257.16 excluding collection agency fees.
- 7. STAFF SOURCE:** Janet Watts, Finance Director
- 8. FINANCIAL IMPACT:** Bad debt write-off of \$2,257.16
- 9. STAFF COMMENTS:** Recommends turning accounts over to collections.
- 10. CITY ATTORNEY'S COMMENTS:**
- 11. RESOLUTION/ORDINANCE NO.** N/A

JANA FERRELL - COLLECTIONS

07/03/2018

ACCOUNT NUMBER	NAME	SERVICE ADDRESS	MAILING ADDRESS	BALANCE	AGENCY FEE	TOTAL FEE
50-0823-00	ACTION LOCK	42 W ARMSTRON DR MUSTANG, OK 73064	42 W ARMSTRONG DR MUSTANG, OK 73064	\$ 12.42	\$ 4.35	\$ 16.77
START DATE:						
FINAL DATE:						
06-0186-13	ARNOLD, HANNAH	1033 W GLADYS WAY MUSTANG, OK 73064	1033 W GLADYS WAY MUSTANG, OK 73064	\$ 93.26	\$ 32.64	\$ 125.90
START DATE:	BRAME, KAITLYN					
FINAL DATE:						
18-0531-08	BATTLE, STEPHANIE	1840 E SH 152 MUSTANG, OK 73064	1840 E SH 152 MUSTANG, OK 73064	\$ 96.01	\$ 33.60	\$ 129.61
START DATE:						
FINAL DATE:						
18-0029-08	CLAASSEN, KAREN & RUDY	216 N MONOCOUE TERR MUSTANG, OK 73064	216 N MONOCOUE LN MUSTANG, OK 73064	\$ 75.81	\$ 26.53	\$ 102.34
START DATE:						
FINAL DATE:						
22-0397-02	CORBET DESIGN BUILD LLC	132 E SH 152 MUSTANG, OK 73064	1925 E LEVEE ST DALLAS, TX 75205	\$ 164.44	\$ 57.55	\$ 221.99
START DATE:						
FINAL DATE:						
17-0111-05	DONALDSON, TASIA	403 S BROOKVIEW LN MUSTANG, OK 73064	403 S BROOKVIEW LN MUSTANG, OK 73064	\$ 213.32	\$ 74.66	\$ 287.98
START DATE:						
FINAL DATE:						
04-0132-05	FLORES, KRISTEN & EDUARDO	714 N ROBIN WAY MUSTANG, OK 73064	15950 'D' STREET OKC, OK 73165	\$ 65.28	\$ 22.85	\$ 88.13
START DATE:						
FINAL DATE:						
17-0162-15	GRANT, SHANNA & DEVON	404 S POINTE LN MUSTANG, OK 73064	404 S POINTE LN MUSTANG, OK 73064	\$ 126.83	\$ 44.39	\$ 171.22
START DATE:						
FINAL DATE:						
17-0275-07	HARRIS, LAURA	613 S KAYLEE LN MUSTANG, OK 73064	539 E LINDEN LN MUSTANG, OK 73064	\$ 175.43	\$ 61.40	\$ 236.83
START DATE:						
FINAL DATE:						
07-0074-07	HILL, JASON & KRISTI	751 W FOREST DR MUSTANG, OK 73064	751 W FOREST DR MUSTANG, OK 73064	\$ 289.58	\$ 101.35	\$ 390.93
START DATE:						
FINAL DATE:						
23-0060-04	JACKSON, VERNA DALE	204 N JUSTIN WAY MUSTANG, OK 73064	8400 SW 49TH CIR OKC, OK 73179	\$ 141.51	\$ 49.53	\$ 191.04
START DATE:						
FINAL DATE:						
09-0255-00	JENKINS, LINDA F	822 W PERRY DR MUSTANG, OK 73064	822 W PERRY DR MUSTANG, OK 73064	\$ 154.37	\$ 54.03	\$ 208.40
START DATE:						
FINAL DATE:						
16-0048-00	KERSH, ROY	939 S MEADOW LN MUSTANG, OK 73064	400 N TRADE CENTER TERR #120 MUSTANG, OK 73064	\$ 11.88	\$ 4.16	\$ 16.04
START DATE:						
FINAL DATE:						
13-0263-13	MORRIS, CODY	245 W CHANTILLY WAY MUSTANG, OK 73064	1809 SURREY LANE ENID, OK 73703	\$ 64.38	\$ 22.53	\$ 86.91
START DATE:						
FINAL DATE:						
15-0296-04	PEARCE, KENNETH & TERESA	709 S CASTLEROCK LN MUSTANG, OK 73064	PO BOX 58 ROFF, OK 74865	\$ 137.16	\$ 48.01	\$ 185.17
START DATE:						
FINAL DATE:						
04-0068-08	RADNEY, TY	622 N ROBIN WAY MUSTANG, OK 73064	PO BOX 366 MUSTANG, OK 73064	\$ 104.82	\$ 36.69	\$ 141.51
START DATE:						
FINAL DATE:						
06-0213-05	SHEPARD, JOSHUA	922 N CRYSTAL WAY MUSTANG, OK 73064	3005 BELLA VISTA DR MWC, OK 73110	\$ 27.46	\$ 9.61	\$ 37.07
START DATE:	PATTERSON, NIKKI					
FINAL DATE:						
15-0209-10	SHOMALI, FARRAH	613 E GREENWOOD LN MUSTANG, OK 73064	1101 SW 158TH ST OKC, OK 73170	\$ 106.17	\$ 37.16	\$ 143.33
START DATE:						
FINAL DATE:						
08-0068-04	VINSON, JESSICA	722 S SILVER DR MUSTANG, OK 73064	2001 MARK J AVE YUKON, OK 73099	\$ 155.48	\$ 54.42	\$ 209.90
START DATE:						
FINAL DATE:						
06-0233-08	WOLFE, JOSHUA	717 N LUDY WAY MUSTANG, OK 73064	2341 NW 37TH ST OKC, OK 73112	\$ 41.55	\$ 14.54	\$ 56.09
START DATE:						
FINAL DATE:						

ACCOUNTS: 20

TOTALS: \$ 2,257.16 \$ 790.01 \$ 3,047.17

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. **ITEM NO.** F-5
2. **MEETING DATE:** July 3, 2018
3. **TITLE:** Approval to turn past due library accounts over to collection agency.
4. **COUNCIL ACTION:** Approve/Deny
5. **INITIATOR:** Janet Watts, Finance Director
6. **BACKGROUND:**
The attached library accounts are past due and need to be sent to collections.
The total balance is \$1,234.90 excluding collection agency fees.
7. **FINANCIAL IMPACT:**
Inventory loss of \$1,234.90
8. **STAFF COMMENTS:** Recommend Approval
9. **STAFF SOURCE:** Julie Slupe, Library Director
10. **CITY ATTORNEY COMMENTS:**
11. **RESOLUTION/ORDINANCE NO.** N/A

Council Copy
Accounts Sent to Collections
for JUNE, 2018

	A	B	C	D	E
1	Acct #	NAME/RESPONSIBLE PARTY	CITY, STATE, ZIP	BOOK BALANCE	
2	0072782	RHEAGAN DINA E JOHNSON	EL RENO, OK 73036	\$136.86	
3	0073498	BRIANA FAWN SPARGUR	YUKON, OK 73099	\$223.68	
4	0056268	JASON LEE STROUD	MUSTANG, OK 73064	\$51.94	
5	0072957	TANYA CHRISTINA DAVIS	YUKON, OK 73099	\$56.99	
6	0058721	DERECK S. DAVID	MUSTANG, OK 73064	\$113.93	
7	0073540	BOBBY GENE BUCKMAN	EL RENO, OK 73036	\$164.86	
8	0073005	SARAH D. HALOM	YUKON, OK 73099	\$116.80	
9	0073179	RAMON JR TOPETE	YUKON, OK 73099	\$37.98	
10	0073177	RAMON JR TOPETE	YUKON, OK 73099	\$18.99	
11	0073299	MIKESHA DORISA JOHSON	MUSTANG, OK 73064	\$247.92	
12	0073559	MIKESHA DORISA JOHSON	MUSTANG, OK 73064	\$64.95	
13					
14					
15					
16			TOTAL FOR INDIVIDUALS	\$1,234.90	
17					
18			TOTAL FOR ILL	0.00	
19					
20			OVERALL TOTAL	1,234.90	
21					
22					
23					
24					
25					
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32					
33					
34					

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO: F-6
2. MEETING DATE: July 3, 2018
3. TITLE: Assignment of 911 Fees to 911 ACOG
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Timothy Rooney, City Manager
6. BACKGROUND: With the passage and enactment of the 9-1-1 legislation in November, 2016, ACOG is required to provide to the newly formed Oklahoma 9-1-1 Management Authority and the Oklahoma Tax Commission certain documentation which confirms and certifies both the local jurisdiction's population and who the proper recipient is of the 9-1-1 fees collected.

Resolution No. 19-001 establishes that requirement.
7. STAFF COMMENTS: None
8. STAFF SOURCE: Timothy Rooney, City Manager
9. RESOLUTION / ORDINANCE: Resolution No. 19-001

RESOLUTION 19-001

**A RESOLUTION OF THE CITY OF MUSTANG, OKLAHOMA, PROVIDING FOR
THE ASSIGNMENT OF 9-1-1 FEES TO 9-1-1 ACOG.**

WHEREAS the City of Mustang, Oklahoma, is and has been a voluntary Member of the 9-1-1 Association of Central Oklahoma Governments (hereinafter 9-1-1 ACOG), created pursuant to the Interlocal Cooperation Act, Title 74 O.S., section 1001 *et seq.* for the purpose of creating an association of entities to more efficiently and effectively use their powers by cooperating and provisioning emergency communication procedures, services and facilities for residents of the cities, towns and counties located in the ACOG Central Oklahoma area.

WHEREAS each of the Members of 9-1-1 ACOG understand and acknowledge that the primary function of 9-1-1 ACOG is to administer the planning, design, procurement, installation and operation on behalf of the Members of the procedures, equipment and facilities of every sort pertaining to the operation of the 9-1-1 emergency telephone system in Central Oklahoma. Further, that the function of 9-1-1 ACOG is to receive, administer and monitor the receipt and dispersal of such portions of the taxes and fees levied for 9-1-1 purposes for support and maintenance of the system as is required and determined by the Members.

WHEREAS it is necessary for the financing of the operations and functioning of 9-1-1 ACOG that all of the fees and taxes, which are to be received by the local government authority, shall be assigned and directed to 9-1-1 ACOG to be utilized to support the respective portion of each Member's obligations for contractual, administrative, equipment and service of the regional 9-1-1 system. All of said fees and taxes include those as authorized by Title 63 O. S. section 2811 and following; and the newly enacted 9-1-1 Act as authorized by Title 63 O.S. sections 2861 and following, which include 1) a seventy-five cents monthly fee on each wireless telephone connection; 2) a seventy-five cents monthly fee on each service that is enabled by Voice over Internet Protocol (VoIP) or Internet Protocol (IP); and seventy-five cents on each prepaid wireless retail transaction occurring in this state.

NOW THEREFORE, the City of Mustang, Oklahoma, pursuant to its police powers and authority as a local governmental unit and as the authorized recipient of any and all 9-1-1 fees and taxes under Oklahoma law, does hereby, for good and valuable consideration, grant and convey unto the 9-1-1 ACOG all of its right, title, interest, estate and every claim and demand, both at law and in equity, in and to all of the following property: 100% of all fees and taxes for the provisioning of 9-1-1 emergency telephone service, to which it may be entitled from any telephone service provider, or the Oklahoma Tax Commission of the State of Oklahoma, as authorized under the statutory authority of Title 63, Oklahoma statutes, or any other legal authority; together with all the singular rights thereunto belonging, for the duration and balance of the entire fiscal year beginning July 1, 2018 and ending June 30, 2019.

IN WITNESS WHEREOF, this Assignment of 9-1-1 fees to 9-1-1 ACOG is executed on behalf of the City of Mustang, Oklahoma, pursuant to a duly adopted Resolution of its City Council, this _____ day of _____, 2018.

Jess Schweinberg, Mayor

ATTEST:

Lisa Martin, City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-7

2. MEETING DATE: July 3, 2018

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 19-002 for a Budget Supplemental in the Library Fund for the Fiscal Year 2018-2019.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The Library Department received \$1,000 from the Oklahoma Humanities for fiscal year 2019. The funds will be used for 'Scholar to Teach'.

A supplemental appropriation to increase the Library Fund in the amount of \$1,000 to be appropriated in fiscal year 2019.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Julie Slupe, Library Director

10. ORDINANCE /RESOLUTION NO. 19-002

RESOLUTION NO. 19-002

A RESOLUTION TO MAKE CHANGES IN THE LIBRARY FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2018-2019 FISCAL YEAR BUDGET BY \$1,000.

WHEREAS, The Library Department received \$1,000 from the Oklahoma Humanities for fiscal year 2019. The funds will be used for 'Scholar to Teach';

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Grant (07-45111)	\$1,000
Expenditures:	
Grant - Miscellaneous (07-507-5611)	<u>\$1,000</u>
Total	<u>\$1,000</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **3rd** day of **July 2018**.

Mayor

ATTEST:

City Clerk

CITY OF MUSTANG
AGENDA ITEM COMMENTARY

1. ITEM NO. F-8

2. MEETING DATE: July 3, 2018

3. TITLE:

Discussion, Consideration and Possible Action to Approve Resolution No. 19-003 for a Budget Supplemental in the Library Fund for the Fiscal Year 2018-2019.

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Janet Watts, Finance Director

6. BACKGROUND:

The Library Department received \$2,528 from the Friends of the Mustang Public Library, Inc. for fiscal year 2019. The funds will be used to purchase a book trolley on wheels.

A supplemental appropriation to increase the Library Fund in the amount of \$2,528 to be appropriated in fiscal year 2019.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Julie Slupe, Library Director

10. ORDINANCE /RESOLUTION NO. 19-003

RESOLUTION NO. 19-003

A RESOLUTION TO MAKE CHANGES IN THE LIBRARY FUND BUDGET BY MAKING A SUPPLEMENTAL APPROPRIATION TO INCREASE THE 2018-2019 FISCAL YEAR BUDGET BY \$2,528.

WHEREAS, The Library Department received \$2,528 from the Friends of the Mustang Public Library, Inc. for fiscal year 2019. The funds will be used to purchase a book trolley on wheels;

WHEREAS, the Council desires to appropriate funds;

NOW THEREFORE, BE IT RESOLVED, by the Council that the following supplemental appropriation be made:

SUPPLEMENTAL APPROPRIATION

Revenues:	
Donations (07-45100)	\$2,528
Expenditures:	
Miscellaneous (07-507-5610)	<u>\$2,528</u>
Total	<u>\$2,528</u>

This is to certify that the above and foregoing Resolution was dully **ADOPTED** and **APPROVED** by the Mayor and City Council this **3rd** day of **July 2018**.

Mayor

ATTEST:

City Clerk

City of Mustang

City Council

Agenda Item Commentary

1. ITEM NO: F-9
2. MEETING DATE: July 3, 2018
3. TITLE: Acceptance of new mattresses for the sleeping quarters of the fire station.
4. COUNCIL ACTION: Approve/ Deny
5. INITIATOR: Craig Carruth, Fire Chief
6. BACKGROUND: Phil Adams with Phil's Deals on Wheel is donating 6 new mattresses for the sleeping quarters of the fire station, which totals \$4,199.94
7. FINANCIAL IMPACT: None
8. STAFF COMMENTS: Recommend Approval
9. STAFF SOURCE: Craig Carruth, Fire Chief
10. RESOLUTION/ ORDINANCE NO.

CITY OF MUSTANG
AGENDA COMMENTARY

1. ITEM: F-10

2. MEETING DATE:

3. TITLE: Declaring certain city property, including; Glock Mod. 17 9mm caliber S/N BGEU906, transferred to Captain Kirk Dickerson, Comm.# 328 upon his honorable retirement effective June 22, 2018, in compliance with Police Department Policy, PERSONNEL 02.03-RETIREMENT item 5, which has been the historical past practice of the department

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Rob Groseclose, Chief of Police

6. BACKGROUND: This is an established policy of the department and has been practiced since at least 2009, the last revision date on this policy.

Staff recommends approval of this item.

7. FINANCIAL IMPACT: Estimated Loss = \$550.00

8. STAFF'S COMMENTS: Recommend Approval

9. STAFF SOURCE Rob Groseclose, Chief of Police

10. CITY ATTORNEY'S COMMENTS:

11. RESOLUTION NO./ORDINANCE NO. _____

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NUMBER F-11
2. MEETING DATE: July 3, 2018
3. TITLE: Excess Workers' Compensation Insurance
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Laura Anderson, Human Resources Director
6. BACKGROUND: The City of Mustang is self-insured for Workers' Compensation and we are required by state law to maintain Excess Workers' Compensation coverage. This coverage has a renewal date of July 1, 2018. Barney Welch, agent-of-record, secured a 2-yr rate guarantee in FY18 from our current carrier, Midwest Employers.
7. FINANCIAL IMPACT: \$ 70,153
8. STAFF COMMENTS: Recommend Approval of the Midwest Employers Policy and payment of premium.
9. STAFF SOURCE: Laura Anderson, Human Resources Director

CITY OF MUSTANG
AGENDA COMMENTARY

1. ITEM: F-12

2. MEETING DATE: July 3, 2018

3. TITLE: Acceptance of bonds for project labeled Field Lighting for Wild Horse Park Soccer Complex

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Justin Battles, Assistant City Manager

6. BACKGROUND:

The City of Mustang placed specifications and product information out for bid to install new lighting on two fields at the Wild Horse Park Soccer Complex. City Council accepted all bids, awarded the bid to Electrical Express, LLC, and approved the contract in the June 5, 2018 meeting. This item is to accept the necessary bonds.

7. FINANCIAL IMPACT: None/ Contract approval

8. STAFF'S COMMENTS: Staff recommends accepting the bonds.

9. STAFF SOURCE: Justin Battles, Assistant City Manager

PERFORMANCE BOND

Bond #GR41264

KNOW ALL MEN BY THESE PRESENTS:

That Electrical Express, LLC, as Principal, and Granite Re, Inc., a Corporation organized under the laws of the State of Oklahoma, and authorized to transact business in the State of Oklahoma, as Surety, are held and firmly bound unto City of Mustang in the penal sum of ****Seventy Five Thousand & 00/100**** Dollars (\$ 75,000.00) in lawful money of the United States of America, such sum being equal to the contract price for the payment of which, well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors, and assigns, jointly and severally, firmly by these presents.

DATED this 6th day of June, 20 18.

The condition of this obligation is such that:

WHEREAS, said Principal entered into a written Contract with MUSTANG IMPROVEMENT AUTHORITY, dated June 6, 20 18, for:

Soccer Complex Lighting Project

all in compliance with the specifications therefore, made a part of said Contract and on file in the office of the City Hall, Mustang, Oklahoma.

NOW, THEREFORE, if said Principal shall, in all particulars, will truly and faithfully perform and abide by said Contract and each and every covenant, condition, and part thereof and shall fulfill all obligations resting upon said Principal by the terms of said Contract and said specifications; and if said Principal shall promptly pay, or cause to be paid, all labor materials and/or repairs and all bills for labor performed on said work, whether by subcontract or otherwise; and if said Principal shall protect and save harmless said Mustang Improvement Authority from all loss, damage, and expense to life or property suffered or sustained by any person, firm, or corporation caused by said Principal or his or its agents, servants, or employees in the construction of said work, or by or in consequence of any negligence, carelessness or misconduct in guarding and protecting the same, or from any act or omission of said Principal or his or its agents, servants, or employees, and if said Principal shall protect and save Mustang Improvement Authority harmless from all suits and claims in infringement or alleged infringement or patent rights or processes, then this obligation shall be null and void, otherwise to be and remain in full force and effect.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and said Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

ATTEST:

Lorretta M. Oodd

PRINCIPAL:

Electrical Express, LLC

BY: [Signature]

Surety:

Address of Surety or Agent:

Insurance Agency of Mid-America, Inc.

PO Box 890300

Granite Re, Inc.

By: [Signature]

Attorney-in-Fact Wendy Hollen

Oklahoma City, OK 73189

Telephone No. 405-691-0016

APPROVED as to form and legality this _____ day of _____, 20__.

CITY ATTORNEY

APPROVED by the Mustang Improvement Authority this _____ day of _____, 20__.

ATTEST:

CITY CLERK

MAYOR

STATUTORY BOND – PUBLIC WORKS

(City of Mustang, Rev. 4-2018)

Bond #GR41264

KNOW ALL MEN BY THESE PRESENTS:

That we, Electrical Express, LLC, as Principal,
and Granite Re, Inc., as Surety,
authorized and, where required, licensed to transaction business in the State of Oklahoma, are held
and firmly bound unto THE STATE OF OKLAHOMA, for the use and benefit of THE CITY OF MUSTANG, a
municipal corporation, of the State of Oklahoma, in the sum of *****
Seventy Five Thousand & 00/100*** Dollars (\$ 75,000.00), in lawful money of the
United States of America, said sum being not less than One Hundred Percent (100%) of the total sum of
the contract, for the payment of which, well and truly to be made, we, and each of us, on behalf of
ourselves and our heirs, executors, administrators, trustees, successors and assigns, jointly and
severally, firmly by these presents:

The condition of this obligation is such that:

WHEREAS, said Principal entered into a written contract with the CITY OF MUSTANG, State of
Oklahoma, dated June 6, 20 18, for Installation of soccer field lighting for City of Mustang
Parks and Recreation Department at Wild Horse Park Complex
(the "Contract"), for the erection and construction of said work and/or improvement, all in compliance
with the plans and specifications therefore, made a part of said Contract and on file at the office of the
City Clerk, City of Mustang, 1501 North Mustang Road, Mustang, Oklahoma 73064;

NOW, THEREFORE, if said Principal shall, in all particulars, properly and promptly complete the
work and/or improvement in accordance with the Contract, pay all indebtedness the Principal incurs
for the Principal's subcontractors and all suppliers of labor, material, rental of machinery or
equipment, and pay for the repair of and parts for equipment the Contract requires the Principal to
furnish, and protect and save harmless said City of Mustang, State of Oklahoma, from any pecuniary
loss resulting from the breach of any of the covenants and conditions of said Contract resting upon said
Principal, then this obligation shall be null and void; otherwise to be and remain in full force and effect.
It is expressly agreed and understood by the parties hereto that no changes or alterations in said
Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of
releasing the surety, or any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, the said Principal has caused this Statutory Bond to be executed in its
name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety
has caused this Bond to be executed in its name and its corporate seal to be hereunto affixed by its
attorney-in-fact, duly authorized so to do, the day and year set forth below.

[Remainder of page intentionally left blank.]

Dated this 6th day of June, 2018.

PRINCIPAL

Electrical Express, LLC

BY

Title

ATTEST:

Secretary/Witness

SURETY

Granite Re, Inc.

BY

Title

Wendy Hollen

Attorney in Fact

ATTEST:

Secretary/Witness

REVIEWED and APPROVED by the Council of the CITY OF MUSTANG, OKLAHOMA this ____ day of _____, 20____.

MAYOR

ATTEST:

City Clerk

APPROVED as to form this _____ day of _____, 20____.

Municipal Counselor

MAINTENANCE BOND – PUBLIC WORKS

(City of Mustang, Rev. 4-2018)

Bond #GR41264

KNOW ALL MEN BY THESE PRESENTS:

That We, Electrical Express, LLC, as principal, and Granite Re, Inc., as Surety, are held and firmly bound unto THE STATE OF OKLAHOMA, for the use and benefit of THE CITY OF MUSTANG, a municipal corporation, of the State of Oklahoma, in the full and just sum of *****Seventy Five Thousand & 00/100***** Dollars (\$ 75,000.00), in lawful money of the United States of America, such sum being equal to the contract price for a period of one (1) year, for the payment of which, well and truly to be made, we, and each of us, bind ourselves, our heirs, executors, and assigns, and its successors and assigns, joint and severally, firmly by these presents.

Dated this 6th day of June, 2018. (Not earlier than date of contract)

The conditions of this obligation are such that whereas, said Principal has, by a certain contract between Electrical Express, LLC, and THE CITY OF MUSTANG, dated this 6th day of June, 2018, agreed to construct in THE CITY OF MUSTANG:

Installation of soccer field lighting for City of Mustang Parks and Recreation Department at
Wild Horse Park Complex

(hereinafter, the "Improvement") all in compliance with the plans and specifications therefore, made a part of said contract and on file in the Office of the City Clerk of THE CITY OF MUSTANG; and to maintain the said Improvement in the amounts set forth above against any failure due to defective workmanship or material for a period of One (1) year(s) from the date of acceptance of the Improvement by the Council of THE CITY OF MUSTANG.

NOW THEREFORE, if said Principal shall pay or cause to be paid to the City all damage, loss, and expense which may result by reason of defective materials and/or workmanship in connection with Improvement occurring within a period One (1) year(s) from and after acceptance of said Improvement by the City of Mustang, then this obligation shall be null and void, otherwise to be and remain in full force and effect.

It is further agreed that if the said Principal or Surety herein shall fail to maintain said Improvement against failure due to defective workmanship and/or material for a period of One (1) year(s) and at any time repairs shall be necessary that the cost of making said repairs shall be determined by the Council of THE CITY OF MUSTANG, or some person or persons designated by them to ascertain the same, and if, upon thirty (30) days notice, the said amount ascertained shall not be paid by the Principal or Surety herein, or if the necessary repairs are not made, the said amount shall become due upon the expiration of said thirty (30) days and suit may be maintained to recover the amount so determined in any court of competent jurisdiction. And that the amount so

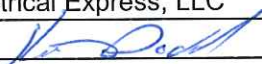
determined shall be conclusive upon the parties as to the amount due on this bond for the repair or repairs included therein, and that the cost of all repairs shall be so determined from time to time during the life of this bond as the condition of the Improvement may require.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this bond.

IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers; and the said Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

PRINCIPAL

ATTEST: 
Secretary/Witness

Electrical Express, LLC
BY 
Title owner

SURETY

ATTEST: 
~~Secretary~~/Witness

Granite Re, Inc.
BY 
Title Wendy Hollen
_____, Attorney in Fact

REVIEWED and APPROVED by the Council of the CITY OF MUSTANG, OKLAHOMA this ____ day of _____, 20____.

MAYOR

ATTEST:

City Clerk

APPROVED as to form this ____ day of _____, 20____.

Municipal Counselor

GRANITE RE, INC.
GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of OKLAHOMA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

W.M. McNEILL; LISA SHERMAN; MIKE SHANNON; CODY M. McNEILL; WENDY HOLLEN; JOHN ROGERS; ROCKY MOORE; KYLE D. RESER; JOHN L. BIRSNER; SUSANNE CUSIMANO its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

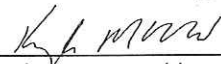
W.M. McNEILL; LISA SHERMAN; MIKE SHANNON; CODY M. McNEILL; WENDY HOLLEN; JOHN ROGERS; ROCKY MOORE; KYLE D. RESER; JOHN L. BIRSNER; SUSANNE CUSIMANO may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Secretary/Treasurer, this 14th day of June, 2017.

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)




Kenneth D. Whittington, President


Kyle P. McDonald, Treasurer

On this 14th day of June, 2017, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Secretary/Treasurer of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Secretary/Treasurer of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Secretary/Treasurer, respectively, of the Company.

My Commission Expires:
August 8, 2021
Commission #: 01013257




Notary Public

GRANITE RE, INC.

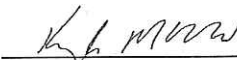
Certificate

THE UNDERSIGNED, being the duly elected and acting Secretary/Treasurer of Granite Re, Inc., an Oklahoma Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this
6th day of June, 2018.




Kyle P. McDonald, Secretary/Treasurer

AFFIDAVIT OF EXEMPT STATUS UNDER THE WORKERS' COMPENSATION ACT

State of Oklahoma

County of OKLA.

I, Kent Dadd state under oath as follows:

1. I, Kent Dadd (Name of individual) operating as Electrical Express LLC (independent contractor's business name), have agreed to provide services to City of Mustang (Contractor) during calendar year 2018.
2. I have read, signed and attached the Exempt Status Fact Sheet and understand that an Independent Contractor is one who engages to perform certain services for another, according to his own manner, method, free from control and direction of his contractor in all matters connected with the performance of the service, except as to the result or product of the work.
3. I understand that based upon the representations in this Affidavit of Exempt Status, I am requesting City of Mustang (Insert contractor's name) to consider my business to be that of an independent contractor; **that I am not an employee under the Workers' Compensation Act** and the policy issued by Columbia (Insurance Carrier); and that no premium be charged for the services performed by my business during the policy year.
4. **I am an independent contractor, not an employee of the contractor. I do not want workers' compensation insurance and understand that I am not eligible for workers' compensation benefits.**
5. I will obtain workers' compensation and employers' liability insurance for my employees if I have employees, unless they are otherwise exempt from the requirements of the Workers' Compensation Act.
6. The information I have provided is not the result of force, threats, coercion, compulsion or duress.
7. I understand that the execution of the affidavit shall establish a rebuttable presumption that the executor is not an employee for purposes of the Workers' Compensation Act.
8. I understand that the execution of an affidavit shall not affect the rights or coverage of any employee of the individual executing the affidavit.
9. I will be responsible for any taxes, penalties, interest or liabilities assessed against the contractor if I am determined by a governmental agency to be the employee of the Contractor.
10. I understand that knowingly providing false information on an Affidavit of Exempt Status Under the Workers' Compensation Act shall constitute a felony.

Independent Contractor (Affiant) Signature

Date 5-24-18 Name Kent Dadd Title owner

Signature [Signature] Business Name Electrical Express LLC

Notary Public

Signed and sworn to before me on this 25th day of May, 2018 by [Signature]
My Commission Expires: 4/22/21 My Commission # 13003793
Notary Public



This form is to be signed and notarized at the start of a job/project for this contractor and is good for the job/project or any similar job/project performed for the contractor for one year from the date of notary.

Note: Employers who knowingly and willfully require an employee or subcontractor to execute an affidavit when the employer knows that the employee or subcontractor is required to be covered under a workers' compensation insurance policy shall be liable for a civil penalty of up to \$1,000.00 per offense. (36 OS §§924.5)

EXEMPT STATUS FACT SHEET

An independent contractor is defined by law as one who engages to perform certain services for another, according to his own manner and method, free from control and direction of his contractor in all matters connected with the performance of the service, except as to the result or product of the work.

Below are statements to help you decide if you are an independent contractor. No one statement is controlling, and your status is based on all the facts in your situation. If a statement describes your situation, then check the box. If at least six of the statements below do not describe your business, you should not sign the attached Affidavit of Exempt Status Under the Workers' Compensation Act.

- ☒ 1. The nature of the contract between you and the contractor shows you are independent from the contractor. For example: Is there a written contract where you agree that you are an independent contractor? Are you a corporation or limited liability company? Do you maintain commercial general liability insurance or other business insurance?
- ☒ 2. The contractor exercises very little control over your work. For example: By the agreement, can the contractor exercise control on the details of the work or your independence? Do you exercise control over most of the details of the work? Do you create plans or specifications for the job? Do you set your own work hours?
- ☒ 3. You are engaged in a distinct occupation or business for others. For example: Do you work for companies or individuals other than the Contractor? Do you work for competitors of the Contractor? Does your business have a logo or uniform?
- ☒ 4. Your job is the kind of occupation where the work is usually performed by a specialist without supervision, and not under the direction of the contractor. For example: Is your work supervised by the Contractor?
- ☒ 5. Your occupation requires special skills, license, education or training.
- ☒ 6. The contractor does not supply the things needed to perform your job such as the tools and the place of work. For example: Do you supply any of the materials or tools for the work? Do you operate a vehicle owned by the contractor? Was the work performed at your business or the contractor's business location or jobsite? Do you wear a uniform supplied by the contractor?
- ☒ 7. The length of the job and how long you have worked for the Contractor does not show that you are really an employee. For example: Is this a one-time job, or will you be doing this for the contractor regularly?
- ☒ 8. You are paid as a separate contractor, not as an employee. For example: Do you invoice the Contractor for your services? Are you paid by the job? Do you file a federal income tax return for your business? Do you expect to receive an IRS Form 1099 from the Contractor? Does the Contractor pay your expenses?
- ☒ 9. Your work is not the regular business of the employer. For example: Is your work customarily done in the Contractor's line of business or as part of the Contractor's daily work? Have you ever been an employee of the Contractor? Do you work with other people hired by the Contractor on the work you perform?
- ☒ 10. You do not consider yourself an employee of the contractor. For example: Will the Contractor withhold taxes or monies from your payment? Have you ever been an employee of the Contractor? Have you or your employees ever filed an insurance claim against the Contractor?
- ☒ 11. You do not have the right to terminate the relationship without liability. For example: If you quit before the job is finished, is there a penalty?

Based upon these factors, do you believe that you are an independent contractor with exempt status?

yes
(WRITE YES OR NO)

Signature [Signature]
(INDEPENDENT CONTRACTOR/AFFIANT)

Note: Employers who knowingly and willfully require an employee or subcontractor to execute an affidavit when the employer knows that the employee or subcontractor is required to be covered under a workers' compensation insurance policy shall be liable for a civil penalty of up to \$1,000.00 per offense. (36 OS §§924.5)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/24/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Insurance Center Agency, Inc. 5600 N May Ave Suite 300 Oklahoma City OK 73112		CONTACT NAME: Debbie Hankins PHONE (A/C, No, Ext): (405) 843-0793 E-MAIL: debbie@ticokc.com ADDRESS:		FAX (A/C, No): (405) 843-3208
INSURED Electrical Express, LLC PO Box 30121 Edmond OK 73003		INSURER(S) AFFORDING COVERAGE INSURER A : Columbia National INSURER B : Columbia Insurance Group INSURER C : RLI Insurance Company INSURER D : INSURER E : INSURER F :		NAIC # 19640

COVERAGES

CERTIFICATE NUMBER: 17/18 Master

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY			CTP0K000095893	8/14/2017	8/14/2018	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	☒ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						Terrorism \$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	☐ SCHEDULED AUTOS						\$
	☐ NON-OWNED AUTOS						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						\$
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						OTH-ER
	if yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
C	License Permit Bond			LSM0778261	8/14/2017	8/14/2018	Limit 5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Mustang
1501 N Mustang Rd
Mustang, OK 73064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jason Green, CIC/DSH

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PROCLAMATION

WHEREAS parks and recreation programs are an integral part of communities throughout this country, including the City of Mustang; and

WHEREAS our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS City of Mustang recognizes the benefits derived from parks and recreation resources

NOW THEREFORE, BE IT RESOLVED BY Mayor and City Council that July is recognized as

"Park and Recreation Month" in the City of Mustang

In Witness Whereof, I hereunto set my hand and caused the Seal of the City of Mustang to be affixed this 3rd day of July, 2018.

ATTEST:

Mayor



Tim Rooney

From: Online Talent Bank Submittal <trooney@cityofmustang.org>
Sent: Monday, June 25, 2018 7:10 PM
To: Tim Rooney
Subject: Form submission from: Talent Bank Application

Submitted on Monday, June 25, 2018 - 7:09pm Submitted by anonymous user: [172.16.64.19] Submitted values are:

--Contact Information--

First Name: John
Last Name: Robinson
Street Address: 610 N Oakwood Ter Mustang Oklahoma 73064
Mailing Address (if different):
Email Address: John.Robinson@Sonicdrivein.com
Phone Number: 405-919-1009

Current Employer: Sonic Corp

Current Occupation: Director Retail Systems Check the Boards or Committees you are interested in serving. Check more than one if you wish: Leisure Services Board Please describe why you are interested in serving on this board or committee. In what way do you feel you will benefit the public by serving? I would like the opportunity to help keep Mustang a desirable place to live and visit. Strong leadership, analytical thinking

--Conflict of Interest--

.cknowledgment: BY CHECKING THIS BOX, I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

The results of this submission may be viewed at:

<http://www.cityofmustang.org/node/8841/submission/45231>

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. H-1

2. MEETING DATE: July 3, 2018

3. TITLE: Special Use Permit Application SUP-4-15-18-1-35, Mustang Treatment Center, 1150 E State Highway 152, OK Family Counseling Services, "Private Residential Treatment Facility for Girls Aged 13-17 Suffering from PTSD where Medical, Psychiatric and Behavioral Healthcare is Provided for up to 28 Patients.

4. COUNCIL ACTION: Discussion, Consideration and Possible Action to Approve or Deny Special Use Permit

5. INITIATOR: Community Development Department

6. PROJECT DESCRIPTION: The applicant requests a special use permit for a Private Residential Treatment Facility for Girls Aged 13-17 Suffering from PTSD where Medical, Psychiatric and Behavioral Healthcare is Provided for up to 28 patients. This center has previously held a Special Use Permit for this same use for the last four years approximately. The change they are requesting, is increasing the number of patients they can serve from 18 to 28. They believe they have the capacity to accommodate 28 instead of 18 girls.

Notice was sent out to the 300-foot property owners list and no comments were received. They are planning to remodel additional parts of the building to accommodate the extra patients. The building is located at 1150 E. State Highway 152.

Staff sent an inquiry to the Police Chief to see how many calls they have received for this center in the last several years. Please see the attached email exchange for details.

The purpose of a special use permit is to process uses which have not been identified in the zoning code. This use will be reviewed every two years by the City Council.

Character of Neighborhood: The general character of the area is commercial.

Zoning and Uses of Property Nearby: This property is zoned C-5, and has a mix of commercial and industrial property in the area.

Conformance with Long-Range Plan: The long-range plan calls for commercial-retail development in this area.

Professional Staff Recommendation: Staff recommends approval of the special use permit. No comments have been received against the application. Police staff did not suggest denial, but possible increase of staff.

Planning Commission Findings: The Mustang Planning Commission voted unanimously to recommend approval of this special use permit application at their June 12, 2018 meeting. Please see attached minutes. Note: These minutes have not yet been formally approved by the Planning Commission.

7. FINANCIAL IMPACT: None

8. STAFF COMMENTS: None

9. STAFF SOURCE: Melissa Helsel, Community Development Director

10. CITY ATTORNEY'S COMMENTS:

11. RESOLUTION/ORDINANCE NO. _____

VII. PUBLIC HEARING, DISCUSSION, CONSIDERATION AND RECOMMENDATION ON:

1. Special Use Permit Application, SUP-4-15-18-1-35, 1150 E State Highway 152, Mustang Treatment Center, Revision to Original Permit to Increase Number of Patients.

Community Development Director, **Melissa Helsel**, provided a brief overview. The applicant requests a special use permit for a Private Residential Treatment Facility for Girls Aged 13-17 Suffering from PTSD where Medical, Psychiatric and Behavioral Healthcare is Provided for up to 28 patients. This center has previously held a Special Use Permit for this same use for the last four years approximately. The change they are requesting, is increasing the number of patients they can serve from 18 to 28. They believe they have the capacity to accommodate 28 instead of 18 girls.

Notice was sent out to the 300-foot property owners list and no comments were received. They are planning to remodel additional parts of the building to accommodate the extra patients. The building is located at 1150 E. State Highway 152. Staff sent an inquiry to the Police Chief to see how many calls they have received for this center in the last several years. The purpose of a special use permit is to process uses which have not been identified in the zoning code. This use will be reviewed every two years by the City Council. The general character of the area is commercial.

This property is zoned C-5, and has a mix of commercial and industrial property in the area. The long-range plan calls for commercial retail development in this area. Staff recommends approval of the special use permit. No comments have been received against the application. Police staff did not suggest denial, but possible increase of staff.

Mr. McDaniel opened the public hearing.

Robert Cornelius, 1150 E State Highway 152, spoke on behalf of the applicant. He stated the number of staff will be increased.

Mr. Brown asked how these types of facilities were regulated.

Mr. Cornelius responded they are licensed through DHS. There is staff on site 24 hours a day, as well as nurses, doctors and therapists that are employed.

Mr. Brown asked if DHS had required guidelines and about security.

Mr. Cornelius said they follow all DHS requirements; they exceed the required staff to patient ratio. DHS stipulates a 1 to 6 ratio; they have a 1 to 3 ratio. He stated they are staff secure, this facility is for patients who do not require a higher level of security.

Mr. Brown asked about the number of police responses.

Mr. Cornelius responded that when a patient needs a higher level of care, they call the police when they discharge the patient.

Hearing no further comments, **Mr. McDaniel** closed the public hearing.

Mr. Bratton made a motion to approve the special use permit, **Mr. Russell** seconded the motion.

A roll call vote was taken

Dan Hix	Yes
Jesse Bratton	Yes
Billy McDaniel	Yes
Jerry Brown	Yes
David Russell	Yes

The motion was approved unanimously.

Melissa Helsel

From: Rob Groseclose
Sent: Monday, May 07, 2018 1:54 PM
To: Melissa Helsel
Subject: RE: Mustang Treatment Center - 1150 E SH 152

Melissa,

We have responded to 10 calls for service to this address over the last couple of years, typically they're assaults on staff by the patients. The two most notable being an attempted suicide and an overdose. I would believe that the expectation would be that the call volume would go up in proportion to the amount of patients added. My question is do they feel like their current staffing levels would be adequate or would they add staff? I would be concerned that adding more patients and maintaining current staffing levels would lead to more staff assaults.

Just my thoughts.

Thanks

Rob

From: Melissa Helsel
Sent: Thursday, May 03, 2018 3:21 PM
To: Rob Groseclose <RGroseclose@cityofmustang.org>
Subject: Mustang Treatment Center - 1150 E SH 152

Rob, we have had an application to change the Special Use Permit for the Mustang Treatment Center at 1150 E SH 152. They are currently permitted to have 18 patients, and they would like to increase that to 28 patients.

I was wondering if your department has had any issues with that center in the past few years. I wondered if you guys would have any opinion or comment on whether they should be able to increase the intensity of the use by adding 10 patients.

The hearings will be on June 12th before the Planning Commission and July 3rd before the City Council.

Thanks,

Melissa

Melissa Helsel, AICP
Community Development Director
City of Mustang
1501 N Mustang Road
Mustang, OK 73064
(405) 376-7707
(405) 376-1152 (fax)
mhelsel@cityofmustang.org

APPLICATION FOR SPECIAL USE PERMIT

CITY OF MUSTANG, OKLAHOMA
COMMUNITY DEVELOPMENT DEPARTMENT
1501 N. Mustang Rd.
MUSTANG, OKLAHOMA 73064
PHONE: (405) 376-9873

RECEIPT NO. _____

DATE: 4-15-18

A special use permit provides for uses that do not fit into the normal pattern of zoning district regulations, but because of certain characteristics might best be allowed only after proving their ability to meet certain standards. The Planning Commission and City Council hear applications for special use permits at public hearings, and special conditions and restrictions may be placed on the permit as condition of approval, to assure that the use remains compatible with the surrounding area. A special use permit is reviewed every two years by the City Council, and is not transferable to another location or owner. Provisions for a special use permit are found in Chapter 122-71 of the municipal code. This application is to be accompanied by a \$75.00 non-refundable application fee, a site plan describing the property to be used, and a certified list of all property owners within 300 feet of the subject property (with map).

APPLICATION IS HEREBY MADE FOR A SPECIAL USE PERMIT:

NAME OF APPLICANT: Mustang Treatment Center / Oklahoma Family Counseling Services

ADDRESS: 1150 East State Hwy 152 Mustang OK 73064

PHONE NO. 405-256-6011

ADDRESS OF PROPERTY FOR WHICH SPECIAL USE PERMIT IS REQUESTED:
1150 East State Hwy 152 Mustang, OK 73064

LEGAL DESCRIPTION: See Attached

PROPERTY OWNER (if other than applicant): Same as above

ADDRESS: Same as above

CURRENT ZONING: Special use

DESCRIPTION OF SPECIAL USE: See attached


Signature of Property Owner

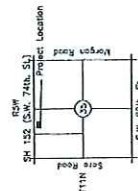

Signature of Applicant

DATE OF PLANNING COMMISSION HEARING: _____

DATE OF CITY COUNCIL: _____ DATE OF PUBLICATION: _____

NOTIFICATION TO PROPERTY OWNERS: _____

A SPECIAL USE PERMIT WAS GRANTED/DENIED BY THE MUSTANG CITY COUNCIL ON THE _____ DAY OF _____, 20____, AND SHALL BE REVIEWED BY CITY COUNCIL EVERY TWO YEARS AS REQUIRED UNDER SECTION 122-75, WITH THE FOLLOWING CONDITIONS AND RESTRICTIONS:
SEE ATTACHED*****



Michael R. Johnson, PhD



ALTA/ACSM LAND TITLE SURVEY
A pt. of the E/2 of the NW/4 of
Section 35, T11N, R5W, I.M.
THE CITY OF MUSTANG,
CANADIAN COUNTY, OKLAHOMA

Great Plains Surveying Consultants, Inc.
Norman, Oklahoma 405.474.0945
C.A. 27th Feb 8/2013

Job No. "Teacher Black"	1000
-------------------------	------

PUBLIC HEARING NOTICE OF THE MUSTANG PLANNING COMMISSION

On Tuesday, June 12, 2018, beginning at 7:00 p.m. in the Council Chambers at Mustang City Hall located at 1501 N. Mustang Road, Mustang, OK 73064, a Public Hearing will be conducted on the following:

NOTICE OF SPECIAL USE PERMIT APPLICATION

CURRENTLY ZONED: C-5, Commercial Intensive District
REQUESTED USE: Private Residential Treatment Facility for Girls Aged 13-17
Suffering from PTSD where Medical, Psychiatric and Behavioral
Healthcare is Provided for up to 28 Patients.
APPLICATION BY: Mustang Treatment Center
PROPERTY OWNERS: Oklahoma Family Counseling Services

ADDRESS OF PROPERTY: 1150 East State Highway 152

LEGAL DESCRIPTION OF COMPLETE PROPERTY FOR REZONING:

A tract of land in the East Half (E/2) of the Northwest Quarter (NW/4) of Section Thirty-five (35), Township Eleven (11) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma, more particularly described as follows: Commencing at the Northwest corner of the E/2 NW/4 of Section 35, T11N-R5W of the Indian Meridian; Thence S 0°18'57"E along the West line of the E/2 NW/4 of Section 35, a distance of 60.00 feet; thence N89°54'47"E a distance of 119.27 feet; Thence S 0°05'13"E a distance of 15.00 feet; Thence N 89°54'47"E a distance of 112.19 feet to the point of beginning; Thence continuing N 89°54'47"E a distance of 81.81 feet; Thence N 0°05'13"W a distance of 15.00 feet; Thence N 89°54'47"E a distance of 342.88 feet; Thence S 0°00'00"E a distance of 270.00 feet; Thence S 89°54'57"W a distance of 430.66 feet; Thence N 0°00'00"W a distance of 255.00 feet to the point of beginning.

As an interested property owner your comments are invited at the public hearing for or against the request. You may file a written petition and offer oral argument and evidence for or against granting the request.

Please feel free to call the Community Development Department at 376-9873 between 8:30 a.m. and 5:00 p.m. to make inquiries about the application.

Respectfully,

Melissa Helsel, AICP
Senior City Planner

ABSTRACTOR'S SPECIAL CERTIFICATE

STATE OF OKLAHOMA)
) ss.
COUNTY OF CANADIAN)

OLD REPUBLIC TITLE COMPANY OF OKLAHOMA, a corporation and bonded abstractor, hereby certifies:

That the following is a list of all owners of record as shown by the current year tax rolls in the office of the County Treasurer of Canadian County, Oklahoma, to the lands surrounding and within 300 feet of:

A tract of land in the East Half (E/2) of the Northwest Quarter (NW/4) of Section Thirty-Five (35), Township Eleven (11) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma, more particularly described as follows: Commencing at the Northwest corner of the E/2 NW/4 of Section 35, T11N-R5W of the Indian Meridian, Thence S 0°18'57" E along the West line of the E/2 NW/4 of Section 35, a distance of 60.00 feet; thence N 89°54'47" E a distance of 119.27 feet; Thence S 0°05'13" E a distance of 15.00 feet; Thence N 89°54'47" E a distance of 112.19 feet to the point of beginning; Thence continuing N 89°54'47" E a distance of 87.81 feet; Thence N 0°05'13" W a distance of 15.00 feet ; Thence N 89°54'47" E a distance of 342.88 feet; Thence S 00°00'00" E a distance of 270.00 feet; Thence S 89°54'47" W a distance of 430.66 feet; Thence N 0°00'00" W a distance of 255.00 feet to the point of beginning.

OWNER OF RECORD: OKLAHOMA FAMILY COUNSELING SERVICES
 428 S MUSTANG RD
 YUKON, OK 73099

That the addresses that are listed have been taken from the Treasurer's records of Canadian County, Oklahoma.

GRANTEE & ADDRESS & LEGAL DESCRIPTION:

SFP POOL FIVE SHOPPING CENTERS LP
ATTN: ETTA LAMPAR
178800 LAUREL PARK DRIVE N STE 200
LIVONIA, MI 48152
26-11N-5W A#9

STATE OF OKLAHOMA
DEPT TRANS / OFF LAND ACQUISIT
200 NE 21ST STREET
OKLAHOMA CITY, OK 73105
26-11N-5W A#5
26-11N-5W A#4
35-11N-5W A#4

GROENDYKE LTD PARTNERSHIP
P.O. BOX 648
ENID, OK 73702
BORNEMAN GATEWAY PLAZA LOT 1 BLOCK 2

STILLWATER CENTRAL RAILROAD INC
ATTN: ED MCKECHNIE
315 WEST 3RD STREET
PITTBURG, KS 66762
35-11N-5W A#1

DOBSON VISION LLC
1108 E HWY 152
MUSTANG, OK 73064
35-11N-5W A#25

SUCCESSFUL FINANCIAL STRATEGIES INC.
1102 E STREET HWY 152
MUSTANG, OK 73064
35-11N-5W A#24

TLC-EM LLC
P.O. BOX 7686
EDMOND, OK 73083
35-11N-5W A#22

KEVAN R. & JEAN E. GENTRY
12004 SOUTHFORK ROAD
MUSTANG, OK 73064
35-11N-5W A#10
35-11N-5W A#9

AMERIGAS PROPANE L.P.
P.O. BOX 965
VALLEY FORGE, PA 19482
35-11N-5W A#18

POTOHAR INVESTMENT GROUP, LLC
1104 E HWY 152
MUSTANG, OK 73064
35-11N-5W A#15

DAVID A. WARREN
11701 SW 119TH STREET
MUSTANG, OK 73064
35-11N-5W A#5

RENO PROPERTIES INC
4224 NW 148TH
OKLAHOMA CITY, OK 73134
CANADIAN COMMERCIAL ADDN LOT 1 BLOCK 1

ERICK E. & LAURA A. WOMACK
10001 SUDBURY ROAD
YUKON, OK 73099
CEDAR SPRINGS INDUSTRIAL PARK LOTS 2&3 BLOCK 1

DALE ELSTON
1201 HIGHLINE LANE
MUSTANG, OK 73064
CEDAR SPRINGS INDUSTRIAL PARK LOT 1 BLOCK 1

BRIAN & ANGELA LING
221 S. CEDAR SPRINGS LANE
MUSTANG, OK 73064
35-11N-5W A#19

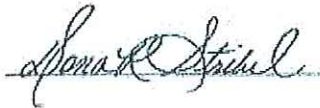
MUSTANG 152 INVESTORS LLC
C/O SHANE VANNOY
P.O. BOX 635
JEFFERSON, NC 28640
LOWES OF MUSTANG PH II COMMON AREA "A"

SJAC FOOD GROUPS HOLDING LLC
3080 HIGHLANDS PKWY SE STE C
SMYRNA, GA 30082-5183
LOWES OF MUSTANG PH II LOT 6

Due care and diligence have been exercised in preparing this report; however, no liability is assumed for the correctness or completeness of information furnished.

DATED: March 26, 2018 at 7:30 AM

OLD REPUBLIC TITLE COMPANY OF OKLAHOMA
Bonded Abstractor

A handwritten signature in cursive script, appearing to read "Dona Stribel", written over a horizontal line.

Dona Stribel, License #1692

COMPLETED: April 2, 2018

Order No. 18211695

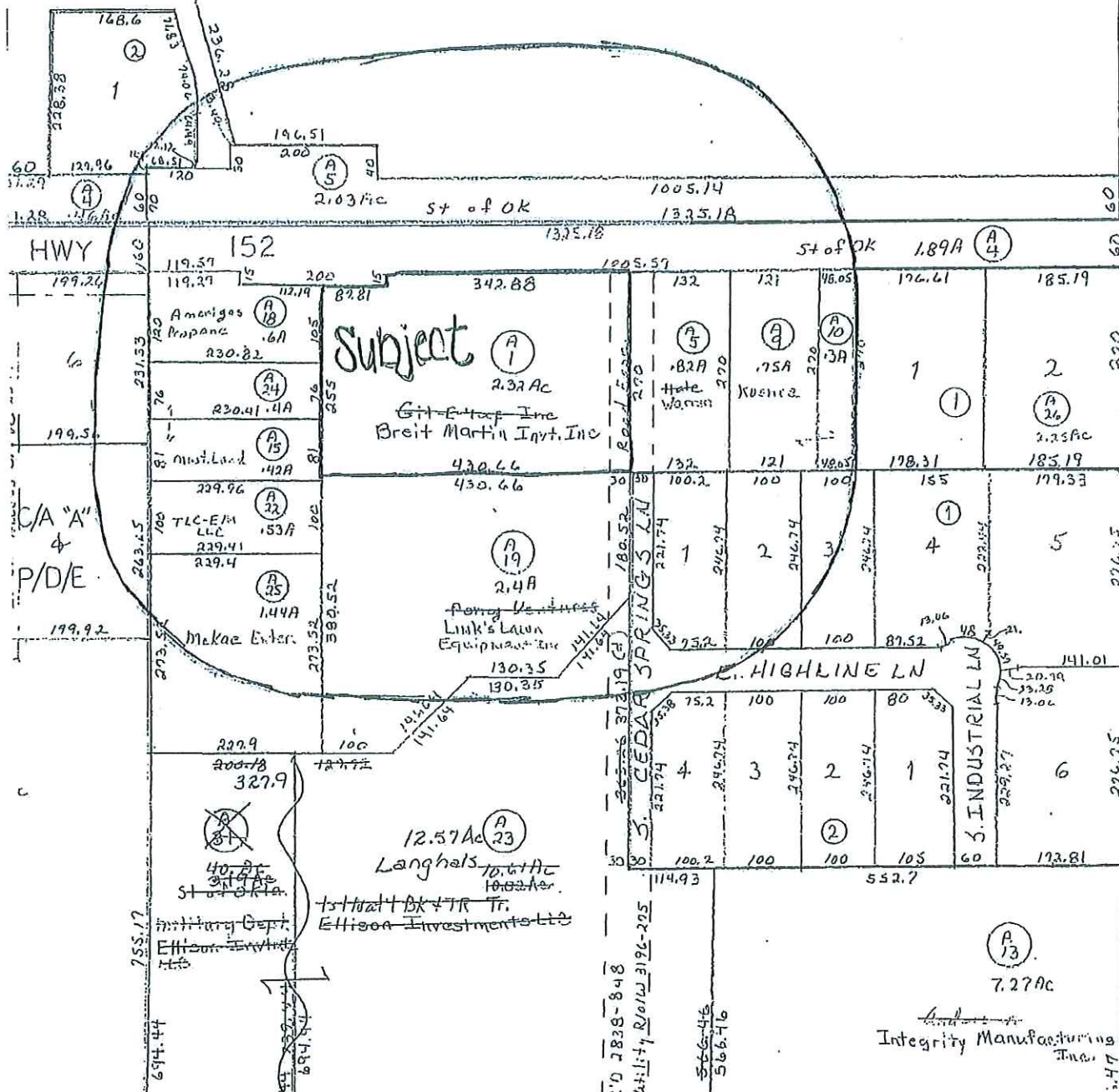
A 9

.82 Ac

1 Five

Chris LLC

0.55 ES



CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. H.2

2. MEETING DATE: July 3, 2018

3. TITLE: AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING CHAPTER 26, BY ADDING NEW SECTION 26-48 TO CREATE AN EXPUNGEMENT FEE FOR PROCESSING ORDERS FOR EXPUNGEMENT OF RECORDS; DECLARING REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY

4. COUNCIL ACTION: Approve/Deny Ordinance

5. INITIATOR: Legal Department

6. PROJECT DESCRIPTION: The City of Mustang regularly receives Petitions for Expungement, seeking to expunge records of arrests. The City incurs costs and expense in processing these Petitions due to the involvement of the Mustang Police Department, the Mustang Municipal Court Clerk and the City Attorney in responding to each request. In an effort to recoup some of the cost, the attached ordinance would implement a fee for processing an order expunging records. The fee is set at \$150.00, which is the same amount of the fee charged by the Oklahoma State Bureau of Investigation and the City of Oklahoma City.

The implementation of this fee has been discussed with Chief Rob Groseclose and with Mr. Tim Rooney, both of whom agree with adding the expungement fee to help recoup the City's costs.

7. FINANCIAL IMPACT: City receives \$150.00 for processing an order of expungement.

8. STAFF COMMENTS: Staff recommends approval of this ordinance.

9. STAFF SOURCE: Jon Miller, City Attorney.

10. CITY ATTORNEY'S COMMENTS: See above.

11. RESOLUTION/ORDINANCE NO. 1166

ORDINANCE 1166

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING CHAPTER 26, BY ADDING NEW SECTION 26-48 TO CREATE AN EXPUNGEMENT FEE FOR PROCESSING ORDERS FOR EXPUNGEMENT OF RECORDS; DECLARING REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

SECTION 1. ENACTMENT. That Chapter 26 of the Code of Ordinances of the City of Mustang, Oklahoma, be and hereby is amended by adding Section 26-48 to read as follows:

Sec. 26-48. – Expungement fee.

There is hereby established a fee for processing an order for expungement of records from municipal court and police department files. The fee shall be one hundred fifty dollars (\$150.00), and shall be paid by the person seeking expungement when the order of expungement is presented to the court or provided to the City for processing. Fifty percent (50%) of the revenues generated by this fee shall be placed into the police fund and fifty percent (50%) shall be placed into the court fund.

SECTION 2. REPEALER

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance. .

SECTION 6. EMERGENCY.

It being immediately necessary for the preservation of the public health, peace and safety of the City of Mustang and inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED and Emergency Clause voted upon separately and passed and approved this _____ day of July, 2018.

Mayor Jess Schweinberg

ATTEST:

Lisa Martin, City Clerk

APPROVED as to form this ____ day of July, 2018.

Jonathan E. Miller, City Attorney

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. H.3

2. MEETING DATE: July 3, 2018

3. TITLE: AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING (1) CHAPTER 46, ARTICLE III, SECTION 46-61 OF THE CODE OF ORDINANCES OF THE CITY OF MUSTANG, OKLAHOMA, TO ADOPT APPENDIX CHAPTER D OF THE INTERNATIONAL FIRE CODE; (2) CHAPTER 106, ARTICLE VII, OF THE CODE OF ORDINANCES OF THE CITY OF MUSTANG, OKLAHOMA, BY AMENDING SECTION 106-444 TO ADD SUBSECTION 106-444(I) SETTING STANDARDS FOR FIRE DEPARTMENT CONNECTIONS; (3) CHAPTER 118, ARTICLE IV, SECTION 118-214 OF THE CODE OF ORDINANCES OF THE CITY OF MUSTANG, OKLAHOMA, TO AMEND SUBSECTION 118-214(C) TO SPECIFY COLOR FOR FIRE HYDRANTS AND COLOR CODING REQUIREMENTS; AND (4) CHAPTER 118, ARTICLE IV, SECTION 118-278 BY STRIKING SUBSECTION 118-278(B) TO REMOVE A DUPLICATIVE REQUIREMENT FOR PAINTING FIRE HYDRANTS AND RENUMBERING REMAINING SUBSECTIONS; DECLARING REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

4. COUNCIL ACTION: Approve/Deny Ordinance

5. INITIATOR: Community Development Department

6. PROJECT DESCRIPTION: The addition to Section 46-61 (Appendix D):

The addition of Appendix D of the International Fire Code to the current codes will allow better fire department apparatus access, which would assist the fire department in proper placement of fire department vehicles to maximize the effectiveness of firefighting operations. It will enhance life safety and rescue operations in the event that citizens become trapped during a fire. In addition, it addresses proper fire truck turn around areas and marking of fire lanes.

The addition of Section 106-444 (i): Fire Department Connections:

This section addition will assist the fire department in accessing fire department connections on buildings with sprinkler systems in a timelier manner. The more hose it takes to reach an FDC, the more time it takes to lay the line from the fire truck. It also increases the time that it takes firefighters to work the kinks out of the hose prior to charging the line, and it takes firefighters farther from the building. By limiting this distance to 100' firefighters can more effectively lay the line, connect to the FDC, and continue with firefighting operations.

The FDC Storz connection language portion simply puts in writing what has been the standard in Mustang for the past 9-10 years. This requirement is normal to most jurisdictions and industry professionals. The connection is the quickest way to provide water to buildings with automatic sprinkler systems. The locking cap is simply to prevent tampering of the system. It is an industry standard that is used throughout the country.

7. FINANCIAL IMPACT: None

8. STAFF COMMENTS: Staff recommends approval of these changes. They reflect best practices for the Fire Department.

9. STAFF SOURCE: Captain Mike Carroll, Mustang Fire Department, Chief Craig Carruth, Mustang Fire Department, Melissa Helsel, Community Development Director

10. CITY ATTORNEY'S COMMENTS:

11. RESOLUTION/ORDINANCE NO. 1167

ORDINANCE 1167

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING (1) CHAPTER 46, ARTICLE III, SECTION 46-61 OF THE CODE OF ORDINANCES OF THE CITY OF MUSTANG, OKLAHOMA, TO ADOPT APPENDIX CHAPTER D OF THE INTERNATIONAL FIRE CODE; (2) CHAPTER 106, ARTICLE VII, OF THE CODE OF ORDINANCES OF THE CITY OF MUSTANG, OKLAHOMA, BY AMENDING SECTION 106-444 TO ADD SUBSECTION 106-444(I) SETTING STANDARDS FOR FIRE DEPARTMENT CONNECTIONS; (3) CHAPTER 118, ARTICLE IV, SECTION 118-214 OF THE CODE OF ORDINANCES OF THE CITY OF MUSTANG, OKLAHOMA, TO AMEND SUBSECTION 118-214(C) TO SPECIFY COLOR FOR FIRE HYDRANTS AND COLOR CODING REQUIREMENTS; AND (4) CHAPTER 118, ARTICLE IV, SECTION 118-278 BY STRIKING SUBSECTION 118-278(B) TO REMOVE A DUPLICATIVE REQUIREMENT FOR PAINTING FIRE HYDRANTS AND RENUMBERING REMAINING SUBSECTIONS; DECLARING REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

SECTION 1. ENACTMENT. That Chapter 46, Article III, Section 46-61 of the Code of Ordinances of the City of Mustang, Oklahoma, be and hereby is amended to read as follows:

Sec. 46-61. - International Fire Code adopted.

The International Fire Code, including commentaries and Appendix Chapters B, C, and D (see International Fire Code Section 101.2.1), as sponsored and published by the International Code Council (hereinafter, the "IFC"), in the version as currently and may hereafter be adopted and amended by the Oklahoma Uniform Building Code Commission pursuant to 59 O.S. § 1000.23, is hereby adopted as the fire code of the City of Mustang, State of Oklahoma, as governing law controlling all matters relating to the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided, and providing for the issuance of permits and collection of fees therefor, except as to such portions as are specifically amended or deleted in this chapter. It is the intention of this section that subsequent editions of the IFC and any amendments thereto adopted by the Oklahoma Uniform Building Code Commission shall apply within the City of Mustang and constitute the fire code of the City of Mustang effective from and after April 1, 2016.

SECTION 2. ENACTMENT. That Chapter 106, Article VII, Section 106-444 of the Code of Ordinances of the City of Mustang, Oklahoma, be and hereby is amended to add subsection 106-444(i) to read as follows:

Sec. 106-444. - Water supply for fire protection; fire hydrants and fire lanes.

(a-h) [Subsections (a) through (h) are unchanged.]

- (i) *Fire Department Connections.* The location of the fire department connections ("FDC") shall provide hose connections that shall not block access to the building or obstruct other fire apparatus from accessing the building. A fire hydrant shall be located within one hundred feet (100') of the FDC measured along a fire apparatus access road. FDC's shall have a five inch (5") Storz connection on a 30 degree downturn and shall include an approved locking cap as specified by the Fire Marshal.

SECTION 3. ENACTMENT. That Chapter 118, Article IV, Section 118-214 of the Code of Ordinances of the City of Mustang, Oklahoma, be and hereby is amended to revise subsection 118-214(c) to specify color for fire hydrants and color coding requirements, such that subsection 118-214(c) shall read as follows:

Sec. 118-214. - Fire hydrants.

(a) [Subsection (a) is unchanged.]

(b) [Subsection (b) is unchanged.]

- (c) Fire hydrants shall be painted using the following paint code: Behr Paint, Home Depot Code: 390814211649. The tops and nozzle caps shall be painted after installation with the following capacity-indicating color scheme:

- (1) Class AA—Light blue;
- (2) Class A—Green;
- (3) Class B—Yellow;
- (4) Class C—Red.

Fire hydrants that are inoperative or unusable shall be marked as "out of service" until the hydrant is either repaired or removed from service.

(d) [Subsection (d) is unchanged.]

(e) [Subsection (e) is unchanged.]

SECTION 4. ENACTMENT. That Chapter 118, Article IV, Section 118-278 of the Code of Ordinances, City of Mustang, Oklahoma, is hereby amended by deleting existing subsection (b) and renumbering remaining subsections such that Section 118-278 shall read as follows:

Sec. 118-278. - Fire hydrants.

- (a) All fire hydrants shall be Waterous-WB-67, Mueller A-423 Centurion, M & H Dresser 929, or U.S. Pipe-Metropolitan, and shall be of dry-top traffic model design, conforming to the AWWA C-502-80 standard. Hydrants shall be round valved bell compression type (open against—closed with pressure) with two 2½-inch nozzles and one 4½-inch steamer nozzle. Nozzle threads shall be national standard. All fire hydrants shall be single barrel for four-foot bury and 5¼-inch valve opening, six-inch mechanical joint. All fire hydrant extensions shall be at the contractor's expense. All operating nuts and nozzle cap nuts shall be 1½-inch pentagon. All nozzles shall be equipped with chained caps, provided with gaskets made of suitable plastic or neoprene. O-ring seals and oil sealed ball bearings may be used in place of AWWA packing gland and multiple packing rings.
- (b) The back side of the hydrant opposite the pipe shall have concrete blocking. Blocking is to be formed and poured in place. Blocking is to be from hydrant to undisturbed soil. The back side of the tee fitting coming off the main line shall also be blocked. When soil is soft and unstable a clamping device shall be used. Blocking or clamping shall be in accordance with the standard details drawing.
- (c) Around the drain of the hydrant shall be placed not less than five cubic feet of crushed stone or gravel. Backfill around the hydrant shall be firmly tamped to the surface of the ground, to a distance of five feet in front of the hydrant and back of the hydrant to the end of the hydrant trench excavation.

SECTION 5. REPEALER.

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION 6. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 7. EMERGENCY.

It being immediately necessary for the preservation of the public health, peace, and safety of the City of Mustang and the inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED and the Emergency Clause voted upon separately and passed and approved this _____ day of July, 2018.

Jess Schweinberg, Mayor

ATTEST:

Lisa Martin, City Clerk

APPROVED as to form this _____ day of July, 2018.

Jonathan Miller, City Attorney

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. H-4
2. MEETING DATE: July 3, 2018
3. TITLE: AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING CHAPTER 106, ARTICLE III, SECTION 106-175(13) OF THE CODE OF ORDINANCES OF THE CITY OF MUSTANG, OKLAHOMA, TO CLARIFY REQUIREMENTS FOR PROPERTY OWNERS WITHIN SUBDIVISIONS TO MAINTAIN PRIVATE DRIVES, PRIVATE ACCESS FACILITIES AND PRIVATE COMMON AREAS; DECLARING REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.
4. COUNCIL ACTION: Approve/Deny Ordinance
5. INITIATOR: Legal Department
6. PROJECT DESCRIPTION: This ordinance is needed to allow the ordinance to reflect current requirements. The City of Mustang requires that language be added to preliminary and final plats addressing maintenance requirements for private areas within subdivisions. To address the situation where there is no homeowners association, or an inactive homeowners' association, the language was changed to clarify that all owners of tracts within the subdivision would be considered members of the homeowners association and providing that the maintenance obligation may be enforced by the City. The change to Section 106-175(13) clarifies the language required on plats to mirror the requirement currently set by City staff.
7. FINANCIAL IMPACT: None.
8. STAFF COMMENTS: Staff recommends approval of this ordinance.
9. STAFF SOURCE: Jon Miller, City Attorney.
10. CITY ATTORNEY'S COMMENTS: See above.
11. RESOLUTION/ORDINANCE NO. 1168

ORDINANCE 1168

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING CHAPTER 106, ARTICLE III, SECTION 106-175(13) OF THE CODE OF ORDINANCES OF THE CITY OF MUSTANG, OKLAHOMA, TO CLARIFY REQUIREMENTS FOR PROPERTY OWNERS WITHIN SUBDIVISIONS TO MAINTAIN PRIVATE DRIVES, PRIVATE ACCESS FACILITIES AND PRIVATE COMMON AREAS; DECLARING REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

SECTION 1. ENACTMENT. That Chapter 46, Article III, Section 46-61 of the Code of Ordinances of the City of Mustang, Oklahoma, be and hereby is amended to read as follows:

Sec. 106-175. - Contents.

The final plat shall show the following:

(1-12) [These subsections are unchanged.]

(13) The following note shall be placed on all private drives, private access facilities and private common areas: "ALL MAINTENANCE OF THE (Name Area(s)) AREA SHALL BE THE RESPONSIBILITY OF THE THEN CURRENT PROPERTY OWNERS OF THE SUBDIVISION THROUGH THE (Name of Subdivision) PROPERTY OWNERS' ASSOCIATION. THE PROPERTY OWNERS' ASSOCIATION SHALL, AT A MINIMUM, INCLUDE AS MEMBERS THE THEN CURRENT OWNERS OF TRACTS WITHIN THE PLATTED AREA, AND SHALL EXIST IN PERPETUITY. THE OBLIGATION TO MAINTAIN THE (Name Areas) IS INTENDED TO BENEFIT, AND MAY BE ENFORCED BY, THE CITY OF MUSTANG." The affected areas shall be clearly indicated.

(14-16) [These subsections are unchanged.]

SECTION 2. REPEALER.

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be

deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. EMERGENCY.

It being immediately necessary for the preservation of the public health, peace, and safety of the City of Mustang and the inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED and the Emergency Clause voted upon separately and passed and approved this _____ day of July, 2018.

Jess Schweinberg, Mayor

ATTEST:

Lisa Martin, City Clerk

APPROVED as to form this _____ day of November, 2018.

Jonathan E. Miller, City Attorney

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. H-5

2. MEETING DATE: July 3, 2018

3. TITLE: AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING CHAPTER 18, ARTICLE II, BY AMENDING SECTION 18-33.B TO AMEND THE 2015 INTERNATIONAL RESIDENTIAL CODE FOR ONE AND TWO FAMILY DWELLINGS TO: (1) AMEND SUBSECTION 18-33B(13) REQUIRING SANITATION FACILITIES DURING CONSTRUCTION; (2) ADD NEW SUBSECTION 18-33.B(19) ADDING R403.1.3.5.5 TO SET STANDARDS FOR SEISMIC DESIGN REINFORCEMENT; (3) ADD NEW SUBSECTION 18-33.B(20) ADDING R602.2 ON USE OF UTILITY GRADE STUDS; AND (4) ADD NEW SUBSECTION 18-33.B(21) ADDING R602.1.10 ON USE OF FIBERBOARD SHEATHING; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.

4. COUNCIL ACTION: Approve/Deny Ordinance

5. INITIATOR: Community Development Department

6. PROJECT DESCRIPTION: The City of Mustang is experiencing a housing boom, and many new builders are buying lots who haven't built in the city before. There are certain standards we require for residential inspections, several of which are addressed in the attached ordinance. To ensure adherence with current standards, the chief building official suggested a few additions to the code to keep building quality the same as it has been. Having these regulations codified will help us enforce these standards.

Currently our code requires a port-a-potty for every two lots if they are adjacent. With builders building blocks of six and eight lots, staff feels it is acceptable to allow fewer facilities if they are within 200 feet.

The attached footing requirements have been enforced by the city for years, but should be codified for easier enforcement. Utility studs are not permitted in load-bearing walls for residential structures.

Lastly, builders are beginning to use extremely thin fiberboard sheathing that is being accepted by some municipalities, but does not conform to the IRC regulations.

Foundation, framing and sheathing regulations conform to the 2015 IRC.

7. FINANCIAL IMPACT: None

8. STAFF COMMENTS: Staff recommends approval of these changes. They reflect the practice of the Community Development Department at this time, and what staff feels are best practices.

9. STAFF SOURCE: Melissa Helsel, Community Development Director

10. CITY ATTORNEY'S COMMENTS:

11. RESOLUTION/ORDINANCE NO. 1169

ORDINANCE 1169

AN ORDINANCE OF THE CITY OF MUSTANG, OKLAHOMA, AMENDING CHAPTER 18, ARTICLE II, BY AMENDING SECTION 18-33.B TO AMEND THE 2015 INTERNATIONAL RESIDENTIAL CODE FOR ONE AND TWO FAMILY DWELLINGS TO: (1) AMEND SUBSECTION 18-33.B(13) REQUIRING SANITATION FACILITIES DURING CONSTRUCTION; (2) ADD NEW SUBSECTION 18-33.B(19) ADDING R403.1.3.5.5 TO SET STANDARDS FOR SEISMIC DESIGN REINFORCEMENT; (3) ADD NEW SUBSECTION 18-33.B(20) ADDING R602.2 ON USE OF UTILITY GRADE STUDS; AND (4) ADD NEW SUBSECTION 18-33.B(21) ADDING R602.1.10 ON USE OF FIBERBOARD SHEATHING; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MUSTANG, OKLAHOMA:

SECTION 1. ENACTMENT.

That Chapter, 18, Article II, Section 18-33.B of the Code of Ordinances of the City of Mustang, is hereby amended by amending subsection 18-33.B(13) to read as follows:

Sec. 18-33.B – City and State Amendments to the 2015 International Residential Code for One and Two-Family Dwellings.

The City of Mustang hereby adopts all amendments of the 2015 International Residential Code for one and two-family dwellings (herein “IRC”) as prescribed by the Oklahoma Uniform Building Code Commission pursuant to 59 O.S. § 1000.23 except as amended herein:

1-12. [These subsections remain unchanged.]

13. **IRC § R306.5** is created and shall read as follows:

IRC § R306.5 Sanitation Facilities during Construction. Prior to any construction activities on any site, a portable toilet (porta-potty) shall be placed as to provide sanitation facilities for all personal involved in construction. A porta-potty can be used to provide sanitation for up to six lots, which include the lot on or in front of which the porta-potty is located

(the "Base Lot"), the lot immediately across the street from the porta-potty location (the "Facing Lot"), and the lots adjoining lying on each side of the Base Lot and the Facing Lot; provided, a portion of each lot must be within 200 feet of the porta-potty.

14-18. [These subsections remain unchanged.]

19. **IRC § R403.1.3.5.5 Seismic Design Category C.** Standard reinforcement for residential structures shall have 4 bars of #5 (5/8 inch) or 6 bars of #4 (1/2 inch) steel reinforcement. Standard steel reinforcement for detached accessory structures with a brick veneer shall be 2 #5 (5/8 inch) or 4 #4 (1/2 inch) steel reinforcement. Detached accessory structures without a brick veneer shall have 2 #4 (1/2 inch) steel reinforcement.
20. **IRC § R602.2.** Exception: Utility grade studs can only be used for detached accessory buildings without attic storage and for non-load bearing walls.
21. **IRC § 602.1.10 Fiberboard.** Fiberboard sheathing, where used structurally, shall be identified by an approved agency as conforming to ASTM C 208. Fiberboard sheathing less than ½ inch in thickness shall not be used as sheathing.

SECTION 2. EXISTING RIGHTS UNIMPAIRED.

That nothing in this ordinance or in the IRC as hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 2 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

SECTION 3. PUBLICATION ORDERED.

That the City Clerk of the City of Mustang, Oklahoma is hereby directed to have this ordinance published as may be required by law.

SECTION 4. REPEALER.

All former ordinances or parts of ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION 5. SEVERABILITY.

That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Mustang City Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 6. EMERGENCY.

It being immediately necessary for the preservation of the public health, peace and safety of the City of Mustang and inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED and Emergency Clause voted upon separately and passed and approved this _____ day of June, 2018.

Mayor Jess Schweinberg

ATTEST:

Lisa Martin, City Clerk

APPROVED as to form this _____ day of June, 2018.

Jonathan E. Miller, City Attorney

PROPOSAL

To: Melissa Helsel, Community Development Director

From: Ron Harness

Cc:

Date: 5/9/18

Subject: Ordinance changes

Melissa,

1. I am proposing that we amend certain building code related issues with changes to chapter 18 "Buildings and Building Regulations".
2. The purpose is to clarify policies and changes to the building codes that are specific to this region of the state but are not specifically called out in the current codes. Remember the building codes as published by the International Code Council are broad based and are enforced nationwide with each jurisdiction amending the codes that best suit their geographic location. The Oklahoma Uniform Building Code Commission (OUBCC) has amended the building codes for the State but has left each jurisdiction the further ability to amend the building codes as they see fit.
3. The following are the building requirements that we enforce but are not clearly found in the code books but are commonly accepted construction practices for this part of the metro area:
 - a. Standard footing for residential structures is a 16" by 18" footing with 4 #5 (5/8") rebar or 6 #4 (1/2") rebar.
 - b. Detached accessory building footings are 12" by 12" footing with 2 #5 (5/8") rebar.

The width and the depth of the footing can be found in the 2015 International Residential Code, Section R403 Footing. The issue is with the steel reinforcement that is placed into the footing. Currently by code, only area's designated as seismic design categories D₀, D₁, and D₂ are required to have reinforcement. This region is listed as seismic design category C. I propose to amend the IRC to state:

2015 International Residential Code, Section R403, Footings, add subsection *R403.1.3.5.5 Seismic Design Category C. Standard reinforcement for residential structures shall have 4 bars of #5 (5/8 inch) or 6 bars of #4 (1/2 inch) steel reinforcement. Standard steel*

detectors, ground fault circuit interruption (GFCI) devices, arc fault circuit interruption (AFCI) devices and carbon monoxide detectors be installed. This is the most logical place to accomplish the life safety concerns. The change will add a new section.

Chapter 18, Building and Building Regulations, Article III Division 1. Generally

Sec 18-65 – Life Safety Upgrades. Whenever a panel board containing a means of disconnect or overcurrent devices is changed, moved or replaced the following life safety upgrades shall be made.

- a) Smoke Detectors
- b) Carbon Monoxide Detectors
- c) Ground Fault Circuit Interruption Devices (GFCI)
- d) Arc Fault Circuit Interruption Devices (AFCI)

7. If you have any questions or comments please feel free to discuss them with me.

Ron Harness

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. H-6
2. MEETING DATE: July 3, 2018
3. TITLE: Interlocal Agreement for Oklahoma Municipal Management Services
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Timothy Rooney, City Manager
6. BACKGROUND: As you may recall, this item was on the May 1, 2018 City Council agenda and was approved. After both Mustang and Harrah approved the Interlocal Agreement, it was forwarded to the State Attorney General's Office for review and approval. The State Attorney General has some minor changes to the agreement which are highlighted for your information and review.

The City of Harrah has already approved the amended agreement. I have attached the Agenda Item Commentary from the May 1, 2018 City Council meeting for additional background information should you need to refresh your memory.

7. FINANCIAL IMPACT: None
8. STAFF COMMENTS: None
9. STAFF SOURCE: Timothy Rooney, City Manager
10. RESOLUTION / ORDINANCE: None
11. ATTACHMENTS: Proposed Interlocal Agreement with Highlighted Changes
Agenda Item Commentary from the May 1, 2018 Meeting

**INTERLOCAL AGREEMENT
BETWEEN
THE CITY OF HARRAH & THE CITY OF MUSTANG
for
Oklahoma Municipal Management Services (OMMS)**

This Interlocal Cooperative Agreement (the "Agreement") is made and entered into effective on the last day of approval of all parties hereto, by and between The City of Harrah ("Harrah"), a political subdivision, and The City of Mustang ("Mustang"), a political subdivision, pursuant to 74 O.S. § 1001, *et seq.*

RECITALS

WHEREAS, the cities of Harrah and Mustang are public agencies as defined by 74 O.S. §1003, and specifically authorized in Section 1001 *et seq.* to enter into agreements to make the most efficient use of their powers by enabling them to cooperate with each other by contract for performance of services or undertakings which the public agencies are authorized by law to perform; and

WHEREAS, the Interlocal Cooperation Act, 74 O.S. §1004, allows any two or more public agencies to enter into agreements with one another for joint or cooperative action and allows the public agencies to jointly exercise powers, privileges and authority to the extent allowed by law; and

WHEREAS, parties hereto desire to cooperate by providing municipal management services that assist with the operations of municipalities, including but not limited to management assistance, studies, work sessions, and analysis of operations; and

WHEREAS, the purpose of this Agreement is to outline the relationship between the parties in order to ensure that each understands and agrees to certain responsibilities concerning the services provided; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. **TERM AND TERMINATION**: The term of this Agreement shall be in perpetuity commencing on the date of last approval set forth below. The fiscal year of the agreement shall be from July 1 through June 30.

The effective date of this Agreement shall be July 1, 2018, and shall continue from year to year without the necessity of a formal renewal by any member. The Agreement shall remain in full force and effect until such time as it may be

dissolved by majority vote of the Governing Body. In the event of dissolution, the Governing Body shall fix a date certain for termination of services and shall thereafter dispose of property as set forth herein.

2. MEMBER CITIES AND TOWNS: The Member cities and towns shall be those cities and towns who approve participation in the Interlocal services outlined herein by approval of this Interlocal Agreement.

3. GOVERNING BOARD AND ENTITY CREATED: There is hereby created a governing board to be known as the Oklahoma Municipal Management Services (OMMS) Board, consisting of a chairperson who shall be the designee of the City Management Association of Oklahoma. There shall be an additional six board members, chosen by the member cities who have agreed to participate in the interlocal agreement purposes set forth herein. The Board shall have the purposes and duties outlined herein. Quorum, voting procedures, representation on the Board, attendance, minutes of meetings, officers, term of office, committees, and all other operational issues shall be specifically regulated in the by-laws of the Board, which must be approved by the Board by a majority vote of the Members. The Board shall designate the time and place of all meetings, which shall be conducted in compliance with the Oklahoma Open Meeting Act. Until such time as elections are held for the selection of board members, the officers of the Board of the City Management Association of Oklahoma shall serve as the interim board.

4. PURPOSES: The purposes of this Agreement and the Board shall be to provide municipal management services that assist with the operations of Oklahoma municipalities who participate in the services provided. The services shall include but not limited to management assistance, studies, work sessions, and analysis of operations, as such other purposes as established by the City Management Board. The specific purposes of the agreement include but are not limited to:

- a. Assist cities and towns by providing professional management assistance in the form of municipal management services.
- b. Provide professional management assistance to local governments who could not otherwise have and encourage institutionalization of the Circuit Rider City Manager concepts.
- c. Provide economic development, community development, and professional management to communities in need of these types of services.
- d. Demonstrate dollar value of professional management service and encourage participating communities to devote resources to it.

- e. Encourage participating governments to build their own capacity to manage programs and services.
 - f. Provide the same kinds of services rendered by a city manager in a traditional Council-Manager municipality. This does not mean that all such services must necessarily be performed in each participating jurisdiction. The scope of total services will, however, equate with the Council-Manager model and cover all phases of public management. Emphasis will be given to assistance, coaching, and training in financial management practices, personnel administration, planning, grant applications and grant management, management systems, social media assistance and economic and community development.
 - g. Municipal Administration. This activity includes responses to local needs by reviewing municipal ordinances and charter amendments, budget assistance, liaison with other municipalities and county, State, and federal governments, and preparing public notices. It also includes the supervision of other municipal employees and functions, when authorized.
 - h. Grant Preparation/Administration. This activity includes assistance with the preparation of grant applications for federal and State grant programs, as well as, review of the administration of approved grant projects.
 - i. Communication and Information Services. This service includes special assignments to find answers to specific problems and to give appropriate advice to the municipal staff and to elected officials. It requires the Circuit Rider City Manager to do special fact-finding, as well as, to monitor federal and State program changes, to keep current on issues in Oklahoma municipal governments, and to be knowledgeable in municipal finance, human resource management, general management, and public administration. In addition, the Circuit Rider City Manager will serve as a continuity link at times of changes of administration.
5. MANNER OF FINANCING AND BUDGETING: The Board shall have the power to establish fees for the services provided, to collect dues, to pay expenses, and to retain employees and independent contractors to provide the services authorized. An annual budget shall be established.
6. DUTIES OF THE BOARD: The duties of the board shall consist of:
- a. Establish fees for the services provided.

- b. Retaining employees and independent contractors to provide the services authorized.
- c. Enter into agreements to accomplish the purposes set forth herein.
- d. Review fees and costs associated with the programs and services provided.
- e. Monitor the results obtained from the services provided.
- f. Encourage and monitor additional agreements to accomplish the purposes set forth herein, including but not limited to additional interlocal agreements that accomplish the purposes of this agreement.
- g. Perform other tasks consistent with the purpose and intent of this agreement and any additional agreements entered into as a result of this agreement.

7. PROPERTY ACQUISITION AND DISPOSAL: The parties agree that the Board shall have the authority to acquire and dispose of real and personal property. Any property owned by the Board at the time of dissolution of the Board or upon termination of this agreement shall become the property of the members and former members in undivided shares equal to the proportion of the cost paid for the property by each member and former member as compared to the total costs paid by all members and former members.

8. MISCELLANEOUS: Notices required by this agreement shall be sent by regular United States Mail or may be delivered by hand to the City Clerk of the member city. The parties agree that this written agreement contains the entire agreement between the parties and that it can be amended from time to time upon:

- 1. Recommendation of the board and approval by at least seventy-five percent (75%) of the members of the group; or
- 2. Petition proposed by at least twenty percent (20%) of the members of the group and approval by at least seventy-five percent (75%) of the members of the group.

This Agreement shall be submitted and approved by the Attorney General of Oklahoma prior to its going into effect.

Passed and approved, at a regular meeting of the City Council of Mustang, Oklahoma, held the ____ day of _____, 2018.

Jess Schweinberg, Mayor

Lisa Martin, City Clerk

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. _____
2. MEETING DATE: May 1, 2018
3. TITLE: Interlocal Agreement for Oklahoma Municipal Management Services
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Timothy Rooney, City Manager
6. BACKGROUND: The City Management Association of Oklahoma has been developing a program to address a basic need encountered by numerous Oklahoma cities and towns on a regular basis – what to do when there is a vacancy in the City Manager position? While larger cities generally have an individual on staff that can or is willing to step in on a temporary basis, many cities do not. In some instances, cities may have someone to step in on a temporary basis, but that individual still needs direction and/or professional guidance.

Working with OMAG, the City Management Association has come up with a solution to provide Municipal Management Services on both a short term and long term basis through the development of an Interlocal Agreement. Oklahoma Statutes allow municipalities to enter into agreements to make the most efficient use of their powers by enabling them to cooperate with each other by contract for performance of services or undertakings which the public agencies are authorized by law to perform.

In this instance, and in order to make this a possibility, the first step is for two municipalities to enter into a proposed Interlocal Agreement for this purpose. Once this is accomplished, the proposed Interlocal Agreement is reviewed by the State Attorney General's office for approval. If approved, this would allow other cities throughout Oklahoma to join the Interlocal Agreement for Municipal Management Services.

Both OMAG and OML are supportive of the City Management Association of Oklahoma's effort to address this need and both have seed funding to get this program off the ground. In the simplest of terms, well managed municipalities during a change in tenure or even long term, are less likely to have insurance costs and litigation problems and be better representative of effective government in Oklahoma.

Again, the first step in this process is to have two municipalities enter into an Interlocal Agreement and then have that agreement reviewed by the State Attorney General's Office. The two cities that have been selected to participate initially were Mustang and Harrah. The reasoning behind these two cities was as follows:

- Harrah - City Manager, Earl Burson, is a member of the Board of Trustees for OMAG

- Mustang – I currently serve as President of the City Management Association of Oklahoma.

PLEASE NOTE: Neither the City of Harrah or the City of Mustang would be providing this service. The proposed Interlocal Agreement would establish a Governing Board of 7 members. The Board, once established, will oversee the hiring of an individual that will perform this service. The individual will be an employee of Oklahoma Municipal Assurance Group. In fact, it is through the Interlocal Agreement that OMAG was formed so many years ago, that has resulted in significant savings for municipalities throughout Oklahoma.

The City of Harrah will take action on the Interlocal Agreement the second week of May.

7. FINANCIAL IMPACT: None
8. STAFF COMMENTS: None
9. STAFF SOURCE: Timothy Rooney, City Manager
10. RESOLUTION / ORDINANCE: None
11. ATTACHMENTS: Proposed Interlocal Agreement

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. H-7
2. MEETING DATE: July 3, 2018
3. TITLE: Resolution to Execute the Agreement Establishing OMMS
4. COUNCIL ACTION: Approve/Deny
5. INITIATOR: Timothy Rooney, City Manager
6. BACKGROUND: This item follows the Interlocal Agreement between the City of Mustang and the City of Harrah to establish the Oklahoma Municipal Management Services (OMMS).

Should the City Council approve the previous item, staff is requesting approval of Resolution No. 19-004. This would allow OMAG to present all of the materials to the State Attorney General's Office without having to wait for the City Council meeting minutes to be approved in August.
7. FINANCIAL IMPACT: None
8. STAFF COMMENTS: None
9. STAFF SOURCE: Timothy Rooney, City Manager
10. RESOLUTION / ORDINANCE: Resolution No. 19-004
11. ATTACHMENTS: Resolution No. 19-004

RESOLUTION NO. 19-004
TO EXECUTE THE AGREEMENT ESTABLISHING
THE OKLAHOMA MUNICIPAL MANAGEMENT SERVICES

WHEREAS, the Interlocal Cooperation Act of the Oklahoma Statutes enable municipal governments to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage; and

WHEREAS, the City of Mustang desire to cooperate by providing municipal management services that assist with the operations of municipalities, including but not limited to management assistance, studies, work sessions, and analysis of operations and

WHEREAS, the City of Mustang finds that the best and most efficient way of securing this protection is by cooperating with other municipalities; and

WHEREAS, the *Interlocal Agreement Between the City of Harrah and the City of Mustang* Establishing the Oklahoma Municipal Management Services provides a basis for securing these services for member municipalities;

NOW THEREFORE BE IT RESOLVED by the governing body of the City of Mustang to join with other municipalities in the Oklahoma Municipal Management Services; and

BE IT FURTHER RESOLVED THAT, the City of Mustang hereby agrees to become a party to the *Interlocal Agreement Between the City of Harrah and the City of Mustang* Establishing the Oklahoma Municipal Management Services, for the purposes and in consideration of the mutual covenants contained therein by adoption and execution of this resolution.

Adopted by the governing body of the City of Mustang, Oklahoma, this ____ day of July, 2018.

Jess Schweinberg, Mayor

ATTEST:

Lisa Martin, City Clerk

CITY OF MUSTANG
AGENDA COMMENTARY

1. ITEM: H-8

2. MEETING DATE: July 3, 2018

3. TITLE: Approval of amendment for operation, maintenance, and management of the water and wastewater treatment facilities for the City of Mustang

4. COUNCIL ACTION: Approve/Deny

5. INITIATOR: Justin Battles, Assistant City Manager

6. BACKGROUND:

In 2017 the City of Mustang entered into a contract with Inframark (formerly Severn Trent) to provide operation, maintenance, and management of water and wastewater facilities. Due to the need to define services and keep up with the current regulations put in place with ODEQ the City of Mustang has been working with Inframark to address these areas. The amendment breakdown is provided below:

- FY19 Contract (includes CPI) - \$1,638,940
- Addendum to contract financial impact: \$160,224
- Total for FY19 if approved: \$1,799,164

7. FINANCIAL IMPACT: \$160,224

8. STAFF'S COMMENTS: Staff recommends approval of the amendment. The following areas are addressed in the amendment scope:

- Include solid waste monitoring not currently addressed in the contract
- Addendum would add lift stations not currently defined in contract (lift stations 7, 8, &9)
- assist to meet new standards set forth by ODEQ in the following areas
 - Testing (monitoring) before and after OKC blend point which includes all wells weekly
 - Mitigating odor complaints from WWTP
 - New EPA/ODEQ standards on testing water for organics (previously not required)
 - Meet new sewer discharge permit requirements that came into effect on June of 2018
 - Assist in providing additional staffing for service calls (rotating the on call employees), currently one crew.

9. STAFF SOURCE: Justin Battles, Assistant City Manager

**FIRST AMENDMENT TO THE
THE OPERATION, MAINTENANCE AND MANAGEMENT SERVICES AGREEMENT
BETWEEN THE MUSTANG (OK) IMPROVEMENT AUTHORITY AND INFRAMARK, LLC**

THIS AMENDMENT to the Agreement is entered into and effective on this 3rd day of July, 2018, by and between: The Mustang Improvement Authority, a public trust organized under the laws of the state of Oklahoma (hereinafter, the "Authority") and Inframark, LLC, a Texas limited liability company with its principal place of business at 2002 West Grand Parkway North (Suite 100), Katy, Texas 77449.

WHEREAS, the Authority and Severn Trent Environmental Services, Inc. entered into an agreement for the Operation, Maintenance and Management of the Authority's Water and Wastewater Treatment Facilities, dated July 4, 2017 (the "Agreement");

WHEREAS, in June of 2017, Severn Trent Environmental Services, Inc. changed its structure to Severn Trent Environmental Services, LLC. Severn Trent Environmental Services, LLC then changed its name to Inframark, LLC (hereinafter, the "CONTRACTOR") and assumed all rights and obligations of Severn Trent Environmental Services, Inc. and Severn Trent Environmental Services, LLC on December 1, 2017; and

WHEREAS, the parties now desire to modify selective portions of the Agreement, all as set forth herein.

NOW, THEREFORE, in mutual consideration herein and subject to the terms and conditions herein stated, the parties hereby agree to amend Agreement as follows:

1. As of July 3, 2018, CONTRACTOR's Annual Fee shall be One Million Seven Hundred Ninety Nine Thousand One Hundred Sixty Four and No/100ths Dollars (\$1,799,164.00), which includes the Annual Maintenance and Repair Limit of One Hundred Eighty Thousand Seventy-Five and No/100 Dollars (\$180,075.00).
2. The following shall be added to the Agreement as Section 2.1.25: "Perform solid waste monitoring services."
3. Section 5.1.4 shall be replaced in its entirety as follow:

ADJUSTMENT TO ANNUAL FEE. The Annual Fee shall be adjusted each year at least four (4) months prior to the anniversary of the Commencement Date. The Annual Fee for a succeeding Contract Year will be determined by the application of the Consumer Price Index for all Urban Consumers – Water and Sewerage Maintenance for the U.S. City Average (1982-84=100), as published by the U.S. Department of Labor, Bureau of Labor Statistics. The Annual Maintenance and Repair Limit shall increase or decrease by the percentage equal to the change in the Annual Fee. The first adjustment to the Annual Fee and Annual Maintenance and Repair Limit shall not occur until six (6) months prior to the Contract Year beginning July 1, 2018.

4. The following shall be added to Appendix B:

1.2.25 Lift Station #7

Lift Station #7 is located at 603 South Sara Road, one 2 HP submersible pump.

1.2.26 Lift Station #8

Lift Station #8 is located at Picric and North Beale, two 5 HP submersible pumps.

1.2.27 Lift Station #9

Lift Station #9 is located at 1551 N Clear Spring Road with two 5 HP submersible pumps.

5. All remaining terms and provisions of the Agreement shall remain in full force and effect to the extent that they do not conflict with this First Amendment. In the event of any conflict between the provisions of this First Amendment and the provisions of the Agreement, the provisions in this First Amendment shall control.
6. The First Amendment shall be binding upon the parties hereto and their respective legal representatives, successors and assigns

IN WITNESS WHEREOF, the Authority and CONTRACTOR have caused this First Amendment to the Agreement to be executed in their respective names by their duly authorized representatives on this 3rd day of July, 2018.

INFRAMARK, LLC

Michael Moler
Regional Manager, Central Region

Date

MUSTANG IMPROVEMENT AUTHORITY, an
Oklahoma public trust

CITY OF MUSTANG, Oklahoma

Jess Schweinberg, Chairman Date

Jess Schweinberg, Mayor Date

ATTEST:

Lisa Martin, Secretary

Lisa Martin, City Clerk

APPROVED AS TO FORM:

Jonathan E. Miller, City Attorney Date

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. ITEM NO. H-9

2. MEETING DATE: July 3, 2018

3. TITLE: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON PROPOSALS TO LEASE THE CITY OF MUSTANG'S MINERAL INTERESTS UNDERLYING SECTIONS 32 AND 29, TOWNSHIP 11 NORTH, RANGE 5 WEST, I.M., CANADIAN COUNTY, OKLAHOMA.

4. COUNCIL ACTION: Choose whether to lease City of Mustang's mineral interest to Roan Resources, LLC, or some other party, or to participate in the proposed wells as a working interest owner.

5. INITIATOR: Legal Department

6. PROJECT DESCRIPTION: Roan Resources, LLC, as successor to Citizen Energy II, LLC, has completed the drilling of a horizontal Woodford test well with a surface location in the NE/4 of Section 5, T10N, R5W, I.M.. The well has a true vertical depth of approximately 8,900 and a measured depth of approximately 20,100', with an approximate 2-mile horizontal lateral across Sections 32 and 29, T11N, R5W. Roan estimates that the dry hole cost is \$2,787,000.00 and the estimated completed well cost is \$7,225,000 as shown on the attached AFE. Roan will allocate the costs and any revenues received from the sale of production based on the percentage of perforated lateral in the horizontal wellbore in each section. The allocation will be based on fifty percent (50%) of the perforated lateral being in Section 32, and fifty percent (50%) of the perforated lateral being in Section 29. Roan's Title Opinion shows the City of Mustang to be the owner of a 1.80532 net acre mineral interest in Section 29. Roan proposes to lease the City of Mustang's mineral interest or to allow the City to participate as a working interest owner in the well.

7. FINANCIAL IMPACT: Not determined at this time.

8. STAFF COMMENTS: For council consideration.

9. STAFF SOURCE: Jon Miller, City Attorney.

10. CITY ATTORNEY'S COMMENTS: See above.

11. RESOLUTION/ORDINANCE NO. _____

LKL
6-1-18
Rec'd
6-14-18
Jm

BEFORE THE CORPORATION COMMISSION
OF THE STATE OF OKLAHOMA

APPLICANT:	ROAN RESOURCES LLC	)	
		)	
RELIEF SOUGHT:	INCREASED WELL DENSITY	)	Cause CD No.
		)	201803445
		)	
LEGAL	SECTION 5	)	
DESCRIPTION:	TOWNSHIP 10 NORTH	)	Order No.
	RANGE 5 WEST OF THE IM	)	
	CANADIAN COUNTY, OKLAHOMA	)	678934

ORDER OF THE COMMISSION

1. Hearing Date and Place: 8:30 a.m., on the 22nd day of May, 2018, Jim Thorpe Building, Oklahoma City, Oklahoma, before an Administrative Law Judge for the Corporation Commission of Oklahoma.

2. Appearances: Emily P. Smith, attorney for Applicant, Roan Resources LLC. No other appearances or protests were filed or announced.

3. Companion Causes: 201803460 (Well Location Exception)

4. Notice and Jurisdiction: Notice has been given by publication as required by Commission rules and affidavits of publication have been filed. Those owners whose names and addresses were attainable have been given actual notice by mail. Applicant has made a meaningful and diligent search of all reasonably available sources at hand to ascertain those parties that are entitled to notice and the whereabouts of those entitled to notice but who were only served by publication. The Commission finds the process to be proper and has jurisdiction over the subject matter and the parties.

5. Amendment: None.

6. Relief Requested: Applicant requests that five (5) increased density wells be authorized as shown in "Relief Granted" herein.

7. Reason Relief Should Be Granted: The drilling of the requested increased density wells is necessary to effectively and efficiently drain a portion of the drilling and spacing units and common sources of supply, as shown in "Relief Granted" herein. The evidence showed that original recoverable oil in place from Woodford common source of supply is approximately 895 Mbbl. Without the increased density wells, only approximately 67 Mbbl will be recovered from the existing well, leaving approximately 828 Mbbl. It is therefore necessary to authorize five (5) additional wells for the Woodford common source of supply in order to recover additional hydrocarbons.

8. Relief Granted: The requested increased density wells are authorized for the Woodford common source of supply underlying Section 5, Township 10 North, Range 5 West of the IM, Canadian County, Oklahoma, a 640-acre horizontal drilling and spacing unit, as an exception to Order No. 654578.

Roan Resources LLC
Cause CD No. 201803445
Increased Well Density - Order

REPORT OF THE ADMINISTRATIVE LAW JUDGE

The foregoing findings and order are the report and recommendations of the Administrative Law Judge.

APPROVED:

Lynn S. Foreman
Administrative Law Judge

5.30.18
Date

Duncan Woodliff
Reviewer - Technical Department

6/1/18
Date

Emily P. Smith
Emily P. Smith



*Rec'd
6/11/18
Jm*

June 11, 2018

The City of Mustang
1501 N. Mustang Rd.
Mustang, OK 73064

RE: Loudermilk #1H-32-29 oil and gas well
Sections 32-11N-5W and 29-11N-5W
Canadian County, Oklahoma

Dear Mineral Owner:

Roan Resources, LLC, successor to Citizen Energy II, LLC, has designated McLinn Land Services, LLC as its representative for the purpose of sending well proposals and receiving elections for the captioned well. Roan has completed the drilling of a horizontal Woodford test well with a surface location in the NE/4 of 5-10N-5W and a bottom hole location in 32&29-11N-5W with a true vertical depth of approximately 8,900 and a measured depth of approximately 20,100'. The estimated dry hole cost is \$2,787,000.00 and the estimated completed well cost is \$7,225,000 as shown on the enclosed AFE.

This well was drilled as a multiunit horizontal well in accordance with House Bill No. 1909. As set out above, Roan drilled an approximate 2-mile horizontal lateral across Sections 32-11N-5W and 29-11N-5W. The allocation of the costs and any revenues received from the sale of production is based on the percentage of perforated lateral in the horizontal wellbore in each section. The allocation will be based on fifty percent (50%) of the perforated lateral being in Section 32, and fifty percent (50%) of the perforated lateral being in Section 29.

Our formal Title Opinion has been recently been completed, and it shows you to be the owner of a 1.80532 net acre mineral interest in Section 29-11N-5W, underlying a property or residential lot you own, or may have owned in the past, but retained the mineral rights.

Please indicate your election by initialing next to 1, 2 or 3 below, signing below, and returning one copy of this letter to the undersigned:

- _____ 1. Participate in the drilling of the proposed test well by paying your proportionate share of the completed well costs.
- _____ 2. Lease your interest to Roan Resources, LLC accepting a bonus consideration of \$3500.00 per net acre, reserving a 3/16ths royalty.
- _____ 3. Lease your interest to Roan Resources, LLC accepting a bonus consideration of \$2500.00 per net acre, reserving a 1/5th royalty.

Your earliest response will be appreciated, as Roan is now in the process of calculating a Division of Interest for the production proceeds from this well. If you have questions, please contact the undersigned at 405-340-2404, or by e-mail at bmclinn@mcclinnland.com

Regards,

McLinn Land Services, LLC

A handwritten signature in blue ink that reads 'Bruce L. McLinn'.

Bruce L. McLinn
Enclosure

BY: _____

Date: _____

Phone: _____

Email: _____



**CITIZEN ENERGY
DRILLING & COMPLETION AFE
AUTHORIZATION FOR EXPENDITURE**

Well Name:	TBD S32-S29-11N-5W	Date:	8/15/2017
AFE #:	OK2017-026	API #:	-
Operator:	Citizen Energy II, LLC	Property #:	-
Surface Location:	S5-10N-5W	Prospect Name:	-
Bottom Hole Location:	S32/29-11N-5W	Field:	-
County/State:	Canadian / Oklahoma	Citizen WI:	

Description: Drill and complete a 2 mile Woodford horizontal well at a TVD of 8,900 and a MD of 20,100

Code	Intangible Description	Drilling	Completion	Total
1	Surface Damages	\$30,000	\$0	\$30,000
2	Roads & Site Preparation, Restoration, Staking, Surveying	\$120,000	\$5,000	\$125,000
3	Rat Hole, Mouse Hole, Conductor & Other Misc. Preparation	\$18,000	\$2,000	\$20,000
4	Mobilization & Demobilization	\$120,000	\$0	\$120,000
5	Drilling - Day Rate	\$480,000	\$0	\$480,000
6	Drilling - Turnkey or Footage	\$40,000	\$0	\$40,000
7	Water (Not Frac Water)	\$7,500	\$5,000	\$12,500
8	Fuel & Power	\$130,000	\$0	\$130,000
9	Mud & Additives	\$150,000	\$15,000	\$165,000
10	Bits, Reamers, Stabilizers	\$80,000	\$0	\$80,000
11	Directional Drilling	\$225,000	\$0	\$225,000
12	Downhole Rental Equipment	\$40,000	\$40,000	\$80,000
13	Open Hole Logging	\$10,000	\$0	\$10,000
14	Cementing Services and Float Equipment	\$70,000	\$0	\$70,000
15	Inspection Services	\$20,000	\$3,000	\$23,000
16	Transportation, Trucking	\$40,000	\$10,000	\$50,000
17	Company Supervision & Expenses	\$7,500	\$0	\$7,500
18	Casing Crews and Equipment	\$35,000	\$0	\$35,000
19	Supplies and Misc Expenses	\$5,000	\$5,000	\$10,000
20	Well Control Insurance	\$5,000	\$0	\$5,000
21	Overhead	\$0	\$0	\$0
22	P&A or TA Cost	\$0	\$0	\$0
23	Completion Rig	\$0	\$55,000	\$55,000
24	Surface Rental Equipment	\$70,000	\$100,000	\$170,000
25	Completion Logging, Perforating and Wireline	\$0	\$120,000	\$120,000
26	Fracturing, Acidizing & Associated Additives	\$0	\$2,800,000	\$2,800,000
27	Stimulation Water, Water Transfer & Water Storage	\$0	\$150,000	\$150,000
28	Contingency	\$300,000	\$300,000	\$600,000
29	Legal, Regulatory, Curative	\$30,000	\$0	\$30,000
31	Contract Labor	\$80,000	\$10,000	\$90,000
32	Contract Supervision	\$125,000	\$60,000	\$185,000
33	Trailer House, Camp, Pason, Internet	\$40,000	\$25,000	\$65,000
34	Composite Plugs	\$0	\$120,000	\$120,000
35	Mud / Fluid Disposal & Soil Farming	\$120,000	\$190,000	\$310,000
36	Fishing & Sidetrack Operations	\$0	\$0	\$0
37	Formation Evaluation (DST, Coring and Evaluation)	\$0	\$0	\$0
38	Welding	\$10,000	\$0	\$10,000
39	Cased Hole Logs	\$5,000	\$0	\$5,000
40	Coil Tubing & Snubbing Equipment	\$0	\$100,000	\$100,000
41	Mud Logging	\$20,000	\$0	\$20,000
Total Intangibles		\$2,433,000	\$4,115,000	\$6,548,000

Code	Tangible Description	Drilling	Completion	Total
1	Surface Casing	\$16,000	\$0	\$16,000
2	Intermediate Casing	\$0	\$0	\$0
3	Liner	\$0	\$0	\$0
4	Production Casing	\$321,000	\$0	\$321,000
5	Tubing	\$0	\$60,000	\$60,000
6	Line Pipe, Valves, Fittings, Flowlines, Etc	\$0	\$55,000	\$55,000
7	Equipment Installation Cost	\$0	\$40,000	\$40,000
8	Wellhead Equipment	\$15,000	\$15,000	\$30,000
9	Conductor Casing	\$2,000	\$0	\$2,000
10	Liner Hanger, Packer, Anchor, Nipples, Downhole Tools	\$0	\$10,000	\$10,000
11	Downhole Artificial Lift Equip. (Rods, ESP, GLVs, PC Pump, Plunger L	\$0	\$20,000	\$20,000
12	Surface Artificial Lift Equip (Pumping Unit, Compressor)	\$0	\$10,000	\$10,000
13	Miscellaneous & Contingency	\$0	\$0	\$0
14	Containment & Electrical	\$0	\$0	\$0
15	Pipeline and Metering	\$0	\$0	\$0
16	Tanks & Accessories	\$0	\$40,000	\$40,000
17	Battery (Separator, Heater Treater, Gas Treating Equipment)	\$0	\$48,000	\$48,000
18	Automation	\$0	\$25,000	\$25,000
Total Tangibles		\$354,000	\$323,000	\$677,000
Total Estimated Cost		\$2,787,000	\$4,438,000	\$7,225,000



CITIZENENERGY

CITIZEN ENERGY
DRILLING & COMPLETION AFE
AUTHORIZATION FOR EXPENDITURE

Well Name:	TBD S32-S29-11N-5W	Date:	8/15/2017
AFE #:	OK2017-026	API #:	-
Operator:	Citizen Energy II, LLC	Property #:	-
Surface Location:	S5-10N-5W	Prospect Name:	-
Bottom Hole Location:	S32/29-11N-5W	Field:	-
County/State:	Canadian / Oklahoma	Citizen WI:	

Cost Summary	Drilling	Completions	Total
Total Intangibles	\$2,433,000	\$4,115,000	\$6,548,000
Total Tangibles	\$354,000	\$323,000	\$677,000
Grand Total	\$2,787,000	\$4,438,000	\$7,225,000
Less Outside Interest	\$2,787,000	\$4,438,000	\$7,225,000
Total Net Costs	\$0	\$0	\$0

Prepared by: _____ Date: _____

Approved by: _____ Date: _____

Land Manager

Approved by: _____ Date: _____

Geology Manager

Approved by: _____ Date: _____

Operations Manager

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. H-10
2. MEETING DATE: July 3, 2018
3. TITLE: Resignation of Ward 5 Councilor Linda Hagan
4. COUNCIL ACTION: Formally Accept
5. INITIATOR: Timothy Rooney, City Manager
6. BACKGROUND: On Wednesday evening, June 20, 2018, Councilor Linda Hagan submitted her resignation, effective immediately.

The Council needs to "formally accept" the resignation of Councilor Hagan.
7. FINANCIAL IMPACT: None
8. STAFF COMMENTS: None
9. STAFF SOURCE: Timothy Rooney, City Manager
10. RESOLUTION / ORDINANCE: None
11. ATTACHMENTS: None

City of Mustang
City Council
Agenda Item Commentary

1. ITEM NO. A-11
2. MEETING DATE: July 3, 2018
3. TITLE: Process for Appointment to Fill Ward 5 Vacancy
4. COUNCIL ACTION: Approve
5. INITIATOR: Timothy Rooney, City Manager
6. BACKGROUND: Councilor Linda Hagan announced her resignation from the City Council effective Wednesday, June 20, 2018. There is an item prior to this one on the City Council agenda to formally accept that resignation.

Section 2-9 of the Mustang Charter states "When a vacancy occurs in the office of a Councilmember, except the Mayor, the governing body shall appoint, by a majority vote of the remaining members, a person who resides in the ward of the vacant office to fill the vacancy until the next general municipal election, and until a successor is elected and qualifies. Any vacancy shall then be filled at the next general municipal election by election of a person to complete the balance of any unexpired term. If the vacancy has not been filled within sixty (60) days after it occurs, the governing body shall call for a special election for the purpose of filling the vacancy for the duration of the unexpired term, unless such vacancy occurs within one hundred twenty (120) days prior to the first day of a filing period for the next general municipal election."

The Mustang Charter and the Mustang Code of Ordinances is quiet, however, on the process to make an appointment. With that in mind, staff is recommending the process be followed that was implemented by the City Council earlier this year for the appointment of a resident of Ward 5 to serve on the City Council:

- Provide an advertisement in both local papers that notifies the public of the Ward 5 Vacancy. The advertisement would state that the City of Mustang City Council is accepting letters of interest from residents of Ward 5 that would be willing to serve and are interested in being appointed to the City Council. Letters would be accepted through 11:30 AM on Friday, August 17, 2018. A copy of the advertisement is attached for your information and review.
- All letters received would be provided to the City Council as they are received for review. Upon receipt of the letters, Councilmembers may want to individually follow-up with the interested citizen with any questions you may have.
- An item will be placed on the September 4, 2018 agenda for the appointment of a Ward 5 Councilmember.

Staff recommends City Council adoption of the policy outlined above to be followed for appointment of a successor to Councilwoman Hagan.

7. FINANCIAL IMPACT: Advertisement costs for both newspapers.
8. STAFF COMMENTS: None
9. STAFF SOURCE: Timothy Rooney, City Manager
10. RESOLUTION / ORDINANCE: None
11. ATTACHMENTS: Advertisement for Ward 5 Vacancy

NOTICE OF CITY COUNCIL VACANCY

The City of Mustang requests "letters of interest" from citizens interested in filling a vacancy on the City Council created by the resignation of the Ward 5 Councilmember. The person appointed by the Council to fill that vacancy must be a resident of Ward 5 of the City of Mustang for at least one (1) year prior to submitting their letter of interest. For a general description of the Ward 5 boundary, see the Ward map located on the City of Mustang's website. The appointment shall be for a period of time until the next general City election in 2019. At that time, a Councilmember shall be elected to serve the remainder of the term.

Letters of interest shall contain information clearly indicating the address of the interested citizen, the satisfaction of the residency requirement, and other information the interested citizen should wish to include. All "letters of interest" will be accepted until Friday, August 17, 2018 at 11:30 AM. All letters must be mailed or delivered to:

City of Mustang
1501 N. Mustang Road
Mustang, OK 73064

Attn: Lisa Martin, City Clerk

The Mustang City Council expects to take action at the September 4, 2018 City Council meeting to fill the Ward 5 vacancy. Upon appointment by the City Council, the person selected shall immediately be administered the Oath of Office and seated as a member of the City Council.

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. NEW BUSINESS

D. CONSENT AGENDA

These items are considered on the Consent Agenda so that members of the Improvement Authority by unanimous consent can designate routine agenda items to be approved by one motion. If any item proposed on the Consent Agenda does not meet with approval of all Trustees that item will be removed and heard in regular order.

1. Approval of **06/05/2018** City Council Minutes
- *2. Claims List for **FY 2018**
- *3. Claims List for **FY 2019**
- *4. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.

E. INFORMATION/REPORTS

1. Trustee Manager
2. Trustees

F. DISCUSSION ITEMS

- *1. **Discussion, Consideration and Possible Action** regarding Approval of First Amendment for Operation, Maintenance, and Management of the Water and Wastewater Treatment Facilities for the City of Mustang.

G. ADJOURNMENT

Items Considered Concurrently on the City Council Agenda.

**MUSTANG IMPROVEMENT AUTHORITY
JUNE 5, 2018**

The Mustang Improvement Authority met in regular session on Tuesday, June 5, 2018, at 7:00 p.m. in the Mustang Municipal Building Council Chambers. Notice of the meeting was posted as required on Thursday, May 31, 2018, at 5:30 p.m. in compliance with the Open Meeting Law, 25 O.S., Section 301, et. seq.

A. CALL TO ORDER

Chairman Schweinberg called the meeting to order at **8:06 p.m.**

B. ROLL CALL

Trustees Present: Pratt
Leete
Grider
Jones
Hagan
Noblitt
Schweinberg

Trustees Absent: None

C. NEW BUSINESS

None.

D. CONSENT AGENDA

1. Approval of **05/01/2018** City Council Minutes
- *2. Approval of **05/07/2018** City Council Special Meeting (Budget Session) Minutes.
- *3. Claims List for **FY 2018**
- *4. Approval to Turn **Past Due Utility Accounts** over to the Collection Agency.
- *5. Approval to Renew the **Contract for Maintenance & Operations of Public Streets and Mowing & Maintenance of Public Parks and Facilities** with Silver Star Construction Company.
- *6. Acceptance of **Maintenance Bonds** for Storm Sewer and Paving for Crystal Springs Addition.
7. Approval of **Resolution No. 18-046** making Changes in the Mustang Improvement Authority Fund Budget by making a Supplemental Appropriation to Increase the 2017-2018 Fiscal Year Budget by \$4,382.
8. Approval to **Declare Certain Items as Surplus** and Authorize Disposal of those Items.

MOTION was made by **Trustee Noblitt**, seconded by **Trustee Leete**, to approve Items D-1 through D-8 of the Consent Agenda.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

E. INFORMATION/REPORTS

1. **Trustee Manager**
None.
2. **Trustees**
None.

F. DISCUSSION ITEMS

- *1. **Public Hearing** on Fiscal Year 2018-2019 Annual Budget for the City of Mustang, the Mustang Improvement Authority and Related Funds in Accordance with State Statutes.

MOTION was made by **Trustee Grider**, seconded by **Trustee Pratt**, to Open the Public Hearing.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

There being none, **MOTION** was made by **Trustee Noblitt**, seconded by **Trustee Grider**, to Close the Public Hearing.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

- *2. **Discussion, Consideration and Possible Action** regarding Approval of **Resolution No. 18-044**, Approving the Fiscal Year 2018-2019 Budget for the City of Mustang, Mustang Improvement Authority and Related Funds.

MOTION was made by **Trustee Grider**, seconded by **Trustee Jones**, to Approve **Resolution No. 18-044**, Approving the Fiscal Year 2018-2019 Budget for the City of Mustang, Mustang Improvement Authority and Related Funds.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

- *3. **Discussion, Consideration and Possible Action** regarding Approval of Contract and Bonds for Wynn Construction for Project labeled Mustang Wastewater Treatment Plant Improvements Phase II C&D.

MOTION was made by **Trustee Noblitt**, seconded by **Trustee Hagan**, to Approve the Contract and Bonds for Wynn Construction for Project labeled Mustang Wastewater Treatment Plant Improvements Phase II C&D.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

G. ADJOURNMENT

MOTION was made by **Trustee Grider**, seconded by **Trustee Noblitt**, to adjourn.

AYE: Pratt, Leete, Grider, Jones, Hagan, Noblitt, Schweinberg
NAY: None

Meeting was adjourned at **8:09 p.m.**

Jess Schweinberg, Chairman

Attest:

Lisa Martin, Secretary

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68 GENERAL GOVERNMENT						
18-1759	01-A0065	ACTION SAFETY SUPPLY CO.,	LROADWAY DIVIDERS	6/2018	215860	380.00
18-0463	01-R0078	RED PRAIRIE DESIGN GROUP,	PDESIGN & CONSTRUCTION MGM	6/2018	201806127785	3,452.50
18-0399	01-S0206	STOLZ TELECOM, LLC	VEHICLE UPFITS, TABLETS &	6/2018	2634A	3,466.86
18-1269	01-S0332	SMITH ROBERTS LAND SERVICES	RIGHT-OF-WAY & EASEMENT	6/2018	622-03	4,000.00
DEPARTMENT TOTAL:						11,299.36
DEPARTMENT: 72 WATER						
18-1901	01-I0006	WATER HOLDINGS ACQUISITIONS	PUBLIC WORKS CONTRACTOR	6/2018	30668	84,946.66
18-0136	01-O0035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	6/2018	201806127781	18,767.55
18-0139	01-O0055	OKLAHOMA GAS & ELECTRIC CO	ELECTRIC SERVICE	6/2018	201806127791	1,173.63
DEPARTMENT TOTAL:						104,887.84
DEPARTMENT: 75 SEWER						
18-0081	01-C0117	CLEARWATER ENTERPRISE, LLC	GAS SERVICES	6/2018	8151-01805A	55.88
18-0086	01-D0005	STATE OF OKLAHOMA	ANNUAL DISCHARGE PERMIT	6/2018	18053170263	7,857.81
18-1901	01-I0006	WATER HOLDINGS ACQUISITIONS	PUBLIC WORKS CONTRACTOR	6/2018	30668	47,782.50
18-0136	01-O0035	OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICE	6/2018	201806127781	1,954.00
18-0139	01-O0055	OKLAHOMA GAS & ELECTRIC CO	ELECTRIC SERVICE	6/2018	201806127791	2,275.86
DEPARTMENT TOTAL:						59,926.05
FUND TOTAL:						176,113.25

FUND: 68 - IMPROVEMENT AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 68 GENERAL GOVERNMENT						
18-0390	01-C0108	COWAN GROUP ENGINEERING, LL	89TH STREET IMPROVEMENTS	6/2018	3572	1,142.50
18-1351	01-M1081	MUSCO CORPORATION	LIGHTING MATERIALS	6/2018	310558	168,733.00
18-0209	01-P0045	PETTY CASH	PETTY CASH EXPENDITURES	6/2018	201806277842	12.39
18-0384	01-S0332	SMITH ROBERTS LAND SERVICES	RIGHT OF WAY & EASEMENT P	6/2018	601-06F	1,300.00
18-1269	01-S0332	SMITH ROBERTS LAND SERVICES	RIGHT-OF-WAY & EASEMENT	6/2018	622-04	15,537.50
18-1757	01-T0136	TSC - TELCO SUPPLIES	REPAIRS OF PHONE LINE	6/2018	14586	8,724.07
DEPARTMENT TOTAL:						195,449.46
DEPARTMENT: 72 WATER						
18-0392	01-C0108	COWAN GROUP ENGINEERING, LL	ROCKWELL GROUND STORAGE	6/2018	3576	3,360.00
18-1104	01-C0108	COWAN GROUP ENGINEERING, LL	ENGINEERING FEES	6/2018	3575A	322.00
18-1467	01-I0006	WATER HOLDINGS ACQUISITIONS	NEW CHECK VALVES @ BOOSTE	6/2018	28971	19,196.40
18-1936	01-I0006	WATER HOLDINGS ACQUISITIONS	SOC MONITORING	6/2018	28971A	7,394.93
18-1720	01-S1223	SOUTHWEST WATER WORKS LLC	WATERLINE ON HWY 152	6/2018	3503	49,564.70
18-2010	01-Y0109	ALVIS J. YORK SR.	REMOVAL & REPLACEMENT WEL	6/2018	21122	8,557.75
DEPARTMENT TOTAL:						88,395.78
DEPARTMENT: 75 SEWER						
18-0391	01-C0108	COWAN GROUP ENGINEERING, LL	WWTP EXPANSION & MODIFICA	6/2018	3577	5,200.00
DEPARTMENT TOTAL:						5,200.00
DEPARTMENT: 78 SANITATION						
18-0130	01-00121	OKLAHOMA ENVIRONMENTAL MANA	SANITATION SERVICES	6/2018	9033	86,019.40
DEPARTMENT TOTAL:						86,019.40
FUND TOTAL:						375,064.64

CITY OF MUSTANG

July 3, 2018

Mustang Improvement Authority

FY 19

VENDOR NAME	ACCOUNT #	DESCRIPTION	AMOUNT
GENERAL FUND	68-568-5811	TRANSFER OPERATING FUNDS	\$ 250,000.00
INCODE	68-568-5353	ANNUAL MAINTENANCE FEES	\$ 21,173.94
RISK MANAGEMENT	68-568-5354	WORKERS COMP FEES	\$ 8,335.00
STREET IMPROVEMENT FUND	68-568-5814	12.5% FRANCHISE FEE	\$ 15,000.00
PERSONAL SERVICES FUND	68-568-5815	PENNY EXTENSION 10% P.S.	\$ 25,000.00
LIMITED PURPOSE FUND	68-568-5840	3RD PENNY EXCESS	\$ 125,000.00
BANCFIRST	68-568-5863	2017 NOTE PAYMENT	\$ 78,555.63
MIA - 4TH PENNY EXCESS	68-568-5864	PENNY EXTENSION - 90% EXCESS	\$ 40,000.00
BANCFIRST	68-568-5865	2016 NOTE PAYMENT	\$ 98,350.84
BANCFIRST	68-568-5866	2013 NOTE PAYMENT	\$ 59,184.19
BANCFIRST	68-568-5867	2014B NOTE PAYMENT	\$ 36,016.25
MUSTANG IMPROVEMENT AUTHORITY	68-568-5870	TRANSFER CIP FEE	\$ 32,000.00
BANCFIRST	68-568-5882	2009 OWRB LOAN PAYMENT	\$ 21,939.67
		FUND TOTAL	\$ 810,555.52
COWRA	68-572-5353	ANNUAL MEMBERSHIP DUES	\$ 16,935.00
		FUND TOTAL	\$ 16,935.00
MIA FUND TOTAL			\$ 827,490.52