

# 2024/2025 Student Handbook and Code of Conduct

## Avery County High School



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**All students are held responsible for knowing and abiding by the regulations in the student handbook.**



**Avery High School Bell Schedules**

# 2024-2025

*The instructional school day begins at 8:05 and ends at 3:05.*

## Regular Schedule

1st Block 8:05 - 9:28  
2nd Block 9:33 - 10:56  
Viking CODE Time 11:01 - 11:41  
3rd Block 11:46 - 1:38  
1st Lunch 11:46 - 12:16  
2nd Lunch 12:25 - 12:55  
4th Block 1:43 - 3:05

## 1 Hour Delay Schedule

1st Block 9:05 - 10:24  
2nd Block 10:29 - 11:48  
3rd Block 11:53 - 1:40  
1st Lunch 11:53 - 12:18  
2nd Lunch 12:34 - 12:59  
4th Block 1:45 - 3:05

## 2 Hour Delay Schedule

1st Block 10:05 - 11:12  
2nd Block 11:17 - 12:41  
1st Lunch 11:17 - 11:42  
2nd Lunch 12:02 - 12:41  
3rd Block 12:46 - 1:53  
4th Block 1:58 - 3:05

## 3 Hour Delay Schedule

1st Block 11:05 - 11:53  
2nd Block 11:58 - 1:19  
1st Lunch 11:58 - 12:23  
2nd Lunch 12:38 - 1:03  
3rd Block 1:24 - 2:12  
4th Block 2:17 - 3:05

## Early Dismissal Schedule

1st Block 8:05 - 8:53  
2nd Block 8:58 - 10:10  
1st Lunch 10:10 - 10:35  
2nd Lunch 10:45 - 11:13  
3rd Block 10:18 - 11:13  
4th Block 11:18 - 12:05

# I. SCHOOL POLICIES

## ATTENDANCE

## Compulsory Attendance Requirements

In accordance with G.S. 115C-378, every parent, guardian, or other person in North Carolina having charge or control of a student between the ages of 7 and 16 years shall cause the student to attend school continuously while the public school, to which the student is assigned, is in session. No person shall encourage, entice, or counsel any student to be unlawfully absent from school.

## Attendance

Regular attendance is a significant factor in educational achievement and should be encouraged. The school supports attendance through maintaining attendance records and communicating with parents concerning any issues that may arise. The school's staff shall endeavor to cooperate fully with parents and students in matters concerning absences, tardies, and early departures.

## Infinite Campus

The Infinite Campus database is considered the legal document for calculating daily school attendance and will be used in the prosecution for non-attendance. Attendance is taken each period. In order to be counted present you must be in attendance for 75% of the class. The determination of excused or unexcused absence will be made by the attendance clerk through a documented excuse from the parents, legal guardian, or doctor. **If, on the day of the student's return to class, a teacher receives no notification from the parent regarding the reason for the absence, the teacher shall assume the absence was unexcused and code it as such in the Infinite Campus database.** Counted absences shall include, but are not limited to, the following reasons: sickness, routine medical and dental visits, family trips, college visits, funerals, religious holidays, out-of-school suspension, and any personal reason.

A minimum of five days each academic year can be excused for the observance of an event required or suggested by the religion of the student or student's parent(s) with written prior approval from the principal. A minimum of five days each academic year can be excused for participation in valid educational opportunities, such as travel or service as a legislative or Governor's Page, with written prior approval from the principal. The student shall have the opportunity to make up any tests or other work missed due to the excused absence for a religious observance. On days of inclement weather when a school bus cannot run a child's road and the child is unable to attend school for that day, the absence will be considered excused and the teacher will code it as such. ***Please fill out and submit the Avery County Schools Request for Excused Absences for Educational Reasons/Religious Holidays. A copy of this form is available in the main office.***

As soon as a parent anticipates extended absences of two or more weeks because of a severe, prolonged, or chronic illness, the parent shall notify the principal or school nurse. The principal or school nurse shall make arrangements for home-bound, hospital-bound, or other appropriate instruction only upon the advice of the attending physician. (See Policy 3133 Homebound Instruction.). Parents should address all questions to the principal.

A student will be granted additional excused absences whose parent or legal guardian (a) is an active duty member of the uniformed services as defined by policy 4050, Children of Military Families, and (b) has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting. The superintendent or designee will have discretion in this matter.

**A student not in attendance is counted absent.**

## **GRADES 9-12**

The Avery County Board of Education follows state law concerning daily attendance. This policy addresses per-period class attendance in grades 9-12 only. It is designed to encourage regular attendance and relate to the requirements for credit.

Attendance is an essential element in the learning process. The primary responsibility of school attendance rests with students and parents. Because high school students daily receive 90 minutes of instruction in each class, the equivalent of two instructional days in a year-long schedule, good attendance is crucial. Based on these considerations, students missing more than ten (10) days in a class per semester will receive an “FF” (failure due to absences) on their report card. The student will be assigned to Summer School - OR - have the option to appeal to the Appeals Committee if they possess a C average for any class in question and have scored proficient on the final exam for that class. If an appeal goes to the appeals committee the student must be present. It should also be noted that students must attend at least 75% of the class period in order to be counted as present. Students who are not in attendance for at least 75% of the class period will be counted absent.

**Make Up Time for Absences - Students will not be allowed to make up time for absences.**

## **TARDINESS & EARLY DEPARTURES**

### **Definitions:**

- Tardiness is defined as arriving to class or school after the scheduled time for class or school to begin. A tardy is considered “unexcused” unless there is a valid reason for being late. Valid reasons for being late include, but are not limited to, the reasons for an excused absence as

defined above as well as circumstances beyond the control of the student such as when a teacher or staff member detains a student.

- Early departure is defined as the removal of a student from school prior to the end of the instructional day without a valid reason for an excused absence as defined above. Students with excessive early departures or early check outs (10 or more) will be required to show proof of a medical appointment for the early departure to be excused.

### **Consequences for Tardies/Early Dismissal**

- 1st and 2nd Tardies - Warnings
- 3rd and 4th Tardies - Lunch Detention and Parent Contact
- 5th Tardy - Loss of Parking Privileges for a Week and Parent Contact. For non-drivers, 1 day ISS
- 6th Tardy - Loss of Parking Privileges for a Month and Parent Contact. For non-drivers, 2 days ISS
- 7th Tardy and any following - Loss of Parking Privileges for the remainder of the semester. For non-drivers, 3 days ISS and mandatory parent/guardian meeting prior to being allowed to return to class

### **EARLY DISMISSALS**

A student who needs to leave campus early (before 3:05 PM) should bring a note to the office at the **beginning** of their school day requesting an early dismissal. The note must be signed by the parent or guardian and state the reason, date, and time for dismissal. A telephone number where the parent or guardian can be reached must be included. School personnel may verify early dismissals by telephone. At the time the student is scheduled to leave, he/she must report to the office and be checked out.

Students who become ill at school and need to go home will be sent to the Nurse's office. Office personnel will make arrangements for the student's early dismissal.

Early dismissal from school due to weather conditions for registered drivers and their passengers: Students may be dismissed from school without warning when weather conditions become hazardous and school is to be closed early.

Early dismissal due to weather is contingent upon (1) Proper sign-out in the office; (2) Immediate departure from campus; (3) The student driver has a registered vehicle.

To comply with board policy, errands by students from school during the school day are not permitted except for emergencies. Any such dismissal must have administrative approval.

***Students are not permitted to leave campus for lunch.***

### **Arrival to School in Automobiles**

Students who arrive at school by private transportation are required to enter the building immediately upon arrival. Students are not to leave campus after arrival regardless of time of arrival. Off campus errands must be completed before arrival on campus. Students are not allowed to sit in parked cars or loiter in the parking lot. See the front office for questions about this and other school safety issues.

Students may not visit the parking lot during the school day unless they sign out in the front office. This is due to safety issues.

### **Late Private Vehicles** (those not riding a bus)

Students who arrive late to school in a private vehicle must report to the office for a tardy/admittance slip before attending any class.

## **STUDENT PARKING**

### **ACHS Student Parking Guidelines 2024-2025**

Parking permit applications are available to students who have a valid North Carolina driver's license, have cleared all fees, and are otherwise in good standing with the school. Permits may be purchased for \$25.00. This rate will not be prorated at any time during the school year and is non-refundable. Please make checks payable to Avery County High School. Parking places are sold on a first come first serve basis.

**All student vehicles parked on campus must have a valid parking permit by the first day of school.**

### **General Information**

1. Operating a vehicle on the school campus is a privilege and not a right. Safety is paramount. Students who violate parking guidelines or behave in a reckless manner may be subject to any/all of the following consequences:

- a. Immediate temporary or permanent revocation of parking privileges without refund
- b. Legal citations or criminal charge
- c. Booting and fee
- d. Towing/storage of the vehicle at the owner's expense
- e. School disciplinary actions

**\* Note: Parking privileges may also be revoked for other school-related issues including but not limited to overdue school fees/fines, tardies, skipping, disrespect/non-compliance, or other actions that disrupt the learning environment.**

**2. Excessive tardies will result in a temporary loss of parking privileges or a permanent parking permit revocation without refund.** Example: 5th tardies or early check outs results in loss of parking privileges for one week, etc.

**3. Students may only park in defined parking spaces in the student parking lot to which they have been assigned.** Students must park in their assigned parking spot. Students may not park in the grass, along the sides of roads, in the bus parking lot, in visitor spots, or in front of the Field House.

**4. Parking permits must be displayed** on the inside of the windshield, with numbers facing the front of the vehicle. It must be adhered to the glass. **Students who have parking permits, but cannot display them (ex. left permit in other vehicle), may self-report to the office immediately upon arriving on campus to avoid any penalties.**

**5. Vehicles must not travel in excess of 10 miles per hour on campus. Squalling tires, playing loud music, operating vehicles that have been modified to be loud** (in possible violation of NC law), driving or behaving recklessly/inappropriately in the parking areas may result in temporary or permanent loss of parking privileges and/or legal citations.

**6. Student drivers are not to take unauthorized students (skippers) off campus at any time.** Failure to follow this rule may result in a loss of parking privileges for the remainder of the school year and may result in out of school suspension.

7. All students must abide by all North Carolina General Statutes regarding seat belt usage and automobile operation while on the Avery High Campus. All students are to follow the directions of all adults assigned to parking areas at all times.

8. ACHS is not responsible for damages to or theft from all vehicles. Students are cautioned not to leave valuables in their vehicles. Vehicles should be parked with doors locked and windows closed.

9. School buses have the right of way at all times while on campus. Stopped school buses with flashing lights and extended stop-arms may not be passed.

10. **Loitering in the parking lots (especially in the mornings) is prohibited.** Students should park their vehicles and enter school immediately upon arrival on campus. **Students may not return to vehicles during the academic day without permission from an administrator/school resource officer.**

Note: Accepting a parking space implies consent to search based upon reasonable suspicion by the school administration. Failure to abide by this policy will result in permanent loss of parking privileges. You can be drug tested at any time if you have a vehicle in our parking lot.

See Random Drug Testing of Students, Avery County Schools Policy 4326.

## **LOSE CONTROL/LOSE YOUR LICENSE**

Academic progress toward graduation is required to hold a North Carolina driver's permit or license. Effective August 1, 1988, students under the age of eighteen must meet minimum academic standards in order to hold a North Carolina driver's license or learner's permit. The NC Board of Education has defined these minimum standards as passing three courses each semester. Students who do not meet the required standards will be mandated by the Department of Motor Vehicles to surrender their licenses or permits until "progress is demonstrated" by meeting the minimum standard OR a high school diploma (or its equivalent) is earned OR the student reaches the age of eighteen. Under no circumstances will a high school dropout under the age of eighteen be allowed to hold a North Carolina driver's license.

Students who live in North Carolina and attend school in Tennessee will be required to meet the North Carolina standard. The high school principal is required by law to report the names of all dropouts, GED transfers to the community college, and students who do not meet the minimum standards to the North Carolina Department of Motor Vehicles. The DMV will, in turn, revoke the license or permit based on the information provided.

To maintain eligibility, students must continue to meet the minimum standards by passing three courses each semester. The principal does not have the authority to waive eligibility requirements.

Effective July 1, 2000 any student that is given an expulsion/suspension for more than 10 consecutive days or an assignment or an alternative educational setting for more than 10 consecutive days for one of the following reasons will have their driving license suspended for at least six months.

## **LICENSE AND PERMIT INFORMATION**

### **\*Restrictions/Guidelines for Limited Learner Permit (Level I)**

1. Permit holder must be in possession of the permit
2. A supervising driver must be beside the permit holder in the front seat of the vehicle while in motion. No one else can be in the front seat.
3. For the first 6 months after issuance, the permit holder may drive only between 5 am—9 pm with a supervising driver.
4. After the first 6 months of issuance, the permit holder may drive at any time with a supervising driver.
5. Every person in the vehicle being driven by the permit holder must have a seat belt or child restraint system properly fastened when the vehicle is in motion.

### **\*Restrictions/Conditions for Limited Provisional License (Level II)**

1. License holder must be in possession of the license.
2. The license driver may drive without supervision in any of the following circumstances:
  - \*From 5 am-9 pm
3. \*When driving to or from work.
4. \*When driving to or from an activity of a volunteer fire department, volunteer rescue squad, or volunteer emergency medical service if the driver is a member of the organization.
5. The license holder may drive with supervision at any time. When driving with supervision, the supervising driver must be seated beside the driver in the front seat of the vehicle when in motion. There can be other occupants in the front seat.
6. Every person occupying the vehicle being driven by the license holder must have a safety belt or child restraint system properly fastened when the vehicle is in motion.
7. The limited provisional license must be kept for at least 6 months.
8. Passengers under the age of 21 are allowed in 2 scenarios:
9. \*The number of passengers allowed in a motor vehicle under the age of 21 is restricted to ONE when the driver of the vehicle is the license holder of the Level II OR

10. \*If all passengers under the age of 21 are members of the driver's immediate family or members of the same household as the driver, there is no under 21 limit. If the supervising driver is in the car, this restriction does not apply. Supervising Driver is defined as a parent or guardian or the Division. A supervising driver must be a licensed driver who has been licensed to drive for at least 5 years.

## **BUS REGULATIONS**

Riding a school bus is a privilege afforded a student. Associated with this privilege is the responsibility for safe, mature behavior. A student should not engage in any behavior that might endanger the safety of the passengers or the driver. All school rules apply to students on the bus or at bus stops.

Students are expected to obey the instructions of the bus driver while riding the school bus. Engaging in inappropriate behavior or failing to follow the instructions of the driver may result in suspension from riding the bus on a short-term or long-term basis.

Students who arrive to school on buses are expected to enter the building immediately and remain. The parking lot is off-limits to bus passengers unless a "parking lot pass" is obtained from the office. In the afternoons, bus passengers are expected to board the bus immediately upon dismissal from class.

All changes for transportation must be accompanied by a written note signed by a parent/guardian with a phone number. Notes must be turned into the office upon arrival to school.

**LATE BUSES:** Students who are tardy or absent from school due to a bus problem are excused from classes missed provided the student signs in at the office upon arrival to school, AND reports to class immediately after signing-in.

For bus behavior and consequences please see the attached Transportation Code of Conduct.

## **CLASS PARTICIPATION/COMPLETION OF ASSIGNMENTS**

Each student's best effort is essential to academic success. Every student is expected to be on task throughout class, and to follow the instructions of the teachers. Students are expected to be in class on time and prepared for the lesson. Students are expected to be on task and participating so they do not interrupt their learning and the learning of other students. Assignments should be completed and turned in during the time allotted. Extra time on assignments will only be given in extenuating circumstances at teacher discretion.

## **HOMEWORK/Class Expectations**

Every teacher will distribute course expectations/syllabus for their class at the beginning of the semester. The syllabus will include the scope of coursework, the general order of presentation, and the major projects for the semester. It will also include the best time and method (phone, email, etc.) to contact the teacher. The syllabus may also include days/time the teacher is available for extra help. A timetable of specific dates is encouraged. The syllabus should be posted on each faculty member's Canvas page.

Any departmental guidelines, which exceed Avery County High School's general policies, will be included in the syllabus. This includes policies concerning late work, make-up or missed work, long-term projects, notebooks, take-home tests and class participation.

### **CAFETERIA PRICES**

All Avery County Students will receive free breakfast and lunch for the 2024 - 2025 school year.

### **CAFETERIA RULES**

Students should adhere to the following procedures during lunch:

- 1) Students are to remain in the cafeteria for the duration of lunch time;
- 2) Trash should be placed in trash cans;
- 3) Tables, floors, and chairs should be left clean;
- 4) Bathrooms are located in the gym lobby-- **all others are off limits at lunch**;
- 5) Throwing food is strictly prohibited;
- 6) Serving lines should remain single file;
- 7) Running to or from the cafeteria is prohibited.

### **FOOD FROM OUTSIDE**

DoorDash or other food delivery is not permitted during school hours. Food that is dropped off, along with any other deliveries during school hours, will be available for pickup at 3:00 pm in the office. We cannot allow outside food to be delivered during lunch. Parents may not bring fast food deliveries during the day.

### **COMPLAINTS/GRIEVANCES**

The Administration of Avery County High School and the Avery County Board of Education strives to resolve concerns and complaints whenever possible. To this end, the principal and school board have provided opportunities for students and parents to express their concerns through processes established in board policies. Any parent or student who is unclear of the options for proceeding with a concern should contact the principal.

## **DRESS CODE AND APPEARANCE**

Appearance or clothing which is disruptive, provocative, indecent, vulgar, obscene, or which advertises illegal drugs or displays obnoxious or indecent signs, symbols or drawings, or which endangers the health or safety of the student or others is prohibited.

Clothing that is appropriate for school is general sports, casual dress, or dress clothes that are clean, decent, and worn properly. Clothing must suit the following guidelines:

1. Shoes and shirts must be worn at all times. Students must be fully dressed at all times.
2. All shirts, sweaters, blouses, tops, and dresses must cover shoulders and underarm and may not expose the midriff or lower back (no crop tops) while walking, standing or sitting. Shirts or blouses that are excessively tight, sheer (see through), or low-cut and expose cleavage may not be worn. No shirts tucked under bra or tied to make them shorter. You may wear hoodies but at no time should the hood be pulled up over your head.
3. Shorts, skirts, and dresses must be mid thigh or longer. In physical education (PE) classes, the length of shorts may be a few inches shorter only if the student is wearing the shorts for PE class. PE shorts may not be worn to regular classes. After school practice clothing must meet the standards for PE with appropriate modifications for the sport involved. Track shorts are inappropriate and prohibited during the school day. Also no super tight spandex. Any spandex must fit appropriately.
4. Pants must be secured at the waist so as not to restrict movement or expose underwear. No tear-away (snaps at side) pants may be worn. Pants with holes or torn areas above the knee that expose any skin may not be worn. "Sagging pants" are prohibited. Super skin tight spandex is prohibited.
5. Pants with writing across the rear will not be allowed.
6. No pajamas, pajama pants, or bedroom slippers may be worn.
7. No sexually suggestive or vulgar message logo shirts or shirts with symbols that are discriminating, fearful, or disruptive to the learning environment are to be worn. Students may not wear garments that advertise or promote alcohol, drugs, tobacco, violence, profanity or sex. Gang related "colors" or attire may not be worn.
8. No large chains, studded or spiked necklaces or bracelets are to be worn.
9. No sunglasses are to be worn in the school.

10. Bringing blankets, throws and pillows to school is prohibited.

If you are asked to change clothes, you must do so for the remainder of the day. If you change back, you will be subject to disciplinary action. If you are asked to change and continue to wear the same clothing to school, you will be subject to disciplinary action.

NOTE: The administration shall have the authority to determine when personal appearance and dress style do not meet school standards. In these instances, the administration may require the student to either change clothing or be sent home.

### **EMERGENCY AND FIRE DRILLS**

Emergency and fire drills, as required by law, will be held at regular intervals. Such practices are important and should be approached seriously. Failure to do so may result in disciplinary action.

### **PERSONAL DELIVERIES**

All flowers or gifts for students from florists, local businesses, or individuals will be distributed to students at the end of the day. Same applies to food that is delivered to campus during the school day. Students will be allowed to pick it up after 3 pm.

### **FINES AND FEES**

All fines must be paid before a student can receive Macbooks, parking passes, report cards, transcripts, be eligible to attend the prom, or receive their diploma. Fines include, but are not limited to lunch fees, book fees, damage to school equipment or property, library fines or lost books, failure to return athletic uniforms or equipment, etc. Students who accept items for fundraising are responsible for the return of the items or the money. Legal action may be taken if necessary to clear these accounts.

### **HALL PASSES**

Every student is expected to be in class during the entire class period. When students are not in their classrooms, they **MUST** have a school hall pass. These will be given anytime a student leaves the classroom. No wandering in the hallways or hanging out in the bathrooms. Students who need to visit Student Services need to make an appointment. Student Services and the office are off limits during class time unless you have an appointment and a hall pass. A **STUDENT'S FIRST RESPONSIBILITY IS TO BE IN CLASS ON TIME**. When you miss class, you miss instruction which is our first responsibility. Emergency situations will be handled on an individual basis.

## HEALTH SCREENINGS

Health screenings are provided at your child's school include vision, hearing, dental as well as height and weight. These screenings are NOT diagnostic. School health screenings provide a process that allows for the detection of health conditions that might negatively impact a child's learning. Parents/Guardians will be notified of any abnormal results. If you have any questions or wish for your child to participate in any of these health screenings throughout the school year, please contact the school nurse.

## INTERNET

The use of computers and related software programs such as the internet is a privilege to be respected. Unauthorized uses of the system will not be tolerated. Any person who willfully and wrongfully uses the electronic equipment provided by Avery County High School will have their use privileges revoked and necessary punitive actions will be taken. All students should read and adhere to the Avery County Schools Acceptable Use Policy.

## MAKING UP WORK

Work missed because of absences is to be completed upon the student's return to school. Make-up provisions vary depending upon the type of absence and class. Teachers are granted discretion in setting deadlines for make-up work within these guidelines:

It is the responsibility of the student to check with each teacher and arrange for making up missed assignments. A student will have two days after the first day and one more day for each additional excused consecutive absence to hand in the make-up work.

Prearranged Excuses - These are to be used when students know they will be absent for doctor's appointments, college visits, or other matters. Clearance with the principal may be necessary in some of these cases.

## MEDIA SERVICES

The library is open for general student use before and after school. The library should be used to enrich one's education. Students are asked to help provide an environment conducive to good research and reading. Noise must be kept to a minimum and students are expected to follow all posted rules. **Absolutely no food or drink is allowed in the library.**

## MEDICATIONS

Avery County Board of Education recognizes that students may need to take medication during school hours. Avery County Schools have a written policy to assure safe administration of medication at school. This policy includes prescription and non-prescription medications.

If your child must take medicine at school, you need to provide the following:

1. A completed medication form. This form may be picked up at school or found online at [averyschools.net](http://averyschools.net). The form includes the name of the medication needed, dosage, number of times per day the medication is to be given at school, and a start and stop date for the medication.

**The child's healthcare provider and the parent or guardian must sign this form.**

2. Appropriately labeled medication in the pharmacy container. This container must be labeled with the student's name, name of medication, the unit dosage to be given, and the time and method of administration.

3. New containers will be provided by the parent or guardian with appropriate labeling when medication changes are made. The pharmacist will provide additional labeled containers if needed for school.

Over the counter medication must be received in the original container with the student's name on the container. This will be given according to the healthcare provider's written instructions.

You may need to come to school at a scheduled time to give your child the prescribed medication if the school has not received the requested forms.

To minimize disruptions to the school day, students should take medications at home rather than at school whenever feasible. School officials may deny a request to administer any medication that could be taken at home or when, in the opinion of the superintendent or designee in consultation with school nursing personnel, the administration of the medication by school personnel would pose a substantial risk of harm to the student or others.

Parents/guardians requesting that the school administer physician-prescribed medications should ask the nurse for information as to the procedures to initiate school personnel administration of prescribed medications.

**Summary:** If families feel that it is necessary for a student to have medication on campus, the family should see the school nurse for information about this policy and for the proper paperwork.

## **SECURITY**

With a student body of several hundred, steps must be taken to protect the rights and properties of everyone. The following precautions are **STRONGLY** recommended:

1. Label all personal items, including coats and jackets;
2. Do not leave pocketbooks or billfolds unattended at any time (this includes locker rooms);
3. Excessive money and/or expensive personal items, such as jewelry, should not be brought to school;
4. Lockers should be kept locked -- the school cannot be responsible for items taken from lockers.
5. Money, cellphones and other valuables should not be left in the locker room during gym classes.

***The school is not responsible for any personal belongings. If students bring personal items to school they are at risk of the item being stolen or damaged.***

## **SELLING AT ACHS**

No student or club is allowed to sell any items or solicit business for any individual or group for any reason without the consent of the principal.

## **STUDENTS On Campus AFTER SCHOOL**

**Students who remain in the building after school hours must be under the supervision of a coach or faculty member. All other students are expected to leave campus immediately.**

Students who remain after school for athletics should report directly to the practice area and their coach. Athletes will remain under the coach's supervision until dismissed to go home. Students who remain for tutoring, make-up work, club activities, drama, band, JROTC, etc. should report directly to the faculty sponsor and designated area. Students will remain under the supervision of the faculty sponsor until departing campus. Students found unsupervised on the campus after school hours, including ACMS students will be placed in a supervised area until a parent or guardian arrives. **Students who do not ride a bus should depart campus no later than 3:40 PM.** Unsupervised students may not remain on campus (outside basketball courts, parking lot, etc.). If a student is with Mountain Alliance, they must be signed in and remain with Mountain Alliance until a parent or guardian picks them up.

## **TEACHER WORKROOM AND RESTROOMS**

The teacher workroom, vending machine, refrigerator, microwave, and restrooms are off-limits to students. Students remaining after school are not allowed to enter the teacher's workroom or restrooms without permission. Students should NOT ask staff to purchase items for them from the vending machine. Vending machines in the office area and teacher work rooms are off

limits. Vending machines will be off during the school day making them unavailable. They will be available beginning at 3 pm.

## **VISITORS**

Students are not allowed to bring friends or relatives to school to attend classes with them. Students will not be allowed to receive visitors on campus during the school day.

All visitors to the campus should report to the office immediately upon arrival to gain permission to be on the school grounds. Authorized visitors shall be issued a "Visitor's Permit." *Avery County Schools Policy Code: 4304*

Visitors on campus will use the Raptor system. It is a requirement that you scan your driver's license. Upon doing so, you will receive a visitors sticker which will print out with your name and picture. Visitors are required to wear the visitors sticker at all times while in the school building.

## **II. STUDENT SERVICES**

The Student Services Department at Avery County High School is designed to assist students with personal, academic, and career planning concerns. If students need to see their counselor during a class period, they should personally contact their classroom teacher and request permission. There is no waiting room in the Student Services Department; therefore, students are to wait for their appointment in their class. In emergency situations, the teacher will be notified. Except in emergency situations, students will not be involved in counseling during EOC classes.

### **ADVANCED PLACEMENT COURSES**

Students may earn Advanced Placement (AP) credits that enable them to begin college work while still in high school. Advanced Placement courses, identified with the AP symbol, prepare students to take the Advanced Placement examination in that subject. Successful completion of the AP examination can provide both high school and college credit. Many colleges give full college credit for high scores. AP courses can give students a head start on college as well as excellent preparation for the SAT, ACT and college coursework.

All students enrolled in an AP course must take the AP exam in May. The exams must be taken on the designated test day. The test dates are national test dates and cannot be altered for any reason. In the event a student misses an AP exam they have the following options:

- 1) Take the make-up exam on the national make-up day and pay a \$90.00 make-up fee.
- 2) Do not take the exam and receive an Honors credit for the course with honors weighting.

## **COURSE SELECTION PROCESS**

Students are pre registered in the spring for the following year's courses. Careful consideration of student interests and future educational plans are used to assist students in the selection of courses and academy placement. Parents are encouraged to assist in the pre registration process. The master schedule of course offerings is designed according to student course selections, and teachers are assigned according to the pre-registration numbers.

Once the scheduling process begins in early June, course selections are considered final. Space is limited in many courses, especially electives. Students are encouraged to carefully select courses since limited opportunity will be available for changes after the master schedule is completed. **SCHEDULE CHANGES** – All schedule change requests must be submitted within the first 3 days of school. Students taking classes at Mayland Community College must ensure that schedule changes are coordinated through ACHS Student Services.

## **COURSE WEIGHTING**

The North Carolina Board of Education has a standardized weighting system for all courses offered in North Carolina public high schools. The state course weights changed at the beginning of the 2015/2016 school year. The current course weights are as follows:

The standard weight for academic and “standard” courses is 4 on a 4.0 scale. Honors courses are 4.5 on a 4.0 scale. Advanced Placement courses are 5 on a 4.0 scale. Dual Enrollment College Transfer courses are 5 on a 4.0 scale. NCVPS credits will receive the assigned weight for each course. Many CTE and Elective courses offer an option of an Honors Credit if the student would like to choose that option.

### **Exam Exemption for Classes without State Mandated Testing**

- 5 total absences (unexcused/excused) in the individual course, with A average,
- 3 total absences (unexcused/excused) in the individual course, with B average

## **GRADING STANDARDS**

Grades are issued at the end of each nine-week grading period. The ACHS grading scale is:  
90-100 A 80-89 B 70-79 C 60-69 D 0-59 F

Each course is eighteen weeks in duration. A final grade will be issued at the end of each semester to determine course credit. Final grades are computed as follows:

1st Nine weeks' Grade ..... 40%  
2nd Nine weeks' Grade..... 40%  
Exam or EOC Test Grade..... 20%

The final grade must be 60 or above in order to receive credit for the course. If the final grade is below 60, the course must be repeated for credit. Students who earn a grade of 55-59 in an academic course will be encouraged to attend summer school for credit recovery. Student transcripts will reflect the earned grade for all courses.

### **CLASSROOM FOR MAYLAND STUDENTS**

Students taking online classes must report to the assigned classroom during the block in which they are assigned an online class. This includes all online classes for Mayland Community College. Students taking online Mayland Community College classes will report to the classroom assigned and remain for the entire block time. A staff member will be supervising students in the classroom. Students in online classes are not permitted to be in any other areas of the school during class. If students who have an online Mayland Community College class wish to leave school for this class, they must fill out a form and have a parent sign it. These forms are available in the front office. Students must sign out in the front office.

### **MAYLAND COMMUNITY COLLEGE**

#### **Dual Enrollment:**

Avery High students have the opportunity to earn free college credit while they are enrolled in high school. Students wishing to obtain an Associate Degree or a four-year degree after high school graduation may earn transferable credits by making a "C" or better in general education core classes. To enroll in these classes, students must make a minimum admission score on the ACT or the Accuplacer college placement tests. These Accuplacer tests are available at the end of each semester through Mayland Community College. Transferable classes fall under the guidelines of the NC Comprehensive Articulation Agreement (CAA). The CAA is a statewide agreement governing the transfer of credits between N.C. community colleges and N.C. public universities. The following is important information to remember:

- Students must receive a "C" or higher in each course for the course to transfer
- The receiving institution will determine whether the course will count as general education, major, or elective credit
- While the CAA is an agreement with NC public schools only, many NC private schools and out-of- state schools chose to accept transfer credits as well.

- Students must submit a request for Mayland to send an official transcript to the college they will be attending in the fall.

Students wishing to earn a post-secondary certificate or enter the workforce after high school graduation may enroll in non-transferable college classes. These vocational classes are designed to prepare students for the workforce by allowing them to obtain necessary skills for career placement.

Dual Enrollment guidelines and policies are governed by the NC Department of Public Instruction and the NC Community College System. The above information is as accurate as possible on the date of publication but is subject to change.

### **Associate in Arts / Associate in Science:**

Students who would like to earn an Associate Degree while in High School please meet with your counselor for more information.

### **Enrollment:**

In order for students to be enrolled in a Mayland Community College Dual enrollment course, they must have a unweighted grade point average of 2.8 or demonstrate college readiness in English, Reading and Mathematics on an assessment. If an Avery High student does not perform well academically (a GPA of 2.5 or higher) in a Mayland course, the student may be placed on probation from taking Mayland dual enrollment courses for one semester. If a student has not passed two or more academic classes through MCC in a semester they will not be allowed to take another dual enrollment course the following semester.

### **Textbooks:**

All Avery High students enrolled in Mayland Community College Dual Enrollment courses must retrieve textbooks from the Avery High School media center (see Mr O'Hagan). Students should not purchase textbooks from the Mayland CC bookstore unless directed by school administration. Students must return their textbooks to the Avery High Media Center immediately after the course ends each semester. If students do not return the Mayland textbooks immediately, students will be charged the full price of the textbooks.

### **Dropping Mayland courses:**

If an Avery High student registers for a Mayland Community College Dual Enrollment course and drops the course (WP or WF) or is dropped from the course (WA), at any time during the

semester in which the student is enrolled, the Avery high student must, then be enrolled in an Avery High School course. The course must be dropped before  $\frac{3}{4}$  of the course is completed. Students must see a school counselor and Mr. O'Hagan in order to drop the course. At that point, if permission is granted, the student will be enrolled in another ACHS class. If it is later in the semester the student may be enrolled in an Apex course. Dropping a Mayland course will result in the drop being placed on the student's transcript. Dropping more than one class per semester will result in the student no longer being able to take dual enrollment classes for the following semester.

### **Avery High School course:**

If an Avery High student drops a Mayland Dual Enrollment course or is dropped from this class due to academic performance, the student is responsible for returning the textbooks and/or electronic textbook code required for the class to Mr. O'Hagan. Additionally, the drop form must be signed by the Avery High School principal.

ACHS juniors and seniors have the option to take Dual Enrollment courses through Mayland Community College. Some courses are offered at both Mayland's main campus in Spruce Pine and the campus in Newland. Students who take SEATED courses at Mayland Community College will be allowed to leave ACHS and drive to Mayland. Once Mayland students return to ACHS, they must sign in with the attendance clerk and report to the designated location. Students taking Mayland online classes are NOT permitted to leave campus.

## **NORTH CAROLINA COURSE OF STUDY AND GRADUATION REQUIREMENTS**

All students are expected to meet the requirements of the Future-Ready Core Course of Study. The Future-Ready Core will provide students with a strong academic foundation and enable the students to have as many options as possible upon graduation from high school.

**Core Requirements:** The Future Ready Core Course of Study prepares students for entering college and the workforce. The Future-Ready Core requires a fourth math course of all students in order to meet admission requirements for colleges and community colleges as well as the demand from employers for similar academic skills. Students will be prepared for whatever option they decide to embark upon after high school. The Future Ready Core also recommends four courses in a particular concentration area, chosen by the student, to enhance student learning.

## **NORTH CAROLINA SCHOLARS PROGRAM**

Students who complete the North Carolina Board of Education's requirements for a "well-balanced, challenging high school program" will receive special recognition as North Carolina Scholars. Specific requirements are available from student services.

## **OUTSIDE EMPLOYMENT OF STUDENTS & INTERNSHIPS**

Students who are enrolled in a CTE internship course or other opportunity programs will be allowed early dismissal by the Avery County Board of Education. Dropping a class without permission is considered "no attempt" (students must be attending classes on a regular basis to be considered "attempting"). Also, failure to take an EOC or VOCATS test is considered "non-attempt."

Students who have been approved for early dismissal are expected to leave campus immediately at the designated time and should not return to campus without permission from the administration. Mayland students whose classes are canceled will report to the media center or Learning Lab. Mayland students will not be permitted to roam the school unsupervised.

## **REPORT CARDS (Progress Reports)**

Report Cards will be generated at the end of each grading period. Once Report Cards have been generated they will be available for parent pick-up or sent home with the student. If a Report Card is needed to be mailed it will be sent to the address on file.

## **PROMOTION REQUIREMENTS**

Beginning with the 1998-99 school year, students entering high school must pass certain required courses, in addition to earning a minimum number of credits, to be promoted to the next grade level. Students will be promoted according to the following standards:

To be promoted to the 10th grade, a student must have earned at least six credits.

To be promoted to the 11th grade, a student must have earned at least 12 credits.

To be promoted to the 12th grade, a student must have earned a minimum of 20 credits and be able to satisfy all graduation requirements within the remaining two semesters.

Students must complete a minimum of 28 credits including all required courses, and pass all tests required by the state of North Carolina before receiving a high school diploma.

All required units of credit must be earned at Avery County High School or transferred from another high school. Elective credits may be earned at Mayland Community College or a similar institution if the courses meet the North Carolina graduation requirements. .

## **TESTING**

**State End of Course Testing:** Students enrolled in Math I, Math III, Biology and English II will complete State Administered End of Course Exams, which count as 20% of their final class grade.

**Pre-Act:** All 10<sup>th</sup> graders will take the pre-Act in the fall semester. PSAT is optional for students. Please see the counselor for more information.

**The ACT:** All 11th grade students will take the ACT spring semester. The ACT is also a standardized multiple-choice test. The questions directly relate to knowledge you have learned in your high school courses in English, mathematics, reading, and science. ACT also provides you with a unique Interest Inventory and Student Profile Section.

**Workkeys:** All seniors take the ACT WorkKeys test during the spring semester.

## **CLASS RANKINGS**

The high school principal shall provide for the compilation of class rankings to be listed on student transcripts and may make class rank information available periodically to students and their parents or guardians, and to other institutions at the request of the student or the student's parents or guardians. Beginning with the class of 2024, while no valedictorian and salutatorian will be designated, all seniors who have earned a cumulative weighted grade point average (GPA) of 3.5 or above at the end of their senior year shall be recognized as honor graduates in accordance with the following guidelines:

1. Students with weighted GPAs between 3.5 and 3.99 will graduate Cum Laude.
2. Students with weighted GPAs between 4.00 and 4.4 will graduate Magna Cum Laude.
3. Students with GPAs above 4.4 will graduate Summa Cum Laude.
- 4.

## **JUNIOR MARSHALS**

Marshals for graduation will be chosen from the junior class. The top 10% with the highest weighted averages will receive this honor. This ranking is based on the first five semesters in high school (based on class rank pulled after the fall semester of the junior year). In addition, students must meet the same residence and citizenship requirements as the Valedictorian and Salutatorian.

## **MID-YEAR and EARLY GRADUATION**

Students who wish to be considered for mid-year or early Graduation must apply with their counselor by September 1 of their senior year in order to be considered. The student must

present their counselor with their plan of intent and parent signatures. Principal will approve or disapprove of all early graduation requests.

### **Career and Technical Student Organizations**

**DECA:** An Association for Marketing Education Students (DECA), the Career and Technical Student Organization for marketing students, complements the class and work experiences by allowing students to develop practical presentation, decision making, and leadership skills. Work-based learning experiences, including Cooperative Education, are strongly encouraged to add relevancy to classroom instruction.

**FFA:** National FFA Organization is a dynamic youth organization that changes lives and prepares members for more than 255 careers in agriculture. FFA develops members' potential and helps them discover their talent through hands-on experiences, giving them the tools to achieve real-world success. Members are future chemists, veterinarians, government officials, entrepreneurs, bankers, international business leaders, teachers, and premier professionals in many career fields. FFA is an intra-curricular student organization for those interested in agriculture and leadership.

**SkillsUSA:** SkillsUSA is the premier student leadership organization in the country with over 300,000 members nationwide. SkillsUSA-NC offers many activities to enrich our students, advisors, and professional members throughout the year. The activities include professional and leadership development conferences, competitions that measure both technical and employability skills, and opportunities for scholarships, employment, networking, and competitive skills. Leadership events are held for regional, state, national, and international levels.

### **CTE Career Pathways:**

**Agricultural Education-** Students are given organized teaching in the fields of agriculture, food, and natural resources through agricultural education. Agricultural educators impart a wide range of abilities to their pupils through these courses, including science, math, communication, leadership, management, and technology. The study of agriculture equips students with the knowledge they need to make wise decisions about their future employment and the world's food, fiber, and natural resource systems. Students have chances for leadership development, personal growth, and career success through agriculture education.

#### Animal Systems-

Courses include Animal Science I, Animal Science II- Food Animal, Animal Science II- Companion Animal

Careers related to this pathway could include veterinarian, livestock farmer, zoologist, vet tech, researcher, zookeeper, wildlife biologist, wildlife officer.

#### Plant Systems-

Courses include Horticulture I, Horticulture II, Horticulture II-Landscaping, Horticulture II-Turfgrass, Christmas Tree Production

Careers related to this pathway could include greenhouse manager, botanist, plant breeder, farmer, golf course manager, soil and water specialist.

#### Power, Structural, and Technical Systems

Courses include Agricultural Mechanics I, Agricultural Mechanics II, Agricultural Mechanics II-Small Engines

Careers related to this pathway could include mechanic, welder, agricultural engineer, construction foreman, small engine repairman, golf course worker.

**Business, Finance, and Marketing Education-** Students who enroll in Business, Finance, and Marketing (BFM) receive useful teaching in and about business. A basic understanding of economics, the ability to make socioeconomic decisions and produce goods and services for consumption, as well as the business attitudes necessary to become a globally engaged and productive citizen, are all included in instruction in business, finance, and marketing education. A talented, knowledgeable, and competent workforce is created in large part by BFM. Young adults may participate in a global marketplace while managing their own finances and making wise consumer and business-related decisions thanks to the linked curricula's real-life relevance.

#### Entrepreneurship

Courses include Entrepreneurship I, Entrepreneurship II

Careers related to this pathway could include chief executive officer, franchisee, business owner, customer service representative.

#### Sport and Event Marketing

Courses include Sport and Event Marketing I, Sport and Event Marketing II

Careers related to this pathway could include ad sales, product advertiser, social media manager, event manager.

**Computer Science, IT, and Technology Education-** the goal of the Computer Science and Information Technology (CSIT) program is to create connections between entry-level, technical, and professional employment in information technology that are connected to the design, development, support, and management of hardware, software, multimedia, and systems integration services. Students will be able to effectively design, develop, and test algorithms; effectively use digital devices, systems, and networks; and demonstrate knowledge of the role

computer science plays and its influence on contemporary society. They will also be able to demonstrate knowledge of and proficiency in data representation and abstraction.

### Computer Science Principles

Courses include Computer Science I, AP Computer Science Principles

Careers related to this pathway could include data analyst, software engineer, game developer, network administrator, IT manager.

**Family and Consumer Sciences Education-** All students need a bridge to deal with pressing societal concerns like work-family, health care, child and elder care, family and community violence and crime, global economics and politics, and technology usage, which is why Family and Consumer Sciences (FCS) fills that requirement. These challenges are being included into skill-building, action-oriented educational programs thanks to FCS Education. By acquiring a solid foundation of the knowledge and abilities required for successfully surviving and working in a varied, global society, kids can transition into adulthood with the help of the North Carolina FCS Education program.

### Culinary Arts Applications

Courses include Culinary Arts and Hospitality I, Culinary Arts and Hospitality II, Culinary Arts and Hospitality III, Culinary Arts and Hospitality IV

Careers related to this pathway could include executive chef, kitchen manager, restaurant owner, line cook, baker, pastry chef, wine steward.

**Health Science Education-** A comprehensive program is offered by health science education to address the current and future needs of the healthcare sector. Technology-based curriculum concepts encourage students and get them ready for a job as future health professionals. The different facets of healthcare are highlighted, as are skills associated with them, including employment, wellness, diagnosis, treatments, and rehabilitation. To complement their areas of interest in healthcare, students are encouraged to pursue work-based learning opportunities such as job shadowing, internships, and apprenticeships.

### Healthcare Professional

Courses include Health Science I, Health Science II

Careers related to this pathway could include registered nurse, medical doctor, laboratory scientist, hospital administrator, nurse assistant, phlebotomist, radiological tech.

**Trade and Industrial Education-** Programs in trade, technology, engineering, and industrial education (T&I) give students the abilities and theoretical understanding required for employment in industry, engineering, and design. The development of skills and knowledge required for higher level professional degrees in engineering and design professions or an emphasis on industry certifications for careers right after graduation are both options available to students.

### Drafting Engineering

Courses include Drafting I, Drafting II-Engineering

Careers related to this pathway could include engineers, CAD designer, drafter, CAD specialist.

### Mechatronics

Courses include Mechatronics I, Mechatronics II

Careers related to this pathway could include mechanical engineer, robotics manager, equipment technician, control systems manager.

### Technology Engineering and Design

Courses include Technology Engineering and Design, Engineering Design

Careers related to this pathway could include video game designer, sound engineer, graphic designer, design manager.

### Public Safety

Courses include Public Safety I, Public Safety II

Careers related to this pathway could include police officer, firefighter, dispatcher, lawyer, sheriff officer, wildlife officer, park ranger.

**CTE Internship:** A CTE Internship allows for additional development of career and technical competencies within a general career field. Internships allow students to observe and participate in daily operations, develop direct contact with job personnel, ask questions about the career, and perform certain job tasks. This activity is exploratory and allows the student to get hands-on experience in several related activities. The teacher, student, and the business community jointly plan the organization, implementation, and evaluation of an internship, regardless of whether it is an unpaid or paid internship.

## **EXTRA CURRICULAR ACTIVITIES**

### **ATHLETIC ELIGIBILITY**

Ninth grade students are eligible to participate in NCHSAA sports upon entry to high school for one semester. All students must meet county and NCHSAA attendance policies. The NCHSAA attendance policy is students must be present 85% of the semester and pass a minimum course load of 70% (ex. if a student is enrolled in four classes, they MUST pass three of the classes) EVEN IF THEY NEED FEWER TO GRADUATE! (See ACHS Athletic Handbook and Avery County Schools Board Policies).

**Random Drug/Alcohol Testing** (Avery County Schools Policy 4326):

The Avery Board of education strongly believes that drug and alcohol abuse can be detrimental to the physical and mental health and the academic performance of its students. Furthermore, the Board believes that high school athletes, cheerleaders, and other students participating in extracurricular activities are representatives of the school system and are often role models for other students and, therefore, have great influence on other students. It is from this rationale and out of concern for students' well-being and safety that a random drug testing program is being initiated in the Avery County school system. The goal of the random drug testing program is to help students by deterring and eliminating the use of illegal and/or controlled substances in its schools. Please refer to **SUSPENSION OF PARTICIPANTS IN HIGH SCHOOL AND MIDDLE SCHOOL ATHLETICS (board policy 4354)**.

### **ATHLETIC INSURANCE**

Student accident insurance is available through a school contract. Basic student coverage is available in several options. Twenty-four hour coverage is also available. Supplemental Athletic insurance is provided at no cost to all ACHS athletes. See Benny Wellborn Athletic Director, for more information.

### **ATHLETIC AND SPECIAL EVENTS**

While at athletic events at ACHS, other schools, or in other school districts, school rules apply as if the student is on campus during school hours. The same holds true at school-sponsored dances and special events held on the campus at any other time.

### **CLUBS**

There is a wide range of clubs offered at ACHS for the educational and enrichment experience of every student. The following is a sample list of clubs available and more information can be obtained from members of the faculty and staff:

### **CLUBS AND ORGANIZATION ADVISORS**

(Clubs may be added or changed throughout the school year)

|                            |                                                   |
|----------------------------|---------------------------------------------------|
| <b>BROADCASTING:</b>       | Stephanie Watson                                  |
| <b>BETA:</b>               | Laura Burchette                                   |
| <b>SKILLS USA:</b>         | Nick Daniels and Matt Michel                      |
| <b>BOOK CLUB:</b>          | Beverly Gambill                                   |
| <b>DRAMA:</b>              | Stephanie Watson                                  |
| <b>FFA:</b>                | Dewayne Krege, Gretchen Blackburn, Olivia Haigler |
| <b>COLOR GUARD:</b>        | LC Dave Baker                                     |
| <b>RAIDERS:</b>            | LC Dave Baker                                     |
| <b>RIFLE TEAM:</b>         | LC Dave Baker                                     |
| <b>LINK CREW:</b>          | Mason Morris                                      |
| <b>SPANISH:</b>            | Tim Bare                                          |
| <b>STUDENT GOVERNMENT:</b> | Shelby Barrier, Cody Laws                         |

|                                |                           |
|--------------------------------|---------------------------|
| <b>ENVIRONMENTAL:</b>          | April Cheuvront           |
| <b>SKI CLUB:</b>               | Hank Williams             |
| <b>DECA:</b>                   | Keeli Fawcett             |
| <b>DUNGEONS &amp; DRAGONS:</b> | Helena Kitchin, Josh Bare |
| <b>CLIMBING CLUB:</b>          | Josh Gregory              |
| <b>KEY CLUB:</b>               |                           |

## **PROM GUIDELINES**

### **PLEASE READ THE FOLLOWING GUIDELINES CAREFULLY :**

Student's/dates will be reviewed and a decision made by a school committee made up of the school SRO (School Resource Officer), teachers, and administrators. Persons who have current/past criminal charges pending, criminal records, are on court supervision, have been suspended from school for serious offenses from Avery High or any other school this year, or are currently suspended from school **WILL NOT** be allowed to attend the Prom. Administrative decisions for disciplinary actions are at the administrator(s) discretion.

### **Please note the following : High School Dropouts ( including GED):**

May not attend the Prom until the year of their Graduation has passed. For example: If a student would have graduated in 2011, that person is not eligible to attend Prom until 2012. Students 19 and under must be enrolled as a student in high school or have a diploma. Students must be in high school grade levels 9, 10, 11, or 12 (this includes Home School). **No** GED's for students under that age of 19 and **NO middle school** (grades 6,7, or 8) students will be allowed as dates (this includes Home School).

Dates of Avery High students may not be over 21 years old.

### **Prom rules and Regulations: ( for ALL attending Prom)**

1. All North Carolina School Laws/Avery High rules apply to **ALL** persons attending Prom
2. Avery County Schools are drug-free, tobacco-free, and energy drink free (of use)
3. **NO** Alcoholic beverages or controlled substances will be allowed/tolerated
4. **NO** Tobacco products or Energy drinks
5. **PROM ATTIRE(clothing)-** is **FORMAL**. A minimum of a coat and tie for gentlemen (males) is required. **No baseball caps. Cowboy, Top Hats or hats that are considered part of your Formal attired ARE allowed.** Females should dress appropriately for the fashion of Prom and should have their attired (dresses) fitted to not reveal any inappropriate body parts.
6. **Everyone attending the PROM should behave as young ladies and gentlemen ( Be on your best behavior)**

7. **Couples( Avery High Student and their date) must arrive together with PROM TICKETS and be prepared to present a picture ID ( this include drivers license or school ID).** Note: Tickets **may not** be *transferred* or *given* to another person or date without submitting a prom date application. Please turn in any unused tickets to the Prom coordinator.
8. Tickets are sold in **advance** only. No tickets will be sold the week of the Prom or at the door the night of the Prom.
9. Upperclassmen may not purchase tickets for underclassmen. Underclassmen couples are not allowed at Prom. This is a right of passage and a privilege for upperclassmen only.

## **DISCIPLINE**

### **ALCOHOL AND DRUG POLICY**

Student use, possession, distribution, sale, or being under the influence of alcohol, illegal drugs, controlled substances, “look-alike” drugs, steroids, or possessing paraphernalia on any school premise or at any school function (home or away) is strictly prohibited. The Board of Education policy dictates automatic OSS, drug abuse assessment, and law enforcement involvement for all drug offenses.

### **CELL PHONES**

Cell Phones are **not** permitted in the classroom. Cell phones are to remain out of sight during instructional time. They should be secured safely in a student's pocket or backpack. Failure to do so could result in disciplinary action. When a student leaves the classroom for any reason during the class period, their cell phone must remain on their desk. This is to ensure that the student will return in a timely manner.

### **FAILURE TO COMPLETE DISCIPLINARY ACTION**

Failure to complete disciplinary action is a serious offense. When ISS, or other disciplinary measure is assigned, it is the student’s responsibility to complete that assignment. Failure to complete any disciplinary action will result in a more serious disciplinary action (usually out-of-school suspension). Students assigned to ISS must complete the assignment before returning to class. Students who leave school early while in ISS will be assigned an extra day of ISS. OSS students may not return to campus during the OSS period unless instructed to do so by administration.

### **HARASSMENT**

NC State Law prohibits harassment and bullying. No one should be subjected to harassment at school for any reason. Therefore, it is the policy of Avery County Schools that all employees, volunteers, parents and students will deal with all persons in ways which convey respect and consideration for individuals regardless of race, color, marital status, national origin, creed, religion, gender, age, or disability. Acts of harassment, hostility, or defamation, whether verbal, written, electronic, or physical, will not be tolerated and constitute grounds for disciplinary action including suspension and/or expulsion from school. Sexual harassment includes all unwanted, uninvited and non-reciprocal sexual attention as well as the creation of an intimidating, hostile or offensive school or work environment.

Harassment can include:

1. Sexually suggestive looks or gestures.
2. Sexual jokes, pictures, or teasing.
3. Pressure for dates or sex.
4. Sexually demeaning comments.
5. Deliberate touching, cornering, or pinching.
6. Attempts to kiss or fondle.
7. Threats, demands, or suggestions that favors will be granted in exchange for sex or tolerance of sexual advances. Harassment of any nature should be reported to a faculty or staff member.

### **INAPPROPRIATE DISPLAY OF AFFECTION**

Inappropriate behaviors include, but are not limited to: kisses, embraces, sitting on laps, hands in wrong places, or any other activity that would not be acceptable in a nice restaurant, at your parent's dinner table or in a courtroom before a judge.

“Any behavior that goes beyond holding hands is considered an inappropriate display of affection.”

### **IN-SCHOOL SUSPENSION (ISS)**

Administrators will make in-school suspension assignments for designated offenses. Students in ISS will follow the disciplinary plan of the ISS supervisor. Students will be expected to report to the ISS area no later than 8:15A.M. and remain until 3:30 P.M.

All electronic devices including cell phones must be turned into the ISS supervisor for the entire time students are assigned to ISS. Students will be required to work on a school-wide book study during ISS if they do not have or have completed their assigned school work. If a student must use the restroom during ISS, an administrator or student services member must escort them to the restroom and back to ISS. Lunch will be served to ISS students in a separate setting. ISS students are responsible for turning in all work assigned to them during ISS before they can return to

regular classes. Failure to complete assignments to teacher expectations may result in an extension of the ISS assignment. A student assigned to ISS is not counted absent from class.

Students do not have the option to choose OSS instead of ISS. Refusal to attend ISS will result in OSS. However, the student must complete the ISS assignment before returning to class. If a student misses any portion of the time they are assigned to ISS, they must make that time up the next day they are in school.

### **OBJECTS TO BE LEFT AT HOME**

Items specifically mentioned in the Avery County Board of Education policies, including tobacco products, drugs, alcohol, weapons, etc., are strictly forbidden. Possession of any of these items may result in disciplinary action and/or confiscation of the item(s).

Skateboards, skates, and rollerblades should be left at home; they are not permitted on the buses or on campus for any reason.

### **OUT-OF-SCHOOL SUSPENSION (OSS)**

Administrators will make out-of-school suspension assignments for designated offenses, chronic misconduct, and major school district policy infractions.

Students assigned to OSS may not be on the school campus at any time during the suspension without administrative permission. Violation of this condition will be considered trespassing, and law enforcement officials may be notified.

Students assigned to OSS may not participate in any school activity (field trips, athletic practice or events, etc.) while assigned to OSS. Students who return to any school property while under suspension are subject to prosecution for trespassing under GS 14-159.13.

Students assigned to OSS cannot return to classes until they and their parent/guardian have met with an administrator.

### **PERIOD ISS**

Period ISS assignments are used to remove disruptive students from the classroom. Students may receive three period ISS assignments during a semester. Upon a fourth period-ISS referral, two days of ISS will be assigned. Further referrals will result in ISS or OSS. Students who refuse to leave a classroom when directed by the teacher or an administrator will be subject to OSS – not period ISS.

### **PROFANITY**

Profanity and vulgar language and gestures are strictly prohibited. This rule extends to all areas of the school -- classrooms, halls, cafeteria, field trips, etc.

## **RANDOM DRUG/ALCOHOL TESTING POLICY**

The Avery County Board of Education strongly believes that drug and alcohol abuse can be detrimental to the physical and emotional health and the academic performance of its students. Furthermore, the Board believes that high school athletes, cheerleaders, student drivers and other students participating in extracurricular activities are representatives of the school system and are often role models for other students and, therefore, have great influence on other students. It is from this rationale and out of concern for students' well being and safety that a random student drug testing program is being initiated in the Avery County school system. The goal of the random drug testing program is to help students by deterring and eliminating the use of illegal and/or controlled substances in its schools. See Avery County School board policy 4326 Random Drug/Alcohol Testing .

## **SMOKING, VAPING, AND THE USE OF TOBACCO PRODUCTS**

“The Avery County Board of Education believes that smoking and other uses of tobacco products are unsanitary and injurious to a person's health and the health of others; therefore, smoking and the use of tobacco products in buildings owned by the Board of Education is prohibited. No tobacco products usage by students will be tolerated at school sponsored-events, even if the event is outdoors: in compliance with policy 10.2.2. and Policy #7.1.3.5 - Smoking and use of Tobacco Products.”

### ***What this means...***

Smoking or the use or possession of vaping and tobacco products is not allowed on school grounds at any time. This includes parking lots and buses. Individuals are not allowed to use tobacco products, smoke or vape on school grounds even if they are attending an outdoor, school -- sponsored activity as a spectator. Smoking, the use of tobacco products and vaping is not allowed on field trips or while participating in any school-sponsored activity. Students who remain after school for athletics, clubs, etc., are not allowed the use or possession of tobacco or vaping products. Students will receive the same punishment for possession as for use. If any student is assisting another in smoking (e.g., holding a bathroom curtain closed, being a lookout), that student will also be disciplined. If someone is smoking, other students should leave the area immediately to prevent being guilty by association.

Beginning this school year, Avery County High School will offer a vaping cessation educational program for students to complete in lieu of an out of school suspension. This program will be available for students with a first offense of vaping or possession of a vape.

## **TRUANCY OR SKIPPING CLASSES**

Skipping classes or truancy from school is a violation of school policy. Truancy/skipping is defined as follows: unauthorized absence from one or more classes during the school day or leaving the school campus for any reason without prior permission or proper sign-out. Students who arrive at school after the first period begins and do not check-in at the office before attending a class will be considered truant from any classes missed.

For disciplinary purposes, any student who rides a bus to or from school OR any student on school property before, during, or after the school day will be considered truant from all classes missed, UNLESS verification for the absence is presented or an early dismissal has been issued. Students absent from school, without parental permission are considered truant.

**Students are not allowed to leave school property after arrival without permission from a school administrator unless it is the end of the student's regularly scheduled school day.** Students become the responsibility of the school system upon arrival in the morning and rules for leaving campus become effective upon arrival.

Students and parent(s)/guardian(s) both should be aware that, in addition to violating student policy, such actions may be in violation of state criminal laws and may result in prosecution, punishable by criminal fines and imprisonment, G.S. 115C-380.

## **SCHOOL VIOLENCE (FIGHTING)**

When an administrator at ACHS has a reasonable belief or knowledge that one of the following offenses has been committed, law enforcement officials will be notified.

### **Assault or Fighting:**

The statute requires law enforcement notification if serious personal injury has occurred. School policy states that students who fight will be referred to law enforcement officials. A citation or juvenile petition will be issued for "disorderly conduct," and the student(s) may have to appear in court and pay fines and court costs.

If serious injury results, the charge could be greater and may result in a student arrest. Students who fail to desist from fighting or arguing when told to do so by school district employees will be subject to increased penalties. Repeat offenders will face legal prosecution. Bystanders who encourage, "cheer on, " or post to social media about a fight or argument may be subject to discipline.

Assault on a school-district employee is treated with the same seriousness as assault on a police officer under GS 14-44. Such behavior will result in arrest and possible expulsion.

## **SEXUAL ASSAULT & OFFENSES**

Unwelcome sexual advances, requests for sexual favors, or any other inappropriate oral, written, or physical sexual contact constitutes sexual assault or offense. All complaints of sexual offense shall promptly and thoroughly be investigated. Violations shall be deemed to be serious disciplinary infractions and will be promptly reported to law officials as required by statute (Note: All complaints shall be kept confidential and only those individuals necessary for the investigation and disposition of the complaint will be given information).

Sexual offenses may include, but are not limited to the following; continued remarks having a sexual connotation, pressure for sexual activity, deliberate unwelcome touching, and suggestions or demands for sexual involvement by implied or overt promises or threats.

## **WEAPONS**

The possession of a firearm, explosive, or any other weapon in violation of the law will be immediately reported to law enforcement officials. In addition, involved student(s) will be subject to suspension from school according to current school policy. Weapons offenses will be prosecuted and the seized weapons surrendered to the courts. No pocket knives.

Other:

All violations of statutes (laws) of North Carolina will be reported to the appropriate officials. These include, but are not limited to, trespassing, possession of alcohol or controlled substances, rape, kidnapping, arson, initiating a false alarm, and communicating threats (no person shall threaten to injure another person or person's property. Violators are subject to ISS, OSS, or possible legal action).

## **Avery County STUDENT CODE OF CONDUCT**

### **I. Overview**

The Avery County Board of Education ("Board") is committed to discipline practices that encourage the development of self-control, personal responsibility and respect for the dignity of all individuals. The Board is committed to maintaining effective discipline in order to establish positive learning environments within which students have the opportunity to receive an appropriate public education. In order for effective discipline to be maintained in each school, the Board acknowledges that cooperative relationships must be established among students, parents and school personnel. Each is expected to work positively toward this goal and to respect the individuality and the rights of all people. Parent(s)/guardian(s), students and school personnel are also expected to deal effectively with behavioral concerns. To carry out this commitment, the Board has established the following Discipline Procedures ("Procedures") and Code of Student Conduct ("Code") for all students in grades 6-12. For students in grades K-5, the Code shall serve as a guide for administrators when

dealing with disciplinary issues.

School personnel shall make efforts to ensure early identification of students at risk for potential disciplinary problems. When it is recognized that a student is behaving in a manner which indicates potential disciplinary problems, school personnel shall make reasonable efforts to initiate preventive measures. Preventive interventions should attempt to identify and address the sources and cause of the potential discipline problems. Possible preventive intervention procedures may include, but are not limited to:

- conferences with parents/guardians and school personnel;
- conferences with students;
- change of schedule or teacher;
- change of instructional methods;
- change of educational setting;
- use of daily or weekly progress reports to parents/guardians;
- visit by parents/guardians in the classroom;
- referral to building assistance teams;
- referral to appropriate support personnel (i.e., counselor, school psychologist, attendance counselor, school resource officer, school social worker, juvenile services);
- referral to school-based assessment committee;
- referral to and/or consultation with community agencies; and
- referral to the Challenge Academy.

School personnel shall actively seek effective, positive methods and strategies to help each student learn to behave in a manner that is conducive to effective learning and that respects the rights of others. Each school Principal shall systematically identify potential problem areas with his/her school that may contribute to discipline problems within the school. The Board encourages the administration to continue to work with appropriate community agencies in dealing with discipline problems.

### **CLASSROOM RULES**

Teachers may have classroom rules regarding hats, cell phones, and food in the classroom that **MUST** be followed. If a student violates a classroom rule they will be written up and appropriate discipline will be followed.

## **II. DISCIPLINE PROCEDURES**

### **A. Definitions and Procedures**

1. **Parent** – Parent is the student's parent(s), guardian(s) or individual(s) standing "in loco parentis" as appointed by a court of law.

2. **Principal** – Principal shall include assistant principals.
3. **Parent Visitation** – A student who breaks the Code may be given the opportunity by the principal to have one of his/her parents attend school with him/her for a day and attend class with him/her. This disciplinary action is decided solely by the principal and will not be used when serious conduct infractions have occurred.
4. **Loss of driving privileges** – amount of time to be determined by the principal. This punishment may be used for repeated class cuts, leaving school without permission, repeated tardies, reckless driving, truancy or other offenses that are appropriate.
5. **Restitution** – The replacement of, or payment for, property taken, damaged, or destroyed shall be sought.
6. **Search of Student Lockers** – Student lockers are school property and remain at all times under control of the schools; however, students are expected to assume full responsibility for the security of their lockers. Periodic general inspections of lockers may be conducted by school authorities for any reason at any time without notice, without student consent and without a search warrant.
7. **In-School Suspension ("ISS")** – In-school suspension is used as a disciplinary procedure which allows students to remain in the school environment where their conduct and academic progress can be closely supervised by school personnel. In-school suspension also prevents the student from accumulating excessive days of absence. Parents will be notified for the reason(s) for the duration of the suspension. Any student assigned to in-school suspension will not be allowed to participate in school sponsored activities during the time of his/her in-school suspension.
8. **Immediate Removal from School** – If the principal witnesses or is made aware of serious student misconduct and believes that immediate removal of the student is necessary to restore order or to protect persons or school property on the school grounds, he/she may suspend the student immediately. In all cases, minimal due process (notice of the charge and an opportunity for the student to explain his/her version of what happened) must be given to the student as soon as is reasonably possible.
9. **Short-Term Suspension** – A short-term suspension is removal from school for a period of ten (10) school days or less. The principal may invoke a short-term suspension only after investigating the misconduct, confronting the student with the charges and allowing for the student's response. A short-term suspended student shall be provided an opportunity to take any quarterly, semester or grading period examinations missed during the suspension. Once a principal has decided to invoke a short-term suspension, he/she shall make every effort to talk by telephone with the parent and shall mail or hand deliver a timely notice to the parents and superintendent stating the charges against the student.
10. **Long-Term Suspension** – A long-term suspension is removal from school for more than ten (10) days. If the offense leading to the long-term suspension occurred before the final quarter of the school year, the suspension must be no longer than the remainder of the school year in which the offense was committed. If the offense occurred during the final quarter of the school year, the suspension may include a period up to the remainder of the

school year and the first semester of the following year. Following an investigation, if the principal determines that long-term suspension is appropriate, he/she shall invoke a short-term suspension of ten (10) school days and inform the student and parent(s) that he/she is recommending to the superintendent long-term suspension. The student and parents shall be provided a copy of the Due Process Procedures. Once a principal has decided to invoke a long-term suspension, he/she shall make every effort to talk by telephone with the parent and shall mail or hand deliver a timely notice to the parents and superintendent stating the charges against the student and explaining the conditions of the suspension. Disciplinary reassignment by the superintendent and/or the Board of Education of a student to a full-time educational program that meets the academic requirements of the standard course of study established by the State Board of Education and that provides the student with the opportunity to make timely progress toward graduation and grade promotion is not a long-term suspension requiring due process procedures.

11. **365 Day Suspension** – A 365-day suspension is the disciplinary exclusion of a student from attending his/her assigned school for 365 days only. The Superintendent may only impose a 365-day suspension for certain weapons. For more information regarding 365-day suspension, see Board Policy 4353.
12. **Restrictions during short-term/long-term/365 Day Suspension** – The student is not to be on any school campus in Avery County without special permission and cannot participate in or attend any school sponsored activity without written permission from the school principal.
13. **Expulsion** – Expulsion is the indefinite exclusion of a student from school enrollment for disciplinary purposes. Upon recommendation of the superintendent, the Board may expel a student who is 14 years of age or older for certain types of misbehavior if the student's continued presence in school constitutes a clear threat to the safety of other students or employees. During the expulsion, the student is not entitled to be present on education property and is not considered a student of the school system. For more information regarding expulsion, see Board Policy 4353.
14. **Appeal for Long-Term or 365 Day Suspensions and Hearing Rights for Expulsion** – prior to any long term or 365-day suspension or expulsion, a student is entitled to due process including the opportunity for a hearing before an impartial hearing officer, the right to testify and present evidence (both witnessed and documentary evidence) in his/her defense and the right to be represented by an attorney. For more information regarding disciplinary due process rights, see Board Policy 4353.
15. **Assignment to the Alternate School Program** – A long-term suspension could be waived at the discretion of the principal and a student could be assigned to the alternative school program (Blue Ridge Academy). Students in grades 6-12 who have repeated or subsequent offenses may be assigned to the alternative school at the discretion of the principal and school staff. Students under a term of long-term or 365-day suspension may be assigned to an alternative program or school during the term of suspension.

## **B. Discipline Suspensions of Students with Disabilities**

When a student with disabilities violates the Code and warrants suspension from school for ten (10) school days or less in a given school year, the school may follow its normal disciplinary procedures. School personnel may consider any unique circumstances on a case-by-case basis when determining whether suspension is appropriate. Circumstances considered should include area of disability, functioning level of the student, intent of the behavior and other relevant factors.

After a student with a disability has been removed from his/her current placement for ten (10) school days in the same school year, during any subsequent days of removal, the school must provide services to the extent required by law. ISS and assignment does not count in the ten (10) day total as long as the student receives his/her special education and related services, as set forth in the child's individualized education plan ("IEP").

Suspension from bus transportation is counted as any other suspension if the bus suspension results in the student not being able to get to school by other means.

### **1. Suspensions Greater Than Ten (10) Cumulative School Days**

If the current removal is for not more than ten (10) consecutive school days, and is not determined to be a pattern of removal that constitutes a change in placement, school personnel, in consultation with at least one of the student's teachers, determine the extent to which services are needed to enable the student to continue to participate in the general curriculum, although in another setting, and to progress toward meeting the goals of the IEP.

Within ten (10) school days of any decision to change the placement of a student with a disability because of a violation of a code of conduct, the IEP team must review all relevant information in the student's file, including the student's IEP to determine: 1) if the conduct in question was caused by, or had a direct and substantial relationship to the student's disability (a manifestation of the disability); or 2) the conduct in question was the direct result of a failure to implement the IEP.

If the behavior that gave rise to the violation of the Code is determined not to be a manifestation of the student's disability, school personnel may apply the relevant disciplinary procedures in the same manner and for the same duration as the procedures would be applied to students without disabilities. The student must continue to receive educational services and receive a functional behavioral assessment and behavioral intervention services and modifications that are

designed to prevent recurrence of the behavior violation.

If the behavior in question was determined to be a manifestation of the student's disability, the IEP Team must conduct or review a functional behavior assessment and implement or continue a behavioral intervention plan. The student must return to the placement from which the student was removed, unless the parent and the LEA, through the IEP process, agree to a change of placement.

## **2. Extraordinary Circumstances**

School personnel may remove a student to an interim alternative educational setting for not more than forty-five (45) school days without regard to whether the behavior is determined to be a manifestation of the student's disability, if the violation of the Code involved possession of a weapon; possession, including use or sales, of an illegal drug; or serious bodily injury. Upon the end of the removal, the student shall be returned to the placement from which he/she was removed, unless the parent and the LEA, through the IEP process, agree to a change of placement.

## **C. System-wide Uniform Consequences for Misconduct**

The principal or his/her designee shall investigate and deal with incidents of alleged misconduct of students whenever:

1. a student discipline problem is referred;
2. the alleged misconduct violates the Code; or
3. the principal determines that a situation exists which could pose a danger to persons or property or which seriously disrupts the learning environment.
4. The use of disciplinary consequences is based on the assumption that teachers and/or other student support personnel have utilized reasonable available discipline alternatives and preventive measures prior to referring the student to the principal or that the student's behavior presents harm or a significant risk of harm to others or property or a threat to the orderly operation of the school. School personnel may use reasonable force to control behavior or to remove a person from the scene in those situations when necessary:
5. to quell a disturbance threatening injury to others;
6. or to obtain possession of weapons or other dangerous objects on the person, or within the control of, a student;
7. or for self-defense; and
8. for the protection of persons or property.
9. Infractions of the Code are grouped in classes of offense. Class of offense relates to the degree to which the behavior disrupts the orderly educational process in the school in terms of their effect on the behavior of others and the degree to which the behavior

presents a potential for harm to others. For each rule a range of consequences appropriate to the offense is provided depending upon the judgment as to:

10. the degree to which the behavior disrupts the orderly educational process in the school;
11. the degree to which the behavior presents a potential for harm to others or property;
12. the degree to which the behavior has a negative effect on the behavior of others;
13. the degree to which the behavior harms others or property; and
14. the student's unresponsiveness to reasonable available discipline alternatives and preventive measures prior to the referral to the principal or his/her designee.

### **III. STUDENT CODE OF CONDUCT**

The following rules for the Avery County Schools are provided as guidance for students, parents, teachers and administrators. This cannot be an all-inclusive list; therefore, administrators shall use their discretion in dealing with all specific behavior that violates the principles set forth in the Code. Consideration is to be given to the student's cognitive and developmental ability to appreciate the significance of his/her behavior and to assume responsibility for behavior.

This Code pertains to all students in the Avery County Schools while they are on the campus of any school in the Avery County School System, while they are participating in any activity sponsored by the Avery County Schools, while they are being transported in a vehicle owned or operated by the Avery County Schools or while they are representing the Avery County Schools in any way. In circumstances where student behavior indicates that the student's continued presence in the school or at a school sponsored activity constitutes a clear threat to the safety of employees or other students, a student may be suspended or expelled regardless of where the acts and conduct occur. It is expected that any subsequent infraction will build upon disciplinary actions of previous infractions.

In any case where out of school suspension is utilized, a parental conference with the principal and/or teacher(s) is required before re-entry into school. If the parent/guardian cannot or will not come to school for a conference, the student may come back to school at the principal's discretion. Parents shall be notified concerning any Code violation. All rule infractions will be retained in the Avery County Uniform Disciplinary Database.

Avery County Schools Policy  
Policy Code 4310

#### **Integrity and Civility**

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All students are expected to demonstrate integrity, civility, responsibility and self-control. This expectation is directly related to the board's educational objectives for students to learn to be responsible for and accept the consequences of their behavior and for students to respect cultural diversity and ideological differences. Integrity, civility, responsibility and self control also are critical for establishing and maintaining a safe, orderly and inviting environment.

#### **A.PROHIBITED BEHAVIOR**

In addition to any standards or rules established by the schools, the following behaviors are specifically prohibited as violative of the standards of integrity and civility:

1. cheating, including the actual giving or receiving of any unauthorized assistance or the actual giving or receiving of an unfair advantage on any form of academic work;
2. plagiarizing, including the copying of the language, structure, idea and/or thought of another and representing it as one's own work;
3. violating copyright laws, including unauthorized reproduction, duplication and/or use of printed or electronic work, computer software, or other copyrighted material;
4. cursing or using vulgar, abusive or demeaning language towards another person; and;
5. playing abusive or dangerous tricks or otherwise subjecting a student or personnel to personal indignity.

#### **B.CONSEQUENCES**

Consequences for engaging in prohibited behavior will be provided in accordance with the school's student behavior management plan (see board policy 4302, School Plan for Management of Student Behavior). For repeated or serious violations of this policy, the principal may suspend a student from school for up to ten days.