REGULAR MEETING OF THE BOARD OF EDUCATION
CLOVIS MUNICIPAL SCHOOLS
1009 Main Street
9/22/26
Call to Order 5:30 PM
MINUTES

A regular meeting of the Board of Education was held on Tuesday, September 22, 2026, at 5:30 p.m. at the G.C. Ross Building, 1009 Main St., Clovis, New Mexico. School Board members present were Terry Martin, Vice President; Cindy Osburn, Board Secretary; Nick Wiegel, Board Member; and Paul Cordova, Board Member. Board President Shawn Hamilton was absent. School personnel present were Renee Russ, Superintendent; Carrie Nigreville, Deputy Superintendent of Academic Services; Mandy Carpenter, Deputy Superintendent of Employee Services; Kevin Summers, Deputy Superintendent of Operations, Technology, and Athletics; and Heather Nieto, Senior Director of Finance. Additional individuals present were Gena Wilkerson, Executive Administrative Assistant to the Superintendent; Brandon Boerio, Executive Director of Talent Management & Development; staff; and members of the public.

I. CALL TO ORDER

The meeting was called to order by Vice President Terry Martin at 5:30 p.m. Attendance was recorded via roll call with the following results: Board President Shawn Hamilton was ABSENT; Board Vice President Terry Martin, YES; Board Secretary Cindy Osburn, YES; Board Member Paul Cordova, YES; and Board Member Nick Wiegel, YES. A quorum was established.

II. PLEDGE & SALUTE - Nick Wiegel

The Pledge of Allegiance and Salute were led by Board Member Nick Wiegel.

III. *CONSIDER APPROVAL OF AGENDA - 9/22/26

Vice President Martin asked if there were any questions regarding the agenda. Hearing none, he called for a motion. Mr. Wiegel moved to approve the agenda for 9/22/26. Ms. Osburn seconded the motion. The motion carried.

IV. *CONSIDER APPROVAL OF MINUTES - 8/25/26

Vice President Martin asked if there were any questions regarding the minutes from 8/25/26. Mr. Cordova stated that he would abstain from voting since he was absent from the August meeting. Hearing no further questions, Vice President Martin called for a motion. Ms. Osburn moved to approve the minutes from 8/25/26. Mr. Wiegel seconded the motion. The motion carried.

V. *CONSENT AGENDA

These items are placed on the agenda so the Board, by unanimous consent, can approve routine matters in a single motion. Any item may be removed for individual consideration under the regular agenda at the request of a Board member.

A. ***Consider Check Summary Report - August 2026**
B. ***Consider ACH Summary - July and August 2026**
C. ***Consider RFP 2627-200**
D. ***Consider Budget Adjustments (BARs) - September 2026**

CLOVIS MUNICIPAL

Budget Adjustment Request (BAR) Summary

For Board Meeting Dated September 22, 2026

BUDGET ADJUSTMENT APPROVED BY SUPERINTENDENT AND SENT TO PED BEFORE BOARD					
Increase - BAR's					
BAR Number			Fund Name	Fund #	Amount
1					
		Subtotal			$ -
Transfer BAR's - from one function to another					

BAR Number			Fund Name	Fund #	Amount
1					
		Subtotal			$ -
Maintenance BAR's - within the same function					
BAR Number			Fund Name	Fund #	Amount
1					
		Subtotal			$ -
Initial Budget - BAR's					
BAR Number			Fund Name	Fund #	Amount
1	012-000-2627	0010-IB	Intergovernmental Agreement	27400	$ 50,000.00
2	012-000-2627	0011-IB	Summer Reading Program Transportation Reimbursement	27356	$ 26,793.00
3	012-000-2627	0012-IB	PED Pilot Wellness Rooms	27590	$ 58,000.00
		Subtotal			$ 134,793.00
Increase - BAR's					
BAR Number			Fund Name	Fund #	Amount
1	012-000-2627	0009-I	Student Support & Academic Enrichments Program Title IV	24189	$ 143,444.42
		Subtotal			$ 143,444.42
Decrease BAR's					
BAR Number			Fund Name	Fund #	Amount
1					
		Subtotal			$ -
Transfer BAR's - from one function to another					
BAR Number			Fund Name	Fund #	Amount
1					$ -
		Subtotal			$ -
Maintenance BAR's - within the same function					
BAR Number			Fund Name	Fund #	Amount
1					$ -
2					
		Subtotal			$ -

		Total Budget Impact			**$ 278,237.42**

Vice President Martin asked if there were any questions on the Consent Agenda. Hearing none, he called for a motion. Mr. Cordova moved to approve the consent agenda. Mr Cordova made a motion to approve the consent agenda. Ms. Osburn seconded the motion. The motion carried.

VI. SUPERINTENDENT'S REPORT - Renee Russ

A. Cannon Air Force Update - Sara Williams

Sara Williams provided an update regarding Cannon Air Force Base activities, noting that Starbase successfully conducted its initial class session with positive feedback and is preparing for upcoming classes. Ms. Williams expressed enthusiasm for the Purple Star Schools initiative currently on the agenda, noting the approaching application deadline and wishing participating schools success. She stated that field trip requests are increasing and numerous families are beginning to PCS into the area. District personnel have been assisting with questions regarding school options and online registration. Ms. Williams extended appreciation to Carrie Nigreville and district leadership for their prompt communication and continued support of military families.

B. Clovis High School (CHS) Student Update and Introductions

Quinneth Lucero and Emily Gipson presented an update regarding Clovis High School activities, noting a productive September featuring a house spirit week, house pep rally, and themed student sections at athletic events. They highlighted the launch of new social media platforms exceeding 65,000 views to enhance community engagement, as well as an upcoming appearance on Mix 107.5. Preparations are underway for homecoming festivities centered around the theme "Timeless and Legendary," including the annual bonfire at Grace Fellowship Church on October 13, traveling pep rally on October 14, Main Street parade on October 15, and the pep rally and football game against Alamogordo on October 16. They detailed the daily spirit week themes and invited student and community participation across all events.

VII. ACADEMIC SERVICES MATTERS - Carrie Nigreville

A. *Consider Resolution for Purple Star Schools District Wide

Carrie Nigreville presented resolutions regarding the Purple Star Schools designation for multiple campuses across the district. She referenced the Board's 2022 resolution supporting military-connected youth and announced that the New Mexico Public Education Department opened the inaugural application cycle for campus-level recognition. Designation requirements mandate that participating sites designate a campus liaison, complete required professional development, maintain dedicated online resources, streamline enrollment processes for relocating military families, outline targeted support framework initiatives, and pass a formal resolution. Individual campus resolutions were provided in the board portfolio. Final applications are being prepared for submission ahead of the deadline, with official designations anticipated on October 23, 2026. Approved designations will remain valid for three years. A slide presentation was displayed detailing the resolution language and program guidelines for public and board review.

Vice President Martin asked if there were any questions regarding the Resolution for Purple Star Schools District Wide. Ms. Osburn requested clarification on whether separate action was necessary for each individual campus. Superintendent Russ confirmed that the collective resolutions could be passed in a single motion. Mr. Cordova moved to approve the Resolution for Purple Star Schools District Wide for all designated campuses. Mr. Wiegel seconded the motion. The motion carried.

B. *Consider 7th Grade Math Curriculum

Carrie Nigreville presented the 7th Grade Math Curriculum previously introduced at the prior board meeting. She noted that while Ms. Morris was unable to attend, comprehensive details regarding the development process and curriculum document revisions were provided. Ms. Nigreville reiterated that the 7th grade timeline was adjusted to align with the upcoming transition for the 2027-2028 school year, during which Algebra I will be integrated into the 8th grade sequence. Consequently, the 7th grade framework was updated to incorporate foundational prerequisite competencies ahead of algebra instruction. Ms. Nigreville then opened the floor for questions regarding the proposed curriculum.

Vice President Martin asked if there were any questions regarding the 7th Grade Math Curriculum. Hearing none, he called for a motion. Mr. Wiegel made a motion to approve the 7th Grade Math Curriculum. Ms. Osburn seconded the motion. The motion carried.

C. Update - School Designation

Carrie Nigreville delivered a report concerning ESSA school designations, detailing that the state accountability system measures campuses using a 100-point scale based on proficiency metrics, growth indicators, English language proficiency, attendance performance, graduation rates, and college/career readiness measures. Schools statewide are ranked based on overall index scores, with 14 district campuses receiving individual designations (Clovis High School Freshman Academy figures were integrated into Clovis High School). Mesa Elementary School and Zia Elementary School achieved Spotlight designation, placing both campuses within the top 25% of public schools across New Mexico. The remaining district campuses were classified as Traditional, maintaining satisfactory standing without requiring targeted state intervention.

Districtwide results demonstrated growth exceeding statewide averages in reading and mathematics, alongside a graduation rate gain exceeding two percentage points. English learner performance exceeded state targets across every sub-category. Specific highlights included Yucca Middle School demonstrating a 5.8-point improvement in reading proficiency, while La Casita Elementary and Parkview Elementary realized science proficiency increases of 12.1 points and 22.3 points, respectively.
Ms. Nigreville identified focal areas for improvement, including attendance initiatives, advanced coursework participation, and aligning local reporting data with NM VISTA to ensure accurate representation. Principals are utilizing these data sets to formulate 90-day site plans, organize targeted staff training, and implement specialized student support strategies. Additionally, professional learning communities meet weekly using Paul Bambrick-Santoyo frameworks to enhance Tier 1 instructional delivery districtwide.
Mr. Wiegel requested clarification regarding whether the overall VISTA score represents a mathematical compilation of the individual metric categories. Ms. Nigreville confirmed that the total score is calculated in that manner.
Superintendent Russ offered additional guidance on navigating the NM VISTAS online portal and utilizing the published technical manual to assist in reviewing and interpreting available performance data.

Superintendent Renee Russ also offered additional details regarding the presentation of comparative educational metrics:
Informational graphics were projected for those in attendance and made available in the board portfolio.
Superintendent Russ outlined background information concerning district performance relative to regional and national benchmark standards. The dataset was retrieved from the Civil Rights Data Collection (CRDC) portal, which mandates compliance reporting for federally funded entities across areas including discipline, academic growth, attendance, and graduation metrics. This framework allows for standardized comparative evaluations across all public school systems nationwide and serves as a key resource for military base installation planning to assist relocating families. Although national reporting was paused during the pandemic due to varying state accountability frameworks, updated aggregate figures spanning 2022 through 2025 were recently published. Superintendent Russ provided a printout of the comparative date for the board members.
Addressing district comparative metrics and community demographics, Superintendent Russ noted that Clovis Municipal Schools currently stands as the twelfth largest school system in New Mexico. Local outcomes were analyzed alongside larger state districts, extending from Albuquerque to Carlsbad, as well as regional peers including Artesia and Portales. Data compiled by the Stanford Educational Opportunity Project identifies Portales as a direct demographic and economic benchmark for Clovis. Regarding socioeconomic status, where 0.0 reflects the national average, Clovis registered a lower rating—indicating higher relative poverty levels—than all but three benchmarked New Mexico districts. Additionally, Clovis recorded higher participation rates in the free and reduced-price lunch program than most comparative systems, serving households below 185% of federal poverty guidelines.
In evaluating student growth performance, Superintendent Russ shared that the district achieved significant academic growth metrics, where a 1.0 rating represents standard annual learning progress. Superintendent Russ directed the Board members to reference the info graphic that was provided. Nationally, Clovis ranked in the 83rd percentile for learning growth, demonstrating that tracked student cohorts consistently outpace 83% of school districts across the country. Statewide, Clovis surpassed all comparative districts except Rio Rancho, which operates under lower poverty rates and higher economic advantages. To address initial learning gaps associated with socioeconomic factors, district educators have prioritized targeted interventions, rigorous classroom instruction, and expanded early childhood programs to drive accelerated student achievement.
Regarding achievement patterns and language proficiency, Superintendent Russ reported steady, multi-year increases in academic performance following post-pandemic instruction, reflecting sustained systemic improvements across campuses. Over 40 English Language Learners attained full English proficiency during the academic year—marking a record high for the district—while an additional 15% achieved their targeted annual growth milestones. Supported by federal Title III funding, instructional specialists, and site-based liaisons, Clovis led nearly all large New Mexico school systems in English learner performance gains, trailing only Rio Rancho and Artesia.
Addressing attendance indicators, Superintendent Russ noted that while chronic absenteeism increased nationwide post-COVID, Clovis successfully maintained lower rates of student absenteeism compared to peer New Mexico districts of equivalent size.

Mr. Wiegel conveyed gratitude for the comparative metrics, noting that evaluating district performance relative to regional peers of similar scale and student demographics offers valuable context. He emphasized the importance of assessing local progress against comparable student populations, observing that neighboring districts with smaller enrollments and higher socioeconomic standing do not provide an equivalent baseline for comparison.
Ms. Osburn expressed gratitude regarding the district's open access policy, emphasizing that Clovis Municipal Schools welcomes all arriving students while delivering optimal educational opportunities. Furthermore, she observed that the district refrains from implementing restrictive regulations that might hinder potential student enrollment.
Superintendent Russ stated that she anticipates reviewing the military family survey report, noting that the compiled results will be shared to the Board once it is available.
Ms. Nigreville then introduced Adam Martinez for the next presentation.

D. Introduction of CMS Therapy Dogs - Adam Martinez

Adam Martinez delivered a presentation introducing the district's therapy dog initiative, highlighting the background and active deployment of three trained canines serving district campuses.

Mr. Martinez introduced Atlas, a four-year-old golden retriever who served as the foundational dog for the initiative, noting that the district currently utilizes three active therapy dogs to support social-emotional well-being across school sites.
All three district canines completed rigorous multi-phase instruction through Allegiance K-9 in Clovis, progressing from basic and advanced obedience to specialized positive-pressure techniques before passing formal evaluation measures prior to program entry.
Detailing the specialized function of therapy canines, Mr. Martinez explained that trained dogs detect physiological and behavioral markers associated with stress, anxiety, or emotional distress through scent and behavioral awareness.
Upon detecting stress signals, the canines alert their handlers, allowing personnel to evaluate individual student or staff needs before facilitating direct interaction.
Through positive-pressure techniques, the dogs offer deep pressure contact or targeted physical proximity, helping ground individuals and alleviate acute anxiety or emotional tension.
Mr. Martinez provided historical context regarding the origination of the district therapy dog framework over the preceding two years.
Following a private surrender, Atlas was adopted into Mr. Martinez's household with initial intentions of preparing the dog for working service.
While initial plans envisioned service at Cannon Air Force Base under the supervision of his spouse, a clinical mental health provider, Atlas established a primary bond with Mr. Martinez.
Consequently, a formal proposal was submitted to executive leadership requesting approval to train Atlas as an official therapy canine dedicated to serving district campuses.
District administration approved the pilot initiative to assess potential operational and wellness benefits for students and staff.
Atlas commenced onsite service in February 2025 on a gradual schedule while completing advanced skill certifications.
Regular integration into administrative meetings and site visits demonstrated immediate positive outcomes across campus environments.
District personnel noted a visible reduction in interpersonal tension during high-stress discussions whenever Atlas was present in meeting environments.
During final training stages, Atlas conducted joint sessions alongside Willow and River, two silver Labrador retrievers undergoing specialized instruction.
Following the unexpected passing of their original owner due to health complications, Willow and River required placement and reassignment.
Allegiance K-9 facilitated temporary placement and proposed transitioning both retrievers into the district's expanding therapy program.
A secondary proposal was presented to district leadership to formalize an expanded multi-canine program model.
Based on demonstrated positive outcomes from the initial pilot, administrative approval was granted to integrate Willow and River into district operations.
The expansion necessitated identifying two dedicated staff handlers willing to assume long-term care, training commitments, and permanent home placement.
District employees Heather Woodard and Jessie Riley volunteered to fulfill handler duties and adopt the canines.
Ms. Woodard welcomed Willow into her home, while Ms. Riley assumed permanent care and handling responsibilities for River.
Mr. Martinez commended both handlers for undertaking significant daily operational responsibilities alongside their primary professional duties.
Transitioning required addressing behavioral adjustment period needs following the loss of the canines' original owner.
Through deliberate care and structured interaction, the new handlers established trust and successfully guided the dogs through required instructional benchmarks.
Both canines finalized certification during the summer, establishing a comprehensive district team comprising three fully credentialed therapy dogs.
Mr. Martinez reflected on the unique trajectories of all three animals in finding renewed purpose within public education.
The initiative successfully transitioned from an initial single-dog rescue model into a structured, districtwide support service benefiting campuses across Clovis Municipal Schools.
Board members acknowledged how well Atlas works the room and they thanked Mr. Martinez for sharing the background stories of the dogs.

VIII. EMPLOYEE SERVICES MATTERS - Mandy Carpenter

A. Discuss - Open Positions Report

Mandy Carpenter delivered a report regarding active personnel vacancies across district sites. An initial assessment recorded 78 total vacant positions, including 25 certified teaching slots; however, recent hiring efforts reduced total vacancies to 64 positions. Educational assistant openings decreased from 20 down to six remaining vacancies. Athletic coaching roles comprise 18 open positions, representing roughly 28% of current vacancies, primarily aligned with upcoming winter sports programs. Primary instructional staffing needs remain concentrated in special education and secondary classroom settings, with the district utilizing long-term substitutes and Proximity Learning platforms during ongoing candidate recruitment. Substitute recruitment and onboarding remain stable, though personnel continue monitoring job acceptance trends through peak illness periods.
Ms. Carpenter detailed the forthcoming launch of the Community Connection Hub on the district website within the coming weeks. Designed as a centralized portal, the hub allows public stakeholders to submit inquiries, locate resources, and access

district support. Internal workflow processes have been structured across administrative departments to facilitate prompt and accurate responses.

B. *Consider - Salary Schedule Revisions

Ms. Carpenter presented proposed revisions to the district salary schedules for consideration:

In Student Nutrition & Well-Being, the Administrative Assistant Bookkeeper role was retitled Executive Assistant to the Senior Director of Student Nutrition and Well-Being, shifting classification from C112 to C12 to reflect extended administrative duties overseeing scratch cooking implementation and summer meal operations.

Regarding School Safety, the Coordinator of School Safety position was reclassified to Executive Coordinator of School Safety, moving from R1D to R1E on the salary schedule. The revision addresses direct supervisory duties over 14 campus security guards and enhanced liaison coordination alongside the Clovis Police Department, aligning the role with peer supervisory structures. For Los Niños Childcare, educational assistants were formally assigned to 8-hour daily classifications (AA1, AA2, and AA3) on the EA salary schedule. The expansion from 7.5 to 8 hours ensures compliance with state-mandated supervisor-to-child ratios, with costs covered through operational department revenues.

On the School Increment Schedule, Professional Activity Levels 1, 2, and 3 were integrated into the elementary, middle school, and freshman campus columns to provide standardized stipend eligibility across all grade levels.

Vice President Martin asked if there were any questions regarding the proposed Salary Schedule Revisions.

Ms. Osburn and Mr. Wiegel each thanked Ms. Carpenter for the detailed explanation of each revision.

Vice President Martin called for a motion. Ms. Osburn moved to approve the salary schedule revisions as presented. Mr. Cordova seconded the motion. The motion carried.

IX. FINANCIAL MATTERS - Heather Nieto

A. Review GO Bonds and the Two Mill Levy expiration - Erik Harrigan

Heather Nieto presented the financial report alongside RBC Capital Markets financial consultant Erik Harrigan, detailing the district's comprehensive bond structure and funding strategies:

Erik Harrigan outlined local valuation trends, noting a modest tax base expansion of approximately 2.25% for tax year 2026. Residential valuations remained flat following the constitutional amendment passed in November 2024 granting property tax exemptions for disabled veterans. Despite recent residential stagnation, historical data reflects steady growth, averaging roughly 4% over five years and 3.6% across the past decade.

Reviewing bonding limits and current obligations, Mr. Harrigan reported that the pending issuance places district debt at approximately 70% of total capacity. Existing debt totals $38.9 million, which will rise to nearly $48 million upon finalizing the upcoming ~$10 million sale. The debt service mill levy was increased by 2 mills to support the $20 million bond program approved by voters in November 2025.

Detailing the issuance timeline for the $20 million voter authorization, Series 2026 includes $9,995,000 placed through the New Mexico Finance Authority (NMFA). The remaining $10,005,000 is scheduled for issuance in 2028, exhausting the 2025 approval before seeking new voter authorization in November 2029. Board action today delegates final pricing authority, with NMFA approval anticipated September 24th, interest rates locked in early October, and closing scheduled around October 30th.

Addressing the 2 mill levy expiration at the conclusion of fiscal year 2027 (tax year 2026), Mr. Harrigan outlined options for board consideration. The district may conduct a special mail-in election prior to August 2027 at district expense, or join a concurrent local election. Alternatively, the Board could issue 2 mill Education Technology Notes via resolution without a public vote, generating roughly $2 million dedicated exclusively to technology infrastructure to bridge funding until the November 2027 election.

Examining broader market conditions, Mr. Harrigan noted that municipal interest rates rose roughly 80 basis points above March lows due to persistent inflation, energy costs, and international pressures, alongside a quarter-point rate increase by the Federal Reserve.

Mr. Wiegel asked Mr. Harrigan for clarification regarding the precise calculation methods for prospective education technology notes. Mr. Harrigan detailed that the Board retains the option to seek a two-mill education technology note or adopt a resolution of necessity to authorize a two-mill tax levy dedicated to technology funding. Mr. Wiegel requested confirmation on whether those funds originate from local property taxes, which Mr. Harrigan verified.

Heather Nieto then requested consideration of the Sale of General Obligation Bonds, noting that bond counsel Art Melendres was present virtually as well to address any inquiries from the Board.

B. *Consider Sale of General Obligation Bonds

a. Notice of Sale of Series 2026 General Obligation Bond

b. Notice of Proposal to issue Bonds to PED

c. Resolution - New Mexico Finance Authority request for financial assistance

Vice President Martin inquired whether there were any questions concerning the sale of General Obligation Bonds.

Hearing no further discussion, Vice President Martin called for a motion.

Mr. Cordova moved to approve the bond sale. Ms. Osburn seconded the motion. Attendance and voting were recorded via roll call with the following results:

Board President Shawn Hamilton was ABSENT; Board Vice President Terry Martin, YES; Board Secretary Cindy Osburn, YES; Board Member Paul Cordova, YES; and Board Member Nick Wiegel, YES. The resolution approving and delegating authority for the sale of $9,995,000 in Series 2026 General Obligation Bonds passed.

C. *Consider Permanent Cash Transfer

Heather Nieto presented a request regarding a permanent cash transfer previously submitted for board consideration. She Heather Nieto detailed that Sarah Cordova, School Budget Senior Manager with the New Mexico Public Education Department, disallowed the initial submission transferring monies from account 28208 (Early Childhood Education Care Department), where summer program receipts had been credited. NMPED directives specified that since Student Nutrition services benefit the general student population, the adjustment must be sourced from operational reserves instead of early childhood accounts. Accordingly, district administration sought board approval to complete a permanent cash transfer totaling $79,325.17 from the 11000 Operational fund into the Student Nutrition account.

Superintendent Russ provided additional clarification, noting that the accounting entry reflects an internal budget reallocation among district funds rather than an outgoing payment to state agencies, correcting the previous record.

Ms. Nieto agreed with the clarification, reiterating that the transaction serves as an internal account reclassification rather than a state refund, and stood for questions.

Vice President Martin asked if there were any questions regarding the Permanent Cash Transfer.

Hearing none, he called for a motion. Mr. Wiegel moved to approve the permanent cash transfer. Mr. Cordova seconded the motion. The motion carried. This concluded the financial report.

X. OPERATIONAL MATTERS - Kevin Summers

A. Update - 2025-2026 School Accreditation

Kevin Summers presented an update regarding the 2025-2026 school accreditation process, providing background context on the state framework implemented in 2024. He noted that the retroactive system evaluates district performance utilizing data compiled from the preceding academic year.

Mr. Summers detailed that district compliance relies on nine core components, including mandatory school board professional development hours. Under state guidelines, campuses receive one of three official designations: Approved, Approved with Conditions, or Disapproved.

Except for a single site, all Clovis Municipal Schools campuses received an Approved with Conditions designation. Summers explained that the classification resulted from the delayed submission of the district's prior annual audit. Despite the designation, all sites satisfied corresponding federal standards.

Emphasizing future requirements, Mr. Summers reminded board members to fulfill all mandatory training hours to maintain district standing for the upcoming review cycle, then stood for questions from the Board.

Board members acknowledged ongoing efforts to maintain training requirements.

B. Update - CHS Bond Project MOU

Kevin Summers delivered an update regarding the proposed Memorandum of Understanding (MOU) for the Clovis High School bond project, noting that Erik Harrigan of RBC Capital Markets remained present to respond to financial inquiries. Mr. Summers reported that he and Mr. Hill traveled to Albuquerque to meet with representatives from the Public School Facilities Authority (PSFA) to refine the agreement. While the official paperwork is undergoing final administrative processing, state authorities indicated it will be transmitted electronically in the coming days. Summers explained that the Public School Capital Outlay Council (PSOC) along with PSFA prioritized Clovis Municipal Schools owing to campus facility age, the district ranking second statewide in Facility Maintenance Assessment Report (FMAR) ratings, and a demonstrated history of efficient capital project execution. Mr. Summers noted "One thing that I really want to point out and call out: PSFA has a very ambitious timeline for this project."

Addressing project oversight expectations, Mr. Summers shared that state governing bodies are enhancing monitoring procedures to ensure allocated capital funds are deployed without delay. Outlining the proposed three-phase implementation timeline, he noted that Phase 1 involves initial planning along with comprehensive site studies—such as utility capacity, soil testing, property boundary surveys, and title checks—requiring a local cost share of $108,900 across a projected nine-month window. District administration expects to complete these initial milestones early in order to request council authorization for Phase 2 architectural design by January. Phase 2 will involve nearly twelve months of architectural development and community input, preceding Phase 3 construction with final completion targeted for 2031.

Reviewing funding allocations, Mr. Summers reported that state agency expenditure projections set overall construction costs at roughly $128 million—approximately $30 million below early local estimates—though market dynamics and inflationary pressures may influence final figures. Based on standard state funding ratios, the local district match is set at 36% with state assistance supplying the remaining 64%. Current voter-authorized bond funds totaling $20 million completely finance Phase 1 and Phase 2 obligations, leaving approximately $14 million available toward Phase 3. In order to fund the projected $51 million local construction match, district leadership is evaluating options regarding bond election dates—including a potential ballot measure before 2029—or petitioning PSOC for a reduced match requirement. Mr. Summers concluded the presentation by confirming readiness to proceed with design phase steps, then stood for questions from the Board.

Mr. Wiegel requested clarification regarding the drivers behind the expedited project timeline by PSCOC. Summers explained that Clovis Municipal Schools is recognized for its readiness to advance capital initiatives and maintain strict alignment with agency standards.

Mr. Cordova and other board members briefly discussed historical projects completed that add context to the district's efforts to maintain alignment with project quality standards, adherence to established timelines, consistent follow-through, effective facility maintenance, and sustained collaborative readiness across all involved entities.
Summers additionally highlighted that owing to the district's favorable standing with state oversight authorities, potential eligibility exists for a 5% state match adjustment.

XI. PUBLIC COMMENT (Per Board Policy B-2150 Public Participation at Board Meetings)

Vice President Martin inquired whether any public participation forms had been submitted. Hearing none, Vice President Martin proceeded to the announcement portion of the agenda presented by Superintendent Russ.

XII. ANNOUNCEMENTS

Superintendent Russ shared upcoming schedule updates, noting that students will have no school on Friday due to parent-teacher conferences, encouraging full family attendance to reach complete participation goals.

A.	**September 25**	**P/T Conference - No School for Students**
B.	**October 9-12**	**Fall Holiday for Students**
C.	**October 12**	**District Offices Closed for Fall Holiday**
D.	**October 27**	**Regular Board of Education Meeting, G.C. Ross Administration Office Board Room, 5:30 PM**

Vice President Martin recognized Mr. Stovall, a retired teacher, educator, and local businessman in Clovis. He expressed appreciation for his continued support of Clovis High School and the district.

XIII. *ADJOURN

Vice President Martin called for a motion to adjourn the meeting. Mr. Cordova made a motion to adjourn. Mr. Wiegel seconded the motion. The motion carried.
The meeting adjourned at 6:47pm.

Andy Oslund

CLERK

PRESIDENT

DATE MINUTES TO BE APPROVED

10/27/26