REGULAR MEETING OF THE BOARD OF EDUCATION - HYBRID MODE
CLOVIS MUNICIPAL SCHOOLS
1009 Main Street
July 27, 2021

A regular meeting of the Board of Education was held in hybrid mode (in-person & via Zoom), on Tuesday, July 27, 2021. School Board members present (in-person) were: Paul Cordova, President; Shawn Hamilton, Vice President; Terry Martin, Secretary (attended until approximately 6:15 PM); and Cindy Osburn, Member. Kyle Snider, Member, joined the meeting telephonically (connection lost approximately 6:50 PM). School personnel present (in-person) were Renee Russ, Superintendent; Joe Strickland, Deputy Superintendent of Employee Services; and John King, Deputy Director of Operations. Mitzi Estes, Deputy Superintendent of Academic Services & Leadership, and Shawna Russell, Deputy Superintendent of Finance, were unable to attend. Additional individuals present (in-person) were: Jelayne Curtis, Executive Administrative Assistant to the Superintendent, staff, *Eastern New Mexico News* representative, and members of the public.

If attending virtually, participants are required to display their screen name and start the video for the Zoom meeting.

Join Zoom Meeting
https://us02web.zoom.us/j/89157408042?pwd=RFFBVU1tZnhkdWFvT3N5c3hsSCtVUT09

Meeting ID: 891 5740 8042
Passcode: 401835
One tap mobile
+14086380968,,89157408042#,,,,*401835# US (San Jose)
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Dial by your location
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Opportunities to speak during the Open Forum or to a specific agenda item will be made available to individuals attending in-person. Speaker's Registration Cards will be available at the G.C Ross Administration Building prior to the meeting.

I. CALL TO ORDER/ROLL CALL
Mr. Cordova called the meeting to order at 5:30 PM. A quorum of the Board was present.

II. PLEDGE AND SALUTE – Shawn Hamilton
Mr. Hamilton led those present in the pledge and flag salute.

III. *CONSIDER APPROVAL OF MINUTES - June 22, 2021 Meeting
Ms. Osburn made a motion to approve the June 22, 2021 meeting minutes as presented. Mr. Martin seconded the motion. A roll call vote was taken as follows: Member Snider, abstained; Member Osburn, yes; Secretary Martin; Vice President Hamilton, yes; and President Cordova, yes. The motion carried.

IV. *CONSIDER APPROVAL OF AGENDA
Mr. Martin made a motion to approve the agenda as presented. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: A roll call vote was taken as follows: Member Snider, yes; Member Osburn, yes; Secretary Martin; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

V. OPEN FORUM
Six speaker registration card were submitted for the Open Forum. The following individuals requested to speak: Brett Johnson, Side Strebeck, Rebecca Hines, Jackey Valentine, Josh Parkin, and Adam Warren. Those that spoke opposed the state mask mandate. The parents wanted the Board to stand up the New Mexico Public Education Department's (NMPED) mandates and stated the District should become the Clovis Independent School District. The parents also expressed concern that the Board should stand up for the children and that elementary students should not be required to wear masks.

The speakers expressed support for Clovis Schools, but wanted local control and it was mentioned there would be no consequences, such as a cut in funding or insurance from the state if the Board opposed the mandates. It was also stated that masks are harmful to children and don't work.

One of the parents posed a question regarding the mask mandate and whether it aligns with the American for Disabilities Act (ADA). Those who spoke were in agreement that it was time to "Fight Back."

VI. *CONSENT AGENDA
Those items are placed on the agenda so that the Board, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If an item does not meet with the approval of all Board members, that item will be heard when reached under the regular agenda.

A. Consider Accounts Payable Check Listing/Voided Check Listing/Bank of America Purchasing Card Charges - June
B. Consider Activity Report - June
C. Consider Student Nutrition Report - June
D. Consider Investment Report - June
E. Consider Budget & Expenditure Report - June
F. Consider Revenue Report - June
G. Consider RFPs & ITBs

1. RFP 2021-214 Supplemental Curriculum for Elementary English Language Learners

A recommendation was made to award to Ballard & Tighe as shown in the attachments provided to the Board.

2. ITB 2021-103 Emergency Go-Kits

A recommendation was made to award to More Prepared LLC as shown in the attachments provided

to the Board.

3. RFP 1819-225 Student Activity Bus Transportation Services

A recommendation was made to renew the contract with Adair, Inc. as shown in the attachments provided to the Board.

4. RFP 17-232 Construction Materials Testing Services

A recommendation was made to renew the contract with Lydick Engineers & Surveyors as shown in the attachments provided to the Board.

5. RFP 17-228 Architectural Engineering on Call

A recommendation was made to renew the contract with McClain + Yu Architecture & Design, Huitt-Zollars, Inc., Site Southwest, and Lydick Engineers & Surveyors.

Mr. Hamilton made a motion to approve the Consent Agenda as presented. Mr. Martin seconded the motion. A roll call vote was taken as follows: Member Snider, yes; Member Osburn, yes; Secretary Martin; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

VII. SUPERINTENDENT'S REPORT – Renee Russ

A. Cannon Air Force Base Update – Sara Williams

Ms. Williams requested Ms. Russ provide the Board with the following announcements from Cannon AFB: TUDOS occurring in October, looking forward to the upcoming Superintendent's Convocation, thanked Mr. Brady for the tour of Clovis High School for base officials, the recent 2021 Partnership of Excellence Award from the Military Child Education Coalition (MCEC), which reflects outstanding partnership between military installations and school districts and those celebrating the military child in exceptional and sustainable ways, and expressed an appreciation for the legislation that was passed on behalf of military children.

VIII. ACADEMIC SERVICES - Mitzi Estes

A. Reentry Update

In Ms. Estes's absence, Mr. Strickland gave the following reentry update for the Board: Enrollment: 6,901/358 enrollment applications in progress; 3Y Preschool - 69; 4Y Preschool - 235 (8 on waiting list), goal of 300 - possibly adding a couple of classrooms; July 20 - principals meeting/focused on learning, working on setting goals and holding ourselves accountable at the sites & departments; 90-Day Plans were reviewed; worked through changes in Multi-Layer Systems of Support (MLSS); Safe Schools Plan discussed; equitable & high quality education for all students; and changes in the NMPED Toolkit that was received the previous day (July 26).

Mr. Strickland highlighted some of the changes that have been identified from the previous version of the NMPED Toolkit as follows:

- Close contacts - 6 feet for longer than 15 minutes/24 hour period; students in classroom is down to 3 feet
- Rapid Response Reporting Line - previously was within 4 hours to report; now requirement is within 24 hours
- Mask mandate - all unvaccinated people have to wear masks inside the facilities; no masks outside
- All students & staff required to wear masks at elementary level; secondary students & staff mask requirement is only for those unvaccinated
- Mask wearing refusals/discipline for students to be outlined in the discipline matrix - no directive given, only recommendation from NMPED
- Alternatives for students who are unable to wear masks & remote learning
- Early Childhood students - no mask requirement during naps; new mask approved that allows face to be seen for teachers
- Employees - masks are considered a condition of employment for unvaccinated staff; if employee is high risk for COVID, accommodations have been made
- Surveillance testing - voluntary goal of 25%/week for students; 25%/week for staff
- COVID daily screening - no temperature checks required for students; employees - only required for unvaccinated staff
- Employees showing symptoms of COVID - not required to isolate unless it prevents them from doing their duties
- Professional Development - out of state travel for employees - no restrictions
- Transportation - two students per seat; all unvaccinated students required to wear a mask
- Field trips - allowed provided COVID safe practices are followed; overnight trips are allowed; however, unvaccinated students cannot share a room with a vaccinated individual
- Passing periods at schools - staggered arrival/dismissal times
- Cleaning - bi-weekly deep cleaning & fogging will continue
- COVID-19 employee leave - House Bill recently passed extends leave through June 30, 2022

Ms. Osburn stated she doesn't want mask wearing to be a discipline issue; however, "the NMPED has entered it into their Reentry Guidance which is deeply troubling, but I'm confident we will work through that as well."

Mr. Hamilton mentioned the updates made to the Health Services Handbook and asked if the new mask mandate would be reflected. Ms. Engel, Director, explained that the Handbook presented this evening was prepared prior to the release of the NMPED's new guidance document; however, she did include a statement in the Handbook on page 7, "Because of the COVID-19 pandemic some processes and procedures will be in effect until changes have been imposed by NMPED and NMDOH. These changes may be fluid, and subject to change . . ." Ms. Engel indicated the Handbook would be updated to reflect the new guidance.

B. Clovis Leadership Initiative (CLI) Update – Carrie Nigreville

Ms. Nigreville provided the following CLI update stating, "So much has happened since my last update to you in April. Most significantly, we had the opportunity to travel to Charlottesville to attend the summer program in person. Our partners at UVA graciously extended the invitation for Jennifer Longley to attend with us as the outgoing principal at the Arts Academy along with her replacement, Phillip Lemke. This gave Phillip the opportunity to learn about what Arts Academy had experienced in their transformation process thus far, as well as giving Jennifer the opportunity to close out her UVA journey with some insights that she'll be taking with her to Zia. In addition to Jennifer and Phillip our other CLI principals attended – Kristi Hopper from JB, Carrie Geisler from PV, and Nikki Hahn from Cameo. In addition to myself, the district attendees were Mitzi Estes, Leigh Morris and Laura Adkins. In addition to sessions that examined case studies and 90 day planning, we had the opportunity to discuss the issue of equity in education and ways to ensure that all students are considered within our systems and our instruction, both at the district and site level. We spent some time reflecting on what we've learned over the past year, both as part of this program and as a result of the pandemic, such as the importance of attending to the whole child. We reflected on our successes, such weekly data meetings with teachers and ensuring that all classrooms use high quality instructional materials. And we identified trends in the priorities of our schools, such as social emotional learning for both students and staff and the need for a growth mindset for all. We also determined some district priorities, such as the rollout of a Tight/Loose document for instruction that details for our administrators and teachers the expectations that the district has in certain areas, such as assessments and data structures, and the areas for which principals and teachers have more autonomy. That document has been developed and was shared with principals and assistant principals last week, and it will be shared with our teacher leaders and department heads next week. Then, principals will ensure that teachers

are familiarized with it before school starts. We've had a busy summer, and we are already looking forward to starting weekly site visits this year. With everything that our principals have learned about the importance of systems to the success of their schools, I think they are on solid footing to get things going this year, and they are so excited to get the year started in person. For the remainder of our reports to the board for this year, I plan for one of our CLI principals to join us so that you can hear directly from them about their experience, so I hope you'll look forward to that.

Following Ms. Nigreville's presentation, Secretary Martin left the meeting (approximately 6:15 PM).

C. American Rescue Plan Act (ARPA)/ESSER III Presentation - Laura Adkins

Ms. Adkins gave a presentation regarding the American Rescue Plan Act/ESSER III. The presentation provided the following information:

- Supports schools return safely to in-person learning
- Maximizes in-person instructional time
- Sustains the safe operation of schools
- Addressed the academic, social, emotional, and mental health impacts of COVID-19
- $16.4 million – Two-thirds of the funding will be available in the Fall 2021; the other one-third would be allocated at a later date; once received, the District would have 27 months to spend the funds
- 20% of the ARP allocation funds to be used to address lost instructional time from COVID-19; remainder of the funds may be spent on a variety of other initiatives following the NMPED priorities such as ensuring safe environments, closing the digital divide, and address social, emotional, and mental health needs

Ms. Adkins also mentioned they gathered input from the community via forums and an online survey. She shared the results that were gathered from the various questions. In closing, she outlined the timeline, which included developing a budget and plan, writing a grant proposal, submitting the draft application to the State and Board for approval.

D. Summer School 2021 Update - Laura Adkins

Ms. Adkins provided the Board with an update on the CMS Summer Launch Pad Summer Academy that was held June 7 - 24. She highlighted the following information:

- Academy was held Monday - Thursday, 8:00 AM - 12:00
- Offered 12 additional (half-days) extended learning days
- All students were offered the opportunity at the following schools: Highland, Parkview, Lockwood, and Cameo
- Busing was available to all student from their home zone
- Funded by Title 1, CARES I & II; cost per student approximately $705
- 79.5% participation rate serving 567 students
- 76% average daily attendance – 430 students/day K-5; served 7 Pre-K students
- Integration of Arts, Music, STEM, and enrichment activities
- Built a bridge to next grade level content with acceleration opportunities
- Identified and focused on extending current grade level instruction on priority standards to close gaps in learning in Reading and Math
- Offered small group setting and high dosage tutoring based on priority grade level skills
- Offered counseling and speech services

Ms. Adkins also provided the Board with Math and Reading/ELA data of student mastery.

***E. Consider 2021 - 2022 Health Services Handbook - Carissa Engel**

Ms. Engel provided the Board with a memorandum outlining the changes to the Health Services Handbook for the 2021 - 2022 school year. The changes made were updates to the graphics and web links, additional content was added removed, or updated. Significant changes to the Handbook were as follows:

- All links verified and/or updated to ensure functionality
- Addition of "Dental Examination Requirement" Section
- COVID-19 information updated throughout pages 7-10
  - Updated Decision Tree graphic
  - * next to symptoms indicating a symptom of COVID-19
- Vision and Hearing Screening verbiage adjusted on page 14

Ms. Osburn thanked Ms. Engel for including the vision and hearing screening for students with disabilities as needed since other districts are possibly not.

Ms. Osburn made a motion to approve the 2021 - 2022 Health Services Handbook as presented. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Snider, yes; Member Osburn, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

***F. Consider Curricula:**

https://drive.google.com/drive/folders/1tx4azo7VFFC_erjUKUljxUicBn00BAYm?usp=sharing

1. **Advanced Placement (AP) English 3**
2. **Advanced Placement (AP) English 4**
3. **Spanish Language Arts 1**
4. **Spanish Language Arts 2**
5. **Spanish Language Arts 3**

In Ms. Estes's absence, Mr. Strickland presented the curricula, which included five subject areas, for the Board's consideration. He indicated Leigh Morris was present at the meeting in case the Board had questions. There were no questions from the Board.

Mr. Hamilton made a motion to approve the curricula as presented. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Snider, yes; Member Osburn, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

IX. EMPLOYEE SERVICES - Joe Strickland

***A. Consider Board Policies**

1. **Board Policy A-0250/Non-Discrimination/Equal Opportunity**
2. **Board Policy B-3400/Board Member Compensation and Expenses**
3. **Board Policy D-3150/Expense Authorization and Reimbursement**
4. **Board Policy I-2350/Special Instructional Programs**
   a. **Board Exhibit I-2381/Special Instructional Programs**
5. **Board Policy J-1050/Open Enrollment**
   a. **Board Regulation J-1061/Open Enrollment**
   b. **Board Exhibit J-1081/Open Enrollment**
6. **Board Policy J-2350/Student Dress**
7. **Board Policy J-4550/Extracurricular Activity Eligibility**
8. **Board Policy J-4600/Student Discipline**
9. **Board Policy J-5150/Physical Examination of Students**

Mr. Strickland gave a brief overview of Board Policy A-0250. He indicated the change was the appointment of a compliance office and/or Title IX Coordinator.

At this time, Josh Parkin was recognized to speak regarding Board Policy A-0250. Mr. Parkin asked what the District is doing with staff that refuse to be vaccinated – could be discrimination and how are we going to identify them to include students. He stated, "This is not fair." He also questioned where

was the District with the Critical Race Theory. He asked, "What can we do as a community to fight this discrimination?"

Ms. Russ responded to Mr. Parkin's comments stating, "You and I have had some great conversation and I want to start by thanking all of those who are still here. We are all between a rock and place and I want to be very clear when I say that compliance is not agreement. I hope that by watching the video of the kids and the teachers that worked this summer, you can see how hard we are continuing to fight to do what we can to keep the focus on learning and doing right by our kids. That is what these artifacts are around the room are, evidence of – what we already know about what we need to do for our kids and our staff. I want to say that it is not because we don't have the courage to do anymore or to say that we aren't following anything that we are directed to do. Every place in the guidance that we've been given – if it says "may" we have not done it; if it says "must" then we have complied. I know that someone mentioned that some area school districts did not comply and they had no consequences. I have firsthand knowledge that they did indeed have sanctions, there are educators' licenses that are in jeopardy and were not renewed this summer because an investigation continues to be underway. So, we face that potential collateral damage happening to us every day and we continue to show up and do what we can. I think you know that I've reached out twice to the Governor and the Public Education Department and try to do so in a very respectful manner. I can also assure you that Superintendent's across the entire state, as recently as this morning, are continuing to say this doesn't make any sense – it creates an inequity. None of us want to single out a staff member or child, especially, and so we are faced with some very difficult decisions and sometimes we can't tell all of the story. The best thing – the most power thing is to continue through the legislative process, our legislators, continuing to talk the talk, I direct you to the Governor's Office and to our Public Education Department members, and I think the most catastrophic thing would be if we begin to work against one another."

Ms. Osburn made a motion to approve the Board Policies as presented. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously. The telephonic connection was lost with Member Snider (approximately 6:50 PM).

X. FINANCIAL MATTERS - Shawna Russell

In Ms. Russell's absence, John King presented the following items for the Board's consideration.

***A. Consider Cash Transfer Request**

Mr. King presented the permanent cash transfer request as follows: Cash receipt HS1001MW for the PSAT was receipted and deposited into the CHS Drafting account 23125; transferring cash from 23125 CHS Drafting account to 23136 CHS Guidance account - $17.

Mr. Hamilton made a motion to approve the cash transfer request as presented. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

***B. Consider Petty Cash Requests**

Mr. King presented the petty cash requests as follows:

- Gattis Middle School - $200 - Athletic concession stands during sports events
- Gattis Middle School - $100 - Change for Friday sales
- Boiler Room - Clovis High School - $300 - Boiler Room cash register change
- Clovis High School Band Boosters - $1,000 - Concessions
- Clovis High School Football Boosters - $150 - Novelty Trailer
- Clovis High School Athletics - $401 - Petty cash to make change when receipted money

Mr. Hamilton made a motion to approve the petty cash transfer requests as presented. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

***C. Consider Disposal and/or Removal of Fixed Asset Items from the District's Inventory**

1. Miscellaneous Music Items

The Inventory Committee recommended the disposal of broken, worn out, non-repairable, and obsolete music items. The items would be taken to the City landfill to be disposed of by the District. A list of music items was provided to the Board.

Ms. Osburn made a motion to approve the disposal and removal of miscellaneous music items as presented. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

***D. Consider Trade-In Value of Lawn Mowers (Unit #474, #444, #471 & #447) Toward Purchase of Four New Lawn Mowers & Removal from District Inventory**

The Inventory Committee recommended the removal of Unit 474, Hustler Super Z HD Vanguard big block EPI (37HP) 60" grammar suspended seat, Unit 444, Hustler mower 4600, Unit 471, Hustler Super Z Kawasaki FX850 (27HP) mower, and Unit 447, Hustler riding lawn mower 4600 72-inch deck from the District's inventory and use the trade-in value toward the purchase of four new mowers.

Ms. Osburn made a motion to approve the trade-in value of four lawn mowers to be used to purchase four new mowers and the removal from the District's inventory as presented. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

***E. Consider Donation of Choir Dresses and Vests to Portales Municipal Schools & Removal from District Inventory**

The Inventory Committee recommended the donation of the choir dresses and vests to Portales Municipal Schools. The choir dresses and vests are 10+ years old and are no longer being used in the District due to upgrades. A list of items to be donated was provided to the Board.

Mr. Hamilton made a motion to approve the donation of choir dresses and vest to Portales Municipal Schools and removal from the District's inventory as presented. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

***F. Consider Sealed Bids of Color Guard Costumes and Flags & Removal from District Inventory**

The Inventory Committee recommended going out for sealed bids for old Color Guard costumes and flags. The costumes and flags are not being used by the District since the performance took place. A list of costumes and flag count was provided to the Board.

Mr. Hamilton made a motion to approve going out for sealed bids for Color Guard costumes and flags and removal from the District's inventory as presented. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

***G. Consider Sealed Bids for Miscellaneous Sound Equipment & Removal from District Inventory**

The Inventory Committee recommended advertising for sealed bids of one (1) lot of miscellaneous sound equipment and removal from the District's inventory. The sound equipment is outdated and no longer needed in the District.

Mr. Hamilton made a motion to approve the donation of choir dresses and vest to Portales Municipal Schools and removal from the District's inventory as presented. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

XI. STAFF REPORTS

A. Employee Services Reports

1. June 2021

2. July 2021

Mr. Strickland announced the District needs staff for the following positions: 30 Educational Assistants, 18 elementary teachers, and 10 secondary teachers.

XII. ANNOUNCEMENTS

Ms. Russ made the following announcements:

A. August 16 Classes Resume for 2021 - 2022 School Year

B. August 23 Pre-School & Kindergarten Classes Resume for 2021 - 2022 School Year

C. August 24 Regular Board of Education Meeting, G.C. Ross Administration Office Board Room, 1009 Main Street, 5:30 PM

XIII. *ADJOURN

Mr. Hamilton made a motion to adjourn the meeting at 6:59 PM. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

/s/ Terry Martin
CLERK

/s/ Paul Cordova
PRESIDENT

DATE MINUTES TO BE APPROVED:
August 24, 2021