REGULAR MEETING OF THE BOARD OF EDUCATION
CLOVIS MUNICIPAL SCHOOLS
1009 Main Street
January 26, 2021

A regular meeting of the Board of Education was held virtually, via Zoom, on Tuesday, January 26, 2021. School Board members present were: Kyle Snider, President; Paul Cordova, Vice President; Shawn Hamilton, Secretary; Cindy Osburn, Member; and Terry Martin, Member. School personnel present were Renee Russ, Superintendent; Mitzi Estes, Deputy Superintendent of Academic Services & Leadership; Joe Strickland, Deputy Superintendent of Employee Services, Shawna Russell, Deputy Superintendent of Finance; and John King, Deputy Director of Operations. Additional individuals present virtually were: Jelayne Curtis, Executive Administrative Assistant to the Superintendent; Col Robert Masaitis, Rick Masters, and Sara Williams, representing Cannon AFB; *Eastern New Mexico News* representative, staff, and the public.

In light of the public health emergency due to the COVID-19 virus, Clovis Schools is taking extra precautions with Board of Education meetings. The January Board meeting will be a virtual meeting. Agenda items requiring Board action will be voted on by roll call.

Join Zoom Meeting
https://us02web.zoom.us/j/82682591458?pwd=UCtmL1IxbU9uRWF2UmZZd0F4ZXhhZz09

Meeting ID: 826 8259 1458
Passcode: 692759
One tap mobile
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Dial by your location
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Passcode: 692759
Find your local number: https://us02web.zoom.us/u/kesUHXniSz

Speaking during the Open Forum or to a specific agenda item - Speaker's Registration Online Form must be submitted no later than 30 minutes prior to the start of the meeting by accessing the form at the following link: Speaker registration form

I. CALL TO ORDER/ROLL CALL
Mr. Snider called the meeting to order at 5:30 PM. A quorum of the Board was present.

II. *CONSIDER APPROVAL OF MINUTES - December 15, 2020 Meeting
Mr. Hamilton made a motion to approve the December 15, 2020 meeting minutes as presented. Mr. Martin seconded the motion. A roll call vote was taken as follows: Member Martin, yes; Member Osburn, yes; Secretary Hamilton, yes; Vice President Cordova, yes; President Snider, yes. The motion carried unanimously.

III. *CONSIDER APPROVAL OF AGENDA
Ms. Osburn made a motion to approve the agenda as presented. Mr. Martin seconded the motion A roll call vote was taken as follows: Member Martin, yes; Member Osburn, yes; Secretary Hamilton, yes; Vice President Cordova, yes; President Snider, yes. The motion carried unanimously.

IV. OPEN FORUM
No speaker's registration cards were submitted for the Open Forum.

V. *CONSENT AGENDA
Those items are placed on the agenda so that the Board, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If an item does not meet with the approval of all Board members, that item will be heard when reached under the regular agenda.

A. Consider Accounts Payable Check Listing/Voided Check Listing/Bank of America Purchasing Card Charges - November & December
B. Consider Activity Report - November & December
C. Consider Student Nutrition Report - December
D. Consider Investment Report - November & December
E. Consider Budget & Expenditure Report - November & December
F. Consider Revenue Report - November & December
G. Consider Budget Adjustments - November & December
H. Consider RFPs

1. RFP 17-220 Category One Broadband Connectivity - Final Renewal
A recommendation was made to renew the contract with Plateau as shown in the attachments provided to the Board.

2. RFP 1920-203 District-Wide Notification Systems - Renewal Year One
A recommendation was made to renew the contract with Blackboard, Inc. as shown in the attachments provided to the Board.

3. RFP 1920-204 Internet Access Service - Renewal Year One
A recommendation was made to renew the contract with Plateau as shown in the attachments provided to the Board.

Ms. Osburn made a motion to approve the Consent Agenda as presented. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Martin, yes; Member Osburn, yes; Secretary Hamilton, yes; Vice President Cordova, yes; President Snider, yes. The motion carried unanimously.

VI. SUPERINTENDENT'S REPORT – Renee Russ

A. Cannon Air Force Base Update – Sara Williams
Sara Williams indicated she didn't have an official update, but took the opportunity to thank the District for the updates over the last week.

B. COVID-19 Updates

- **Current Status/New Mexico Public Education Department Updates ~ Renee Russ**

Ms. Russ provided information such as the current status of the District regarding hybrid mode for grades Pre-K since January 19, the state's announcement to extend hybrid learning to grades 6 - 12 beginning February 19, obstacles such as adequate staffing, keeping cohorts for in-person learning at or below 50%; families transferring students from cohort C to A or B; surveillance testing of 25% of staff each week; and on-site visit by the local Fire Marshal to ensure facility compliance.

- **Enrollment/Cohort Change Opportunities/Assessments/Student Engagement ~ Mitzi Estes**

Ms. Estes provided an update to include: Enrollment Trends: From September, 1 2020-January 14, 2021; Decrease of 23 K-5 elementary students district wide**;** Kindergarten is down approximately 50% of typical year; Decrease of 170 6-12 elementary students district wide**;** Total decrease of 193 students from Sept. 2020-Jan 2021 - Of these 193 students 143 have withdrawn between December 1 and January 14 - 9 graduated in December - 58 moved out of state - 11 students moved out of state within 100 miles - 5 students to nearby districts - 50 were disenrolled for non-attendance**;** between December 1 and January 14 we enrolled 95 students - 13 were re-enrollments**;** down 297 from 80-day count last year as compared to this year (early December); Cohort Change Requests (K-12): Requests to move to Cohort C – 43**;** Requests to move to Cohort A/B – 273; Assessments: Local Interim Assessments Middle of Year– not in packet**;** 32%-60% of our students in Grades 3-8 are on target to being proficient in ELA**;** 7-16% of our students in Grades 3-8 are on target to being proficient in Math State Assessments; Engagement: Packets for students without internet**;** EngageNM – Tier 3 intervention provided by the NMPED for non-attendance; SEL Subs -assisting schools with helping students, attendance**,** not turning in work**,** technology issues**,** various issues that are providing obstacles to their success.

She also included the following information in her presentation: PED is applying for waiver for districts to not be required to take summative assessments this Spring. They are planning an opt in method of assessment. We do not have details, but they should be forthcoming very soon. Our district supports not giving the summative reasons for a variety of reasons including:

- The opportunity to learn has presented challenges for many students due to lack of internet, additional responsibilities students have had to take on at home, consistent and regular direct instruction and feedback
- The benefit of taking the assessments does not outweigh the cost of the instructional time that will be given up to administer the assessments as well, because the Math, ELA and Science Assessments that were scheduled for Spring 2020 were new and due to the shutdown, were not given; there is no baseline data which means there will be no cut scores for those who take the test. We would not be receiving any student specific or standard level data as a result. Simply there would be no information provided that could benefit future instruction.
- We have several instruments in place that provide us with an understanding of where students are performing related to grade level standards, as well as how each student is growing from where he/she started at the beginning of the year: 1) Grade level standards - IMSSA grades 3-8, ELA, Math; 9 weeks assessments, grades 6-12 and piloting grades 3-5 at 4 elementary schools all core; 2) Adaptive - Istation , K-5,ELA, Math; 3) Special Education-Resource students, Pathblazer K-5; ELA & Math; My Path 6-12, ELA & Math; 4) Level 4 - Unique Learning Systems K-12 aligned to Essential Elements (standards for a functional curriculum)

- **Academic & Attendance ~ Matthew Vetterly, Gloria Mendoza, & Jay Brady**

Mr. Brady provide an extensive amount and level of information from Clovis High School and the CHS Freshman Academy pertaining to first semester, fall 2020, data to include percentage of students passing the 1st and 2nd nine weeks exams, 1st and 2nd nine weeks classes, and the percentage of students who passed with credit in all subject areas. He also provided information as to the average daily attendance for Clovis High School, reported by each nine weeks and the semester.

- **Ancillary Services ~ Carlyn Hancock & Heather Woodard**

Ms. Hancock provided the following update from Student Support Services: Special Education Information - Our current numbers include 1308 special education students and 390 gifted students. Ancillary staff have adjusted to providing services and completing evaluations online. They are able to quickly move from in-person to virtual, and back, as needed. Each provider has a plan for in-person service provision and a separate plan for virtual service provision. Students without internet access receive paper packets and manipulatives. Parents can pick up and drop off these materials at the school site. Teachers are teaching special education students in person as much as possible. Many secondary students are receiving services in person at least one day per week when allowed. Elementary students receive services in person for one or two days per week in addition to their 2 days of general education instruction on their cohort days. Parents can opt out of this in-person service time and have their student receive all services on line. Teachers are utilizing Path Blazer and My Path programs to provide targeted interventions to all special education students. Special education students are able to receive all services as listed on their IEP. No services have been halted by district staff as a result of COVID. Parent and staff participation in IEP meetings has increased with the use of Google Meet to hold IEP meetings. Staff are participating in ongoing professional development and research to find ways to reach students, new and innovative programs.

- **90-Day Plan Highlights ~ Carrie Nigreville**

Ms. Nigreville reviewed information for each school site regarding their 90-Day Plan focus area and desired outcomes for Spring 2021.

- **Coronavirus Aid, Relief, & Economic Security (CARES) Act Funding Usage ~ Laura Adkins**

Ms. Adkins provided an update regarding the usage of CARES Act funding: Expenditures as of January 2021 to include a summary of expenditures and future expenditures. She also indicated 100% of the CARES (GEER) Act expenditures were spent on student internet service.

- **Music Education ~ Brandon Boerio**

Mr. Boerio provided an update from the Music Department highlighting Elementary Music & Art and Secondary Music as follows: Elementary Music - Music classes are going well across the district. Whether in Hybrid or Remote learning mode, music teachers have been collaborating to create interactive lessons for all students. In Hybrid mode, students in Cohorts A and B have been receiving live music instruction. The PED still has a "no in person singing" order, so we have needed to be creative in our lesson planning, but teachers have risen to the challenge and continue to offer meaningful and engaging lessons. In December, the Arts Academy at Bella Vista presented a virtual performance of their annual "Nutcracker" ballet. Students recorded some parts while at school in Hybrid mode, and other parts were recorded virtually. Kudos to the staff and students at AABV for keeping their tradition alive and for offering a great performance! Elementary Art - Elementary Art teachers started teaching live art lessons during the second nine weeks and will resume this week. Every elementary student in the district received an art kit with all the art supplies they would need for the year. Art teachers are presenting these lessons remotely. Teachers log-in to a Google Classroom meeting and students are able to participate in a "live" art session with the art teachers. Cohort C students are able to log-in with their classmates as well. We are currently offering one 30-minute art session to each class every three weeks. Secondary Music - Secondary Music has continued to sing and play despite the Remote learning environment. Choir and Band teachers have been engaging students in a variety of ways and continue to provide opportunities to see performances, learn music theory, and perform literature. In the first semester, our Choral programs put together a video performance of "Peace, Peace" for the Christmas holidays. Our CHS Band students recorded a virtual performance of a custom show entitled "Purple a la Turk". This video is currently being edited and should be ready for release sometime soon. Both Band and Choir programs are looking ahead to other virtual performances this semester that will

include class work and individual solo opportunities. We started this semester with our staff and selected students attending the all-virtual NMMEA All-State Conference. Students rehearsed and recorded performances during the conference and teachers were able to attend professional development seminars. We are hoping that secondary students will be allowed to return to Hybrid mode soon and that with it the PED will lift their regulation on "no in person singing or instrument playing" so that our music students can return to performing as soon as possible. We have the necessary PPE in place and believe (based on national recommendations and practices) that we can have students sing and play in the classroom setting safely.

- **Athletic & Activities ~ Lonnie Baca**

Mr. Baca provided an updated from the Athletic/Activities Department and mentioned the possible return to athletics on February 22. He commended the coaches for their work with the athletic program while educating our students.

- **Student Internet ~ Shawna Russell**

Ms. Russell briefed the Board on agreements the District is working on with Plateau Telecommunications and Suddenlink to provide internet service for families/students. The agreement with Plateau would be a $20 bill credit through June or installation and internet service for six months from Suddenlink.

- **COVID-19 Trends/Employee Services Report/Remote Work ~ Joe Strickland**

Mr. Strickland updated the Board on the positive employee cases of COVID-19. According to the graph provided to the Board, cases over the past eleven months increased from October through December, but have since declined slightly. He reported the District has 33 cases of COVID-19 so far this month. Approximately 500 employees showed a possible interest in the vaccine and the District has been able to allow staff to work remotely during the pandemic. He also provided an Employee Services Action Report, which provided a summary of the number of staff recently hired. The Report also provided information on vacant positions within the District.

- **Teacher Leader Accomplishments ~ Mandy Carpenter**

Ms. Carpenter updated the Board on the accomplishments of the Teacher and Department Leaders. She indicated they are 40 of the best and brightest teachers in Clovis Schools, PreK - 12 grade. Some of the 2020 - 2021 initiatives she outlined were: Book Student with Doug Lemov's "Teaching in the Online Classroom;" Google Classroom that shares ideas and learning; Participation in Doug Lemov's Blog, Teachelikeachampion.com; Professional Development strategies and topics are provided monthly to then share with own campus; Creation of Clovis School Virtual Participation Methods; Takes some pressure off of building leaders by assisting with teacher professional development. She also provided a chart with Clovis Schools Virtual Participation Methods, which included: Chat to All, Speed Question, Wait Question, Cold Call, Raise Hand/Volunteering, Turn & Talk, Everybody Writes, Linked Sheets, Show Me, Show Call, Pause Points, and Dissolve the Screen.

- **Social & Emotional Learning (SEL) Substitutes ~ Shelly Norris**

Dr. Norris explained what a Social-Emotional Learning Substitute is, why the District needs them, their role in the District, how the District is keeping our finger on the pulse regarding the current benefit, support, and feedback of having SEL substitutes, and Principal testimonies to the success of the program.

Mr. Cordova thanked the administration for the information and expressed his appreciation to teachers and staff. Ms. Osburn thanked the staff, parents, and students and stated this is a whole community effort. Mr. Hamilton said it is remarkable that we've come this far and credited the staff.

VII. FINANCIAL MATTERS - Shawna Russell

*A. Consider Authorization of Bank Account/Transfer of Vehicles & Property Signatures

Ms. Russell presented the Resolution authorizing bank account and transfer of vehicle and property signatures. She stated the change on the Resolution was the addition of Susan Benavidez, Coordinator of Accounting Services. Renee Russ, Mitzi Estes, Joe Strickland, John King, and herself still remain on the list.

Mr. Martin made a motion to approve the Authorization of Bank Account/Transfer of Vehicles & Property Signatures as presented. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Martin, yes; Member Osburn, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

Jelayne Curtis, Clerk of the Board, announced that President Snider was no longer able to participate in the meeting. Evidently his internet connection was lost at approximately 6:33 PM and he was unable to rejoin.

B. Discussion of Bond Proceeds, Expenditures, & Compliance Annual Review

Ms. Russell presented the bond proceeds, expenditures, and compliance review for discussion. She stated the information provided shows where we have spent bond money and what they are paying for to include interest on deposits and any money for rebates and any monies in. She stated, "We get an annual review on our rebate calculation because bond money can't earn more money in interest than what we pain in interest to the get the bond money. We have a review of that, then we also make sure our tax compliance is correct. So we did that for the 2015 bond Series and have been issued our exception to rebate, which means that we can sell our bonds to the public with a tax break."

The District utilizes the BLX Group, Sandee Stallings, who completes a yearly Bond Arbitrage Rebate Review, we maintain a permanent copy of all bond documents for at least seven years, and we utilize all bond proceeds for the projects voted on by the registered voters for the City of Clovis and Curry County. Also the 8038-G, Information Return for Tax-Exempt Governmental Obligations has been filed with the IRS for all bond issues during the current and prior fiscal years. Additionally, the District utilizes Modrall Sperling Law Firm to ensure our preferential tax status of the Bond issue is maintained and no modifications to the Bond documents have occurred.

C. Discussion of Title I Comparability Report

Ms. Russell indicated the Title I Comparability Report is a yearly report based on Title I and non-Title I schools to ensure class sizes and salaries are comparable. She stated, "For elementary schools, we compare Title I schools to non-Title I schools to ensure that either class sizes are comparable or teacher salaries across the District are comparable. We were comparable with class sizes and so we passed that margin. For middle schools – all our middle schools are Title I schools so to make it comparable, we compare the school with the highest poverty percentage to the school with the lowest poverty percentage and then our leeway is 10%. So it's got to be within 10% of those numbers with student-to-teacher ratio or salary ratio. We also report on the CHS Freshman Academy, Clovis High School, and the iAcademy, but with no schools to compare with.

The information provided to the Board was detailed by school site to verify that comparability previously demonstrated is being maintained.

D. Discussion of Membership 80-Day (910B5 & STARS)

Ms. Russell stated the 80-day is a funding day and the District has lost students; therefore the numbers are down, but it's not as bad as some districts. She indicated in grades 6, 9, 11 & 12 there was an increase in students; kindergarten units were down considerably; T & E went down; Special Education was up slightly; Fine Arts Program units are down; Bilingual units are down; Elementary PE was funded and then the units were removed; National Board Certified Teachers remain constant; received a school size adjustment for iAcademy, but will be phased out; At-Risk units were down.

Ms. Russell stated, "When comparing the same unit value from year to year, we are looking at a $2.7 million decrease in funding for this year. We have a very strong cash balance this year. I have faith that our final unit value, which should be out in the next couple of weeks, is either going to remain steady or have a slight increase and from what I'm hearing through Legislative information, it looks like they are adding more money into school districts. That is also encouraging."

VIII. STAFF REPORTS

A. Employee Services Report

There were no questions from the Board regarding the Employee Services Report.

IX. ANNOUNCEMENTS

Ms. Russ made the following announcements:

A. February 15	**Holiday - No School for Students/Administrative Offices Closed**
B. February 23	**Regular Board of Education Meeting, Central Office Board Room, 1009 Main Street, 5:30 PM**

X. *ADJOURN

Mr. Martin made a motion to adjourn the meeting at 7:06 PM. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Martin, yes; Member Osburn, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

Shawn Hamilton
CLERK

Kyle Snider
PRESIDENT

DATE MINUTES TO BE APPROVED:
February 23, 2021