Note: The Board of Education held an Executive Session, Tuesday, May 25, 2021 at the Clovis Municipal Schools' Administrative Building, 1009 Main Street and in Hybrid mode, in accordance with NMSA 10-15-1-H(8) for the discussion of the purchase, acquisition or disposal of real property & NMSA 10-15-1-H(7) pertaining to threatened or pending litigation to discuss case number D-905-CV-2020-00458. This meeting was closed to the public pursuant to NMSA 10-15-1-H(7 & 8). Only the items announced were discussed in the Executive Session.

REGULAR MEETING OF THE BOARD OF EDUCATION - HYBRID MODE
CLOVIS MUNICIPAL SCHOOLS
1009 Main Street
June 22, 2021

A regular meeting of the Board of Education was held in hybrid mode (in-person & via Zoom), on Tuesday, June 22, 2021. School Board members present (in-person) were: Paul Cordova, Vice President; Shawn Hamilton, Secretary; Terry Martin, Member; and Cindy Osburn, Member. Kyle Snider, President, was unable to attend. School personnel present (in-person) were Renee Russ, Superintendent; Joe Strickland, Deputy Superintendent of Employee Services, Shawna Russell, Deputy Superintendent of Finance; and John King, Deputy Director of Operations. Mitzi Estes, Deputy Superintendent of Academic Services & Leadership, was unable to attend. Additional individuals present (in-person) were: Jelayne Curtis, Executive Administrative Assistant to the Superintendent, and staff.

In light of the Public Health Order due to the COVID-19 virus, Clovis Schools is taking extra precautions with Board of Education meetings. Effective April 27, 2021, Board of Education members and Clovis Schools personnel will participate in the meetings in person. All other meeting participants including presenters, media, public forum speakers, and the public will continue to attend meetings virtually. Agenda items requiring Board action will be voted on by roll call.

Join Zoom Meeting
https://us02web.zoom.us/j/84112890448?pwd=ekMyMGlOT1h4aXpnYm5oYk5WRUpvUT09

Meeting ID: 841 1289 0448
Passcode: 517408
One tap mobile
+13017158592,,84112890448#,,,,*517408# US (Washington DC)
+13126266799,,84112890448#,,,,*517408# US (Chicago)

Dial by your location
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)
+1 346 248 7799 US (Houston)
+1 408 638 0968 US (San Jose)
+1 646 876 9923 US (New York)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
Meeting ID: 841 1289 0448
Passcode: 517408
Find your local number: https://us02web.zoom.us/u/kdXUT1EFLC

Speaking during the Open Forum or to a specific agenda item - Speaker's Registration Online Form must be submitted no later than 30 minutes prior to the start of the meeting by accessing the form at the following link: Speaker registration form

I. CALL TO ORDER/ROLL CALL
Mr. Cordova called the meeting to order at 5:30 PM. A quorum of the Board was present.

II. PLEDGE AND SALUTE – Paul Cordova
Mr. Cordova led those present in the pledge and flag salute.

III. *CONSIDER APPROVAL OF MINUTES - May 25, 2021 Meeting
Mr. Hamilton made a motion to approve the May 25, 2021 meeting minutes as presented. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Member Martin, abstained; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried.

IV. *CONSIDER APPROVAL OF AGENDA
Mr. Martin made a motion to approve the agenda as presented. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Member Martin, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

V. *CONSIDER REORGANIZATION OF THE BOARD OF EDUCATION MEMBERS
Mr. Martin made a motion to elect Paul Cordova as President of the Board and Shawn Hamilton as the Vice President. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Member Martin, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously. Ms. Osburn made a motion to elect Terry Martin as Secretary of the Board. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Member Martin, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

VI. ADMINISTER OATH OF OFFICE FOR NEW BOARD OF EDUCATION OFFICERS
Jelayne Curtis, Notary and Clerk of the Board, administer the Oath of Office to the new Board of Education Officers.

VII. OPEN FORUM
One speaker's registration card was submitted for the Open Forum. Josh Parkin requested to address the Board. Mr. Parkin requested the Board add an item to a future meeting agenda to discuss mask wearing and the Critical Race Theory. He stated, ". . . because we would like to see where the Board stands on that." Mr. Parkin indicated he had recently attended a meeting held by the Public Education Department on upcoming Social Studies standards and was concerned. Mr. Parkin kept his comments brief and understood the Board couldn't comment or take any action, but wanted them to consider an item at another meeting.

VIII. *CONSENT AGENDA

Those items are placed on the agenda so that the Board, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If an item does not meet with the approval of all Board members, that item will be heard when reached under the regular agenda.

A. Consider Accounts Payable Check Listing/Voided Check Listing/Bank of America Purchasing Card Charges - May
B. Consider Activity Report - May
C. Consider Student Nutrition Report - May
D. Consider Investment Report - May
E. Consider Budget & Expenditure Report - May
F. Consider Revenue Report - May
G. Consider Budget Adjustments

012-000-2021-0139-D	Student Support & Academic Achievement	24189	$716.00
012-000-2021-0159-T	PRE K INITIATIVE	27149	$-
012-000-20201-0158-T	TITLE I - COMPREHENSIVE SUPPORT & IMP	24190	$-
012-000-2021-0142M	STUDENT SUPPORT & ACADEMIC ACHIEV	24189	
012-000-2021-0141-M	MIGRANT CHILDREN EDUCATION	24103	
012-000-2021-0156-M	ENLACE	26103	
012-000-2021-0155-M	ENLACE	26103	
012-000-2021-0154-M	ENLACE	26103	
012-000-2021-0152-M	TITLE I - ESEA	24101	
012-000-2021-0151-M	TITLE I - ESEA	24101	
012-000-2021-0150-m	PRE K INITIATIVE	27149	
0012-000-2021-0149-m	MEDICAID	25153	
012-000-2021-0148-M	IDEA B	24106	
012-000-20201-0147-M	IDEA B	24106	
012-000-2021-0146-M	ENLACE	26103	
012-000-20201-0145-M	ENLACE	26103	
012-000-2021-0144-M	ENLACE	26103	
0102-000-20201-0157-M	CARES ACT	24301	

H. Consider RFPs & ITBs

1. RFP 2021-211 Ancillary Services

A recommendation was made to multi-award to Strong Devotion Therapies, Therapy Options, Maxim Healthcare Staffing, Cross Country Education, Cameron Therapies, Gifted Nurses dba Therapia Staffing and The Stepping Stones Group as shown in the attachments provided to the Board.

2. RFP 2021-212 Behavioral and Autism Services

A recommendation was made to multi-award to Cross Country Education, Gifted Nurses dba Therapia Staffing, The Stepping Stones Group and Care, LLC as shown in the attachments provided to the Board.

3. ITB 17-114 Bread

A recommendation was made to renew the contract with Bimbo Bakeries as shown in the attachments provided to the Board.

4. ITB 17-230 Local Phone Services

A recommendation was made to renew the contract with Plateau as shown in the attachments provided to the Board.

5. RFP 1819-223 Telephone Based Interpretation and Written Translation Services

A recommendation was made to renew the contract with Linguistica International Inc. as shown in the attachments provided to the Board.

6. RFP 1819-224 Data Warehouse

A recommendation was made to renew the contract with Alpine Achievement Illuminate Education as shown in the attachments provided to the Board.

7. RFP 1920-210 Chemicals for Hobart Dishwashers and Chemical Usage for Training for the Student Nutrition Department

A recommendation was made to renew the contract with Southwest Training Systems, LLC as shown in the attachments provided to the Board.

8. RFP 17-118 Warehouse Supplies: School, Nursing and Custodial

A recommendation was made to renew the contract with Discount School Supply, Empire Paper, School Specialty Inc., Henry Schein Medical and Pyramid School Products and S&S Worldwide opted to terminate the contract as shown in the attachments provided to the Board.

Mr. Martin made a motion to approve the Consent Agenda as presented. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Member Martin, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

IX. SUPERINTENDENT'S REPORT – Renee Russ

A. Cannon Air Force Base Update – Sara Williams

A Cannon AFB representative was unable to attend the meeting.

***B. Consider Resolutions Regarding Board Member Participation in Procurement of Services**

1. Paul Cordova
2. Shawn Hamilton
3. Kyle Snider

Ms. Russ presented the Resolutions regarding Board Member participation in procurement of services and mentioned in the absence of the waiver Resolution, the Board Members and their company would be barred from bidding or contracting for the procurement of services with the District. She stated the language in the Resolution further clearly defines the parameters for each Board Member's participation in procurement of services with the District. Ms. Russ indicated that although it is not required, this is a practice we engage in yearly, at a minimum.

For procurement item number one (Paul Cordova), Mr. Martin made a motion to approve the Resolution as presented. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Member Martin, yes; and Secretary Hamilton, yes. The motion carried with Mr. Cordova abstaining.

For procurement item number two (Shawn Hamilton), Ms. Osburn made a motion to approve the Resolution as presented. Mr. Martin seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Member Martin, yes; and Vice President Cordova, yes. The motion carried with Mr. Hamilton abstaining.

For procurement item number three (Kyle Snider), Mr. Martin made a motion to approve the Resolution as presented. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Member Martin, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

X. ACADEMIC SERVICES - Mitzi Estes

***A. Consider Curricula:**
https://drive.google.com/drive/folders/1UThhAgg52q9irDURwS68eedf6JnRU2Ol?usp=sharing

1. **High School Spanish 1, 2, & 3**
2. **High School French 1, 2, & 3**
3. **High School Piano Lab 2 & 3**
4. **High School Nutrition**
5. **High School English 1, 2, 3, & 4**
6. **High School Advanced Placement (AP) Environmental Science**

In Ms. Estes's absence, Mr. Strickland presented the curricula, which included six subject areas for the Board's approval. He indicated Leigh Morris was present at the meeting in case the Board had questions. Ms. Morris clarified that the Piano Lab 2 & 3 and the Nutrition curricula were for new classes.

Mr. Martin made a motion to approve the curricula as presented. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Member Martin, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

B. Introduce Curricula:
https://drive.google.com/drive/folders/1tx4azo7VFFC_erjUKUljxUicBn00BAYm?usp=sharing

1. **Advanced Placement (AP) English 3**
2. **Advanced Placement (AP) English 4**
3. **Spanish Language Arts 1**
4. **Spanish Language Arts 2**
5. **Spanish Language Arts 3**

In Ms. Estes's absence, Mr. Strickland presented the curricula, which included five subject areas, for introduction to the Board. The curricula would be presented in July for the Board's consideration. He indicated Leigh Morris was present at the meeting in case the Board had questions. There were no questions from the Board at this time.

***C. Consider 2021 - 2022 Fine Arts Education Act Application - Corey Pickett**

In Ms. Estes's absence, Mr. Strickland presented the 2021 - 2022 Fine Arts Education Act Application for the Board's consideration. He indicated Corey Pickett was present in case the Board had questions. There were no questions from the Board.

Mr. Martin made a motion to approve the 2021 - 2022 Application as presented. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Member Martin, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

***D. Consider 2021 - 2022 Title IV Application - Petie Davis**

In Ms. Estes's absence, Mr. Strickland presented the 2021 - 2022 Title IV Application for the Board's consideration. He indicated Petie Davis was present in case the Board had questions. There were no questions from the Board.

Mr. Martin made a motion to approve the 2021 - 2022 Application as presented. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Member Martin, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

XI. EMPLOYEE SERVICES - Joe Strickland

A. Introduce Board Policies

1. **Board Policy A-0250/Non-Discrimination/Equal Opportunity**
2. **Board Policy B-3400/Board Member Compensation and Expenses**
3. **Board Policy D-3150/Expense Authorization and Reimbursement**
4. **Board Policy I-2350/Special Instructional Programs**
    a. **Board Exhibit I-2381/Special Instructional Programs**
5. **Board Policy J-1050/Open Enrollment**
    a. **Board Regulation J-1061/Open Enrollment**
    b. **Board Exhibit J-1081/Open Enrollment**
6. **Board Policy J-2350/Student Dress**
7. **Board Policy J-4550/Extracurricular Activity Eligibility**
8. **Board Policy J-4600/Student Discipline**
9. **Board Policy J-5150/Physical Examination of Students**

Mr. Strickland presented the policies for introduction to the Board. He indicated the revisions were Policy Services Advisories, which were received during the COVID period of time and were not addressed. There were no questions from the Board. The policies would be presented to the Board for their consideration in July.

***B. Consider Board Policies**

1. **Board Policy G-0650/Staff Ethics**
2. **Board Policy G-0750/Staff Conduct**
3. **Board Policy G-3450/Professional Staff Hiring**
4. **Board Policy G-3550/Professional Staff Certification & Credentialing Requirements**
    a. **Board Exhibit G-3581/Professional Staff Certification & Credentialing Requirements**
5. **Board Policy G-6100/Discipline, Suspension, Termination & Discharge of Professional Staff Members**
6. **Board Policy G-7650/Support Staff Hiring**
7. **Board Policy G-7700/Support Staff Certification & Credentialing Requirements**
    a. **Board Exhibit G-7731/Support Staff Certification & Credentialing Requirements**
8. **Board Policy G-9300/Discipline, Suspension, Termination & Discharge of Support Staff Members**
9. **Board Policy J-6250/Reporting Child Abuse/Child Protection**
    a. **Board Exhibit J-6281/Reporting Child Abuse/Child Protection**

Mr. Strickland gave a brief overview of the nine polices and exhibits listed above. He indicated the items were being presented for the Board's consideration without an introduction because the policies align with new state law that takes effect July 1.

Ms. Osburn made a motion to approve the polices as presented. Mr. Martin seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Member Martin, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

XII. FINANCIAL MATTERS - Shawna Russell

***A. Consider Disposal and/or Removal of Fixed Asset Items from the District's Inventory**

1. **Yale Walk Behind Lift Truck & Vestil Self-Propelled Electric Pallet Truck Jack & Scale**
2. **Trombone**
3. **Wurlitzer Organ**

Ms. Russell presented the recommendations from the Inventory Committee to dispose, salvage, auction, donate to a state agency, or take to the City landfill Unit #468, Yale walk behind lift truck, tag #72368 and a Vestil self-propelled electric pallet truck jack and scale, tag #72932; an old valve trombone, tag #18851, serial #536891, to be taken to the City landfill; and the disposal of a Wurlitzer organ, tag #10929, serial #1140839. The organ was taken for the Board's approval on October 24, 2017 for sealed bids with no success. The organ would be taken to the City landfill for disposal. All the items listed above would also be removed from the District's inventory.

Mr. Martin made a motion to approve the disposal and/or removal of the fixed asset items from the District's inventory as presented. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Member Martin, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

***B. Consider 2020 - 2021 Inventory Completion**

Ms. Russell presented the Inventory Committee's recommendation to approve the 2020 - 2021 inventory completion report as shown in the attachments provided to the Board. Ms. Russell indicated the inventory didn't get done due to COVID.

Mr. Hamilton made a motion to approve the inventory completion report as presented. Mr. Martin seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Member Martin, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

XIII. ANNOUNCEMENTS

Ms. Russ made the following announcements:

A. July 5 Holiday - Administrative Offices Closed
B. July 8-10 NMSBA Leadership Retreat, Taos, New Mexico
C. July 27 Regular Board of Education Meeting – Hybrid, 5:30 PM

XIV. *ADJOURN

Mr. Martin made a motion to adjourn the meeting. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Osburn, yes; Member Martin, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

Terry Martin
CLERK

Paul Cordova
PRESIDENT

DATE MINUTES TO BE APPROVED:
July 27, 2021