REGULAR MEETING OF THE BOARD OF EDUCATION
CLOVIS MUNICIPAL SCHOOLS
1009 Main Street
November 17, 2020

A regular meeting of the Board of Education was held virtually, via Zoom, on Tuesday, November 17, 2020. School Board members present were: Paul Cordova, Vice President; Shawn Hamilton, Secretary; Cindy Osburn, Member; and Terry Martin, Member. Kyle Snider, President, was unable to attend. School personnel present were Renee Russ, Superintendent; Mitzi Estes, Deputy Superintendent of Academic Services & Leadership; Joe Strickland, Deputy Superintendent of Employee Services, Shawna Russell, Deputy Superintendent of Finance; and John King, Deputy Director of Operations. Additional individuals present virtually were: Jelayne Curtis, Executive Administrative Assistant to the Superintendent; *Eastern New Mexico News* representative, staff, and the public.

In light of the public health emergency due to the COVID-19 virus, Clovis Schools is taking extra precautions with Board of Education meetings. The November Board meeting will be a virtual meeting. Agenda items requiring Board action will be voted on by roll call.

Join Zoom Meeting
https://us02web.zoom.us/j/81333299135?pwd=eTJlZFNrUnQvRGFNczdQSUpvSVVlQT09

Meeting ID: 813 3329 9135
Passcode: 098313
One tap mobile
+13462487799,,81333299135#,,,,,,0#,,098313# US (Houston)
+14086380968,,81333299135#,,,,,,0#,,098313# US (San Jose)

Dial by your location
+1 346 248 7799 US (Houston)
+1 408 638 0968 US (San Jose)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 312 626 6799 US (Chicago)
+1 646 876 9923 US (New York)
+1 301 715 8592 US (Washington D.C)
Meeting ID: 813 3329 9135
Passcode: 098313
Find your local number: https://us02web.zoom.us/u/kcV41ZPDSi

Speaking during the Open Forum or to a specific agenda item - Speaker's Registration Online Form must be submitted no later than 30 minutes prior to the start of the meeting by accessing the form at the following link: Speaker registration form

I. CALL TO ORDER/ROLL CALL
Mr. Cordova called the meeting to order at 5:30 PM. A quorum of the Board was present.

II. *CONSIDER APPROVAL OF MINUTES - October 27, 2020 Meeting
Mr. Hamilton made a motion to approve the October 27, 2020 Board meeting minutes as presented. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Martin, yes; Member Osburn, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

III. *CONSIDER APPROVAL OF AGENDA
Mr. Martin made a motion to approve the agenda as presented. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Martin, yes; Member Osburn, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

IV. OPEN FORUM
No speaker's registration cards were submitted for the Open Forum.

V. *CONSENT AGENDA
Those items are placed on the agenda so that the Board, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If an item does not meet with the approval of all Board members, that item will be heard when reached under the regular agenda.

- **A. Consider Accounts Payable Check Listing/Voided Check Listing/Bank of America Purchasing Card Charges - October**
- **B. Consider Activity Report - October**
- **C. Consider Student Nutrition Report - October**
- **D. Consider Investment Report - October**
- **E. Consider Budget & Expenditure Report - October**
- **F. Consider Revenue Report - October**
- **G. Consider Budget Adjustments**

012-000-2021-0033-IB	RURAL & LOW-INCOME SCHOOLS	24160	$ 179,649.00
012-000-2021-0047-T	PRE-K INITIATIVE	27149	
012-000-2021-0044-T	ENLACE	26103	
012-000-2021-0040-T	CARES ACT	24301	
012-000-2021-0037-T	TITLE-I COMPREHENSIVE SUPPORT & IMPROVEMENT	24190	
012-000-2021-0027-T	MIGRANT CHILDREN EDUCATION	24103	
012-000-2021-0019-M	OPERATIONAL	11000	$ -
012-000-2021-0022-M	FOOD SERVICE	21000	
012-000-2021-0021-M	OPERATIONAL	11000	

012-000-2021-0051-M	SB-9 STATE MATCH CASH	31703	
012-000-2021-0050-M	CAPITAL IMPROVEMENTS SB-9	31701	
012-000-2021-0049-M	CAPITAL IMPROVEMENTS SB-9	31700	
012-000-2021-0048-M	BOND BUILDING	31100	
012-000-2021-0046-M	PRE-K INITIATIVE	27149	
012-000-2021-0045-M	ENLACE	26103	
012-000-2021-0043-M	ENLACE	26103	
012-000-2021-0042-M	MEDICAIDE	25153	
012-000-2021-0041-M	IMPACT AID SPECIAL EDUCATION	25145	
012-000-2021-0039-M	CARES ACT	24301	
012-000-2021-0038-M	TITLE I COMPREHENSIVE SUPPORT AND IMPROVEMENT	24190	
012-000-2021-0036-M	STUDENT SUPPORT ACADEMIC ACHIEVEMENT	24189	
012-000-2021-0035-M	STUDENT SUPPORT ACADEMIC ACHIEVEMENT	24189	
012-000-2021-0034-M	MIGRANT REGIONAL RECRUITING	24187	
012-000-2021-0032-M	TEACHER/PRINCIPAL TRAINING & RECRUITING	24154	
012-000-2021-0031-M	TEACHER/PRINCIPAL TRAINING & RECRUITING	24154	
012-000-2021-0030-M	ENGLISH LANGUAGE ACQUISITION	24153	
012-000-2021-0029-M	IDEA-B	24106	
012-000-2021-0028-M	IDEA-B	24106	
012-000-2021-0024-M	TITLE I	24101	
012-000-2021-0023-M	TITLE I	24101	

H. Consider RFP

1. RFP 2021-201 CMS Safe Schools Planning and Training

A recommendation was made to award the contract to Facility Engineering Associates as shown in the attachments provided to the Board.

2. RFP 2021-202 Fire Alarm Monitoring Services

A recommendation was made to award the contract to Allen Fire Systems, Inc. as shown in the attachments provided to the Board.

3. RFP 2021-204 Registered Nurse/Licensed Practical Nurse Services

A recommendation was made to award a multi-award contract to Therapy Staff, LLC, R.L. Klein & Associates, Soliant, Care Staff Partners, and MyTherapyCompany, LLC as shown in the attachments provided to the Board.

4. RFP 2021-205 Special Education Contract Teachers

A recommendation was made to award a multi-award contract to Therapia Staff; MyTherapyCompany, LLC, and Maxim Healthcare Staffing as shown in the attachments provided to the Board.

Ms. Osburn asked if the RFP for Special Education contract teachers would be for in-person or online staff. Ms. Hancock, Deputy Director of Student Support Services, indicated the contract teachers would be for in-person positions the District is unable to fill.

Ms. Osburn made a motion to approve the Consent Agenda as presented. Mr. Martin seconded the motion. A roll call vote was taken as follows: Member Martin, yes; Member Osburn, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

VI. SUPERINTENDENT'S REPORT – Renee Russ

A. Cannon Air Force Base Update – Sara Williams

Ms. Williams indicated she didn't have an official update from Cannon AFB, but wanted to again express appreciation for the communication between the District and base. She said they are getting answers to questions and thanked the Board and administration.

VII. ACADEMIC SERVICES - Mitzi Estes

***A. Consider Governor's Emergency Education Relief (GEER) Funds/Coronavirus Aid, Relief, and Economic Security (CARES) Act**

Ms. Estes presented the GEER/CARES Act funding application and indicated Laura Adkins was available to answer questions. Ms. Osburn asked if we thought this was the final funding. Ms. Adkins indicated the $49,153.83 is supplementary funds to the CARES Act and could only be utilized for internet service for students without access at home.

Ms. Osburn made a motion to approve the funds under the CARES Act through the Governor's Emergency Education Relief (GEER) fund as presented. Mr. Martin seconded the motion. A roll call vote was taken as follows: Member Martin, yes; Member Osburn, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

VIII. FINANCIAL MATTERS - Shawna Russell

***A. Consider Resolution and Proclamation for Special All-Mail Ballot General Obligation Bond Election - Art Melendres, Modrall Sperling**

Mr. Melendres presented the Resolution and Proclamation for a Special All-Mail Ballot General Obligation Bond Election. Mr. Melendres stated this would be an all-mail ballot with a question asking voters for up to $10 million for General Obligation Bonds for the purpose of (1) erecting, remodeling, making additions to and furnishing school buildings, (2) purchasing or improving school grounds, (3) purchasing computer software and hardware for student use in public schools, (4) providing matching funds for capital outlay projects funded pursuant to the Public School Capital Outlay Act, or (5) any combination of these purposes. He said the remainder of the Resolution outlined the process to be followed by the County Clerk.

Ms Osburn asked what was an all-mail ballot; was it better than voting in-person? Mr. Melendres responded explaining there are two kinds of elections – regular election in November of odd numbered years (Board Members and a question) and an election at a time other than in November has to be a special election and must be a mail-in and the District pays for the cost of the mailing. He also indicated the all-mail ballot would go to all registered voters.

Mr. Martin made a motion to approve the Resolution and Proclamation for a Special All-Mail General Obligation Bond Election as presented. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Martin, yes; Member Osburn, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

B. Discussion of Training & Experience (T&E)/Teacher Cost Index (TCI) Reports

Ms. Russell discussed the Training & Experience/Teacher Cost Index with the Board and stated that three years ago the Public Education Department moved away from the T&E and this is the last year for the T&E and TCI to be combined and next year it will only be the TCI. She reported a decrease of 427,000.

C. Discussion of Quarterly Cash Report (1st Quarter)

Ms. Russell discussed the Quarterly Cash Report stating the report reflects each quarter cash on major group accounts, revenue and expenditures, and bank accounts and balances.

D. Discussion of 2019 - 2020 Final Reports Checklist

Ms. Russell explained the Final Reports Checklist usually comes to the Board in August; however, it was not submitted. Ms. Russell highlighted the following information included in the Checklist: Final Cash Report - PED 920F, Computation of June 2020 75% Credits - PED 930F, Contact Information for 2020 - 2021, OBMS 925-F Certified and Non-Certified Report - Signed, and OBMS User Certification Form.

E. Discussion of Per Pupil Expenditure (PPE) Report

Ms. Russell indicated this is the second year we have completed the Per Pupil Expenditure Report, which lists every school and the expenditures, per pupil, per school.

F. Discussion of National Board for Professional Teaching Standards (NBPTS) 2020 - 2021 Certification

Ms. Russell indicated we have four teachers who have obtained their National Board for Professional Teaching Standards certification (Annetta Hadley, Melinda Jo Isaacs, Silvia Miranda, and Melissa Romero). She stated the District receives one and a half times units from the Public Education Department and that goes to the teachers in the form of a stipend.

IX. STAFF REPORTS

A. Employee Services Report

There were no questions from the Board regarding the Employee Services Report.

X. ANNOUNCEMENTS

Ms. Russ made the following announcements:

A. November 23 - 27	**Thanksgiving Holiday - No School for Students**
B. November 25 - 27	**Thanksgiving Holiday - Administrative Offices Closed**
C. December 4 - 5	**NM School Boards Association Annual Convention - Virtual**
D. December 15	**Regular Board of Education Meeting - Virtual, 5:30 PM**
E. December 21 - Jan 8	**Holiday Break - No School for Students**
F. December 22 - Jan 1	**Holiday Break - Administrative Offices Closed**

After the announcements, Ms. Russ indicated the District sent out a press release prior to the Board meeting regarding the District transitioning into Remote Learning following the Thanksgiving break next week. She explained the decision was made following clarification from Secretary Stewart yesterday that Districts that voluntarily move to Remote Learning will be able to return to Hybrid Mode after the holidays or at the time of their choosing based on local conditions. She stated we see this as a proactive and protective measure in response to the latest criteria of 4 Rapid Responses within 14 days that is now being used to force individual schools back to Remote Learning. She believed that by moving to Remote, we should be able to protect our ability to transition back into Hybrid Learning once conditions improve in our area.

The Board expressed their appreciation to the staff and administration, that people are remarkable as a whole and have evolved over the last few months, we all deserve a pat on the back, to think about our families, and reminded everyone that better days are ahead.

XI. *ADJOURN

Ms. Osburn made a motion to adjourn the meeting at 6:08 PM. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Martin, yes; Member Osburn, yes; Secretary Hamilton, yes; and Vice President Cordova, yes. The motion carried unanimously.

/s/ Shawn Hamilton
CLERK

/s/ Kyle Snider
PRESIDENT

DATE MINUTES TO BE APPROVED:
December 15, 2020