**REGULAR MEETING OF THE BOARD OF EDUCATION - HYBRID MODE**
**CLOVIS MUNICIPAL SCHOOLS**
**1009 Main Street**
**January 25, 2022**

A regular meeting of the Board of Education was held in hybrid mode (in-person & via Zoom), on Tuesday, January 25, 2022. School Board members present (in-person) were: Paul Cordova, President; Shawn Hamilton, Vice President; Terry Martin, Secretary; Cindy Osburn, Member; and Sharon Epps, Member School personnel present were Renee Russ, Superintendent; Mitzi Estes, Deputy Superintendent of Academic Services & Leadership; Joe Strickland, Deputy Superintendent of Employee Services; Shawna Russell, Deputy Superintendent of Finance; and John King, Deputy Director of Operations. Additional individuals present (in-person) were: Jelayne Curtis, Executive Legal Administrative Assistant to the Superintendent, staff, *Eastern New Mexico News* representative, and members of the public.

If attending virtually, participants are required to display their screen name and start the video for the Zoom meeting.
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Opportunities to speak during the Open Forum or to a specific agenda item will be made available to individuals attending in-person and online. Speaker's Registration Cards will be available at the G.C Ross Administration Building prior to the meeting. For online speakers, Registration Forms must be submitted no later than 30 minutes prior to the start of the meeting by accessing the form at the following link: Speaker registration form

**I. CALL TO ORDER/ROLL CALL**
Mr. Cordova called the meeting to order at 5:30 PM. A quorum of the Board was present.

**II. PLEDGE AND SALUTE – Cindy Osburn**
Ms. Osburn led those present in the pledge and flag salute.

**III. *CONSIDER APPROVAL OF MINUTES - December 14, 2021 Meeting**
Mr. Hamilton made a motion to approve the December 14, 2021 meeting minutes as presented. Mr. Martin seconded the motion. A roll call vote was taken as follows: Member Epps, yes; Member Osburn, yes; Secretary Martin, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

**IV. *CONSIDER APPROVAL OF AGENDA**
Ms. Osburn made a motion to approve the agenda as presented. Mr. Martin seconded the motion. A roll call vote was taken as follows: Member Epps, yes; Member Osburn, yes; Secretary Martin, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

**V. OPEN FORUM**
There were no speaker registration cards submitted for the Open Forum.

**VI. *CONSENT AGENDA**
Items are placed on the agenda so the Board, by unanimous consent, can designate those routine agenda items they wish to be approved or acknowledged by one motion. If any item does not meet with the approval of all Board members, that item will be heard when reached under the regular agenda.

**A. Consider Accounts Payable Check Listing/Voided Check Listing/Bank of America Purchasing Card Charges - December**
**B. Consider Activity Report - November & December**
**C. Consider Student Nutrition Report - November & December**
**D. Consider Investment Report - November & December**
**E. Consider Budget & Expenditure Report - November & December**
**F. Consider Revenue Report - November & December**
**G. Consider Budget Adjustments**

| BAR Number | Fund Name | Fund # | Amount |
|---|---|---|---|
| 012-000-2122-0042-IB | ESSER NEAR PEER TUTORING | 24333 | $ 46,989.00 |
| 0012-000-2122-0043-I | CARES ACT | 24301 | $ 30,214.00 |

Mr. Martin made a motion to approve the Consent Agenda as presented. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Epps, yes; Member Osburn, yes; Secretary Martin, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

**VII. SUPERINTENDENT'S REPORT – Renee Russ**
**A. Cannon Air Force Base Update – Sara Williams**
Ms. Williams was unable to attend the meeting due to a family emergency.
**B. Recognize SENMMEA All-District Honor Band Students - Brandon Boerio**
Mr. Boerio recognized the students that were selected for the 2022 Southeastern New Mexico Music Educators All-District Honor Band. Auditions were held on December 11 and Clovis Bands were

successful and had 147 students selected. Mr. Boerio said our programs took 41 of the 81 available spots in the Middle School Honor Band, and 106 of the 160 spots in the High School and Symphonic Honor Bands. Gattis Middle School had 10 students selected; Yucca Middle School, 13; Marshall Middle School, 18; CHS Freshman Academy, 25; and Clovis High School, 81. The selected students will attend the SENMMEA Honor Band Clinic and Concert in Hobbs on January 29. He congratulated the Directors and students for earning such high honors and wished them well at All-District. He also shared a quote from Eric Whitacre, "Nothing in our art form needs to change, we just need to have people experience it."

***C. Consider Request for Permission to Travel (Board Policy I-6500/IJOA)**

**1. Clovis High School Upward Bound - Senior Cultural Trip - Boston, MA**

Ms. Russ presented the Clovis High School Upward Bound Senior Cultural Trip to Boston, MA, scheduled for March 19 - 24, 2022. Kellyann Weber was present to further explain the trip. On the trip, seniors will visit two university campuses; Harvard and Boston Universities. Clovis Community College Upward Bound has 12 high school seniors who are active members and are eligible to participate in the Senior Cultural trip. In addition to the university visits, the students will experience Paul Revere's house, Adventures in Salem, USS Constitution Museum, Fenway Park, and the Boston Tea Party Ship. The information provided to the Board stated, "The cultural trip is a wonderful opportunity for the students to explore a place they may have never gone before and to participate in educational and cultural activities that which they may not have the opportunity to do otherwise."

Ms. Weber indicated she is keeping an eye on what is happening in Boston regarding the vaccine mandate and has backup plans for an alternate location should they need to implement one. She said if plans needed to change, the students would still be participating in similar type events as were originally arranged.

Mr. Hamilton made a motion to approve the Clovis High School Upward Bound Senior Cultural trip to Boston, or an alternate city should the need arise due to health restrictions, as presented. Mr. Martin seconded the motion. A roll call vote was taken as follows: Member Epps, yes; Member Osburn, yes; Secretary Martin, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

**2. CHS ROTC - Drill Meet - Abilene, TX**

Ms. Russ presented the CHS ROTC trip request. The request was to travel to Cooper High School in Abilene, TX, departing on February 25 and returning on February 26. The purpose of the trip was for a Curriculum in Action and Drill Meet Competition.

Mr. Martin made a motion to approve the CHS ROTC Drill Meet trip to Abilene, TX as presented. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Epps, yes; Member Osburn, yes; Secretary Martin, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

## VIII. ACADEMIC SERVICES - Mitzi Estes

**A. Clovis Leadership Initiative (CLI) Update – Carrie Nigreville/Kristi Hopper**

Ms. Estes mentioned they had recently returned from the University of Virginia (UVA) mid-year training that was held on January 13 - 15 in Oklahoma City. She said the training was phenomenal.

Ms. Estes introduced Kristi Hopper, Principal of James Bickley Elementary, who provided an update from the CLI perspective. Ms. Hopper said she appreciated the opportunity to engage in UVA and it has been amazing. She indicated the training has brought into administrative practices and allowed her to see the big picture of administration and the schools, and carry all the information down to the grassroots level. Ms. Hopper said that everything they've learned from UVA, she has taken back to the school and it has tremendously affected novice and experience educators. Her school has been having weekly data meetings, looking at student work and have had consistent good growth.

Ms. Hopper was so glad she and her three teachers attended the UVA meeting. She stated, "It has allowed schools to grow leaders within our school as well as their novice principal." She thanked the Board for allowing the staff to attend.

## IX. EMPLOYEE SERVICES - Joe Strickland

***A. Consider Leave of Absence Request #00028**

Mr. Strickland presented leave of absence request #00028 and indicated, for privacy reasons, the staff member requesting leave is assigned a number. He stated the request was for a military leave of absence.

Mr. Martin made a motion to approve the leave of absence request, #00028, as presented. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Epps, yes; Member Osburn, yes; Secretary Martin, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

## X. FINANCIAL MATTERS - Shawna Russell

**A. COVID Update - Loran Hill**

Mr. Hill provided a COVID update for the Board and highlighted the following areas: Number of Cases; Positives plus Quarantined Close Contacts; Absence Rate in Percentage of Total Campus Enrollment (Staff + Students); Test 2 Stay Eligible (January 5 - 17) - 273 Staff & Students; Staff Vaccination Rate (69%); and Student Vaccination Rate (Ages 5 - 18) - 8.6%. Additional information provided included January 17 deadline, which was modified, to receive the Booster vaccine; and quarantine time (depending on situation) has been reduced from 10 days to 5.

Mr. Hill also reviewed the results of the COVID-19 Family Survey. He indicated the District received 1,036 responses to the survey. The questions and responses were as follows:

I am concerned about COVID-19 exposure at the school where my student/s attend.
- Strongly agree/Agree - 38.3%
- Disagree/Strongly disagree - 33.3%
- Neutral - 28.4%

I am more concerned about how COVID-19 is affecting my student(s) education than I am about the virus itself.
- Strongly agree/Agree - 65.6%
- Disagree/Strongly disagree - 15.9%
- Neutral - 18.6%

Adequate precautions are being taken to protect students from COVID-19 at my student(s) school(s).
- Strongly agree/Agree - 67.1%
- Disagree/Strongly disagree - 8.9%
- Neutral - 24.1%

District leaders should be able to partner with local health officials to make all decisions about policies and procedures to manage and respond to the COVID-19 pandemic in local schools.
- Strongly agree/Agree - 70.1%
- Disagree/Strongly disagree - 10.3%

– Neutral - 19.5%

Decisions about policies and procedures to manage and respond to the COVID-19 pandemic in local schools should be made at a state or national level, not locally.

– Strongly agree/Agree - 22.2%
– Disagree/Strongly disagree - 56.8%
– Neutral - 21%

I feel adequately informed about current case numbers of COVID-19 on school campuses by checking the daily case list on the district website.

– Strongly agree/Agree - 42.6%
– Disagree/Strongly disagree - 18.7%
– Neutral - 38.7%

As a parent/guardian, I am able to provide a new disposable mask or a clean cloth mask for my child/children to wear each day.

– Strongly agree/Agree - 48.9%
– Disagree/Strongly disagree - 24.2%
– Neutral - 26.9%

**B. Discussion of Membership 80-Day (910B5 & STARS)**

Ms. Russell stated the 80-day is a funding source, which is what we base our yearly budget off of; 80th and 120th day and a combination of a lot of factors, e.g. Special Education, Bilingual, Fine Arts, and some smaller things. Ms. Russell highlighted the following areas of the computation worksheet:

- Student count higher
- Budget/funding is lower
- Grades 1, 4, 6, 9, & 11 lost money
- Kindergarten unit increased
- Basic Program Units decreased; 25 units
- T&E Index decreased; from 1.049 to 1.028
- Special Education Units decreased; 119 units
- Fine Arts Units decreased; 2 units
- Bilingual Units decreased; 1.37 units
- National Board Certified Teachers; still have 4 teachers
- At-Risk Units; anticipate increase
- Home School Student Activities; increased slightly
- Total Program Units decreased; 196 units

She said if all things are equal, this would be a loss of approximately $935,000 for our District. Ms. Russell stated she did anticipate an increase in the unit value due to a surplus of money at the State level.

**XI. STAFF REPORTS**

**A. Employee Services Report**

There were no questions from the Board regarding the Employee Services Report.

**XII. ANNOUNCEMENTS**

Ms. Russ made the following announcements:

**A. February 21 Holiday - No School for Students/Administrative Offices Closed**
**B. February 22 Regular Board of Education Meeting (Hybrid Mode), Central Office Board Room, 1009 Main Street, 5:30 PM**

**XIII. *ADJOURN**

Ms. Epps made a motion to adjourn the meeting at 6:03 PM. Mr. Martin seconded the motion. A roll call vote was taken as follows: Member Epps, yes; Member Osburn, yes; Secretary Martin, yes; Vice President Hamilton, yes; and President Cordova, yes. The motion carried unanimously.

**/s/ Terry Martin** — CLERK

**/s/ Paul Cordova** — PRESIDENT

DATE MINUTES TO BE APPROVED:
February 22, 2022