REGULAR MEETING OF THE BOARD OF EDUCATION
CLOVIS MUNICIPAL SCHOOLS
1009 Main Street
March 17, 2020

A regular meeting of the Board of Education was held Tuesday, March 17, 2020, at 5:30 p.m. at the Clovis Municipal Schools Administration Building, 1009 Main Street, Clovis, New Mexico. School Board members present were: Cindy Osburn, President; Kyle Snider, Vice President; Paul Cordova, Secretary; and Shawn Hamilton, Member. Terry Martin, Member, was unable to attend. School personnel present were Renee Russ, Superintendent; Mitzi Estes, Deputy Superintendent of Academic Services & Leadership; and Shawna Russell, Deputy Superintendent of Finance. Joe Strickland, Deputy Superintendent of Employee Services, and John King, Deputy Director of Operations, were unable to attend. Additional individuals present were: Jelayne Curtis, Executive Administrative Assistant to the Superintendent; *Eastern New Mexico News* representative, and staff.

I. CALL TO ORDER/ROLL CALL
Ms. Osburn called the meeting to order at 5:30 PM. A quorum of the Board was present.

II. INVOCATION/PLEDGE AND SALUTE – Shawn Hamilton
Mr. Hamilton offered the invocation, and led those present in the pledge, and flag salute.

III. *CONSIDER APPROVAL OF MINUTES - February 25, 2020 Meeting
Mr. Cordova made a motion to approve the February 25, 2020 Board meeting minutes as presented. Mr. Hamilton seconded the motion. The motion carried unanimously.

IV. *CONSIDER APPROVAL OF AGENDA
Mr. Hamilton made a motion to approve the agenda as presented. Mr. Snider seconded the motion. The motion carried unanimously.

V. OPEN FORUM
No speaker registration cards were submitted to speak under the Open Forum section of the agenda.

VI. *CONSENT AGENDA
Those items are placed on the agenda so that the Board, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If an item does not meet with the approval of all Board members, that item will be heard when reached under the regular agenda.

A. Consider Accounts Payable Check Listing/Voided Check Listing/Bank of America Purchasing Card Charges - February
B. Consider Student Nutrition Report - February
C. Consider Investment Report - February
D. Consider Budget Adjustments

BAR Number	Fund Name	Fund #	Amount
0012-000-1920-0059-T	STUDENT SUPPORT AND ACADEMIC	24189	

Mr. Cordova made a motion to approve the Consent Agenda as presented. Mr. Hamilton seconded the motion. The motion carried unanimously.

VII. SUPERINTENDENT'S REPORT – Renee Russ

A. Cannon Air Force Base Update - Hawk Baker/Sara Williams
No representative from Cannon AFB attended the meeting.

***B. Consider Notice of Bond Sale - Kaeley Weimerskirch, RBC Capital Markets, LLC**
Prior to the consideration of the Notice of Sale, and the New Mexico Finance Authority Application Resolution and General Obligation Application, Kaeley Weimerskirch from RBC Capital Markets conducted a virtual presentation to the Board, which included the District Finance Plan and Refunding Update. The presentation highlighted a history of the assessed valuation, tax rate history, refunding of Series 2011 General Obligation Bonds Overview, Series 2020 Refunding Bonds Sale Calendar, Weekly Municipal Market Update to include Long-Term Market, Municipal Market Fund Flows, Current Municipal Market conditions: "AAA" MMD, Overview of Municipal Supply, and Bond Buyer 20 General Obligation Bond Index.

1. Notice of Sale and Delegation of Authority Resolution
The Notice of Sale and Delegation of Authority Resolution states, "The Board has determined, and does hereby determine, that it is necessary and in the best interest of the District to currently refund its $8,000,000 General Obligation Bonds, Series 2011, currently outstanding in the principal amount of $3,030,000 . . ." The Resolution included a chart of the maturing date, amounts, and interest rate. The Resolution further states, "The Board has determined, and does hereby determine, that it is necessary and in the best interest of the District to issue its $3,165,000 General Obligation School Refunding Bonds, Series 2020, as provided hereafter; provided, however, that a satisfactory price is obtained."

The Resolution states, "The Board hereby determines to proceed with the issuance, sale, and delivery of the Series 2020 Refunding Bonds."

Mr. Cordova made a motion to approve the Notice of Sale and Delegation of Authority Resolution as presented. Mr. Snider seconded the motion. A roll call vote was taken as follows: Member Hamilton, yes; Secretary Cordova, yes; Vice President Snider, yes; and President Osburn, yes. The motion carried unanimously.

2. New Mexico Finance Authority Application Resolution
The New Mexico Finance Authority Application Resolution authorizes and approves the submission of a completed application for financial assistance and project approval to the New Mexico Finance Authority. The Resolution states, "That the completed Application submitted to the Governing Body, be and the same is hereby approved and confirmed. That the officers and employees of the Governing Body are hereby directed and requested to submit the completed application to the Authority for its review, and are further authorized to take such other action as may be requested by the Authority in its consideration and review of the Application and to further proceed with arrangements for financing the Project.

Mr. Snider made a motion to approve the New Mexico Finance Authority Application Resolution as presented. Mr. Hamilton seconded the motion. A roll call vote was taken as follows: Member Hamilton, yes; Secretary Cordova, yes; Vice President Snider, yes; and President Osburn, yes. The motion carried unanimously.

3. New Mexico Finance Authority General Obligation Application
The New Mexico Finance Authority General Obligation Application - Public Project Revolving Fund contains the categories of General Information, Project Summary, Financing, Readiness to Proceed Items, and Certification.

Mr. Hamilton made a motion to approve the New Mexico Finance Authority General Obligation Application – Public Project Revolving Fund as presented. Mr. Cordova seconded the motion. A roll call vote was taken as follows: Member Hamilton, yes; Secretary Cordova, yes; Vice President Snider, yes; and President Osburn, yes. The motion carried unanimously.

VIII. EMPLOYEE SERVICES - Joe Strickland

A. Introduce Revisions to Board Policy G-6100/Discipline, Suspension, Termination and Discharge of Professional Staff Members

Mr. Strickland presented the revisions to Board Policy G-6100 regarding discipline, suspension, termination and discharge of professional staff members. He indicated the revisions were recommendations from the District's Policy Services. Many of the revisions were specifically to align with New Mexico Statutes such as 22-10A-24 Termination, 22-10A-25 Termination Arbitration Appeal, 22-10A-27 Discharge, and 22-10A-28 Discharge Arbitration Appeal.

The Policy would be presented to the Board in April for consideration.

IX. FINANCE DEPARTMENT - Shawna Russell

***A. Consider Resolution Stating Review of Investment Policy, Investment Strategies, & Designation of Investment Officer for Clovis Schools**

Ms. Russell presented the Resolution stating the review of the Investment Policy, Investment Strategies, and the Designation of the Investment Officer for the District. The Resolution outlines the following:

- The Investment Policy, in the form attached, and investment strategies contained in such policy has been reviewed and is hereby adopted with no changes;
- The Superintendent and Deputy Superintendent of Finance are hereby named as Investment Officers of the District to be responsible for the investment of its funds consistent with the policies set forth by this Board.
- The provisions of this Resolution shall be effective as of the date of adoption and shall remain in effect until modified by action of the Board of Education.

Mr. Hamilton made a motion to approve the Resolution as presented. Mr. Cordova seconded the motion. The motion carried unanimously.

X. STAFF REPORTS

A. Employee Services Report

There were no questions from the Board regarding the Employee Services Report.

XI. ANNOUNCEMENTS

Prior to the announcements, Ms. Russ reviewed the March 13 District press release regarding the Governor's closure for three weeks (March 16 – April 5) due to the COVID-19 pandemic, availability of student meals, and additional school closure details. She highlighted the essential personnel who would be reporting to work in order to clean facilities and distribute meals to students. Essential personnel were identified as maintenance, custodial, and student nutrition staff. Ms. Russ also stated that per the Governor's order, all District staff would continue to be paid during the closure period. She also mentioned the Grab & Go meals (breakfast & lunch) that would be available, free of charge, between March 16 – 20 and March 30 – April 3. All school cafeterias, with the exception of the iAcademy, would be open for food pick-up; meals would not be provided during Spring Break. She also said that as of now, all school-sponsored events occurring at district facilities, including athletic and extracurricular activities, are cancelled through the end of April.

Ms. Russ made the following announcements and indicated the NSBA Convention was cancelled due to COVID-19:

A. March 23 – 27	**Spring Break - No School for Students/Administrative Offices Closed**
B. April 4 - 6	**NSBA Convention, Chicago, IL (Quorum of Board Attending)**
C. April 10	**Spring Holiday - No School for Students/Administrative Offices Closed**
D. April 15	**Parent/Teacher Conference Day - No School for Students**
E. April 28	**Regular Board of Education Meeting, Central Office Board Room, 1009 Main Street, 5:30 PM**

XII. *ADJOURN

Mr. Snider made a motion to adjourn at 6:02 PM. Mr. Cordova seconded the motion. The motion carried unanimously.

/s/ Paul Cordova — CLERK

/s/ Cindy Osburn — PRESIDENT

DATE MINUTES TO BE APPROVED:
April 28, 2020