REGULAR MEETING OF THE BOARD OF EDUCATION - HYBRID MODE
CLOVIS MUNICIPAL SCHOOLS
1009 Main Street
March 15, 2022

A regular meeting of the Board of Education was held in hybrid mode (in-person & via Zoom), on Tuesday, March 15, 2022. School Board members present (in-person) were: Shawn Hamilton, Vice President; Cindy Osburn, Member; and Sharon Epps, Member. Paul Cordova, President, and Terry Martin, Secretary, were unable to attend. School personnel present were Renee Russ, Superintendent; Mitzi Estes, Deputy Superintendent of Academic Services & Leadership; Joe Strickland, Deputy Superintendent of Employee Services; Shawna Russell, Deputy Superintendent of Finance; and John King, Deputy Director of Operations. Additional individuals present (in-person) were: Jelayne Curtis, Executive Legal Administrative Assistant to the Superintendent, staff, Cannon AFB and *Eastern New Mexico News* representatives, and members of the public.

If attending virtually, participants are required to display their screen name and start the video for the Zoom meeting.

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Opportunities to speak during the Open Forum or to a specific agenda item will be made available to individuals attending in-person and online. Speaker's Registration Cards will be available at the G.C. Ross Administration Building prior to the meeting. For online speakers, Registration Forms must be submitted no later than 30 minutes prior to the start of the meeting by accessing the form at the following link: Speaker registration form

I. CALL TO ORDER/ROLL CALL
In Mr. Cordova's absence, Mr. Hamilton, Vice President, called the meeting to order at 5:30 PM. A quorum of the Board was present.

II. PLEDGE AND SALUTE – Terry Martin
Mr. Hamilton led those present in the pledge and flag salute.

III. *CONSIDER APPROVAL OF MINUTES - February 22, 2022 Meeting
Ms. Epps made a motion to approve the February 22, 2022 meeting minutes as presented. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Epps, yes; Member Osburn, yes; and Vice President Hamilton, yes. The motion carried unanimously.

IV. *CONSIDER APPROVAL OF AGENDA
Ms. Osburn made a motion to approve the agenda as presented. Ms. Epps seconded the motion. A roll call vote was taken as follows: Member Epps, yes; Member Osburn, yes; and Vice President Hamilton, yes. The motion carried unanimously.

V. OPEN FORUM
One speaker registration card was submitted for the Open Forum. Rakel Nussbaumer addressed the Board regarding concerns over her son's recent attack at Yucca Middle School. Ms. Nussbaumer spoke about violence in the schools being a problem and there should be a zero tolerance approach. Ms. Nussbaumer confirmed her son was okay, but that bullying and violence continue to be a problem.

VI. *CONSENT AGENDA
Items are placed on the agenda so the Board, by unanimous consent, can designate those routine agenda items they wish to be approved or acknowledged by one motion. If any item does not meet with the approval of all Board members, that item will be heard when reached under the regular agenda.

A. Consider Accounts Payable Check Listing/Voided Check Listing/Bank of America Purchasing Card Charges - February
B. Consider Budget Adjustments

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C. Consider RFP
1. RFP 1819-209 Online Digital Learning System
A recommendation was made to renew the contract with Apex Learning and Edgenuity, Inc. as shown in the attachments provided to the Board.

Ms. Epps made a motion to approve the Consent Agenda as presented. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Epps, yes; Member Osburn, yes; and Vice President Hamilton, yes. The motion carried unanimously.

VII. SUPERINTENDENT'S REPORT – Renee Russ
A. Cannon Air Force Base Update – Sara Williams
Ms. Williams provided an update for the Board and stated that April is the Month of the Military Child and many activities that are scheduled. She also spoke about Purple Up Day, military cords for graduates, plans for TUDOS, and wanting to apply again for the MCEC award.

B. Recognize Clovis High School Family, Career, and Community Leaders of America (FCCLA) Students

Jay Brady, Principal of Clovis High School, and the FCCLA sponsor, Amy Garcia, recognized the FCCLA Chapter that was recently named 2022 State Champions during the 2022 New Mexico FCCLA State Leadership Conference. The championship title adds to an impressive list of awards and acknowledgements received by the team during the 3-day conference, which was held in Albuquerque. The students received the Community Service award for outstanding achievement in service and leadership, Giant Star award (3rd highest membership increase in the state, and the Gold Level Chapter of Distinction for demonstrating the highest levels of organization standards, governance standards, and fiscal standards.

Eight students also received competition awards in various categories to include: Job Interview, Chapter in Review Display, Sustainability Challenge, Thematic Promotion, Entrepreneurship, and Career Investigation. Additionally, one of the students was elected the first Vice President of NM FCCLA for the 2022 - 2023 year. Three of the students will go on to represent New Mexico at the National FCCLA Leadership Conference in San Diego at the end of June. They will be joined by their sponsor, Amy Garcia, who received the National Adviser Mentor Award for 2022.

C. Recognize Clovis High School HOSA-Future Health Professionals Students

Jay Brady, Principal of Clovis High School, and the HOSA sponsors, Kelsey Fredericks and Tina Majkrzak recognized the HOSA students that secured six, first place awards during the recent 2022 HOSA-Future Health Professionals State Leadership Conference in Albuquerque. During the 3-day conference, students from around the state competed in events focused on specialized areas of healthcare and supporting sciences. In addition to the six, first place awards, nine Clovis High School students qualified for the 2022 International Leadership Conference by securing top three wins in competition.

Students placed in the areas of Pharmacology, Medical Law & Ethics, Behavioral Health, Sports Medicine, Nursing Assisting, Pathophysiology, Veterinary Science, Biomedical Lab Science, and CPR/First Aid Team Event.

Mr. Brady and Kori Strickland, Student Council sponsor, also recognized students who recently competed and were awarded 3rd place, Judges Choice in the School Spirit State Project, and 2nd place Delegates Choice and 3rd place Judges Choice in the Project Be Well category.

***D. Consider Proposal w/ Research & Polling, Inc. - Board Member Boundary Redistricting**

Michael Sharp, Vice President, of Research & Polling, Inc. explained his proposal to provide professional services to Clovis Schools to redistrict the five, single-member, School Board districts in accordance with the standard principals of districting. He explained the principles of districting to include equal population, minority voting rights, compactness, contiguity, and communities of interest.

The proposal outlined that Research & Polling would provide the District with three initial redistricting plans based on population data from the 2020 Census, date of completion, and the cost of services.

In Mr. Sharp's presentation to the Board, he included the population and percentage changes, by Board Member Districts, from 2010 to 2020. He also included a map of the current Districts for the Board's review.

Ms. Osburn made a motion to approve the proposal from Research & Polling, Inc. as presented. Ms. Epps seconded the motion. A roll call vote was taken as follows: Member Epps, yes; Member Osburn, yes; and Vice President Hamilton, yes. The motion carried unanimously.

E. Discussion of 2022 - 2023 Instructional Calendars (Draft #1 & #2)

Ms. Russ discussed the draft versions of the 2022 - 2023 Instructional Calendars and the possibility of lengthening the school year. Ms. Russ provided some background information and explained that the Legislative Finance Committee (LFC) and the Legislative Education Study Committee (LESC) have urged state lawmakers for years to mandate additional learning time for New Mexico students and additional Professional Development time for educators. With that being said, data from a K-5+ pilot program in the early 1990's showed substantial, long-term increased in the learning trajectory for students who receive targeted reading and math instruction for 25 days beyond the number of days/hours required in New Mexico Statute. Ms. Russ indicated that the current school calendar exceeds the statutory minimums as defined by the Public Education Department. In her presentation, she went on to highlight the Clovis Schools instructional hours vs. statutory minimums, flexibility of local control and the possible mandates in the future, and the potential requirement to add 10-25 days to the calendar after next year.

Ms. Russ presented three draft calendar options for the Board to discuss, with a fourth option to start from scratch and look for other options. The summary of the three calendar options are as follows:

- Draft Option 1: a) Scale back daily minutes of instruction to set new baseline for our "regular year;" a) Total instructional hours are shorter for all students, but still meet statutory minimums; c) Extra learning time could be provided with available federal funds, but would not likely be made available to every Clovis School student.

- Draft Option 2: a) Scale back the "regular" day to meet statutory minimums as defined in Draft 1; b) Layer the K-12 Pilot Program onto the new "regular year" calendar –
    - i) 3 additional contract days for teachers; pay increase reflects 5.55 days to cover Extended days;
    - ii) 5 additional instructional days for student + targeted learning/intervention/enrichment weekly for a total of 10 additional days of direct instruction
    - iii) "Teachers invest 3 days and students get 10 days in return"

- Draft Option 3: a) 2022 - 2023 calendar similar to the 2021 - 2022 calendar; b) We risk the requirement of 10 - 25 additional days being imposed the following year

To further explain Draft Option 2, some of the key points would be:

Step 1 – Reestablish "Regular Day" Baseline:

- Statutory minimums for direct instruction to students would be met
- Teachers would be paid the new teacher minimum pay for delivering the amount of direct instruction required by law
- More time would be available daily for teachers to plan, prepare, grade, communicate with families, etc.
- Results in a net loss of approximately 24 minutes/day or 68 hours/year of direct instruction as compared to the 2021 - 2022 school year; however, we gain back 25 hours as compared to 2021 - 2022 because there would be no early release days – this means the net loss of direct instruction to students is equivalent of 43 total hours

Step 2 – Layer on "CMS K-12 Pilot"

- Gain back 55 hours of direct instruction
- Students receive 45-50 minutes of targeted instruction ranging from intervention to enrichment every Wednesday
- Meet program funding requirements of 5 days + 5 days calculated in hours
- Teachers would be paid for direct instruction above statutory minimums
- Teachers would have 3 days added to their contract year, but receive compensation for 5.55 days to also cover time on Extended Stay Wednesdays
- Teachers gain planning/prep/meeting time
- Prep time would be more equitable for elementary teachers as compared to secondary
- Each campus would create an Extended Stay Wednesday plan that is tailored to the unique needs of their own students
- Data points would be identified and measured regularly to measure the impact of the targeted additional time (SEL, core content, tutoring, small groups, enrichment, STEM/STEAM
- Individual schools would still have the option to use Federal funds to offer other extended learning outside of regular school hours, but these opportunities would not have to extend so late into the evening
- Families would not have to find daycare for any early release days

Ms. Russ stated calendar input/feedback would be collected through presentations to principals, teacher leaders, department heads, TOSAs, campus staff, and other district personnel. She also mentioned input through the Board of Education meetings and the public comment section of the agenda, as well as a survey would be sent to families through the District's Skyward system.

The Board thanked Ms. Russ and staff for their work on the calendar proposals and stated it is a lot of information and expressed the importance of getting everyone educated on the options.

VIII. FINANCIAL MATTERS - Shawna Russell

*A. Consider Resolution Authorizing Notice of Sale and Delegation of Authority - Regina Gaysina/Art Melendres

Regina Gaysina from RBC Capital Markets, LLC presented the Notice of Sale and Delegation of Authority Resolution for the Board's consideration. The Resolution explained in the best interest of the District to currently refund its 1) $9,000,000 General Obligation School Bonds, Series 2012, currently outstanding in the principal amount of $4,640,000 and 2) $5,100,000 General Obligation School Bonds, Series 2014A bonds, currently outstanding in the principal amount of $4,275,000, with the Series 2021 Bonds.

Ms. Gaysina stated, "The Series 2012 Bonds, which has a maturity date of 2027, and the Series 2014A Bonds, with a maturity date of 2029, have an average interest rate of 2.5%. We are looking at placing them through the New Mexico Finance Authority to refinance and capture interest rate savings that are available. The loan would be through the New Mexico Finance Authority at their March 24 meeting, then plan on setting final interest rates, and finalizing the sale of Bonds and refinancing around May 15. "

Mr. Melendres add that the Resolution authorizes advertising the sale of the Bonds as well as delegates, by the Board to the Superintendent, the authority to sign a Bond Purchase Agreement with the New Mexico Finance Authority on April 5. He indicated the total amount of the refunding would be $8,425,000. The notice is also published in the newspaper. He added, "This Resolution sets parameters, A-L, for the sale of the Bonds."

Ms. Osburn made a motion to approve the Resolution Authorizing the Notice of Sale and Delegation of Authority as presented. Ms. Epps seconded the motion. A roll call vote was taken as follows: Member Epps, yes; Member Osburn, yes; and Vice President Hamilton, yes. The motion carried unanimously.

*B. Consider Resolution Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority - Regina Gaysina/Art Melendres

Based on the information provided by Regina Gaysina and Art Melendres in the previous agenda item (VIII-A), Ms. Osburn made a motion to approve the Resolution authorizing and approving submission of a completed application for financial assistance and project approval to the New Mexico Finance Authority as presented. Ms. Epps seconded the motion. A roll call vote was taken as follows: Member Epps, yes; Member Osburn, yes; and Vice President Hamilton, yes. The motion carried unanimously.

C. COVID Update - Loran Hill

Mr. Hill provided a COVID update for the Board and highlighted the following areas: Number of Cases; Positives plus Quarantined Close Contacts; Absence Rate in Percentage of Total Campus Enrollment (Staff + Students); Test 2 Stay Eligible (February 23 - March 7) - 63; Staff Vaccination Rate (69%); and Student Vaccination Rate (Ages 5 - 18) - 10.7%. Additional information regarding PCR testing, to include Vault testing, and they may be used for required surveillance testing through March 18.

D. Discussion of Public Education Department Cash Report for 2021 - 2022 (2nd Quarter)

Ms. Russell presented the 2nd quarter cash report. She indicated the reports are provided every quarter and lists our beginning cash balance, expenditures received in their respective funds, payroll liabilities, adjustments, cash transfers, and balances to the bank statement. There were no questions from the Board.

IX. STAFF REPORTS

A. Employee Services Report

There were no questions from the Board regarding the Employee Services Report.

Mandy Carpenter informed the Board of a new program, Educator Fellows Program, which would provide teacher funding, training, and support for Educational Assistants (EAs) and other individuals who would like to work in the field of education. She indicated Clovis Schools was awarded, from the New Mexico Public Education Department, 36 position, which was the largest award in the state. The grant will provide a full salary and benefits for each Fellow, training prior to starting in the classroom, coaching and support throughout the individuals time in the program, $1,000 stipend during each successfully enrolled semester to support postsecondary education, and funding for all licensure and background fees. Interested candidates could apply on the District's website through Fasttrack.

X. ANNOUNCEMENTS

Ms. Russ made the following announcement:

A. March 21 - 25	**Spring Break - No School for Students/Administrative Offices Closed**
B. April 15	**Spring Holiday - No School for Students/Administrative Offices Closed**
C. April 20	**Parent/Teacher Conference Day - No School for Students**
D. April 26	**Regular Board of Education Meeting (Hybrid Mode), G.C. Ross Administration Building Board Room, 1009 Main Street, 5:30 PM**

XI. ***ADJOURN**

Ms. Epps made a motion to adjourn the meeting at 6:57 PM. Ms. Osburn seconded the motion. A roll call vote was taken as follows: Member Epps, yes; Member Osburn, yes; and Vice President Hamilton, yes. The motion carried unanimously.

/s/ Terry Martin — CLERK

/s/ Paul Cordova — PRESIDENT

DATE MINUTES TO BE APPROVED:
April 26, 2022