

ORDER OF BUSINESS OF THE COUNTY BOARD MEMBER TRAINING STANDARDS REVIEW COMMITTEE

Regular Meeting Thursday, May 15, 2025, 9:00 a.m.

West Virginia School Board Association Office

2220 Washington Street East, Suite 2, Charleston, West Virginia 25311

Membership

West Virginia Board of Education

Nancy White, President, West Virginia Board of Education, Chairperson

F. Scott Rotruck, Member, West Virginia Board of Education

West Virginia School Board Association (WVSBA) Representatives

Greg Prudich, County Board of Education Member, Mercer County Schools, Co-Chairperson

Dan Metz, County Board of Education Member, Wirt County Schools

Molly Aderholt, County Board of Education Member, Ohio County Schools

Jackee Long, County Board of Education Member, Berkeley County Schools

Ex Officio / Non-Voting

Jim Brown, WVSBA Executive Director

Staffing Resource Person

Shirley Davidson, WVSBA Administrative Assistant

[WV Secretary of State Meeting Notice](#)

[Click Here to Access Zoom Meeting](#)

Minutes

- I. **Call to Order** - The meeting was called to order at 9:02 a.m. by Nancy White, President, West Virginia Board of Education, Chairperson.
- II. **Roll Call** – In attendance: Ms. White, Scott Rotruck, Member, West Virginia Board of Education, Dan Metz (Wirt County), Molly Aderholt (Ohio County), Jackee Long (Berkeley County), Jim Brown, WVSBA Executive Director and Shirley Davidson, WVSBA Administrative Assistant.
- III. **Delegations**
Delegations to speak to the Committee must provide written notice no later than fifteen (15) minutes prior the start of the meeting. Delegations must provide in writing their full name, the purpose and/or topic to be presented, and contact information such as phone number and mailing address. The recognized speaker is to note whether they are speaking as an individual or as a spokesperson. The speaker or spokesperson will be allotted five (5) minutes to speak. - None
- IV. **Approve the Minutes of the County Board Member Training Standards Review Committee Regular Meeting Conducted October 8, 2024** [Minutes](#)

Motion to approve the Minutes of the County Board Member Training Standards Review Committee Regular Meeting was made by Jackee Long, seconded by Scott Rotruck. Motion approved.
- V. **Consider and Possible Action to Approve the West Virginia School Board Association 2025-2027 Training Schedule**

[2025-2027 Training Schedule](#)

Mr. Brown reported that all members have met their required hours with the exception of one recently appointed member. He commented on the training schedule.

Ms. Long commented on the session content and being vital to attend the training sessions.

Ms. White ask if these are recorded or virtual.

Mr. Brown explained the sessions aren't recorded due to legal information changes frequently. They are available virtually.

Motion to approve the West Virginia School Board Association 2025-2027 training schedule made by Dan Metz, seconded by Molly Aderholt. Motion approved.

VI. Consider and Possible Action to Approve the West Virginia School Board Association Fall Conference and Training Agenda / Program on September 5-6, 2025 at the Town Center Marriott Hotel in Charleston (8.25 Training Hours)

Fall Conference Agenda - Program 2025

Mr. Brown presented the agenda.

Ms. Aderholt questioned if the Friday session(s) could be directed more toward board members training instead of administration.

Mr. Brown stated this might be possible to do but will be somewhat difficult.

Motion to approve the West Virginia School Board Association Fall Conference Training Agenda / Program on September 5/6, 2025 at the Town Center Marriott Hotel in Charleston made by Molly Aderholt, seconded by Jackee Long. Motion approved.

VII. Meeting Adjourned:

Motion to adjourn the meeting was made by Molly Aderholt, seconded by Scott Rotruck. Motion approved. Meeting adjourned at 9:48 a.m.

West Virginia School Board Association



WVSBA November Statewide Training Session

November 15, 2025

Roanoke Event Center at Stonewall Resort, 940 Resort Drive, Roanoke, WV

WVSBA Winter Conference

February 13/14, 2026

Morgantown Marriott at Waterfront Place, One Waterfront Place, Morgantown, WV

WVSBA May Statewide Training Session

May 2, 2026

Roanoke Event Center at Stonewall Resort, 940 Resort Drive, Roanoke, WV

WVSBA New Member Orientation

June 12/13, 2026

Canaan Valley Resort & Conference Center, 230 Main Lodge Road, Davis, WV

WVSBA Presidents Retreat '26

July 17/18, 2026

Glade Springs Resort & Conference Center, 255 Resort Drive, Daniels, WV

WVSBA Fall Conference '26

September 18/19, 2026

Charleston Marriott Town Center, 200 Lee Street East, Charleston, WV

WVSBA November Statewide Training Session

November 14, 2026

Stonewall Resort, 940 Resort Drive, Roanoke, WV

WVSBA Winter Conference '27

February 5/6, 2027

Charleston Marriott Town Center, 200 Lee Street East, Charleston, WV

WVSBA May Statewide Training Session

May 1, 2027

Roanoke Event Center at Stonewall Resort, 940 Resort Drive, Roanoke

WVSBA Fall Conference '27

September 10/11, 2027

Charleston Marriott Town Center, 200 Lee Street East, Charleston, WV