REQUEST FOR PROPOSALS (RFP)

Project Title: During-the-School-Day Enrichment Program (2026-27 School Year)

Issuing Agency: Oroville City Elementary School District (OCESD)

Date of Issuance: July 16, 2026

1. Purpose and Scope
The Oroville City Elementary School District (OCESD) is soliciting proposals from qualified vendors to design, establish, and operate a comprehensive During-the-School-Day Enrichment Program for OCESD students in grades K-8.

This program is specifically designed to serve and support students who are temporarily suspended from school or are participating in the district's Independent Family Learning Center (IFLC) program or its North State Virtual Academy (NSVA).

The primary objective of this program is to provide a safe, structured, and engaging learning environment during standard school hours. The program must ensure students remain actively connected to educational activities, receive real-time, in-person academic intervention or tutoring, and participate in enriching social-emotional development.

The contract resulting from this RFP will be a single-year agreement for the 2026-27 school year only.

2. Vendor Requirements and Qualifications
To be considered for selection, the successful vendor must meet the following mandatory requirements:

- **Off-Site Facility:** The vendor must provide, operate, and maintain a safe, clean, and ADA compliant off-site facility within OCESD suitable for hosting K-8 students during the school day.
- **Staffing and Supervision:** Provide highly qualified, background-checked staff, capable of delivering academic support and managing student behavior.
- **Compliance and Licensing:** Maintain all necessary licenses, safety certifications, and insurance as required by local, state, and federal laws for educational service providers.

3. Curriculum and Assessment Requirements
To ensure high quality educational continuity and measurable student progress, the vendor's program must align with the following academic and assessment guidelines:

Academic Alignment and Support

- **California Standards Alignment:** All academic enrichment and tutoring services must align with California State Content Standards for English Language Arts and Mathematics.

- **Coordination with OCESD Curriculum:** The vendor must coordinate closely with the individual school site, IFLC and NSA staff to support the student's assigned independent study coursework, ensuring he or she does not fall behind on their primary school day curriculum.
- **Targeted Intervention:** Provide structured, daily, in-person tutoring and academic intervention tailored to addressing individual student learning gaps, particularly for students experiencing academic or behavioral challenges.

Assessment, Tracking, and Reporting

- **Attendance Tracking:** Provide daily real-time attendance tracking.
- **Progress Monitoring:** Use diagnostic or formative assessments (pre and post) to measure the effectiveness of academic interventions and tutoring sessions.
- **Reporting:** Deliver student progress reports to the individual school sites, IFLC, and NSVA, outlining academic hours completed, social-emotional engagement, and overall progress.

4. District Responsibilities

- **Student Meals:** OCESD will provide daily meals for al itsl students participating in the program. Meals will be delivered to or coordinated with the vendor's facility in compliance with National School Lunch Program guidelines.

5. Preferred Service

- **Student Transportation:** While not a mandatory requirement, vendors who can provide or coordinate home-to-school transportation for participating students will be given preference.

6. Bid Limit

- **Maximum Budget:** The total cost proposal for the 2026-27 school year must be inclusive of all facility costs, staffing, curriculum materials, insurance, and administrative overhead, and must not exceed $200,000.

7. Submission Guidelines

Interested vendors must submit a proposal outlining:

1. **Organizational Overview:** Description of the organization and experience with similar programs.
2. **Facility Details:** Location, capacity, and suitability of the facility.
3. **Program Description:** Proposed daily schedule, types of enrichment activities, and staffing qualifications.
4. **Transportation Capabilities:** Statement regarding the ability to provide or coordinate student transportation.
5. **Budget/Cost Proposal:** Detailed breakdown of costs for the 2026-27 school year.
6. **References:** Contact information for at least three references from similar school district engagements.

8. Inquiries and Submissions
Please direct all questions and proposal submissions to the OCESD Business Office:

- **Attn:** Andrew James, Assistant Superintendent, Business
- **Address:** 2795 Yard Street, Oroville, CA 95966
- **Phone:** 530-532-3000
- **Submission Deadline:** August 7, 2026 by 3 PM PST

Oroville City Elementary School District reserves the right to reject any or all proposals and to waive any informalities or irregularities in the proposal process.