BOARD OF EDUCATION

TOWNSHIP OF MONTVILLE

Montville Township High School: 100 Horseneck Road Montville, New Jersey

Minutes

Regular Meeting of the Board of Education

Tuesday, November 14, 2017

No members of the public were present. President Kayne called the meeting to order at 7:03 p.m. with a roll call.

Roll Call

Present: Dr. K. Cortellino Mr. C. Grau, Mr. M. Johnson, Dr. M. Kayne, Dr. D. Modrak, Ms. C. Novi, Mr. M. O'Brien and Mr. M. Palma.
Absent: Mr. J. Morella.
Also, Present: Superintendent of Schools, Dr. Rene Rovtar
School Business Administrator, Ms. Katine Slunt
Assistant Superintendent, Dr. Casey Shorter
Andrea Woodring, Assistant Superintendent for Curriculum & Instruction
Board Attorney, Mr. Steven Edelstein
Board Counsel, Mr. Steven Bacigalupo

Closed Session

Motion was made by Mr. O'Brien and seconded by Ms. Novi to enter into Closed Session through the following resolution. All present members voting yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on November 14, 2017 at 7:03 p.m. to discuss:

1) HIB Reports; and
2) Student Enrollment Matter; and
3) Staff Appointments; and
4) Other Legal Matters.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Kayne reconvened the meeting to order at 8:00 p.m., with a roll call. Also present were Diane Maggiore, Assistant to the Business Administrator and High School Representatives, Daniel Lee and Jack Motherway. Mr. Steven Edelstein departed. President Kayne welcomed the public and led the flag salute. Twenty-Two members of the public were present.

Open Public Meeting Notice

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 10, 2017.

High School Student Representatives Report

Section E

Mr. Lee highlighted the last Football Game of the season and the post-season outcomes for Girls Soccer, Marching Band, Volleyball and Field Hockey. Mr. Motherway discussed the National Honors Society Induction Ceremony, Fall Play: Death by Chocolate, Key Club Food Drive, School of Rock Performance and Badminton Competition. Mr. Lee discussed the Triple M Music Club, the ending of the first marking period and the deadlines for college applications. Finally, Mr. Motherway discussed the Senior Banquet, Broadway Night, the School of Rock Performance and the Winter Concert.

Superintendent's Report

Section F

Remarks: Dr. Rovtar welcomed Wayne Guarino, the new Athletic Director, and David Gelber, the new Assistant Principal at the High School.

Presentations:

Mr. Nadzak introduced each ShopRite Star, highlighting their accomplishments and the following awards:

- Academics – Jessica Fleischer
- Athletics – Nicole Feaster
- Arts – Natalie Sliwowski
- Community Service – Adam Kolides
- Leadership – Jack Motherway

Good News & Progress in Our Schools:

- William Mason - The students in Mrs. Oberlin's Kindergarten Class have been learning about fire safety! We read several books and poems about fire safety rules. After reading Stop, Drop and Roll by Margery Cuyler, we discussed this rule and decided to act out! We put a fake fire flame on our shirt. Then we *stopped*, *dropped,* covered our face with our hands and *rolled*! We also made Dalmatian dog fire hats after reading Dot the Fire Dog by Lisa Desimini. We counted dots on Dalmatians for our math homework. We loved having the Montville Fire Department come to our school and review all the rules with us! We even got to take a picture by the big fire truck! It was an exciting week!
- William Mason - Mrs. Shell's first grade class is having fun exploring sound energy in our new science curriculum. We made our own instruments to discover sound through vibrations and used pitch forks to discover sound waves in water.
- William Mason- Participated in Week of Respect. We had spirit days, learned about the importance of kindness, as well as problem solving strategies.
- William Mason - The 5th grade Kid's Care Club is off to a great start! Students are helping out with morning announcements, special programs, as well as in lunch bunch with the younger students.
- William Mason - The student's council is collecting new and gently used small stuffed animals for hurricane victims in Puerto Rico. All donations will be given to the New Jersey -1 Disaster Medical Assistance Team who will be distributing the stuffed animals to children while they are receiving care at various medical centers. We are collecting donations in the main hallway until Friday, October 20th.
- William Mason - In Mrs. Stephenson's Second Grade the students have been using "Flexible Seating". Every morning, they pick their best working place. They can choose a bean bag, stadium chair, rocking chair, standing desk, pouf on the carpet and many more options. Using a set of expectations and rules, we have found this environment to be conducive to different learning styles and fun.
- William Mason - Mrs. Stella's 4th graders have been excited to use Kahoot as a way to review information they learned. The online quiz game allows them to all participate at the same time and test their knowledge of the given subject area. They see if they are answering correctly and are getting information for the upcoming test in a fun way if they were incorrect.\
- William Mason - Mrs. Stella's 4th graders have been completing many activities and experiments with our new Inspire Science book. We are learning about energy and its relation to speed, force and other variables.
- Hilldale - During the week of October 23-27, students and staff at Hilldale celebrated Red Ribbon Week. Each day was a different theme day to participate in, such as "I'm too smart to start", where everyone wore their favorite College or Hilldale shirt. During Character Education lessons for the week, Kindergarten and First Grade students focused on being healthy, Second and Third Grade students focused on the importance of making good decisions and Fourth and Fifth Grade focused on peer pressure and the dangers of drugs. Students were given goodies to bring home to celebrate the week and announcements were made to promote health and wellness.
- Valley View - Students in Grades K – 2 enjoyed a Halloween Safety and Anti-Bullying Assembly presented by Officer Scott McGowan of the Montville Township Police Department. Officer McGowan, a wonderful role model, has an incredible way with the children and delivered many important messages. To conclude the assembly, Officer McGowan had all of the

students stand and recite a powerful Anti-Bullying Pledge that encouraged them to stand up to bullies for themselves and their friends.

- Valley View - The Dare to Care Club completed their *Promoting Acts of Kindness* video this week. The club of 10 girls each donated 8-10 inches of hair at local salons. The hair will be used to make wigs for girls and women who've lost their hair due to cancer treatment. The video is now posted on the Valley View website.
- Valley View - Children in Ms. Sullivan's third grade classroom are working on a video promoting bus safety under the direction of Mr. Saunders and Mr. Spector. Children will role play both inappropriate and appropriate behaviors while a bus is in motion and proper safety precautions when entering and exiting a bus. Bullying on the bus will be a focal point of the video.
- Valley View - Dr. Kennedy and Mr. Spector met with Kathleen McClay, consultant with the United Way and Youth Empowerment Alliance, to discuss ideas promoting a bully free learning environment at Valley View this school year.
- Valley View - The NY Jets Upstanders of the Week for the week of 10/23-10/27 are fourth grader Diego Naranjo of Ms. Gearing's class and second grader Yunji Zhang from Mrs. Trevaskiss's class. The two display excellent behavior and self-control in class and offer to help their respective classmates whenever they can.
- Valley View - Mrs. Slattery, Mrs. Trevaskiss, and Miss Romanski/Miss Katz's classes created Pumpkin Book Characters. Students read a book of their choosing and designed a pumpkin to look like a character from their book. They also wrote a book report summarizing their stories. The pumpkin book characters are on display in our Media Center!
- Valley View - Ms. Caravello and Ms. Streep's class launched their first Lego Learning project this year. The students worked hard to recreate towns in NJ during their study of NJ and NJ regions. Their projects were a success and the parents were thrilled to see learning in practice.
- Valley View - Wow! Another month of learning! It seems like October has just flown by, thinking back on all the books we explored and strategies we learned in order to be good readers! We are also more than halfway done with our lowercase letters and are starting to put words into our drawings. As great mathematicians, we have already learned to compare and order numbers 0 to 5. We finished up the month by doing a STEAM experiment in which we predicted and discovered what would happen when we put a piece of candy corn in different solutions. Oh, dressing up for the Halloween parade and parade was quite fun as well!
- Valley View - Students in Mrs. Handschuch's Preschool PM Class recently utilized their problem solving and critical thinking skills to participate in a team STEM challenge to construct a spider web. After listening to the story of The Very Busy Spider by Eric Carle, teams were provided with various unconventional materials to construct their spider webs. Teams used iPads to view and research different spider webs. Students collaborated with peers on design and construction challenges. The children also presented and discussed their projects to the class.
- Cedar Hill - Jack Trewhella, a Cedar Hill student in Miss Walden's third grade class volunteered his time on Columbus Day to help paint rocks, 100 to be exact, for OneMontville. Jack is our youngest volunteer to date and he has given his time on many occasions to help support the organization. We brought the rocks to the 150th Celebration Day and asked everyone who stopped by the OneMontville tent to write a message of peace, love and respect on a rock, take it and place it where someone will find it. It just may brighten that person's day. Jack wants to make a difference in the world. He represented what Cedar Hill School is all about.
- Cedar Hill - In preparation of our very special Veterans Day celebration, all students at Cedar Hill, from Pre-K to Fifth grade made a different patriotic themed art project in the art room. Each lesson was preceded with an explanation of what the holiday is all about and time for Q and A. The students made and shared many personal connections that added relevance and meaning to our discussions. Our hallways look beautiful, welcoming and full of gratitude to honor those who deserve it the most! Always remember to thank a Veteran!
- Woodmont - Celebrated a Fourth Grade Family Math Day on Wednesday October 18, 2017. Fourth grade teachers facilitated activities between parent and students that reinforced 21st Century math skills. Thanks to Margaret Beatty, Victoria Carlucci, Tina Janis and Norma Murawski for organizing the event. Special thanks to the Woodmont PTA for sponsoring the activity.
- Woodmont - Congratulations to Fourth grade teachers Margaret Beatty and Tina Janis who will present at this year's NJEA convention on their HIPP grant: Brick by Brick.
- Woodmont - Congratulations to Woodmont's October Students of the Month Kindergarten: Joanna Manaparambril, First grade: Sami Naqvi , Second Grade: Akithmi Kankanamge, Third Fourth: Husain Tinwala, Fourth Grade: Chanel DeSimone and Fifth Grade: Ismael Matari.
- MTHS - This past Saturday (October 14), the MTHS Marching Band competed in the Yamaha Cup at Met Life Stadium. We are thrilled to report that the Marching Band placed 5th out of 14 bands, and received a Caption Award for Best Visual. After the Yamaha Cup, the Marching Band took 1st Place in the North Warren Band Competition. At the North Warren competition, the Marching Band received Caption Awards for Best Color Guard, Music, Visual, Overall Effect, and Best in Show after receiving the highest score among all competing bands. The entire MTHS Community is proud of all members of Marching Band and Color Guard, and wishes them continued success this season!

- MTHS -Congratulations to the MTHS Marching Band for finishing 3rd out of 15 bands at the New Jersey State Championship held this past this past Saturday(November 4th) in Middletown NJ. In addition to placing 3rd the band received the caption award for "best overall effect." On Sunday, the band competed in the A Class National Championship at J. Birney Crum Stadium in Allentown, PA, placing 5th overall out of 21 bands. Congratulations to the marching band students, director, staff, and parents on another outstanding season!
- Lazar - At the New Jersey School Boards Association Fall Workshop held in Atlantic City on October 23-26, 2017, the Robert R. Lazar Middle School was recognized for achieving Bronze Level Status through the Sustainable Jersey for Schools Program. Sustainable Jersey for Schools is a certification program for New Jersey public schools that want to go green, conserve resources and take steps to create a brighter future. Sustainable Jersey is a prestigious designation that is earned through undertaking a number of sustainable actions which include policy development, assessment activities such as energy audits, school projects and curriculum activities.
- Lazar - The first 6th grade Color War took place on Friday, October 6th, and it was a huge success! Students came to school dressed from head to toe in their team colors and the energy was palpable throughout the building. Everyone participated in friendly competitions and team building activities on the fields across the street from Lazar including backwards kickball, beach ball, hula hoop, and sponge relays, Steal the Thunder, ping pong carry, double ball soccer, basketball and ending with the ever popular tug of war. Points were kept and the 6 White Team was declared the winner. A great day was had by all and we're looking forward to making this event a 6th grade tradition!
- Lazar - Week of Respect commenced our Random Acts of Kindness Program. Each marking period Lazar Middle School teachers and staff recognize students for their kind efforts in school to assist their peers and teachers. The program, Random Acts of Kindness, has been running for over 6 years. Students are honored with certificates and a reward from the school counseling department. The Random Acts of Kindness program accompanies our character education program entitled "PERCC" to infuse Pride, Empathy, Respect, Cooperation and Citizenship into our daily routines at school. We are very proud of our students and their kindness towards each other.
- Lazar - To kick off Red Ribbon Week this year at Lazar, all homerooms were provided on Monday with the history of this campaign by Student Assistance Counselor, Kelly McCorkle. This was done in an attempt to ensure that all students had a full understanding of why we would be celebrating it. Short videos were shown in homeroom on Tuesday and Thursday: a singer/songwriter talks about how addiction has affected her life and how she pursues her natural high. An NBA basketball star talks about how it's not about being popular, it's about making a name for yourself. On Wednesday, Mrs. McCorkle was in the cafeteria during all lunch periods giving the students the opportunity to identify their own personal natural high and displaying it on a bulletin board amongst their peers. Friday all faculty and staff were encouraged to wear red to show their support. The week turned out extremely successful.
- Lazar - Cheryl Zanone and Matt Myers of Robert R. Lazar Middle School participated in New Jersey Science Teachers Association's 2017 Maitland P. Simmons (MPS) Memorial Award Summer Institute. Myers was one of 18 science teachers selected from middle school applicants throughout the state of New Jersey to participate in the 5-day program entitled "21st Century Science connections: Real World Applications for the Classroom". Zanone administered and arranged the program which was held at the College of Saint Elizabeth, Morristown from July 17-21, 2017. The program included a field experience at Meadowlands Environmental Center during which educators engaged in activities and demonstrations modeling integration of engineering into their lesson units. Teachers were prompted to consider how each activity could be used in their classroom within the scope and sequence of a Next Generation Science Standards (NGSS) unit. They gained skills necessary to select appropriate Anchor Phenomena through which lessons could be developed, utilizing Science and Engineering Practices as well as Cross Cutting Concepts. While building upon shared ideas and collaborating with colleagues, this year's remarkable Simmons Scholars had an opportunity to think deeply and create lessons which represent the dimensional mindset at the core of the NGSS. Simmons Scholars are also offered a one-day admission to the New Jersey Science Convention which both of our Lazar educators attended in October.
- Lazar- The students participated enthusiastically in the annual Scholastic Book Fair held during the week of October 16th. Ably chaired by Joanne Lang and Grace Sumka, students did their part to increase their own personal libraries, while helping Mrs. Metz, school librarian, acquire the exciting new books that students will be searching for this fall! The wide assortment of popular paperbacks and hardcovers got the buzz going, getting students talking and sharing ideas about what they wanted to take home and start reading. As in the past, the PTC has generously donated the proceeds from this year's sale to the library in order to purchase new books. Thank you to Mrs. Lang, Mrs. Sumka, and the many other volunteers who helped to make this year's sale a success!
- Lazar - About a month ago, Lazar students were taken outside for trial recess, during lunch periods. So far, it has been a big success! We gathered equipment such as corn hole, can jam, Frisbees and jump ropes from the gym. 3 parking spots next to the outdoor lunch tables are coned off by Jeff Simon in the morning on nice days. The games are set up by 4th period teachers on lunch duty and cleaned up by 7th period. The other equipment is used on the grass areas next to the tables. Students from each grade are typically given the opportunity to go out on alternating days, depending on the numbers. It is our hope that we may be able to purchase more equipment by the time spring weather rolls around, so that everyone may go

out each day, and have even more options to appeal to everyone! So many of the students have been enjoying a recess and no doubt benefitting from the health benefits! We are excited to watch this grow!

- Lazar - On Friday, October 20, 2017, The Nutrition, Family and Consumer Studies Department at Robert Lazar's Middle School hosted their annual "Bus Drivers' Breakfast". All of Mrs. Jasterzbski's sixth, seventh and eighth grade sections participated in some component of the program. Students were responsible for scheduling, menu planning, pricing, food preparation, service and clean up. Morning highlights involved presentations by the students to include a "Bus Drivers' Pledge", a breakfast buffet offering a wonderful assortment of student prepared foods, an international sampling table, and homemade favors. The event was personalized and heartwarming as students' words and actions were a testament of their respect and appreciation for their bus drivers.
- Lazar - On Tuesday, November 7, 2017 all students at Robert R. Lazar Middle School voted in a school wide mock election for the New Jersey Governor's race. Students from Mr. Crescente, Mrs. Rudge and Ms. Crimaldi's Social Studies classes, made public service videos/posters pertaining to our local, county and state election races that were shared with the entire school via an election website. All students voted during their Social Studies classes. This was also a red, white, and blue day to show patriotism at Lazar.
- Lazar - On Monday, November 13, 2017, Robert R. Lazar Middle School held a luncheon/ceremony in recognition of Veteran's Day. We honored our Veterans with a luncheon beginning at 1:00 pm and a ceremony that began promptly at 1:50 pm. The ceremony included songs from our chorus/band members, a reading of a patriotic poem contest winner from the 8th grade, an announcement of the 8th grade VFW essay contest winner, and the recognition of our many local VFW members, as well as former students who have or currently serve in our military. Mr. Crescente and Mrs. Rudge would like to thank the following people for making this event possible: Mrs. Stebbins and Mrs. Scognamiglio-Band Directors Mrs. Zajac- Choir Director Ms. Crimaldi- 8th grade Social Studies Teacher Mr. Pasciuto and Mr. Piselli- Lazar Administration All Maintenance workers and custodial staff!!

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

October, 2017	K – 12	Violence Incidents	0	
October, 2017	K – 12	Vandalism Incidents	0	
October, 2017	K – 12	Weapon Incidents	0	
October, 2017	K – 12	Substance Abuse	0	
October, 2017	K – 12	Suspensions	12	(includes in-school and Saturday)

Business Administrator's Report

Ms. Slunt introduced Robert Haag from Lerch, Vinci and Higgins, who presented the Comprehensive Annual Financial Report and audit findings for the year-ending June 30, 2017. Mr. Haag summarized auditor's unqualified opinion, ending fund balances and findings, highlighting the district's strong financial position as of June 30, 2017. President Kayne congratulated Mr. Tevis as to the outcome of the audit.

Committee Reports

Section G

G.1	**Finance & Facilities**	Charles Grau	The Committee summarized the items discussed at its last meeting, including the conclusion of the audit, referendum financing, scheduling of the referendum projects, the Hilldale change order that is listed on the agenda, and finally the financial position of the district for the 2017-2018 School Year. Mr. Grau asked that the minutes of the meeting be provided to the Board through the Weekly Update.
G.2	**Curriculum & Instruction**	Michael Palma	The Committee summarized the items discussed at its last meeting, including the Special Education program, roll-out of the Chromebooks district-wide, Algebra I offerings at Lazar and the High School, class sizes at Lazar and the High School, the Gifted & Talented program, STEAM Committee, State Science Assessments and the Lazar World Language program.
G.3	**Policy & Personnel**	John Morella	The Committee had no report.

G.4	**Communications**	Karen Cortellino	The Committee summarized the items discussed at its last meeting, including the communication successes of the referendum, a branding update, the formation of a taskforce to examine the district website and the use of Live Feed.
G.5	**Safety & Security**	John Morella	The Committee had no report.
G.6	**Ad-Hoc**		The Committee had no report.
G.7	**Delegate Liaisons: N.J.S.B.A.**	Karen Cortellino	The Liaison had no report.
	Delegate Liaisons: M.C.S.B.A.	Michael O'Brien	Dr. Cortellino discussed the M.C.S.B.A. meeting on October 19th, at which the new QSAC guidelines were discussed, the 2017-2018 NJSBA initiatives were reviewed, a presentation was held on Charter and Schools of Choice, and the successful use of Twitter by school districts was discussed. The next meeting is scheduled for December 7, 2017.
	Delegate Liaisons: M.C.E.S.C.	John Morella	The Liaison had no report.
	Delegate Liaisons: D.A.C.	Michael Palma	The Liaison discussed Project Graduation and re-instituting dances at Lazar.
	Delegate Liaisons: Mustangs	Michael O'Brien	The Liaison reminded the public of the 'Buy a Brick' program to support the district athletic programs.
G.8	**P.T.C. Liaisons: Cedar Hill**	Karen Cortellino	The Liaison summarized the items discussed at the last meeting, including the presentation of the PARRC results at Cedar Hill, a Veterans' Day celebration and thanking the P.T.C. for their support of the referendum.
	P.T.C. Liaisons: Hilldale	David Modrak	The Liaison had no report.
	P.T.C. Liaisons: Valley View	Michael Johnson	The Liaison had no report.
	P.T.C. Liaisons: William Mason	Charles Grau	The Liaison had no report.
	P.T.C. Liaisons: Woodmont	Michael Palma	The Liaison had no report.
	P.T.C. Liaisons: Lazar Middle	Carmela Novi	The Liaison had no report.
	P.T.C. Liaisons: High School	Michael O'Brien	The Liaison requested that another member attended the High School P.T.C. Meeting, as he was unable to attend.
G.9	**Negotiations**		The Liaison had no report.
G.10	**Additional Reports**		Mr. Grau discussed the success of the Veteran's Day celebration in town, highlighting the service of Michael Palma and his father in the armed forces. Dr. Cortellino and Mr. O'Brien also thanked our veterans, highlighting Mr. Palmas' service and a presentation by Michael Raj.

Public Participation *(For items on the agenda only)* Section H

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public commented on any items listed on the agenda.

Consent Resolutions

A motion was made by Mr. Grau and seconded by Ms. Novi to approve the below resolutions in a consent motion. The motion passed, as noted below with the recorded exceptions:

Mr. C. Grau	Voted Yes,	abstained on Ck #86799 & Resolution M.1-1.
Ms. C. Novi	Voted Yes,	on resolutions I through O below.
Dr. K. Cortellino	Voted Yes,	on resolutions I through O below.
Mr. M. Johnson	Voted Yes,	abstained on Resolution J.4.
Dr. D. Modrak	Voted Yes,	on resolutions I through O below.
Mr. M. O'Brien	Voted Yes,	on resolutions I through O below.
Mr. Palma	Voted Yes,	on resolutions I through O below.
Ms. M. Kayne	Voted Yes,	abstained on Minutes.

Board Section I

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

October 17, 2017	Executive Session, Regular Meeting
October 17, 2017	Public Session, Regular Meeting

No additional comments were made.

Administration Section J

J.1: Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, accepts the following gifts, grants and donations in accordance with Policy 7230:

	Donor	Recipient	Purpose	Amount
1	Hilldale PTC	Hilldale/BOE	Chromebooks/License and Cart	$9,362.20
2	MTHS PTC	MTHS/BOE	Steered Straight Program Student and Parent Assembly	$750.00
3	William Mason Home & School Association	William Mason/BOE	Funds for 5th Grade Field Trip to Jeff Lake and Transportation	$6,060.00
4	Hilldale PTC	Hilldale/BOE	Funds for 5th Grade Field Trip to Jeff Lake	$5,200.00
5	Lazar PTC	Lazar/BOE	Steered Straight Program Student and Parent Assembly	$750.00
6	Township of Montville	Montville Board of Education	2007 Ford Utility Truck (Estimate $2,500.00)	
7	Cedar Hill Home & School Association	Cedar Hill/BOE	Funds for the 5th Grade Field Trip to Jeff Lake	$5,200.00
8	Cedar Hill Home & School Association	Cedar Hill/BOE	Funds for the Transportation for the 5th Grade Field Trip to Jeff Lake	$660.00

J.2: Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on November 3, 2017, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated October 13, 2017 to November 3, 2017.

J.3: Nursing Services Plan 2017-2018
RESVOLED, that the Montville Township Board of Education approve the Montville Township Public School 2017-2018 Bursing Services Plan, as attached in Document J.3.

J.4: Approval of Memorandum of Agreement Between Education and Law Enforcement
RESOLVED, that the Montville Township Board of Education approve the Memorandum of Agreement between Education and Law Enforcement for the 2017-2018 school year.

President Kayne thanked all of the organizations that donated items to the district.

Facilities and Finance

Chair, Mr. Grau – Dr. Cortellino, Dr. Kayne, Mrs. Novi

Section K

K.1: Payment of Bills
RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of October 18, 2017 – November 14, 2017 that shall be made a part of this record, as attached in Document K.1.

Payments of Bills for:	General Fund (Fund 10)	In the amount of	$	1,814,892.25
	Special Revenue Fund (Fund 20)	In the amount of		83,208.31
	Capital Projects Fund (Fund 30)	In the amount of		0.00
	Debt Service Fund (Fund 40)	In the amount of		0.00
	Food Service Fund (Fund 60)	In the amount of		73,024.31
	MEDLC Fund (Fund 61)	In the amount of		6,727.87
	Subtotal		**$**	**1,977,852.74**
	Payroll – October (Various Funds)	In the amount of		4,633,247.45
	TOTAL		**$**	**6,611,100.19**

K.2: Transfer of Funds for October 2017
RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, ratifies budget transfers for the period ending October 31, 2017 as listed on attached Document K.2.

K.3: Financial Reports for October 2017
WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer's Report for the month of October 2017, as attached in Documents K.3.a and K.3.b, respectively, and

WHEREAS, the reports of the Board Secretary and Treasurer are in agreement; and

WHEREAS, in compliance with N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, that I certify that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent

Katine M. Slunt, School Business Administrator/ Board Secretary

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the Board of Education approves the monthly financial reports of the Board Secretary and Treasurer and certifies that, after review of the monthly financial reports of the Board Secretary and Treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the Secretary's monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED that a copy of the reports, as attached in Documents K.3.a and K.3.b, shall become a part of the minutes of this meeting.

K.4: Use of Facility Requests
WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, "Use of School Facilities" unless a waiver is so indicated:
THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and
BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of Contracted Services- School or Instruction-Related Function
RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following contracted service and that the Montville Township Board of Education acknowledges that these contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular New Jersey Title 18A:18A et seq., N.J.A.C. 23 and the Federal Uniform Administrative Requirements 2CFR Part 200; and

	Vendor Name	Services	Cost	School	Date Effective	Date Terminated	Discussion
1	ProQuest LLC	Software & Licensing	$5,830.00	MTHS	12/01/17	11/30/18	Renewal
2	Walsworth Yearbooks	Yearbook	$57,390.00	MTHS	11/15/17	06/21/19	Yearbook Services for the 2018-2019 School Year.
3	Jeff Lakes Camp LLC	Camp	$5,200.00	Cedar Hill	06/01/18	06/30/18	5th Grade Field Trip
4	Jeff Lakes Camp LLC	Camp	$5,200.00	Hilldale	06/01/18	06/30/18	5th Grade Field Trip
5	Jeff Lakes Camp LLC	Camp	$5,000.00	William Mason	06/01/18	06/30/18	5th Grade Field Trip
6	Student # 104242	Tuition Contract	$32,111.24	Lazar	10/10/17	06/21/18	Tuition Contract with Boonton Public School District
7	Hype Entertainment Group	DJ Services	$ 500.00	MTHS	11/17/17	11/17/17	Senior Banquet
8	PaySchools	Prepaid student lunch money system	$4,495.00	Lazar & MTHS	11/01/17	06/21/18	Post approve - PayForIt.net to PaySchools

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6: CAFR Acceptance and Corrective Action Plan Approval: 2016-2017
WHEREAS, the Board of Education has engaged the firm of Lerch, Vinci and Higgins, of Fair Lawn, New Jersey, to audit the district's Comprehensive Annual Financial Report (C.A.F.R.) for the fiscal year ended June 30, 2017 and prepare the Auditor's Management Report on Administrative Findings – Fiscal, Compliance and Performance, for the fiscal year ended June 30, 2017 in compliance with N.J.S.A. 18A:23-1 et seq.; and

WHEREAS, this audit has been completed and the C.A.F.R. filed with the State Department of Education and submitted to the Montville Township Board of Education along with a synopsis of the audit report and recommendations, which synopsis and recommendations are available for public review; and

WHEREAS, the auditor has conducted exit conferences with the administration on November 1, 2017 and publicly for the full board and the public at the meeting held on November 14, 2017.

THERFORE BE IT RESOLVED, that the Montville Township Board of Education accept the Comprehensive Annual Financial Report (C.A.F.R.) and the Auditor's Management Report on Administrative Findings – Fiscal, Compliance and Performance report for the period ended June 30, 2017, notes the recommendations, and approves the Corrective Action Plan submitted by the School Business Administrator/Board Secretary as indicated on Document K.6.

K.7: Unused Vacation Day Payout Approval

RESOLVED, that the Montville Township Board of Education approves the unused vacation day payout to the following staff:

	Name	Number of Days	Type of Payout	Amount
1	Keane, Edward	2.5	Vacation Days	$396.93

K.8: Comprehensive Maintenance Plan Approval: 2017-2018

RESOLVED, that the Montville Township Board of Education approves the adoption of the 2017-2018 Comprehensive Maintenance Plan and Form M-1, Document K.8, for submission to the Morris County Superintendent of Schools, as a part of the required documentation included in the QSAC monitoring process.

K.9: Change Order Request: Hilldale School

WHEREAS, the district officials have determined that the following change orders in connection with the Small Group Instruction Room Project at Hilldale School are recommended;

Change Order # PCO-3R: Provide Fire Alarm Panel Net Add: $8,334.90

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the above changes orders to be taken for the project's contingency funds, causing no increase to the base contract amount for the Small Group Instruction Room Project at Hilldale School.

K10: Referendum Agreement Approval: Parette Somjen Architects

RESOLVED, that the Montville Township Board of Education approves the Architect of Record Agreement, Parette Somjen Architects, for professional architectural services in connection with the referendum at a professional flat fee amount of $1,070,224.00, excluding additional reimbursable expenses which will be billed separately at a not to exceed amount in total of $48,267.50.

School	Flat Fee Amount	Not to exceed Amount
Montville Township High School	$380,340.00	$17,867.00
Robert R. Lazar Middle School	$250,124.67	$11,698.00
Cedar Hill Elementary School	$84,864.67	$3,611.00
Hilldale Elementary School	$71,594.67	$3,387.00
Valley View Elementary School	$86,032.67	$3,668.00
William Mason Elementary School	$116,748.66	$5,004.00
Woodmont Elementary School	$80,518.66	$3,392.50
	Total $1,070,224.00	**Total $48,627.50**

No additional comments were made.

Personnel

Chair, Mr. Morella – Dr. Cortellino, Mr. Johnson, Mr. Palma

Section L

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Manginelli, Meghan	Maternity Leave	12 Month Secretary MTHS	01/22/18	22	03/12/18	03/12/18	N/A	04/30/18	Dates subject to change based on delivery Includes the use of 7 Vacation and 5 Personal Days

L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Faria, Guida	Resignation	Physics Teacher	MTHS	11/22/2017	
2	Faria, Guida	Resignation	Interact Advisor	MTHS	11/22/2017	
3	Faria, Guida	Resignation	Science Olympiad Advisor	MTHS	11/22/2017	
4	Faria, Guida	Resignation	FIRST/Robotics Advisor	MTHS	11/22/2017	
5	Stanton, Danielle	Resignation	Assistant Winter Track Coach	MTHS	10/30/2017	Post Approve
6	Leva, Kathleen	Resignation	Paraprofessional	Valley View	11/15/2017	
7	Burks, Dolores	Resignation	Special Education Teacher	MTHS	01/01/2018	

L.3: Appointments and Transfers (*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Slezak, Kathryn	Approve	Biology Teacher	MTHS	BA/3	$52,155.00 prorated @ $36,508.50	12/01/2017 - 06/30/2018	Replaces DF
2	Shera, Michael	Transfer	Assistant Principal	Lazar	N/A	$127,592.00	12/01/2017	Transfer from MTHS Salary includes $3,683.00 Longevity Replaces TH
3	Gelber, David	Approve	Assistant Principal	MTHS	N/A	$115,000.00 prorated @ $52,708.37	01/16/2018 - 06/30/2018	Replaces MS
4	Guarino, Wayne	Approve	Supervisor Athletics, Phys Ed, Health	MTHS	Step 1	$107,000.00 prorated @ $53,500.00	01/01/2018 - 06/30/2018	Replaces WK
5	Guarino, Wayne	Amend	Social Studies Teacher	MTHS	MA30/8	$64,718.00 prorated @ $25,887.20	09/01/2017 - 12/31/2017	Supersedes action on 05/02/2017 L.7.5.100
6	Guarino, Wayne	Rescind	Head Coach Bowling	MTHS	Cat 3 Step 4+	$9,761.00	2017/2018 Winter Season	

7	Guarino, Wayne	Rescind	Assistant Coach Baseball	MTHS	Cat2 Step 4+	$7,938.00	2018 Spring Season	
8	Crescente, Richard	Approve	Head Coach Bowling	MTHS	Cat 3 Step 1	$7,376.00	2018 Spring Season	
9	Roesler, Kelly	Approve	Assistant Coach Winter Track	MTHS	Cat 2 Step 4	$7,888.00	2017/2018 Winter Season	
10	Roesler, Kelly	Approve	Assistant Coach Spring Track	MTHS	Cat 3 Step 4	$7,676.00	2018 Spring Season	
11	Halper, Nicole	Approve	Physics Teacher	MTHS	BA/3	$52,155.00 prorated @ $37,551.62	11/27/2017 - 6/30/2018	Replaces GF
12	Lyashkevich, Boris	Amend	Paraprofessional	William Mason	N/A	$22.01 hourly	09/01/2017 - 10/27/2017	Supersedes action on 04/26/2017;I.7.7
13	Lyashkevich, Boris	Approve	Long Term Substitute Elementary School Teacher	William Mason	N/A	$260.78 per diem	10/30/2017 - 03/16/2018	Post Approve Replaces EA
14	Huppert, Matthew	Approve	Long Term Substitute Science Teacher	Lazar	N/A	$260.78 per diem	11/13/2017 - 03/02/2018	Post Approve Replaces DM
15	Krase, Lisa	Approve	Long Term Paraprofessional	Cedar Hill	N/A	$143.07 per diem	11/20/2017 - 03/23/2018	Replaces KK
16	Nardone, Stephanie	Approve	Long Term Paraprofessional	William Mason	N/A	$128.05 per diem	11/13/2017 - 03/16/2018	Post Approve Replaces BL
17	Gille, Susan	Approve	Paraprofessional	Valley View	N/A	$22.01 hourly	11/16/2017 - 06/30/2018	Not to exceed 32.5 hours weekly Replaces KL
18	MacIver, Kenneth	Amend	1/6 Salary Adjustment Social Studies	MTHS	BA/5	$8,858.83 prorated @ $2,834.80	09/26/2017 - 12/31/2017	Supersedes action on 10/03/2017 L.3.18
19	Reilly, Alyssa	Amend	1/6 Salary Adjustment Social Studies	MTHS	MA/5	$9,977.16 prorated @ $3,192.72	09/26/2017 - 12/31/2017	Supersedes action on 10/03/2017 L.3.19
20	Butchko, Christopher	Amend	1/6 Salary Adjustment Social Studies	MTHS	MA30/18	$11,343.83 prorated @ $3,630.02	09/26/2017 - 12/31/2017	Supersedes action on 10/03/2017 L.3.20
21	Trzepinska, Christopher	Amend	1/6 Salary Adjustment Social Studies	MTHS	MA/7	$10,143.83 prorated @ $3,246.02	09/26/2017 - 12/31/2017	Supersedes action on 10/03/2017 L.3.21
22	McManus, James	Amend	1/6 Salary Adjustment Social Studies	MTHS	BA/3	$8,692.50 prorated @ $2,781.62	09/26/2017 - 12/31/2017	Supersedes action on 10/03/2017 L.3.22
23	Zwoboda, Wendy	Approve	1/6 Salary Adjustment	MTHS	MA30/18	$16,814.17 prorated @ $5,800.90	10/19/2017 - 01/31/2018	Post Approve
24	Weiss, Jake	Amend	MEDLC Aide	District	N/A	$13.50 hourly	10/18/2017 - 06/30/2018	Supersedes action on 10/17/2017; L.3.13
25	Gajdos, Cindy	Approve	MEDLC Teacher Aide	District	N/A	$20.60 hourly	11/15/2017 - 06/30/2018	
26	Cangialosi, Debra	Approve	MEDLC Aide	District	N/A	$13.50 hourly	11/15/2017 - 06/30/2018	

L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Reinknecht, Wendy	Amend	Garden Club Advisor Hilldale	N/A	$979.00	09/01/2017 - 06/30/2018	Supersedes action on 10/17/2017; L.4.2
2	Zwoboda, Wendy	Approve	Interact Club Advisor MTHS	N/A	$1,749.00 prorated @ $1,224.30	12/1/2017 - 06/30/2018	Replaces GF
3	Glanville, Yvonne	Approve	FIRST/Robotics Advisor MTHS	N/A	$4,148.00 prorated @ $2,903.60	12/1/2017 - 06/30/2018	Replaces GF
4	Pakestein, Brittany	Amend	Science Olympiad Co- Advisor MTHS	N/A	$1,391.00 prorated @ $417.30	09/01/2017 - 11/30/2017	Supersedes action on 05/16/16; L.4.117
5	Pakestein, Brittany	Approve	Science Olympiad Advisor	N/A	$2,782.00 prorated @ $1,947.40	12/1/2017 - 06/30/2018	Replaces GF
6	Hinz, Jaclynn	Approve	Science Olympiad Co- Advisor MTHS	N/A	$1,391.00 prorated @ $973.70	12/1/2017 - 06/30/2018	Replaces GF

L.5: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following Substitutes:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Slezak, Katherine	Approve	Substitute Teacher/District	N/A	Per Diem: $80.00	11/29/2017	11/30/2017	Not to exceed 2 days for transition
2	Gurin, Allison	Approve	Substitute Teacher/District	N/A	Per Diem: $80.00	09/01/2017	06/30/2018	Post Approve $90.00 Per Diem after 10 cumulative work days
3	Israel, Melissa	Approve	Substitute Teacher/District	N/A	Per Diem: $80.00	11/15/2017	06/30/2018	$90.00 Per Diem after 10 cumulative work days
4	Harper, Nicole	Approve	Substitute Teacher/MTHS	N/A	Per Diem: $80.00	11/13/2017	11/22/2017	Post Approve Not to exceed 3 days
5	Gilfedder, Alison	Approve	Substitute Teacher/District	N/A	Per Diem: $80.00	11/15/2017	06/30/2018	Not to exceed 28 combined hours $90.00 Per Diem after 10 cumulative days of work
6	Khalaf, Michelle	Approve	Substitute Teacher/District	N/A	Per Diem: $80.00	11/15/2017	06/30/2018	$90.00 Per Diem after 10 cumulative days of work
7	Lin, Sandra	Approve	Substitute Teacher/District	N/A	Per Diem: $80.00	11/15/2017	06/30/2018	$90.00 Per Diem after 10 cumulative days of work
8	Huppert, Matthew	Approve	Substitute Teacher/Lazar	N/A	Per Diem: $80.00	11/07/2017	11/08/2017	Post Approve Not to exceed 2 days for transition

L.6: Volunteer Coaching Staff
RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves volunteer coaching staff within select athletic programs for the 2017-2018 season as follows:

Santucci, Matthew - Ice Hockey

L.7: Athletic Game Workers
RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the payment for services during home athletic events during the 2017 – 2018 school year to the following district employees:

Maly, Jeffrey Miller, Seth

L.8: Mentoring Assignments
RESOLVED, that the Montville Township Board of Education post approve the payroll deductions and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2017-2018 school year:

	Provisional Teacher	Location	Fee	Mentor	Start Date
1	Salerno, Gabrielle	Valley View	$293.28	Ms. Kimberly DeMaria	09/01/2017 Supersedes action on 10/03/2017 L.9.11
2	Lyashkevich, Boris	William Mason	$724.95	Ms. Janis Amodeo	10/30/2017

President Kayne and Dr. Cortellino congratulated the new High School staff, David Gelber and Wayne Guarino.

Curriculum, Instruction & Technology

Chair, Mr. Palma – Mr. Grau, Dr. Modrak, Mr. O'Brien Section M
(pursuant to or in excess of Policies # 0147, 3440 and 4440)

M.1: Professional Day Travel

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Grau, Charles	Approve	West Windsor, NJ	$44.02	NJSBA Semi Annual Delegate Assembly	11/18/17	11/18/17	Board Member - Travel
2	Sanford, Douglas	Approve	Monroe Township, NJ	$66.22	NJPSA Elementary-Middle-Secondary Committee	01/18/18	4/12/18	District
3	Katz, Jaimee	Approve	West Orange, NJ	$239.00	GUIDED MATH: Differentiate Your Math Instruction Using Small Groups, Math Journals, Centers and Whole Group Strategies (Grades K-2)	2/2/18	2/2/2018	Title IIA
4	Slattery, Kathryn	Approve	West Orange, NJ	$239.00	GUIDED MATH: Differentiate Your Math Instruction Using Small Groups, Math Journals, Centers and Whole Group Strategies (Grades K-2)	2/8/18	2/8/18	Title IIA
5	Trevaskiss, Joy	Approve	West Orange, NJ	$239.00	GUIDED MATH: Differentiate Your Math Instruction Using Small Groups, Math Journals, Centers and Whole Group Strategies (Grades K-2)	2/8/18	2/8/18	Title IIA
6	Beatty, Margaret	Approve	West Orange, NJ	$239.00	Enhancing Students' Success in MATH by Developing a Growth Mindset (Grades K-6)	1/818	1/8/18	Title IIA`
7	Murawski, Norma	Approve	West Orange, NJ	$239.00	Enhancing Students' Success in MATH by Developing a Growth Mindset (Grades K-6)	1/8/18	1/8/18	Title IIA
8	Goodwin, Kelly	Approve	Iselin, NJ	$265.00	The Zones of Regulation-A Framework to Foster Self-Regulation and Emotional Control	12/7/17	12/7/17	Title IIA

9	Melucci, David	Approve	New Providence, NJ	$145.00	A Day at the Movies: Lessons in School Law	3/6/18	3/6/18	Professional Growth
10	Wardell, Karin	Approve	West Orange, NJ	$235.82	Makerspaces: Powerfully Enhance Student Learning in Your Classroom & School (Grades 6-12)	12/11/17	12/11/17	Title IIA
11	Wayne, Jerry	Approve	West Orange, NJ	$235.82	Makerspaces: Powerfully Enhance Student Learning in Your Classroom & School (Grades 6-12	12/11/17	12/11/17	Title IIA
12	Chinchilla -Aldana, Pricila	Approve	West Orange, NJ	$235.82	Makerspaces: Powerfully Enhance Student Learning in Your Classroom & School (Grades 6-12	12/11/17	12/11/17	Title IIA
13	Keneally, Jennifer	Approve	West Orange, NJ	$259.00	What's NEW in YOUNG ADULT LITERATURE and How to Use It In Your Program	2/8/18	2/8/18	Title IIA
14	Sorensen, Allycia	Approve	West Orange, NJ	$249.00	Develop Growth Mindset in Mathematics to Increase Students' Perseverance, Engagement and Success in Your Math Classroom	11/29/17	11/29/17	Title IIA
15	Praml, Heather	Approve	Morristown, NJ	$75.00	Teaching Students Beyond the Test Score	11/30/17	12/1/17	Title IIA
16	Varuolo, Anthony	Approve	East Windsor, NJ	$235.58	Using Google's Cloud-Based Applications	12/13/17	12/13/17	Title IIA
17	Bostwick, Nancy	Approve	East Windsor, NJ	$235.58	Targeted and Effective PARCC Strategies for English Language Arts	12/13/17	12/13/17	Title IIA
18	Tsukamoto, Marie	Approve	West Orange, NJ	$258.92	Improve Behavior and Increase Learning: Develop Self-Regulation Skills, Increase Attention and Build Tolerance in Young Children	1/9/18	1/8/18	Title IIA
19	Vila, Tom	Approve	East Windsor, NJ	$238.18	Targeted and Effective PARCC Strategies for Math	12/14/17	12/14/17	Title IIA
20	Lyons, Pat	Approve	East Windsor, NJ	$238.18	Targeted and Effective PARCC Strategies for Math	12/14/17	12/14/17	Title IIA
21	Duffy, Mary Ann	Approve	East Windsor, NJ	$238.18	Targeted and Effective PARCC Strategies for Math	12/14/17	12/14/17	Title IIA
22	Pretto, Mary Kate	Approve	East Windsor, NJ	$238.18	Targeted and Effective PARCC Strategies for Math	12/14/17	12/14/17	Title IIA
23	Holmes, Helena	Approve	Wayne, NJ	$135.00	37th Annual Bilingual/ESL Conference	12/1/17	12/1/17	Title IIA

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Dr. Jacobs	Approve	Neuropsychiatric Evaluation	$600.00	102082	11/15/2017	01/15/2018	
2	St. Clare's Hospital	Approve	Psychiatric Evaluation	$1,012.00	60037	10/16/2017	10/16/2017	Post Approve
3	American Tutor, Inc.	Approve	Home Instruction	$3,480.00	70080	10/30/2017	11/30/2017	Post Approve Student in Partial Hospitalization Program

4	Partners in Development, LLC	Approve	Functional Behavior Assessment	$2,100.00	101184	11/15/2017	12/15/2017	

M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	Lazar – Grade 6 Chorus/Zajac	Montville Senior Center, Montville, NJ	N/A	N/A	N/A
2	MTHS – AP Art History/Lawler	Cathedral St. John, Cloisters, New York, NY	Pupil	Pupil	NA
3	William Mason – Kindergarten/Oberlin & Treanor	Turtle Back Zoo, West Orange, NJ	Pupil	Pupil	N/A
4	MTHS – Grade 12 AP Gov./Riotto	Liberty Bell/Independence Hall, Philadelphia, PA	Pupil	Pupil	N/A
5	MTHS – Ceramics 3 & Ind. Study Ceramics Students/Pflug-Moench	Peters Valley School of Craft, Layton, NJ	Pupil	Pupil	Pupil
6	Lazar – Drama Club/Coppola & Dent (post approve)	Elementary Schools, Montville, NJ	School Budget	N/A	N/A
7	MTHS – Video Production/Cruz	Museum of the Moving Image, Queens, NY	Pupil	Pupil	N/A
8	Hilldale – Grade 4/Manganella	Lego Discovery Center, Yonkers, NY	Pupil	Pupil	N/A
9	MTHS – Competition Cheerleading/Hannan & Zabransky	Reach the Beach Cheerleading Nationals, Ocean City, MD	School Budget	School Budget	School Budget
10	Woodmont – Grade 4/Janis	Franklin Mineral Museum, Franklin, NJ	HSA/PTA & Pupil	HSA/PTA & Pupil	N/A
11	MTHS Robotics Team/Queen	Rowan University, Glassboro, NJ	School Budget	School Budget (AMENDED)	N/A
12	MTHS Robotics Team/Queen	Cherry Hill High East, Cherry Hill, NJ	School Budget	School Budget (AMENDED)	N/A
13	MTHS Robotics Team/Queen	Millburn High, Millburn, NJ	School Budget	School Budget (AMENDED)	N/A
14	MTHS Robotics Team/Queen	Sparta High School, Sparta, NJ	School Budget	School Budget (AMENDED)	N/A
15	MTHS Robotics Team/Queen	High Point High, Sussex, NJ	School Budget	School Budget (AMENDED)	N/A
16	Hilldale – Grade 3/O'John, Larangeira & Przestrzelski	MPAC, Morristown, NJ	Pupil	Pupil	N/A
17	Lazar – Grades 6, 7 & 8 Music/Zajac, Scharf & Stebbins	Musical Carousel/Dorney Park, Allentown, PA	Pupil	Pupil	N/A
18	MTHS – Class of 2018 Banquet/Butchko & Maggi	Il Tulipano, Cedar Grove, NJ	Student Activity Account	Student Activity Account	N/A
19	Woodmont – Grade 2/Wyks, Torrisi & Tsukamoto	NJ Sea Grant Consortium, Sandy Hook, NJ	Pupil	HSA/PTA	N/A

20	Hilldale – Grade 5/Garibell, Reinknecht & Mesce	Jeff Lakes Camp, Stanhope, NJ	School Budget	School Budget	N/A
21	Cedar Hill – Grade 5/Accardi, Koch & Notte	Jeff Lakes Camp, Stanhope, NJ	School Budget	School Budget	N/A
22	MTHS – Class of 2019 (Winter Junior Banquet)/Havington & Zabransky	Knoll West, Parsippany, NJ	Pupil	Pupil	N/A

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Talusan, Ricardo	Approve	Level II Fieldwork/District	Ms. Suzanne Schneiderman	12/30/2017	06/30/2018	Dominican College, Graduate Program
2	Frace, Barbara	Approve	Student Teaching/Hilldale	Ms. Rita Landsman	01/18/2018	05/03/2018	William Paterson University, Office of Field Experience
3	Crozier, Andrew	Approve	Clinical Intern	Ms. Christy Stella	01/22/2018	05/11/2018	Caldwell University, Office of Field Experience
4	Wedemeier, Angeline	Approve	Intern	Ms. Cynthia Nosti	01/22/2018	05/11/2018	Caldwell University, Office of Field Experience

M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Developmental Learning Center	Approve	$90,414.00 Prorated @ $70,824.30	Aide Services $69,510.00 Prorated @ $53,870.25	$	104241	11/06/2017	06/30/2018	Post Approve

No additional comments were made.

Policy

Chair, Mr. Palma – Dr. Cortellino, Mr. Johnson

Section N

N.1: Introduction of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

No additional comments were made.

Closed Session Announcement

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **December 5, 2017 at 7:00 p.m.** to discuss:

1. Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
2. JCP&L Lazar Power Lines Improvement Project; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **December 5, 2017** at **7:45 p.m.** at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Old Business

Section Q

Mr. O'Brien reminded the Board and public of the Hall of Fame Induction Dinner on November 17, 2017.

General Board Comment and New Business

Section R

No additional comments were made.

Public Participation *(On any item of interest)*

Section S

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public commented.

Adjournment

Section T

A motion was made by Mr. Grau seconded by Ms. Novi to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 8:45 p.m.

Respectfully Submitted,

Katine Slunt
Board Secretary