NORTHERN VALLEY REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
DEMAREST, NEW JERSEY 07627

**COMMITTEE OF THE WHOLE MEETING:** Monday, November 11, 2019 at 6:30 p.m.

**LOCATION:** Northern Valley Regional High School at Old Tappan Media Center, Central Avenue, Old Tappan, NJ

THE BOARD OF EDUCATION RESERVES THE RIGHT TO MEET IN EXECUTIVE SESSION TO DISCUSS PERSONNEL, STUDENT MATTERS, NEGOTIATIONS AND/OR LITIGATIONS.

The meeting is opened by the Board President.

Pledge of Allegiance

**ROLL CALL:**
Mr. Joseph Argenziano, President
Mr. Ghanshyam C. Vaghasia, Vice President
Mr. Dan Eller
Mr. Raffi Jamgotchian
Ms. Tiffany Kaplan
Dr. George Kipel
Mr. John Massaro
Mr. Peter Micera
Mrs. Jessica Spillane

**ALSO PRESENT:** James M. Santana, Superintendent of Schools
Marc A. Capizzi, School Business Administrator/Board Secretary

"THE NEW JERSEY OPEN PUBLIC MEETINGS LAW WAS ENACTED TO INSURE THE RIGHT TO THE PUBLIC TO HAVE ADVANCE NOTICE OF AND TO ATTEND THE MEETINGS OF PUBLIC BODIES AT WHICH ANY BUSINESS AFFECTING THEIR INTEREST IS DISCUSSED OR ACTED UPON."

IN ACCORDANCE WITH THE PROVISIONS OF THIS ACT, THE NORTHERN VALLEY REGIONAL HIGH SCHOOL BOARD OF EDUCATION HAS CAUSED NOTICE OF THIS MEETING TO BE PUBLICIZED BY HAVING THE DATE, TIME AND PLACE THEREOF POSTED AND FILED IN THE BOROUGH HALL OF EACH CONSTITUENT BOROUGH IN THE DISTRICT AND SENT TO THREE NEWSPAPERS CIRCULATING IN THE DISTRICT.

THIS MEETING WILL BE TAPE RECORDED IN ACCORDANCE WITH POLICY.

THE BOARD PRESIDENT WILL OPEN THE MEETING FOR PUBLIC COMMENT AT THE REQUEST OF THE BOARD. MEMBERS OF THE PUBLIC WILL BE ALLOWED FIVE MINUTES TO PRESENT INFORMATION TO THE BOARD.

**COMMITTEE OF THE WHOLE MEETING**
**BOARD OF EDUCATION**
**MONDAY, NOVEMBER 11, 2019**
**NORTHERN VALLEY REGIONAL HIGH SCHOOL DISTRICT**
**NVOT MEDIA CENTER**

**RESOLUTION FOR EXECUTIVE SESSION (See Attached)**

**SUPERINTENDENT'S REPORT**

**S1. Miscellaneous**
Mr. Santana will report orally on various items.

**S2. Student Representative Update (11/25/19)**

**S3. Presentation on the College Process 11/11/19**

**S4. National Merit Commended and Hispanic Scholar Students Recognized and Co-Curricular Recognition 11/25/19**

**BOARD DISCUSSION OF SUPERINTENDENT'S REPORT**

**BOARD OF EDUCATION COMMITTEE REPORTS**

***Items need approval at 11/11/19 meeting**

**FINANCE** — **Daniel Eller, Chairperson**
**Raffi Jamgotchian**
**Peter Micera**

**F1. District Monthly Bills**

* A. That the Board approves the issue of warrants to the credit of those indicated on the list of bills for the Committee of the Whole Meeting on November 11, 2019.

B. That the Board approves the issue of warrants to the credit of those indicated on the list of bills for the Regular Meeting on November 25, 2019.

**F2. Transfer of Funds**
That the Board Secretary be authorized to make transfers in the 2019-2020 School Year of this District, as attached. (Available at the Regular Meeting)

**F3. Board Secretary/Cash Reports**

That the Northern Valley Regional High School District Board of Education acknowledges receipt of the Cash Report and Report of the Secretary for the month ending October 31, 2019; and further, pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of October 31, 2019, no line item account has encumbrances and expenditures, which total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

**F4. Bergen County Utilities Authority Donation - Old Tappan**

That the Board of Education accepts a 2019 Environmental Awareness Challenge Grant in the amount of $1,000 to be used towards the SOPE recycling program at the Old Tappan High School.

**F5. Grant Eric North Safety**

That the Board of Education accepts a $25,081.40 ERIC NORTH Safety Grant for the 2019-2020 School Year.

**F6. Rebate Check - Old Tappan**

That the Board of Education accepts a $500 rebate check from the College Board Advanced Placement Program for the AP Exams given in the 2018-2019 School Year. The check will be deposited in the Guidance GO Fund.

**F7. Authorization to Void Checks Resolved**

That the Board of Education approves the Board Secretary be authorized to void outstanding checks dated prior to November 1, 2018 in the total amount of $1,194.24 detailed as follows:

**Region 3**

| Check Number | Date of Check | Check Amount |
|---|---|---|
| 710657 | 9/07/2018 | $174.24 |
| | | $174.24 |

**General**

| Check Number | Date of Check | Check Amount |
|---|---|---|
| 135616 | 10/15/18 | $1,020.00 |
| | | $1,020.00 |

**CURRICULUM**

**George Kipel, Chairperson**
**G.C. Vaghasia**
**John Massaro**

**C1. NVD Baseball Trip**
That the Board of Education approves the attached NVD Varsity Boys Baseball Team Trip to Disney Orlando, Florida from March 25 -29, 2020.

**C2. Co-Curricular Club**
That the Board of Education approves the following Co-Curricular Non-Stipend Club Proposal:

**SCOPE**

**BUILDINGS AND GROUNDS** — **Tiffany Kaplan, Chairperson**
**Dan Eller**
**John Massaro**

**B1. Vandalism**
It will be necessary to accept the attached Report of the Principals on Vandalism for the month of October 2019, and direct the same to be filed.

**B2. Use of Facilities**
That the Board of Education approves the following requests for Sunday Request/Facility Use for the Northern Valley Regional High School District facilities at Demarest, Old Tappan, Northern Valley Central.

| | | | | |
|---|---|---|---|---|
| Classic Ballet School | 12/21/19 (snow date 12/22/19) | Ballet Performance | 12pm-6pm | DM |

**B3. HVAC Time and Materials Contract**
Whereas, the Board advertised time and materials public bids for Heating, Ventilating, and Air Conditioning Service and Repair Work on May 30, 2019, June 13, 2019,and October 11, 2019 without a qualifying bid that was in compliance with the bid specifications;

Whereas; pursuant to N.J.S.A. 18A:18A-5(c), the Board may enter into negotiations for a contract after having advertised on two (2) occasions;

Be it resolved that the Northern Valley Regional High School District Board of Education authorizes the Superintendent and School Business Administrator to negotiate a time and materials contract for Heating, Ventilating, and Air Conditioning Service and Repair Work in accordance with the specifications and in accordance with N.J.S.A. 18A:18A-5(c). and to recommend the award of a contract to the Board at its meeting immediately following negotiations.

**B4. Track Runways**
Be it resolved, that in accordance with the Educational Services Commission of New Jersey cooperative purchasing bid #ESCNJ 18/19-55 and the approved 2019-2020 Budget, the Board authorizes the award of a contract to Field Turf USA, Inc. to perform resurfacing of the long jump and javelin track services at Northern Valley Old Tappan Regional High School in the estimated amount of $62,843.00.

**B5. Winter Athletic Schedule**
That the Board of Education approves the Winter Athletic Schedules for Northern Valley Regional High School at Demarest and Old Tappan.

**B6. Camps**
That the Board of Education approves the Camp Contract from January 2020 until December 2020 in the amount of $15 per camper with $5 for the program and $10 for the District.

**ADMINISTRATION**

**G.C. Vaghasia, Chairperson**
**Jessica Spillane**
**Daniel Eller**

**A1. Fire Drills/Security**
It will be necessary to approve and file in the Minutes and place in the appropriate file, the attached Principal's Report on Fire Drills and Security for the month of October, 2019.

**A2. HIB-BOE Affirmation of HIB Findings**
BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby affirms the findings of the Superintendent that an act of Harassment, Intimidation, and Bullying did not occur in the matter(s) of:

NVOT #4
NVOT #5
NVC #1
NVD #2
NVD #3
NVD #4
NVD #5
NVD #6
NVD #7
NVD #8

**A3. Travel**
WHEREAS, in order to be in compliance with the State of New Jersey's N.J.A.C. 6A:23A-7; and
WHEREAS, staff attend administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and
WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and
WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;
BE IT RESOLVED, that the Northern Valley Regional Board of Education approves attendance at the administratively approved function(s) as necessary, and
BE IT FURTHER RESOLVED that those expenses that appear on the attached form titled "TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established not to exceed the maximum travel allowance of $171,400.00 as specified in the Uniform Minimum Chart of Accounts (Handbook R2R) for New Jersey Public Schools and pursuant to NJAD 6A:23B-1.2(b), effective until the Reorganization Meeting in January 2019).(See attached)

**A4. Approval of Minutes**

That the Board of Education approves the following Minutes at the Regular Board Meeting:

| | |
|---|---|
| Closed Session | October 14, 2019 |
| Committee of the Whole Meeting | October 14, 2019 |
| Closed Session | October 28, 2019 |
| Regular Meeting | October 28, 2019 |

**A5. Out-of-District Placements**

Resolved, that the Northern Valley Board of Education approves the tuition and related services contracts in accordance with the following schedule for out-of-district student placements:

| Placement | Tuition | ESY Tuition | Additional Services | Student ID | Effective Date | Term Date |
|---|---|---|---|---|---|---|
| Rockland BOCES/Cooperative Ed Services | 11,118.00 | | | #904 | 9/1/19 | 6/30/20 |
| Rockland BOCES/Cooperative Ed Services | 11,118.00 | | | #060 | 9/1/19 | 6/30/20 |
| Rockland BOCES/Cooperative Ed Services | 11,118.00 | | | #008 | 9/1/19 | 6/30/20 |
| Rockland BOCES/Cooperative Ed Services | 11,118.00 | | | #671 | 9/1/19 | 6/30/20 |
| Rockland | 11,118.00 | | | #459 | 9/1/19 | 6/30/20 |

| | | | | | | |
|---|---|---|---|---|---|---|
| BOCES/Cooperative Ed Services | | | | | | |
| Rockland BOCES/Cooperative Ed Services | 11,118.00 | | | #102 | 9/1/19 | 6/30/20 |
| Rockland BOCES/Cooperative Ed Services | 16,878.00 | | | #703 | 9/1/19 | 6/30/20 |
| Rockland BOCES/Cooperative Ed Services | 16,878.00 | | | #911 | 9/1/19 | 6/30/20 |
| Rockland BOCES/Cooperative Ed Services | 16,878.00 | | | #498 | 9/1/19 | 6/30/20 |
| Rockland BOCES/Cooperative Ed Services | 10,006.20 | | | #121 | 10/7/19 | 6/30/20 |
| Rockland BOCES/Cooperative Ed Services | 11,118.00 | | (Gen Ed Student) | #991 | 9/1/19 | 6/30/20 |
| Administrative Costs | 16,615.94 | | | | | |
| Alpine Learning Group | 59,692.15 | | | #916 | 10/28/19 | 6/30/20 |
| At The Crossroads | 14,400.00 | | Settlement Agreement Extended 2 mos. | #015 | 11/1/19 | 12/30/19 |

**A6. Contracted Services**

Resolved that the Northern Valley Board of Education approves the following contracted services for the 2019-2020 school year:

| Vendor | Services | Student | Rate | Effective Date | Term Date |
|---|---|---|---|---|---|
| Alpine Learning Group | 1:1 Aide | #916 | ($19,787.38) | 10/25/19 | 6/30/20 |

**A7. Stay Well Services**

That the Board of Education approves the attached agreement between the Northern Valley Regional Board of Education and Stay Well Services, Inc.from October 2019 through June 2020 for 1:1 Registered Nursing Services at the rate of $54.00 per hour for the following student. (Only if needed to replace current agency Loving Care d/b/a Aveanna Healthcare).

| | |
|---|---|
| #884 | 7 hours per day |

**A8. Revised/New Policies**

That the Board of Education approves the following policies for First Reading:

| November 2019 Board Readings | | |
|---|---|---|
| **Revised Policies and Regulation:** | First Reading | Second Reading & Adopt |
| • 6164.1 Intervention and Referral Policy | 10/28/2019 | |
| • 5118 Nonresidents Policy | 10/28/2019 | |
| • 5118 Nonresidents Regulation | 10/28/2019 | |
| • 5141.6 Suicide Prevention Regulation | 10/28/2019 | |
| **New Regulation:** | | |
| • 6164.1 Intervention and Referral Regulation | 10/28/2019 | |
| **NJSBA Policy Alert #2** | | |
| • 5141.21 Administering Medication Policy | 10/28/2019 | |
| • 5141.21 Administering Medication Regulation | 10/28/2019 | |

**A9. SLEO III Shared Services Agreement Renewal**

That the Board of Education approves the renewal of the attached SLEO III Shared Service Agreement with the Borough of Old Tappan for the two year period July 1, 2019 - June 30, 2021.

**A10. Technology Agreement**

That the Board of Education approves the Amendment to the Agreement between Bergen County Technical Schools and Northern Valley Regional High School District for Technology Support Services. (Agreement will be available at the Committee of the Whole)

**TRANSPORTATION**

**PERSONNEL**

***Item needs approval at 11/11/19 meeting**

***P1. Administrative Leave with Pay**

That the Board of Education approves the following Administrative Leave with pay:

| | | | |
|---|---|---|---|
| Empl. # 2108 | Administrative Leave with pay | 10/15/19-11/19/19 | Demarest |

**P2. Clinical and Practicum Placement Request 2019-2020**

That the Board of Education approves the following clinical and practicum placement requests:

| | | | |
|---|---|---|---|
| Julia Cohen | Speech Language Therapy Grad Student | Wm. Paterson Univ. Internship 01/01/20-05/31/20 | Valley Regional Programs |

**P3. Curriculum and Instruction Modification 2019-2020**

That the Board of Education approves the following curriculum and instruction modification:

| | | | | | | |
|---|---|---|---|---|---|---|
| Christine | Massaro | NVRHS | **From:** Previously Taught **To:** New | Increase Your Efficiency by Getting the Most Out of Gmail & Google Calendar | 10/2/19 | **From**: $150.00 **To:** $400.00 |

**P4. Employee Appointments**

That the Board of Education approves the following employee appointments:

| | | | |
|---|---|---|---|
| Nancy Fastow | Morning Drop Off | 2019-2020 School Year<br>Rate: $25.00/session | Demarest |
| James Pepe | Morning Drop Off | 2019-2020 School Year<br>Rate: $25.00/session | Demarest |
| Beverly Peluso | Teacher Aide | 11/20/19-06/30/20<br>Full Time<br>$23,624.00 (prorated)<br>*Benefit eligible* | Central (Tip) |
| Gregory Cuddey | Sub Per Diem | 11/12/19<br>Rate: $120.00/diem<br>*Not benefit eligible* | Central (Valley) |

| | | | |
|---|---|---|---|
| Chantae Jeter | Sub Per Diem | 11/12/19<br>Rate: $120.00/diem<br>*Not benefit eligible* | Central (Valley) |
| Donna Dolby | SCOPE Advisor<br>Non-stipend Club | 2019-2020 School Year<br>Volunteer - no remuneration | Old Tappan |
| Stephanie Hall | Sub Per Diem | 11/25/19<br>Rate: $120.00/diem<br>*Not benefit eligible* | Central (Valley) |
| Michael A. Gioiosa | Part Time @ .5 FTE Library Media Teacher Aide | 11/26/19<br>Salary: $10,912.00<br>*Not benefit eligible* | Demarest |

**P5. Employee Additional Hours**

That the Board of Education approves the following employee appointment in accordance with the NVEA contract:

| | | | |
|---|---|---|---|
| Deborah Bajakian | SAC Extra Night | 10/14/19<br>3.5 hours<br>Rate:<br>$122,560.00/200 x .5 x 1 nights = $306.40 | Demarest |

**P6. Employee Appointment Modifications**

That the Board of Education approves the following employee appointment modifications:

| | | | |
|---|---|---|---|
| Laura Kipilman | Portfolio Workshop Advisor | **From:** 2019-2020 School Year<br>**To:**<br>09/01/19-10/31/19<br>Group V = $1,227.00 (prorated) | Old Tappan |

| | | | |
|---|---|---|---|
| Colleen Spafford | Guidance Counselor | 2019-2020 School Year<br>8 Days Guidance<br>**From:** $3,951.60<br>**To:** $4,059.92 | Demarest |
| Richard Bettini | Leave Replacement Technology Teacher (for #2190) | **From:**<br>11/18/19-12/31/19<br>**To:**<br>11/04/19-12/23/19<br>Salary: MA + 30<br>Step 8 = $91,710.00 (prorated)<br>*Benefit eligible* | Old Tappan |
| Emma Harvey | Maternity Leave Replacement Art Teacher (for #2397) | **From:**<br>11/09/19-06/30/20<br>**To**:<br>11/04/19-06/30/20<br>BA + 15, Step -1 = $54,901.00 (prorated)<br>*Benefit eligible* | Old Tappan |
| Sarah Christensen | **From:** Teacher Aide<br>**To:** Maternity Leave Replacement Teacher (for #3941) | 12/02/19-06/01/20<br>Salary: BA+15, Step 0 = $56,176.00 (prorated)<br>*Benefit eligible* | Old Tappan |
| Jacqueline Hiltz | **From:** Sub Per Diem<br>**To:** ABA/CPI Teacher Aide | 12/01/19-06/30/20<br>Salary: NC<br>$22,324.00<br>Full time<br>*Benefit eligible* | Central (Valley) |
| Micele Martelo | **From:** Sub Per Diem<br>**To:** ABA/CPI Teacher Aide | 12/01/19-06/30/20<br>Salary: NC<br>$22,324.00<br>Full time<br>*Benefit eligible* | Central (Valley) |

| | | | |
|---|---|---|---|
| Teresa Viole | **From:** Sub Per Diem<br>**To:** ABA/CPI Teacher Aide | 12/01/19-06/30/20<br>Salary: NC<br>$22,324.00<br>Full time<br>*Benefit eligible* | Central (Valley) |
| Jenna Ciallella | **From:** Sub Per Diem<br>**To:** Teacher Aide | 12/01/19-06/30/20<br>Salary: NC<br>$21,824.00<br>Full time<br>*Benefit eligible* | Central (TIP) |

**P7. Employee Appointment Parent Training Workshops**

That the Board of Education approves the following employee appointments:

| | | | |
|---|---|---|---|
| Katherine Doherty | Parent Training Workshop | 2019-2020 School Year<br>Rate: $40.00/event | Old Tappan |
| Lindsy Gavagni | Parent Training Workshop | 2019-2020 School Year<br>Rate: $40.00/event | Old Tappan |
| Denise Marinaro | Parent Training Workshop | 2019-2020 School Year<br>Rate: $40.00/event | Old Tappan |
| April Muccio | Parent Training Workshop | 2019-2020 School Year<br>Rate: $40.00/event | Old Tappan |

**P8. Employee Faculty Representative**

That the Board of Education approves the following employee appointments:

| | | | |
|---|---|---|---|
| Eva Baratta | Fencing Chaperone/Faculty Representative | Effective: 01/25/20 & 03/01/20<br>Rate: $25.00/per hour + GSA rate mileage | Demarest |
| Rebecca Glennon | Fencing Chaperone/Faculty Representative | Effective: 01/25/20 & 03/01/20 | Demarest |

| | | | |
|---|---|---|---|
| | | Rate: $25.00/per hour + GSA rate mileage | |

**P9. Employee Missed Lunch Compensation 2018-2019**
That the Board of Education approves the following compensation for missed lunch in accordance with NVEA Agreement:

| | | | |
|---|---|---|---|
| James Pepe | Days A, C, E (in accordance with submitted timesheets) | 2018-2019 School Year Rate: $20.00/missed lunch | Shared |

**P10. Employee Resignation**
That the Board of Education accepts the following employee resignation:

| | | | |
|---|---|---|---|
| Vicky Weiss Adler | Teacher Aide | Effective: 11/17/19 | Old Tappan |

**P11. Employee Unpaid Days**
That the Board of Education approves the following unpaid days:

| | | | |
|---|---|---|---|
| Vindra Marsoubian | Teacher Aide | Effective: 10/31/19, 11/01/19 | Valley Regional Programs |

**P12. Home Instructor Approval**
That the Board of Education approves the following home instructor:

| | | | |
|---|---|---|---|
| Deborah Baker | Home Instructor | Effective: 2019-2020 School Year Rate: $50.00/hr | District |

**P13. FMLA Leave Request**
That the Board of Education approves the following FMLA Leave request:

| | | | |
|---|---|---|---|
| Empl. # 0163 | Custodian | Effective; 11/08/19 not to exceed 12 weeks. Paid using sick days. | Demarest |

**P14. NVEA Agreement**
That the Board of Education affirms the attached signed agreement between the NVEA and Northern Valley Regional High School District.

**P15. NVOT Title I Program Appointment 2019-2020**
That the Board of Education approves the following NVOT Title I Program appointments paid for at 100% with Title I Funds:

| | | | |
|---|---|---|---|
| Jackie Herring | Title I Instructor | Effective: 2019-2020 School Year<br>Rate: $50.00/hr | Old Tappan |

**P16. Student Employment Approvals**
That the Board of Education approves the following student workers:

| | | | |
|---|---|---|---|
| Lee Jun Kim | Hourly Student Auditorium Worker | Effective: 2019-2020 School Year<br>Rate: $10.00/hr (2019)<br>Rate: $11.00/hr (2020) | Demarest |
| Michelle Yoo | Hourly Student Auditorium Worker | Effective: 2019-2020 School Year<br>Rate: $10.00/hr (2019)<br>Rate: $11.00/hr (2020) | Demarest |
| Joseph Sapper | Hourly Student Auditorium Worker | Effective: 2019-2020 School Year<br>Rate: $10.00/hr (2019)<br>Rate: $11.00/hr (2020) | Demarest |
| Matthew Watters | Hourly Student Auditorium Worker | Effective: 2019-2020 School Year<br>Rate: $10.00/hr (2019)<br>Rate: $11.00/hr (2020) | Demarest |
| Jessica Silverman | Teens/Tots Student Aide Substitute | Effective: 2019-2020 School Year<br>Rate: $10.00/hr (2019)<br>Rate: $11.00/hr (2020) | Old Tappan |

**P17. NVOT Title I Program Appointment 2019-2020**
That the Board of Education approves the following NVOT Title I Program appointments paid for at 100% with Title I Funds:

| | | | |
|---|---|---|---|
| Jackie Herring | Title I<br>Instructor | Effective: 2019-2020 School Year<br>Rate: $50.00/hr | Old Tappan |

Marc A. Capizzi
School Business Administrator/
Board Secretary