

SPRINGDALE CIVIL SERVICE COMMISSION
SPECIAL CALLED MEETING
AGENDA

Monday October 14, 2024 10:00 a.m.

*MICKY JACKSON TRAINING FACILITY
2398 TURNBOW AVE*

1. Call to Order - Chairman Bob Downum
2. Roll Call
3. Approval of Minutes- 9/30/24 meeting
4. Fire Dept – Chief Blake Holte
 - Introduction to the fire department mentoring/recruitment process with Q & A
5. Discussion of possible amendment to Civil Service Manual (Chapter 7, Section 1)
6. Executive Session
7. Comments from Commissioners
8. Adjourn

Civil Service Commission members in attendance:

Bob Downum
Greg Tuck
Danny McGinley
Terry Page
Julie Loper—ABSENT

Others in attendance:

Police Chief Frank Gamble
Asst. Police Chief Derek Hudson
Captain Derek Wright
Captain Jeff Taylor
Captain Dustin Treat
HR Director Gina Lewis
Sarah Manweiler
Fire Chief Blake Holte-arrived at 8:41

Bob Downum called the meeting to order at 8:30 a.m.

APPROVAL OF MINTUES

Commissioner Danny McGinley made the motion to approve the Civil Service Commission minutes for the meetings on July 1, July 17, August 14, and September 12, 2024. Greg Tuck made the second.

There was a voice vote of all ayes and no nays.

POLICE CHIEF COMMENTS

Police Chief Frank Gamble asked for the 2025 Police Dept. testing dates to be approved. The testing dates are as follows:

February Test

Application period 12/10/24-2/17/25; Written test 2/21/25; Civil Service Interviews 2/24/25

May Test

Application period 2/25/25-4/28/25; Written test 5/3/25; Civil Service Interviews 5/5/25

September Test

Application period 05/06/25-09/01/25; Written test 9/5/25; Civil Service Interviews 9/8/25

December Test

Application period 09/09/25-12/01/25; Written test 12/6/25; Civil Service Interviews 12/8/25

Chief Gamble mentioned that they are trying out a couple of Friday written test days this upcoming year to see how it does compared to the Saturday testing dates.

Commissioner Danny McGinley made the motion to approve the Police Dept. testing dates for 2025 as Chief Gamble presented them. Greg Tuck made the second.

There was a voice vote of all ayes and no nays.

Chief Gamble reminded the commission that they still have one more testing this year. December 7, 2024 is the written test with the interviews being December 9, 2024.

COMMISSION COMMENTS

Commissioner Bob Downum asked HR Director, Gina Lewis how the applications were going for the Police Chief Position. She informed them that the posting has closed, and she will have all of the application packets ready for them this week. She said there were 13 applicants.

Bob Downum moved on to item six on the agenda, to approve the 2025 calendar for Civil Service Commission.

Commissioner Greg Tuck made the motion to approve the 2025 Civil Service Commission meeting calendar. Terry Page made the second.

There was a voice vote of all ayes and no nays.

FIRE CHIEF COMMENTS

Fire Chief Blake Holte confirmed the Fire testing dates coincided with the 2025 meeting calendar. He also mentioned that the recruitment mentoring team has asked if they could meet with Civil Service Commission to go over what they are looking for in interviews. They would like to know how to help people better, and understand how the commissioners are scoring the interviewees. It was decided they can meet with them at the meeting scheduled October 14, 2024.

COMMISSION COMMENTS

Commissioner Bob Downum asked if the applicants for the Police Chief position could be a captain or higher to be considered to interview. There was discussion about the minimum qualifications. Chief Gamble let them know it states they must have 7 years management experience. Gina Lewis said if they meet the qualifications, she thinks they should be looked at.

Commissioner Danny McGinley made the motion to adjourn to executive session for Police Dept. interviews. Terry Page made the second.

The meeting adjourned into executive session for Police Department Interviews at 8:51 a.m.

POLICE DEPARTMENT INTERVIEWS AND CERTIFICATION

Civil Service returned from executive session at 3:52 p.m.

After the oral interviews, the composite grades were compiled and reviewed.

Commissioner Danny McGinley made a motion to certify the following 21 candidates that scored 70% or higher overall. Terry Page made the second.
There was a voice vote of all ayes and no nays.

Those certified are:

1. Reyna Chambers
2. Roxxana Andrade
3. Billy Philips
4. Keion McVay
5. Joe Tartaglia
6. Jontezz Washington
7. Erik Carbajal
8. Jorge Vega
9. Erick Reyes
10. Garrett Conkin
11. Whitney Lan
12. Jabier Lopez
13. Alfredo Arennas
14. Lauren Ventura
15. Justin Simas
16. Jake McCranie
17. Hunter Zimmer
18. Austin Reyes
19. Henry Espejo
20. David Walker
21. Alonso Gutierrez

The meeting adjourned at 3:53 p.m.

Bob Downum, Chairman or Greg Tuck, Secretary

Date