

SPRINGDALE AIRPORT COMMISSION
MEETING MINUTES
June 20, 2024

The regular meeting of the Springdale Airport Commission took place on Thursday, June 20, 2024 in the City Council Chambers at the Springdale Municipal Building, 201 Spring Street.

1. Chairman Greg Collier called the meeting to order at 1:00 p.m.

2. Roll call was answered by:

Greg Collier	✓
Joel Gardner	✓
Camron McAhren	✓
Steve Smith	x
Jason McMullen	✓
Micah Thomason	x
Jim Ulmer	✓

City Staff present:

James Smith, Airport Director
Laura Meyers, Airport Manager
Ernest Cate, City Attorney
Beth Parnell, Mayor's Office, Documenting Secretary

3. **A Motion was made to approve the May 16, 2024 Airport Commission Meeting Minutes by Commissioner Gardner and Seconded by Commissioner McAhren. All approved and the Motion was carried.**

4. **COMMENTS FROM THE AUDIENCE** – There were no comments from the audience.

5. **UPDATE FROM SUMMIT AVIATION – Daniel Hughes, Manager**

May 2024 Summit Fuel Sales -Jet-A: 44,146 Gallons: Little Change from April, 48,473 Gallons; 100LL: 8,615.56 Gallons: Down 8% from April 9,293.47 Gallons

May 2023 Summit Fuel Sales – Jet A: 44,503 Gallons; 100LL: 9,645 Gallons

May 2022 Summit Fuel Sales – Jet A: 40,052 Gallons; Avgas: 5,432 Gallons

There will need to be a Resolution regarding Ramp Fees to go before the City Council. Commissioner Gardner suggested we should submit an original with strike-through edits and have the amended Resolution refer to a posted ramp fee structure in the airport and not list the fees. It was decided to wait until the next meeting to make changes to the Resolution.

Renovations in Hangar 11: waiting on air conditioning company to redo ductwork. Both upstairs rooms have been painted. New carpet will be going down. Operations picking up. People are asking for hangar space. Chairman Collier recommended tile in the vending room. The Conference room basically done, except for chairs.

6. **REPORT FROM CITY ATTORNEY - Ernest Cate**

One hangar a couple of months past due.

7. **AIRPORT OPERATIONS REPORT - Laura Meyers**

Laura has received card reader estimates. There is a \$500 increase from the 2021 pricing for one-hundred cards to be programed at the keypad. The price increase on hangars took place this month (effective June 1). Chairman Collier requested the *write-offs* and *defaults* be removed from the financials. The City Clerk's office is getting new software so those items can be removed.

8. **AIRPORT ACTIVITY REPORT – James Smith**

Weather has been bad. Chairman Collier asked about painting of stripes. James will get the design to Public Works. Tie down areas to be restriped. Funding comes from the Airport Budget.

9. GARVER REPORT – Greg Thomas

Powell Hangar Construction: Construction is underway. The hangar is progressing quickly in spite of dealing with excess water hindering sitework. The firewall will be extended to be the full length which costs \$19,000 which is covered under the construction contingency. It was verified the floor has adequate slope and will not have to be resealed which saved \$30,000. Garver is suggesting the addition of a second door to the hangar @ \$20,894. Chairman Collier said this would allow for a split hangar for 2 airplanes. This would be \$3,000 a year in rent instead of just \$2,000. This would need to go before the City Council for the extra amount. Garver is requesting a contingency of \$25,000. **Commissioner Gardner made a motion to go to the City Council to request the additional \$25,000 to complete the hangar. Commissioner McAhren seconded. All voted YES on a rollcall vote.**

Runway Grooving: The project bid on June 11. There were two bidders. The low bid was \$994,374 from Emery Sapp with a subcontractor applying the markings, grooving companies, and seal coat specific fast curing. FAA Additional funding was found. Starting construction on August 1st. Garver requested the Commission to approve the low bid of \$994,374. **Commissioner Gardner made a motion to accept the bid of \$994,374 for the Runway Grooving Project. Commissioner Ulmer seconded. All voted yes on a rollcall vote and the motion passed.**

Garver did not include Engineering Services for the project. Garver is requesting to amend the original contract to add in Construction Phase Services. This contract would be \$85,000. This amount is covered by the FAA Grant. Garver asked for approval to execute the Garver Construction Phase Contract. **Commissioner Gardner made the motion to execute the Garver Construction phase contract. Commissioner Ulmer Seconded. All voted yes and the motion passed.**

Garver also requested to submit the grant application to the FAA. **Commissioner Gardner made the motion to submit the grant application to the FAA and Commissioner Ulmer seconded. All voted yes and the motion passed.**

10. OLD BUSINESS

Mayor Sprouse will assign someone for the opening on the Commission. There was discussion regarding the possibility of three new hangars on the west side: two 100 x 100, and a 60 x 100. APCO Building; Possibly a base for the Arkansas Air National Guard. This is on the agenda for the City Council w/stipulations.

11. COMMENTS FROM COMMISSIONERS

There were no comments.

There will be no meeting in July 2024.

The June 20, 2024 Airport Commission Meeting was adjourned by Chairman Collier at 1:46 p.m.

Greg Collier
CHAIRMAN

Joel Gardner
VICE CHAIRMAN

Beth Parnell
RECORDING SECRETARY

DATE OF APPROVAL