

SPRINGDALE AIRPORT COMMISSION MEETING MINUTES December 14, 2023

The regular meeting of the Springdale Airport Commission took place on Thursday, November 16, 2023 in the City Council Chambers at the Springdale Municipal Building.

1. Chairman Greg Collier called the meeting to order at 1:00 p.m.

2. Roll call was answered by:	Greg Collier	✓
	Joel Gardner	✓
	Camron McAhren	✓
	Steve Smith	✓
	Jason McMullen	✓
	Micah Thomason	✓
	Jim Ulmer	×

City Staff present:	James Smith, Airport Director
	Laura Meyers, Airport Manager
	Beth Parnell, Mayor's Office, Documenting Secretary

3. **A Motion was made to approve the November 19, 2023 Airport Commission Meeting Minutes by Commissioner Smith and Seconded by Commissioner McAhren. All approved and the Motion was carried.**

4. **COMMENTS FROM THE AUDIENCE** – There were no comments from the audience.

5. **CODY LOERTS – Airport Budget**

Cody Loerts, Springdale Finance Director attended the meeting to discuss the Airport financial account. Grant reimbursements will be deposited into the account and approximately \$700,000 has been accounted for in 2021 by auditors. Commissioner Thomason requested a Project Progress Report. Cody will put together a list of machinery and equipment.

6. **HANGAR RENT INCREASE**

Chairman Collier feels a rate increase should be 10%. Commissioner Smith would like to see a 20% increase. It was recommended the increase be affordable and competitive. Chairman Collier feels if Springdale increases the rent, other area airports will follow. Chairman Collier asked Laura to get rates from area airports and Chairman Collier will get storage unit pricing. *(The last rate increase took effect May 1, 2022. This was a 9% increase.) bp*

The possibility of some tenants subleasing their hangar space was discussed. There should be no sub-leasing of hangars. Registered tail numbers are inspected a couple of times a year. It might be noted if the fuel bill owner changes. James noted you have to have an airplane to rent the hangar. Laura has sent emails about no planes in hangars and tail numbers not matching the contents of the hangar, possibly sub-leasing.

7. **UPDATE FROM SUMMIT AVIATION – DANIEL HUGHES, MANAGER**

Daniel provided the following information:

November 2023 Summit Fuel Sales - Jet-A: 44,481 Gallons; Down 5% from October (46,491 Gallons)
100LL: 9,540 Gallons; Up 18% from October (7,826 Gallons)

November 2022 Summit Fuel Sales - Jet-A: 39,812 Gallons; Avgas: 100LL: 6,132 Gallons

November 2021 Summit Fuel Sales - Jet-A: 43,502 Gallons; Avgas: 7,191 Gallons

Operations were up 18%. There has been more traffic for basketball games. Restaurant is doing great and has a good following. Daniel requested an additional stripe be added on the ramp due to having to create a third lineup for volume. Commissioner McAhren recommended more tiedown markings as well.

8. REPORT FROM ERNEST CATE, CITY ATTORNEY

No issues to discuss. Did not attend the meeting.

9. AIRPORT OPERATIONS REPORT, LAURA MEYERS, AIRPORT MANAGER

Chairman Collier brought the condition of the steps. Laura suggested there be something else put down other than carpet. It has had to have multiple cleanings; maybe rubber, grooved treads. Commissioner Thomason wanted Laura to get pricing for new treads and bring back stair options next month.

Manny is good with the 10:00 am opening change. He is open on Saturdays from 11 to 7 and is busy.

10. AIRPORT ACTIVITY REPORT, JAMES SMITH, AIRPORT DIRECTOR

We are setting records with flying operations. The Springdale Water Dept. will be finishing up the sewer lining soon.

11. GARVER UPDATE, GREG THOMAS

- **Groove Runway:** FAA 90/10 grant plus ADA remaining 10% grant. Zero cost to Airport for grooving the runway, seal coat and crack seal. Design by Spring and bid in May. Could start construction in July. Would try to minimize closures by possibly doing some work at night. The total project cost would be \$860,000.
- **Powell Hangar:** Used AIG funds \$500,000 for the sitework that is funded with last year's funds; ADA 90/10 grant for hangar, \$400,000; and a third grant for utilities and access road.

Greg Thomas requested approval of the Engineering Contract with Garver for the Runway Rehabilitation Project. This contract will cover Engineering Design, Bidding Services and Preliminary Investigations. The contract is for \$72,000. It is covered by the FAA 90% and the State will cover the remaining 10%.

A Motion to approve the Engineering Contract for the Runway Rehabilitation Project by Commissioner Thomason and seconded by Commissioner Gardner. All voted AYE and the motion to approve the contract carried.

Annually, the State has three grants the Commission can utilize: 90/10 grant; 80/20 grant and 50/50 grant. 90/10 Maximum is \$200,000 for sitework or a \$500,00 cap for a hangar. 80/20 is capped at \$300,000; sitework, utility expansion to support hangar development. 50/50 grant possibly use for parking and "in-kind" services. Labor will be used as part of the 50/50.

In 2023, we have already used our 80/20 grant, one of each type of grants per fiscal year. The ADA fiscal year starts July 1st. To use the 90/10 or 50/50 grant, we need to use it before July 2024.

Greg suggested these Possible Future Projects:

Project Number	Funding Year	Project Name	Funding Source	ADA/FAA Share	Local Share	Funding CAP	Estimated Project Cost	ADA/FAA Share	Local Share
1	FY24	4-Bay Clear Span Hangar	ADA	90%	10%	\$ 500,000.00	\$ 818,480.00	\$ 500,000.00	\$ 318,480.00
2	FY24	Clear Span Site Work	ADA	50%	50%	\$ 200,000.00	\$ 161,000.00	\$ 80,500.00	\$ 80,500.00
3	FY25	Terminal Parking Lot	ADA	50%	50%	\$ 200,000.00	\$258,410.00	\$ 129,205.00	\$ 129,205.00
4	FY25	East Taxilane Phase 2	ADA	80%	20%	\$ 300,000.00	\$709,200.00	\$ 300,000.00	\$ 409,200.00
5	FY25	70' x 70' Box Hangar	ADA	90%	10%	\$ 500,000.00	\$ 619,000.00	\$ 500,000.00	\$ 119,000.00
6	FY26	East Taxilane Phase 3	FAA	90%	10%	\$ 520,000.00	\$692,515.00	\$ 520,000.00	\$ 172,515.00
7	FY26	Available Grant	ADA	50%	50%	\$ 200,000.00		\$ -	\$ -
8	FY26	70' x 70' Box Hangar	ADA	90%	10%	\$ 500,000.00	\$ 619,000.00	\$ 500,000.00	\$ 119,000.00
9	FY26	Westside Taxilane	ADA	80%	20%	\$ 300,000.00	\$640,765.00	\$ 300,000.00	\$ 340,765.00

12. OLD BUSINESS – Chairman Collier

No old business

13. COMMENTS FROM COMMISSIONERS – There were no Comments from the Commissioners.

The December 14, 2023 Airport Commission Meeting was adjourned by Chairman Collier at 2:40 p.m.

Greg Collier, CHAIRMAN

Beth Parnell, RECORDING SECRETARY

DATE OF APPROVAL