

**SPRINGDALE CIVIL SERVICE COMMISSION
AGENDA**

Fire Department Training Center

***TUESDAY, JULY 13, 2021
8:00 a.m.***

1. Call to Order - Chairman Bob Downum
2. Roll Call
3. Approval of Minutes - March 18, 2021 Meeting **Pgs. 2 - 3**
May 3, 2021 Meeting **Pgs. 4 - 6**
4. Police Department
 - Certify promotion list for Corporal
 - Certify promotion list for Captain
 - Discuss interview date for Assistant Chief of Police
5. Fire Department – Chief Mike Irwin
 - Discussion regarding proposed changes to CRRD Promotions Test and Entry Level Format
 - Driver/Operator Testing and Approval (dates to be provided at the meeting)
6. Old Business
7. Comments from Commissioners
8. Adjourn

→ Entry Level Fire Department interviews to begin immediately following the Civil Service Commission Meeting at the New Fire Training Center located at 2398 Turnbow.

MINUTES OF THE
March 18, 2021
MEETING OF THE
SPRINGDALE CIVIL SERVICE COMMISSION

The Springdale Civil Service Commission met on Thursday, March 18, 2021 at 9:30 a.m..

Four Civil Service Commissioners were present by Zoom – Bob Downum, Danny McGinley, Charles Farmer and Eric Harris

Present – Chief Mike Peters, Capt Lester Coger, Capt Frank Gamble, Capt Derek Hudson, City Attorney Ernest Cate, Lisa Anderson (Chief Irwin present by Zoom)

Chief Peters requested approval for the top six candidates, for the rank of Lieutenant and Sergeant, from the promotional testing that concluded March 16, 2021.

Danny McGinley motioned to certify the promotion list. Charles Farmer seconded and it passed unanimously.

The meeting concluded at 9:33am

CIVIL SERVICE COMMISSION

Danny McGinley, Secretary

Date



CITY of SPRINGDALE

POLICE DEPARTMENT
OFFICE OF THE CHIEF OF POLICE

To: Civil Service Commission
From: Chief Mike Peters
Date: 3/17/2021
Re: Promotion Certification List

Commissioners, this is the final ranking by score of the top six candidates for each rank from the promotion testing that concluded March 16, 2021. I do not anticipate needing more than six candidates from either list in the upcoming year, so I am requesting that this list be certified by the commission.

Lieutenant List

1. Paul Gateley	86.71%	4. Ben Townsend	85.82%
2. Darrell Hignite	86.68%	5. Robert Thorson	85.73%
3. Jared Pena	85.92%	6. Joshua Kirner	85.44%

Sergeant List

1. Ross Patton	88.26%	4. Mallory Kaleta	83.40%
2. Michael Sparkman	84.32%	5. Matt Ray	82.79%
3. Trevor Bowen	83.75%	6. Casey Burns	82.37%

Sincerely,

Mike Peters

Mike Peters
Chief of Police

ADMINISTRATION BUILDING, 201 NORTH SPRING STREET, SPRINGDALE, ARKANSAS 72764
(479) 751-4542
CHIEF MIKE PETERS

**SPRINGDALE CIVIL SERVICE COMMISSION
MAY 3, 2021**

The Springdale Civil Service Commission met on Monday, May 3, 2021 at 8:30 a.m.

Civil Service Commissioners present:

Bob Downum, Chairman
Danny McGinley, Secretary
Dave Chapman
Charles Farmer
Eric Harris (Absent)

APPROVAL OF MINUTES

Charles Farmer made a motion to approve the minutes of the January 13, 2021 and February 1, 2021 meetings. Danny McGinley made the second. There was a voice vote of all ayes and no nays.

ELECTIONS

Dave Chapman made a motion that Bob Downum remain Chairman and that Danny McGinley remain Secretary of the Civil Service Commission. Charles Farmer made the second.

There was a voice vote of all ayes and no nays.

FIRE DEPARTMENT BUSINESS

Chief Irwin reminded the commission that applications close for the Firefighter opening on June 28, 2021 and interviews will be July 14, 2021.

Chief Irwin reported that there was a scoring error on the testing company's side and after several checks, the fire department received a corrected list for Battalion Chief. The new list has 6 of the 8 that show a certifying score. Chief Irwin requested a certification of the new list.

Dave Chapman made a motion to approve the list and in the order that it appears on the list. Danny McGinley seconded the motion and it passed unanimously.

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POLICE DEPARTMENT BUSINESS

Chief Peters asked to open applications for entry level police officer testing on June 7, 2021, and to close applications on September 3, 2021. Written exams will be held on September 11, 2021 with interviews to follow on September 13, 2021. There is a regular meeting scheduled for September 8, 2021.

Danny McGinley made a motion to change the September 8, 2021 meeting to September 13, 2021. Charles Farmer made the second.

There was a voice vote of all ayes and no nays.

Danny McGinley made a motion to approve the application and test dates for the entry level police officer testing. Charles Farmer made the second.

There was a voice vote of all ayes and no nays.

Chief Peters asked to schedule a Corporal test for the week of June 28, 2021. The test will be developed in-house and the source materials will be the police department policy manual, the Arkansas Criminal and Traffic Law book and The President's Task Force on 21st Century Policing.

Dave Chapman made a motion to approve the Corporal testing dates. Charles Farmer made the second.

There was a voice vote of all ayes and no nays.

Chief Peters asked to also schedule a Captains test for the week of June 28, 2021. It will be contracted through Stanard & Associates and outside assessors will be brought in to assess.

Danny McGinley made a motion to approve the Captains test. Charles Farmer made the second.

There was a voice vote of all ayes and no nays.

Chief Peters corrected the dates for the Corporal and Captain tests from the week of June 28, 2021 to the week of July 5, 2021.

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Danny McGinley amended the original motion for the Corporal and Captain Test dates to change the dates from the week of June 28, 2021 to the week of July 5, 2021. Charles Farmer made the second.

There was a voice vote of all ayes and no nays.

Chief Peters advised the commissioners that he is going to ask the City Council to fund the Assistant Chief position. If it is approved, he will then ask for a promotions test.

Bob Downum moved the meeting into executive session for police officer interviews.

Danny McGinley, Dave Chapman and Bob Downum then began oral interviews on 19 police applicants.

After the oral interviews, the composite grades were compiled and reviewed.

Dave Chapman made the motion to certify those candidates that scored 70% or higher overall. Danny McGinley made the second.

There was a voice vote of all ayes and no nays.

Those certified are:

1. **William Wilson**
2. **Ashley Bush**
3. **Katherine Barger**
4. **Logan Kelley**
5. **Daniel Warner**
6. **Michael Dickerson**
7. **Alfredo Arenas**
8. **Robert Hamburg**
9. **Salvador Lopez**
10. **Marco Lopez**
11. **Kendrick Nunez**
12. **Keshun Wells**

The meeting adjourned at 2:00 p.m.

Danny McGinley, Secretary

Date Approved