

SPRINGDALE AIRPORT COMMISSION
MEETING MINUTES
 March 21, 2024

The regular meeting of the Springdale Airport Commission took place on Thursday, March 21, 2024 in the City Council Chambers at the Springdale Municipal Building.

1. Chairman Greg Collier called the meeting to order at 1:00 p.m.

2. Roll call was answered by:	Greg Collier	✓
	Joel Gardner	✓
	Camron McAhren	✓
	Steve Smith	x
	Jason McMullen	✓
	Micah Thomason	x
	Jim Ulmer	✓

City Staff present:	James Smith, Airport Director
	Laura Meyers, Airport Manager
	Ernest Cate, City Attorney
	Beth Parnell, Mayor's Office, Documenting Secretary

3. **A Motion was made to approve the February 15, 2024 Airport Commission Meeting Minutes by Commissioner Gardner and Seconded by Commissioner Ulmer. All approved and the Motion was carried.**

4. **COMMENTS FROM THE AUDIENCE** – There were no comments from the audience.

5. **HANGAR #1-08, Teddy Flynn – FAA Policy**

Mr. Flynn was not at the meeting as requested by Certified Letter from the City Attorney. Since the airplane in the hangar is inoperable and has been for several years, contrary to FAA Policy “indefinite storage of nonoperational aircraft”, Chairman Collier asked for a vote to make the hangar available to the next person on the Hangar Waiting List. Commissioner Gardner asked about the abandoned aircraft. City Attorney Cate said Mr. Flynn would be notified to remove any property he has from the hangar. Commissioner Gardner made a motion to terminate the lease and take possession of the aircraft until it can be retrieved. Commissioner Ulmer seconded. **The Commissioners present voted to terminate the lease for Hangar #1-08 and asked the City Attorney to send a letter regarding termination of the lease to Mr. Flynn.** Chairman Collier requested Laura contact the next person on the list that a hangar would be available.

6. **HANGAR #1-03, Max Crabtree - Subleasing**

Mr. Crabtree attended the meeting at the request of the Commission. He had expressed in an email that “My hanger was transferred to Gary O’Neil two years ago.” This is prohibited in Mr. Crabtree’s lease: “*Subletting, Assignment or Conveyance of Lease, Lessee may not sublet the premises in whole or in part or assign or transfer this lease, or any interest therein, without the prior written consent of Lessor. Any such assignment without Lessor’s consent shall be void and shall, at the option of Lessor, terminate this lease.*” It was pointed out this is a breach of contract and makes the lease null and void. **Commissioner Gardner made a motion to terminate the lease of Hangar 1-03 for violation of the Contract. Commissioner Ulmer seconded. McAhren, Ulmer, Collier and Gardner voted Yes to terminate the lease. McMullen voted No.** The hangar will be made available to the next person on the list for a hangar.

7. **ARH AVIATION, Camron McAhren – Terminal Office Space**

Camron McAhren came before the Commission to request permission to renovate a section of the Airport Terminal lobby to use as office space. The renovation estimate is approximately \$7,200. He requested the rent be deferred for three years to offset the cost. The plan is to start construction the end of April and should complete by the end of May. The furnishings from the space can be distributed in the Airport lobby. The process would start the end of April and take about three weeks to complete. **Commissioner Gardner made a motion to allow the modification process and give the Chairman and James the authority to negotiate a lease agreement to be brought before the Commission next month. Commissioner McMullen seconded. All attending Commissioners voted Yes. The Motion passed.**

8. UPDATE FROM SUMMIT AVIATION

Daniel provided the following information:

February 2024 Summit Fuel Sales - Jet-A: 38,837 Gallons; Up 2% from January (38,020 Gallons)
100LL: 10,363 Gallons; Down 39% from January (6,335 Gallons)

February 2023 Summit Fuel Sales - Jet-A: 33,040 Gallons; Avgas: 100LL: 6,672 Gallons

February 2022 Summit Fuel Sales - Jet-A: 25,781 Gallons; Avgas: 5,066 Gallons

Summit is requesting an additional 5-year option be added to the Summit Contract to better plan for airport improvement, hangars, units upstairs and investment in equipment that will be needed, aircraft towing, pilot lounge, showers, additional club car or larger car or minivan, etc. Summit would like to have done by the end of the year. Summit is an asset to the airport and community. Coordination. **Commissioner McAhren made a motion to extend the contract for another 5 years and to go forward with the improvements. Commissioner Ulmer seconded. All commissioners present voted Yes and the motion passed.**

9. REPORT FROM ERNEST CATE, CITY ATTORNEY

City Attorney had nothing to add beyond the previous hangar discussion.

10. AIRPORT OPERATIONS REPORT, LAURA MEYERS, AIRPORT MANAGER

Laura included the update of the *List of Hangars* and *Tail Numbers* and Chairman Collier requested the information be updated every quarter. There is also still a problem with parking on the grass. Laura has been authorized to have vehicles towed. Public Works is making additional *No Parking – Vehicles Will Be Towed at Owners Expense* signs made. Laura brought estimates from several flooring companies and Gary's Floor and Home had an estimate of \$3,579.23 to have rubber stair treads applied to the steps. **Commissioner Ulmer made a motion to move forward with replacing the treads. Commissioner Gardner seconded. All Commissioners voted yes and the motion passed.**

13. AIRPORT ACTIVITY REPORT, JAMES SMITH, AIRPORT DIRECTOR

The radio and recorder have been delivered and hope to start installation the last week of March or first week in April. FAA grant was declined for the tower.

14. GARVER UPDATE, GREG THOMAS

Greg with Garver updated the progress of two current projects:

- **Powell Hangar:** Hope to start construction the last week of March. 90 days to complete – hopefully June.
- **Runway Rehabilitation and Groove Installation Project:** Possibly get started by late summer. Possibly 15 nights of closures. Would spread them out 2 to 3 nights at a time.

15. OLD BUSINESS – Chairman Collier

There was no Old Business to discuss.

16. COMMENTS FROM COMMISSIONERS – There were no Comments from the Commissioners.

The March 21, 2024 Airport Commission Meeting was adjourned by Chairman Collier at 1:46 p.m.

Greg Collier
CHAIRMAN

Joel Gardner
VICE CHAIRMAN

Beth Parnell
RECORDING SECRETARY

DATE OF APPROVAL