

SPRINGDALE AIRPORT COMMISSION MEETING MINUTES March 21, 2024

The regular meeting of the Springdale Airport Commission took place on Thursday, March 21, 2024 in the City Council Chambers at the Springdale Municipal Building.

1. Chairman Greg Collier called the meeting to order at 1:00 p.m.

2. Roll call was answered by:	Greg Collier	✓
	Joel Gardner	✓
	Camron McAhren	x
	Steve Smith	✓
	Jason McMullen	✓
	Micah Thomason	✓
	Jim Ulmer	✓

City Staff present:

James Smith, Airport Director
Laura Meyers, Airport Manager
Beth Parnell, Mayor's Office, Documenting Secretary

3. **A Motion was made to approve the March 21, 2024 Airport Commission Meeting Minutes by Commissioner Gardner and Seconded by Commissioner Ulmer. All approved and the Motion was carried.**

4. **COMMENTS FROM THE AUDIENCE** – There were no comments from the audience.

5. **UPDATE FROM SUMMIT AVIATION – Daniel Hughes, Manager**

March 2024 Summit Fuel Sales -Jet-A: 48,684 Gallons: Up 20% from February, 38,837 Gallons; 100LL: 9,371.47 Gallons, Down 22% from February 10,363.36 Gallons

March 2023 Summit Fuel Sales – Jet A: 38,172 Gallons; 100LL: 7,622 Gallons

March 2022 Summit Fuel Sales – Jet A: 40,416 Gallons; Avgas: 6,116.69

After the March meeting, Summit Aviation presented an alternative for ARH Aviation's needs. Summit offered space for them in Hangar 11. Summit would make space for a private lounge, central lounge, and redo the vending in addition to a flight planning room with a direct view of the ramp. These changes would make the terminal more usable. The major benefit is to set up a space for a pilot resting area for uninterrupted sleep. Laura suggested there also be better signage. Daniel says Summit would pay for the signage. **A motion was made by Commissioner Thomason to allow the Summit to renovate the current lobby area (@ \$250 mo. lease) and the middle lounge on the south end, currently the sitting area, into an office with a glass wall and the middle lounge on the north end to turn into rentable space for ARH's needs (@ \$200 mo. lease). Commissioner Ulmer seconded the motion. All present voted yes and the motion passed. In addition, Commissioner Thomason made a motion to allow for the Summit lounge renovations and drywall repairs. Commissioner McMullen seconded. All voted yes.**

Resolution 2009 AP-9-02 fees, regarding rent fees will start collecting. Summit is collecting fuel fees. Not providing services and charge no fees. Services charged if don't buy fuel. Commissioner McAhren asked about fees at other airports. LM: parked planes free storage. DH: purchasing fuel. JG update document for future. MT update current pricing. MT: 6-months. MT: look at the 2009 policy at the next meeting.

6. **REPORT FROM CITY ATTORNEY - Ernest Cate**

City Attorney Cate did not attend the April 2024 meeting.

7. **AIRPORT OPERATIONS REPORT - Laura Meyers**

Paperwork was submitted to vacate Hangar #1-08 by April 30th. The inoperable plane was towed from the hanger to the apron. The hangar has been rented to the next person on the list. Stair treads are backordered and to be installed by the end of May. Tower radios have been installed.

8. AIRPORT ACTIVITY REPORT – James Smith

Summit has signed the extension for the FBO contract. Traffic and fuel are up. The tower manager says Springdale is the busiest tower in Arkansas. The new radio and recorder equipment has been installed. Mics and headsets will need to be ordered. There should be funds in the grant to cover these. We are back in compliance with the FAA.

9. GARVER REPORT – Greg Thomas

The contractor has started construction on the Powell Hangar. It is a 60 calendar day construction period. The steel is up and sitework being done. Hangar door should be delivered around the 28th of April. Waiting on SWU to set up pre-construction meeting.

Runway Rehabilitation and Grooving: Submitting an application for funding from FAA. Could bid in early May, open bids in June and start construction in July. There will be night closures, not consecutive; two or three at a time. This project will cost \$1.5 million and is ready to go and should start in the Fall.

10. OLD BUSINESS,

Commissioner Thomason wants clarification on the situation of the Flying Club 1/12 ownership and the liability of taking possession of a plane. Chairman Collier wants to have Ernest at the next meeting to discuss hangar transfer and lease questions. James Smith said in situations where someone sells their plane and the buyer assumes the hangar goes with it, the Airport Director and Manager will explain and take care of it. Chairman Collier pointed out, if they don't come before the Commission to transfer the lease agreement to another party, then they void the lease agreement. There is nothing that says you need to bring before the Commission. Commissioner Thomason would like to see the hangar go with the plane if sold, like boats and boat slips.

11. COMMENTS FROM COMMISSIONERS

There were no comments.

The April 18, 2024 Airport Commission Meeting was adjourned by Chairman Collier at 2:10 p.m.

Greg Collier
CHAIRMAN

Joel Gardner
VICE CHAIRMAN

Beth Parnell
RECORDING SECRETARY

DATE OF APPROVAL