



# OAK VIEW UNION ELEMENTARY

SCHOOL DISTRICT

## BOARD MEMBERS

Mark Huft, Board President

Zachary Taylor, Board Clerk

Jordan Pinasco

Ann Ullrich

Tammi Van Houten

Beverly Boone, Superintendent/Principal

## BOARD MEETING

November 20, 2025

Time: 6:30 P.M.

Place: Multipurpose Room

**AGENDA**  
**Oak View Union Elementary School District**

**November 20, 2025 • 6:30 P.M. • MULTIPURPOSE ROOM**

1.0 CALL TO ORDER	
1.1 Roll Call/Establishment of Quorum	
1.2 Flag Salute	
1.3 Posting of Agenda	
1.4 Approval of Minutes	Page
1.4A October 16, 2025 Regular Meeting	1
2.0 FINANCIAL REPORTS	
2.1 Approve Payment of Commercial Warrants – November	4
2.2 Payroll Hours October 2025	8
3.0 HEARING OF THE PUBLIC	
4.0 REPORTS	
4.1 ELAC	
5.0 DISTRICT REPORTS	
5.1 Communications	
5.1A Board	
5.1B Superintendent/Principal	
1. October Attendance 96.43%	9
5.1C Business Manager	
1. Budget Update	
5.1D Maintenance, Transportation & Operations Director	
1. Department Update	
5.1E Vice Principal	
1. School Activities and Events	
2. CAASPP	10
5.1F Food Service Director	
1. October 2025 Utilization	11
5.1G Curriculum Director	
1. EL Reclassification Ceremony	
5.2 Correspondence – None	
5.3 Enrollment – 358	12
5.4 Curriculum – None	
6.0 UNFINISHED BUSINESS - None	
7.0 NEW BUSINESS	
7.1 Approve donations (Dilia Gonzalez via Blackbaud/PG&E \$150.00) on behalf of Lucy Vallerga (Kinder) for classroom supplies and field trips.	
7.2 Approve CSBA District and County Office of Education Legal Services Subscription And Attorney-Client Fee Agreement.	14
8.0 PERSONNEL	
8.1 Classified - None	
8.2 Certificated- None	
8.3 Management - None	
9.0 CLOSED SESSION	
9.1 Superintendent Goals	
10.0 ADJOURNMENT	
10.1 Next Board Meeting – Thursday December 18, 2025 at 6:30 PM Multipurpose Room	

Any individual requiring disability-related accommodations or modifications including auxiliary aid and services in order to participate in the Board meeting should contact the Superintendent/Principal in writing.

**MINUTES**  
**Oak View Union Elementary School District**

*OCTOBER 16, 2025 THE TRUSTEES MET AT 6:30 PM IN THE SCHOOL MULTIPURPOSE ROOM*

- 1.0 **CALL TO ORDER:** Mr. Huft called the meeting to order at 6:30 p.m.
- 1.1 **ROLL CALL ESTABLISHMENT OF QUORUM**  
**MEMBERS PRESENT:** Tammi Van Houten, Zachary Taylor, Jordan Pinasco, Mark Huft and Ann Ullrich  
**MEMBERS ABSENT:** None  
**ADMINISTRATION PRESENT:** Beverly Boone and David Franke  
**ADMINISTRATION ABSENT:** None
- 1.2 **FLAG SALUTE:** Flag was saluted.
- 1.3 **POSTING OF AGENDA:** Monday – October 13, 2025
- 1.4 **APPROVAL OF MINUTES:**  
1.4A **SEPTEMBER 18, 2025 REGULAR MEETING:** Mrs. Ullrich moved and Mr. Pinasco seconded to approve the minutes of the September 18, 2025 regular meeting as presented. 5 ayes – Van Houten, Taylor, Huft, Pinasco, and Ullrich, motion carried.
- 2.0 **FINANCIAL REPORTS:**  
2.1 **APPROVE PAYMENT OF COMMERCIAL WARRANTS – OCTOBER**  
Mr. Taylor moved and Mrs. Ullrich seconded to approve the October warrants in the amount of \$87,105.77 as presented. 5 ayes – Van Houten, Taylor, Huft, Pinasco, and Ullrich, motion carried.  
2.2 **PAYROLL HOURS FOR SEPTEMBER 2025:** September payroll hours were presented to the Board.
- 3.0 **HEARING OF THE PUBLIC:** None
- 4.0 **REPORTS:** None
- 5.0 **DISTRICT REPORTS:**  
5.1 **COMMUNICATIONS:**  
5.1A **BOARD COMMUNICATIONS**  
Pinasco– Attended Liberty Fire field trip, met with Archoc School District regarding sports program.  
Van Houten – Will attend Fall Field Day and commended the school for keeping that tradition going.  
Taylor– Performed clerk duties and will attend Fall Field Day.  
Huft – Commended Nurse Sheri.  
Ullrich – Attended Jog-a-Thon and will attend Fall Field Day.  
5.1B **SUPERINTENDENT/PRINCIPAL:** Mrs. Boone updated the Board in regards to:  
1. September Attendance 97%  
2. Quarterly Williams Uniform Complaint  
5.1C **BUSINESS MANAGER:** Mrs. Choate updated the Board in regards to:  
1. Budget Update  
5.1D **DIRECTOR OF TRANSPORTATION, MAINTENANCE & OPERATIONS:** Mrs. Boone updated the Board in regards to:  
1. Department Update  
5.1E **VICE PRINCIPAL:** Mr. Franke updated the Board in regards to:  
1. School Activities and Events  
5.1F **FOOD SERVICE DIRECTOR:** Mrs. Marchini updated the Board in regards to:  
1. September Cafeteria Utilization  
5.1G **CURRICULUM DIRECTOR:** Ms. Romine updated the Board in regards to:  
1. Program Update  
5.2 **CORRESPONDENCE:** None  
5.3 **ENROLLMENT REPORT:** 359  
5.4 **CURRICULUM:** None
- 6.0 **UNFINISHED BUSINESS:** None
- 7.0 **NEW BUSINESS:** None

8.0 PERSONNEL:

8.1 CLASSIFIED: None

8.2 CERTIFICATED: None

8.3 MANAGEMENT: None

Open Session recessed: 6:46 PM

Closed Session was postponed until the November meeting

9.0 CLOSED SESSION:

9.1 SUPERINTENDENT GOALS

Postponed

10.0 ADJOURNMENT: Meeting adjourned at 6:47 PM

10.1 NEXT BOARD MEETING WILL BE NOVEMBER 20, 2025 AT 6:30 PM IN THE MULTIPURPOSE ROOM.

Any individual requiring disability-related accommodations or modifications including auxiliary aid and services in order to participate in the Board meeting should contact the Superintendent/Principal in writing.

Prepared by:

\_\_\_\_\_  
Deborah Choate, Business Manager

Approved by:

\_\_\_\_\_  
Zachary Taylor, Clerk

# Oak View Union Elementary School District 2025-2026 Superintendent Goals & Evaluation

Superintendent/Principal: Beverly Boone

Goal	Aug.	Sept.	Oct.	Nov.
<b>Goal #1: Classroom Observations</b>  <i>Requires:</i> Visit each class weekly and deliver "Kudos"	postponed	presented to Board Ongoing	postponed no closed session	
<b>Goal #2: Monthly Management Meeting</b>  Requires: First <del>Wednesday</del> <sup>Thurs.</sup> of each month at 9AM (corresponds with monthly staff meeting)	postponed	presented to Board Had Sept. mtng	postponed no closed session	

Goal	Dec.	Jan.	Feb.	March
<b>Goal #1: Classroom Observations</b>  <i>Requires:</i> Visit each class weekly and deliver "Kudos"				
<b>Goal #2: Monthly Management Meeting</b>  Requires: First Wednesday of each month at 9AM (corresponds with monthly staff meeting)				

Goal	April	May	June	July
<b>Goal #1: Classroom Observations</b>  <i>Requires:</i> Visit each class weekly and deliver "Kudos"				
<b>Goal #2: Monthly Management Meeting</b>  <i>Requires:</i> First Wednesday of each month at 9AM (corresponds with monthly staff meeting)				

COMMERCIAL WARRANTS - NOVEMBER 2025						
	Resource	Func	Object	Vendor	Description	
<b>Page 1 of 4</b>						
General Fund	0000	1000	4200	U.S. Bank-Amazon	(33) Novels for ELA/ Grades 7 & 8	223.74
	0000	1000	4200	U.S. Bank-Amazon	ELD Teacher Resource Books/ Grades K-8	442.62
	0000	1000	4200	U.S. Bank-Amazon	(2) ELA Reader's Notebooks/ Grade 5	20.46
	0000	1000	4310	S.W. School & Office Supply	Construction Paper, Glue for Classrooms	158.95
	0000	1000	4310	U.S. Bank-Amazon	(2) Packs of Lanyards	33.02
	0000	1000	4310	U.S. Bank-Amazon	(6) Stackable Trays/ Grade 7/8 Classroom	26.93
	0000	1000	4310	U.S. Bank-Amazon	Safety Glasses, Test Tubes/ Grade 2 Science	82.14
	0000	1000	4310	U.S. Bank-Amazon	10-Pack Binder Pockets/ Grade 2 Classroom	7.32
	0000	1000	4310	U.S. Bank-Amazon	(1) Pack Sheet Protectors/ Grade 4	6.45
	0000	1000	4310	U.S. Bank-Amazon	(5) Headphones for Grad 4	66.50
	0000	1000	4310	U.S. Bank-Amazon	(1) Memory Card for Grade 7	16.09
	0000	1000	4310	U.S. Bank-Amazon	(1) Set of 144 Tempera Paint Sticks	124.12
	0000	1000	4310	U.S. Bank-Amazon	(200) Bracelets for Red Ribbon Week	55.14
	0000	1000	4310	U.S. Bank-Amazon	(1) Set of 144 Tempera Paint Sticks	122.89
	0000	1000	4310	U.S. Bank-Amazon	(1) Countdown Timer/ Grade 1	12.92
	0000	1000	4310	U.S. Bank-Amazon	(2) Frames for Fire Muster	16.88
	0000	1000	4310	U.S. Bank-Amazon	(1) Reusable Handwriting Practice Book	38.89
	0000	1000	4310	U.S. Bank-Amazon	(1) Wireless Keyboard for 3rd Grade Classroom	35.55
	0000	1000	5600	Smile Business Products, Inc.	Nov. Maint for Staff Room Copier	205.43
	0000	1000	5610	De Lage Landen Financial Services	Lease for Staff Room Copier Nov/Dec 2025	387.88
	0000	1000	4310	S.W. School & Office Supply	Glue, Filler Paper, Paper Clips for Classrooms	84.54
					<b>TOTAL GENERAL FUND</b>	<b>2,168.46</b>
Administration	0000	2700	4310	S.W. School & Office Supply	(2) Reams Legal Size Paper/ Office	19.42
	0000	2700	4310	U.S. Bank-Amazon	Plastic Bags/ Multipurpose	36.62
	0000	2700	4310	U.S. Bank-WalGreens	(1) Pack Glossy Photo Paper	15.14
	0000	2700	4310	U.S. Bank-Smart&Final	Staffroom Supplies/ Coffee	52.47
	0000	2700	5300	Assoc. of Calif. School Admin.	Nov.. Dues - Boone	86.10
	0000	2700	5300	Assoc. of Calif. School Admin.	Nov. Dues - Franke	82.50
	0000	2700	5300	Assoc. of Calif. School Admin.	Nov. Dues - Romine	78.75
	0000	2700	5800	U.S. Bank-Remarkable Oslo	Monthly Connection Fee for Paper Tablet	2.09
	0000	7100	5300	Assoc. of Calif. School Admin.	Nov.. Dues - Boone	36.90
	0000	7100	5800	U.S. Bank-Remarkable Oslo	Monthly Connection Fee for Paper Tablet	0.90
	0000	7200	5200	Choate, Deborah	Travel to SJCOE	156.80
	0000	7200	5600	Smile Business Products, Inc.	Nov. Maintenance for Office Copier	492.30

<b>Page 2 of 4</b>							
Administration (cont)	0000	7200	5610	De Lage Landen Financial Services	Lease for Office Copier Nov/Dec 2025	405.82	
					<b>TOTAL ADMINISTRATION</b>	<b>1,465.81</b>	
Operations	0000	8200	4310	Pitney Bowes Inc.	(2) Ink Cartridges for the Postage Meter	196.73	
	0000	8200	5520	PG&E	Gas & Electric	7,370.86	
	0000	8200	5570	California Waste	Trash, Recycling & Organic Waste	923.79	
	0000	8200	5580	Cintas	Towel & Mop Service- Maint.10/13/2025	30.07	
	0000	8200	5580	Cintas	Towel & Mop Service- Maint.10/20/2025	30.07	
	0000	8200	5580	Cintas	Towel & Mop Service- Maint. 10/27/2025	30.07	
	0000	8200	5580	Cintas	Towel & Mop Service- Maint. 11/03/2025	30.91	
	0000	8200	5580	Cintas	Towel & Mop Service- Maint. 11/10/2025	30.91	
	0000	8200	5610	Pitney Bowes Global Financial	Postage Meter Lease-Sept 30 2025-Dec 29-2025	180.45	
	0000	8200	5809	Sam Hedge Water Service Operation	August Water Operator Service/State Reporting	290.00	
	0000	8200	5940	AT&T	Local & Long Distance	202.77	
					<b>TOTAL OPERATIONS</b>	<b>9,316.63</b>	
E-Rate Program	0011	8200	5941	Comcast	Internet Service	1,050.52	
					<b>TOTAL E-RATE PROGRAM</b>	<b>1,050.52</b>	
Transportation	0723	3600	4310	A-Z Bus Sales Inc.	Seat Belt Replacement Parts for Bus #4	820.78	
	0723	3600	4310	U.S. Bank-Amazon	2 Rechargeable Flashlights/ Transportation	25.85	
	0723	3600	4310	U.S. Bank-Amazon	5/8 Bus Air Connections/ DOT Approved	32.41	
	0723	3600	4310	U.S. Bank-Amazon	Bus Air Connections/ Air Line Tubing	105.58	
	0723	3600	4381	Kludt Oil	Diesel Fuel for the Buses	4,952.56	
	0723	3600	4310	U.S. Bank-All Diesel Electric	Rebuilt Alternator for Bus #5	756.00	
	0723	3600	5846	Comprehensive Drug Testing, Inc.	DOT Drug, DOT Alcohol	230.00	
					<b>TOTAL TRANSPORTATION</b>	<b>6,923.18</b>	
Lottery	1100	8200	5809	Olympic Cleaning Service	Janitorial Cleaning	4,791.00	
					<b>TOTAL LOTTERY</b>	<b>4,791.00</b>	
Title I	3010	1000	4310	U.S. Bank-Amazon	(1) Ladibug Document Camera	108.95	
					<b>TOTAL TITLE I</b>	<b>108.95</b>	
Cafeteria	5310	3700	4310	U.S. Bank-Smart&Final	(2) Bibs for Meal Prep/Serve	23.79	
	5310	3700	4310	U.S. Bank-Amazon	2 Flag System for Seconds/ Cafeteria	20.05	
	5310	3700	4710	U.S. Bank-Smart&Final	Items for Sept 24th Food Service	10.98	
	5310	3700	4710	U.S. Bank-Smart&Final	Food Items for Meal Service	47.69	
	5310	3700	4710	U.S. Bank-Raley's	Food Items for Breakfast Meal Service	84.88	

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Cafeteria (cont)	5310	3700	4710	U.S. Bank-Save Mart	Food Items for Oct 7th Breakfast Meal Service	63.31	
	5310	3700	4310	U.S. Bank-Amazon	High Velocity Fan for the Kitchen	74.12	
					<b>TOTAL CAFETERIA</b>	<b>324.82</b>	
Educator Effectiveness	6266	1000	4310	U.S. Bank-Cast	(20) UDL Now! Teachers Guide Strategy Books	594.72	
					<b>TOTAL EDUCATOR EFFECTIVENESS</b>	<b>594.72</b>	
Arts and Music Grant	6762	1000	4310	U.S. Bank-DosReis LogoWear	(29) Choir & (25) Band T-Shirts	526.10	
	6762	1000	4310	U.S. Bank-Amazon	(2) Sets Flute Cleaning Rod/Cloth	7.52	
	6762	1725	5800	U.S. Bank-Spotify USA	Digital Music Service/ Band	11.99	
	6762	1000	5600	Ingram & Brauns Musik Shoppe	Cleaning/Repairs for Clarinets & Trumpets	613.36	
					<b>TOTAL ARTS AND MUSIC GRANT</b>	<b>1,158.97</b>	
Counseling	7435	3110	5809	RMC Therapy Group	Counseling Services-November	11,820.23	
					<b>TOTAL COUNSELING</b>	<b>11,820.23</b>	
Maintenance	8150	8110	4310	Macedo, Tony	Maintenance Supplies/ School CC Not Working	84.35	
	8150	8110	4310	U.S. Bank-Amazon	Emergency Eye/face Washing Station/Maintenance	100.68	
	8150	8110	4310	U.S. Bank-Amazon	(1) Set Spring Hinges for Student Desk	10.23	
	8150	8110	4310	U.S. Bank-Amazon	Drinking Faucet/ Rm. 8	52.52	
	8150	8110	4310	U.S. Bank-Amazon	(2) 10-Pack Fuses for HVAC Units	85.98	
	8150	8110	4310	U.S. Bank-Parts Town, LLC	Contact for Kitchen Dishwasher	241.66	
	8150	8110	4310	U.S. Bank-Amazon	(2) Desk Size Fans/ Classroom	86.12	
	8150	8110	4310	U.S. Bank-Amazon	Credit for Returned Eyewash Bowl Replacement	(37.58)	
	8150	8110	4310	U.S. Bank-Amazon	Basketball Hoop for Playground Area	75.04	
	8150	8110	4310	U.S. Bank-Amazon	2 Rechargeable Flashlights/ Maintenance	25.85	
	8150	8110	4310	U.S. Bank-HomeDepot	(1) Plexi Glass Sheet/ Track Meet Records Board	115.70	
	8150	8110	5800	U.S. Bank-Sensaphone	Freezer Temperature Monitoring Service/ 1 Year	299.40	
	8150	8200	4310	U.S. Bank-Chevron	Gasoline for Trimmer, Hedger, Forklift, Blower	50.00	
	8150	8200	5800	Environmental Health Dept.	Hazardous Materials Bus. Plan Program Fee	591.00	
	0000	8200	5883	Environmental.com	Water Lab Analysis, Field Tech / Oct 2025	145.00	
					<b>TOTAL MAINTENANCE</b>	<b>1,925.95</b>	
LCFF/S&C	0709	1000	5600	U.S. Bank-Calif Academy of Science	Academy of Science Field Trip Grant/ Grade 6	1,084.60	
	0709	1000	5800	SJCOE-Program Business Services	FabLab Field Trip for 5th Grade	1,300.00	
					<b>TOTAL LCFF/S&amp;C-F.T. GRANT</b>	<b>2,384.60</b>	
					<b>TOTAL NOVEMBER WARRANTS</b>	<b>44,033.84</b>	

<b>Page 4 of 4</b>							
<b>Separate Batch 1</b>							
General Fund/Grant	0000	1000	5824	Lux Bus America	Bus Rental for Academy of Science/ Grade 6	1,200.00	
General Fund/Donations	9010	1000	5824	Lux Bus America	Bus Rental for Academy of Science/ Grade 6	1,501.22	2,701.22
Educator Effectiveness	6266	7200	4310	Romine, Rachael	Supplies for UDL Professional Development	180.31	
Administration	0000	2700	5200	Romine, Rachael	Travel to SJCOE/ BELL Meeting	198.80	379.11
<b>TOTAL SEPARATE BATCH 1</b>						<b>3,080.33</b>	
<b>Separate Batch 2</b>							
LCFF/S&C	0709	1000	5800	Stockton Symphony	(30) Tickets for Steppin Out Concert	210.00	
<b>TOTAL SEPARATE BATCH 2</b>						<b>210.00</b>	
<b>Separate Batch</b>							
Cafeteria	5310	3700	4710	CDE	Food Commodities	44.85	
Cafeteria	5310	8200	5500	Cintas	Towel & Mop Service for Kitchen 10/6/2025	24.42	
Cafeteria	5310	8200	5500	Cintas	Towel & Mop Service for Kitchen 10/13/2025	24.42	
Cafeteria	5310	8200	5500	Cintas	Towel & Mop Service for Kitchen 10/20/2025	24.42	
Cafeteria	5310	8200	5500	Cintas	Towel & Mop Service for Kitchen 10/27/2025	24.42	
Cafeteria	5310	3700	4730	Crystal Creamery	(36) Cases Milk for Meal Services	472.00	
Cafeteria	5310	3700	4730	Crystal Creamery	(28) Cases Milk for Meal Services	474.00	
Cafeteria	5310	3700	4710	Sysco	Food Items for Meal Services	2,397.91	
Cafeteria	5310	3700	4710	Sysco	Food Items for Meal Services	2,797.16	
Cafeteria	5310	3700	4730	Sysco	(8) Cases Milk for Meal Services	190.24	
Cafeteria	5310	3700	4710	Sysco	Food Items for Meal Services	3,756.20	
Cafeteria	5310	3700	4710	Sysco	Food Items for Meal Services	3,499.20	
Cafeteria	5310	3700	4730	Sysco	(12) Cases Milk for Meal Services	271.68	
Cafeteria	5310	3700	4710	Sysco	Food Items for Meal Services	3,525.33	
Cafeteria	5310	3700	4730	Sysco	(14) Cases Milk for Meal Services	319.24	
<b>TOTAL SEPARATE CAFETERIA BATCH 3</b>						<b>17,845.49</b>	
<b>TOTAL ALL NOVEMBER WARRANTS</b>						<b>65,169.66</b>	

October-25

	<i>Position</i>	<i>Regular Hrs.</i>	<i>OT Hrs.</i>	<i>Description</i>
Azevedo, Danis	Café Help	5.00		Collins out-extra help Per Marchini

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# Oak View Elementary School

11/14/2025

2025-2026

## Average Daily Attendance (ADA) Summary

Page 1

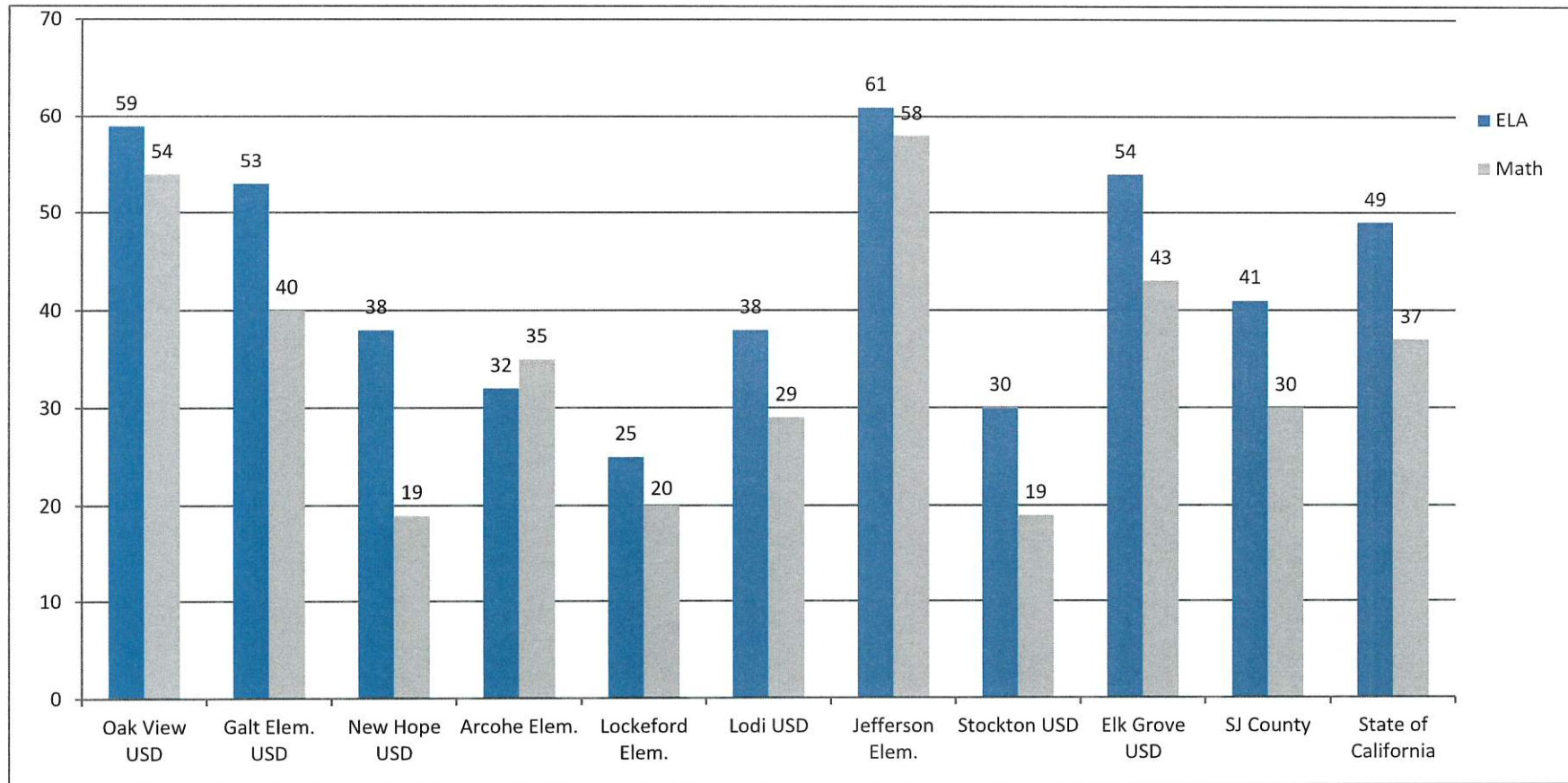
10/1/2025 - 10/31/2025

School	Average Daily Enrollment	Average Daily Attendance	Average Daily Absences	ADA %
Oak View Elementary School	358.33	345.52	12.81	96.43%

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Note: Detail may not add up to the totals due to truncation of detail numbers

## 2025 Smarter Balanced : Percent Standard Met or Exceeded (2025 CAASPP Score School Comparisons)



Elk Grove USD, Lodi USD, and Stockton USD / State Totals include 11th grade scores.  
 Galt Elem. USD, New Hope, Arcohe Elem., Banta Elem., Lockeford Elem., & Jefferson Elem. tested 3rd-8th.



# OCTOBER 2025

## OAK VIEW SCHOOL Breakfast & Lunch Menu

**MENU ITEMS MAY BE SUBJECT TO CHANGE**

**2025-2026 Prices**  
TK Breakfast NO COST  
K-8 Breakfast and Lunch  
NO COST  
Adult Breakfast \$4.00  
Adult Lunch \$6.00

Breakfast includes  
1% White Milk

Lunch includes  
1% White Milk  
or NF Chocolate Milk

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1 <u>BREAKFAST</u> MUFFINS  <u>LUNCH</u> PRETZEL STICKS w/CHEESE SAUCE B: 200, 56% L: 265, 74%	2 <u>BREAKFAST</u> COFFEE CAKE  <u>LUNCH</u> CHICKEN PATTY SANDWICH B: 231, 65% L: 267, 75%	3 <u>BREAKFAST</u> BAGELS  <u>LUNCH</u> PIZZA B: 176, 49% L: 208, 58% Fire Muster (7th-8th)
6 <u>BREAKFAST</u> YOGURT PARFAIT  <u>LUNCH</u> CHX CAESAR SALAD B: 168, 47% L: 240, 67%	7 <u>BREAKFAST</u> CINNAMON ROLL  <u>LUNCH</u> TOSTADA B: 225, 63% L: 259, 72%	8 <u>BREAKFAST</u> BENEFIT BARS  <u>LUNCH</u> PB&J COOKIE B: 194, 54% L: 252, 70%	9 <b>NO SCHOOL</b>	10 <b>NO SCHOOL</b>
13 <u>BREAKFAST</u> YOGURT w/CRACKERS  <u>LUNCH</u> MAC AND CHEESE GARLIC BREAD B: 173, 48% L: 256, 71%	14 <u>BREAKFAST</u> EGG BITES  <u>LUNCH</u> TACOS B: 172, 48% L: 272, 76% Parent Club Meeting 2PM	15 <u>BREAKFAST</u> PANCAKES  <u>LUNCH</u> CHICKEN & VEGETABLE POT STICKERS w/RICE B: 188, 52% L: 252, 70%	16 <u>BREAKFAST</u> SCRAMBLED EGGS  <u>LUNCH</u> CHILI w/CORNBREAD B: 112, 31% L: 219, 61% Board Meeting 6:30 MPR	17 <u>BREAKFAST</u> CEREAL  <u>LUNCH</u> PIZZA ROLLS Fall Field Day (TK-8th) B: 127, 35% L: 246, 69% <b>MINIMUM DAY</b>
20 <u>BREAKFAST</u> POP TARTS  <u>LUNCH</u> CHEESY PULL APART BREAD w/MARINARA SAUCE B: 172, 48% L: 222, 62%	21 <u>BREAKFAST</u> EGG SANDWICH  <u>LUNCH</u> ALFREDO PENNE B: 153, 43% L: 252, 70% Flu Shot & TDAP Clinic 2:30PM-5:30PM MPR	22 <u>BREAKFAST</u> FRENCH TOAST  <u>LUNCH</u> TUNA SANDWICH CHIPS B: 175, 49% L: 221, 62% <b>MINIMUM DAY</b>	23 <u>BREAKFAST</u> BISCUITS n' GRAVY  <u>LUNCH</u> CARNITAS B: 164, 46% L: 267, 75%	24 <u>BREAKFAST</u> CEREAL  <u>LUNCH</u> BAGEL PIZZA B: 199, 56% L: 285, 80%
27 <u>BREAKFAST</u> BENEFIT BARS  <u>LUNCH</u> CHICKEN NUGGETS 214,60% L: 276, 77% Red Ribbon Rally 10:15 Parent Conferences Red Ribbon Week <b>MINIMUM DAY</b>	28 <u>BREAKFAST</u> EGG BITES  <u>LUNCH</u> TOASTED CHEESE RAVIOLIS w/DIPPING SAUCES B: 178, 50% L: 270, 75% Parent Conferences Red Ribbon Week <b>MINIMUM DAY</b>	29 <u>BREAKFAST</u> MUFFINS  <u>LUNCH</u> HAMBURGER or CHEESEBURGER B: 193, 54% L: 260, 73% Parent Conferences Red Ribbon Week <b>MINIMUM DAY</b>	30 <u>BREAKFAST</u> HAM & EGGS  <u>LUNCH</u> EGG ROLLS RICE B: 150, 42% L: 231, 65% Parent Conferences Red Ribbon Week <b>MINIMUM DAY</b>	31 <u>BREAKFAST</u> CEREAL  <u>LUNCH</u> PIZZA ROLLS B: 158, 44% L: 19, 39% Halloween Parade TK-3rd 10:30, 4th-8th 10:45 Parent Conferences Red Ribbon Week <b>MINIMUM DAY</b>

ENROLLMENT REPORT

2025-2026

11/14/2025												
Teacher Name												
	TK	Kinder	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Total per Teacher	
Garrett	18										18	
Farmer		18									18	
Van Egmond		18									18	
Gilbreath			15								15	
Nelsen			16								16	
Azevedo				16							16	
Brockhouse				17							17	
Brodehl					18						18	
Rios					17						17	
Rose						35					35	
Griem							30				30	
Visitacion							8				8	
Graviette								24			24	
Tibbetts								24			24	
Schlesinger									28		28	
Cecchetti**									16	13	29	
Moreno										27	27	
Totals Per Grade	18	36	31	33	35	35	38	48	44	40	358	
**Denotes Split Class												

**Oak View Union Elementary School District  
Enrollment 2025-2026**

DATE	TK	K	K/1	1	2	2	3	3	4	4/5	5/6	6	7	7/8	8	TOTALS	# of classes	AVG		
6/5/2025	19	19	19	22	20	19	18	17	29	29	33	35	29	27	27	362	15	24.133		
DATE	TK	K	K	1	1	2	2	3	3	4	5	5	6	6	7	7/8	8	Totals	# of classes	AVG
08/15/25	18	18	18	16	15	16	16	18	18	34	37	0	24	24	27	29	27	355	16	22.188
09/12/25	18	18	18	16	15	16	16	18	18	35	37	0	24	24	27	29	27	356	16	22.250
10/09/25	18	18	18	16	16	16	17	18	17	35	30	8	24	24	28	29	27	359	17	21.118
11/14/25	18	18	18	15	16	16	17	18	17	35	30	8	24	24	28	29	27	358	17	21.059
																		0	17	0.000
																		0	17	0.000
																		0	17	0.000
																		0	17	0.000
																		0	17	0.000
																		0	17	0.000
																		0	17	0.000

BY GRADE	2024-2025	2025-2026											Inter-Districts					
	6/5/25	8/15	9/12	10/9	11/14													
TK	19	18	18	18	18													0
K	32	36	36	36	36													7
1	28	31	31	32	31													4
2	39	32	32	33	33													13
3	35	36	36	35	35													7
4	37	34	35	35	35													13
5	49	36	37	38	38													9
6	40	48	48	48	48													13
7	42	43	43	44	44													9
8	41	41	40	40	40													11
<b>TOTAL</b>	<b>362</b>	<b>355</b>	<b>356</b>	<b>359</b>	<b>358</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>86</b>

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CSBA DISTRICT SERVICES CORPORATION  
CSBA DISTRICT AND COUNTY OFFICE OF EDUCATION  
LEGAL SERVICES

3251 Beacon Boulevard, West Sacramento, California 95691  
Telephone: (800) 266-3382 Email: legalservices@csba.org

**SUBSCRIPTION SERVICE & ATTORNEY-CLIENT FEE AGREEMENT**

November 5, 2025

**I. SUBSCRIPTION SERVICE**

This section is the agreement under which CSBA DISTRICT SERVICES CORPORATION – CSBA DISTRICT AND COUNTY OFFICE LEGAL SERVICES PROGRAM (“CSBA Legal Services”) will provide a subscription service to Oak View Union ESD (“Client” or “You”).

**1. SCOPE OF SERVICES.** The Client’s subscription will include access to and use of CSBA Legal Services’ secured website database which contains a variety of legal resources and materials, which may include, but not be limited to, periodic legal publications relating to cases and legislation affecting public education, webcasts, legal guidance documents, a searchable database of publicly available collective bargaining agreements, memoranda of understanding, and salary schedules from around the State, and more.

The subscription scope of services does not include legal counsel, advice or representation, but such legal services are provided specifically through the Legal Services Agreement set forth in Section II, *et seq.*

**2. SUBSCRIPTION FEE.** Client agrees to pay CSBA Legal Services an annual subscription fee as described in the Rate and Fee Schedule, which is incorporated into this Agreement, as consideration for access to CSBA’s Legal Services’ subscription service. The terms of this service shall continue on an annual basis until cancelled by either Party pursuant to the terms of this Agreement. Annual subscriptions will begin every July 1<sup>st</sup> through June 30<sup>th</sup> of the following year. Pro-rated rates may apply to the first year when services are initiated subsequent to December 31<sup>st</sup>. The subscription service will be offered each year through an annual invoice. The subscription service enables CSBA Legal Services to maintain and provide a comprehensive database to CSBA Legal Services clients for independent research.

Your subscription fee will be due upon execution of this Agreement.

The subscription fee is not pre-payment for legal counsel, advice or representation that may be provided by CSBA Legal Services. The terms and conditions of an agreement for provision of legal services are set forth below in Section II, *et seq.*

By initialing below, Client confirms that Client has read, understood, and agreed the subscription fee is not pre-payment for legal advice or legal services.

Oak View Union ESD

Initials By:

## II. LEGAL SERVICES

This section is the attorney-client fee agreement under which CSBA Legal Services will provide legal services to "Client".

**1. SCOPE OF SERVICE TO ENTITY.** In addition to the Subscription Service described above, Client is hiring CSBA Legal Services to provide Client legal counseling and advice regarding issues that affect the general and common interests and/or expressive and associational rights of California public school districts. CSBA will counsel and advise Client regarding common issues that arise in the administration of public schools which touch upon important educational public policies. CSBA will not, under the terms of this agreement, represent Client in litigation or in any administrative proceeding. Any additional representation or services outside of general legal counseling and advice may only be provided upon mutual execution of a separate fee agreement between the Parties. Seminars and in-house trainings regarding various areas of education may be provided pursuant to a separate fee agreement.

CSBA Legal Services represents the entity defined as Client, above. CSBA Legal Services does not represent any individual board member or employee of Client. School boards may only act as a "whole," or by majority rule. No individual board member has authority to bind the school district independent of the decisions of a majority of the board. In the course of CSBA Legal Services' representation of Client, CSBA Legal Services will communicate and deal with the Board President and/or Superintendent or their designees, as designated or assigned by the majority board. Communications and dealings between CSBA Legal Services' and Client's designees does not make Client's designees the client.

### **2. CONFLICT OF INTERESTS DISCLOSURE AND WAIVER.**

CSBA Legal Services is likely to enter into Attorney-Client Fee Agreements with other public school districts or county offices of education ("public entities") during its representation of Client. CSBA Legal Services does not believe its current representation of Client or other public entities creates a potential or actual conflict of interests because Client and the other public entities share the same general and common interests and/or expressive and associational rights, that arise in the administration of public schools which touch upon important educational public policies.

CSBA Legal Services agrees not to represent a School District or County Office of Education with an interest materially and directly adverse to Client in any matter which is substantially related to CSBA's Legal representation of Client and where there is a reasonable probability that confidential information Client provides to CSBA Legal Services could be used to Client's disadvantage. Client further agrees that subject to these exceptions, CSBA Legal Services' representation of Client will not prevent or disqualify CSBA Legal Services from representing, counseling and advising other School Districts or County Offices of Education who may be adverse to Client and Client consents in advance to CSBA Legal Services' representation of such other School Districts or County Offices of Education.

At this time, CSBA Legal Services knows of no such representations of potential or actual conflicts.

CSBA Legal Services encourages Client to seek independent counsel regarding the import of this consent.

By initialing below, Client confirms that Client has read, understood and agreed to the provisions contained in this paragraph 2.

Oak View Union ESD

Initials By: : ABC

3. **CLIENT'S DUTIES.** Client agrees to be truthful with CSBA Legal Services, cooperate, keep CSBA Legal Services informed of developments as necessary, abide by this Agreement, and pay CSBA Legal Services' bills as provided below.

4. **CONFIDENTIALITY.** It is in Client's best interest to preserve the confidentiality of all communications between the Parties. Client's ability to protect the confidentiality of those communications may be jeopardized if Client discloses their contents to third parties.

5. **LEGAL FEES AND BILLING PRACTICES.**

a. **Responsible Party.** By engaging CSBA Legal Services, Client acknowledges and agrees that Oak View Union ESD is responsible for payment of fees, costs, and other charges, as set forth in this Agreement. Client agrees that the individual signing this Agreement has the authority to sign on behalf of Client and bound Client to the terms of this Agreement. Client's Governing Board will approve this Agreement during a duly authorized board meeting.

b. **Rates.** Client agrees to pay CSBA Legal Services at its hourly rates, when billed. CSBA Legal Services' current hourly rates are set forth on the attached Rate and Fee Schedule, which is incorporated into this Agreement. The hourly rates for all CSBA Legal Services personnel working on your matters will be stated in CSBA Legal Services' billing statements. CSBA Legal Services may change the rates at which it provides services to Client under this Agreement with ninety days (90) written notice to Client. In that event, CSBA Legal Services will notify Client of the new Rate and Fee Schedule and its effective date. No estimate of fees for any matter or task shall bind us, except only if and to the extent that the parties specifically and expressly agree in writing to be bound thereby.

c. **Specific Charges.** CSBA Legal Services charges a lower hourly rate for travel time as set forth on the Rate and Fee Schedule. If more than one of the legal personnel is required to attend a meeting each will charge for the time spent.

d. **Costs.** CSBA Legal Services will incur various costs and expenses in performing legal services under this Agreement, which Client agrees to pay. Costs and expenses commonly include use of third-party vendors or travel expenses. Some of the costs and expenses incurred that are charged as disbursements to Client, as well as specifically excluded costs are set forth in the Rate and Fee Schedule. Other costs or expenses charged are determined by the vendor of the service, and the rates charged by vendors vary. On matters requiring sizable disbursements for third-

party vendors or services, CSBA Legal Services may ask Client to advance such disbursements or Client will be billed directly by third-party vendor or service provider.

**6. BILLING.** CSBA Legal Services will send Client a monthly invoice detailing the time CSBA Legal Services has spent providing services to Client as well as the fees and costs incurred. Each invoice will be due upon receipt. If Client has any questions or comments regarding any invoice or dispute any aspect of any invoice, Client agrees to notify CSBA Legal Services promptly in writing so that both parties may resolve the matter expeditiously. Client has the right to have any fee dispute arbitrated in accordance with the California Business and Professions Code.

**7. DISCHARGE AND WITHDRAWAL.** Client may discharge CSBA Legal Services at any time. CSBA Legal Services may withdraw from representing Client with Client's consent or for good cause. When CSBA Legal Services' services conclude, all unpaid charges will immediately become due and payable. After CSBA Legal Services' services conclude, CSBA Legal Services will, upon Client's request, deliver Client's file (excluding attorney work product material) to Client as provided by California law.

**8. MAINTENANCE OF INSURANCE.** CSBA Legal Services informs Client that during the term of this Agreement, CSBA Legal Services shall maintain liability and errors and omissions insurance.

**9. ALTERNATIVE DISPUTE RESOLUTION.**

**a. Mediation.** Except as otherwise set forth in this section, Client and CSBA Legal Services agree to make a good faith effort to settle any dispute or claim that arises under this Agreement through discussions and negotiations and in compliance with applicable law. In the event of a claim or dispute, either Party may request, in writing, to the other Party to refer the dispute to mediation. This request shall be made within thirty (30) calendar days of the action giving rise to the dispute. Upon receipt of a request for mediation, both Parties shall make a good faith effort to select a mediator and complete the mediation process within sixty (60) calendar days. The mediator's fee shall be shared equally between Client and CSBA Legal Services. Each Party shall bear its own attorney fees and costs. The mediator's recommendation for settlement, if any, is non-binding on the Parties. Mediation pursuant to this provision shall be private and confidential. All persons who attend any mediation session shall be bound by the confidentiality requirements of California Evidence Code section 1115, et seq., and shall sign an agreement to that effect. Completion of mediation shall be a condition precedent to arbitration unless the other Party refuses to cooperate in the setting of mediation.

**b. Dispute Regarding Fees.** Any dispute as to attorney fees and/or costs charged under this Agreement shall to the extent required by law be resolved under the California Mandatory Fee Arbitration Act (Bus. & Prof. Code §§ 6200, et seq.).

**c. Arbitration.** If the dispute is not resolved through mediation, the Parties may mutually agree to resolve their dispute through binding arbitration. Either Party may make a written request to the other for arbitration. If the other Party does agree to arbitration within ten (10) business days, the request shall be deemed denied.

d. **Effect of Termination.** The terms of this section (section II.9(a)-(d)) shall survive the termination of the Agreement.

### III. ADDITIONAL PROVISIONS

1. **EFFECTIVE DATE.** The above date is for reference only. This Agreement will not take effect, and CSBA Legal Services will have no obligation to provide services, until Client returns a signed copy of this Agreement. The Agreement's effective date, however, will be retroactive to the date CSBA Legal Services first provided subscription and/or legal services.

2. **DISCLAIMER OF GUARANTEE.** Nothing in this Agreement, and nothing in CSBA Legal Services' statements or advice to Client will be construed as a promise or guarantee of a particular result, or the outcome of Client's matter. Nothing in this Agreement or any of the materials to which you will have access as a result of entering into the CSBA Legal Services' subscription service will be construed as a promise or guarantee of a particular result. CSBA Legal Services makes no such promises, guarantees, representations, or warranties concerning the effectiveness of the material you may access and choose to use as part of your subscription service.

3. **ENTIRE AGREEMENT.** This Agreement is the entire Agreement between CSBA Legal Services and Client for subscription and legal services and supersedes all prior or contemporaneous negotiations, correspondence, understandings, and agreements between the Parties, regarding the subject matters of this Agreement.

4. **INDEPENDENT COUNSEL.** Client understands its right to obtain, at its own expense, independent legal counsel regarding this Agreement or any aspect of this matter. Client's signature below indicates that it either sought such advice or waives its right to do so.

5. **COUNTERPARTS.** This Agreement may be signed in counterparts. Each counterpart shall constitute a binding agreement upon each and all of the undersigned.

6. **AMENDMENTS.** Neither this Agreement nor the application of any provision of this Agreement shall be amended or modified in any respect whatsoever except by an instrument in writing duly executed by the Parties.

7. **GOVERNING LAW.** This Agreement shall be governed by and construed and interpreted in accordance with the laws of the State of California.

8. **JURISDICTION AND VENUE.** Jurisdiction and venue in the event of any litigation or action commenced by one Party against the other, shall be only in a California state court having subject matter jurisdiction located in Yolo County, California. Each Party hereby expressly consents to the personal jurisdiction of and in the venue of the foregoing courts.

#### SO AGREED:

By signing below, Client acknowledges it has read and understood the terms of this Agreement, including those set forth in Section II, paragraph 2 regarding conflicts, Section III, paragraph 4 regarding right to seek independent counsel, and those set forth on the attached Rate and Fee

Schedule and agrees to them.

WHEREFORE, the Parties to this Agreement, through their duly authorized representatives, have signed this agreement on the date(s) which appear below:

Dated: 11/5/2025.

Oak View Union ESD

By: Deborah Choate

Name: Deborah Choate  
Title: Business Manager

Dated: \_\_\_\_\_.

CSBA DISTRICT AND COUNTY OFFICE OF  
EDUCATION LEGAL SERVICES

By: \_\_\_\_\_  
Robert J. Tuerck  
Chief Legal Counsel

At its public meeting on November 20, 2025, the governing board approved this Agreement and authorized the above identified Board Member, Superintendent, or designee to execute this Agreement.

## RATE AND FEE SCHEDULE

**Client:** Oak View Union ESD

### Annual Subscription Fee:

July 1, 2025 – June 30, 2026	10% of Client's CSBA annual membership dues for the 2025-26 fiscal year (\$466.00)
Subsequent Fiscal Years	10% of Client's CSBA annual membership dues for the applicable year

### Hourly Rates:

Chief Legal Counsel	\$250
Senior Legal Services Attorneys	\$200
Paralegal	\$100
Travel Time	\$100

Hourly rates are billed in minimum increments of 0.2 hours.

The first three (3) hours of billable Senior Legal Services Attorney time (\$600 value) in the first year of this Agreement shall be free of charge. These hours must be used within the first year of this Agreement.

### Costs And Expenses:

Mileage	IRS rate
Per Diem	IRS rate
Third Party Vendors (Lodging, Messenger Services, Investigator, etc.)	Actual Cost

Costs for copying, faxes, long-distance calls or on-line research tools like Westlaw or Lexis/Nexis will not be charged to Client.

(rev. 6.19.2025)