

APPROVED

**HUMBLE INDEPENDENT SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

The Humble Board of Trustees held the regular meeting on January 12, 2016 at 6:00 p.m. in the Board Room, 20200 Eastway Village Drive, Humble, Texas.

Board Members Present: Robert Sitton
Keith Lapeze
Angela Conrad
Heath Rushing
Charles Cunningham
Brent Engelage
Nancy Morrison

Staff Members Present: Guy Sconzo, Peggy Young, Tommy Price, Mike Seal, Randy Gunter, Roger Brown, Arthur Allen, Carol Atwood, Trey Kraemer, Melissa Hayhurst, Cathy Airola, Deborah Yocham, Janice Himple, Jamie Mount, Shawn Faciane, David Hays, Solomon Cook, Lesa Pritchard, Matthew Smith, April Maldonado, Lucy Anderson, Damico Bartley, Diane Zelezinski, Lisa Drabing, Brian Johnson Marley Morris, Kenny Kendrick, Stacy Ward, Bob Anderson, Stephanie Baker, Lori Maugans, Christy Tarkington, Robin McAdams, Glenda Holder

The Board met at 6:00 p.m. and adjourned to hear items posted for closed session at 6:01 p.m.

The regular meeting was called back to order at 7:03 p.m. by Mr. Sitton.

COMMENDATIONS AND RECOGNITIONS

Inspiring Moments - presented by: Public Information Department. Humble ISD students celebrated School Board Recognition Month by singing and dancing! The Board members are very much appreciated for their service, commitment, dedication and support of public education. They are volunteers, elected by voters, who serve because they care about the current and future lives of children. The video was produced by Kingwood High School Advanced Audio Video Production students.

School Board Recognition Month

The Board members were presented with a commemorative book featuring photos of Trustees at different events, as well as notes and artwork submitted by students from Eagle Springs, Lakeshore, Deerwood and Woodland Hills elementary schools and from Humble and Kingwood middle schools. Fifth graders from Lakeland Elementary drew a portrait of each of the Trustees. Student Council Officers from the high schools gave the Trustees a token of appreciation for their service to the District.

Presentations were made from the following elected officials: County Commissioner Precinct 4, Jack Cagle and Harris County Tax Assessor Collector, Mike Sullivan.

ATPE members also presented the Trustees with a token of appreciation for their continued service to Humble ISD.

Stellar Standouts – December 2015

DWE 3rd graders sponsored a toy drive for children at area hospitals

WCE students provided Christmas for 58 “angels” through the Society of St. Stephens

AMS Tigerettes Dance Team earned Best in Class at the Middle School Showtime International Dance Competition

AHS won 1st place for the FFA float “the Grinch” in the City of Humble Parade of Lights

AHS partnered with HAAM and Family Time Crisis Center, collected 2011 new toys for children

AHS Varsity Boys Basketball won 1st Place in the Neosho Classic

AHS Varsity Boys Basketball is Ranked 1st in the Nation by USA Today

AHS Girls Varsity Gymnastics Team is undefeated, and ranks 2nd in State

HHS - IB student Fatoumata Diallo selected as Pangea Network’s Alumni of the Month

KHS Girls Cross Country Team competed in Nike Nationals

KHS Football athlete Sewo Olonilua selected for the U.S. Army All–American Bowl and the 2016 Glenn Davis Army Award

KHS Boys Varsity Basketball were tournament champions at the Insperity Holiday Classic

KPHS Girls Golf team has maintained 1st Place Ranking in State

KPHS Girls Golf has 5 golfers ranked individually in the top 9 in State, and has 5 ranked in top 9 in state:

#1 Hanna Alberto, senior

#2 Ariana Saenz, junior

#4 Tori Gatling, senior

#8 Leah Alberto, freshman

#9 Elise Parel, freshman

KPHS Faculty/Staff purchased Christmas gifts for 100 students at Humble ISD elementary & middle schools

QECHS provided Christmas for 65 families from feeder schools

SCHS Legacy of the Crusaders collected blankets for the homeless

SCHS Key Club raised \$2064 for LIMBS International by selling candy grams and caroling

Humble ISD Super Staffers

The following Super Staffers received a sponsored prize of a \$200 gift card to Pappas Restaurant. This month's prize sponsor is, Community Resource Credit Union.

Elementary - FE – Taylor Tatum – Third Grade Teacher

Secondary - SMS – Rodney Gray – Coach/Adaptive Behavior Teacher

Support – ISC – Matt Smith – Coordinator of Affective Behavior

QUESTIONS AND COMMENTS BY PATRONS OR EMPLOYEES OF THE DISTRICT

FFA Officers from all five (5) high Schools – Presented the Board with a token of appreciation for their service to the students of the District and also extended an invitation to the Board to attend the 2016 Livestock Show and Rodeo events in February.

COMMENTS BY INDIVIDUAL BOARD MEMBERS

The Trustees were very appreciative and thanked everyone for the support and gratitude shown to the Board during the month of January which is Board Appreciation Month. They encouraged everyone to support the FFA students during the Livestock Show and Rodeo.

COMMENTS BY THE SUPERINTENDENT

Dr. Sconzo had no report.

ACTION ITEMS FROM CLOSED SESSION

PERSONNEL

Mr. Rushing made a motion to approve the personnel recommendation as presented by administration with an addendum. The motion was seconded by Mr. Cunningham. The motion passed unanimously.

Please see Personnel Recommendations on the following pages.

**HUMBLE INDEPENDENT SCHOOL DISTRICT
PERSONNEL RECOMMENDATIONS**

January 12, 2016 Agenda

RETIREMENTS

	<u>Campus</u>	<u>Assignment</u>	<u>Eff. Date</u>
Bethany, Wendy	Summer Creek High School	ESL Teacher	June 3, 2016
Briner, Barry	Summer Creek High School	P.E. Teacher	Dec. 18, 2015
Kosarek, Katherine	Atascocita High School	SPED Teacher	Dec. 18, 2015
McHale, Tammy	Humble High School	Assistant Principal	Dec. 18, 2015
Tillett, Deborah	ISC	Transition Facilitator	June 3, 2016

RESIGNATIONS

	<u>Campus</u>	<u>Assignment</u>	<u>Reason</u>	<u>Eff. Date</u>
Anderson, Jennifer	Atascocita Middle School	Spanish Teacher	Family Circumstances	June 3, 2016
Ash, Dawn	Summer Creek High School	Health Science Teacher	Moving/Transfer of Spouse	Jan. 7, 2016
Bianco, Maria	Pine Forest Elementary School	Diagnostician	Neighboring District/More Money	Dec. 18, 2015
BuShea, Melissa	Willow Creek Elementary School	3 rd Grade Teacher	Family Circumstances	Dec. 16, 2015
Dickerson, Amy	Kingwood Park High School	SPED Teacher	Family Circumstances	Dec. 18, 2015
Ford, Royshyra	Summer Creek High School	English Teacher	Neighboring District/Closer to Home	Jan. 29, 2016
Goddard, Samba	ISC	Program Specialist	Pursing Other Opportunities	June 15, 2016
Hicks, Natalie	Atascocita High School	English Teacher	Dissatisfied with Supervisor	Jan. 7, 2016
Livingston, Jennifer	Jack Fields Elementary	Diagnostician	Family Circumstances	Jan. 4, 2016
Norton, Rebecca	Ridge Creek Elementary	Nurse	Family Circumstances	Jan. 8, 2016
Oliver, Michelle	Riverwood Middle School	Counselor	Moving/Transfer of Spouse	Jan. 29, 2016
Winebaugh, Steve	Riverwood Middle School	8 th Grade Science Teacher	Health Reasons	Jan. 8, 2016

RECOMMENDATIONS FOR PROFESSIONAL EMPLOYMENT

	<u>Degree</u>	<u>Certification</u>	<u>Assignment</u>	<u>Exp.</u>	<u>Eff. Date</u>	<u>Previous Emp.</u>
Atascocita High School 008						
Banks, James	B.B.A./West Texas State University	Secondary Business Composite 6-12	Business Teacher	26 years	Jan. 11. 2016	Barbers Hill ISD (Retire/Rehire)

**HUMBLE INDEPENDENT SCHOOL DISTRICT
PERSONNEL RECOMMENDATIONS**

January 12, 2016 Agenda

Humble High School 001

Graham, Lindsey	B.S./Sam Houston State University	Life Science 7-12	Biology Teacher	None	Jan. 4, 2016	Recent Grad
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Kingwood High School 002

Scoppa, Megan	B.S./University of Houston	Science 7-12 (ACP)	Physical Science Teacher	None	Jan. 4, 2016	Humble ISD-Sub
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Summer Creek High School 014

Garrott, Miranda	B.S./Texas A&M University	Science 7-12 (ACP)	IPC Teacher	None	Jan. 4, 2016	Private Industry
Green, Jennifer	M.S./Ashland University	Math 8-12	Math Teacher	8 years	Jan. 11, 2016	Huffman ISD
Humphrey, Michelle	B.A./University of Texas Permian Basin	ELAR 8-12	English Teacher	10 years	Jan. 4, 2016	International School (Sweden)

Timberwood Middle School 046

Garrett, Kendra	B.S./University of Houston	Elem Reading 1-8	Reading Interventionist	5 years	Jan. 4, 2016	Humble ISD-Former
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Woodcreek Middle School 048

Keeton, Rehn	M.Ed./University of Texas at Arlington	Elem Self-Contained 1-8	Texas History Teacher	17 years	Jan. 4, 2016	Humble ISD-Former
Mayfield, Cairee	B.M./Stephen F. Austin State University	Music EC-12	Music EC-12	None	Jan. 4, 2016	Recent Grad

Humble Elementary 101

Mandella, Bryan	B.S./ Troy State University	Music EC-12	Music Teacher	10 years	Jan. 4, 2016	Humble ISD-Sub
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Jack Fields Elementary 117

Moreno, Rhonda	B.A./University of Houston-Victoria	Generalist EC-6	2 nd Grade Teacher	None	Jan. 4, 2016	Private Industry
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Lakeland Elementary 102

Reid, Kylee	B.S./Central Michigan University	Generalist EC-6	3 rd Grade Teacher	5 years	Jan. 11, 2016	Pasadena ISD
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Oaks Elementary 108

Zaunbrecher, Carolyn	B.S./University of Louisiana	RN	Nurse	28 years	Jan. 4, 2016	Humble ISD-Sub
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Willow Creek Elementary 113

Cherry, Brittney	B.S./Texas State University	Core Subjects EC-6	3 rd Grade Teacher	None	Jan. 4, 2016	Recent Grad
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**HUMBLE INDEPENDENT SCHOOL DISTRICT
PERSONNEL RECOMMENDATIONS**

January 12, 2016 Agenda

EMPLOYMENT OF CONTRACTUAL PERSONNEL (DC LOCAL-Board retains final authority to employ)

It is recommended that Deborah Connors be appointed to the position of Director of Budget effective January 19, 2016. Ms. Connors holds a Bachelor of Business Administration from Sam Houston State University and has 6 years of experience. She previously held the position of Budget Accountant with New Caney ISD.

It is recommended that Donna Ullrich be appointed to the position of Principal of Humble High School, effective February 1, 2016. Ms. Ullrich holds a Bachelors of Arts in Education from Sam Houston State and Master of Science in Secondary Mid-Management from Stephen F. Austin with 10 years experience as a secondary principal at Spring ISD and Sheldon ISD and previously held the position as Secondary Science Coordinator in the Curriculum & Instruction Department.

**HUMBLE INDEPENDENT SCHOOL DISTRICT
PERSONNEL RECOMMENDATIONS**

January 12, 2016 Addendum

RESIGNATIONS

	<u>Campus</u>	<u>Assignment</u>	<u>Reason</u>	<u>Eff. Date</u>
Cuellar, Jaime	Woodcreek Middle School	Choir Teacher	Personal	Feb. 29, 2016

RECOMMENDATIONS FOR PROFESSIONAL EMPLOYMENT

	<u>Degree</u>	<u>Certification</u>	<u>Assignment</u>	<u>Exp.</u>	<u>Eff. Date</u>	<u>Previous Emp.</u>
Summer Creek High School 014 Roman, Genesis	B.A./University of Texas-Austin	ELAR 7-12	English Teacher	None	Jan. 12, 2016	Recent Grad
Ross Sterling Middle School 047 King Jr., Terence	M.Ed./Prairie View A&M University	SPED EC-12	SPED Teacher	9 years	Jan. 14, 2016	Tyler ISD

Rescinded Resignation

	<u>Campus</u>	<u>Assignment</u>	<u>Reason</u>
Norton, Rebecca	Ridge Creek Elementary	Nurse	Reconsidered Resignation

Position Declined

	<u>Campus</u>	<u>Assignment</u>	<u>Reason</u>
Banks, James	Atascocita High School	Business Teacher	Personal

STUDENT EXPULSIONS (This item was taken out of order)

A motion was made by Mr. Rushing that the Board of Trustees approve the student placement in alternative education program as presented by the Superintendent as follows: C.G., effective: 10-10-15. The motion was seconded by Ms. Conrad. The motion passed unanimously.

MINUTES FROM THE PREVIOUS MEETING

A motion was made by Mr. Rushing to approve the minutes for the regular Board meeting held on December 8, 2015. The motion was seconded by Mr. Lapeze. The motion passed unanimously.

A motion was made by Mr. Rushing to approve the minutes for the special Board meeting held on December 17, 2015. The motion was seconded by Ms. Conrad. The motion passed unanimously.

Board Associations and Committees

- Audit Committee – The report was distributed to the full Board.
- Board and Superintendent Evaluation Process & Goals Committee – The committee met following the December board meeting. The committee also held a workshop to interview the search firms. The committee will meet this evening following the January board meeting.
- Building and Planning Committee – The committee met last week. The purchase of land for Elementary 29 is in progress and should be completed soon.
- Education Foundation – No report
- Finance Committee – The committee has met to outline the budget process calendar and our first budget workshop will be held on February 19, 2016.
- Kingwood Super Neighborhood Council – No report.
- Legislative Committee – No report.
- Program Committee – The committee will meet again in February.
- Technology and Data Governance Committee – The committee met last week and discussed, TASB Board Book, budget requests for next year, RTI license and all high school wireless work has been completed.

CONSENT AGENDA

After review, a motion was made by Mr. Rushing to approve the following Board items by consent: Governance: A; Financial Services: A and, B; Support Services: A and B and District-Wide: A. The motion was seconded by Ms. Conrad. The motion passed unanimously.

1. GOVERNANCE REPORTS AND CONSIDERATIONS

A. TASB Update 103

The Superintendent recommends that the Board of Trustees adopt TASB Policy Update 103.

Approved by consent.

B. Superintendent Search Firm

A motion was made by Mr. Lapeze that the Board of Trustees accept the recommendation that the Board of Trustees approve Hazard, Young, Attea & Associates Executive Search Firm as the Superintendent Search Consultants. The motion was seconded by Mr. Cunningham. The motion passed unanimously.

2. SUPERINTENDENT'S DIVISION REPORTS, CONSIDERATIONS AND PURCHASES

There were no items for this title this month.

3. LEARNING DIVISION REPORTS, CONSIDERATIONS AND PURCHASES

There were no items for this title this month.

4. FINANCIAL SERVICES DIVISION REPORTS, CONSIDERATIONS AND PURCHASES

A. Tax Refunds

The Superintendent recommends that the Board of Trustees approve budgetary amendments.

Approved by consent.

B. Budgetary Amendments

The Superintendent recommends that the Board of Trustees approve the budgetary amendments.

Approved by consent.

C. Financial Services Reports

There was no discussion regarding the following report.

- Tax Collection Report

5. HUMAN RESOURCES REPORTS, CONSIDERATIONS AND PURCHASES

There were no items for this title this month.

6. SUPPORT SERVICES DIVISION REPORTS, CONSIDERATIONS AND PURCHASES

A. Construction and Construction-Related Purchases

The Superintendent recommends that the Board of Trustees approve the listing of vendors and related estimated total annual costs for contract awards and renewals from which the District will purchase construction and construction-related services at or above \$50,000 for the 2015-16 fiscal year.

Approved by consent.

B. Land Tejas Water Line Easement

The Superintendent recommends that the Board of Trustees approve a Water Line Easement to Harris County MUD 400 associated with property site for a future middle school and the current Ridge Creek Elementary site location.

Approved by consent.

7. DISTRICT-WIDE REPORTS, CONSIDERATIONS AND PURCHASES

A. Goods, Professional Services and Non-Construction Services Exceeding \$50,000 in the Aggregate or \$25,000 Individually

The Superintendent recommends that the Board of Trustees approve the listing of vendors and related estimated total annual costs for contract awards and renewals from which the District will purchase goods, professional services and/or non-construction services that are estimated to exceed \$50,000 in the aggregate or \$25,000 individually for the 2015-16 fiscal year.

Approved by consent.

8. BOARD REPORTS, CONSIDERATIONS AND PURCHASES

A. Board Operating Procedures

As part of the Board's annual due diligence they have reviewed the District Vision Statement, Board Ethics/Code of Conduct Policy and Board Operating Procedures. In the future, this annual review will be done in August of each year.

B. Future Board Business

- Board Policy Change
 - Add a procedure to re-elect or impeach a sitting Board President
 - Formal quarterly reports from Board Committees

There being no further business, the meeting was adjourned at 8:32 p.m.

Secretary

President

Note: Copies of attachments and other documentation may be requested from Peggy Young in the Superintendent's Office at 281-641-8001. Full documentation of the items considered by the Board may be viewed on the Humble ISD web site on the day following the Board meeting at www.humble.k12.tx.us.