

**HUMBLE INDEPENDENT SCHOOL DISTRICT
“FOCUS ON LEARNING”
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Notice is hereby given that a regular meeting of the Board of Trustees will be held on **Tuesday, March 20, 2007 at 6:00 p.m. for Closed Session and Regular Public Session at 7:00 p.m.** The meeting will be held in the Board Room at 20200 Eastway Village Drive, Humble, Texas. The subjects to be discussed or considered or upon which any formal action might be taken are as follows:

Call to order

Adjourn to closed session - 6:00 p.m.

Pursuant to the Texas Government Code:

Section 551.071	Consultation with Attorney for legal advice, opinion and recommendations.
Section 551.074	Personnel – Deliberate appointment, employment, evaluation, re-assignment, duties, discipline or dismissal of a public employee.
Section 551.082	Student Expulsions

Reconvene regular session – 7:00 p.m.

- Welcome and introduction of Board and administration
- Pledge of Allegiance
- Salute to the Texas flag
- Moment of Silence
- Commendations and recognitions
- Questions and comments by patrons or employees of the district regarding agenda items or any other matters
- Comments by individual Board members
(Recognitions, thanks, and personal comments)
- Comments by the Administration

- Superintendent regarding student issues, staff issues, facilities issues, funding issues, safe and secure campus issues and Board and district events

- Cabinet members

John Miller:	Deputy Superintendent (KPHS Vertical Team, KHS Vertical Team, Board Policies audit, Student Handbook Review, Demographic Study update, School Boundaries)
Cecilia Hawkins:	Assistant Superintendent (HHS Vertical Team, International Baccalaureate planning)
Paula Almond:	Assistant Superintendent (AHS Vertical Team, High Schools of the Future Task Force)
Janet Orth	Learning Support Services (Benchmarks Assessment, Professional Development, Instructional Coaching, Science Grant, Kingwood College partnership planning)
Jim Parsons:	Accountability (Benchmarks Assessment, Demographic Study update, Needs Assessment, Process Mapping and Systems Review)
Mary Widmier:	Human Resources (Employee Retention and Recruitment, Retire-Rehire program)
Lynn Lynn:	Finance Services (Budget Development, Process Mapping and Systems Review, FIRST Accountability)
Mark Krueger:	Support Services (Facilities planning and maintenance, Transportation services, Safety, and Child Nutrition services)
Mike Drachenberg:	Technology Services (Process Mapping and Systems Review, Instructional Technology training and enhancements)
Karen Perkins:	Community Development (Learning support resources)
Karen Collier:	Public Information (Communications and Teacher of the Year program)
Stephanie Rosenberg	General Counsel, (Contract Review, Legal Counsel)

BOARD ACTION AGENDA

Action: Closed session

Consideration of and action on items addressed in closed session

- a) Approval of personnel recommendations
- b) Consideration of student expulsions

Action: Minutes

Consideration of minutes for the regular board meeting held on February 13, 2007.

Action: Consent agenda

Consideration of items placed on the consent agenda

1. LEARNING REPORTS, CONSIDERATIONS AND PURCHASES

A. Action: Textbook Adoption

Consideration of approval of State Textbooks for the Humble Independent School District 2007- 08 school year.

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve adoption of all titles of the 2007 State Adoption which includes recommendations of the 2006-07 Humble Independent School District Textbook Committee as documented in Attachment 1.

B. Action: Band Instruments

Consideration of Band Instruments

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the award for the purchase of band instruments to selected vendors, as shown on the attached exhibit.

C. Report: Reading Recovery

Report on Humble ISD Reading Recovery Program

2. GOVERNANCE REPORTS AND CONSIDERATIONS

A. Action: Elementary School Boundaries

Consideration of Elementary School Boundaries

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the proposed boundaries for River Pines Elementary School.

B. Action: Calendar 2007-08

Consideration of a School Calendar change for 2007-2008

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees adopt a revision to the School Calendar for 2007-08 to disallow Presidents Day as a school holiday and correspondingly to shorten the school year by one day.

C. Action: Interlocal Agreement Property Insurance

Consideration of Interlocal Agreement with Region IV Education Service Center for Exploring Property Insurance Purchasing Group

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve an Interlocal Agreement with Region IV Education Service Center to explore the feasibility of creating a purchasing group for property insurance.

D. Action: 2007 – 2010 Technology Plan

Consideration of approval of the District Technology Plan 2007 - 2010

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the District Technology Plan 2007 - 2010

E. Action: Construction Planning and Related Financing Activities

Consideration of Construction Planning Timelines and Financing Activities (Potential Sale of Bonds) Related to the 2005 Referendum

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the project / financing planning for the remaining sales in the 2005 Bond Referendum related to projects to be delayed, the addition of a community at High School #6 and Atascocita High School, and other needs resulting from escalating costs and greater than anticipated growth as described in Attachment 2.

F. Action: Architect Selection for HS No. 6 and AHS Additions

Consideration of Approval of Architect for Construction of High School No. 6 and Atascocita High School Additions

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board ratify the selection of PBK Architects, Inc. to provide architectural services for the design and construction administration for High School No. 6 Additions and Atascocita High School Additions, and to ratify PBK as one of our “pool” architectural firms for Bond 2005 projects.

G. Action: Design Development for AHS Addition

Consideration of Design Development Documents for Atascocita High School Addition

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the design development documents for the addition of academic houses to Atascocita High School as prepared by PBK Architects, Inc.

H. Action: Design Development for HS No. 6 Addition

Consideration of Design Development Documents for High School No. 6 Addition

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the design development documents for the addition of academic houses to High School No. 6 as prepared by PBK Architects, Inc.

I. Action: Bond 2008 Study Committee

Consideration of Extending the Charges to the Bond 2008 Study Committee

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the extended charges to the Bond 2008 Study Committee.

J. Report: Racial Profiling

Report on Racial Profiling and Pedestrian Stop Data

3. FINANCIAL SERVICES REPORTS, CONSIDERATIONS AND PURCHASES

A. Action: Tax Refunds > \$500

Consideration of Petitions for Refunds in Excess of \$500

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the petitions for refunds as described in the attachment.

B. Action: Waiver of P & I

Consideration of Request for Waiver of Penalty & Interest on Delinquent Taxes

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the request for waiver of penalty & interest on a delinquent tax account as described in the background information section.

C. Action: Budgetary Amendments

Consideration of Budgetary Amendments

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the budgetary amendments as described in the accompanying attachments.

D. Report: Financial Reports

Report on Year-to-Date Financial Reports and Monthly Cash and Investment Reports

4. SUPPORT SERVICES REPORTS. CONSIDERATIONS AND PURCHASES

A. Action: Cooling Tower

Consideration of Cooling Tower and Closed Loop Water Treatment Supplies and Services

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the purchase of cooling tower and closed loop water treatment supplies and services from P/PM Services.

B. Action: Scoreboard

Consideration of Electronic Scoreboard

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the purchase of an electronic scoreboard from Daktronics, Inc., for Turner Stadium.

C. Action: Kitchen Equipment

Consideration of Kitchen Equipment

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the purchase of kitchen equipment for the Child Nutrition Department to the lowest priced vendors, as shown on the attached bid tabulation.

D. Action: Land Surveying Services

Consideration of Land Surveying Services

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees authorize the administration to engage West Belt Surveying, Jones & Carter Cotton Surveying, and CLR Inc., for surveying services related to the acquisition of property for new schools and to support construction activities at District facilities.

E. Action: Prevailing Wage Rates

Consideration of New Prevailing Wage Rate Schedule for Future School Construction

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the new Prevailing Wage Rate schedule for future school construction as presented in Attachment No. 1.

F. Action: Roofing Consultant

Consideration of Registered Roofing Consultant

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board approve the purchase of Roofing Consultant Services from Michael L. Hamilton, Inc. (MHI) for various 2002 and 2005 Bond Program construction projects.

G. Action: Substitute Contact and Management System

Consideration of Approval to Purchase Services and Software for a Substitute Contact and Management System

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the purchase of services from Frontline Placement Technologies AESOP software to provide for the District's Substitute Contact and Management System.

H. Action: Traffic Impact Analysis

Consideration of Traffic Impact Analysis Services

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the purchase of traffic impact analysis services from Traffic Engineers, Inc., as related to the acquisition of property for new schools and/or as related to major renovations at a school district facility.

I. Action: Walkway Canopies

Consideration of Walkway Canopies for Portable Buildings

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the purchase of walkway canopies for portable buildings to Chamberlin Roofing and Waterproofing of Houston.

5. BOARD REPORTS, CONSIDERATIONS AND PURCHASES

A. Update: Legislative Issues

B. Update: Associations and Committees

C. Future Board business

Consideration of and action on topics for future Board business:

- a) Posted agenda items requiring Board action
- b) Posted agenda items for information, with no action required
- c) Written reports, with no posting or discussion planned
- d) Appointment of Board committees or representatives

- Adjournment

This notice is given pursuant to Section 551.001 et.seq.of the Government Code.
Dated: March 9, 2007

Jim Eggers—Board Secretary

Note: Copies of attachments and other documentation may be requested from Peggy Young in the Superintendent's Office at 281-641-8001. Full documentation of the items considered by the Board may be viewed on the Humble ISD web site on the day following the Board meeting at www.humble.k12.tx.us.

APPROVED

**HUMBLE INDEPENDENT SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

The Humble Board of Trustees held the regular meeting on February 13, 2007 at 5:30 p.m. in the Board Room, 20200 Eastway Village Drive, Humble, Texas.

Board Members Present: Bonnie Longnion
Mike Sullivan
Jim Eggers
Dave Martin
Lynn Fields
Dan Huberty
Keith Lapeze

Staff Members Present: Guy Sconzo, Peggy Young, John Miller, John Widmier, Mary Widmier, Cecilia Hawkins, Janet Orth, Lynn Lynn, Jim Parsons, Mark Krueger, Karen Perkins, Stephanie Rosenberg, Janice Himpele, Marilyn Farrell, Ida Schultz, Deborah Connors, Allen Miller, Mike Townsend, Deborah Yocham, Lawrence Kohn, Joy Bailey, Mary Gustafson, Becky Hunt, Marlon Farr, Janet Griffin, Michelle Monti, Shelley Vineyard, Sally LaRue, Allan Scott, Yvonne King, Kendra Jackson, Allan Griffin, Jamie Mount, Solomon Cook

The Board met at 5:30 p.m. and adjourned to hear items posted for closed session at 5:37 p.m.

The regular meeting was called back to order at 7:08 by Dr. Longnion

QUESTIONS AND COMMENTS BY PATRONS OR EMPLOYEES OF THE DISTRICT

M. Paulus – AHS
T. Acton – Boundaries
P. Paulus – AHS Future Long Term Growth

COMMENTS BY INDIVIDUAL BOARD MEMBERS

The Trustees again expressed their thanks and gratitude for all the appreciation notes and recognition of their work during this time of Board Appreciation. The Trustees recognized and thanked the patrons who brought their concerns to the attention of the Board.

COMMENTS BY THE SUPERINTENDENT

Dr. Sconzo introduced Mr. Jim Ash, President of Texas Association of School Boards (TASB) and Vice President of Arlington ISD Board of Trustees, along with Renard Thomas, President of Angleton ISD Board of Trustees and President Elect of TASB, and Lida Woodul, a member and Past President of the Cy-Fair ISD Board of Trustees and Region 4 Director of TASB. Mr. Ash stated that the reason for their visit was to recognize the many years of service given to the Humble ISD and to TASB by Dr. Bonnie Longnion who served as TASB President in 2003-04. Mr. Ash shared with the Trustees letters from others honoring Dr. Longnion for her many years of service. Dr. Sconzo and Trustees were recognized for their service to students, employees and community and also for supporting of Dr. Longnion as she served TASB. Dr. Longnion was presented with a token of appreciation and plaque.

A five (5) minute recess was called at 8:00 p.m.
Open Session called back to order at 8:05 p.m.

ACTION ITEMS FROM CLOSED SESSION

Personnel - A motion was made by Mr. Martin to approve the personnel recommendations as presented by administration. The motion was seconded by Mrs. Fields. The motion passed unanimously.

Please see Personnel Recommendations on the following pages.

HUMBLE INDEPENDENT SCHOOL DISTRICT PERSONNEL RECOMMENDATIONS

February 13, 2007

<u>RETIREMENT</u>		<u>Campus</u>	<u>Assignment</u>	<u>Eff. Date</u>
Dunnells	Cheryl	Riverwood Middle	Math Teacher	May 29, 2007
Poindexter	B. Jane	Pine Forest Elementary	Special Education Teacher	May 29, 2007
Richardson	Lucy	Pine Forest Elementary	Nurse	May 29, 2007
Westerfeld	Ronnie	Atascocita Middle	Principal	June 15, 2007

<u>RESIGNATIONS</u>		<u>Campus</u>	<u>Assignment</u>	<u>Reason</u>	<u>Eff. Date</u>
Cormier	Marissa	Lakeland Elementary	Second Grade Teacher	Husband transferred	February 5, 2007
Delafuente	Sara	Bear Branch Elementary	First Grade Spanish Immersion	Husband transferred	May 29, 2007
Dent	Karol	Bear Branch Elementary	Third Grade Teacher	Moving out of state	May 29, 2007
Guilfoyle	Shelley	Kingwood High	Counselor	Accepted position at Cy-Fair	June 8, 2007
Harms	William	Humble High	Math Teacher	Personal	January 26, 2007
McClendon	Misti	Humble Middle	Reading Teacher	Family reasons	January 12, 2007
McGee	Rebecca	Kingwood High	Special Education Teacher	Breach of contract	January 3, 2007

RECOMMENDATIONS FOR PROFESSIONAL EMPLOYMENT

		<u>Degree</u>	<u>Certification</u>	<u>Assignment</u>	<u>Exp.</u>	<u>Eff. Date</u>	<u>Previous Emp.</u>
Humble High							
Hendrickson	Cynthia	B.S./University of Houston	Science Composite, TX	Science Teacher	5 years	January 2, 2007	Sheldon ISD
Rains	Stephen	B.S./University of Houston	Math, TX	Math Teacher	None	January 29, 2007	Recent graduate
Humble Ninth Grade							
Robbins	Lela	B.S./Kennesaw State Univ.	Registered Nurse, TX	Nurse	5 years	January 16, 2007	Windy Ridge School

Atascocita High

Brouillette	Michelle	B.S./University of Houston	Secondary Math, TX	Math Teacher	7 years	February 9, 2007	Humble ISD
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Humble Middle

Bain	Tara	B.S./Dallas Baptist Univ.	Elementary Education, TX	RELA Teacher	4 years	January 12, 2007	Houston ISD
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Creekwood Middle

Lindsey-Barnes	Debora	M.Ed./Texas Soutern Univ.	Educational Diagnostician, TX	Diagnostician, pt	30 years	February 12, 2007	Spring Branch ISD
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Lakeland Elementary

Guevara	Andrea	B.S./Sam Houston State Univ.	Generalist EC-4, TX	Second Grade Teacher	None	February 22, 2007	Recent graduate
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Elm Grove Elementary

Zoch	Mary Sue	B.S./Sam Houston State Univ.	Special Education, TX	Special Education Teacher, pt	1 year	January 15, 2007	Humble ISD
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Pine Forest Elementary

Daugherty	Heather	B.M./New Mexico State Univ.	All-level Music, TX	Music Teacher	1 year	February 5, 2007	Borger ISD
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Willow Creek Elementary

Dickerson	Karen	M.S./University of N. Texas	Speech Language Pathology, TX	Speech Lang. Pathologist, pt	13 years	February 5, 2007	Katy ISD
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Maplebrook Elementary

Shawell	Christi	B.S./Texas Tech University	Elementary Education, TX	Fifth Grade Teacher	2 years	January 10, 2007	Humble ISD
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Park Lakes Elementary

Lister	Paul	B.A./State Univ. of NY	Bilingual Generalist EC-4, TX	Bilingual Third Grade Teacher	None	January 19, 2007	Recent graduate
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Itinerant

Hastings	Mary	M.A./University of Texas	Speech Language Pathology, TX	Speech Lang. Pathologist, pt	None	February 1, 2007	Private industry
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RECOMMENDATIONS

It is recommended that Nancy Arnold be appointed to the position of Principal of Shadow Forest Elementary School effective March 21, 2007. Ms. Arnold is currently serving as Assistant Principal of Shadow Forest Elementary School

It is recommended that Todd Hicks be appointed to the position of Assistant Principal at Ross Sterling Middle School effective July 2007. Mr. Hicks is currently serving as an Assistant Principal of Humble High School.

It is recommended that Michelle Nance be appointed to the position of Assistant Principal at Ross Sterling Middle School effective July 2007. Ms. Nance is currently serving as an Assistant Principal of Humble High School.

It is recommended that Michael Nasra be appointed to the position of Assistant Principal at Ross Sterling Middle School effective July 2007. Mr. Nasra is currently serving as an Assistant Principal of Humble High School.

RETURN FROM SABBATICAL LEAVE

John Gillespie is returning from sabbatical leave effective January 23, 2007, in an English position at Kingwood High School.

Student Expulsions – A motion was made by Mr. Martin to accept the student placements in alternative education programs as presented by the Superintendent as follows: A.K., effective: 12-11-06; M.V., effective: 01-03-07; Y.M., effective: 01-05-07; A.A., effective:01-05-07; E.F., effective 01-19-07; B.A., effective 01-22-07; A.F., effective 01-24-07. The motion was seconded by Mr. Sullivan. The motion passed unanimously.

Appeal Involving Discipline of Humble ISD Student – A motion was made by Mr. Martin that the Board uphold the Administration’s decision regarding discipline of an Humble ISD student. The motion was seconded by Mr. Sullivan. The motion passed unanimously.

MINUTES FROM THE PREVIOUS MEETING

A motion was made by Mr. Martin to approve the minutes for the regular board meeting on January 9, 2007. The motion was seconded by Mrs. Fields. The motion passed unanimously.

CONSENT AGENDA

After review, a motion was made by Mr. Martin to approve the following board items by consent: Learning: A, B, C, D, E, F, G, H, I & J ; Governance: C & D; Financial Services: A & D and Support Services: C, D, E & F. The motion was seconded by Mr. Lapeze. The motion passed unanimously.

At this time, Mr. Sullivan made a motion to change the order of the agenda as follows: Stetson Report, GMP for H.S. No.6 Consideration, Elementary Boundaries Report and Early Head Start Report. The motion was seconded by Mr. Lapeze. The motion passed unanimously.

1. LEARNING REPORTS, CONSIDERATIONS AND PURCHASES

A. Innovative Course – CISCO I & II

Consideration of Innovative Course – CISCO I & II

The Superintendent recommends that the Board of Trustees approve CISCO I & II as Innovative Courses for 2007-2008.

Approved by consent.

B. Innovative Course – Diversified Career Prep I & II

Consideration of Innovative Course – Diversified Career Preparation I & II

The Superintendent recommends that the Board of Trustees approve Diversified Career Preparation I & II as Innovative Courses for 2007-2008.

Approved by consent.

C. Innovative Course – Student Leadership

Consideration of Innovative Course - Student Leadership

The Superintendent recommends that the Board of Trustees approve Student Leadership as an Innovative course for 2007-08.

Approved by consent.

D. Innovative Course – Ready, Set, Teach!

Consideration of Innovative Course – Ready, Set, Teach!

The Superintendent recommends that the Board of Trustees approve Ready, Set, Teach! as an Innovative Course for 2007-2008.

Approved by consent.

E. Innovative Course – Personal Financial Literacy

Consideration of Innovative Course – Personal Financial Literacy

The Superintendent recommends that the Board of Trustees approve Personal Financial Literacy as an Innovative Course for 2007-2008.

Approved by consent.

F. Innovative Course – Networking Essentials

Consideration of Innovative Course – Networking Essentials

The Superintendent recommends that the Board of Trustees approve Networking Essentials as an Innovative Course for 2007-2008.

Approved by consent.

G. Innovative Course – Intro Vet Assist Tech

Consideration of Innovative Course – Introduction to Veterinary Assistant Technology

The Superintendent recommends that the Board of Trustees approve Introduction to Veterinary Assistant Technology as an Innovative Course for 2007-2008.

Approved by consent.

H. Instrument Repairs

Consideration of Qualified Vendors List for Repair of Musical Instruments

The Superintendent recommends that the Board of Trustees approve the qualified vendors list for the repair of musical instruments.

Approved by consent.

I. Magazine Subscriptions

Consideration of Library Magazine Subscriptions

The Superintendent recommends that the Board of Trustees approve the purchase of library magazine subscriptions to Popular Subscription Service.

Approved by consent.

J. CYS Contract

Consideration of approval of the Agreement Contract between Harris County and Humble ISD.

The Superintendent recommends that the Board of Trustees approve the Agreement (Attachment 1) with Harris County for two (2) Community Youth Services, Youth Service Specialists for the 2006-2007 school year.

Approved by consent.

Taken out of order

K. Stetson Report

Ms. Orth introduced Dr. Stetson who reviewed the report on the implementation of "Step by Step for Inclusive Schools" by Stetson and Associates.

2. GOVERNANCE REPORTS, CONSIDERATIONS AND PURCHASES

A. Joint Trustee Election

Consideration of a Joint Election Agreement with The City of Humble

A motion was made by Mr. Martin to accept the Superintendent's recommendation that the Board of Trustees approve joint election agreement with The City of Humble. The motion was seconded by Mrs. Fields. The motion passed unanimously.

B. Trustee Election

Prior to a motion, the Superintendent amended Section 7 of the recommended Election Order and Notice, adding Humble ISD Administration Building as an additional Early Voting site.

Consideration of Calling an Election for Board Of Trustees

A motion was made by Mr. Lapeze to accept the Superintendent's recommendation that the Board of Trustees approved the Order calling for a Board of Trustees Election for positions #4 and #5 on May 12, 2007 as described in the Order for and Notice of Trustee Election. The motion was seconded by Mrs. Fields. The motion was approved unanimously.

C. Calendar 2007- 2008

Consideration of the School Calendar for 2007-2008

The Superintendent recommends that the Board of Trustees adopt revised school calendar 4 as the School Calendar for 2007-08.

Approved by consent.

D. Observatory

Consideration of Acceptance of the Superintendent's recommendation to attach the Administaff name to the future Observatory facility.

The Superintendent recommends that the Board of Trustees approve the name of Administaff, to be attached to the future Observatory facility.

Approved by consent.

E. GKD (Local) Policy

Consideration of recommended changes to Board Policy GKD (Local), "Community Relations: Non school Use of School Facilities"

A motion was made by Mr. Lapeze to accept Option 2 of the Superintendent's recommendation that the Board of Trustees approve the recommended changes to Board Policy GKD (Local), "Community Relations: Non school Use of School Facilities." (Two options for a revised Board Policy GKD (local) were provided for Board consideration.) The motion was seconded by Mr. Sullivan. The motion passed with the vote six (6) for and one (1) against. Dr. Longnion voted against.

F. CDA (Local) Policy

Consideration of Changes to Policy CDA LOCAL, Investment Strategies, Certification by Financial Counter-Parties and Sources of Training, and Adoption of the Written Statement

The Superintendent recommends that the Board approve the recommended changes to Policy CDA LOCAL, Investment Strategies, the Certification by Financial Counter-Parties and Sources of Training, and adopt the attached Written Statement.

Approved by consent.

G. Update 79

Consideration of adoption of Texas Association of School Boards (TASB) Policy Update #79

The Superintendent recommends that the Board review updated (LEGAL) policies and act on (LOCAL) policies as recommended in TASB Update #79.

Approved by consent.

Taken out of order

H. Elementary Boundaries

Mr. John Miller introduced Ms. Sharon Jones and Leroy Lequin, co-chairs of the Boundary Committee who reviewed with the Board the boundary recommendations of the committee for River Pines Elementary.

I. Early Head Start

Ms. Orth introduced Ms. Joy Bailey who reviewed with the Trustees, the Early Head Start Program.

3. FINANCIAL REPORTS, CONSIDERATIONS AND PURCHASES

A. Tax Refunds > \$500

Consideration of Petitions for Refunds in Excess of \$500

The Superintendent recommends that the Board of Trustees approve the petitions for refunds as presented by administration.

Approved by consent.

B. Budget Amendments

Consideration of Budgetary Amendments

The Superintendent recommends that the Board of Trustees approve the budgetary amendments as presented by administration.

Approved by consent.

C. Budget Amendment – Excess Property Insurance

Consideration of Budgetary Amendment - Excess Property Insurance

A motion was made by Mr. Huberty to accept the Superintendent's recommendation that the Board of Trustees approve the budgetary amendment for excess property insurance as presented by administration. The motion was seconded by Mrs. Fields. The motion passed unanimously.

D. Bank Depository Contract

Consideration of Board Resolution Extending Bank Depository Contract for Additional Two Year Term

A motion was made by Mr. Huberty to accept the Superintendent recommends that the Board of Trustees approve the resolution extending the depository contract for funds of the Humble Independent School District with JPMorgan Chase Bank for an additional two years beginning July 1, 2007 through June 30, 2009.

Approved by consent.

E. Financial Reports

There was no discussion of the Year-to-Date Financial Reports or Monthly Cash and Investment Reports.

4. SUPPORT SERVICES REPORTS, CONSIDERATIONS AND PURCHASES

Taken out of order

A. Property (Primary) Insurance

Ratification of all risk property insurance (primary layer) with effective date of February 1, 2007.

A motion was made by Mr. Martin to accept the Superintendent's recommendation that the Board of Trustees ratify the purchase of primary property insurance from Lexington. The motion was seconded by Mr. Huberty. The motion passed unanimously.

B. Excess Property Insurance

Approval of purchase of excess property insurance with effective date of February 15, 2007.

A motion was made by Mr. Huberty to accept the Superintendent's recommendation that the Board of Trustees approve the purchase of excess named storm coverage to further protect the District in addition to our primary property coverage of \$50 million for named storm coverage. The motion was seconded by Mr. Lapeze. The motion passed unanimously.

C. Class Amp System

Consideration of Sound-Field Classroom Amplification System

The Superintendent recommends that the Board of Trustees approve the award for sound-field classroom amplification system from Front Row.

Approved by consent.

D. Furniture for Multiple Schools

Consideration of Furniture and Equipment for Humble High School, Kingwood Park High School, Kingwood High School and River Pines Elementary

The Superintendent recommends that the Board of Trustees approve the award for the purchase of furniture and equipment.

Approved by consent.

E. Snack Vending Machine Services

Consideration of Snack Vending Machine Services

The Superintendent recommends that the Board of Trustees approve Executive Vending and Distribution for snack vending machine services.

Approved by consent.

F. Portable Building Relocation Services

Consideration of Transportable Classroom Relocation Services

The Superintendent recommends that the Board of Trustees approve the purchase of portable building relocation services from A Bargain, Inc. and Houston Modular.

Approved by consent.

Taken out of order

G. GMP for High School No. 6

Consideration of the Guaranteed Maximum Price for Construction of High School No. 6

A motion was made by Mr. Martin to accept the Superintendent's recommendation that the Board of Trustees approve the guaranteed maximum price offered by Gilbane Building Company for constructing High School No. 6. Gilbane has offered a guaranteed maximum price of \$63,229,000, including the construction manager fee and fixed fee for contract general conditions. The motion was seconded by Mrs. Fields. Following a lengthy discussion, the motion passed unanimously.

H. Final Payment for AHS

Consideration of Final Payment for Atascocita High School

A motion was made by Mr. Martin to accept the Superintendent's recommendation that the Board of Trustees approve final payment of \$2,167,542.54 for a total project cost of \$46,891,153.45, to Brae Burn Construction Company for constructing Atascocita High School as presented by administration. The motion was seconded by Mrs. Fields. The motion passed with the vote six (6) for and one (1) abstention. Mr. Sullivan abstained.

5. BOARD REPORTS, CONSIDERATIONS AND PURCHASES

A. Legislative Issues – Go after EDA and IFA Funding – contact your local representative in Austin.

B. Associations and Committees – no reports given.

C. Future Board business

- Information/discussion requested regarding expanding AHS and HS #6.
- Investigate the possibilities of raising revenue through the means of advertising

Other Board Business

As required by law in calling the Trustee Election at this meeting, Dr. Longnion presented the Board Training Report as follows:

- All seven Humble ISD Board members have completed the three hour of team-building with their Superintendent.
- All seven Humble ISD Board members have completed the required orientation to the Texas Education Code.
- Mr. Keith Lapeze and Mr. Dan Huberty our newest Board members, have received the required orientation to local procedures and have completed the additional ten hours of continuing education required of all first-year Board members.
- Three Humble ISD Board members: have met or exceeded the requirement for an additional five hours of continuing education. Mr. Eggers and Mrs. Fields have not.
- Mr. Eggers and Mrs. Fields intended to meet this requirement through the TASB On-Line Training course work. Due to the fact that TASB is updating their On-Line Training Courses and not unavailable to Trustees, it was not possible for Mr. Eggers nor Mrs. Fields to fulfill their training requirements at this time. They have until the second Saturday in May to fulfill this requirement.

There being no further business, the meeting was adjourned at 11:20 P.M.

Secretary

President

Note: Copies of attachments and other documentation may be requested from Peggy Young in the Superintendent's Office at 281-641-8001. Full documentation of the items considered by the Board may be viewed on the Humble ISD web site on the day following the Board meeting at www.humble.k12.tx.us.



Consideration of approval of State Textbooks for the Humble Independent School District 2007- 08 school year.

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve adoption of all titles of the 2007 State Adoption which includes recommendations of the 2006-07 Humble Independent School District Textbook Committee as documented in Attachment 1.

DISTRICT PRIORITY AREA ADDRESSED

Achieve Academic Excellence

BACKGROUND

In October 2006 the Board of Trustees approved a District Textbook Committee and the timeline of activities for the textbook selection process. The committee members have met with their subcommittees to discuss their subject areas and textbook needs. The textbooks were displayed for citizens' review February 5 - 9, 2007 at the Administration Building. (These dates were published in local newspapers and submitted to schools for publication.) Citizen input forms were submitted to committee members.

Selecting materials has always been important in Humble ISD. State involvement is now limited and districts have far more flexibility in making decisions. For example, all submitted programs whose materials meet either 100% (conforming) or 50% (non-conforming) of the state curriculum guidelines (TEKS) will be on the adoption list. There is a maximum cost allocation per text that the state allows per student for conforming and non-conforming books. The District is responsible for any additional costs per textbook if a text is chosen that is priced above the state allocation. The District Textbook Committee's recommended list is an attachment to this board item.

IMPACT OF THIS ACTION

If the Board approves the recommendation, the District will have the most current texts, which have been reviewed by qualified district staff and community members. If the Board does not adopt the textbooks, out-of-adoption books will be used in the identified courses and additional books will not be available for student population growth.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

None

MONITORING AND REPORTING TIMELINE

The State Board of Education sets the guidelines for textbook adoption. The years that books are brought for adoption requires that the local Board of Trustees adopt the texts within a time frame that assures compliance with the April reporting date.

ATTACHMENTS

District Textbook Committee Report Forms – Attachment 1
Local Board of Trustees Certification, 2006 – Attachment 2

RESOURCE PERSONNEL

Janet Orth (281) 641-8116 janet.orth@humble.k12.tx.us

HUMBLE I.S.D. TEXTBOOK COMMITTEE REPORT

X We agree that the following textbooks are recommended for adoption by this committee.

THE FOLLOWING TEXTBOOKS WILL BE ORDERED FOR HUMBLE ISD. THESE MATERIALS WILL BE USED FOR THE LIFE OF THE STATE CONTRACT.

X THESE TITLES ARE CONFORMING.

BY ADOPTING THESE TITLES THE DISTRICT:

X WILL NOT HAVE TO PAY A PORTION

SUBJECT AREA	PUBLISHER	TITLE
Math 6 th Grade (Spanish)	Glencoe/McGraw-Hill	Glencoe Texas Mathematics Course 1 Spanish
Math 6 th Grade (English)	Glencoe/McGraw-Hill	Glencoe Texas Mathematics Course 1
Math 7 th Grade (English)	Glencoe/McGraw-Hill	Glencoe Texas Mathematics Course 2
Math 8 th Grade (English)	Glencoe/McGraw-Hill	Glencoe Texas Mathematics Course 3
Algebra I	Holt, Rinehart and Winston	Holt Algebra I
Algebra II	Holt, Rinehart and Winston	Holt Algebra II
Geometry	Holt, Rinehart and Winston	Holt Geometry
Math Models w/Applications	Glencoe/McGraw-Hill	Math Matters3 Package
Precalculus	Holt, Rinehart and Winston	Holt Precalculus: A Graphing Approach
AP Statistics	Bedford, Freeman and Worth	The Practice of Statistics, Texas Edition
AP Calculus AB	McDougal Littell	Calculus of a Single Variable
AP Calculus BC	McDougal Littell	Calculus

THE DISTRICT COMMITTEE MEMBERS ARE:

- | | |
|-------------------|---------------------------------------|
| Janet Orth, Chair | Assistant Superintendent for Learning |
| Lynette Busceme | Director, Academics |
| Warren Roane | Coordinator, Secondary Math |
| Emily Fuson | Teacher, HHS |
| Gary Piercy | Teacher, HHS |
| Judy Beavin | Teacher, K-9 |
| Keith Simmons | Teacher, AHS |
| Debera Thompson | Teacher, QHS |
| Terence O'Donell | Teacher, KHS |
| Loweta Jorgensen | Teacher, KHS |
| Martha Purcell | Teacher, KMS |
| Michelle Cook | Teacher, TMS |
| Jeanne Cornell | Teacher, AMS |

Janet Orth
ASSISTANT SUPERINTENDENT
LEARNING SUPPORT

Anne Tweedt
TEXTBOOK COORDINATOR

Humble ISD
District Name

101-913
County-District Number

Local Board of Trustees Certification, 2007

Legal Citation:

Texas Education Code §31.101 requires that, each year, the board of trustees of each district and the governing body of each open-enrollment charter school notify the State Board of Education of the textbooks selected by the board of trustees or governing body for use in the following school year. The law also requires that the board of trustees or governing body notify the State Board of Education if the district or charter school has selected textbooks, in the enrichment curriculum only, that are not on a conforming or nonconforming state-adoption list.

Certification:

We, the president and secretary of the local board of trustees, or the officers of the governing body of the charter school, certify that the selections recorded on either the *Annual Requisition for New Instructional Materials*, or transmitted via EMAT Online, have been selected for use in our district or charter school.

We understand that all textbooks adopted by the state are appropriate for use in the Texas schools and districts may choose any materials from the state-adopted lists. If the board of trustees or governing board does not wish to select a particular title adopted by the state and wants to prohibit the district or charter school from ordering the title at a later date, we have noted the title(s) below.

If our district or charter school is selecting materials in the enrichment subject areas that are not on a conforming or nonconforming list of adopted materials, we certify that those selections are listed below. We understand that 30 percent of the cost of those materials or 30 percent of the maximum cost of the materials will be borne by the district or charter school.

We understand that our selections are final, and we may not return copies of one title to secure copies of another title in the same subject.

Signatures of Board President and Secretary or Governing Board Officers	Textbook Titles Not Selected by District or Charter School
<p>Board President _____</p> <p>Board Secretary _____</p>	<p>_____</p> <p>_____</p> <p>_____</p>
<p>Preferred Shipment Dates: Ship dates will be entered into EMAT Online by Textbook Administration staff.</p>	<p>Selections from Enrichment Subjects Not on an Adopted List</p>
<p>1st Preference: Week of <u>June 13, 2007</u></p> <p>2nd Preference: Week of _____</p> <p>3rd Preference: Week of _____</p>	<p>_____</p> <p>_____</p> <p>_____</p>

APPROVED

Learning Purchasing Considerations
March 20, 2007
Band Instruments

Consideration of Band Instruments

ADMINISTRATION RECOMMENDATION/REPORT

The Superintendent recommends that the Board of Trustees approve the award for the purchase of band instruments to selected vendors, as shown on the attached exhibit.

DISTRICT PRIORITY AREA ADDRESSED

Maximize Financial Resources

BACKGROUND

The Humble Independent School District has superior band programs which directly involve students from all secondary campuses. The success of these programs leads to growing enrollments and requires the expanding of the instrument inventory. These quantities, besides increasing the inventory for program growth, will allow replacement of damaged or worn-out instruments.

IMPACT OF THIS ACTION

The purchase of these instruments is necessary to meet the growing needs of our band programs throughout the District.

BUDGET INFORMATION

The District musical instrument specifications indicate to vendors that quantities included are estimates only and may change due to budgetary restrictions. The funds for these instruments will be provided by capital outlay bond funds with a total available budget of \$782,600.

MONITORING AND REPORTING TIMELINE

The instruments will be inspected upon arrival by the music directors to ensure their compliance with proposal specifications and delivery time will be monitored.

ATTACHMENTS

Bid Tabulation

RESOURCE PERSONNEL

Yvonne King, (281)641-8990, e: yvonne.king@humble.k12.tx.us
Allen Miller, (281)641-8600, e: allen.miller@humble.k12.tx.us

**Learning Purchasing Considerations
March 20, 2007
Band Instruments**

**BAND INSTRUMENTS AND EQUIPMENT
RFP #2007-048
FEBRUARY 26, 2007 10:00 A.M.
TABULATION**

<u>Vendor</u>	<u>Amount</u>
Washington Music Sales Center	\$220,668.00
Music and Arts Center	\$ 85,495.00
Montgomery County Music	\$ 43,761.00
Brook Mays PianoMax	\$ 30,578.00
Swicegood Music	\$ 18,886.50
Universal Meldody dba H & H	\$ 15,816.00
Percussion Center	\$ 2,155.00
Forshey Piano	\$ 0.00
Peripole-Bergerault Inc.	\$ 0.00
Total of all Vendor Proposals	\$417,359.50

The tabulation represents a summary of the recommended awards to the lowest respondents offering products meeting District requirements. These prices, together with each vendor's response and proposal specifications, are available for review in the proposal files maintained by the Purchasing Department. Each vendor is aware that the quantities expressed in the specification document were intended as estimates and in no way should be considered a commitment by the District. The total expenditure to provide band instruments for Kingwood Park High, Ross Sterling Middle and various District locations will not exceed the approved budget amount of \$782,600.

Report on Humble ISD Reading Recovery Program**DISTRICT PRIORITY AREA ADDRESSED**

Achieve Academic Excellence

BACKGROUND

Reading Recovery is a short-term early literacy intervention that supports classroom instruction for the lowest-achieving children in first grade. Children meet individually with a specially trained teacher for 30-minute daily lessons lasting 12 to 20 weeks. Descubriendo la Lectura (DLL) is Reading Recovery in Spanish. The goal for both Reading Recovery and DLL is for children to develop effective reading and writing strategies so they can make faster than average progress, catch up with their peers, and work independently in their regular classroom, thus reducing the long-term cost of educating these learners. Results show approximately 80 percent of all children who receive a full series of Reading Recovery lessons accelerate to read at the average level of their first-grade classrooms. This model differs significantly from traditional remediation programs that typically continue for much longer periods of time. Reading Recovery is the only early intervention program that has 30 years of data on every child served to document its effectiveness.

Reading Recovery, as an early intervention, is best described using four essential components:

- A research-based instructional component,
- A continuous professional development component,
- Multi-level intervention evaluation components, and
- A systems implementation component.

Reading Recovery is a foundational program in building a District Comprehensive Intervention Plan. Strong evidence indicates that preventing reading difficulties at the onset of learning is the best course of action to take with struggling readers. Reading Recovery is about preventing literacy failure and reducing the costs of that failure to schools and systems. Every \$3 invested in Reading Recovery saves \$5 in other costs. Prevention is a short-term investment for a long-term benefit.

IMPACT OF THIS ACTION

N/A

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

N/A

MONITORING AND REPORTING TIMELINE

N/A

ATTACHMENTS

Humble ISD Reading Recovery – Year 12 – 2005-06 (6 pgs.) Attachment 1
Humble ISD Reading Recovery School Participation (1 pg.) Attachment 2
Humble ISD Reading Recovery Summary Data (1 pg.) (Attachment 3)
Humble ISD Descubriendo la Lecurta Summary Data (2 pgs.) (Attachment 4)
Letter to Board Member Jim Eggers (3 pgs.) (Attachment 5)
3

RESOURCE PERSONNEL

Janet Orth (281) 641-8115 janet.orth@humble.k12.tx.us
Joni McEvoy (281) 641-8327 joni.mcevoy@humble.k12.tx.us

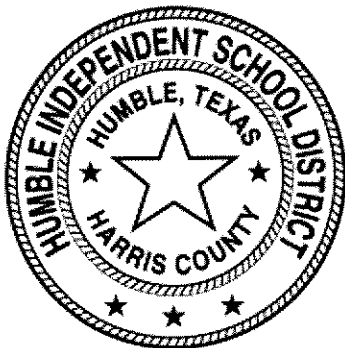


Reading Recovery®

Humble I.S.D.
Year 12
2005-2006

4810 Magnolia Cove Drive
Kingwood, TX 77345

Phone: 281-641-8325
Fax: 281-641-8631



Joni McEvoy, M.Ed., Site Coordinator
Jean Ann West, M. Ed., Teacher Leader
joni.mcevoy@humble.k12.tx.us
jeanann.west@humble.k12.tx.us

What is Reading Recovery ® and Descubriendo la Lectura?

- Highly effective research-based literacy intervention for first graders having extreme difficulty learning to read and write
- Developed by New Zealand educator Dr. Marie M. Clay
- Cost effective reduction in need for long-term remedial services
- Safety net within a school's comprehensive literacy plan
- Short-term supplement to any good classroom program
- Opportunity for accelerated progress
- Not-for-profit collaborative effort involving schools, districts, and universities

Two Positive Outcomes

1. The child no longer requires extra help and lessons are “discontinued.”
2. A recommendation is made for additional assessment. Appropriate school staff members collaborate to plan future learning opportunities for the child.

One Clear Goal

To dramatically reduce the numbers of learners who have extreme difficulty with literacy learning and the cost of these learners to educational systems.

What do others say about Reading Recovery?

Parents:

- (My child) believes in himself now. In my opinion Reading Recovery is a great program.
- It helped (my child) want to read.
- It has given my child that extra self confidence. She improved greatly in short amount of time.
- I feel that Reading Recovery was a vital part in helping (my child) learn and be interested in reading. He approaches new books with confidence and uses various techniques to get through unfamiliar words.
- Reading Recovery has really helped (my child) in reading. It has helped him open up and helped his self-esteem. Reading Recovery can really help any child who is struggling. Keep up the GOOD WORK!
- Reading Recovery is great. I really was worried about my child at the beginning of the year. I am truly thankful for the program.

Administrators:

- Collaboration with K, 1, 2 teachers sustain student skill levels and performance in regular classroom.
- The data collected by RR teachers helps with a variety of decision making processes.
- Reading Recovery has created a culture change in how teachers looked at literacy acquisition and the relationship between reading and writing. After these many years the program currently allows us to look at retention in K very differently.

Classroom Teachers:

- I'm thankful to have another view, set of eyes and someone to collaborate on ways to help each child. I do not know what I would do without this program.
- Reading Recovery is such a wonderful program. It's amazing to watch and see how much each child grows in his/her ability to read and write.
- Reading Recovery is a must-have. It prevents retentions.

The following research questions guided the annual Reading Recovery evaluation at Humble ISD.

How many children were served and who was served in Reading Recovery?

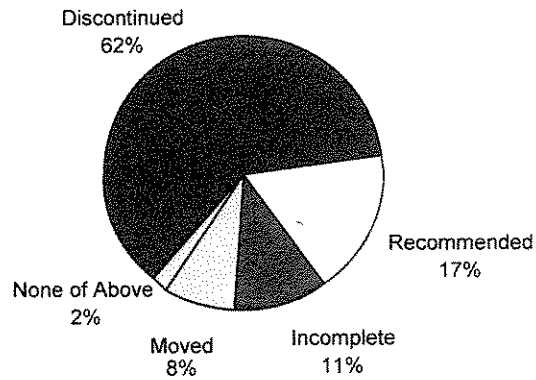
Description of Reading Recovery Children: Sex, School Meal Costs, Race/Ethnicity, and Disability:
Humble ISD, 2005-2006

Description	Reading Recovery	
	n	col %
Sex		
Male	96	61%
Female	61	39%
TOTAL	157	100%
School Meal Costs		
Regular price	72	46%
Free or reduced price	85	54%
TOTAL	157	100%
Race/Ethnicity		
Asian, not Hispanic	1	1%
Black, not Hispanic	37	24%
Hispanic, any race	55	35%
Native Hawaiian/Pacific Islander, not Hispanic	1	1%
White, not Hispanic	60	38%
Some other race, not Hispanic	1	1%
Multiple races, not Hispanic	2	1%
TOTAL	157	100%
Disability		
No Disability	143	91%
Other health impairment	1	1%
Speech and language impairment	12	8%
TOTAL	156	100%
TOTAL GROUP	157	100%

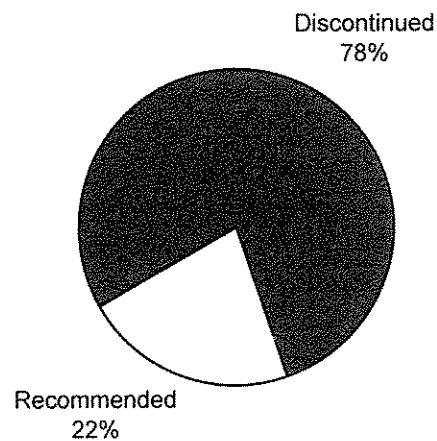
Note: Differences between total group n and variable totals represent missing data for that variable.

**What was the intervention status of children served by Reading Recovery?
How many had their series of lessons successfully discontinued?**

**Intervention Status of All Reading Recovery Children Served:
Humble ISD, 2005-2006**

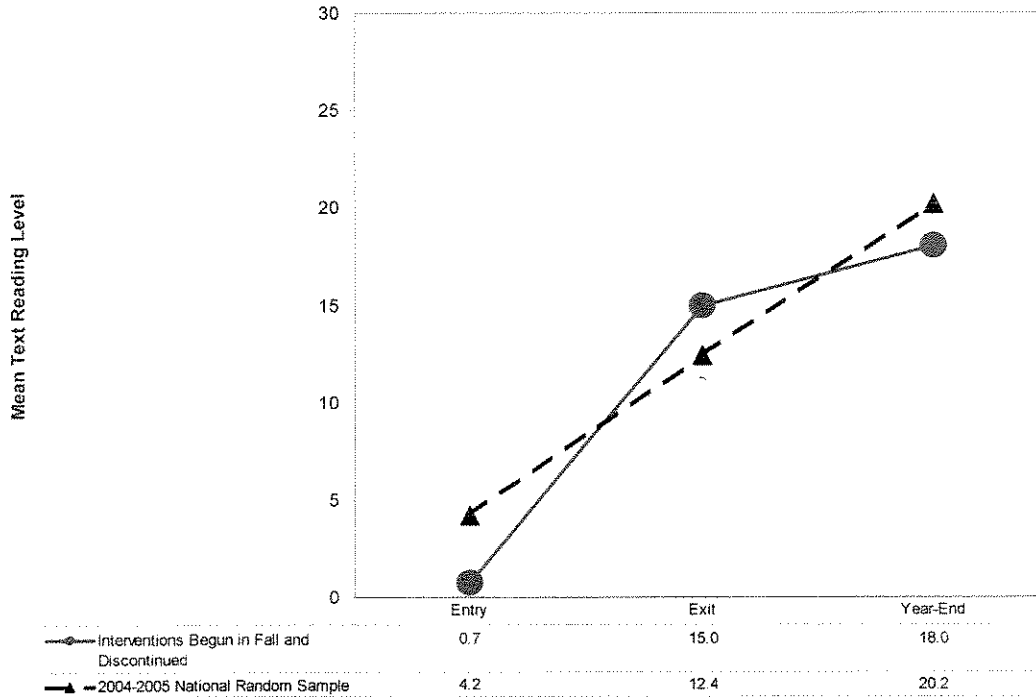


**Intervention Status of Reading Recovery Children with Complete Interventions:
Humble ISD, 2005-2006**



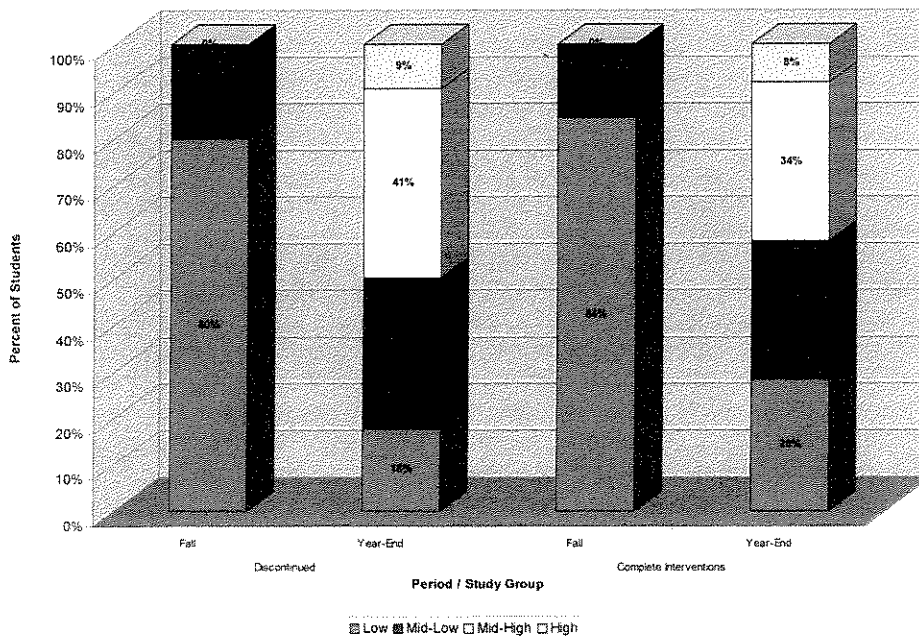
What were the gains from exit to year-end testing of Reading Recovery children whose lessons began in fall and were successfully discontinued?

Progress on Text Reading Level of Reading Recovery Children Whose Interventions Started in Fall and Whose Lessons Were Successfully Discontinued: Humble ISD, 2005-2006



Was there a change in the reading group placement of Reading Recovery children from beginning to end of the school year?

Classroom Reading Group Placement of Reading Recovery Children with Complete Interventions and Children Whose Lessons Were Discontinued: Humble ISD, 2005-2006



Reading Recovery Attachment 2

Reading Recovery 2005-2006 School Participation

Deerwood Elementary
Elm Grove Elementary
Greentree Elementary
Humble Elementary
Jack Fields Elementary
Lakeland Elementary
North Belt Elementary
Oaks Elementary
Woodland Hills Elementary

Reading Recovery 2006-2007 School Participation

Humble Elementary
Jack Fields Elementary
Lakeland Elementary
North Belt Elementary
Oaks Elementary

Reading Recovery Attachment 3

Humble I. S. D. Reading Recovery® Data*

Table 1

Year	Students	Teachers	Schools
94-95		12	4
95-96	146	20	9
96-97	187	27	12
97-98	190	27	13
98-99	178	24	13
99-00	224	26	12
00-01	218	28	11
01-02	184	24	11
02-03	230	26	11
03-04	205	25	10
04-05	164	21	9
05-06	157	21	9

Table 2: Student Demographic Information

Year	Students	Male	Female	White	Hisp.	Af.Amer	Asian	N.A. Indian	Other
94-95									
95-96	146								
96-97	187								
97-98	190								
98-99	178	111	67	91	46	36	3	1	1
99-00	224	145	79	132	44	42	4	1	1
00-01	218	121	97	123	49	39	4	0	1
01-02	184	110	74	98	43	41	1	0	0
02-03	230	131	99	120	59	47	1	0	3
03-04	205	120	85	106	51	42	5	0	1
04-05	164	91	73	62	63	32	5	1	1
05-06	157	96	61	60	55	37	1	0	4

Table 3: This table shows all students served in Reading Recovery, even for one day.

Year	Discontinued	Recommended	Incomplete	Moved	None of the Above	Total Served
94-95						
95-96	73					
96-97	113					
97-98	100					
98-99	88	27	36	13	8	172
99-00	105	42	42	8	3	224
00-01	121	39	37	16	5	218
01-02	95	26	23	10	4	158
02-03	111	36	28	20	2	197
03-04	107	36	14	17	3	177
04-05	86	33	29	14	2	164
05-06	96	27	18	13	3	157

Table 4: This includes students who discontinued or have at least 20 weeks of instruction. These students had the opportunity to have a full instructional program.

Year	Full Program Students	Number Discontinued	% Discontinued
94-95			
95-96	97	73	75%
96-97	135	113	84%
97-98	131	100	76%
98-99	115	88	77%
99-00	143	105	73%

00-01	138	105	76%
01-02	121	95	79%
02-03	147	111	76%
03-04	143	107	75%
04-05	119	86	72%
05-06	123	96	78%

*Glossary

Successfully Discontinued Series of Lessons: A child who successfully met the rigorous criteria to successfully discontinue their series of lessons during the school year or at the time of year-end testing.

Recommended Action After a Complete Intervention: A child who was recommended by Reading Recovery professionals for assessment/consideration of other instructional support at the point of departure from Reading Recovery, after receiving a complete intervention of at least 20 weeks. Although the child did not meet criteria for discontinuing status, this category represents a positive action on behalf of the future support of the child.

Incomplete Intervention At Year-End: A child who was still in Reading Recovery/DLL at the end of the school year, with insufficient time (less than 20 weeks) to complete the intervention.

Moved While Being Served: A child who moved out of the school while being served before specific intervention outcome could be determined.

None of the Above: A rare category used only for a child who was removed from Reading Recovery/DLL under unusual circumstances, with fewer than 20 weeks of instruction.

Reading Recovery Attachment 4

Humble I. S. D. Descubriendo la Lectura Data*

Table 1

Year	Students	Teachers	Schools
99-00	8	1	1
00-01	8	1	1
01-02	9	1	1
02-03	9	1	1
03-04	9	1	1
04-05	0	0	0
05-06	15	2	2

Table 2: Student Demographic Information

Year	Students	Male	Female	White	Hisp.	Af.Amer	Asian	N.A. Indian	Other
99-00	8	5	3	0	8	0	0	0	0
00-01	8	5	3	0	6	1	0	0	1
01-02	9	8	1	0	9	0	0	0	0
02-03	9	7	2	0	9	0	0	0	0
03-04	9	6	3	0	9	0	0	0	0
04-05	0	0	0	0	0	0	0	0	0
05-06	15	9	6	0	15	0	0	0	0

Table 3: This table shows all students served in Descubriendo la Lectura, even for one day.

Year	Discontinued	Recommended	Incomplete	Moved	None of the Above	Total Served
99-00	4	2	1	1	0	8
00-01	4	1	3	0	0	8
01-02	7	0	1	1	0	9
02-03	7	1	0	1	0	9
03-04	5	2	1	0	1	9
04-05	0	0	0	0	0	0
05-06	6	5	4	0	0	15

Table 4: This includes students who discontinued or have at least 20 weeks of instruction. These students had the opportunity to have a full instructional program.

Year	Full Program Students	Number Discontinued	% Discontinued
99-00	6	4	67%
00-01	5	4	80%
01-02	7	7	100%
02-03	8	7	88%
03-04	7	5	71%
04-05	0	0	N/A
05-06	11	6	55%

*Glossary

Successfully Discontinued Series of Lessons: A child who successfully met the rigorous criteria to successfully discontinue their series of lessons during the school year or at the time of year-end testing.

Recommended Action After a Complete Intervention: A child who was recommended by Reading Recovery professionals for assessment/consideration of other instructional support at the point of departure from Reading Recovery, after receiving a complete intervention of at least 20 weeks. Although the child did not meet criteria for discontinuing status, this category represents a positive action on behalf of the future support of the child.

Incomplete Intervention At Year-End: A child who was still in Reading Recovery/DLL at the end of the school year, with insufficient time (less than 20 weeks) to complete the intervention.

Moved While Being Served: A child who moved out of the school while being served before specific intervention outcome could be determined.

None of the Above: A rare category used only for a child who was removed from Reading Recovery/DLL under unusual circumstances, with fewer than 20 weeks of instruction.

Reading Recovery Attachment 5

February 26, 2007

Mr. Jim Eggers
1918 Mount Forest
Kingwood, Texas 77345

RE: Reading Recovery

Dear Mr. Eggers:

We are delighted about your program inquiry. I am enclosing program information that will address your questions and much more!

Currently, Reading Recovery is housed at five (5) elementary campuses: Humble, Jack Field, Lakeland, North Belt, and Oaks Elementary. In 2005-06, in addition to the above mentioned campuses, Reading Recovery was also at Deerwood, Elm Grove, Greentree, and Woodland Hills Elementary. Last year, we were able to serve 157 students at 9 elementary campuses. If you look at the enclosed Reading Recovery Summary document, you will see the programs 12 years of history for the district. I also have enclosed a copy of the 2005-06 Reading Recovery Site Report for Humble ISD, a report published annually.

It is a goal that all students who qualify for Reading Recovery have access to the program. We are currently preparing a budget proposal outlining options for full district implementation with a phase-in plan.

Reading Recovery as an early intervention to prevent literacy failure will reduce the need for more expensive, long-term measures. Reading Recovery has two desired outcomes: to dramatically reduce the number of learners who have extreme difficulty with literacy learning and the long-term cost of these learners to educational systems. For the investment, approximately 80% of the children who have the opportunity for a full series of Reading Recovery lessons in Grade 1 reach grade-level expectancies in a short period of time (12-20 weeks). In addition, Reading Recovery identifies a small

number of children (2005-06: 4.9%) who make progress, but who may need longer-term supplementary help. These students receive the added benefits of a sound prereferral intervention and diagnostic service. We can reliably identify children who do need longer-term help. There is researched-based evidence that the impact of Reading Recovery is long-lasting. When we look at our district's longitudinal data, based on 3rd-grade TAKS results, our students who discontinued from Reading Recovery in first grade did not look any differently from others.

The economy of Reading Recovery is manifested in a number of outcomes, some of which can be quantified and others that are difficult to assign a dollar cost. It is important to acknowledge all of the benefits of Reading Recovery such as:

- Desired literacy outcomes for children in both English and Spanish
- Highly qualified teachers
- Short-term investment for a long-term benefit
- Continuing progress after the intervention
- Reduction in special education placements
- Reduction in grade-level retention
- Successful outcomes for ELL children
- Reduction of the literacy achievement gap across racial and socioeconomic groups
- Positive long-lasting effects on a child's self-efficacy and self-esteem
- More manageable classrooms with fewer extreme literacy problems
- Unanticipated outcomes, such as the capacity of schools to solve literacy problems and the societal benefits of the prevention efforts.

Sometimes when we talk about the cost of Reading Recovery, we often refer to the initial investment rather than the lasting investment that produces dividends in the lives of children and the sustained academic performance in schools. When we use a simplistic formula, based on 2005-06 data, using teacher salaries with benefits, our cost per student was \$2,999.

As we consider investments in children, just as we do in our personal investment portfolios, we must consider both short-term and long-term investments. It will indeed cost the system to teach some children in the individual Reading Recovery setting for a short term, but the long-term savings will far outweigh the initial investment. Without question, the

benefits of successful academic performance go beyond the dollars saved. It is important to acknowledge all of the benefits of Reading Recovery implementation to children, teachers, schools, and system. We must also acknowledge the far-reaching benefits of literate children to their parents, to the community, and ultimately to society.

Thank you for the opportunity to share some information with you about Reading Recovery. Please do not hesitate to contact me with any further questions or comments.

Sincerely,

Joni McEvoy
Elementary Reading/Language Arts Coordinator

Enclosures



Consideration of Elementary School Boundaries

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the proposed boundaries for River Pines Elementary School.

DISTRICT PRIORITY AREA ADDRESSED

Planning for future

BACKGROUND

With the opening of the district's twenty-third elementary school (River Pines Elementary) in the fall of 2007, it has become necessary to adjust elementary attendance zones.

Beginning in November, 2006, the 11-member Citizens Boundary Advisory Committee (CBAC) (Attachment 1) began considering proposed boundaries for River Pines Elementary School, as well as possible middle school boundary changes.

The Population and Survey Analysts (PASA), which conducted a demographic study in the spring of 2004, provided a demographic update using fall 2005 data. Among the information provided by PASA were enrollment projections and student transfer data for elementary, middle, and high schools; suggested boundaries for elementary schools, and suggested timelines for opening elementary schools.

The CBAC studied a number of options, including the current attendance zones (Attachment 2) and the PASA boundary proposal for River Pines Elementary (Attachment 3), which were presented to interested parents and patrons at the three elementary schools potentially impacted by the boundary change: Lakeland Elementary School (January 9, 2007), Whispering Pines Elementary School (January 11, 2007), and Fields Elementary School (January 18, 2007).

Option 1 (Attachments 4) was a variation of the boundaries suggested by PASA for River Pines Elementary:

OPTION 1

- Move the Woodland Pines and Laurel Place subdivisions and the Meadowbrook and Atascocita Village Mobile Home Parks from Lakeland Elementary to River Pines Elementary

Governance Considerations
March 20, 2007
Elementary School Boundaries

- Students will be moved from Timberwood Middle School to Ross Sterling Middle School.
- Students will continue to attend Humble High School.
- Move the students living in the Wilson Road area and the Atascocita Acres, Atascocita Trace, and Black Stone Creek subdivisions from Whispering Pines Elementary to River Pines Elementary.
 - Students will be moved from Humble Middle School to Ross Sterling Middle School.
 - Students will continue to attend Humble High School.
- Move the Classic Pines subdivision and Larkin Hark Lane from Fields Elementary to River Pines Elementary
 - Students will be moved from Humble Middle School to Ross Sterling Middle School.
 - Students will continue to attend Humble High School.

A total of 8 parents attended the meetings at the three elementary campuses. Five Community Feedback Forms were submitted to the CBAC. At each of the meetings, information was shared with those in attendance regarding the opportunity to address the Board of Trustees at the February 13 and March 20 Board Meetings.

All of the middle and high school boundaries listed in Options 1 are the same as those that were set by the Board of Trustees at the August 31, 2004 Board Meeting, with the exception of the middle school boundaries for Atascocita Acres, Atascocita Trace, and Black Stone Creek.

Students residing in Atascocita Acres, Atascocita Trace, and Black Stone Creek were placed in the Whispering Pines/Humble Middle School/Humble High School attendance zones in August, 2004. Under Options 1, the CBAC is recommending that students from these three subdivisions attend River Pines Elementary School, Ross Sterling High School, and Humble High School. By changing these students from Humble Middle School to Ross Sterling Middle School, students from Atascocita Acres, Atascocita Trace, and Black Stone Creek would attend the same middle school and high school as their fellow students from River Pines Elementary School. Black Stone Creek, located between Atascocita Forest and Atascocita Road, currently is in the development stage. The streets have been installed, but there are no houses and no sales office.

Parents from Atascocita Acres who attended the meetings at the elementary schools indicated they had no problem with the change from Whispering Pines to River Pines, but wanted to remain at Humble Middle School.

Following the elementary school meetings, the CBAC met, considered the input received at the elementary school meetings, and reached agreement that Option

Governance Considerations
March 20, 2007
Elementary School Boundaries

1 (Attachment 4) be presented to the Superintendent as the CBAC recommendation for elementary and middle school boundary changes.

IMPACT OF THIS ACTION

- For the 2007-08 school year, the projected enrollment for:
 - Lakeland Elementary will be reduced from 752 (898 projected) to 547 (projected).
 - Whispering Pines Elementary will be reduced from 777 (824 projected) to 760 (projected).
 - Fields Elementary will be reduced from 737 (763 projected) to 719 (projected).
 - River Pines Elementary is projected to have 459 students.

- Based on the boundary changes approved by the Board of Trustees at the August 31, 2004 Board Meeting and the change from Humble MS to Sterling MS for Atascocita Acres, Atascocita Trace, and Black Stone Creek:
 - Atascocita Middle School will be reduced from 1648 (1759 projected) to 1485 (projected).
 - Timberwood Middle School will be reduced from 1311 (1411 projected) to 934 (projected).
 - Humble Middle School will be reduced from 1193 (1260 projected) to 940 (projected)
 - Ross Sterling Middle School is projected to have 1081 students.

If Atascocita Acres, Atascocita Trace, and Black Stone Creek were to remain at Humble Middle School, Humble MS would be projected to have 969 students and Ross Sterling MS would be projected to have 1052 students.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Additional funds will be required to operate River Pines Elementary and Ross Sterling Middle School.

Less funds will be required to operate Lakeland, Whispering Pines, and Fields Elementary Schools, and Atascocita, Timberwood, and Humble Middle Schools due to a reduction in staff.

Additional transportation costs will be incurred to bus middle school students from Atascocita Acres, Atascocita Trace, and Black Stone Creek to Ross Sterling Middle School. These students are currently bused to Humble Middle School.

Governance Considerations
March 20, 2007
Elementary School Boundaries

Transportation costs will be eliminated for elementary students living in the Woodland Pines subdivision who will not qualify for transportation to River Pines Elementary. These students are currently bused to Lakeland Elementary.

Transportation costs will be reduced for elementary students living in Laurel Place, Meadow Brook Mobile Home Park, and Atascocita Village Mobile Home Park who will be bused to River Pines Elementary. These students are currently bused to Lakeland Elementary.

Transportation costs will be reduced for elementary students living in Classic Pines and on Larkin Hark Lane who will be bused to River Pines Elementary. These students are currently bused to Fields Elementary.

Transportation costs will be reduced for middle school students living in Woodland Pines, Laurel Place, Meadow Brook Mobile Home Park, and Atascocita Village Mobile Home Park who will be bused to Ross Sterling Middle School. These students are currently bused to Timberwood Middle School.

Lakeland, Whispering Pines, and Fields Elementary Schools will require approximately 11 less teachers in 2007-08 than they currently have. River Pines Elementary School will require approximately 23 teachers in grades PK-5 plus the administrative, support and special education staff allocated to elementary schools.

MONITORING AND REPORTING TIMELINE

The enrollment and staffing of all elementary campuses is monitored annually to determine the need for revising boundaries, shifting clustered programs, and adding portable buildings.

ATTACHMENTS

Attachment 1	Citizens Boundary Advisory Committee 2006-07
Attachment 2	Current Elementary Attendance Zones (Lakeland, Whispering Pines, and Fields Elementary Schools)
Attachment 3	PASA-Proposed Elementary Attendance Zones (Lakeland, Whispering Pines, and Fields Elementary Schools)
Attachment 4	CBAC Option 1 - Elementary Attendance Zones (Lakeland, Whispering Pines, Fields Elementary Schools, and River Pines Elementary Schools)

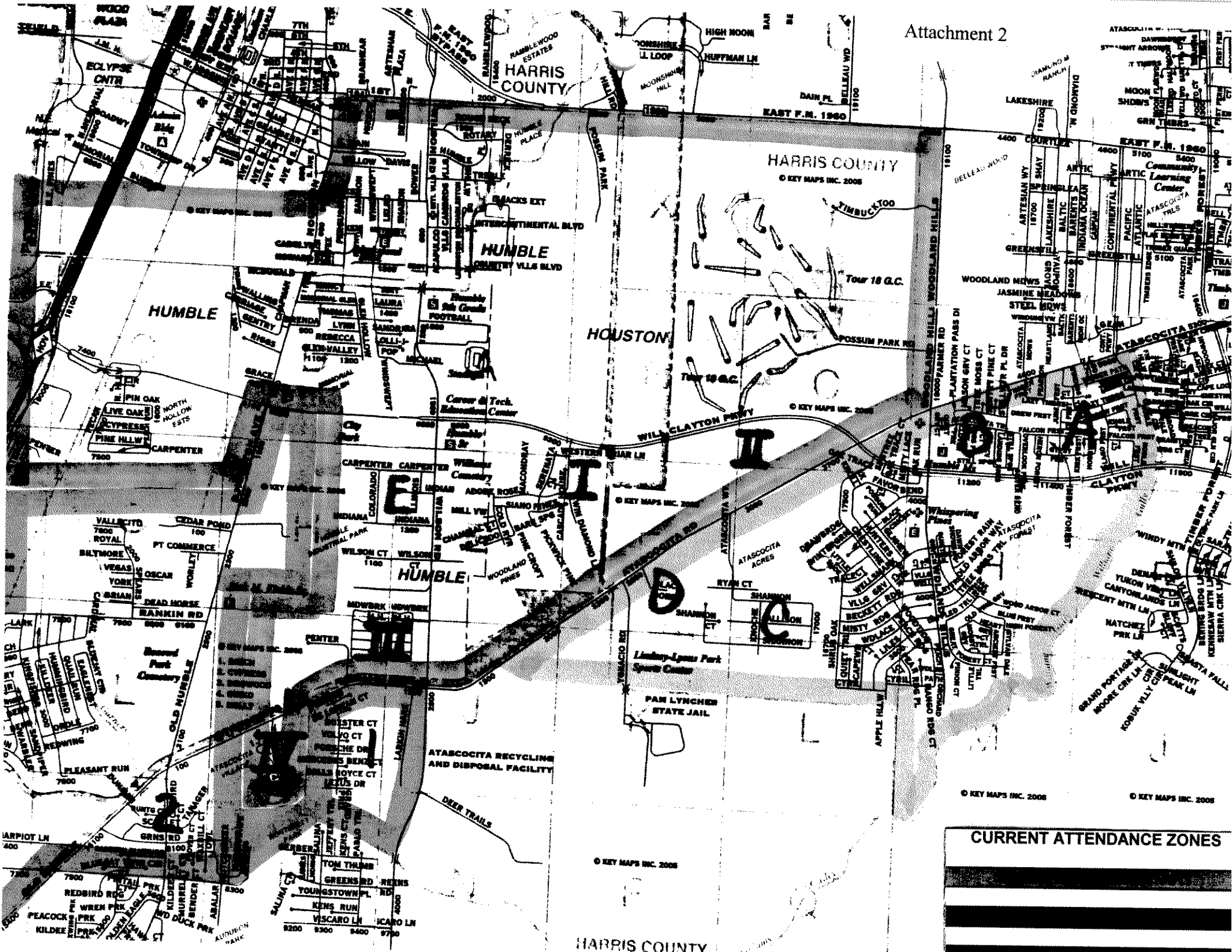
RESOURCE PERSONNEL

John Miller (281) 641-8110
Dr. Guy Sconzo (281) 641-8001

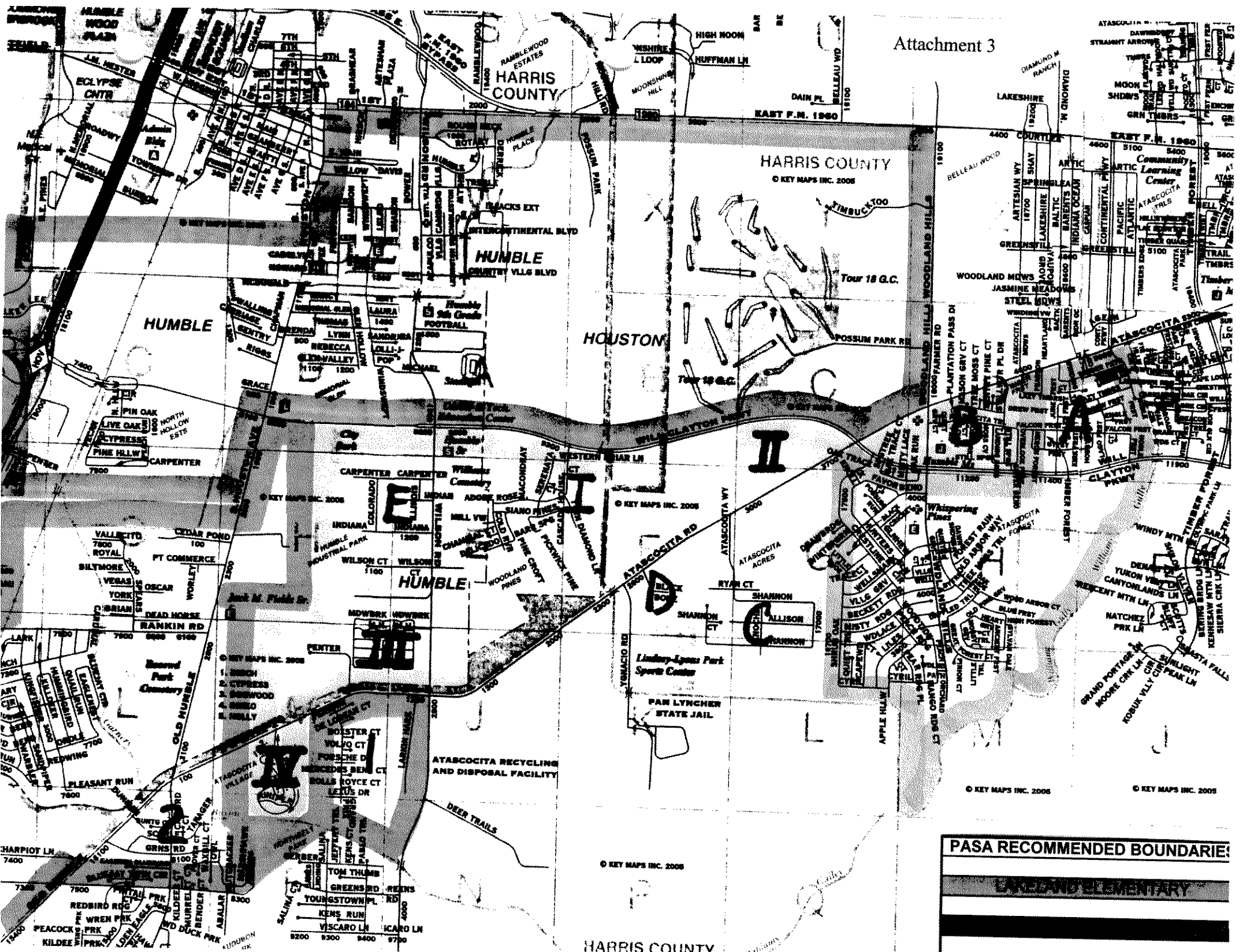
john.miller@humble.k12.tx.us
guy.sconzo@humble.k12.tx.us

**CITIZENS BOUNDARY ADVISORY COMMITTEE
2006-07**

COMMITTEE MEMBER	MIDDLE SCHOOL REPRESENTED
Sharon Jones	Humble
Vera Eisterhold	Kingwood
Chrissie Shideler	Creekwood
Tim Clifford	Atascocita
Terri Kerr	Riverwood
Naima Ibrahim	Timberwood
Charles Cunningham	Ross Sterling
Laura Topper	Middle School #8
Leroy Naquin	At Large – Humble
Bob Bohmer	At Large – Kingwood
Julie Rea	At Large - Atascocita
John Widmier	Facilitator

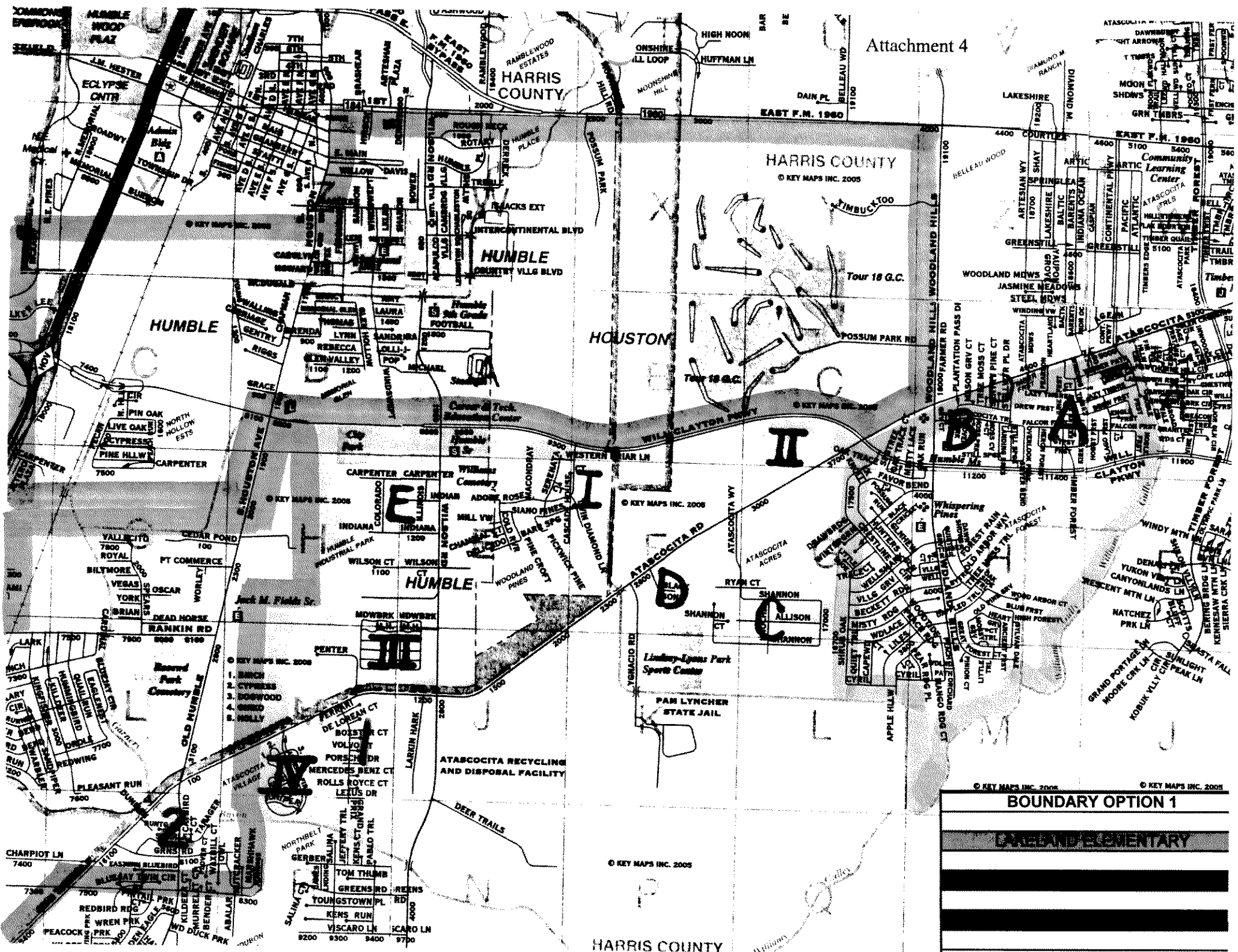


CURRENT ATTENDANCE ZONES



PASA RECOMMENDED BOUNDARIES:

HOUSTON ELEMENTARY



- 1. BIRCH
- 2. CYPRESS
- 3. DORWOOD
- 4. GRASS
- 5. HOLLY

© KEY MAPS INC. 2005

BOUNDARY OPTION 1

CARRAN/SECURITY

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APPROVED

**Governance Considerations
March 20, 2007
Calendar 2007-08**

Consideration of a School Calendar change for 2007-2008

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees adopt a revision to the School Calendar for 2007-08 to disallow Presidents Day as a school holiday and correspondingly to shorten the school year by one day.

DISTRICT PRIORITY AREA ADDRESSED

Planning for our Future

BACKGROUND

The Presidents Day holiday in February 2008 falls the day before four days of TAKS testing begins. A disruption in students' schedules this week may result in lower scores for students. As TAKS is a high stakes test for students, it is recommended that Presidents Day not be a school holiday in 2008.

If this holiday is withdrawn, the school year will end a day earlier – June 3, 2008 for students.

IMPACT OF THIS ACTION

There would be no disruption in students' schedules prior to TAKS testing.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Not applicable

MONITORING AND REPORTING TIMELINE

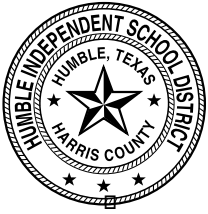
The calendar is monitored and adopted annually.

ATTACHMENTS

Attachment 1 Adopted Calendar Revised

RESOURCE PERSONNEL

Karen Collier 281-641-8200 karen.collier@humble.k12.tx.us



Humble Independent School District 2007-08 Calendar

Days of Instruction

	Students	Teachers
1st Semester	80	87
2nd Sem.	97	100
Total Days	177	187

Semesters

1st August 27- Dec. 21
2nd Jan. 8 - June 3

State Mandated Testing

October 16-19, 2007
February 19-22, 2008
April 8, 2008
April 22-25, 2008
May 13, 2008
July 1-2, 2008

Holidays

Labor Day Sept. 3
Thanksgiving Nov. 21-23
Winter Break Dec. 24-Jan. 4
MLK Day Jan. 21
Spring Break March 17-21
Good Friday March 21
Memorial Day May 26
Independence Day July 4

Professional Growth/ Workdays for staff Holidays for students

August 20-24
October 8
January 7
February 25
April 28
June 4

Calendar Code

- Holiday
- Beginning/End Semester
- State-mandated testing
- Professional Growth Day, Student Holiday

July 07							August 07							September 07						
S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7				1	2	3	4							1
8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8
15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15
22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22
29	30	31					26	27	28	29	30	31		23	24	25	26	27	28	29
							5 school days							30 19 school days						
October 07							November 07							December 07						
S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S
	1	2	3	4	5	6					1	2	3							1
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29
							22 school days							30 31 15 school days						
January 08							February 08							March 08						
S	M	T	W	T	F	S	S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S
		1	2	3	4	5						1	2							1
6	7	8	9	10	11	12	3	4	5	6	7	8	9	2	3	4	5	6	7	8
13	14	15	16	17	18	19	10	11	12	13	14	15	16	9	10	11	12	13	14	15
20	21	22	23	24	25	26	17	18	19	20	21	22	23	16	17	18	19	20	21	22
27	28	29	30	31			24	25	26	27	28	29		23	24	25	26	27	28	29
							17 school days							20 school days						
April 08							May 08							June 08						
S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
27	28	29	30				25	26	27	28	29	30	31	29	30					
							21 school days							21 school days						
														2 school days						
July 08																				
S	M	Tu	W	Th	F	S														
				3	4	5														

Elementary schools have 9-week grading periods.
Middle schools have 6-week and semester grading periods.
High schools have 6-week and semester grading periods.

APPROVED

**Governance Considerations
March 20, 2007
Interlocal Agreement Property Insurance**

**Consideration of Interlocal Agreement with Region IV Education Service
Center for Exploring Property Insurance Purchasing Group**

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve an Interlocal Agreement with Region IV Education Service Center to explore the feasibility of creating a purchasing group for property insurance.

DISTRICT PRIORITY AREA ADDRESSED

Maximize our financial resources

BACKGROUND

The Region IV Education Service Center Superintendents established a task force to review areas of uncontrollable costs for school districts and to identify strategies to increase efficiencies. As a result of the work of that task force, it was determined that an Interlocal Agreement would be developed and offered to Region IV school districts, whereby district representatives would convene and work with Region IV ESC staff to explore the possibility of creating a purchasing group for the purpose of securing lower cost property insurance for adequate coverage and with fair individual district risk exposure.

IMPACT OF THIS ACTION

Approval of this Interlocal Agreement will allow Humble ISD to participate in determining the conditions of a possible purchasing group for property insurance.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

No budget or staffing impact as a result of this action.

MONITORING AND REPORTING TIMELINE

Should a Region IV purchasing group plan for property insurance be developed, the Board Insurance Committee will review the plan with district staff and determine if a recommendation to "sign on" will be presented to the Board of Trustees for consideration.

ATTACHMENTS

Interlocal Agreement: Property Insurance Purchasing Group

**Governance Considerations
March 20, 2007
Interlocal Agreement Property Insurance**

RESOURCE PERSONNEL

Guy Sconzo
281-641-8001
Guy.sconzo@humble.k12.tx.us

INTERLOCAL AGREEMENT

Property Insurance Purchasing Group

Contracting Parties

Member Public Entity	County - District Number
<u>Region 4 Education Service Center (Region 4)</u> Sponsoring Entity	<u>101 - 950</u> County -District Number

This agreement is effective _____ and shall be automatically renewed unless either party gives sixty (60) days prior written notice of non-renewal. This agreement may be terminated with or without cause by either party upon (60) days prior written notice, or may also be terminated for cause at anytime upon written notice stating the reason for and effective date of such termination and after giving the affected party a thirty (30) day period to cure any breach.

Statement of Services to be Performed:

Region 4 will provide services as selected by the purchasing group members to create and support Property Insurance solutions. Authority for such services is granted under sections 271.081 to 271.083 of the Texas Local Government Code and article 6016 V.T.C.S. The purpose of this group is to increase the effectiveness and efficiency of local governments. The goal of the group is to provide Property Insurance coverage that is effective and cost efficient.

Role of Region 4:

1. Provide staff time necessary for efficient operation of the program.
2. Assist member district(s) with various elements of Property Insurance.
3. Provide marketing and evaluation services that satisfy the competitive bidding requirements of SB 1, sections 271.081 - 271.083 of the Texas Local Government Code, and article 6016 V.T.C.S.
4. Create requests for proposals, advertise bids, spreadsheet responses, negotiate rates and coverage, make recommendations, and prepare Board package as requested by the member district(s).
5. Act as an ongoing liaison with the insurance marketplace and vendor community for coverage and services. Utilize group-buying concepts to gain cost efficiency.
6. Provide support with compliance issues, plan document wording, contracts negotiation, rate forecasting, insurance market liaison.

Role of the Member Public Entity:

1. Commit to participate in the program by an authorized signature in the appropriate space below.
2. Designate a contact person for the group.
3. At the appropriate time, agree with Region 4 on a scope of service letter (contract) that will describe the services requested and compensation for those services.

Authorization:

The Member Public Entity and Region 4's authorized representatives enter into the above-described agreement.

Public Entity
School District

Region 4 Education Service Center

By _____
Authorized Signature

By _____
Authorized Signature

Deputy Director/CFO, Financial Services

Title

Title

Date

Date

Contact Person

Robert A. Pechacek

Contact Person

NOTE: Please return this signed agreement to Robert A. Pechacek, Deputy Director-Financial Services/CFO, Region 4 Education Service Center, 7145 W. Tidwell, Houston, Texas 77092-2096.

APPROVED

**Governance Considerations
March 20, 2007
2007-2010 Technology Plan**

Consideration of approval of the District Technology Plan 2007 - 2010

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the District Technology Plan 2007 - 2010

DISTRICT PRIORITY AREA ADDRESSED

Planning for our future

BACKGROUND

All Texas districts are required to submit an updated Technology Plan electronically via the Texas e-Plan system. An updated plan is also a requirement for participating in the Schools and Libraries Universal Service Program (E-rate). The 2007-2010 Technology Plan has been updated by setting goals, conducting needs assessments, responding to campus technology initiatives, and aligning with the Texas Long-Range Plan for Technology.

IMPACT OF THIS ACTION

By approving the 2007-2010 District Technology Plan, Humble ISD will have an updated plan, which meets TEA requirements and allows participation in the Schools and Libraries Universal Service Program (E-rate).

If the Board chooses not to approve the updated District Technology Plan 2007 – 2010, Humble ISD will not have a current plan and would not be eligible to participate in the Schools and Libraries Universal Service Program (E-rate).

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

None

MONITORING AND REPORTING TIMELINE

The Instructional Technology Committee and Technology Services personnel will review/update the District Technology Plan annually.

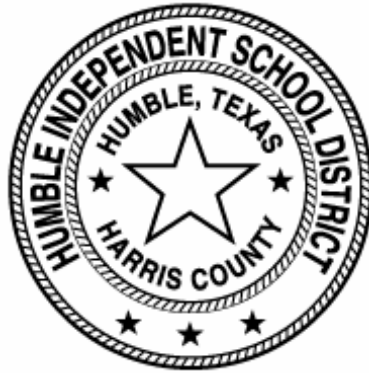
ATTACHMENTS

District Technology Plan 2007 - 2010

RESOURCE PERSONNEL

William Eakin
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Willie.eakin@humble.k12.tx.us

Mike Drachenberg
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Humble Independent School District

Technology Plan 2007 - 2010

**Dr. Guy Sconzo
Superintendent**

The Mission of Humble ISD

The mission of the Humble Independent School District is to provide a safe, student-centered, supportive environment that utilizes all resources for the education of our children. Essential to this process is a district, parent, and community partnership that fosters mutual respect and willingness to work together. Our students will develop personal dignity, self-worth, and skills to prepare them to meet the challenges of the future.

-adopted by the Board of Trustees July 10, 2001

Board of Trustees

Dr. Bonnie Longnion

Mike Sullivan

Jim Eggers

Dave Martin

Dan Huberty

Keith Lapeze

Lynn Fields

DISTRICT PROFILE

ESC Region: 4
HUMBLE, TEXAS 77347-2000
Phone: 281-641-1000
Fax: 281-641-1058

Number of Campuses:	34
Total Student Enrollment:	31424
District Size:	25,000 - 49,999
Percent of Economically Disadvantaged:	23.60%
Number of Campuses with Direct Connection to Internet:	34
Percentage of Campuses with Direct Connection to Internet:	100.00%
Number of Classrooms with Direct Connection to Internet:	3500
Percentage of Classrooms with Direct Connection to Internet:	100.00%
Computer/Student Ratio:	3 student(s) for every computer
Computer/Teacher Ratio:	1 teacher(s) for every computer
Number of campuses that need to complete the Texas Campus STaR Chart:	32
Percentage of campuses that have completed the Texas Campus STaR Chart: ..	100.00 %

Table of Contents

Section 1 – Committees and Contributors	iv
Section 2 – Executive Summary	1
Section 3 – Needs Assessment.....	8
Section 4 – Goals, Objectives, and Strategies.....	12
Section 5 – Evaluation	26
Section 6 – Appendix.....	29

COMMITTEES and CONTRIBUTORS

PLAN INTRODUCTION

Technology Planning Committee: Steering Committee

Mike Drachenberg	Technology Services
William Eakin	Technology Services
Sandy Perry	Campus Instructional Technologist
Debbie Davis	Technology Services
Shanna James	Technology Services
Mary Litwin	Technology Services
Paige Parker	Technology Services
Charlotte Thomas	Technology Services
Angela Conrad	Technology Services
Lynette Busceme	Academic Division
J.C. Evans	Career and Technology
Ken Hair	Technology Services
Judy Janek	Educational Support Services
Sirternia Turknett	Professional Development
Donna Goldstein	Assistive Technology
Jim Crawford	Technology Services
T.J. Hall	Campus Administrator
Kim Bales	Campus Instructional Technologist
Ross Sproul	Campus Administrator
Steven Cooper	Safety
Alan Scott	Construction
John Krippel	Purchasing

Instructional Technology Committee

Campus	Committee Member	Position
Atascocita High	Jonathan Campbell	Digital Graphics Teacher
Atascocita Middle	Jean Callahan	8 th Grade Math Teacher
Bear Branch	Jennifer Erb	1 st Grade Teacher
Creekwood Middle	Susie Collins	Language Arts Teacher
Deerwood	Melinda Webb	1 st Grade Teacher
Eagle Springs	Gayle Hankins	1 st Grade Teacher
Elm Grove	Joanie Johnston	Interventionist – Sp.Ed.
Foster	Jo Leland	5 th Grade Teacher
Greentree	Katie Meaux	2 nd Grade Teacher
Hidden Hollow	Darylann Pittman	Content Mastery
Humble 9 th Grade	Glenda Hovenkamp	Tech Apps Teacher
Humble Elementary	Judy Davies	3 rd Grade Teacher
Humble High	Mary Kay Gianoutsos	Assistant Principal
Humble Middle	Brenda Schultz Emerging	Tech. Teacher
Jack Fields	Carol Dang	Kindergarten Teacher
Kingwood 9 th Grade	Ross, Sproul	Assistant Principal
Kingwood High	Liz Rogers	Assistant Principal
Kingwood Middle	Janet Dugart	Journalism Teacher
Lakeland	Beverly Hurd	2 nd Grade Teacher
Maplebrook	Erin Castagna	2 nd Grade Teacher
North Belt	Andrea Horner	3 rd Grade Teacher
Oak Forest	Rebecca Yurick	1 st Grade Teacher
Oaks	Gary Hester	P.E. Teacher
Park Lakes	Pilar Castanos	PreK Bilingual Teacher
Pine Forest	Susannah Bushman	Kindergarten Teacher
Quest/CLC	Amy Shipp	Librarian
Riverwood Middle	David Barron	Assistant Principal
Shadow Forest	Wendy Nolan	Kindergarten Teacher
Summerwood	Donyel Pierson	Kindergarten Teacher
Timbers	Kim Fink	2 nd Grade Teacher
Timberwood Middle	Michelle Smith	Social Studies Teacher
Whispering Pines	Cheryl Brewer	4 th Grade Teacher
Willow Creek	Natalie Walters	IT Aide
Woodland Hills	Kitty Young	3 rd Grade Teacher
Academics Department	Warren Roane	Math Coordinator
Career and Technology	J.C. Evans	Career Tech Coordinator
CATE Center	Bodie Wagener	Principal
Special Services	Debbie Hebert	Assistive Technology
Quest High, Parent	Lenny Genco	
Kingwood High, Student	Caitlin Saunders	Grade 10

EXECUTIVE SUMMARY

EXECUTIVE SUMMARY

There is a commitment by Humble ISD and the community to provide technology access for our students. This has been evident since voters have passed bond referendums in 1996, 2002, and in 2005, with funding allocated to technology needs in the district.

The 2002 bond referendum included \$20 million for technology projects and acquisitions. The technology recommendations included upgrading the district network (WAN), upgrading campus networks (LANs), a 5 year replacement cycle for existing computers, new computer purchases to improve pupil-to-computer ratio from 5:1 to 3:1, instructional and administrative software purchases and a program to refurbish retired district computers and loan them to students who do not have computers at home. The 2005 bond referendum included \$16 million for technology projects and maintenance. These funds provided for the continuation of the 5 year replacement cycle of laptops and desktops, the design and installation of a wireless overlay for each campus, computer ratio improvement purchases to maintain pupil to computer ratio of 3:1, a technology allowance for each campus to address campus technology initiatives, continue program to loan retired computers to students who do not have a computer at home, video conferencing capabilities, a centralized file server cluster, web application development and data warehouse implementation, IP telephony, curriculum assessment software (Campus Online), and upgrades to core network electronics which provide for student/district growth.

Humble ISD must be prepared for success in this “information age.” It is essential that students be able to utilize information, manipulate data, explore new ideas, and have access to unlimited resources. Technology can bring the world into the classroom and provide opportunities for learning that were unavailable just a short time ago. Technology must serve our students to support their achievement and productivity.

This plan has contributions from the Technology Services Division, the Instructional Technology Committee, campus technology committees, the Technology Acquisition/Change Committee, central departments and community representatives. These collaborative contributions provide updated technology goals and strategies that can meet the anticipated needs for the next three years.

The Humble ISD 2007-2010 District Technology Plan will serve as one of the resources to be used by the Citizens Bond Committee for anticipating technology changes and planning for the 2008 Bond Referendum.

Professional Development

Rapid advancements in technology and its application to education require that practicing educators take an aggressive approach to professional development related to technology integration. It is reasonable to expect that each staff member will require training on emerging technologies and emerging roles for technology no less often than annually. Through effective professional development, technology becomes an enabling partner in the instructional and administrative processes which support district/campus efforts to improve student achievement and efficiency of operations. Technology is an innovation, and research on the change process in schools is clear in identifying the critical role of quality professional development in the adoption of innovations.

The vision for the Technology Professional Development Plan is to provide Humble ISD staff with the knowledge and necessary skills to ensure student success. In order to accomplish this vision, Humble ISD campuses and departments continuously merge efforts in order to provide systemic and effective professional development for District personnel. With the purchase of technology hardware and software comes the need to train staff members to efficiently and effectively utilize the technology. The Technology Services Division must collaborate with the Academics Division in planning and providing effective professional development for District personnel. To meet the district’s goals to “continue and

improve a comprehensive professional development program complete with on-going support to insure the effective use of technology” and to “increase the efficiency and productivity of students, staff and administrators through the meaningful use of technology,” the following critical elements must be considered.

- An assessment of district and staff technology training needs
- Well established district and campus outcomes related to the use of technology, including Teacher Competencies and Student Proficiencies.
- Ongoing planning team for initial design, evaluation and refinement of professional development curriculum
- Curriculum alignment with expected outcomes and ensuring rapid successes in technology use based on the Technology TEKS.
- A centrally developed core of foundation knowledge and skills (ethics, copyright, software evaluation, productivity tools, integration, library resources) delivered online and face to face through the Technology Certification Program
- Training for support in achieving goals of the district technology plan through the Technology Certification Program
- Staff choice in selecting training area beyond the core
- An established generic infrastructure across the district for delivery of training
- Development and delivery by teachers with campus-based coordination
- Training for campus and academic program administrators and for teacher supervisors and evaluators
- Follow-up to equipment, media/materials/software, context sensitive support (resource people on site), and an isolated location and time for personal practice
- Clear expectations for use after professional development is delivered
- Staff incentives, including options for university or professional development credit
- Flexibility for professional development activities during contract hours
- Offering a variety of delivery systems to accommodate varying personnel needs

Delivery Systems:

In a district as large and diverse as Humble ISD, there must be a wide variety of systems and structures for delivering professional development. The following is a list of the major strategies currently employed:

1. Instructional Technology Specialists and campus Instructional Technologists support technology initiatives by providing professional development opportunities through a variety of methods:
 - telephone support
 - face to face workshops
 - modeling best practices
 - periodic meetings with affinity groups (e.g., Instructional Technologists, Librarians, Web Masters)
 - online courses accessible at the user’s convenience
 - online tutorials available by downloading from district web page
 - video conferencing
 - desktop delivery through the network
2. The Instructional Technologist at each campus will be responsible for delivering training at each campus. This may be done by:
 - offering training to campus teachers during their conference period
 - going into the classroom and modeling lessons which include technology
 - obtaining additional personnel to conduct training, such as Instructional Technology Specialists or outside consultants
 - having classroom teachers bring their students to the lab and staying with them to learn about various software

- teaching workshops before or after school
 - facilitating open labs for campus staff who are completing online Technology Certification workshops
3. Desktop Support is available to assist teachers and other staff with problems that occur when trying to use supported software (and hardware).
 4. Outsourcing professional development with consultants may be considered for specific training needs with new technologies.
 5. Central office staff as well as principals and teachers may attend conferences and workshops, especially technology-related conferences or curriculum-related conferences where technology vendors or advocates are present. Examples include Texas Computer Education Association (local and state) conference, Region IV workshops, etc.

Budget Strategies

The district is becoming increasingly dependent on information technology not only to complete daily tasks but also to implement its basic mission: “the education of children who must face the ever changing demands of a global society.” Everyone is using information technology, and this widely deployed, networked environment is forming a complex information system.

If the district is to be dependent on technology, then the technology must be dependable. The wide-spread deployment and the resulting complex network means that the management processes of the past are no longer suitable. They too must evolve with the information system that they are intended to manage. In order to successfully manage a major technology system, many people and organizations must work together cooperatively with common objectives in mind.

Support and management of the technology infrastructure must be budgeted for as part of the planning process.

Budget Summary

The District 3 year Technology Plan includes funded projects as well as projects that are tentative based on available funding sources.

Bond Projects budgeted from the BOND 2005 Referendum:

- Upgrade/Improve WAN/LAN - \$1,360,000
- Ratio Improvement Computers - \$500,000
- Computer Hardware replacement - \$7,000,000
- Provide repurposed computers for students “CHUPS” - \$200,000
- Upgrade/purchase administrative software and hardware - \$1,658,900
- Distance Learning - \$250,000
- Campus based technology needs - \$1,000,000
- Special Projects, Contingency, and Programs - \$500,000
- Upgrade/Purchase Instructional Software Packages - \$1,000,000
- Web Applications - \$500,000

TOTAL - \$13,968,900

These funds are in addition to technology bond funds remaining from the 2002 Referendum.

Additional budget sources are tentative based on available funding over the next three years. The tentative funding sources are:

- E-Rate discounts for SLD approved telecommunication services, Internet Access, and Internal Connections (47% discount 2005-2006)
- State Technology Allotment (2006 allocation \$798,089)
- Title II Part D (2006 entitlement \$11,990)
- Local Budgets

The Planning Process

The District Technology Plan that follows is the recommended framework for Humble ISD. It provides an optimum technology-based environment for the District's students. The Plan was devised as a result of setting goals, conducting technology needs assessments, updating current technology inventories, aggregating the Site Campus Improvement Plans, and reviewing the Long-Range Plan for Technology. This is a living document and will be evaluated and revised annually, as student's needs change, as campus based decisions are made, and as changing technology standards require different solutions.

Purpose

The Planning and Improvement Process has several purposes.

- To establish campus and district planning activities as a continuous cycle of data gathering, planning, budgeting, and implementing, with each level feeding and impacting the other.
- To demonstrate and reinforce the connection between planning and decision-making.
- To create a systematic process for scanning the technology horizon (several years out), evaluating new technologies in terms of their capacity for meeting our current or future instructional and administrative needs, and developing a plan for acquiring and using them.
- To emphasize the leadership role of district/campus committees and affinity groups.

Groups Served

- District leadership, represented by the Superintendent's Cabinet
- Campuses, represented by Site Base Decision-Making (SBDM) teams and Instructional Technology Committee members
- Central support staff from the Technology Services Division and the Technology Acquisition/Change Review Committee

The District Technology Plan

The District Technology Plan is developed to address at least a three-year period and is annually reviewed by the Instructional Technology Committee and the Technology Services Division. The plan is designed to provide direction for future projects, acquisition, development, and support of new technologies and applications. This plan is based heavily on systematic environmental scanning conducted by the Technology Services Division and requests processed by the Technology Acquisition/Change Review Committee. It is also influenced by analysis of the kinds of technology and applications being considered by campuses and departments in their improvement plans. The Plan heavily impacts future plans of campuses and departments, and it provides direction to the Acquisition/Change Review Committee for approval of initiatives that may help to establish future technology standards.

Campus Improvement Plans/Departmental Improvement Plans

Campus and departmental improvement plans include goals and objectives addressing needs and initiatives. Technology needs will be identified in the campus improvement plans primarily at the activity level. As activities are designed to lead to the attainment of the goals and objectives, acquisition of new or replacement technology, technology support, and training on technology applications may be identified as necessary prerequisites. As described above, campus and departmental improvement plans influence and are influenced by the District Technology Plan.

Parameters

Given technology guidance from the Cabinet, the Technology Services Division, the Instructional Technology Committee, the Technology Acquisition/Change Review Committee and central departments, the technology planning process prepares the planning parameters for the District. Example parameters might be:

- Committed technology funding by site and funding source
- Recommended phasing of obsolete equipment and replacement strategies
- Instructional standards
- Technology standards
- Sample configurations that would aid sites to meet integration standards for new technology acquisitions
- District support capabilities and limitations
- Planning constraints or assumptions
- Planning schedules
- Site technology choices into the district network
- Revisions to district technology standards
- Requirements for District funded support resources, training, inventories and maintenance
- Exceptions that require special considerations

Planning Responsibilities

The listed committees, personnel, and their functions are important to the overall success of the technology planning process.

Cabinet

- Provide District directions and strategies
- Estimate and commit District technology funds from all sources
- Approve the allocation of technology funds for sites and District projects
- Approve Technology Planning Guidelines (planning parameters) for campuses and departments, including technology standards
- Review Campus Improvement Plans annually

The Technology Services Division has the responsibility to brief Cabinet on the overall results of the technology planning process. Care is given to emphasize the significance of the plans and the planned support resources so that involved managers can make adjustments to their projects.

Instructional Technology Committee

- Provide a forum for site representatives to present site issues for clarification during the planning process
- Critique and share site technology plans for horizontal and vertical bridging
- Propose initiatives and grants

- Submit recommendations for instructional planning goals and considerations to the Technology Services Division and Cabinet Site/Department Managers (Budget managers including principals and directors)
- Plan the use of technology for area of responsibility consistent with site improvement plans
- Prepare the annual technology goals and objectives consistent with the planning guidance and vision
- Work with Technology Services Division, the Technology Acquisition/Change Committee, and others as required to develop cost effective product options and implement projects for the desired use of technology
- Define and communicate site requirements for District support resources

Site Technology Committee

- Review and apply District planning parameters
- Develop technology goals and objectives
- Consider funding sources available
- Identify support requirements, training needs, and timeline for implementation

Campus Instructional Technologist (IT)

- Will serve as a member of site technology committee
- Provides technology leadership and support at the site

NEEDS ASSESSMENT

NEEDS ASSESSMENT

Assessment Process

Humble ISD seeks input on all technology decisions from the District Instructional Technology Committee, campus Instructional Technologists, campus technology committees, central departments, parents, and community representatives. These collaborative contributions provide information about the current and future technology needs of the district.

Existing Conditions

All campuses maintain an inventory which includes computers, printers, AlphaSmarts, digital cameras, TVs, projection devices, VCRs, and Scanners. These devices are standard within the instructional setting. Software load-sets have been identified for K-12 as well as administrative needs. The software load-sets are a standard part of any computer acquisition. Individual load-sets have been identified for K-2, 3-5, 6-8, 9-12 and administration. Any additional purchases of software must go through the Software Approval Process. The Academic Coordinators work with campus personnel to identify that the requested software meets curriculum objectives and that the software is functional with our Humble ISD equipment. There are currently 11,751 networked computers. While we do have some ink jet printers our long range plan is to move to more centralized laser printers. Humble ISD has approximately 100 Dell servers which range from the 1550 through the 2850 model. The servers run Microsoft Server 2000, Server 2003, Netware or Linux. Networked electronics include Cisco routers and switches. (POE) power over Ethernet Cisco switches have been installed in all new facilities. Humble ISD has also installed a wireless overlay at all sites. Every campus is connected with fiber and all classrooms have Internet access.

Additional services are provided which benefit teachers, students, parents and staff. Some of these services are SchoolCenter, Excelsior Gradebook and Parent Internet Viewer, SubFinder, Campus On-Line, Pentamation, Destiny Library System, Websense filtering and United Streaming media. We will continue to provide these types of services and upgrade as needed.

Telephones are now a standard in all classrooms. VoIP telephones are a standard in new construction. Humble ISD will begin researching the economic impact of converting existing campuses to VoIP.

Technology Needs

The Humble ISD Technology Services Division conducts ongoing needs assessment in a variety of formats.

Technology Surveys (NCLB #1, #2, #4a, #4b, #8, #12)

Humble ISD will continue to assess hardware, software and other technology services that are needed to improve instruction. A technology User Satisfaction Survey is conducted bi-annually. The data is compared with the previous survey to ensure that the needs requested by parents, teachers, students and principals are addressed. A District generated survey was also submitted to parents in the fall of 2006. The Texas Teacher Star Chart will be used to collect data from teachers and The Texas Campus Star Chart was completed in November 2006. Campus Technology Committees also provided recommendations for technology improvements through a questionnaire in the fall of 2006.

Humble ISD Technology Certification Program [NCLB #1, #2, #4a, #4b, #8, #12]

In 2005, the district developed the Humble ISD Technology Certification Program. This four-level program is aligned with state and local teacher competencies and designed to prepare instructional staff to integrate technology into the core curricular areas and address the TA TEKS along with subject area TEKS. In 2007, the district will begin the development of Phase 3. Since the completion of each phase is

dependent upon the hire date of the teacher, the need for a Professional Development Management system has been identified to collect data and provide results to administrators.

Technology affinity groups are also being consulted for feedback about the current level and the development of future levels. (See Item A in Appendix)

Ratio Improvement Plan [NCLB #3]

Humble ISD had a goal of three students per computer ratio. This goal was met in 2006. As part of the needs assessment process, the district maintains an inventory of all technology hardware which can be used to determine the student/computer ratio of each campus. This data has been used to guide the purchase of additional computers to improve the ratio at campuses that are lagging behind. The district will continue to monitor computers for comparative study and use data to drive purchases to address technology needs. However, a replacement cycle must be set and maintained to keep this ratio. The current replacement cycle is a 5 year cycle and will need to be maintained through bond initiatives.

District Technology Fair [NCLB #9]

Humble ISD implemented a process to showcase campus use of technology integration through student work. The purposes of the Tech Fairs have been to demonstrate the variety of technology software activities being used across the district and to share technology integration ideas between teachers and campuses. In addition to showcasing the positive ways that technology is being used in the district, the Tech Fair also provides valuable information about what campuses still need and how the district can meet those needs.

Campus Administrator Technology Academy and Campus Instructional Technology Academy [NCLB #4b]

Humble ISD is committed to developing technology leaders on each campus, by hosting an Academy within our district for administrators and instructional staff.

These Academies include:

- What technology integration should look like, using national and state standards, and how to successfully support teachers in technology integration
- How technology can positively influence student achievement
- Professional development best practices
- To develop and implement a personal action plan using what is learned in the academy on individual campuses and in the district
- Total cost of ownership
- Hot topics, such as Digital Divide

After completing the Leadership Academy in June 2006, each administrator will complete the LOTI survey for their campus and, as part of their final goal, will develop a completed campus technology plan. Handheld devices are awarded to those members who attend the Instructional Academy for use on their campus.

Observations (NCLB 11)

Observations of users are conducted routinely by the Campus Instructional Technologist and campus administrators. These observations are used to develop campus technology plans, professional development activities, and teacher assessment through the district TOPS assessment.

Web Applications (NCLB 12)

Humble ISD is currently piloting Web Applications for student registration and updates. This was a need identified in previous years from Humble ISD parents. This online solution will replace the need for parents to complete multiple forms for each student who attends a K-12 campus.

Enterprise Resource Planning Project (NCLB 12)

Humble ISD is aware of the need to upgrade the current financial and student services software system. Through a process of surveying users and meeting with affinity groups, end users identified functional requirements that should be included in software proposals. There is a scheduled time line for testing software packages, interviewing vendors, and awarding a contract. This will be followed by district-wide training and implementation from 2007 through 2009.

Network (NCLB 12)

Humble ISD is constantly improving its network resources as additional constraints are placed on the network and the Internet. Through the use of software, we are able to run reports which show the network use through video conferencing, Internet, and server usage. This data is essential to maintaining hardware/software upgrades and increasing the bandwidth to meet instructional needs. The district plans to move to a cluster server environment in the spring of 2007. The impact will need to be evaluated and modifications made as needed.

Distance Learning (NCLB 8)

Humble ISD identified the need to have more meetings via video conferencing to reduce the travel expenses and also to provide virtual field trip experiences for students. As this technology is used more often, it may necessitate an increase in bandwidth. We have also recognized a need for a bridge for more campuses to participate in simultaneous meetings.

Construction (NCLB 12)

Humble ISD is a rapid growth community and there is a need to establish standardization in construction. The number of drops per classroom, the configuration of the wireless overlay and VoIP has been established as priorities. Technology Standards are updated to ensure that the infrastructure is consistent for all campuses. Humble ISD also has many campuses that need to be renovated and updated to meet new construction standards.

On Line Assessments (NCLB 3)

As the State of Texas has announced that TAKS testing will be on-line by 2008, the district must formalize a plan to accomplish this task. While we have a 3-student-to-1-computer ratio, it will not be sufficient for one-on-one testing. This plan will include the purchase of laptops so that testing will not be restricted to lab environments.

GOALS, OBJECTIVES, and STRATEGIES

Technology Plan Strategies are aligned with:

- E-Rate requirements
- NCLB (No Child Left Behind) requirements
- Texas Long-Range Plan for Technology recommendations – Correlates
 1. Teaching and Learning
 2. Educator Preparation and Development
 3. Administration and Support Services
 4. Infrastructure for Technology

Goals, Objectives, and Strategies

Goal 1: Provide a well-balanced and appropriate curriculum by integrating existing and emerging technologies to meet individual student needs and district standards, giving students the opportunity to learn and practice in a collaborative real-world environment.				
Objective 1.1 Identify, implement, and support projects that develop a variety of ways to integrate technology into instruction and implement the concepts of integration in the classroom. LRPT Category: Educator Preparation and Development E-Rate Correlates: ER01 ER02 NCLB Correlates: 01 02 03 04a 04b 05 06 07 11 12				
Strategies		Timeline	Person(s) Responsible	Evidence
1.1.1	Provide opportunities and resources for curriculum writing to develop technology enriched lessons that address the TA TEKS. Comments: Middle School and High School staff involved in addition to Technology Specialists. Estimated budget over 3 years for subs, materials, software needs LRPT Correlates: EP04, TL01, TL05, TL06, TL09	Jan. 2007 – Dec. 2010	Instructional Technology Specialists	Assessment of completed curriculum, Feedback from teachers using curriculum
1.1.2	Continue technology professional development which focuses on curriculum integration using appropriate resources. Comments: Estimated budget over 3 years for presenters, subs, materials, technology resources LRPT Correlates: EP02, LAS06, TL16	Jan. 2007 – Dec. 2010	Instructional Technology Specialists	Workshop Evaluations, K-12 teaching staff attending training sessions, Technology Certification Program Levels I and II
1.1.3	Support the integration of Grades 6-8 Technology TEKS into the core curriculum areas by providing planning, curriculum writing, training, follow-up and assessment. Comments: See Appendix E TEKS, Proficiencies LRPT Correlates: EP01, EP02, EP03, TL01, TL05, TL06, TL09	Jan. 2007 – Dec. 2010	Instructional Technology Specialists and Academic Coordinators	Assessment of completed curriculum, feedback from teachers, curriculum writing sessions, workshops provided by curriculum coordinators, 6-8 teachers attending
1.1.4	Collaborate with Academic Coordinators to provide content specific technology information and training tied to the TEKS and Benchmarks. LRPT Correlates: EP01, EP03, EP04, EP05, EP05, EP07, EP08, EP09, TL05, TL06, TL07, TL09, TL10, TL11	Jan. 2007 – Dec. 2010	Academic Coordinators and Instructional Technology Specialists	Workshop evaluations
1.1.5	Work with individual campuses and teachers to support the integration of technology into the core curriculum areas. Comments: Estimated budget over 3 years for workshop presenters, subs, materials LRPT Correlates: EP01, EP05, EP05, EP09, TL06, TL09, TL12	Jan. 2007 – Dec. 2010	Instructional Technology Specialists and Academic Coordinators	Monitor through administrator observations and evaluation of teacher lesson plans
1.1.6	Continue to support our investment in the integration of technology into the curriculum by maintaining the campus Instructional Technologist model. Comments: The campus Instructional Technologist model must be budgeted to meet integration needs and campus support requirements. LRPT Correlates: EP01, EP02, EP03, EP04, EP05, EP06, EP07, EP08, EP09, LAS01, LAS03, LAS10, TL16	Jan. 2007 – Dec. 2010	Cabinet, Technology Services Division, District Budget Committee	Campus Instructional Technologists are part of campus staffing formula and provide technology support for teachers and students in the classroom as well as deliver on site professional development.
1.1.7	Campuses will continue to utilize Technology Applications adopted materials in grades K-12. LRPT Correlates: TL01, TL03	Jan. 2007 – Dec. 2010	Instructional Technology Specialists, Campus Instructional Technologists	Online resources utilized by students

Objective 1.2: Use distance learning and digital content to expand curriculum.				
LRPT Category: Teaching and Learning E-Rate Correlates: ER01 ER02 NCLB Correlates: 01 02 03 04b 05 06 08 12				
Strategies		Timeline	Person(s) Responsible	Evidence
1.2.1	Research and evaluate methods of creating delivery of video streams over network Comments: Estimated budget beyond first year implementation. LRPT Correlates: EP08, I01, I05, I06, I08, I09, LAS09, LAS15, TL13, TL15	Jan. 2007 - Jan. 2009	Technology Services personnel, Academic personnel	Viable equipment for streaming of video content identified.
1.2.2	Create curriculum subject help for home use using streaming video. LRPT Correlates: I01, I02, I03, I05, I09, LAS05, LAS09, TL05, TL08, TL09, TL13, TL15	Jan. 2007 - Dec. 2007	Technology Services personnel	Students, teachers and parents will be able to access short videos on subjects they are studying from home via the internet.
1.2.3	Continue use of UnitedStreaming or comparable content provider. Comments: Estimated budget for subscription/license each year to provide United Streaming or comparable solution LRPT Correlates: EP03, I05, I09, LAS04, LAS05, LAS15, TL08, TL09, TL10, TL11	Jan. 2007 - Dec. 2010	Technology Specialists, Library Facilitator	Teachers will incorporate digital downloads from United Streaming into lesson activities.
1.2.4	Encourage teachers to post web pages on the district site using SchoolCenter and update these pages on a regular basis by posting classroom specific activities. Comments: See SchoolCenter in appendix B LRPT Correlates: EP01, EP03, EP05, I01, I03, I05, I08, I09, LAS01, TL05, TL15, TL16	Jan. 2007 - Dec. 2010	Instructional Technology Specialists	SchoolCenter Web Pages
1.2.5	Increase Instructional Technology Personnel to include a full-time Distance Learning Specialist to support the rapidly increasing number of videoconferencing connections and to continue to facilitate grant writing to fund the district's distance learning goals. Comments: Budget committee, Cabinet will be presented with the need and justification - see Appendix C LRPT Correlates: LAS05, TL13	Jan. 2007 - June 2007	Exec. Director and Assoc. Exec. Director Technology Services	Additional position funded
1.2.6	Add additional hardware, such as a bridge to increase the opportunities for multi- point connections for all campuses and digital encoder devices to provide for video streaming. Comments: See Appendix item C LRPT Correlates: I01	Jan. 2007 - Dec. 2007	Assoc. Exec Director Technology Services	Equipment installation
1.2.7	Purchase digital encoder devices to provide for video streaming. LRPT Correlates: I01, I05	Jan. 2007 - May 2010	Assoc. Executive Director Technology Services	Encoders purchased and installed
1.2.8	Assist in the implementation of online courses to be offered at the High School level within the district. LRPT Correlates: EP03, EP08, I03, I05, I09, LAS02, LAS05, LAS08, LAS15, TL08, TL09, TL13	Jan. 2007 - Dec. 2010	Instructional Technology Specialists, Academic Division	Online Courses developed and available

Objective 1.3: Support the development and implementation of innovative programs to increase real-world, student-centered learning and collaboration using technology.

LRPT Category: Teaching and Learning

E-Rate Correlates: ER01 ER02

NCLB Correlates: 01 02 03 04a 06 07 08

	Strategies	Timeline	Person(s) Responsible	Evidence
1.3.1	Support the development of the Service Learning programs by investigating and implementing ways to incorporate technology. LRPT Correlates: TL04, TL08	Jan. 2007 - Dec. 2010	Instructional Technology Specialists	Acquire student feedback from students about technology use in service learning
1.3.2	Offer Virtual Field Trips and other videoconferencing opportunities to campuses. Comments: See Appendix item C LRPT Correlates: TL08, TL13, TL15	Jan. 2007 - Dec. 2010	Instructional Technology Specialists	Scheduled virtual field trips
1.3.3	Work with classroom teachers to help students use computers for problem solving, data collection, information management, communication, presentations, and decision-making. LRPT Correlates: TL04, TL05, TL08, TL10, TL11	Jan. 2007 - Dec. 2010	Instructional Technology Specialists	Campus Visit Logs, Feedback from the User Satisfaction Survey
1.3.4	Facilitate collaboration between campuses and with other schools through cross-curricular online projects using distance learning equipment. Comments: See Appendix item C LRPT Correlates: TL04, TL15	Jan. 2007 - Dec. 2010	Instructional Technology Specialists	Feedback from the User Satisfaction Survey, Projects
1.3.5	Collaborate with the Health Facilitator to create module for Internet Safety to be implemented in the Middle School and High School Health Curriculum. LRPT Correlates: TL09, TL14	Jan. 2007 - Dec. 2008	Instructional Technology Specialists, Health Facilitator	Module in place and delivered
1.3.6	All campuses will utilize adopted Technology Applications materials to address technology TEKS requirements. LRPT Correlates: TL03, TL08	Jan. 2007 - Dec. 2010	Instructional Technology Specialists, Instructional Technologists	Students having access to adopted technology applications resources

Goal 2: Continue to improve a comprehensive professional development program complete with ongoing support to ensure the effective use of technology.				
Objective 2.1: Provide appropriate and current staff development training on applications and district initiatives through a variety of methods LRPT Category: Educator Preparation and Development E-Rate Correlates: ER01 ER02 NCLB Correlates: 01 03 04a 04b 05 06 07 08 11 12				
	Strategies	Timeline	Person(s) Responsible	Evidence
2.1.1	Assess and update professional development content and materials annually to meet current needs. LRPT Correlates: EP01, EP02, EP03, EP04, EP05, EP06, EP07, EP08, EP09	Jan. 2007 - Dec. 2010	Instructional Technology Specialists	Updated Materials
2.1.2	Provide incentives for staff development such as university credit, in-service credit, or certificate of competency through HISD Technology Certification Program. Comments: See Technology Certification Program in appendix item A LRPT Correlates: EP01, EP03, EP04, EP05, EP06, EP07, EP08, LAS03, LAS05, LAS12	Jan. 2007 - Dec. 2010	Instructional Technology Specialists Human Resources Department	Staff completing Technology Certification Program Levels
2.1.3	Implement and support levels 1-4 of HISD Technology Certification Program. Comments: See Technology Certification Program in appendix item A LRPT Correlates: EP01, EP02, EP03, EP04, EP05, EP06, EP07, EP08, EP09	Jan. 2007 - Dec. 2010	Instructional Technology Specialists, Campus Instructional Technologists	Staff members completing Technology Certification Levels
2.1.4	Create and deliver online professional development activities 24/7 by maintaining password protected Intranet and Internet sites. LRPT Correlates: EP01, EP02, EP03, EP04, EP05, EP06, EP08	Jan. 2007 - Dec. 2010	Technology Services Division, Instructional Technologists	Remote access to resources available
2.1.5	Provide professional development in a variety of ways, including hands on, face to face, videoconferencing, streaming video and desktop delivery through Internet and Intranet. LRPT Correlates: EP01, EP02, EP03, EP04, EP05, EP06, EP07, EP08, EP09, I01	Jan. 2007 - Dec. 2010	Technology Services Division	Professional Development workshops
2.1.6	Utilize an online system (ESC Works) to facilitate staff development scheduling, registration and implementation and provide users with the ability to track their own professional development progress. LRPT Correlates: EP01, EP02, EP03, EP04, EP05, EP05, EP08, I01, I05	Jan. 2007 - Dec. 2007	Professional Development Coordinator, Instructional Technology Specialists	Online registration, online professional development schedule, online workshops
2.1.7	Provide opportunities for just in time technology training and communicating current information to affinity groups such as the Instructional Technologists, Librarians, Webmasters, and Pinnacle Administrators. LRPT Correlates: EP01, EP02, EP03, EP04, EP05, EP05, EP06, EP07, EP08, EP09	Jan. 2007 - Dec. 2010	Assoc. Executive Director Technology Services	Meetings, training opportunities, and communications
2.1.8	Continue staff development that targets technology integration in curriculum. LRPT Correlates: EP01, EP02, EP03, EP04, EP05, EP06, EP07, EP08, EP09	Jan. 2007 - Dec. 2010	Instructional Technology Specialists, Campus Instructional Technologists, and Academic Coordinators	Lessons that demonstrate technology integration
2.1.9	Provide staff development training for videoconferencing, streaming video and other means of distance learning. LRPT Correlates: EP01, EP02, EP03, EP04, EP05, EP06, EP07, EP08, EP09, I01,	Jan. 2007 - Dec. 2010	Instructional Technology Specialists	Campus personnel using these technology tools for instruction Comments: see Appendix item A

I05, I06, I09, LAS01, LAS15, TL13				
Strategies		Timeline	Person(s) Responsible	Evidence
2.1.10	Maintain and identify additional resources for Technology Services personnel to support the district technology professional development model. LRPT Correlates: EP01, EP08, LAS01, TL13, TL15	Jan. 2007 - Dec. 2010	Technology Services Division	Additional resources/personnel are provided
2.1.11	Maintain and manage the district training labs at ISC. LRPT Correlates: EP01, I01	Jan. 2007 - Dec. 2010	Technology Services Division	Labs available for District workshops
2.1.12	Collaborate with professional development task force team to incorporate the technology certification program into district-wide initiative for a course study for all teachers. LRPT Correlates: EP01, EP02, EP03, EP04, EP05, EP06, EP07, EP08, EP09	Jan. 2007 – Aug. 2007	Instructional Technology Specialists and Professional Development Coordinator	Course of study for teachers
2.1.13	Support the Assistive Technology team in acquiring and training in the use of appropriate technologies. LRPT Correlates: EP03, LAS10, TL08	Jan. 2007 - Dec. 2008	Instructional Technology Specialists, Assistive Technology Team	Current and most appropriate assistive technology devices made available
2.1.14	Continue to support our investment in the integration of technology into the curriculum by maintaining the campus Instructional Technologist model Comments: The campus Instructional Technologist model must be budgeted to meet integration needs and campus support requirements.(salaries over 3 years). LRPT Correlates: EP01, EP02, EP03, EP04, EP05, EP06, EP07, EP08, EP09, LAS01, LAS03, LAS10, TL16	Jan. 2007 - Dec. 2010	Cabinet, Technology Services Division, District Budget Committee	Campus Instructional Technologists are part of campus staffing formula and provide technology support for teachers and students in the classroom as well as deliver on site professional development.

Goal 3: Increase the efficiency and productivity of students, staff and administrators through the meaningful use of technology.				
<p>Objective 3.1: Provide district wide, student centered, technology rich Library Media programs in which Library Media Specialists work collaboratively with teachers, Instructional Technologists, staff and administrators, to insure that students are effective users of information and ideas.</p> <p>LRPT Category: Educator Preparation and Development E-Rate Correlates: ER01 ER02 NCLB Correlates: 01 02 03 04b 05 12</p>				
Strategies		Timeline	Person(s) Responsible	Evidence
3.1.1	Continue to increase a core collection of online research databases in all libraries. Comments: See Appendix Item F LRPT Correlates: I01, I05, I06, I08, I09, LAS01, LAS02, LAS03, LAS04, LAS05, LAS07, LAS08, LAS09, LAS10, LAS13, LAS15, TL06, TL08, TL09, TL10, TL11, TL12, TL13	Jan. 2007 - Dec. 2010	Librarians and Technology Services Division	Online resources
3.1.2	Provide professional development opportunities using library online resources to meet Level I requirements of the Technology Certification Program. Comments: This would include online research databases, United Streaming, and Destiny Union Catalog. Appendix Item F LRPT Correlates: EP03, EP04, EP05, EP08, EP09, I09, LAS01, LAS05, LAS06, TL10, TL11	Jan. 2007 - Dec. 2010	Librarians, Instructional Technology Specialists, Instructional Technologists	Successful completion of Library Resources workshop by all targeted personnel, in compliance with the Level 1 Technology Certification Program

<p>Objective 3.2: Provide supporting resources, such as services, software, other electronically delivered learning materials, and print resources, that will be acquired to ensure successful and effective uses of technology.</p> <p>LRPT Category: Leadership, Administration and Support E-Rate Correlates: ER01 ER02 NCLB Correlates: 01 02 03 04a 04b 08 12</p>				
Strategies		Timeline	Person(s) Responsible	Evidence
3.2.1	Train academic coordinators to use the Intranet and SchoolCenter to provide teacher resources. LRPT Correlates: EP08, I09, LAS01, LAS02, TL12, TL13	Jan. 2007 - Dec. 2007	Instructional Technology Specialists	Teacher resources provided by Academic Division
3.2.2	Provide wireless technology access and support. LRPT Correlates: I01, I05, I09, LAS01, TL05, TL08, TL09	Jan. 2007 - Dec. 2010	Technology Services Division	Stable and secure access to wireless technology
3.2.3	Provide training and support for handhelds through the Campus Administrative Technology Academy and the Campus Instructional Technology Academy. Plan to deliver this training annually. LRPT Correlates: EP03, EP04, EP05, EP09, I09, LAS08, TL04	Jan. 2007 - Dec. 2007	Instructional Technology Specialists	Trained academy participants
3.2.4	Integrate teacher technology competencies in Tops Review. Comments: See Appendix Item E LRPT Correlates: EP04, LAS01, LAS02, LAS04, LAS05, LAS12, TL06, TL08, TL12	Jan. 2007 - Dec. 2007	Technology Division and Human Resources	updated assessment instrument

Strategies		Timeline	Person(s) Responsible	Evidence
3.2.5	Provide training in the use of administrative assessment tools such as Principal Viewer, View It, Pinnacle Internet Viewer, Attendance Viewer, Academic Profile, and Teacher Workbench. LRPT Correlates: LAS03, LAS09, LAS11, TL04, TL07, TL08, TL09, TL13, TL15	Jan. 2007 - Dec. 2010	Technology Services Division and Academic Division	An increase in accessing data that will enhance student learning
3.2.6	Upgrade technology support resources/personnel so as to adjust to the increasing technology demands within a growing school district. LRPT Correlates: LAS01, LAS02, LAS04, LAS05, LAS12, LAS15, TL08, TL11	Jan. 2007 - Dec. 2010	Executive and Assoc. Executive Directors of Technology Services, Cabinet, District Budget Committee	Increased technology personnel resources to support district technology needs and initiatives
3.2.7	Continue expanding the Classroom Walk Through program to assist administrators in assessing teacher performance. LRPT Correlates: EP01, EP04, EP09, LAS12, TL08	May 2008	Professional Development Coordinator, Asst. Superintendents	Campus Administrators using handhelds to enter data which supports the Classroom Walkthrough Program

Objective 3.3: Identify, implement, and support projects that improve student learning through the use of technology.

LRPT Category: Teaching and Learning

E-Rate Correlates: ER01 ER02

NCLB Correlates: 02 03 04a 05 06 07 08 12

Strategies		Timeline	Person(s) Responsible	Evidence
3.3.1	Maintain the student common directories on each campus as a resource for student collaboration by providing sample activities and modeling the use of collaboration. LRPT Correlates: EP01, EP02, EP03, EP05, EP05, EP08, EP09, TL01, TL02, TL05	Jan. 2007 - June 2007	Technology Services Division	Feedback from campus staff
3.3.2	Support the student email component of SchoolCenter, making controlled email available to students for communication and collaboration on academic projects. Comments: See Appendix item B LRPT Correlates: LAS05, LAS12, TL05, TL08	Jan. 2007 – Dec. 2010	Technology Services Division	Students accessing SchoolCenter email component
3.3.3	Maintain and update the district common directory as a resource for teacher and student collaboration. LRPT Correlates: TL05, TL06, TL08	Jan. 2007 - May 2008	Technology Services Division	District Common
3.3.4	Provide teachers and other district employees with access to all the needed files and applications from their home computer to maximize efficiency. LRPT Correlates: I01	Jan. 2007 – Dec. 2007	Technology Services Division	Remote access available for all employees
3.3.5	Utilize online forms to maximize efficiency and minimize redundancy for teachers in areas such as discipline reporting, Alternative Center paperwork, Special Services paperwork, textbook recording, etc. LRPT Correlates: TL08	Jan. 2007 – Dec. 2010	Technology Services Division	Created web based forms
3.3.6	Develop an online curriculum management and assessment system to link existing curriculum, TEKS, Benchmarks, and other resources and make it available to teachers via the Internet. LRPT Correlates: I01, I05, I09	Jan. 2007 – Dec. 2010	Academic Division, Technology Services Division	Curriculum Management System

Goal 4: Continue and improve a community partnership on the use of technology in the learning process				
Objective 4.1: To use technology effectively to promote parental involvement and increase communication with parents LRPT Category: Leadership, Administration and Support E-Rate Correlates: ER01 NCLB Correlates: 0				
	Strategies	Timeline	Person(s) Responsible	Evidence
4.1.1	Maintain and update the Technology Services website. Comments: See Appendix item G LRPT Correlates: LAS09	Jan. 2007 - Dec. 2010	Technology Services Webmaster	Updated website
4.1.2	Implement and support the Pinnacle Internet Viewer for all Humble ISD campuses. LRPT Correlates: I03, I08, LAS11	Jan. 2008	Information Services Department	Pinnacle Internet Viewer supported by all campuses
4.1.3	Use Pinnacle Internet Viewer (PIV) to allow parents instant access to student grades. LRPT Correlates: LAS11, TL15	Dec. 2007	Technology Services Division and Campus staff	PIV installed at all campuses
4.1.4	Conduct survey of community members to assess technology satisfaction in the district using SchoolCenter. LRPT Correlates: I08, LAS07, TL15	Jan. 2008	Technology Services Division	Survey results
4.1.5	Continue to facilitate and support a district-wide Technology Fair showcasing student achievements in technology. Comments: See Appendix item H LRPT Correlates: EP09, I03, I05, LAS01, LAS13, TL12, TL15	May 2007	Technology Services and Campus Instructional Technologists	Technology Fair and student entries
4.1.6	Present informational sessions on Internet awareness and safety for district parents/guardians. LRPT Correlates: I08, LAS09, TL14, TL15	Jan. 2007 - Dec. 2010	Instructional Technology Specialists	Parent workshops
4.1.7	Continue and expand the Computer Home Use Program for Humble ISD students that do not own a computer at home by refurbishing retired computers and loaning to families that qualify. LRPT Correlates: I07, LAS09	Jan. 2007 - Dec. 2010	CHUPs Facilitator, Assoc. Exec. Director of Technology Services, campus Instructional Technologists	Students/families receiving loaned computers and trained by Humble ISD. A survey will be conducted after each phase of the CHUPs program

Objective 4.2: Encourage collaboration with parents, higher education, businesses and community.

LRPT Category: Leadership, Administration and Support

E-Rate Correlates: ER01

NCLB Correlates: 02 03 04a 10

Strategies		Timeline	Person(s) Responsible	Evidence
4.2.1	Continue collaboration between Kingwood Community College and the Career and Technology Education Center in Humble. LRPT Correlates: LAS13	Jan. 2007 - Dec. 2007	CATE staff and Kingwood College staff	Facilities available for college courses
4.2.2	Provide opportunities for parents and community to have remote access to library resources in libraries, including the Professional Resource Center at the Instructional Support Center at non-instructional times. LRPT Correlates: I03, I08, LAS01, LAS13, TL08	Jan. 2007 - Dec. 2010	PRC Assistant, Technology Services, Librarians	Parents will be able to access educational resources remotely
4.2.3	Continue to implement online registration and Family Access (for updating data) district-wide. LRPT Correlates: I08, LAS11, TL15	Jan. 2007 - May 2008	Technology Services Web Developer, Information Services personnel	Parents are registering students electronically
4.2.4	Adult Literacy technology training sessions will be held in the ISC training labs. LRPT Correlates: I01, I08	Jan. 2007 - Dec. 2010	Adult Literacy Facilitator	Training sessions
4.2.5	Seek grant opportunities provided by the Humble ISD Education Foundation. Comments: See Appendix item D LRPT Correlates: I02, I03	Jan. 2007 - Dec. 2010	Education Foundation Director, Grant applicants	See Education Foundation in Appendix

Goal 5: Continue and improve an organizational framework and management system to facilitate the technological philosophy of Humble ISD which facilitates a learning environment conducive to student learning.

Objective 5.1: Provide leadership in district and site technology planning.

LRPT Category: Leadership, Administration and Support

E-Rate Correlates: ER01

NCLB Correlates: 06 08 12

	Strategies	Timeline	Person(s) Responsible	Evidence
5.1.1	Assist site personnel with technology planning as part of Campus Improvement Plans. LRPT Correlates: LAS01, LAS02, LAS04, LAS05	Jan. 2007 - Dec. 2010	Instructional Technology	Goals, Objectives, Strategies in Campus Improvement Plans
5.1.2	Continually update the District Acceptable Use Policy, which includes copyright compliance, Internet safety, and network use guidelines. Comments: See Appendix Item I – AUP LRPT Correlates: LAS01	Jan. 2007 - Dec. 2010	Internet Advisory Committee	Updated policies and guidelines
5.1.3	Develop technology certification program for office professionals and other administrative staff. LRPT Correlates: EP03, EP04	Jan. 2008	Instructional Technology Specialists	Technology Certification Requirements for office professionals
5.1.4	Technology Services personnel will schedule campus visits quarterly to meet with technology leadership. LRPT Correlates: LAS01, TL12	Jan. 2007 - Dec. 2010	Technology Services Division	Campus visits

Objective 5.2: Ensure equitable access to technology resources for all campuses and the community.

LRPT Category: Infrastructure for Technology

E-Rate Correlates: ER01

NCLB Correlates: 03 05 06 12

	Strategies	Timeline	Person(s) Responsible	Evidence
5.2.1	Provide support systems for technology acquisitions, projects, and changes that are clearly identified in the technology management plan. Comments: see Technology Management Plan Appendix item J LRPT Correlates: I01, I05	Jan. 2007 - Dec. 2010	Acquisition/Review/Change Committee	Weekly ARC/CRC meeting agendas
5.2.2	Design and implement a central repository (data warehouse) for consolidation of student and business accounting data elements. LRPT Correlates: I01	May 2008	Finance, Technology Services, Cabinet	Central data warehouse provides access to multiple data bases
5.2.3	Develop web applications that will provide direct information applications for district users and parents, such as student registration. LRPT Correlates: I08, TL15	May 2008	Web Developer, Information Services personnel	Web Apps available
5.2.4	Design and update technology standards for classrooms as new campuses are constructed. LRPT Correlates: I01, I05, I09, LAS01, LAS02, LAS04, TL05, TL12	Jan. 2007 - Dec. 2010	Asst. Director Technology Project Management, Instructional Technology Specialists, Instructional Technologists	Updated classroom standards
5.2.5	Update and maintain a business continuity plan that ensures access to critical data as well as communication tools in case of an emergency. LRPT Correlates: LAS13, LAS14	Jan. 2007 - Dec. 2010	Technology Services personnel	Current disaster recovery plan in place

Objective 5.3: Incorporate safety measures using available technologies LRPT Category: Infrastructure for Technology E-Rate Correlates: ER02 NCLB Correlates: 12				
	Strategies	Timeline	Person(s) Responsible	Evidence
5.3.1	Identify funding sources that will provide security cameras for all Humble ISD campuses and facilities. LRPT Correlates: I01	Dec. 2008	District Budget Committee, Cabinet, Technology Services, and Safety Coordinator	Security cameras installed at all district locations
5.3.2	Research and acquire emergency notification software that will provide parents, staff, and community with information in case of an emergency. LRPT Correlates: I01	Dec. 2008	Cabinet, Technology Services	Emergency notification software is in place
5.3.3	Expand the installation of proximity door lock devices in all Humble ISD campuses and facilities. LRPT Correlates: I01	May 2008	Construction Dept., Technology Services	Proximity devices installed throughout the district
5.3.4	Maintain sign in software at each campus for visitors to preserve safety and security. LRPT Correlates: I01	Jan. 2007 - Dec. 2010	Safety Coordinator	Sign in software for visitors installed at each campus

Objective 5.4: Replace, repurpose, and acquire technology and infrastructure to ensure maximum access and use LRPT Category: Infrastructure for Technology E-Rate Correlates: ER01 ER02 NCLB Correlates: 03 05 12				
	Strategies	Timeline	Person(s) Responsible	Evidence
5.4.1	Continue 5 year computer replacement plan based on age of hardware and specifications. LRPT Correlates: I01, I07	Jan. 2007 - Dec. 2010	Technology Services Division and Purchasing Department	Replacement cycle is maintained with adequate funding
5.4.2	Upgrade and maintain Wide Area Network and Local Area Networks as new campuses are opened. Comments: Includes electronics, servers, fiber as needed LRPT Correlates: I01, I02, LAS01, LAS02	Jan. 2007 - Dec. 2010	Technology Services Division, Purchasing Department, Citizens Bond Committee	Network is reliable and scaled for growth
5.4.3	Improve the student/computer ratio from 3:1 to 1:1. LRPT Correlates: I01, I02, I03, I04	Dec. 2010	Citizens Bond Committee, Technology Services Division, Purchasing Department, Cabinet, Budget Committee	Affordable technology devices are available for each student
5.4.4	Research, identify, and test appropriate network applications for instruction and business use. LRPT Correlates: I01, I07	Jan. 2007 - Dec. 2010	Technology Services Division, Academics and Business Leadership	Testing, acquisition, and access to applications

Strategies		Timeline	Person(s) Responsible	Evidence
5.4.5	Upgrade student and financial management system after appointing a committee who will research appropriate product. LRPT Correlates: EP03, I01	June 2008	Finance Department, Technology Services Division, Enterprise Resource Committee Members	Successful installation and training of Enterprise System
5.4.6	Provide and maintain a stable telephone system for district communication. LRPT Correlates: I01	Jan. 2007 - Dec. 2010	Technology Services Division	Reliable telephone system
5.4.7	Upgrade current telephone system to (VoIP) Voice over Internet Protocol services as new campuses are opened. LRPT Correlates: I01, I08, LAS01	Dec. 2010	Technology Services Division, Citizens Bond Committee, Budget Committee	VoIP services available district-wide Comments: see Technology Services webpage VoIP Appendix item G
5.4.8	Upgrade Internet Service bandwidth which will deliver faster and more reliable access as instructional requirements increase. LRPT Correlates: I01, I02, I03, I06, I08, I09, LAS01, LAS04	Jan. 2007 - Dec. 2010	Technology Services Division, Purchasing Department	Reliable Internet bandwidth
5.4.9	Maintain wireless technology delivery systems and security. LRPT Correlates: I01, I08	Jan. 2007 - Dec. 2010	Technology Services	Wireless services are available and secure in all facilities
5.4.10	Provide cellular telephone service options for administrative and support staff. LRPT Correlates: I01	Jan. 2007 - Dec. 2010	Purchasing Department	Available cellular service
5.4.11	Provide video streaming services over the WAN using district servers or by service providers. LRPT Correlates: EP01, EP03, I01, LAS06	Dec. 2010	Technology Services Division, Public Information	Video Services available for information, communication, and training
5.4.12	Provide campus and department options for accessing distance learning, video conferencing content. Comments: See Appendix item C LRPT Correlates: EP01, EP06, I01, LAS05, LAS15	Jan. 2007 - Dec. 2010	Technology Services	Activities conducted using video conferencing equipment including staff development opportunities both local and from service providers
5.4.13	Provide employees, students, parents and the community remote access to district resources. LRPT Correlates: I03, I05, I08, LAS04, LAS05, LAS09, LAS11, LAS13, TL09, TL13, TL15	Jan. 2007 - Dec. 2010	Technology Services Division, Academics Division	Resources are available remotely
5.4.14	Research, identify and upgrade appropriate hardware and software to maintain the district's records management system. LRPT Correlates: I01	May 2008	Technology Services Division, Stakeholders from district departments	Upgraded system to maintain records for a growing district

Objective 5.5: Ensure the effective use of all available technology resources in all curricular areas through the support of ongoing planning at the district, departmental and campus level
 LRPT Category: Educator Preparation and Development
 E-Rate Correlates: ER0 1 ER02
 NCLB Correlates: 01 02 03 04a 04b 11 12

Strategies		Timeline	Person(s) Responsible	Evidence
5.5.1	Continue to support online Campus Improvement Plans through training and consultation. LRPT Correlates: LAS01, LAS02, LAS04, LAS05, LAS07, LAS08	Jan. 2007 - Dec. 2010	Responsible: Technology Services personnel and Campus staff including Principals and Instructional Technologists	Current and appropriate campus plans
5.5.2	Facilitate and secure appropriate membership for the Instructional Technology Committee. LRPT Correlates: LAS01, LAS02, LAS03, LAS04, LAS05, LAS07, LAS13, TL15	Jan. 2007 - Dec. 2010	Assoc. Exec. Director Technology Services	ITC membership includes campus representatives, students, parents

EVALUATION

EVALUATION

Evaluation Process:

The Humble Independent School District is committed to documenting our process, our products, our successes, and our failures. We are also committed to developing a rich and deep understanding of not only what works, but also why it works. Accordingly, technology assessment and program evaluation are an integral part of our planning process.

The Humble ISD Department of Accountability will lead the district technology assessment. The Department will coordinate all planning, research, and evaluation efforts, working closely with designated professionals in other related departments. The technology assessment and evaluation conducted as part of this plan are designed to adhere to the guidelines set by the Joint Committee on Standards for Educational Evaluation and the US Department of Education.

There are five goals identified in the overall technology plan.

1. Provide a well-balanced and appropriate curriculum by integrating existing and emerging technologies to meet individual student needs and district standards, giving students the opportunity to learn and practice in a collaborative real-world environment.
2. Continue to improve a comprehensive professional development program complete with ongoing support to ensure the effective use of technology.
3. Increase the efficiency and productivity of students, staff, and administrators through the meaningful use of technology.
4. Continue and improve a community partnership on the use of technology in the learning process.
5. Continue and improve an organizational framework and management system to facilitate the technological philosophy of Humble ISD which enhances and facilitates a learning environment conducive to student learning.

Evaluation Method:

The evaluation of the accomplishment of the five district goals will be guided by three questions.

Question 1: To what extent were the strategies associated with each goal implemented as planned?

This first question is designed to assess the process used for achieving the goals. Collection and analysis of plans, committee minutes, and working papers will provide evidence about the degree to which plans were followed. Surveys of stakeholders will provide information about the extent to which the planned strategies actually penetrated the Humble ISD organization. Finally, the analysis and comparison of hardware inventory and software distribution will provide information about the extent to which the district's investment in technology resources grows over the period covered by this plan.

Question 2: How effective were the strategies in achieving the goal?

While the answers to the first question are primarily designed to document the process, this second question moves to the deeper question of the degree to which the processes used actually led to accomplishing the goal. Specifically, data regarding students' achievement in technology courses, students' use of technology in all courses, teachers' effective use of technology in instruction, and the general increase in the level of knowledge, skill, and productivity in technological areas will be analyzed and reported. Data from student grades and teacher evaluations will be collected, as well as information obtained from formal observations and interviews, to assess the effectiveness of the activities in achieving the goals. For example, some research suggests that the quality of teaching and the depth of learning are enhanced by technological use in the classroom. This part of the evaluation will attempt to test that hypothesis.

Question 3: What is the impact of the strategies on students, teachers, and other persons affected by the plan?

While question two uses outcome data to assess short-term changes in student, teacher, and staff learning and behavior, the third question focuses on long-term change. As technology and the effective use of technology are spread more broadly through the organization and penetrate more deeply into the daily working lives of the stakeholder, deeper changes in the way things are done and the attitudes people hold can be expected. The district will continue the collection of data about student and staff use and knowledge of technology and use that baseline data to measure change over time. The evaluation process will assess changes in the way teachers teach and students learn, as well as changes in support and communications within the district. In addition to surveys and self-assessments, we will examine changes in the use of technology and computer-based media and communication systems not only in the classrooms but also in the offices of HISD. For example, one long-term change may be in the way teachers communicate with parents. More communication opportunities are provided between home and school by the advancement of technology. Increasing availability and use of web-based and email systems suggest that parents and teachers are communicating more using these media. Do these changes mean more or less communication between home and school? Is the quality of communication better or worse? And most importantly, what is the impact of the communication change on children's behavior and learning? Similar questions may be asked about other district activities at the campus and central office levels.

Reporting and Dissemination

The purpose of this evaluation is to improve the use of technological resources in Humble ISD. For improvement to occur, all stakeholders must be aware not only of the technology plan's goals and strategies, but also its successes and failures. To this end, period reports of progress and accomplishment will be widely published and disseminated to the Humble ISD community. Interim reports are planned for annual publication, with a summative evaluation report to be completed within three months of the end of this planning period.

APPENDIX

APPENDIX

Attachment item A:

Technology Certification Program provides structured staff development requirements for Humble ISD instructional staff.

Web site: <http://www.humbleisd.net/education/staff/staff.php?sectionid=5502>

Attachment item B:

SchoolCenter is an interactive web based application used for creating and maintaining web pages with minimal effort.

Web site: <http://www.humbleisd.net/education/staff/staff.php?sectionid=5387>

Attachment item C:

Video Conferencing Resources which are available for Humble ISD

Web site: http://www.humbleisd.net/education/staff/staff.php?sectiondetailid=43682&sc_id=1140192392

Attachment item D:

Education Foundation - Donations made to the Foundation fund innovative classroom projects, teacher and staff development programs, and grants to enhance curriculum and technology within the district. The goal is to support programs and initiatives that fall outside the scope of the normal operating budget.

Web site: <http://www.humbleisdfoundation.org/>

Attachment item E:

Technology TEKS K-8, Student Proficiencies, Teacher Competencies

Web site:
http://www.humbleisd.net/education/components/links/links.php?sectiondetailid=58659&sc_id=1165597538

Attachment item F:

Library services, databases available for Humble ISD

Web site: <http://www.humbleisd.net/education/components/scrapbook/default.php?sectionid=5238>

Attachment item G:

Technology Services Website

Web site: http://www.humbleisd.net/education/staff/staff.php?sectiondetailid=44597&sc_id=1127273219

Attachment item H:

Technology Fair open for all Humble ISD students to participate

Web site: <http://www.humbleisd.net/education/staff/staff.php?sectionid=5561>

Attachment item I:

Acceptable Use Policy

Web site: http://www.humbleisd.net/education/projects/default.php?sectiondetailid=58023&sc_id=1165600449

Attachment item J:

Technology Management Plan - staffing information, policies and procedures, and standards

Web site: <http://www.humbleisd.net/education/staff/staff.php?sectionid=5478>

APPROVED

**Consideration of Construction Planning Timelines and Financing Activities
(Potential Sale of Bonds) Related to the 2005 Referendum**

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the project / financing planning for the remaining sales in the 2005 Bond Referendum related to projects to be delayed, the addition of a community at High School #6 and Atascocita High School, and other needs resulting from escalating costs and greater than anticipated growth as described in Attachment 2.

DISTRICT PRIORITY AREA ADDRESSED

Maximize Financial Resources

BACKGROUND

The Texas Education Code, *Chapter 45, Subchapter A, Tax Bonds and Maintenance Taxes*, provides school districts the authority to issue bonds.

On April 2, 2005, Humble ISD residents voted on the 2005 Bond Referendum that included Proposition 1 in the amount of \$269,765,000 million and Proposition 2 in the amount of \$72,265,000 million for a total of \$342,030,000 for projects to be completed through the year 2010. The first installment of \$42.3 million was sold on May 17, 2005. The second installment was sold on January 24, 2006 in the amount of \$98,410,000. The third installment was sold on January 9, 2007 in the amount of \$85 million.

At the regular board meeting on February 13, 2007, the Board of Trustees approved the guaranteed maximum price offered by Gilbane Construction Company for constructing High School #6. After extensive deliberation regarding student growth, high school design capacity, fiscal responsibility and financial stability, the Board requested additional information relative to the addition of a "community" (800 student design capacity) to both High School #6 and Atascocita High School. As listed in Attachment 2, the addition of a community to High School #6 and Atascocita High School is estimated at a cost of \$10.2 million and \$11.6 million respectively. Also listed in the attachment are additional immediate needs for furniture, fixtures and equipment for Sterling Middle School and River Pines Elementary, portable buildings, capital outlay and contingency totaling \$3.15 million. Other needs anticipated for High School #6, Middle School #8, and Elementary School #25 total \$8,420,572. The resulting estimated total amount of additional needs identified is \$33,370,572. As indicated in the Bond Project Summary for Bond 2005 (Attachment 1), all of these additional needs are related to projects included in the 2005 Bond Referendum but resulting from escalating costs and greater than expected growth.

Governance / Financial Services Consideration
March 20, 2007
Construction Planning and Related Financing Activities

In order to fund these additional costs, the District must identify other projects included in the 2005 Referendum to be delayed. Included in Attachment 2 are recommended projects to be delayed in order to fund the above listed additional needs.

To facilitate meeting anticipated timelines related to these additions, First Southwest Company, will need to proceed with the preparation and sale of the bonds which are expected to be submitted for board approval at the special board meeting scheduled for May 1st (due to time line for obtaining the Permanent School Fund Guarantee). The sale is expected to be a competitive bid sale and application has been made to the Texas Education Agency for guarantee pursuant to the Permanent School Fund (PSF) Guarantee Program. The District is anticipating a credit rating of Aaa/AAA by the bond rating agencies.

IMPACT OF THIS ACTION

Approval of this item will allow the District to proceed with the May 2007 bond sale and timely completion of the additional bond projects.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Based on the latest Tax Rate Projections Model from the District's financial advisor, First Southwest Company, the acceleration and/or increase in the projected amounts for bond sales 4, 5, and 6 (in accordance with Attachment 2) will not have a tax impact on the current tax rate. The total amount being recommended for the April 2007 sale is \$25 million. The totals anticipated for sales 5 and 6 are estimated to be \$61,407,713 and \$29,912,287 respectively. If the delayed projects were included in a potential 2008 Referendum of approximately \$130 million, it would increase the current \$.04 or \$.05 scenarios by \$.0025 to \$.0425 or \$.0525 respectively. The District will continue to monitor local, state formula, and debt service assumptions used in projecting future capacity and timelines for issuance of the remaining 2005 bond authorization.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

2005 Bond Project Summary – Attachment 1
Escalating Costs and Growth Needs Assessment – Attachment 2

Governance / Financial Services Consideration
March 20, 2007
Construction Planning and Related Financing Activities

RESOURCE PERSONNEL

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2005 - 2010 BOND SALE
Budget Summary by Project
as of March 5, 2007

*Excludes function 00-Transfers Out and 71-Debt Service

Project Number	Description of Project	Original Project Budget	Original Budget vs. Current	Amended Project Budget			Project Financial Schedule						Status	
							Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6		
				6515	6526	6537								
				05/17/05	02/15/06	01/09/07	Mar-08	Mar-09	Mar-10					
				Total	Capital	Expense	04/30/08	01/23/09	01/09/10	2008	2009	2010		
NEW CAMPUSES														
501	Park Lakes Elementary (122)	\$ 11,113,829	\$ 47,011	\$ 11,160,840	\$ 11,160,840	\$ -	\$ 11,160,840	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Open 2006-07
502	River Pines Elementary (123)	\$ 11,113,829	\$ 379,449	\$ 11,493,278	\$ 11,493,278	\$ -	\$ 397,795	\$ 11,095,483	\$ -	\$ -	\$ -	\$ -	\$ -	Open 2007-08
503	Elementary No. 24	\$ 12,252,363	\$ 427,048	\$ 12,679,411	\$ 12,679,411	\$ -	\$ -	\$ 240,900	\$ 12,438,511	\$ -	\$ -	\$ -	\$ -	Open 2008-09
504	Elementary No. 25	\$ 12,252,363	\$ -	\$ 12,252,363	\$ 12,252,363	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 392,310	\$ 11,860,053	\$ -	Open 2010-11
505	Middle School No. 8	\$ 23,638,469	\$ -	\$ 23,638,469	\$ 23,638,469	\$ -	\$ -	\$ 151,410	\$ 605,639	\$ 20,821,423	\$ 2,059,997	\$ -	\$ -	Open 2010-11
506	High School No. 6	\$ 64,088,067	\$ 8,940,126	\$ 73,028,193	\$ 73,028,193	\$ -	\$ -	\$ 2,000,201	\$ 63,952,452	\$ 7,075,540	\$ -	\$ -	\$ -	Open 2009-10
511	Land Acquisition/Site Dev. Park Lakes Elementary (122)	\$ 1,152,420	\$ (277,483)	\$ 874,937	\$ 874,937	\$ -	\$ 874,937	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Open 2006-07
512	Land Acquisition/Site Dev. River Pines Elementary (123)	\$ 1,152,420	\$ (5,148)	\$ 1,147,272	\$ 1,147,272	\$ -	\$ 1,147,272	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Open 2007-08
513	Land Acquisition/Site Dev. Elementary No. 25	\$ 1,152,420	\$ -	\$ 1,152,420	\$ 1,152,420	\$ -	\$ 1,152,420	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Open 2008-09
514	Land Acquisition/Site Dev. Elementary No. 24	\$ 1,152,420	\$ -	\$ 1,152,420	\$ 1,152,420	\$ -	\$ 1,152,420	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Open 2010-11
515	Land Acquisition/Site Dev. Middle School No. 8	\$ 2,330,500	\$ -	\$ 2,330,500	\$ 2,330,500	\$ -	\$ 2,330,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Open 2010-11
516	Land Acquisition/Site Dev. High School No. 6	\$ 7,028,500	\$ -	\$ 7,028,500	\$ 7,028,500	\$ -	\$ 7,028,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Open 2009-10
517	Land Acquisition/Site Dev. Elementary No. 26	\$ 1,152,420	\$ -	\$ 1,152,420	\$ 1,152,420	\$ -	\$ -	\$ 1,152,420	\$ -	\$ -	\$ -	\$ -	\$ -	
525	Total Land Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL		\$ 149,580,020	\$ 9,511,003	\$ 159,091,023	\$ 159,091,023	\$ -	\$ 25,244,684	\$ 14,640,414	\$ 76,996,602	\$ 28,289,273	\$ 13,920,050	\$ -	\$ -	
EXISTING CAMPUSES														
530	HHS Major Renovation	\$ 31,900,000	\$ 1,162,708	\$ 33,062,708	\$ 32,233,810	\$ 828,898	\$ 739,802	\$ 30,954,870	\$ 1,368,036	\$ -	\$ -	\$ -	\$ -	Open 2008-09
531	KHS Major Renovation	\$ 37,500,000	\$ 2,832,203	\$ 40,332,203	\$ 39,387,738	\$ 944,465	\$ 1,514,419	\$ 35,132,549	\$ 3,685,235	\$ -	\$ -	\$ -	\$ -	Open 2008-09
532	Kingwood Park High School	\$ 9,500,000	\$ (67,424)	\$ 9,432,576	\$ 9,432,576	\$ -	\$ 9,432,576	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Open 2007-08
533	Ross Sterling Middle School (MS#7)	\$ 6,300,000	\$ (36,658)	\$ 6,263,342	\$ 6,263,342	\$ -	\$ 316,471	\$ 5,946,871	\$ -	\$ -	\$ -	\$ -	\$ -	Open 2007-08
534	North Belt Elementary Addition	\$ 1,940,147	\$ -	\$ 1,940,147	\$ 1,940,147	\$ -	\$ -	\$ -	\$ -	\$ 1,940,147	\$ -	\$ -	\$ -	Open 2009-10
535	Major Renovations Phase 1	\$ 2,805,684	\$ (1,945,029)	\$ 860,655	\$ 807,166	\$ 53,489	\$ 860,655	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
536	Asbestos Abatement Costs	\$ 412,073	\$ (195,000)	\$ 217,073	\$ -	\$ 217,073	\$ 217,073	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
537	Major Renovations Phase 4	\$ 5,324,211	\$ 1,755,966	\$ 7,080,177	\$ 4,714,457	\$ 2,365,720	\$ 126,817	\$ 2,000,847	\$ 342,189	\$ 4,610,324	\$ -	\$ -	\$ -	
538	Major Renovations Phase 5	\$ 13,602,011	\$ (345,428)	\$ 13,256,583	\$ 8,223,702	\$ 5,032,881	\$ -	\$ -	\$ -	\$ 826,613	\$ 12,429,970	\$ -	\$ -	
539	Major Renovations Phase 6	\$ 13,462,834	\$ (1,048,193)	\$ 12,414,641	\$ 7,261,281	\$ 5,153,360	\$ -	\$ -	\$ -	\$ -	\$ 853,533	\$ 11,561,108	\$ -	
580	Chiller Replacements	\$ 629,526	\$ 101,543	\$ 731,069	\$ -	\$ 731,069	\$ -	\$ -	\$ -	\$ 385,619	\$ -	\$ 345,450	\$ -	
581	Roofing Projects	\$ 2,390,598	\$ 489,742	\$ 2,880,340	\$ 2,243	\$ 2,878,097	\$ -	\$ 879,201	\$ -	\$ 2,001,139	\$ -	\$ -	\$ -	
582	Carpet & Flooring Projects	\$ 567,815	\$ 20,114	\$ 587,929	\$ -	\$ 587,929	\$ -	\$ 119,200	\$ -	\$ 208,373	\$ -	\$ 260,356	\$ -	
583	Painting Projects	\$ 767,575	\$ (37,113)	\$ 730,462	\$ -	\$ 730,462	\$ -	\$ 76,022	\$ 192,369	\$ 245,600	\$ 216,471	\$ -	\$ -	
TOTAL		\$ 127,102,474	\$ 2,687,430	\$ 129,789,904	\$ 110,266,461	\$ 19,523,443	\$ 13,207,813	\$ 75,109,560	\$ 5,587,829	\$ 10,217,815	\$ 13,499,974	\$ 12,166,914	\$ -	
NEW AND EXISTING ADMIN AND SUPPORT FACILITIES - FIXED COSTS														
550	Bond Issuance Fees	\$ 6,710,794	\$ (4,608,427)	\$ 2,104,367	\$ -	\$ 2,104,367	\$ -	\$ -	\$ -	\$ 1,220,145	\$ 683,280	\$ 200,942	\$ -	
551	Annual Misc. Facility Repairs	\$ 650,000	\$ 544,020	\$ 1,194,020	\$ 393,070	\$ 800,950	\$ 399,470	\$ -	\$ -	\$ 458,990	\$ 325,000	\$ 10,560	\$ -	07-08 & 08-09
552	Bond Program Management Personnel	\$ 1,555,600	\$ (3,246)	\$ 1,552,354	\$ 1,552,354	\$ -	\$ 144,054	\$ 151,700	\$ 619,000	\$ 637,600	\$ -	\$ -	\$ -	
553	New Buses for Growth & Replacement	\$ 7,390,000	\$ (59,222)	\$ 7,330,778	\$ 7,330,778	\$ -	\$ -	\$ 2,985,778	\$ -	\$ 4,345,000	\$ -	\$ -	\$ -	
554	Portable Classroom Expenses	\$ 2,865,000	\$ (749,468)	\$ 2,115,532	\$ 1,774,388	\$ 341,144	\$ 1,745,930	\$ 69,602	\$ -	\$ 150,000	\$ 150,000	\$ -	\$ -	
555	Capital Outlay	\$ 4,449,584	\$ -	\$ 4,449,584	\$ -	\$ 4,449,584	\$ -	\$ -	\$ -	\$ 2,224,792	\$ 2,224,792	\$ -	\$ -	07-08 & 08-09
TOTAL		\$ 23,620,978	\$ (4,874,342)	\$ 18,746,636	\$ 11,050,591	\$ 7,696,045	\$ 2,289,455	\$ 3,207,080	\$ 619,000	\$ 9,036,527	\$ 3,383,072	\$ 211,502	\$ -	
NEW AND EXISTING ADMIN AND SUPPORT FACILITIES - VARIABLE COSTS														
540	Upgrade/Improve WAN/LAN	\$ -	\$ 1,641,100	\$ 1,641,100	\$ 60,000	\$ 1,581,100	\$ -	\$ -	\$ 60,000	\$ 250,000	\$ 875,000	\$ 458,100	\$ -	
541	LAN Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
542	Ratio Improvement Computers	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ 200,000	\$ 100,000	\$ -	
543	Upgrade/Purchase Central Office Computers, Servers & Software	\$ -	\$ 1,658,900	\$ 1,658,900	\$ 644,783	\$ 1,014,117	\$ -	\$ 650,000	\$ -	\$ 410,000	\$ 300,000	\$ 298,900	\$ -	
544	Upgrade/Purchase Instructional Software Packages	\$ -	\$ 750,000	\$ 750,000	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 300,000	\$ 275,000	\$ 175,000	\$ -	
545	5-Year Replacement Cycle for Computers	\$ -	\$ 7,000,000	\$ 7,000,000	\$ -	\$ 7,000,000	\$ -	\$ -	\$ 1,600,000	\$ 1,680,000	\$ 3,000,000	\$ 720,000	\$ -	
546	Provide Repurposed Computers for Students Without PC's at Home	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 75,000	\$ 65,000	\$ 60,000	\$ -	
547	Contingency, Special Projects & Programs	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 300,000	\$ 150,000	\$ 50,000	\$ -	
548	Salary/Benefits-Web Application	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ 80,000	\$ 85,000	\$ 85,000	\$ -	\$ -	
549	Campus-Based \$58/Student	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 500,000	\$ 350,000	\$ 150,000	\$ -	
560	Distance Learning (formerly Tech Proj No. 1)	\$ 5,500,000	\$ (5,000,000)	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 100,000	\$ -	
561	Technology Project No. 2	\$ 5,500,000	\$ (5,000,000)	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
562	Technology Project No. 3	\$ 5,000,000	\$ (5,000,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
574	Enterprise Resource Planning Project (ERP)	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	
563	ISC Addition	\$ 500,000	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	

2005 - 2010 BOND SALE
Budget Summary by Project
as of March 5, 2007

*Excludes function 00-Transfers Out and 71-Debt Service

Project Number	Description of Project	Original Project Budget	Original Budget vs. Current	Amended Project Budget			Project Financial Schedule						Status
							Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6	
				6515	6526	6537							
				05/17/05	02/15/06	01/09/07	Mar-08	Mar-09	Mar-10				
			Total	Capital	Expense	04/30/08	01/23/09	01/09/10	2008	2009	2010		
564	CLC, Discipline, QHS, Early Learning Addition	\$ 12,900,000	\$ (8,692,249)	\$ 4,207,751	\$ 4,207,751	\$ -	\$ -	\$ -	\$ -	\$ 3,108,944	\$ 1,098,807	\$ -	
565	Turner Stadium Artificial Turf	\$ 1,100,000	\$ (28,773)	\$ 1,071,227	\$ 11,688	\$ 1,059,539	\$ 63,000	\$ 1,008,227	\$ -	\$ -	\$ -	\$ -	
566	Transportation	\$ 1,770,000	\$ 52,933	\$ 1,822,933	\$ 1,822,933	\$ -	\$ 153,986	\$ 1,668,947	\$ -	\$ -	\$ -	\$ -	
567	Maintenance	\$ 995,000	\$ (40,954)	\$ 954,046	\$ 80,361	\$ 873,684	\$ 954,046	\$ -	\$ -	\$ -	\$ -	\$ -	
568	Warehouse	\$ 801,123	\$ 17,380	\$ 818,503	\$ 806,123	\$ 12,380	\$ 17,380	\$ -	\$ 56,569	\$ 744,554	\$ -	\$ -	
569	Police Building	\$ 1,960,000	\$ -	\$ 1,960,000	\$ 1,960,000	\$ -	\$ -	\$ -	\$ -	\$ 105,134	\$ 1,854,866	\$ -	
570	Turner & Charles Street Stadiums Renovations	\$ 5,700,000	\$ -	\$ 5,700,000	\$ 5,700,000	\$ -	\$ -	\$ -	\$ -	\$ 377,364	\$ 5,322,636	\$ -	
TOTAL		\$ 41,726,123	\$ (8,691,663)	\$ 33,034,460	\$ 17,793,639	\$ 15,240,820	\$ 1,188,412	\$ 5,427,174	\$ 1,796,569	\$ 8,235,996	\$ 14,276,309	\$ 2,110,000	
OTHER EXPENSES													
597	Audit Services	\$ -	\$ 39,000	\$ 39,000	\$ -	\$ 39,000	\$ 39,000	\$ -	\$ -	\$ -	\$ -	\$ -	
598	Advertising - Competitive Proposals	\$ 405	\$ 9,595	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	
599	Inflation and Contingency	\$ -	\$ 1,318,977	\$ 1,318,977	\$ 1,293,205	\$ 25,772	\$ 320,637	\$ 25,772	\$ -	\$ 82,415	\$ 249,023	\$ 641,130	
TOTAL		\$ 405	\$ 1,367,572	\$ 1,367,977	\$ 1,293,205	\$ 74,772	\$ 369,637	\$ 25,772	\$ -	\$ 82,415	\$ 249,023	\$ 641,130	
Estimated Total Cost including Architect/Engineering Fees and Owner Contingency		\$ 342,030,000	\$ -	\$ 342,030,000	\$ 299,494,919	\$ 42,535,081	\$ 42,300,000	\$ 98,410,000	\$ 85,000,000	\$ 55,862,026	\$ 45,328,428	\$ 15,129,546	
					88%	12%	12.4%	28.8%	24.9%	16.3%	13.3%	4.4%	

NOTES:

(1) The following capital assets are estimated to have a useful life of more than 10 years:

a) New campuses / land acquisition (501 thru 525)	\$ 159,091,023
b) Extensive renovations of existing facilities	
HHS, KHS, KPHS, RSMS (530 thru 533)	\$ 87,317,466
North Belt Elementary addition (534)	\$ 1,940,147
MS and Elem major renovations (535, 537-539)	\$ 10,153,288
Additions to ISC, CLC, Transp, Warehouse (563, 564, 566 thru 568)	\$ 7,336,807
New police building - pre-engineered (569)	\$ 1,960,000
Turner Stadium renovations (570)	\$ 5,700,000
Total Items w/ Useful Life 10+ years	\$ 273,498,731
% of Total Capitalizable Expenses	91%
% of Total Bond Program	80%

(2) Land improvements, buildings and furniture and equipment of the District are depreciated using the straight line method over the following estimated useful lives:

Assets	Years
Land improvements	20
Buildings	50
Building improvements	Remaining life of building or 20 years, whichever is less
Furniture, fixtures and equipment	10
Information systems (computer equipment)	6
Automobiles	3
Buses	9
Light general purpose trucks	4

(3) Shaded project numbers represent Proposition 2.

	Original Budget	Current Cost Estimate	Current Budget	Difference	April 2007	Bond Sale March 2008	March 2009	March 2010
High School #6	\$54,427,233	\$63,240,000	\$63,240,500	(\$500)				
High School #6 FF&E	7,075,540	8,221,200	7,075,540	1,145,660		1,145,660		
Middle School #8	20,341,475	25,000,000	20,599,973	4,400,027		4,400,027		
Sterling Middle FF&E	276,437	963,500	438,427	525,073	525,073			
Elementary #25	10,541,287	13,550,000	10,675,115	2,874,885			2,874,885	
Stadium Renovations	5,700,000		5,700,000		50,000		(50,000)	
Subtotal				\$8,945,645	\$575,073	\$5,545,687	\$2,824,885	\$0
Potential Expansions:								
HS #6 House				\$5,000,000				
HS #6 Community				10,200,000	10,200,000			
AHS House				6,200,000				
AHS Community				11,600,000	11,600,000			
Additional Needs:								
Portable Buildings				400,000	750,000			
Tech., Transp., & Maint. Capital Outlay				450,000	425,000			
River Pines FF&E				100,000	100,000			
Contingency					1,349,927			
Total Adds					\$25,000,000	\$5,545,687	\$2,824,885	\$0
Projects to be Delayed:								
#538 - Major Renovations Phase 5							(\$12,429,970)	
#539 - Major Renovations Phase 6							(853,533)	
#569 - Police Building							(1,854,866)	
#570 - Turner & Charles Street Stadiums Renovations (Partial)							(3,102,657)	
#539 - Major Renovations Phase 6								(11,561,108)
#580 - Chiller Replacements								(345,450)
#582 - Carpet & Flooring Projects								(260,356)
#550 - Bond Issuance Fees								(200,942)
#551 - Annual Misc. Facility Repairs								(10,560)
#540 - Upgrade/Improve WAN/LAN								(456,100)
#542 - Ratio Improvement Computers								(100,000)
#543 - Upgrade/Purchase Central Office Computers, Servers, & Software								(298,900)
#544 - Upgrade/Purchase Instructional Software Packages								(175,000)
#545 - 5-Year Replacement Cycle for Computers								(720,000)
#546 - Provide Repurposed Computers for Students Without PC's at Home								(60,000)
#547 - Contingency, Special Projects & Programs (Technology)								(50,000)
#549 - Campus-Based \$58/Student								(150,000)
#560 - Distance Learning (Formerly Tech. Proj. No. 1)								(100,000)
#599 - Inflation & Contingency								(641,130)
Total Projects To Be Delayed				\$0	\$0	\$0	(\$18,241,026)	(\$15,129,546)
Difference				\$0				



Consideration of Approval of Architect for Construction of High School No. 6 and Atascocita High School Additions

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board ratify the selection of PBK Architects, Inc. to provide architectural services for the design and construction administration for High School No. 6 Additions and Atascocita High School Additions, and to ratify PBK as one of our “pool” architectural firms for Bond 2005 projects.

DISTRICT PRIORITY AREA ADDRESSED

Plan for Our Future

BACKGROUND

On October 18, 2002, twenty-one (21) architectural firms submitted responses to Humble ISD’s Request for Architectural Qualifications. After analyzing and scoring the submittal documents, checking references with other school districts and conducting formal interviews with six finalist firms, PBK Architects was determined to be the most qualified to provide architectural services for construction of Atascocita High School. Further, PBK Architects was approved on February 14, 2006 to provide the same architectural services on High School No. 6. It is our intent to again initiate a Request for Architectural Qualifications process as part of the Bond 2008 planning process.

It is recommended that PBK Architects, Inc. be ratified to provide architectural services for the additions to High School No. 6 and Atascocita High School.

IMPACT OF THIS ACTION

With Board approval of this recommendation, Humble ISD will execute a contract with PBK Architects to provide design and construction administration services for construction of additions at High School No. 6 and Atascocita High School.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The architect’s fee will be negotiated in accordance with Board Policy CV (Local) and will be consistent with Humble ISD’s existing fee schedule. And, the architect fees are consistent with fees paid to architects by other school Districts in the Houston area.

Funds for the architect fees are allocated in Phase 4 of the 2005 Bond Program.

Governance/Support Services Considerations

March 20, 2007

Architect Selection for HS6 and AHS Additions

MONITORING AND REPORTING TIMELINE

There will be many opportunities for the community, staff members, and the Board to have input into and to review the on-going work of the architect. Every effort will be made to communicate with all stakeholders in an open and collaborative way.

RESOURCE PERSONNEL

Guy Sconzo	281-641-8001	guy.sconzo@humble.k12.tx.us
Mark Krueger	281-641-8711	mark.krueger@humble.k12.tx.us
Allan Scott	281-641-8702	allan.scott@humble.k12.tx.us
Jody Doebele	281-641-8738	jody.doebele@humble.k12.tx.us
Yvonne King	281-641-8991	yvonne.king@humble.k12.tx.us



Consideration of Design Development Documents for Atascocita High School Addition

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the design development documents for the addition of academic houses to Atascocita High School as prepared by PBK Architects, Inc.

DISTRICT PRIORITY AREA ADDRESSED

Plan for Our Future

BACKGROUND

At its meeting on November 12, 2002, the Board authorized PBK Architects, Inc. to provide architectural services to program and develop the design for Atascocita High School. The Board approved the schematic design on April 15, 2003. Atascocita High School was completed on April 18, 2006 and has been occupied since the beginning of the 2006-07 school year.

The design development documents, which are being presented for approval, are a result of the collaboration of the design professionals and the High School Steering Committee comprised of District administrators and staff members. In particular, significant input was received from Paula Almond and Lawrence Kohn relating to the current operation of Atascocita High School.

The scope of this project includes the following:

- Addition of approximately 58,500 square feet in a one story addition. The addition will include two houses designed for 400 students each. The new capacity of the school will be 3,200 students.
- Expansion of the existing cafeteria to accommodate the increased student capacity of the school while keeping the same number of lunch periods.
- Addition of student lockers to accommodate the new student capacity.

IMPACT OF THIS ACTION

Failure to approve the design development documents at this time may jeopardize the District's ability to substantially complete this project on schedule. If, however, the design development documents are approved and accepted at this meeting, PBK will proceed with the preparation of Construction Documents. If all proceeds according to schedule, the project can be completed for the 2008-09 school year.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Governance/Support Services Considerations

March 20, 2007

Design Development for AHS Addition

Funds for this project are allocated in Phase 4 of the 2005 Bond Program. The total project cost is estimated at \$11.6 million. The budgeted construction cost for this project is approximately \$9.6 million with the remaining \$2.0 million required for other fees and equipment.

The school addition will be staffed according to Humble ISD staffing guidelines.

MONITORING AND REPORTING TIMELINE

Members of the Humble ISD Construction Department, along with the architect, will monitor the progress to ensure that the work will be performed in compliance with the specifications. A construction contract will be presented at a future Board meeting for consideration. Periodic reports will be provided to the Board and administration.

In addition, the District is currently making use of its web site to keep the community informed about the progress of all bond projects.

ATTACHMENTS

PBK Architects will provide a Design Development Booklet and be available to answer any questions that may arise.

RESOURCE PERSONNEL

Mark Krueger	(281) 641-8711	mark.krueger@humble.k12.tx.us
Allan Scott	(281) 641-8702	allan.scott@humble.k12.tx.us
Jody Doebele	(281) 641-8738	jody.doebele@humble.k12.tx.us
Paula Almond	(281) 641-8702	paula.almond@humble.k12.tx.us

APPROVED

**Governance/Support Services Considerations
March 20, 2007
Design Development for HS6 Addition**

Consideration of Design Development Documents for High School No. 6 Addition

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the design development documents for the addition of academic houses to High School No. 6 as prepared by PBK Architects, Inc.

DISTRICT PRIORITY AREA ADDRESSED

Plan for Our Future

BACKGROUND

At its meeting on February 14, 2006, the Board authorized PBK Architects, Inc. to provide architectural services to program and develop the design for High School No. 6. Currently, the District is working with Gilbane Builders to complete a construction contract and start construction in April 2007. High School No. 6 is scheduled for completion in April 2009 and will be occupied starting in the 2009-10 school year.

The design development documents, which are being presented for approval, are a result of the collaboration of the design professionals and the High School Steering Committee comprised of District administrators and staff members. In particular, significant input was received from Paula Almond and Lawrence Kohn relating to the current operation of Atascocita High School.

The scope of this project includes the following:

- Addition of approximately 56,140 square feet in a two story addition. The addition will include primarily business, health, consumer science, marketing and service learning. The current location of those programs will be converted to two academic houses designed for 400 students each. The new capacity of the school will be 3,200 students.
- Expansion of the existing cafeteria to accommodate the increased student capacity of the school while keeping the same number of lunch periods.
- Addition of student lockers to accommodate the new student capacity.

IMPACT OF THIS ACTION

Failure to approve the design development documents at this time may jeopardize the District's ability to substantially complete this project on schedule. If, however, the design development documents are approved and accepted at this meeting, PBK will proceed with the preparation of Construction Documents. If all proceeds according to schedule, the project can be completed for the 2009-10 school year.

Governance/Support Services Considerations
March 20, 2007
Design Development for HS6 Addition

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Funds for this project are allocated in Phase 4 of the 2005 Bond Program. The total project cost is estimated at \$10.2 million. The budgeted construction cost for this project is approximately \$8.5 million with the remaining \$1.7 million required for other fees and equipment.

The school addition will be staffed according to Humble ISD staffing guidelines.

MONITORING AND REPORTING TIMELINE

Members of the Humble ISD Construction Department, along with the architect, will monitor the progress to ensure that the work will be performed in compliance with the specifications. A guaranteed maximum price for the additions will be presented at a future Board meeting for consideration. Periodic reports will be provided to the Board and administration.

In addition, the District is currently making use of its web site to keep the community informed about the progress of all bond projects.

ATTACHMENTS

PBK Architects will provide a Design Development Booklet and be available to answer any questions that may arise.

RESOURCE PERSONNEL

Mark Krueger	(281) 641-8711	mark.krueger@humble.k12.tx.us
Allan Scott	(281) 641-8702	allan.scott@humble.k12.tx.us
Jody Doebele	(281) 641-8738	jody.doebele@humble.k12.tx.us
Paula Almond	(281) 641-8110	paula.almond@humble.k12.tx.us



Consideration of Extending the Charges to the Bond 2008 Study Committee

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the extended charges to the Bond 2008 Study Committee.

DISTRICT PRIORITY AREA ADDRESSED

Planning for Our Future

BACKGROUND

In response to our continued record breaking student enrollment growth, the board established the formation of a Bond 2008 Study Committee, with associated charges, at the January 9, 2007 Board meeting. Membership on the Bond 2008 Study Committee will be open to any residents of Humble ISD.

Given the projected rapid growth in the southern end of the district, it is necessary to construct an addition to Atascocita High School and to expand the student capacity of High School #6. This coupled with the double-digit inflation rate of the construction industry over the past few years and projected going forward, it is necessary to defer some needed Bond 2005 projects to Bond 2008 consideration.

To that end, the Board approved charges to the Bond 2008 Study Committee need to be expanded to address those deferred Bond 2005 projects.

IMPACT OF THIS ACTION

Community and staff recommendations for essential Bond 2008 projects will be generated and presented to the Board for consideration.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

A bond referendum will be necessary to provide funds for Bond 2008 projects.

MONITORING AND REPORTING TIMELINE

Interim reports from the Bond 2008 will be made to the Superintendent and Board culminating with a final report and recommendations in November-December 2007.

ATTACHMENTS

Attachment 1 – “Bond 2008 Study Committee Charges”

RESOURCE PERSONNEL

Guy Sconzo 281-641-8001 guy.sconzo@humble.k12.tx.us

Bond 2008 Study Committee Charges

An “all call” to any residents of Humble ISD inviting participation on the Bond 2008 Study Committee will be issued through the local media. Additionally, heads of local organizations like PTAs/PTOs, Chamber, etc., as well as any individuals Trustees would want will be issued a “personal” invitation to be represented on the Bond 2008 Study Committee.

The Bond 2008 Study Committee will be charged to...

- Review the district’s demographic study student enrollment projections through 2011.
- Evaluate the district’s capital needs, both educational and operational through 2011.
- Evaluate the district’s financial capacity for completing the bond 2005 projects and determine if additional funding is required.
- Review the district’s financial debt capacity for addressing capital needs in Bond 2008.
- Make recommendations to the Superintendent and Board on Bond 2008 needed projects and cost estimates, including Bond 2005 projects that were not funded.

INFORMATION ONLY

**Governance Report
March 20, 2007
Racial Profiling**

Report on Racial Profiling and Pedestrian Stop Data

DISTRICT PRIORITY AREA ADDRESSED

No applicable area

BACKGROUND

Senate Bill 1074 requires that beginning January 1, 2002, all police departments in the state of Texas must collect and report data concerning traffic and pedestrian stops and how they relate to the legislation concerning racial profiling.

In compliance with Senate Bill 1074, this is our 5th year to report on our racial profiling traffic and pedestrian data. This annual report outlines the law, offers background concerning the Humble ISD Police Department's work in this area, gives a copy of the actual legislation, describes training efforts, explains the complaint process in this area and provides data regarding traffic and pedestrian stops. It must be noted that numbers are small in this area. The Humble ISD Police Department writes relatively few traffic citations due to the fact that most of their work takes place on campuses, not patrolling streets.

IMPACT OF THIS ACTION

The district is in compliance with Senate Bill 1074.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

None

MONITORING AND REPORTING TIMELINE

This is an annual requirement.

ATTACHMENTS

Attachment 1 Humble ISD Police Department Racial Profiling Traffic and Pedestrian Stop Data Report 2006

RESOURCE PERSONNEL

John Miller 281-641-8110
John.miller@humble.k12.tx.us

Chief Solomon Cook 281-540-5904
Solomon.cook@humble.k12.tx.us

APPROVED

Financial Services Considerations
March 20, 2007
Tax Refunds > \$500

Consideration of Petitions for Refunds in Excess of \$500

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees **approve** the petitions for refunds as described in the attachment.

DISTRICT PRIORITY AREA ADDRESSED

Maximize Financial Resources

BACKGROUND

The Texas Property Tax Code, Section 31.11(c) states "If a taxpayer applies to the tax collector of a taxing unit for a refund of an overpayment or erroneous payment of taxes and the auditor for the unit determines that the payment was erroneous or excessive, the tax collector shall refund the amount of the excessive or erroneous payment from available current tax collections or from funds appropriated by the unit for making refunds. However, the collector may not make the refund unless: (1) in the case of a collector who collects taxes for one taxing unit, the governing body of the taxing unit also determines that the payment was erroneous or excessive and approves the refund if the amount of the refund exceeds:...(B) \$500 for a refund to be paid by any other taxing unit;...An application for a refund must be made within three years after the date of the payment or the taxpayer waives the right to the refund." Detailed information and rationale for each correction or refund has been documented in the attachment.

IMPACT OF THIS ACTION

If the Board approves this consideration, Humble ISD will be in compliance with the Texas Property Tax Code. If the Board does not approve this consideration, the District will not be in compliance.

BUDGET INFORMATION

If approved, the total effect of the refund(s) will result in a reduction of total collections received of **\$55,651.38**. Overpayments are recorded as a liability on the general ledger upon receipt and, therefore, do not cause a decrease in recorded revenue when refunded.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Summary of Petitions for Refunds

RESOURCE PERSONNEL

Lynn Lynn -----281-641-8014 elizabeth.lynn@humble.k12.tx.us
Janice Himpele--281-641-8185 janice.himpele@humble.k12.tx.us



Consideration of Request for Waiver of Penalty & Interest on Delinquent Taxes

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees **approve** the request for waiver of penalty & interest on a delinquent tax account as described in the background information section.

DISTRICT PRIORITY AREA ADDRESSED

Maximize Our Financial Resources

BACKGROUND

Texas Property Tax Code, Section 1.08 Timeliness of Action by Mail. When a property owner is required by this title to make a payment or to file or deliver a report, application, statement, or other document or paper before a specified date, his action is timely if: (2) it bears a post office cancellation mark of a date earlier than the specified date and within the specified period or the property owner furnishes satisfactory proof that it was deposited in the mail before the specified date and within the specified period.

Texas Property Tax Code, Section 33.011(a) Waiver of Penalties and Interest states that the governing body of a taxing unit shall waive penalties and may provide for the waiver of interest on a delinquent tax if an act or omission of an office, employee, or agent of the taxing unit or the appraisal district in which the taxing unit participates caused or resulted in the taxpayer's failure to pay the tax before the delinquency and if the tax is paid with 21 days after the taxpayer knows or should know of the delinquency.

The taxpayer has provided satisfactory proof to the District. Information related to the request for waiver of penalty and interest has been documented in the attachment. Detailed information related to the request is on file in the Tax Office.

IMPACT OF THIS ACTION

If the Board approves this consideration, Humble ISD will be in compliance with the Texas Property Tax Code. If the Board does not approve this consideration, the District will not be in compliance.

BUDGET INFORMATION

If approved, the total effect of the request for waiver of penalty and interest results in a loss of **\$747.86**.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Summary of Request for Waiver of Penalty and Interest on Delinquent Taxes

RESOURCE PERSONNEL

Lynn Lynn 281-641-8014 elizabeth.lynn@humble.k12.tx.us
Janice Himpele 281-641-8185 janice.himpele@humble.k12.tx.us

Humble Independent School District
Summary of Request for Waiver of Penalty and Interest on Delinquent Taxes
February 28, 2007

Reason for Waiver Request	Property Owner #	Account #	Check #	Date Mailed	Contacted HISD	Satisfactory Proof	P&I Amount
Sec. 1.08 Check Lost in Mail	A	116-749-008-0017	6373	12/26/06	02/19/07	Sworn Affidavit	\$ 176.21
Sec. 1.08 Check Lost in Mail	B	107-016-000-0002	8473	01/07/07	02/23/07	Sworn Affidavit	\$ 133.62
Sec. 1.08 Check Lost in Mail	C	120-398-005-0075	4318	11/14/06	02/26/07	Sworn Affidavit	\$ 233.69
Sec. 1.08 Check Lost in Mail	D	118-705-003-0029	1128	12/19/06	02/26/07	Sworn Affidavit	\$ 141.20
Sec. 1.08 Check Lost in Mail	E	118-288-000-0007	1095	11/07/07	02/28/07	Sworn Affidavit	\$ 63.14
Total							\$ 747.86

APPROVED

**Financial Services Considerations
March 20, 2007
Budgetary Amendments**

Consideration of Budgetary Amendments

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the budgetary amendments as described in the accompanying attachments.

DISTRICT PRIORITY AREA ADDRESSED

Maximize Financial Resources

BACKGROUND

The Texas Education Code Section 44.006, the Texas Education Agency Resource Guide Sections 2.10.5 and 5.3.4 and Humble ISD Board Policy CE (LOCAL), page 2, require that certain budgetary amendments be approved by the Board of Trustees. Changes to budgetary accounts in the General Fund, Food Service Fund and Debt Service Fund that affect **functional expenditure categories** must be approved by the Board of Trustees according to TEA regulations.

IMPACT OF THIS ACTION

By approving these amendments, Humble ISD will be in compliance with both state law and local policy regarding approval of budgetary amendments.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Upon approval, there is no change to the General Fund Balance, Food Service Fund Balance or Debt Service Fund Balance.

MONITORING AND REPORTING TIMELINE

Monthly submission

ATTACHMENTS

Budgetary Amendments Detail

RESOURCE PERSONNEL

Lynn Lynn 281 641-8014 elizabeth.lynn@humble.k12.tx.us
Marilyn Farrell 281-641-8012 marilyn.farrell@humble.k12.tx.us

**Humble I.S.D.
Budgetary Amendments Detail
March 20, 2007**

General Fund	Net Effect on F/B	Change in Reserves/Designations	Change in Estimated Revenues	Transfers Out	Instruction	Media Svcs	Staff Develop	Instruct Leadership	School Leadership	Guidance/Counsel	Social Svcs	Health Svcs	Pupil Transp	Cocurr/Extracurr	Gen Admin	Maint & Operation	Security Svcs	Data Process	Commun Svcs	Debt Svc	Facility Acquisit	Juvenile Justice	TIRZ	
Explanation of Amendment				00	11	12	13	21	23	31	32	33	34	36	41	51	52	53	61	71	81	95	97	
Items Affecting Fund Balance/Reserves:																								
Items Affecting Revenues and Functional Categories: Donation from Kingwood LaCrosse Club ck#1409 for partial funding of paint to be used for LaCrosse at Turner Stadium.			250													250								
Transfers Between Functional Categories: Transfers between functional categories for proper coding of substitute wages, extra duty pay, stipends, overtime, temporary wages, hourly wages, contracted maintenance, telephones, operating leases, misc contracted svcs, fuel, library & media, general supplies, employee travel, student travel, insurance, field trips, fees & dues, misc operating expenses and capital outlay.	0			0	(1,279)	(4,119)	(29,211)	(6,100)	3,656	15,705	0	0	10,068	4,876	(12,125)	11,262	(190)	0	7,457	0	0	0	0	0
Totals	0	0	250	0	(1,279)	(4,119)	(29,211)	(6,100)	3,656	15,705	0	0	10,068	4,876	(12,125)	11,512	(190)	0	7,457	0	0	0	0	0

Food Service	Net Effect on F/B	Change in Reserves	Change in Estimated Revenues	Transfers Out	Food Service	Maint & Operation	Debt Service
Explanation of Amendment				00	35	51	71
Items Affecting Fund Balance/Reserves:							
Transfers Between Functional Categories:							
Totals	0	0	0	0	0	0	0

Debt Service	Net Effect on F/B	Change in Reserves	Change in Estimated Revenues	Transfers Out	Debt Svc	TIRZ
Explanation of Amendment				00	71	97
Items Affecting Fund Balance/Reserves:						
Items Affecting Revenues and Functional Categories:						
Totals	0	0	0	0	0	0

INFORMATION ONLY

**Financial Services Reports
March 20, 2007
Financial Reports**

ADMINISTRATION REPORT

Report on Year to Date Financial Reports and Monthly Cash and Investment Reports

DISTRICT PRIORITY AREA ADDRESSED

Maximize Financial Resources

BACKGROUND

Year-to-date financial reports and monthly cash and investment reports as of February 28, 2007 are included in the accompanying attachments. The list of checks issued for the month of February is on file in the Accounts Payable Department. Checks issued on the Medical and Workers' Compensation funds for the month of February are on file in the Insurance Department.

Authority for this action: Texas Education Code Section 44.007(d)

IMPACT OF THIS ACTION

N/A

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

N/A

MONITORING AND REPORTING TIMELINE

Monthly reporting

ATTACHMENTS

- Attachment 1-1: Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund
- Attachment 1-2: Summary of Revenues & Expenditures – Budgeted Funds
- Attachment 2: Capital Projects Expenditure Summary
- Attachment 3-1: Statement of Position by Fund
- Attachment 3-2: Cash Report
- Attachment 3-3: Investment Report by Pooled Fund Group
- Attachment 3-4: Summary of Individual Investments by Fund
- Attachment 3-5: Investment Report-Glossary
- Attachment 3-6: Investment Report-Compliance Statement
- Attachment 4: Tax Collection Report

RESOURCE PERSONNEL

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Humble Independent School District
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual - General Fund
As of February 28, 2007

	Budgeted Amounts		Actual Amounts	Ratio of Actual To Amended Budget
	Original	Amended		
REVENUES:				
General Fund Revenue				
Local Taxes	\$ 111,586,144	\$ 111,586,144	\$ 106,521,083	
Local Other	2,155,540	2,456,202	2,802,182	
State	82,623,721	82,623,721	43,080,759	
Federal	135,000	135,000	204,312	
Other Resources/Transfers	0	0	35,812	
Total Revenue	196,500,405	196,801,067	152,644,148	77.56%
EXPENDITURES:				
Current:				
Instruction	121,051,622	121,698,528	62,511,163	51.37%
Instructional Resources & Media Services	3,070,176	3,024,929	1,581,163	52.27%
Curriculum and Staff Development	2,506,218	2,574,471	1,448,886	56.28%
Instructional Leadership	1,782,455	1,964,821	1,218,963	62.04%
School Leadership	12,813,820	13,050,393	7,629,493	58.46%
Guidance, Counseling & Evaluation Services	8,756,207	8,354,032	4,682,872	56.06%
Social Work Services	276,489	242,064	128,264	52.99%
Health Services	2,089,177	2,067,662	1,092,913	52.86%
Student (Pupil) Transportation	6,427,697	6,455,372	4,365,502	67.63%
Cocurricular/Extracurricular Activities	4,568,784	4,549,248	2,410,211	52.98%
General Administration	6,484,732	6,582,325	3,772,778	57.32%
Plant Maintenance and Operations	20,264,148	20,799,818	12,266,817	58.98%
Security and Monitoring Services	1,461,294	1,487,683	907,737	61.02%
Data Processing Services	1,605,871	1,900,078	1,168,778	61.51%
Community Services	695,562	669,016	391,581	58.53%
Debt Service	33,450	33,450	26,013	77.77%
Payments to Juvenile Justice Alt. Ed. Prg.	207,900	216,600	125,360	57.88%
Payments to Tax Increment Fund	5,222,828	5,222,828	-	0.00%
Total Expenditures	199,318,430	200,893,318	105,728,494	52.63%
Excess (Deficiency) of Revenues Over (Under) Expenditures	(2,818,025)	(4,092,251)	46,915,654	
Transfers Out				
Net Change in Fund Balances	(2,818,025)	(4,092,251)	46,915,654	
6/30/06 Unreserved, Undesignated Fund Balance	-	23,471,634	-	
6/30/06 Released Reserves/Designations	-	711,851	-	
Partial Release of Prior Year Designation for Compensation	-	-	-	
Unreserved, Undesignated General Fund Balance as of February, 2007	-	20,091,234	-	
Current Fund Balance Reserves/Designations:				
Reserve for Inventory	-	393,399	-	
Reserve for Encumbrances	-	-	-	
Designated for Capital Outlay	-	-	-	
Designated for E-Rate	-	-	-	
Designated for Compensation	-	3,371,867	-	
Designated for Medical Plan Benefits	-	1,907,372	-	
Designated for Special Education	-	1,162,500	-	
Designated for Opening New Campuses	-	12,200,000	-	
Total Fund Balance Reserves/Designations	-	19,035,138	-	
Total General Fund Balance as of February, 2007	\$ (2,818,025)	\$ 39,126,372	\$ -	

**Humble Independent School District
Summary of Revenue & Expenditures
As of February 28, 2007**

	Amended Budget	Actual	Budget to Actual Variance In Dollars	Ratio of Actual to Amended Budget
BUDGETED FUNDS:				

Food Service Fund Revenue:				
Local Other	6,208,324	4,267,882	1,940,442	
State	60,000	0	60,000	
Federal	3,787,724	2,172,834	1,614,890	
Other Resources/Transfers	-	-	-	
Total	10,056,048	6,440,716	3,615,332	64.05%
Food Service Fund Expenditures				
	10,642,478	6,205,723	4,436,755	58.31%
Net Change in Fund Balance				
	(586,430)	234,993	(351,437)	
6/30/06 Unreserved, Undesignated Fund Balance	2,000,566	-	-	
6/30/06 Released Reserves and Designations	242,856	-	-	
Unreserved, Undesignated Food Service Fund Balance as of February 28, 2007				
	1,656,992	-	-	

Debt Service Fund Revenue:				
Local Taxes	21,991,430	20,918,069	1,073,361	
Local Other	5,805,000	1,085,387	4,719,613	
State	7,022,855	7,711,410	(688,555)	
Federal	-	-	-	
Other Resources/Transfers	2,690,433	5,024,998	(2,334,565)	
Total	37,509,718	34,739,864	2,769,854	92.62%
Debt Service Fund Expenditures				
	37,509,718	34,239,417	3,270,301	91.28%
Net Change in Fund Balance				
	-	500,447	500,447	
6/30/06 Fund Balance	29,090,848	-	-	
Unreserved, Undesignated Debt Service Fund Balance as of February 28, 2007				
	29,090,848	-	-	

Internal Service Fund Revenue:				
Medical	15,098,000	10,157,068	4,940,932	67.27%
Workers' Comp	3,260,000	2,282,210	977,790	70.01%
Total	18,358,000	12,439,278	5,918,722	
Internal Service Fund Expenditures:				
Medical	15,750,000	8,971,812	6,778,188	56.96%
Workers' Comp	3,260,000	612,025	2,647,975	18.77%
Total	19,010,000	9,583,837	9,426,163	
Inc./(Dec.) in Medical Net Assets				
	(652,000)	1,185,256	607,888	
Inc./(Dec.) in Workers' Comp Net Assets				
	0	1,670,185	1,670,185	

**Capital Projects Expenditure Summary
Inception to February 28, 2007**

Attachment 2

Authorization/ Fund	Budget	2003 Expenditures	2004 Expenditures	2005 Expenditures	2006 Expenditures	2007 Expenditures	Total Expenditures To Date	Encumbrances	Remaining Budget Balance
2002 - \$229,984,624									
Capital Projects:									
Phase 1 - 6203	52,075,000	14,533,929	29,880,159	6,829,169	799,356	32,387	52,075,000	-	-
Phase 2 - 6303	89,767,579	149,701	8,896,951	40,902,331	38,080,617	1,702,176	89,731,776	4,224	31,579
Phase 3 - 6305	42,764,488	-	-	7,289,025	24,474,931	7,623,764	39,387,720	1,165,450	2,211,318
Phase 4 - 6406	25,646,718	-	-	-	2,450,325	10,667,917	13,118,242	8,733,851	3,794,625
Capital Outlay:									
Phase 1 - 6913	3,700,000	1,389,250	1,026,841	1,174,390	100,819	8,700	3,700,000	-	-
Phase 2 - 6914	1,932,421	-	692,089	731,588	502,402	6,342	1,932,421	-	-
Phase 3 - 6915	2,105,512	-	-	319,968	787,270	545,984	1,653,222	41,289	411,001
Phase 4 - 6916, 6917	3,612,906	-	-	-	236,011	329,989	566,000	91,080	2,955,826
Debt Service:									
Phase 1-4 - 599x	8,380,000	8,175,000	-	130,000	75,000	-	8,380,000	-	-
Total 2002	229,984,624	24,247,880	40,496,040	57,376,471	67,506,731		210,544,381	10,035,894	9,404,349
2005 - \$342,030,000									
Capital Projects:									
Phase 1 - 6515	42,300,000	-	-	2,373,314	22,836,142	7,230,587	32,440,043	7,190,866	2,669,091
Phase 2 - 6526	98,410,000	-	-	-	6,513,690	27,892,311	34,406,001	61,998,474	2,005,525
Phase 3 - 6537	85,000,000	-	-	-	-	44,239	44,239	2,097,641	82,858,120
Total 2005	225,710,000	-	-	2,373,314	29,349,832	35,167,137	66,890,283	71,286,981	87,532,736
Total-all funds	370,694,624	24,247,880	40,496,040	59,749,785	96,856,563	56,040,157	277,390,425	79,225,234	96,937,085

**Humble Independent School District
Statement Of Position By Fund
February 28, 2007**

Fund Description	Checking	Lone Star Investment Pool	TexPool	CD's	U.S. Gov't / Agencies	Total By Fund
Operating Accounts						
General Fund	\$3,250,538.37	\$78,819,946.82	\$8,956,701.04			\$91,027,186.23
Food Service Fund	7.39	\$2,334,634.45				\$2,334,641.84
Special Revenue Funds	163,896.79	\$338,316.51				\$502,213.30
Capital Projects Fund	0.70	\$179,114,702.51				\$179,114,703.21
Private Purpose Trust	1,172.00	\$1,093,896.80				\$1,095,068.80
Student Activity Fund	187,974.19					\$187,974.19
Total	3,603,589.44	261,701,497.09	8,956,701.04	0.00	0.00	274,261,787.57
Payroll Fund	1,285,655.10					\$1,285,655.10
Debt Service Fund	560,330.31	22,243,257.21	1,561,904.97		5,221,573.98	\$29,587,066.47
Internal Service Fund	120,861.79	10,788,335.09				\$10,909,196.88
	\$5,570,436.64	\$294,733,089.39	\$10,518,606.01	\$0.00	\$5,221,573.98	\$316,043,706.02

Humble Independent School District
Cash Report
01/31/07 - 02/28/07

		Balance 01/31/07	Receipts	Disbursements	Balance 02/28/07
Operating Account - Chase	FUND				
Total Operating Account	Various	7,932,336.32	25,453,775.51	29,782,522.39	3,603,589.44
Comparative Total -02/28/06					3,998,121.74
Debt Service Fund - Chase	5997	1,503,644.54	3,820,823.75	4,764,137.98	560,330.31
Comparative Total -02/28/06					349,273.18
Payroll Clearing Fund - Chase	8637	1,305,088.21	5,000,746.83	5,020,179.94	1,285,655.10
Comparative Total -02/28/06					944,849.62
Internal Service Fund - Chase					
Self-funded - Medical	7997	(173,312.41)	1,715,967.53	1,429,693.98	112,961.14
Self-funded - Workers' Comp	7997	(9,195.12)	40,380.69	23,284.92	7,900.65
Total Internal Service Fund		(182,507.53)	1,756,348.22	1,452,978.90	120,861.79
Comparative Total -02/28/06					60,392.54
Chase Avg. Rate 02/28/07		4.83%	Comparative Avg. Rate 02/28/06		3.93%

**Humble Independent School District
Investment Report by Pooled Fund Group
01/31/07 - 2/28/07**

		Balance 01/31/07	Deposits	Withdrawals	Balance 02/28/07
LSIP Liquidity Plus Fund (Avg. Rates: 02/28/07-5.15% ; LSIP Liquidity Plus 02/28/06-4.39%)					
General Fund	1997	72,520,415.39	16,012,620.07	9,713,088.64	78,819,946.82
Comparative Total -02/28/06					73,096,060.55
Campus Activity (Coca Cola)	4617	133,152.68	539.51	0.00	133,692.19
Comparative Total -02/28/06					149,158.94
Food Service	2407	1,754,037.07	884,848.90	304,251.52	2,334,634.45
Comparative Total -02/28/06					2,137,464.50
Livestock Show Activity	4827	74,246.44	134,000.00	8,292.90	199,953.54
Comparative Total -02/28/06					103,324.89
Athletic Activity	4837	8,194.54	29.92	3,553.68	4,670.78
Comparative Total -02/28/06					13,671.26
Debt Service Fund	5997	40,149,261.43	5,416,265.32	23,419,810.12	22,145,716.63
Comparative Total -02/28/06					26,314,542.07
Debt Refunding Reserve	5997	97,146.96	393.62	0.00	97,540.58
Comparative Total -02/28/06					92,670.79
Capital Projects-2002	6203	0.00	0.00	0.00	0.00
Comparative Total -02/28/06					39,326.48
Capital Projects-2003	6303	2,205,701.32	41,874.57	2,207,829.36	39,746.53
Comparative Total -02/28/06					23,507,804.55
Capital Projects-2005	6305	3,702,101.30	81,197.61	359,309.74	3,423,989.17
Comparative Total -02/28/06					17,428,126.33
Capital Projects-6406	6406	12,771,416.69	99,238.34	287,993.36	12,582,661.67
Comparative Total -02/28/06					25,666,247.51
Capital Projects-2005B	6515	10,698,106.68	131,066.89	926,124.33	9,903,049.24
Comparative Total -02/28/06					22,911,478.14
Capital Projects-2006	6526	70,068,352.42	733,282.11	6,520,234.36	64,281,400.17
Comparative Total -02/28/06					98,606,076.04
Capital Projects-2007	6537	85,282,461.74	300,486.56	282,461.74	85,300,486.56
Comparative Total -02/28/06					0.00
Capital Projects-Local	6605	62,308.80	251.66	278.05	62,282.41
Comparative Total -02/28/06					62,245.75
Capital Outlay - 2002	6913	3,273.16	2,877.85	6,143.69	7.32
Comparative Total -02/28/06					30,738.27
Capital Outlay - 2003	6914	0.00	0.00	0.00	0.00
Comparative Total -02/28/06					86,995.77
Capital Outlay - 2005	6915	484,958.16	86,357.21	115,596.89	455,718.48
Comparative Total -02/28/06					1,265,127.24
Capital Outlay - 2006	6916/7	3,065,366.22	59,775.32	59,780.58	3,065,360.96
Comparative Total -02/28/06					3,619,185.08
Self Funded Workers' Comp	7997	6,887,391.48	302,507.75	55,118.96	7,134,780.27
Comparative Total -02/28/06					4,671,536.15
Medical Fund	7997	4,181,491.52	1,003,845.49	1,531,782.19	3,653,554.82
Comparative Total -02/28/06					2,701,800.97
Trust Fund - Expendable	8297	253,550.13	13,677.07	13,900.00	253,327.20
Comparative Total -02/28/06					253,789.24
Trust Fund - KVFD	8297	845,161.83	10,407.77	15,000.00	840,569.60
Comparative Total -02/28/06					825,253.06
TexPool (Avg. Rates: 02/28/07-5.28%, 02/28/06-4.48%)					
General Fund	1997	8,217,682.57	739,018.47	0.00	8,956,701.04
Comparative Total -02/28/06					6,278,655.81
Debt Service Fund	1997	1,420,874.11	\$141,030.86	\$0.00	1,561,904.97
Comparative Total -02/28/06					1,065,062.00

90 Day U.S. Treasury Bill Rate	5.13%
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Humble Independent School District
 Summary of Individual Investments By Fund
 As of February 28, 2007

Campus Activity Funds													
Purchase/ Sale Date	Trade Ticket #	CUSIP #	Type of Investment	Par Value	Beginning Market Value	Ending Market Value	Change in MV	Book Value	Days To Maturity	Yield To Maturity	Interest Accrued For Period	(Sorted By) Maturity Date	Weighted Average Maturity
									0		\$0.00		
									0				
									0				
				\$0.00				\$0.00			\$0.00		

Debt Service Fund													
Purchase/ Sale Date	Trade Ticket #	CUSIP #	Type of Investment	Par Value	Beginning Market Value	Ending Market Value	Change in MV	Book Value	Days To Maturity	Yield To Maturity	Interest Accrued For Period	(Sorted By) Maturity Date	Weighted Average Maturity
6/20/2000	SZR08702T	2000-02659	SLGS Time	\$2,455,000.00				\$2,467,275.00	702	6.00%	\$12,275.00	02/01/09	
6/20/2000	SZR08702T	2000-02659	SLGS Time	\$2,740,596.00				\$2,754,298.98	1,067	6.00%	\$13,702.98	02/01/10	
				\$5,195,596.00				\$5,221,573.98			\$25,977.98		894.5

Student Activity Funds													
Purchase/ Sale Date	Trade Ticket #	CUSIP #	Type of Investment	Par Value	Beginning Market Value	Ending Market Value	Change in MV	Book Value	Days To Maturity	Yield To Maturity	Interest Accrued For Period	(Sorted By) Maturity Date	Weighted Average Maturity
			CD								\$0.00		
				\$0.00				\$0.00			\$0.00		0.0

Humble Independent School District
Investment Report - Glossary
February 28, 2007

- BA** Banker's Acceptances are short-term, noninterest-bearing notes sold at a discount and redeemed by the accepting banks at maturity for face value. Banker's acceptances generally are created based on a letter of credit issued in a foreign trade transaction. Banker's acceptances are essentially checks. They represent a bank's promise and ability to pay the face or principal amount on the banker's acceptance on the stipulated maturity date. Maturities for banker's acceptances are generally less than three months. Any banker's acceptance purchased by a public entity must have a stated maturity of 270 days or less, must be accepted by a bank organized and existing under federal law, and the short-term obligations of the bank must be rated not less than A1/P1. Similar to a treasury bill, a banker's acceptance typically does not have a coupon, is issued at a discount, and matures at par (face) value.
- CP** Commercial Paper, an unsecured promissory note issued by a corporation with a fixed maturity of no more than 270 days. Most commercial paper is non-interest bearing and sold at a discount from par.
- FFCB** Federal Farm Credit Bank System provides credit and related services to farmers, ranchers, producers and harvesters of aquatic products, farm related businesses, agricultural cooperatives and rural utilities. FFCB System institutions are federally chartered under the Farm Credit Act of 1971 and are subject to regulation by a federal agency, the Farm Credit Administration.
- FHLB** Federal Home Loan Bank System, established in 1932, includes twelve Federal Home Loan Banks and their member institutions. The Federal Home Loan Banks are instrumentalities of the United States and operate under the supervision on the Federal Housing Finance Board.
- FHLMC** Federal Home Loan Mortgage Corporation (Freddie Mac) is a publicly held government sponsored enterprise created pursuant to the Federal Home Loan Mortgage Corporation Act of 1970. Freddie Mac's statutory mission is to provide stability in the secondary market for home mortgages, to respond appropriately to the private capital market and to provide on going assistance to the home mortgage secondary market.
- FNMA** Federal National Mortgage Association (Fannie Mae), a federally chartered and stockholder owned corporation, is the largest investor in home mortgages in the United States. FNMA provides funds to the mortgage market by purchasing mortgage loans from lenders. FNMA was originally incorporated in 1938 as a wholly owned government corporation but the Housing and Development Act of 1968 changed FNMA to a federally chartered

corporation.

GIC	<p><u>A Guaranteed Investment Contract</u> is a fixed-rate, fixed-maturity contract that is similar to a bond. However, unlike a bond, a GIC is always valued at par (face) value. This occurs because the company issuing the GIC usually is an insurance company that guarantees the investment by agreeing to pay the difference between the market value and the book value for the issue if the investor decides to sell it. A guaranteed investment contract may be structured in a manner similar to a flexible repurchase agreement, whereby the investor is able to draw down the balance upon written request throughout the life of the contract.</p>
MARKET VALUE	<p><u>Market Value</u> is the current value of a security, which is determined by multiplying its par (face) value by the current market price. The unrealized gain or loss on a security can be calculated by subtracting the book value from the market value.</p>
PURCHASE DATE	<p>The date of the initial purchase / investment.</p>
MATURITY DATE	<p>The date when the principal amount of a security or debt becomes due and payable.</p>
MMMF	<p><u>Money Market Mutual Funds</u> are a specific type of mutual fund that invests only in money market instruments (i.e., short-term debt instruments such as treasury bills, commercial paper, banker's acceptances, repurchase agreements, and federal funds) as defined and registered with the Securities and Exchange Commission. Money market mutual funds are regulated by the Investment Company Act of 1940 as 2a-7 funds. They strive to maintain a \$1 net asset value (NAV) for participants. There are three types of money market mutual funds: treasury, governmental and prime. Money market mutual funds are designed to provide both safety and liquidity.</p>
REPO	<p><u>A Repurchase Agreement</u> is an investment agreement involving the purchase of a security with a simultaneous agreement to repurchase that security at a specified price and date. Repurchase agreements may be used to earn income on idle cash at or near the federal funds market rate. A holder of securities sells them to an investor with a repurchase agreement. The buyer is in effect lending the seller money for the period of the agreement. The terms of the repurchase agreement are structured to compensate the buyer. Dealers often use repurchase agreements to finance their positions. The exception occurs when the Fed is said to be doing repurchase agreements, in this instance it is lending money, i.e., increasing bank reserves. Repurchase agreements should always be governed by an executed <u>PSA</u> Master Repurchase Agreement between the investor and the dealer to reduce collateral risk.</p>

SLMA Student Loan Marketing Association (Sallie Mae) is a stockholder-owned corporation established by an Act of Congress in 1972. Sallie Mae is the largest source of financing and servicing for education loans in the U.S.

SLGS State and Local Government Series securities are generally used in escrow accounts for advanced refund of bond issues and for certain other funds. Yield is restricted by the Internal Revenue Service's arbitrage regulations. SLGS are non-marketable securities issued by the U.S. Treasury directly to the issuer as a tool to manage yield-restricted bond proceeds. The interest rate on SLGS is selected by the purchaser (e.g., school district) based upon a maximum rate scale published daily by the U.S. Treasury. This allows the purchaser to structure an overall rate of return on the escrow that is less than or equal to the yield on the bond issue so that there is no violation of arbitrage restrictions. The most frequent use of SLGS is in advance refunding transactions in which the yield on the escrow being created to defease old bonds must not be greater than the yield on the refunding bonds sold to fund the escrow. By using SLGS, the bond issuer can structure an optimal structure in an escrow that yields less than the bond yield.

**Humble Independent School District
Investment Report - Compliance Statement
February 28, 2007**

We, the approved Investment Officers of Humble ISD, hereby certify that the following Investment Report represents the investment position of the District as of **February, 2007** in compliance with the Board approved Investment Policy, the Public Funds Investment Act (*Texas Government Code 2256*), and Generally Accepted Accounting Principles (GAAP).

Denna Boyd, Director of Finance

Lynn Lynn, Assistant Superintendent for Finance

**Humble I.S.D.
Tax Collection Report
2/28/2007**

Attachment 4

	Maintenance & Operations		Interest & Sinking		Total Collections	
	Current Month	Year To Date	Current Month	Year To Date	Current Month	Year To Date
Current Taxes	18,943,934.70	102,595,625.91	3,733,471.22	20,219,570.52	22,677,405.92	122,815,196.43
Delinquent Taxes	251,317.36	3,445,961.09	44,641.31	614,077.98	295,958.67	4,060,039.07
Penalties & Interest	150,032.72	780,788.36	28,612.04	139,979.12	178,644.76	920,767.48
Tax Certificates / NSF Fees	966.71	6,073.77			966.71	6,073.77
Total Tax Collections	19,346,251.49	106,828,449.13	3,806,724.57	20,973,627.62	23,152,976.06	127,802,076.75
Attorney Fees	52,561.20	551,383.94			52,561.20	551,383.94
HCAD Penalty Fees	6,749.19	22,277.05			6,749.19	22,277.05
Overpayments	282,007.47	749,085.59			282,007.47	749,085.59
Total Collections	19,687,569.35	108,151,195.71	3,806,724.57	20,973,627.62	23,494,293.92	129,124,823.33
Refunds Due to Roll Corrections	(29,002.71)	(131,843.97)	(5,467.75)	(23,837.14)	(34,470.46)	(155,681.11)
Refunds Due to Overpayments (1)	(21,596.78)	(21,596.78)			(21,596.78)	(21,596.78)
Returned Checks	(110,000.58)	(276,490.04)	(21,427.29)	(52,303.15)	(131,427.87)	(328,793.19)
HCAD Penalty Fees	(6,749.19)	(22,277.05)			(6,749.19)	(22,277.05)
Attorney Fees	(52,561.20)	(551,383.94)			(52,561.20)	(551,383.94)
Net Collections	19,467,658.89	107,147,603.93	3,779,829.53	20,897,487.33	23,247,488.42	128,045,091.26

	Current Taxes		Final	Delinquent Taxes	
	Tax Year 2006	Tax Year 2005	Tax Year 2005	As of 2/28/07	As of 2/28/06
Total Market Value as of Certification Date	8,624,973,393	8,234,056,766	8,234,056,766		
Certified Taxable Value	7,449,997,743	7,107,452,848	7,107,452,848		
Year To Date Supplementals	867,928,216	527,398,405	621,162,384		
Year To Date Corrections	(14,190,988)	(12,970,879)	(51,344,570)		
Year To Date Adjustments (Timber)	11,418,334	84,073,616	88,245,023		
Adjusted Taxable Value (3)	8,315,153,305	7,705,953,990	7,765,515,685		
Tax Rate	1.64	1.77	1.77		
Beginning Tax Levy	122,179,963	125,801,915	125,801,915	8,154,370	8,169,808
Adjust Delinquent Taxes Due to Statute of Limitations				(106,566)	(113,154)
Adjusted Delinquent Tax Roll				8,047,804	8,056,654
Year-To-Date Adjustments	14,188,551	10,593,471	11,586,898		
Adjusted Tax Levy	136,368,514	136,395,386	137,388,813	8,047,804	8,056,654
Levy Lost Due to Frozen Accounts	(2,047,320)	(2,478,149)	(2,432,571)		
Current Levy	134,321,194	133,917,237	134,956,242		
Net Collections (2)	122,514,237.16	122,366,944.10	130,562,872.00	4,012,565.10	3,588,248.56
% Collected	91.21%	91.38%	96.74%	49.86%	44.54%

- (1) Overpayments/double payments by taxpayers or mortgage companies.
(2) Net collections equal current collections minus refunds and returned checks.
(3) Amount does not include estimated non-certified value of \$132,346,303.

APPROVED

**Support Services Considerations
March 20, 2007
Cooling Tower**

Consideration of Cooling Tower and Closed Loop Water Treatment Supplies and Services

ADMINISTRATION RECOMMENDATION/REPORT

The Superintendent recommends that the Board of Trustees approve the purchase of cooling tower and closed loop water treatment supplies and services from P/PM Services.

DISTRICT PRIORITY AREA ADDRESSED

Maximize Financial Resources

BACKGROUND

The Thermal Energy Storage tanks (TES) and the closed loop chilled water cooling systems have gone through several revisions on methods best suited for their long term maintenance and care. Previously, the chemical treatments offered in this proposal were not determined to be essential to the regular care process. It has now become clear that additional treatment and increased expenditures will be necessary in order to provide an educational environment which is comfortable for students and staff.

IMPACT OF THIS ACTION

The approval of this proposal will provide regular and complete maintenance of the District's many chilled water cooling systems. The vendor awarded this contract will provide service and supplies capable of protecting the District's investment and limited charges for unexpected repairs.

BUDGET INFORMATION

The funds for these services will be disbursed from Maintenance Department contracted services operating funds budgeted for this purpose.

MONITORING AND REPORTING TIMELINE

Services and supplies provided will be continuously monitored to ensure that the District's cooling systems are being inspected and treated appropriately to continue the systems' operation at the peak of efficiency.

ATTACHMENTS

Bid Tabulation

RESOURCE PERSONNEL

Yvonne King, (281)641-8990, e: yvonne.king@humble.k12.tx.us

Kenny Kendrick, (281)641-8701, e: kenny.kendrick@humble.k12.tx.us

**COOLING TOWER AND CLOSED LOOP
CHEMICALS AND SERVICES RFP #2007-042**

FEBRUARY 22, 2007 10:00 A.M.

TABULATION

<u>Vendor</u>	<u>Amount</u>
Clearwater Chemicals	\$88,114.50
MECO Inc.	\$44,947.00
Scalefree Company Inc.	\$42,700.00
P/PM Services	\$36,755.00

The tabulation represents a summary of the recommended awards to the lowest respondents offering product meeting District requirements. These prices, together with each vendor's response and proposal specifications, are available for review in the proposal files maintained by the Purchasing Department. Each vendor is aware that the quantities expressed in the specification document were intended as estimates and in no way should be considered a commitment by the District.



Consideration of Electronic Scoreboard

ADMINISTRATION RECOMMENDATION/REPORT

The Superintendent recommends that the Board of Trustees approve the purchase of an electronic scoreboard from Daktronics, Inc., for Turner Stadium.

DISTRICT PRIORITY AREA ADDRESSED

Plan for Our Future

BACKGROUND

This project will not only provide an attractive and efficient scoreboard, message board, and sound system, it will also allow the Humble ISD an opportunity to generate revenue by selling advertisement panels located on the scoreboard. The scoreboard operations also allows students involved in video tech programs hands on experience in this field, as well as an avenue for district announcements.

IMPACT OF THIS ACTION

Approval of this purchase will allow the procurement of all necessary equipment and installations to contribute to the improvement of Turner Stadium scoreboard, message board and sound system.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This item was not included in the 2006-07 budget. Funding for this purchase will be paid for by unreserved, undesignated fund balance. The total expenditure for this project will not exceed \$521,605. If approved, a budgetary amendment will be submitted at the April board meeting.

MONITORING AND REPORTING TIMELINE

Zoe Simpson along with Jody Doebele will monitor the installation of all equipment and systems as well as response to any warranty issues.

ATTACHMENTS

Bid Tabulation

RESOURCE PERSONNEL

Yvonne King, (281) 641-8990, e: yvonne.king@humble.k12.tx.us
Zoe Simpson, (281) 641-8130, e: zoe.simpson@humble.k12.tx.us

**Support Services Considerations
March 20, 2007
Scoreboard**

**Electronic Scoreboard for Turner Stadium
RFP #2007-058
Bid Tabulation**

Vendor	Total
Daktronics, Inc.	\$521,605
Spectrum Corporation	\$570,648



Consideration of Kitchen Equipment

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the purchase of kitchen equipment for the Child Nutrition Department to the lowest priced vendors, as shown on the attached bid tabulation.

DISTRICT PRIORITY ARA ADDRESSED

Plan for Our Future

BACKGROUND

The Child Nutrition Department seeks to procure new, updated equipment to replace old equipment that is no longer repairable or for which functionality has been greatly reduced and to add new food preparation technology to improve the quality of product provided to the students. Equipment will also be utilized during the renovation process at Kingwood and Humble High School's portable serving lines.

IMPACT OF THIS ACTION

The Child Nutrition Department constantly seeks to improve the quality of food products they provide to students of Humble ISD. As part of this process of continuous improvement, new equipment is evaluated and selected based on the products' ability to enhance the food offerings. Moving forward with these purchases will result in more efficient operations in the kitchens and improvement in the quality of student meals.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The funds for these purchases will be disbursed from capital outlay bond funds by the Child Nutrition Department in the amount of \$297,846.

MONITORING AND REPORTING TIMELINE

The Child Nutrition Department maintenance personnel will receive and install the new equipment at 20 different campuses across the District.

ATTACHMENTS

Bid Tabulation

RESOURCE PERSONNEL

Yvonne King, (281)641-8989, e: Yvonne.King@humble.k12.tx.us
Robin Young, (281)641-8462, e: robin.young@humble.k12.tx.us
Doug Smith, (281)641-8466, e: doug.smith@humble.k12.tx.us

Support Services Considerations
March 20, 2007
Kitchen Equipment

Kitchen Equipment
RFQ #2007-047
Bid Tabulation

Vendor	Total Bid	Total Award
Stafford-Smith, Inc.	\$763,129	\$251,447
Kommerical Kitchen	\$761,328	\$ 24,522
Pasco Brokerage	\$847,983	\$ 4,750
National Restaurant	\$903,355	\$ 4,200
American Energy Restaurant	\$360,293	\$ 3,852
Great Lakes Hotel	\$901,484	\$ 0
Texas Food Service	\$512,161	\$ 0
Preferred Food Service	\$378,457	\$ 0
TOTAL		\$288,771

APPROVED

**Support Services Considerations
March 20, 2007
Land Surveying Services**

Consideration of Land Surveying Services

ADMINISTRATION RECOMMENDATION/REPORT

The Superintendent recommends that the Board of Trustees authorize the administration to engage West Belt Surveying, Jones & Carter Cotton Surveying, and CLR Inc., for surveying services related to the acquisition of property for new schools and to support construction activities at District facilities.

DISTRICT PRIORITY AREA ADDRESSED

Plan for Our Future

BACKGROUND

Land surveying services are required whenever the school district acquires land for new schools. Surveying services are also needed to support facility construction and renovation projects.

In addition to providing documentation on the actual size and shape of the property, the survey provides critical information about ownership, easements, reservations, utilities, pipelines, and other conditions that affect the property or construction on the property.

Typically, land surveying services are required very infrequently during the course of a school year. When required, the land surveyor provides a boundary survey, a metes and bounds report, a topographical survey, and subdivision platting services.

A Request for Qualifications was advertised and qualification statements were received from nine companies at 10:00 a.m. on Tuesday, February 20, 2007. After a formal evaluation of all the responses, using the published selection criteria, West Belt Surveying, Cotton Surveying and CLR, Inc were determined to be the most highly qualified land surveyors.

IMPACT OF THIS ACTION

On an as-needed basis, the District will engage the services of one of the firms from the pool of three approved surveyors to provide land surveying services.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

These funds will be disbursed from bond funds which are reserved for future bond projects and for school site acquisitions.

MONITORING AND REPORTING TIMELINE

The Board will be kept apprised of facility construction projects and site acquisitions.

ATTACHMENTS

Tabulation

RESOURCE PERSONNEL

Mark Krueger	281-641-8711	mark.krueger@humble.k12.tx.us
Yvonne King	281-641-8991	yvonne.king@humble.k12.tx.us

Support Services Considerations
March 20, 2007
Land Surveying Services

Professional Land Surveying Services
RFQ #2007-052
Tabulation

Vendor	Weighted Value
West Belt Surveying	100
CLR, Inc.	100
Jones & Carter Cotton Surveying	100
Edminister, Hinshaw, Russ & Assoc.	95
Residential Land Surveyors	90
Sam Inc.	90
LandTech Consultants	90
S&V Surveying	60
Amani Eng.	60



Consideration of New Prevailing Wage Rate Schedule for Future School Construction

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the new Prevailing Wage Rate schedule for future school construction as presented in Attachment No. 1.

DISTRICT PRIORITY AREA ADDRESSED

Plan for Our Future

BACKGROUND

The attached Prevailing Wage Rate schedule for school construction was compiled by PBK architects and made available for use by all school Districts in the Gulf Coast region. This schedule was prepared in accordance with Chapter 2258 of the Texas Government Code. The wages shown will remain applicable for a period of three (3) years from the date of the initial survey. The effective period is March 2, 2007 through March 1, 2010.

On school construction projects, the law states that workers shall not be paid less than the minimum hourly rates as approved by Humble ISD. The payment of more than the stated rate, however, is not prohibited.

IMPACT OF THIS ACTION

Approving this prevailing rate schedule will bring Humble ISD into compliance with applicable state law on construction projects within the effective dates.

BUDGET INFORMATION

The proposed wage rate is approximately 11.1 percent higher over a three year period than the previous wage rate in effect through March 1, 2007. We have no information on how adoption of this minimum wage rate schedule will affect the cost of future construction projects.

MONITORING AND REPORTING TIMELINE

Humble ISD is not obligated, by law, to proactively investigate that its contractors are complying with the law. Humble ISD, however, must investigate complaints of all violations.

ATTACHMENTS

Support Services Considerations
March 20, 2007
Prevailing Wage Rates

Attachment No. 1 - Prevailing Wage Rate Determination Information, Prevailing
Wage Rates and Worker Classification Sheet

Attachment No. 2 - Previous Prevailing Wage Rates

RESOURCE PERSONNEL

Mark Krueger	(281) 641-8712	mark.krueger@humble.k12.tx.us
Allan Scott	(281) 641-8702	allan.scott@humble.k12.tx.us

Prevailing Wage Rate Determination Information

The following information is from Chapter 2258 Texas Government Code:

2258.021. Right to be Paid Prevailing Wage Rates

- (a) A worker employed on a public work by or on behalf of the state or a political subdivision of the state shall be paid:
 - (1) not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the work is performed; and
 - (2) not less than the general prevailing rate of per diem wages for legal holiday and overtime work.
- (b) Subsection (a) does not apply to maintenance work.
- (c) A worker is employed on a public work for the purposes of this section if the worker is employed by a contractor or subcontractor in the execution of a contract for the public work with the state, a political subdivision of the state, or any officer or public body of the state or a political subdivision of the state.

2258.023. Prevailing Wage Rates to be Paid by Contractor and Subcontractor; Penalty

- (a) The contractor who is awarded a contract by a public body or a subcontractor of the contractor shall pay not less than the rates determined under Section 2258.022 to a worker employed by it in the execution of the contract.
- (b) A contractor or subcontractor who violates this section shall pay to the state or a political subdivision of the state on whose behalf the contract is made, \$60 for each worker employed for each calendar day or part of the day that the worker is paid less than the wage rates stipulated in the contract. A public body awarding a contract shall specify this penalty in the contract.
- (c) A contractor or subcontractor does not violate this section if a public body awarding a contract does not determine the prevailing wage rates and specify the rates in the contract as provided by Section 2258.022.
- (d) The public body shall use any money collected under this section to offset the costs incurred in the administration of this chapter.
- (e) A municipality is entitled to collect a penalty under this section only if the municipality has a population of more than 10,000.

2258.051. Duty of Public Body to Hear Complaints and Withhold Payment

A public body awarding a contract, and an agent or officer of the public body, shall:

- (1) take cognizance of complaints of all violations of this chapter committed in the execution of the contract; and
- (2) withhold money forfeited or required to be withheld under this chapter from the payments to the contractor under the contract, except that the public body may not withhold money from other than the final payment without a determination by the public body that there is good cause to believe that the contractor has violated this chapter.

Prevailing Wage Rates

School Construction Trades

Effective - March 2, 2007 through March 1, 2010

Texas Gulf Coast Area

CLASSIFICATION	HOURLY RATE
Bricklayers; Masons	\$17.90
Carpenters/Caseworker	\$15.94
Carpet Layers/Floor Installers	\$15.10
Concrete Finishers	\$13.67
Drywall Installers; Ceiling Installers	\$14.00
Electricians	\$19.13
Elevator Mechanics	\$25.75
Light Equipment Operators	\$11.67
Heavy Equipment Operators	\$14.33
Glaziers	\$16.50
Insulators	\$13.50
Ironworkers	\$16.50
Laborers	\$10.67
Lathers	\$15.33
Millwrights	\$14.00
Painters/Wall Covering Installers	\$13.70
Pipefitters	\$18.67
Plasterers	\$15.75
Plumbers	\$20.48
Roofers	\$13.67
Sheet Metal Workers	\$17.50
Sprinkler Fitters	\$19.70
Terrazzo Workers	\$18.60
Tile Setters	\$16.50
Waterproofers/Caulkers	\$12.75

This document was developed by PBK Architects, Inc. in strict accordance with the Texas Government Code Chapter 2258.

Prevailing Wage Rates

Worker Classification Definition Sheet

Asbestos Worker	Worker who removes & disposes of asbestos materials.
Carpenter	Worker who builds wood structures or structures of any material which has replaced wood. Includes rough & finish carpentry, hardware and trim.
Carpet Layer/Floor Installer	Worker who installs carpets and/or floor coverings-vinyl tile.
Concrete Finisher	Worker who floats, trowels and finishes concrete.
Data Comm/Telecom Installer	Worker who installs data/telephone & television cable and associated equipment and accessories.
Drywall/Ceiling Installer	Worker who installs metal framed walls & ceiling, drywall coverings, ceiling grids & ceilings.
Electrician	Skilled craftsman who installs or repairs electrical wiring & devices. Includes fire alarm systems & HVAC electrical controls.
Elevator Mechanic	Craftsman skilled in the installation & maintenance of elevators.
Fire Proofing Installer	Worker who sprays or applies fire proofing materials.
Glazier	Worker who installs glass, glazing and glass framing.
Heavy Equipment Operator	Includes, but not limited to, all Cat tractors, all derrick-powered, all power operated cranes, back-hoe, back-filler, power operated shovel, winch truck, all trenching machines.
Insulator	Worker who applies, sprays or installs insulation.
Iron Worker	Skilled craftsman who erects structural steel framing & installs structural concrete Rebar.
Laborer/Helper	Worker qualified for only unskilled or semi-skilled work. Lifting, carrying materials & tools, hauling, digging, clean-up.
Lather/Plasterer	Worker who installs metal framing & lath. Worker who applies plaster to lathing and installs associated accessories.
Light Equipment Operator	Includes, but not limited to, air compressors, truck crane driver, flex plane, building elevator, form grader, concrete mixer (less than 14 cf), conveyer.
Mason	Craftsman who works with masonry products, stone, brick, block or any material substituting for those materials & accessories.
Metal Building Assembler	Worker who assembles pre-made metal buildings.
Millwright	Mechanic specializing in the installation of heavy machinery, conveyance, wrenches, dock levelers, hydraulic lifts & align pumps.
Painter/Wall Covering Installer	Worker who prepares wall surfaces & applies paint and/or wall coverings, tape and bedding.
Pipefitter	Trained worker who installs piping systems, chilled water piping & hot water (boiler) piping, pneumatic tubing controls, chillers, boilers & associated mechanical equipment.
Plumber	Skilled craftsman who installs domestic hot & cold water piping, waste piping, storm system piping, water closets, sinks, urinals, and related work.
Rofer	Worker who installs roofing materials, Bitumen (asphalt & coal tar), felts, flashings, all types roofing membranes & associated products.
Sheet Metal Worker	Worker who installs sheet metal products. Roof metal, flashings & curbs, ductwork, mechanical equipment and associated metals.
Sprinkler Fitter	Worker who installs fire sprinkler systems & fire protection equipment.
Terrazzo Worker	Craftsman who places & finishes Terrazzo.
Tile Setter	Worker who prepares wall and/or floor surfaces & applies ceramic tiles to these surfaces.
Waterproofer/Caulker	Worker who applies water proofing material to buildings. Products include sealant, caulk, sheet membrane, liquid membranes, sprayed, rolled or brushed.

END OF DOCUMENT

Prevailing Wage Rates

School Construction Trades

Effective - March 2, 2004 through March 1, 2007

VOID

Texas Gulf Coast Area

CLASSIFICATION	HOURLY RATE
Bricklayers; Masons	\$16.50
Carpenters/Caseworker	\$13.25
Carpet Layers/Floor Installers	\$12.20
Concrete Finishers	\$12.50
Drywall Installers; Ceiling Installers	\$12.10
Electricians	\$16.65
Elevator Mechanics	\$21.75
Light Equipment Operators	\$12.75
Heavy Equipment Operators	\$15.75
Glaziers	\$15.75
Insulators	\$12.65
Ironworkers	\$13.64
Laborers	\$9.00
Lathers	\$13.85
Millwrights	\$14.90
Painters/Wall Covering Installers	\$12.10
Pipefitters	\$16.25
Plasterers	\$15.75
Plumbers	\$17.00
Roofers	\$12.13
Sheet Metal Workers	\$14.25
Sprinkler Fitters	\$17.67
Terrazzo Workers	\$16.40
Tile Setters	\$13.25
Waterproofers/Caulkers	\$12.40



Consideration of Registered Roofing Consultant

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board approve the purchase of Roofing Consultant Services from Michael L. Hamilton, Inc. (MHI) for various 2002 and 2005 Bond Program construction projects.

DISTRICT PRIORITY AREA ADDRESSED

Plan for Our Future

BACKGROUND

The Construction Department believes that using a roofing consultant will improve its ability to ensure that roof decking, lightweight concrete and roofing materials meet the needs of the District to ensure long term performance of all roofs. Typical roofs on schools are not replaced for 20 years or longer. Therefore, it is imperative that they are designed and installed properly.

Humble ISD has used MHI on numerous projects and has found their services to be invaluable. MHI has helped by ensuring that the roofing specifications are properly written and are of the latest technology, that the District is receiving roofing products that meet the specifications and that the roofs are installed properly. The major advantage of hiring a roofing consultant is that they are focused solely on the roofing and waterproofing systems of a building.

MHI has many years of experience working in the roofing industry and over 12 years working with Humble ISD. They have provided excellent service in the past and represent the District's interest very well.

A Request for Qualifications was advertised and qualification statements were received from eight firms at 2:00 p.m. on Tuesday, February 20, 2007. After a formal evaluation of all the responses, using the published selection criteria, MHI was determined to be the most highly qualified roofing consultant.

IMPACT OF THIS ACTION

With Board approval of this recommendation, Michael L. Hamilton, Inc. will be used as needed for future construction projects when roofing consultant services are required. This recommendation is effective for projects included in the 2002 and 2005 Bond Programs.

BUDGET INFORMATION

Funds are available within the construction budget for roofing consulting services on each project. Typical fees for this service are approximately 0.25% of the cost of construction or about \$25,000 on a \$10 million elementary school. This fee includes review of construction plans and specifications, attendance at all roofing pre-installation meetings and providing a full time quality assurance observer during the actual installation of roofs.

MONITORING AND REPORTING TIMELINE

The Humble ISD Construction Department will monitor the work of this consultant on each project.

ATTACHMENTS

Tabulation

RESOURCE PERSONNEL

Mark Krueger	(281) 641-8711	mark.krueger@humble.k12.tx.us
Allan Scott	(281) 641-8702	allan.scott@humble.k12.tx.us
Yvonne King	(281) 641-8991	yvonne.king@humble.k12.tx.us

**Support Services Considerations
March 20, 2007
Roofing Consultant**

**Registered Roofing Consultant
RFQ #2007-056
Tabulation**

<u>Vendor</u>	<u>Weighted Value</u>
Michael J. Hamilton, Inc.	92
Amtech	90
Price	88
Rooftech	85
Engineering Diagnostics	83
Arrow	54
ECC	53



Consideration of Approval to Purchase Services and Software for a Substitute Contact and Management System

ADMINISTRATION RECOMMENDATION/REPORT

The Superintendent recommends that the Board of Trustees approve the purchase of services from Frontline Placement Technologies AESOP software to provide for the District's Substitute Contact and Management System.

DISTRICT PRIORITY AREA ADDRESSED

Maximize Financial Resources

BACKGROUND

Humble ISD currently leases the services of an automated substitute calling system in order to facilitate sub calling and management of reporting of substitutes for approximately 3000 of our employees and approximately 1000 substitutes who work on an as-needed basis. The Human Resources office and our campus administrators working with our current system have often experienced inadequate service due to the nature of the hardware and software of the current system. In addition, securing service and technical support for the current system has become an issue. Therefore, there is a need to upgrade current services and support. Additional features for campus input and reporting will enhance overall current operations as well.

The District received two proposals in response to an approved RFP. District representatives from Purchasing, Human Resources, and Technology departments concur that we consider the proposal from Frontline Placement Technologies, a provider of the AESOP system for absence tracking and automated substitute placement as providing the best overall services and best value.

IMPACT OF THIS ACTION

It is estimated that, given the projected number of employees in the 2007-08 school year, the AESOP annual subscription price will be approximately \$25,063. The increase over the subscription price of our current system is approximately \$10,579. However, the change to the recommended vendor will no longer require additional phone lines at District expense. Therefore, the District should realize a decrease in phone service expenses of more than \$11,000. Any additional expenses for initial set up of service and training of users can be funded through current budget amounts approved for Human Resources. Therefore, in terms of overall value the District should realize better services for current expended amounts.

Support Services Considerations
March 20, 2007
Substitute Contact and Management System

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

While we are requesting approval on award of the contract for services now in order to close the bidding process, we anticipate only the training of staff members and initial set up of the system to occur prior to June 30. Those funds are included in the current Personnel Department operating budget. Any increase of funds for annual subscription fees will be included in the proposed 2007-08 budget.

MONITORING AND REPORTING TIMELINE

There will be an annual review of services prior to the issuing of a new purchase order for the continuation of services. The District is able to discontinue services with 30 days notice if we desire to do so.

ATTACHMENTS

Attachment 1: Comparison of Bids for Service and Current System

RESOURCE PERSONNEL

Dr. Mary Widmier	281-641-8161	mary.widmier@humble.k12.tx.us
John Krippel	281-641-8164	john.krippel@humble.k12.tx.us
Yvonne King	281-641-8991	yvonne.king@humble.k12.tx.us

**Support Services Considerations
March 20, 2007
Substitute Contact and Management System**

	Current System (CRS)	CRS Web System	Frontline AESOP
Base Cost	\$14,484 plus \$11,000 phone lines \$25,484 total	\$27,300 (\$2275 per month x 12 months)	\$25,063 (\$2638 per month x 9.5 months)
Initial Set-Up		\$1500	\$1000
On site Training		\$1800	\$3750
First Year Total Cost		\$30,600	\$29,813
Additional Software needed	All software locally housed on servers in HR Department	Remote Desktop for SubFinder & Windows Terminal Services Client	None
Additional Hardware needed	Several servers housed in the HR department and multiple phone lines for System use	None	None
Service Issues	Hardware on site must be serviced by Technology Services; Software issues serviced by vendor (CRS) Service has been difficult to obtain.	Same company as current. Service issues a concern.	Very good reputation
Flexibility	Customer Support through single person in HISD. No attachments to jobs available. No custom reports available. End users cannot modify own profiles.	Customer Support through single person in HISD. No attachments to jobs available. No custom reports available. End users cannot modify own profiles.	All administrators able to receive customer support. Can attach files to be downloaded for specific jobs. Can create Custom reports using Crystal Reports. End user can change own profile.
Technology Services recommendation	Several issues with supporting this system have occurred.	Do not recommend this system due to the additional software and record of service.	Recommended system.



Consideration of Traffic Impact Analysis Services

ADMINISTRATION RECOMMENDATION/REPORT

The Superintendent recommends that the Board of Trustees approve the purchase of traffic impact analysis services from Traffic Engineers, Inc., as related to the acquisition of property for new schools and/or as related to major renovations at a school district facility.

DISTRICT PRIORITY AREA ADDRESSED

Plan for our future

BACKGROUND

Traffic impact studies are required by Harris County prior to granting permits to construct a new school. It's possible, although unlikely, that a traffic study may be required when a major renovation project is planned at an existing campus which causes a significant change in the traffic circulation and flow.

A traffic impact analysis report includes data on trip generation and distribution, on-site circulation and stacking, off-site circulation and stacking, pedestrian movements, and school speed zone signing and striping. These recommendations are important in that they provide reasonable assurance that efforts are made to expedite traffic flow in and around the school and most importantly that students will be able to safely travel to school via car, bus, bike or on foot.

A Request for Qualifications was advertised and qualification statements were received from only one firm at 10:00 a.m. on Tuesday, February 20, 2007. After a formal evaluation of the response, using the published selection criteria, Traffic Engineers, Inc., was determined to be a qualified vendor.

IMPACT OF THIS ACTION

Upon approval of this recommendation, the District will engage the services of Traffic Engineers, Inc. on an as-needed basis.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Funding for these surveying services will be paid for by bond funds which are reserved for future bond projects and for school site acquisitions.

MONITORING AND REPORTING TIMELINE

The Board will be kept apprised of facility construction projects and site acquisitions.

ATTACHMENTS

Tabulation

RESOURCE PERSONNEL

Mark Krueger	281-641-8711	mark.krueger@humble.k12.tx.us
Yvonne King	281-641-8991	yvonne.king@humble.k12.tx.us

**Support Services Considerations
March 20, 2007
Traffic Impact Analysis**

**Traffic Impact Analysis Consultant Services
RFQ #2007-054
Tabulation**

<u>Vendor</u>	<u>Weighted Value</u>
Traffic Engineers, Inc.	100

APPROVED

**Support Services Considerations
March 20, 2007
Walkway Canopies**

Consideration of Walkway Canopies for Portable Buildings

ADMINISTRATION RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the purchase of walkway canopies for portable buildings to Chamberlin Roofing and Waterproofing of Houston.

DISTRICT PRIORITY AREA ADDRESSED

Plan for Our Future

BACKGROUND

This recommendation is to approve a vendor to add canopies over the walkways of portable buildings at various schools. Within the next couple of months there will be portable buildings added at KHS and HHS to accommodate the ongoing renovations on those campuses and this summer there will be additional campuses receiving portable buildings to accommodate growth in the District.

Chamberlin Roofing and Waterproofing submitted the lowest unit cost proposal for the respective styles of canopies as shown in the tabulation. Details of other proposals are provided on the attached proposal tabulation sheet.

Chamberlin has been in business for 110 years and has done extensive work for Houston ISD. A site visit was made and the Chamberlin product was found to be very much acceptable for use at Humble ISD portable buildings.

Competitive sealed proposals were received from four (4) contractors at 1:30 p.m. on Thursday, February 22, 2007 at which time the proposals were opened and read publicly.

IMPACT OF THIS ACTION

Upon approval of this recommendation by the Board, Chamberlin will be contracted to provide canopies for a period of one year with the possibility of future contract extensions in accordance with District purchasing policy.

BUDGET INFORMATION

Funding for the installation of portable building canopies are allocated in various bond fund construction project budgets and portable building relocation project budgets.

MONITORING AND REPORTING TIMELINE

Periodic reports will be provided to the Board and administration. In addition, the District is currently making use of its web site to keep the community informed about the progress of all bond projects.

ATTACHMENTS

Tabulation

RESOURCE PERSONNEL

Mark Krueger	(281) 641-8711	mark.krueger@humble.k12.tx.us
Allan Scott	(281) 641-8702	allan.scott@humble.k12.tx.us
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**Support Services Considerations
March 20, 2007
Walkway Canopies**

**Walkway Canopies for Portable Classrooms
RFP #2007-057
Tabulation**

Description	All Shade Awning	Gulftex	Avadek	Chamberlin Houston, LTD.
Type A or B Price per sq. ft.	\$17.84	\$6.68 Harris Co \$7.68 City of Humble	\$9.50	\$6.50
Take Down Price per sq. ft.	\$8.92	\$5.25	No Bid	\$2.00
Type C Price per sq. ft.	\$16.93	\$8.88	\$12.75	\$4.95
Take Down Price per sq. ft	\$8.51	\$5.25	No Bid	\$2.00
Warranty	1 yr. against leaks & labor	1 year	1 year	2 years