



Pointe Coupee Parish School Board

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Pointe Coupee Parish School Board's

Special Education Advisory Council (SEAC) Minutes

Monday, May 19, 2025

1:30 p.m. - Pointe Coupee Parish School Board Office

The Pointe Coupee Parish Special Education Advisory Committee met on Monday, May 19, 2025.

The meeting was called to order by Exceptional Student Supervisor, Mary Wells at 1:37 p.m. Members present were Principal of Rosenwald Elementary, Dawn Albert, Behavior Specialist, Jennifer Babin, Principal of Valverde Elementary, Sara Taylor and Recorder, Kristin Ramsey. Community member Margaret Griffin and Families Helping Families Representative joined via telephone. The members absent from this meeting were Christina Polk and Kaylee Sievers.

I. Approval of Minutes

The minutes for the meeting held on Monday, January 27, 2025, had been emailed and mailed to committee members prior to the meeting. Ms. Wells made one change to the minutes on page 2 of the first paragraph. Committee members were made aware of the change. Ms. Wells asked if there were any other changes or questions to the minutes. There being none, Ms. Wells asked for a motion to approve the minutes. It was motioned by Mrs. Babin and seconded by Mrs. Taylor.

II. Updates

a. Introduction of new ESS Supervisor

Ms. Mary Wells introduced the new ESS Supervisor, Mrs. Dawn Albert, to the committee. Mrs. Albert will take the role of Exceptional Student Services Supervisor beginning on July 1, 2025. Mrs. Albert is currently Principal of Rosenwald Elementary School.

b. Committee Members

Ms. Wells stated that the committee members hold a 2-year term, and this is the year that we will need new committee members, including the Chairperson. She also stated that two of our parents that are on the committee have never shown up for a meeting and they would need to be replaced. Ms. Wells suggested that Mrs. Albert take the role of Chairperson.

c. Post Resource Fair Update

Mrs. Kristin Ramsey gave an update on the Resource Fair that took place on March 11, 2025, at First Baptist Church in New Roads. We had thirteen vendors in attendance. Parents and students came and received information. Lunch was provided by the Pointe Coupee Sheriff's

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Office. The committee agreed next year to try and get more attendance from parents and invite neighboring districts to attend the fair.

d. Community Outreach Activities Update

Mrs. Kristin Ramsey gave an update on community outreach. She stated that on April 25, 2025, The Pointe Coupee Autism Community Advocates invited the SEAC to volunteer at the autism walk & 5k that was held in New Roads. She was able to join the walk, set up a table with brochures about the SEAC, have a game for the children to play, and speak with parents about services that are being offered in our school district. It was a great turn out and we look forward to participating in this event next year.

e. SEAC Information Table at Open House

Mrs. Ramsey and Mrs. Albert discussed setting up a SEAC information table at each school's open house at the beginning of the 2025-2026 school year. This would be a great way to get information about SEAC and parents of students with disabilities will be able to meet our new Exceptional Student Services Supervisor. Mrs. Albert will talk about this with the principals at one of the DLT meetings that is being held with the principals during the Summer.

III. Families Helping Families of Greater Baton Rouge – Cynthia Chesterfield

Ms. Cynthia Chesterfield was a participant via telephone in our meeting. She was able to share information regarding upcoming events. She stated that on June 4, 2025, at 1:00 p.m., she was going to host a webinar on the topic of Understanding ACT 378 and How to Advocate Effectively. This webinar will give information about FHF, why it exists, the history of the center, and how it came about. It will also give information on how to access services. Another webinar will take place on June 10, 2025, beginning at 1:00 p.m. The topic, When Parents & Schools Disagree. This training session will discuss Louisiana's Special Education dispute resolution options and what your options are when you disagree with the school regarding your child's special education services. There will be part 2 titled Introduction to Work Series on June 18, 2025, at 1:00 p.m.

IV. Feedback and Suggestions from parents or Attendees – Public

There was no one in attendance.

V. Announcements

The SEAC meeting dates for the next school year are:

September 22, 2025, January 26, 2026 & May 18, 2026. The online application for new committee members will open on July 31, 2025.

IV. Adjourn

Ms. Wells asked if there were any comments or questions. There being none, it was motioned by Mrs. Taylor and seconded by Mrs. Albert to adjourn the meeting.

The Meeting was adjourned at 2:19 p.m.