

**REORGANIZATION & REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, APRIL 28, 2025**

7:30 PM REORGANIZATION & REGULAR BUSINESS MEETING

**CHATHAM HIGH SCHOOL AUDITORIUM
255 LAFAYETTE AVENUE, CHATHAM, NEW JERSEY**

I. CALL TO ORDER: Ann Ciccarelli, President

II. OPEN PUBLIC MEETING STATEMENT: In accordance with the requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record and TAP (news online).

III. ROLL CALL:

Ms. Ross	Ms. Allen	Mr. Delsandro	Ms. Peck	Mr. Ryan
Mr. Smith	Dr. Zhang	Ms. Weber	Ms. Ciccarelli	Quorum? Y N

IV. PLEDGE OF ALLEGIANCE

V. REORGANIZATION ACTION ITEMS

A. Annual Appointments

Agenda items A.1 to A.15. Motion by Trustee _____, seconded by Trustee _____
Roll call vote:

1. *Appointment: Board Secretary and Assistant Board Secretary*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education appoints Peter Daquila as the Board Secretary for the 2025/2026 school year; and

BE IT FURTHER RESOLVED: That the Board of Education appoints Patricia Sewak as the Assistant Board Secretary to function in the absence of the Board Secretary for the 2025/2026 school year.

2. *Appointment: Board Treasurer*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education appoints John Csatlos as the Treasurer of School Monies for the 2025/2026 school year at an annual salary of \$5,700.00.

3. *Appointment: Purchasing Agent*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the appointment of the School Business Administrator as the Purchasing Agent for the district for the 2025/2026 school year; and

BE IT FURTHER RESOLVED: That the Purchasing Agent is authorized to award contracts up to his bid threshold of \$44,000.00 and establishes the quote threshold at \$6,600.00. (These are the amounts for a Qualified Purchasing Agent)

4. *Appointment: Insurance Brokers of Record*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education designates the following as Insurance Agents for the district for the 2025/2026 school year:

Commercial Insurance: Arthur J. Gallagher & Co.

Workers' Compensation: Arthur J. Gallagher & Co.

Health Benefits: Brown & Brown

BE IT FURTHER RESOLVED: That the insurance brokers are covered under Extraordinary Unspecifiable Services (EUS); and

BE IT FURTHER RESOLVED: That a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration of service and the amount, and that this resolution and contract are on file in the office of the Board of Education.

5. *Appointment: Board Attorney*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education appoints the firm of Cleary, Giacobbe, Alfieri, Jacobs, LLC, Oakland, New Jersey to provide legal services to the district for the 2025/2026 school year, with the understanding that:

- a. Cleary, Giacobbe, Alfieri, Jacobs, LLC will charge a General Retainer of forty-eight thousand dollars (\$48,000.00) per year, which will include, by way of illustration, but not limitation, the following legal services: telephone calls, attendance at board meetings, attendance at board committee meetings, attendance at central office administrative meetings, review of contracts, board-authorized legal research and board-authorized legal opinions and other terms as outlined in the agreement.; and
- b. Cleary, Giacobbe, Alfieri, Jacobs, LLC at an annual expense not to exceed \$175,000.00 based on an hourly rate of \$180.00 for partners and counsel, \$170.00 for Associates and \$100.00 for paralegal and law clerks for any services not covered by the general retainer fee; and

BE IT FURTHER RESOLVED: That a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration of service and amount, and that this resolution and contract are on file in the office of the Board of Education.

6. *Approval: Auditing Firm*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education appoints PK O'Connor Davies, LLP of Cranford, New Jersey, as public school accountant, for the 2025/2026 school year at an annual fee of \$66,000.00; and
BE IT FURTHER RESOLVED: That the district has obtained and reviewed a copy of the audit firm's most recent peer review and letter of comment; and
BE IT FURTHER RESOLVED: That a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration of service and amount, and that this resolution and contract are on file in the office of the Board of Education.

7. *Approval: Architect of Record*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education appoints Parette Somjen Architects, of Rockaway, New Jersey, as architect of record, for the 2025/2026 school year at an annual expense not to exceed \$50,000.00 based on a principal fee of \$186.00 per hour; and
BE IT FURTHER RESOLVED: That a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration of service and amount, and that this resolution and contract are on file in the office of the Board of Education.

8. *Approval: Banking Services*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the continuation of Citizens Bank of Short Hills, New Jersey, to provide banking services for the 2025/2026 school year; and
BE IT FURTHER RESOLVED: That a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration of service and amount, and that this resolution and contract are on file in the office of the Board of Education.

9. *Approval: Financial Advisor*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the appointment of Phoenix Advisors, LLC of Bordentown, New Jersey as financial advisor to the district as needed for the 2025/2026 school year at an annual base fee of \$1,350.00; and
BE IT FURTHER RESOLVED: That a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration of service and amount, and that this resolution and contract are on file in the office of the Board of Education.

10. *Approval: Bond Counsel*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the appointment of McManimon, Scotland and Baumann, LLC of Roseland, New Jersey to provide specialized legal services necessary in conjunction with the capital program and as bond counsel to the district as needed for the 2025/2026 school year at an annual expense not to exceed \$15,000.00; and
BE IT FURTHER RESOLVED: That a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration of service and amount, and that this resolution and contract are on file in the office of the Board of Education.

11. *Approval: Participation in Project Community Pride*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the district’s participation in Southeast Project Community Pride, Inc., of Madison, New Jersey, known as “Project Community Pride “ at a cost of \$24,868.00 for the period of July 1, 2025 through June 30, 2026.

12. *Appointment: Medical Director and School Physician*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education appoints Dr. Michael Kelly of Procure Medical Associates, 776 Northfield Avenue, West Orange, NJ 07052, as the Medical Director and Sports Physician to provide school and sports physician services at an annual cost of \$37,250.00 for the 2025/2026 school year

13. *Appointment: AFC Urgent Care of New Providence for Services*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education appoints AFC Urgent Care of New Providence, NJ, to perform the Sports Physicals at rate of \$60.00 per physical, Drug Testing at \$25.00 per test and CDL/Bus Driver Physical and Pre-Employment Physicals at \$100.00 per physical as need during the 2025/2026 school year.

14. *Appointment: Drug and Alcohol Treatment Counselor*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education appoints Paul Lavella, LPC, LCADC, of NJRAW- New Jersey Recovery and Wellness. Florham Park, New Jersey to provide substance abuse evaluations as required at a cost of \$300.00 each for the 2025/2026 school year.

15. *Approval: Annual District Appointments*
RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following appointments for the 2024/2025 school year:

<p>Business Administrator/Board Secretary Public Agency Compliance Officer (P.A.C.O.) Custodian of Records</p>
<p>Chief Human Resources Officer Affirmative Action Officer HRO Domestic Violence Victims</p>
<p>Assistant Superintendent Section 504 Officer American Disability Act (ADA) Coordinator DNJ Division of Child Protection and Permanency (DCPP) Liaison District Homeless Liaison District Anti Bullying Coordinator Title IX Coordinator</p>

<p>Supervisor of Buildings and Grounds Indoor Air Quality Coordinator Right to Know Contact Person Asbestos/AHERA Coordinator Integrated Pest Management (IPM) Coordinator</p>
<p>CHS Student Assistance Counselors Student Assistance Counselor</p>
<p>Attendance Officers CHS Principal and Assistant Principals CMS Principal and Assistant Principals LAS Principal MAS Principal SBS Principal WAS Principal</p>
<p>District School Safety Specialist SBS Principal</p>
<p>Chemical Hygiene Officer Supervisor of Science K-12</p>

BE IT FURTHER RESOLVED: That the Business Administrator/Board Secretary is directed to advertise the name, office address and telephone numbers for each appointment; and
BE IT FURTHER RESOLVED: That the Superintendent or his designee is directed to develop and distribute the grievance procedure as per 28 CFR 35.107(a) for the American Disability Act; and
BE IT FURTHER RESOLVED: That the Board of Education indemnifies the Custodian of Records for all legal costs which might arise from this position.

B. Annual Motions and Designations

Agenda items B.1 to B.38, Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

1. *Approval: Board Policies and Bylaws*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education adopts and shall be governed in all actions and business to come before this Board by the written Board Policies, Regulations, and Job Descriptions previously duly adopted and contained in the Board of Education Policy Book as per Policy 9311 and 9312.

2. *Approval: Parliamentary Procedures*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education to the extent consistent with State Law, Policies and By-Laws of the Board will be guided by “Robert’s Rules of Order” as per Policy 9325 and 9325.4.

3. *Approval: Standard Operating Procedures*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the district’s Standard Operating Procedures for the 2025/2026 school year.

4. *Approval: Purchasing Manual*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the district’s Purchasing Manual for the 2025/2026 school year.

5. *Approval: School Depositories and Signatures*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A 18A:19-1):

Account Name	No. of Signatures	Authorized Signatures	Bank	Account #
General Account	3	1 of President, 1 of Bd. Secy., Supt. 1 of Treas., Asst. Bd. Secy.	Citizens Bank	xxxx0799
Cafeteria Account	3	1 of President, 1 of Bd. Secy., Supt. 1 of Treas., Asst. Bd. Secy.	Citizens Bank	xxxx1402
Unemployment Insurance Trust	2	1 of Bd. Secy., Supt. 1 of Treas., Asst. Bd. Secy.	Citizens Bank	xxxx1440
Payroll Agency Account	2	1 of Bd. Secy., Supt. 1 of Treas., Asst. Bd. Secy.	Citizens Bank	xxxx0836
Payroll Account	1	1 of Treas., Asst. Bd. Secy.	Citizens Bank	xxxx1341
Board Office Petty Cash	2	Bd. Secy., Asst. Bd. Secy. Superintendent Asst. Supt. for Student Support Svcs.	Citizens Bank	xxxx1770
Special Ed Programs	1	Bd. Secy., Asst. Bd. Secy. Superintendent	Citizens Bank	xxxx3691
CHS Petty Cash	2	CHS Principal CHS Principal’s Secretary Bd. Secy.	Citizens Bank	xxxx1497
CMS Petty Cash	2	CMS Principal CMS Asst. Principal, Bd. Secy.	Citizens Bank	xxxx1567
CHS Student Activity Account	2	CHS Principal CHS Principal’s Secretary, Bd. Secy.	Citizens Bank	xxxx1510
CHS Athletic Activities Account	2	CHS Principal CHS Principal’s Secretary, Bd. Secy.	Citizens Bank	xxxx1529
CMS Student Activity Account	2	CMS Principal CMS Asst. Principal, Bd. Secy.	Citizens Bank	xxxx1572
LAS Student Activity Account	2	LAS Principal LAS School Secretary, Bd. Secy.	Citizens Bank	xxxx1614
SBS Student Activity Account	2	SBS Principal SBS School Secretary, Bd. Secy.	Citizens Bank	xxxx1765
Other Scholarship	2	Bd. Secy., Asst. Bd. Secy. Superintendent, Treasurer	Citizens Bank	xxxx1459
CHS Sports Official Account	2	Bd. Secy. Asst. Bd. Secy. Superintendent	Citizens Bank	xxxx9254

6. *Approval: Petty Cash Reorganization Accounts*

WHEREAS: There has been a need to reestablish a petty cash fund for the purpose of making immediate payments of comparatively small amounts as per board policy; and

WHEREAS: The State Board of Education has amended N.J.A.C. 6A:23-2.9, N.J.S.A. 18A:19-13, and Policy 3541 to establish requirements which strengthen the fiscal controls and accountability for petty cash funds; and therefore, be it

RESOLVED: Upon the recommendation of the Superintendent, the Board authorizes the establishment of the following petty cash funds in the amounts indicated below:

Location	Account Amount	Single Expenditure
Chatham High School	\$1,000	\$150
Chatham Middle School	\$1,000	\$150
Board Office	\$4,000	\$500

Each primary signatory shall insure that:

- a. Petty cash funds are spent for budgeted items only.
- b. No single purchase for petty cash may exceed \$150 (Board Office reimbursement: \$500).
- c. Funds are not used to subvert the regular purchasing procedures
- d. The checking accounts are to be reconciled on a monthly basis and reported to the board.
- e. Petty cash is distributed in check form on the two signatures indicated above.
- f. All disbursements for petty cash shall be reported at the next regular meeting of the Board as it is reimbursed. All petty cash funds shall be established by board approved voucher and all unused cash is to be returned to the depository at the close of each fiscal year.

7. *Approval: Designation of Official of Investments and Wires*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education designates the Business Administrator/ Board Secretary as the person responsible for any and all Board of Education investments; and

BE IT FURTHER RESOLVED: That the Business Administrator/Board Secretary or Assistant Business Administrator/Assistant Board Secretary be authorized to make wire transfers amongst the board accounts as may be necessary.

8. *Approval: Designation of Official Newspaper for Legal Notices*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education designates the Daily Record as the official newspaper for legal notices and the TAP (news online), or the Chatham Courier be so designated should it be impossible to advertise in the Daily Record for reasons of timely notice, emergency, or other reasons; and

BE IT FURTHER RESOLVED: That personnel postings will be placed on the district website, NJhire.com, NJschooljobs.com, and LinkedIn,

BE IT FURTHER RESOLVED: That the Board Secretary send all notices of any regular, special, or rescheduled meeting to any individual requesting to be placed on a mailing list as provided by N.J.S.A. 10:4-19 and Policy 9321 and upon the prepayment of a fee of \$50.00 per year. Such requests for notices under this resolution shall terminate at midnight on June 30th of each school year.

9. *Approval: Designation of Meetings & Meeting Schedule*

RESOLVED: that the School District of the Chathams Board of Education, pursuant to Chapter 231, PAL. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education will be held in the School District of the Chathams High School Auditorium, located at 255 Lafayette Avenue, Chatham, NJ, at 7:30 PM, as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED: That the purpose of the regular meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board’s attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary;

BE IT FURTHER RESOLVED: That the aforesaid notice of regularly scheduled meetings will be posted in the Board of Education Administrative Office, 259 Lafayette Avenue, Chatham, New Jersey and on the district website; and

BE IT FURTHER RESOLVED: That the aforesaid notice be sent to the Daily Record and Chatham Courier, and TAP (news online), the newspapers designated by this Board to receive the notice required by the provisions of the Open Public Meetings Act; and

BE IT FURTHER RESOLVED: That the aforesaid notice be filed with both the Clerk of Chatham Borough and the Clerk of Chatham Township.;

BE IT FURTHER RESOLVED: That the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED: That in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED: That the Board of Education will meet on the following dates:

Monday	April 28, 2025	Regular Meeting – Board Reorg/Budget Hearing	7:30 PM
Monday	May 12, 2025	Regular Meeting	7:30 PM
Monday	June 9, 2025	Regular Meeting	7:30 PM
Monday	July 14, 2025	Regular Meeting	7:30 PM
Monday	August 25, 2025	Regular Meeting	7:30 PM
Monday	September 15, 2025	Regular Meeting	7:30 PM
Monday	October 13, 2025	Regular Meeting	7:30 PM
Monday	November 3, 2025	Regular Meeting	7:30 PM
Monday	December 8, 2025	Regular Meeting	7:30 PM
Monday	January 12, 2026	Regular Meeting	7:30 PM
Monday	February 2, 2026	Regular Meeting	7:30 PM
Monday	March 16, 2026	Regular Meeting – Tent. Preliminary Budget Discussion	7:30 PM
Monday	April 20, 2026	Regular Meeting – Tent. Budget Public Hearing & Board Reorg	7:30 PM

Monday	May 11, 2026	Regular Meeting	7:30 PM
Monday	June 15, 2026	Regular Meeting	7:30 PM
Monday	July 13, 2026	Regular Meeting	7:30 PM
Monday	August 24, 2026	Regular Meeting	7:30 PM
Monday	September 14, 2026	Regular Meeting	7:30 PM
NOTES:	a. Special Public Meetings where official action is taken will be scheduled as needed with proper notice. b. Closed Executive Sessions with the public excluded for discussion of personnel, legal matters, will be authorized as needed by resolution during public meetings or by special notice.		

10. *Approval: Enrollment of Chatham High School as a Member of the NJ State Interscholastic Athletic Association*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3 et seq. and Policy 6145) herewith enrolls Chatham High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA; and

BE IT FURTHER RESOLVED: That this resolution will continue to be in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted by the Board of Education. Pursuant to N.J.S.A. 18A:11-3, in adopting this resolution the Board of Education adopts as its own policy and agrees to be governed by the constitution By-Laws and Rules and Regulations of the NJSIAA.

11. *Approval: Authorization of the Use of State Contracts*

WHEREAS: Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”; and

WHEREAS: The Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS: The Board of Education desires to authorize its purchasing agent for the 2025/2026 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and therefore, be it

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property.

12. *Approval: Payment of Bills Between Meetings*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education appoints the Business Administrator as Claims Auditor to verify and pay bills as needed to protect the interests of the board between meetings with the advice and consent of the Chairperson of the Finance Committee and/or the Board President which will be listed as paid at the next regular board meeting.

13. *Approval: Hiring Authorization of the Superintendent*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education authorizes the Superintendent to extend offers of employment after consulting with the Board of Education regarding budgeted positions for which there may be a vacancy during the school year.

14. *Approval: Tax Shelter Annuity Companies*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education designates the current Tax Sheltered Annuity Companies, open for enrollment to any School District of the Chathams Board of Education, in the County of Morris, New Jersey, Employee for the 2023/2024 school year as per N.J.S.A. 18A:66-127 and Policy 6520:

Name	403(b)	457(b)
AXA Equitable	X	X
Corebridge Financial (formerly AIG Valic)	X	X
Met Life	X	X
Orion Portfolio Solutions (formerly FTJ Fund Choice)	X	X
Security Benefit	X	X
Teachers Pension Exchange	X	X
The Vanguard Group	X	-

15. *Approval: Admin Partners, LLC - Third Party Administrator*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Admin Partner, LLC as the Third Party Administrator for the district’s 403(b) plan and the district’s 457(b) plan.; and

BE IT FURTHER RESOLVED: that the board authorizes Admin Partners to act on the district’s behalf with respect to these plans, and to take any and all actions necessary or desirable to implement, maintain and administer the District’s 403(b) Plan and the District’s 457(b) plan in accordance with the Board’s intentions, and with all applicable state and federal laws.

16. *Approval: Related (Administrative) Services - Benefit Express*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the purchase of administrative services from Benefit Express, that relate to COBRA and billing services for retirees at an estimated cost of \$5,000.00 annually, effective July 1, 2025 through June 30, 2026.

17. *Approval: Related (Administrative) Services - WageWorks (Health Equity)*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the purchase of administrative services from WageWorks (Health Equity) that relate to flexible spending accounts at an estimated cost of \$5,000.00 annually, effective July 1, 2025 through June 30, 2026.

18. *Approval: Chart of Accounts*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district; and

BE IT FURTHER RESOLVED: That the business office is authorized to add additional sub account designation (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED: That the Superintendent or his designee is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

19. *Approval: Annual Tuition Rate for 2025/2026*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following annual tuition rates for non-resident pupils for the 2025/2026 school year:

Grades	Annual Tuition Amount
K – 4	\$23,000
5 – 8	\$24,000
9 – 12	\$24,000

20. *Approval: Annual CHIPs Rate for 2025/2026*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Chatham Inclusion Preschool (CHIP) 10 month program tuition rate of \$3,400.00 for the 2025/2026 school year.

21. *Approval: Musical Instrument Maintenance Fees*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves musical instrument maintenance fee per student of \$100.00 for the 2025/2026 school year; and **BE IT FURTHER RESOLVED:** That the Board of Education approves the Lafayette School grades 3 and 4 drummers’ maintenance fee of \$50.00 per student for the 2025/2026 school year.

22. *Approval: Activity Participation Fee*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education, in accordance with Board of Education Policy No. 6145.4, approves an activity participation fee of \$200.00 for the high school students for the 2025/2026 school year.

23. *Approval: Anticipated Contracts for 2025/2026 to be Renewed, Awarded or Expire During the School Year - Per PL 2015 Chapter 47*

Pursuant to PL 2015, Chapter 47, the School District of the Chathams Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education in 2024/2025. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. *et seq.*, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 *et seq.* (List of contracts on file in the Business Office)

24. *Approval: Bid/Purchasing Contract Services for Goods & Services*

WHEREAS: In accordance with the N.J.S.A. 18A: 18A-11 *et seq.* the School District of the Chathams Board of Education may jointly, by agreement, provide for goods and services with other boards of education; and

WHEREAS: the agencies listed below (hereinafter referred to as “lead agencies”), are able to provide bid/purchasing contract services for cooperative skilled trades, provision of school supplies in various categories, including but not limited to general supplies, fine art, technology education, physical education, health, science, home economics, library, plumbing, electrical, hardware and custodial supplies, paper, lumber, computer supplies and audio visual supplies and equipment and time and materials for building maintenance:

Camden County ESC	National Purchasing Cooperative
Central Susquehanna Intermediate Unit d/b/a The Keystone Purchasing Network	New Jersey State Cooperative
Ed Data Services, Inc.	PEPPM National Cooperative Contract
ESC of New Jersey (formerly Middlesex Regional ESC - Environmental & mold coverage)	SJTP (Sterling High School - “Sterling and South Jersey Technology Partnership)
ESCMC (ESC of Morris County)	Somerset County ESC
Hunterdon County ESC	Somerset County Pricing System
Hunterdon County Purchasing Co-op	Sourcewell National Cooperative
Middlesex ESC	Sussex County Regional Cooperative
Morris County Cooperative Pricing Council	Union County ESC
MUJC (Morris Union Jointure Commission	Union Jointure Commission
NJEdge, .Net., Inc. - Edge Market Cooperative Pricing System	U.S. Communities Government Purchasing Alliance National Cooperative
National IPA	New Jersey Cooperative Purchasing Alliance
TIPS USA Interlocal Purchasing	

NOW, THEREFORE, BE IT RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves jointure agreements for the 2025/2026 school year with the above named lead agencies for bid/purchasing contract services as outlined above, and

BE IT FURTHER RESOLVED: That the Board of Education authorizes the above named lead agencies to receive bids, if necessary, on behalf of the board for these services.

25. *Approval: Joint Goods and Services Agreements Including Transportation*

WHEREAS: In accordance with the N.J.S.A. 18A: 18A-11 et seq. the School District of the Chathams Board of Education may jointly, by agreement, provide for goods and services with other boards of education including transportation services; and

WHEREAS: the agencies listed below (hereinafter referred to as “Lead Agencies”) are able to provide transportation services to children who are residents of the School District of the Chathams;

Camden County ESC	MUJC (Morris Union Jointure Commission)
ESCMC (ESC of Morris County)	Somerset County ESC
ESC of New Jersey (formerly Middlesex Regional ESC)	Sussex County Regional Cooperative
ERESC (Essex Regional ESC)	Union County ESC
Florham Park BOE	Union Jointure Commission
Madison BOE (for athletic programs transportation)	Hanover Park Regional HS District
Morris School District	

NOW, THEREFORE, BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves jointure agreements for the 2025/2026 school year with the above named lead agencies to provide goods and services where the cost of services will be prorated based on the contractual requirements and actual costs in accordance with the rules, regulations, and policies established by State law; and

BE IT FURTHER RESOLVED: That the School District of the Chathams Board of Education approves the above named lead agencies to receive bids, if necessary, on behalf of the board for these goods and services.

26. *Approval: Related Services – County Commission Providers*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the purchase of related services from the Educational Services Commission of Morris County, for Professional Support / Non-Public Services Agreements with Non-Public Chapters 192-193 and the Non-Public Security Aid for 2025/2026 the school year. *(Rate schedules on file in the Business Office)*

27. *Approval: Related Services – County Commission Providers*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the purchase of related services from the Educational Services Commission of Morris County, Essex Regional Educational Services Commission, and the Morris-Union Jointure Commission as required by individual student IEPs for 2025/2026 the school year. *(Rate schedules on file in the Business Office)*

28. *Approval: Best Choice Home Care Limited Liability Company*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the contract with Best Choice Home Care Limited Liability Company for the 2025/2026 school year to provide substitute nurses at a cost of \$72.00 per hour.

29. *Approval: Home Instruction Services*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves outside vendors to provide home instruction services to children who are residents of the School District of the Chathams for the 2025/2026 school year, effective July 1, 2025 through June 30, 2026 as listed below:

Alliance Tutoring, LLC	Out of Sight Teaching, LLC
ASPIRE Counseling Center	P.G. Chambers School
Cerebral Palsy of North Jersey	Princeton Healthcare System
E.I. dba LearnWell	St. Clare's Behavioral Health
Dr. Lori Hanes & Associates	Renee Shalhoub
Four Winds Hospital	Silvergate Preparatory School
High Focus	Stepping Forward Counseling Center
Lifespan Speech & Language Services	Turning Point
New Hope Integrated Behavioral Health Care	Gina M. Wagner, OT
New Pathway Counseling, Inc.	

30. *Approval: Vendors to Provide Services for 2025/2026*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves outside vendors to provide services for the 2025/2026 school year, effective July 1, 2025 through June 30, 2026 as listed below:

Name	Service
Behavior Analysts of NJ (BANJ)	ABA Consultation Services
Bridget Vasto	OT Services
Center for Wellness/Ira Hayes	Therapeutic Consultation
Center for Partnership Services	Staffing Services
Cerebral Palsy of North Jersey	OT/PT/Speech Services
College Steps/Kean University	College Transition Services
Creative Speech Solutions	OT/Speech Staffing & Services
Creature Comfort	Pet Therapy
Epic Special Education Staffing	Staffing Services
Heidi Miller Speech	Feeding, Speech & Language Services
Homecare Therapies dba Horizon Healthcare	1:1 Nursing Services; Staffing Services
Finding Your Individuality	Health & Wellness Services
James Bonardi	PT Services
Jammin' Jenn	Music Therapy
Kids Together NJ, LLC	Social Skills
Language Line	Interpreter Services
Morris Union Jointure Commission	OT/PT/Speech Services
Mountain Lakes BOE/Lake Drive School	Itinerant Services
Omdurman Transit, LLC	Special Education Transportation
Out of Sight Teaching, LLC	Vision Therapy Services
Oxford Consulting Services, Inc.	OT/PT/Speech Services
P.G. Chambers	OT/PT/Speech Services
Pediatric Therapeutics - Terri Jones	Speech/Language Services
Pillar Care Continuum	OT/PT/Speech Services
ProCare Therapy	OT Services
Samantha Cogan	PT Services
Sensory Garden/Julie Guzman	OT Services
Solomon Therapeutics (STARs)	Speech/Language Services
Spectrum Works	Employment Services
Stay Well Services, Inc	Nursing Services
Summit Speech School	Itinerant Services
Team Behavior Consultants/Melissa Valent	ABA Services/Staffing
Trinitas Children's Therapy Services	OT/PT/Speech Services
Vistas Education Partners	Vision Therapy Evaluations & Services

31. *Approval: Outside Evaluation Services*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves outside vendors to provide Outside Evaluation Services to children who are residents of the School District of the Chathams for the 2025/2026 school year, effective July 1, 2025 through June 30, 2026 as listed below:

Name	Evaluation Service
Summit Speech School	Audiological, Speech & Language Evaluations
Brittany Arrington, SLP	Augmentative & Alternate Communications Evaluations
Bergen County Special Services - Educational Enterprises	Assistive Technology, Augmentative & Alternate Communications Evaluations

CATIES/College of New Jersey	Assistive Technology, Augmentative & Alternate Communications Evaluations
Creative Speech Solutions, LLC	Assistive Technology, Augmentative & Alternate Communications Evaluations
Dr. Lori Hanes & Associates	Educational & Psychological Evaluations
Denusia Rampollo	Educational Evaluations
Joseph Route, LDTC	Educational Evaluations
Terry Wisolmerski, LDTC	Educational Evaluations
Cross County Clinical & Educational Services	Multilingual Evaluations
Learning Tree	Multilingual Evaluations
Dr. Vanna Amorapanth	Neurodevelopmental Evaluations
Educational Specialized Associates, LLC	Neurodevelopmental Evaluations
Dr. Alanna Gold	Neurodevelopmental Evaluations
New Jersey Pediatric Neuroscience Institute	Neurodevelopmental Evaluations
Dr. Marilyn A. Kubichek	Neurodevelopmental Evaluations
Dr. Romana Kulikova	Neurodevelopmental Evaluations
Cerebral Palsy of North Jersey	OT/PT/Assistive Technology Evaluations
P.G. Chambers School	OT/PT/Assistive Technology Evaluations
AJL Therapy for Kids, LLC	OT Evaluations
Dr. Jackie Chen	Psychiatric Evaluations (Mandarin)
Dr. Jason Dean	Psychiatric Evaluations
D.C. Fagan Psychological Services, LLC	Psychiatric Evaluations
Dr. Rajeswari Muthuswamy, MD	Psychiatric Evaluations
Platt Psychiatric Associates, LLC	Psychiatric Evaluations
Dr. Shirley Sostre-Oquendo	Psychiatric Evaluations
Dr. Joseph Siragusa	Psychiatric Evaluations
AFC Urgent Care	Risk/Clearance Assessments
GenPsych	Risk/Clearance Assessments
St. Clare's Behavioral Health	Risk/Clearance Assessments
Silvergate Preparatory School, LLC	Risk/Clearance Assessments
Tri-County Behavioral Care	Risk/Clearance Assessments
Vasto Counseling, LLC	Risk/Clearance Assessments
Sari Coppelson	Social Evaluations
Barrie Satin, MSW	Social Evaluations
Cathy Steege	Social Evaluations
Jewish Vocational Service of Metrowest Inc.	Vocational Evaluations

32. *Approval: Disposal of Equipment*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Business Administrator to dispose of or sell any district equipment that has exceeded its useful life, is no longer needed and no longer provides any value to the district during the 2025/2026 school year.

33. *Approval: Right to Know Survey*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves RK Environmental of Phillipsburg, New Jersey, to complete the New Jersey Department of Health and Senior Services Right to Know Survey Update and to provide Right-To-Know Compliance

Services during the 2025/2026 school year for the district at an approximate cost of \$4,655.00 which includes labeling and training.

34. *Approval: Collection and Maintenance of Pupil Records*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education authorizes certified school personnel to collect and maintain the following mandated pupil records as per N.J.A.C. 6A:32-7.3 and Policy 5125:

- a. The student's name, address, telephone number, date of birth, name of parent(s), gender, citizenship, standardized assessment and test answer sheets (protocol), grades, attendance, classes attended, grade level completed, and year completed.
- b. Record of daily attendance;
- c. Descriptions of student progress according to the system of student evaluation used in the school district;
- d. History and status of physical health compiled in accordance with State regulations, including results of any physical examinations given by qualified school district employees;
- e. Records pursuant to rules and regulations regarding education of students with disabilities; and
- f. All other records required by the State Board of Education.

35. *Approval: PTO Events*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves all PTO sponsored events and activities at the School District of the Chathams facilities throughout the 2025/2026 school year.

36. *Approval: Doctrine of Necessity*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the School Ethics Commission Doctrine of Necessity as follows:

WHEREAS: The School Ethics Act, N.J.S.A. 18AA:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS: Questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS: The School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS: The opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS: The opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS: In keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED: That the School Ethics Commission hereby requires that Boards of Education and Charter School Boards of Trustees must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED: That Boards of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy;

BE IT FURTHER RESOLVED: That the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Associate of School Administrators, the New Jersey Association of School Business Officials and the New Jersey Education Association.

37. Approval: Travel and Related Expense Reimbursement

WHEREAS: The School District of the Chathams Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS: N.J.A.C. 6A:23A-7.1 et seq. Requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS: A Board of Education may establish, for regular district business travel only, an annual school year threshold of \$3,000 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS: Travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED: That the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23-7.1 et seq. As being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED: That the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$91,720 for all staff and board members.

38. Approval: Adoption of Code of Ethics

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education Members had the required Board of Ethics Training session as required under N.J.A.C. 6:3-1.3 and N.J.A.C. 6A:30; and

BE IT FURTHER RESOLVED: That the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the School District of the Chathams Board of Education; and

BE IT FURTHER RESOLVED: That the Board of Education adopts the following Code of Ethics as per N.J.S.A. 18A:12-24.1 and Policy 9271:

The members of the board of education recognize that they hold authority not as individuals but as members of the board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the board adopts this code of ethics:

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my Board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action that may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

The board shall see that all members of the board receive training in understanding and adhering to this code of ethics and shall discuss it annually at a regularly scheduled public meeting. Each member shall sign documentation that he/she has received a copy of it and has read and understood it.

C. Appoint Standing Committees

Agenda item C.1, Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

- 1. *Approval: Committees, Committee Members, Liaisons, and Delegates*

RESOLVED: Upon the recommendation of the Superintendent, the President shall appoint Board members to serve a one-year term on the following board standing committees and to serve as liaisons and delegates which are deemed appropriate for the upcoming year:

<u>Curriculum</u>	<u>Finance/Facilities</u>
Susan Ross, Chair	Bradley Smith, Chair
Sally Allen	Michael Ryan
Kate Peck	Yinglu Zhang
Yinglu Zhan	Jill Weber
Alternate: Jill Weber	Alternate: Ann Ciccarelli
<u>Personnel</u>	<u>Policy/Planning</u>
Jill Weber, Chair	Michael Ryan, Chair
Ann Ciccarelli	Sally Allen
Chris Delsandro	Chris Delsandro
Susan Ross	Bradley Smith
Alternate: Sally Allen	Alternate: KatePeck
<u>Negotiations</u>	
Michael Ryan, Bradley Smith & Jill Weber	
<u>Liaisons</u>	
Chatham Borough: Jill Weber	
Chatham Township: Bradley Smith	
Chatham Education Foundation: Susan Ross	
Chatham Recreation: Chris Delsandro	
Chatham Performing Arts Boosters: Jill Weber	
<u>Delegates</u>	
NJSBA: Delegate: Jill Weber	
MCSBA: Delegate: Susan Ross	
MCESC: Delegate: Bradley Smith	

VI. BOARD PRESIDENT’S COMMENTS

VII. ADMINISTRATIVE REPORTS

A. SUPERINTENDENT’S REPORT

- Final Budget 2025/2026
- Enrollment 2025/2026
- TEDxChatham June 10, 2025

B. BUSINESS ADMINISTRATOR’S REPORT

- Fall Bus Evacuation Drills
 - October 15, 2024 - SBS & WAS
 - October 16, 2024 - CMS & LAS
 - October 17, 2024 - CHS

- Spring Bus Evacuation Drills
 - April 22, 2025 - SBS & WAS
 - April 23, 2025 - CMS & LAS
 - April 24, 2025 - CHS
- Construction Update

C. STUDENT LIAISON

- Summer Tedesco

VIII. COMMITTEE REPORTS

- A. Personnel** (J. Weber)
- B. Curriculum** (S. Ross)
- C. Finance/Facilities** (B. Smith)
- D. Policy and Planning** (M. Ryan)

Liaisons

- Chatham Borough (J. Weber)
- Chatham Township (B. Smith)
- Chatham Education Foundation (S. Ross)
- Chatham Recreation (C. Delsandro)
- School District of the Chathams PTO (A. Ciccarelli)

IX. MINUTES

Motion by Trustee: _____, seconded by: _____, Roll call vote:

Approval: Minutes

RESOLVED: That the Board of Education approves the regular session minutes from the following meetings:

- March 17, 2025 - Public Session Minutes
- April 2, 2025 - Special Meeting Public Session Minutes

X. PUBLIC COMMENTARY

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Commentary section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for the current meeting. To help facilitate an orderly meeting, and to permit all to be heard, speakers will be asked to limit their comments to a reasonable length of time.

XI. ACTION ITEMS

A. PERSONNEL

Agenda items A.1 to A.28. Motion by Trustee: _____, seconded by Trustee: _____, Roll call vote:

1. *Acceptance: Retirement*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the retirement of the following staff members:

Name	Location/Position	Effective Date
Orsini, Anthony	CMS/Principal	07/01/2025

2. *Acceptance: Resignation*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff members:

Name	Location/Position	Effective Date
Knight, Darnell	CMS/Paraprofessional	05/09/2025
Slatius, Abbie	CHS/School Social Worker	06/30/2025
Hadley, Catharine	LAF/Elementary School Teacher	06/30/2025

3. *Amendment: Contracts - 2024/2025 School Year*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the contracts for the following individuals for the 2024/2025 school year as per the agreement between the Board of Education and the Chatham Education Association.

Name	Position	Location	Column/Step	FTE	Salary	Effective Date	Termination Date	Notes
Sanles, Maria	Paraprofessional	CMS	N/A	N/A	\$21.48/hr	03/01/2025	06/30/2025	Supersedes action on 11/04/2024 to amend hours from 2.5 to 3.9 hours.
Taylor, Kenneth	Maintainer	District	Maint/F	1.0	\$61,360.00 prorated at \$10,226.67	05/01/2025	06/30/2025	Supersedes action on 05/13/2024 to amend Salary to include \$7,500 Lead Maintainer Stipend.
Matias, Ramon	Custodian	CHS	Cust/10	1.0	\$49,920.00 prorated to \$8,320.00	05/01/2025	06/30/2025	Supersedes action on 04/29/2024 to amend salary; Salary includes \$2,000 Night Differential.
Ellis, George	Custodian	CHS	Cust/6	1.0	\$46,620.00 prorated to \$7,770.00	05/01/2025	06/20/2025	Supersedes action on 02/03/2025 to amend salary; Salary includes \$700 Night Differential.

4. *Approval: Contracts - 2025/2026 School Year*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the contracts for the following individuals for the 2025/2026 school year as per the agreement between the Board of Education and the Chatham Education Association.

Name	Position	Location	Column/Step	FTE	Salary	Effective Date	Termination Date	Notes
Keefe, Kaitlin	Teacher of Special Education	LAF	BA/11	1.0	\$72,480.00	08/20/2025	06/30/2026	
Hance, Lyndsey	Learning Disabilities Teacher Consultant	CMS	MA/9	1.0	\$73,540.00	08/20/2025	06/30/2026	

5. *Approval: Contracts - Leave Replacement Assignments*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves contracts for the following Leave Replacement assignments for the 2025/2026 school year.

Name	Position	Location	Column/Step	FTE	Salary	Effective Date	Termination Date	Notes
Phelan, Susan	Leave Replacement Teacher of Special Education	CHS	BA/3	1.0	\$64,350.00	08/20/2025	06/30/2026	

6. *Approval: Contracts - Certificated Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the appointment of the district certificated staff members for the 2025/2026 school year, as per the agreement between the Board of Education and the Chatham Education Association. (*Attachment A.6*)

7. *Approval: Contracts - Secretarial Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the appointment of the district secretarial staff members for the 2025/2026 school year, as per the agreement between the Board of Education and the Chatham Education Association. (*Attachment A.7*)

8. *Approval: Contracts - Custodial Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the appointment of the district custodial staff members for the 2025/2026 school year, as per the agreement between the Board of Education and the Chatham Education Association. (*Attachment A.8*)

9. *Approval: Contracts - Maintenance Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the appointment of the district maintenance staff members for the 2025/2026 school year, as per the agreement between the Board of Education and the Chatham Education Association. (*Attachment A.9*)

10. *Approval: Extra Class - Certificated Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends an extra class for certificated staff, for the 2024/2025 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA).

Name	Position	Location	Effective Date	End Date	Salary	Notes
Spano, Catherine	Teacher of Mathematics	CHS	05/19/2025	06/13/2025	\$75 per diem	
Wang, Elizabeth	Teacher of Mathematics	CHS	05/19/2025	06/13/2025	\$75 per diem	
Sortino, Carmelo	Teacher of Mathematics	CHS	05/19/2025	06/13/2025	\$75 per diem	
Zima, Bridget	Teacher of Special Education	CHS	05/19/2025	06/13/2025	\$75 per diem	

11. *Approval: Extra Caseload - Certificated Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves an extra caseload for the following certificated staff, for the 2024/2025 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA), detailed as follows:

Name/Position	Location	Effective Date	End Date	Salary	Notes
Lombardi, Sabrina	MAS	04/07/2025	TBD	\$75 per diem	End date subject to change.
Nugent, Alyssa	SBS	04/07/2025	TBD	\$75 per diem	End date subject to change.

12. *Approval - Mentoring*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves mentoring for the 2024/2025 school year, as listed below:

Mentor	Novice Teacher	School	Certificate	Weeks	Rate	Notes
Woods, Carolyn	Cobb, Shentara	CMS	CE	7	\$1,000.00 prorated to \$233.00	Pending provisional certification.
Miller, Christina	Shepard, Kristen	CMS	CE	7	\$1,000.00 prorated to \$233.00	
Steinmetz, Peter	Morton, Sharyn	CHS	CE	7	\$1,000.00 prorated to \$233.00	Pending provisional certification.

13. *Amendment - Mentoring*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends mentoring for the 2024/2025 school year, as listed below:

Mentor	Novice Teacher	School	Certificate	Weeks	Rate	Notes
Bakaj, Gina	Kaiafas, Marina	CMS	CEAS	10.5	\$192.50	Supersedes action on 02/03/2025 to amend Weeks and Rate.

14. *Approval: Extra Duty Stipends 2024/2025*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves extra duty stipends, for the 2024/2025 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA).

Name		Position	Location	Ratio	Salary	Notes
Crawley, Mary Lea	*	TEDx Coordinator	CHS	0.75	\$7,692.00	

* Denotes District Staff

15. *Amendment: Maternity Leave of Absence*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the following maternity leaves of absence:

Employee #	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID# 8959	11/01/2024	49	01/24/2025	01/24/2025	04/28/2025	08/20/2026 (1st Day of 2026/2027)	Supersedes action on 01/13/2025 to amend Date of Return.
ID# 9505	02/10/2025	24	03/19/2025	05/10/2025	N/A	10/01/2025	Supersedes action on 11/04/2024 to amend dates.

16. *Amendment: Medical Leave of Absence*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the following medical leaves during the 2024/2025 school year:

Employee #	Leave Start Date	Paid Leave Days Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID# 8946	02/11/2025	0	N/A	N/A	02/11/2025	TBD	Supersedes action on 03/17/2025 to amend Date of Return.
ID# 7271	09/23/2024	89	N/A	N/A	02/19/2025	04/07/2025	Supersedes action on 03/17/2025 to amend Date of Return.
ID# 7650	02/03/2025	37	N/A	N/A	N/A	04/07/2025	Supersedes action on 03/17/2025 to amend Date of Return.
ID# 8815	12/18/2024	128	07/01/2025	N/A	N/A	TBD	Supersedes action on 03/17/2025 to amend dates.

17. *Approval: Unpaid Absences*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2024/2025 school year:

Name	Position	Location	Number of Requested Unpaid Days	Date(s)
Patel, Bina	Occupational Therapist	SBS	1	04/16/2025
Avillion, Karen	Custodian	CMS	24	03/17/2025-04/17/2025
Vespasiano, Jennifer	Paraprofessional	MAS	2	04/16/2025-04/17/2025
Haller, Mindy	Paraprofessional	SBS	3	05/01/2025-05/02/2025 & 05/05/2025
Starchman, Brian	Teacher of English	CHS	2	05/19/2025-05/20/2025

18. *Approval: Advanced Placement Testing Coordination*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Kaitlin Sleight and Sean Newcombe to serve as College Board testing site managers at CHS at a rate of \$60.00 per hour, not to exceed 40 hours in total. *The District will be reimbursed up to \$1,500.00 by The College Board.*

19. *Approval: Pit Musicians for Chatham High School Spring Musical*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following staff members as pit musicians for the Chatham High School Spring Musical, as listed below:

Name	Amount
Gaul, Emily	\$850.00
Argul, Dennis	\$800.00

20. *Approval: Extended School Year Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following extended school year program staff members, to provide services during Summer 2025 program as listed below:

POSITION	STAFF	HOURS/DAYS	HOURLY RATE	DAYS NEEDED	TOTAL COST
ASPIRE Provider	Kristen Kandel	4.5 hours per day	\$80.00	20	\$7,200.00
ASPIRE Provider	Melissa McLoughlin	4.5 hours per day	\$80.00	20	\$7,200.00
Teacher	Cindy Mac Kinnon	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Enrique Manlapid	4.5 hours per day	\$52.00	16	\$3,744.00
Teacher	Michelle Hennelly	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Julia Levis	4.5 hours per day	\$52.00	21	\$4,914.00
Paraprofessional	Harrison Bloom	4.5 hours per day	\$22.10	20	\$1,989.00

Paraprofessional	Erin Cisek	4.5 hours per day	\$27.78	20	\$2,500.20
Paraprofessional	Lenora Clark	4.5 hours per day	\$22.10	20	\$1,989.00
Paraprofessional	Emily Cody	4.5 hours per day	\$22.10	20	\$1,989.00
Paraprofessional	Kelcie Ehler	4.5 hours per day	\$22.10	20	\$1,989.00
Paraprofessional	Colleen Graham	4.5 hours per day	\$27.78	20	\$2,500.20
Paraprofessional	Sarah Gutierrez	4.5 hours per day	\$27.78	20	\$2,500.20
Paraprofessional	Cecilia Kim	4.5 hours per day	\$22.10	20	\$1,989.00
Paraprofessional	Natalie Macri	4.5 hours per day	\$22.10	20	\$1,989.00
Paraprofessional	Patricia Martin	4.5 hours per day	\$27.78	20	\$2,500.20
Paraprofessional	Robert McQuillan	4.5 hours per day	\$22.10	20	\$1,989.00
Paraprofessional	Elsy Yazmin Perez Molina	4.5 hours per day	\$22.10	20	\$1,989.00
Paraprofessional	Caroline Quinn	4.5 hours per day	\$22.10	20	\$1,989.00
Paraprofessional	Lisa Reina	4.5 hours per day	\$27.78	20	\$2,500.20
Paraprofessional	Katarina Slaska	4.5 hours per day	\$22.10	20	\$1,989.00
Paraprofessional	Brian Taylor	4.5 hours per day	\$27.78	20	\$2,500.20

21. *Rescind: Extended School Year Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education rescinds *Extended School Year Program Staff Members*, to provide services during Summer 2025 as listed below:

POSITION	STAFF	HOURS/DAYS	HOURLY RATE	DAYS NEEDED	TOTAL COST
Behaviorist	Laura Lupton	4.5 hours per day	\$80.00	20	\$7,200.00
Paraprofessional	Michelle Hennelly	4.5 hours per day	\$27.78	20	\$2,500.20

Substitutes		
Paraprofessional & Teacher	Daily Para Sub Rate	Daily Sub Teacher Rate
Cindy Mac Kinnon	\$76.50	\$100.00
Enrique Manlapid	\$76.50	\$100.00
Melissa Tom	\$76.50	\$100.00

22. *Approval: Summer Hours*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves 2025 summer hours for the following individuals, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Number of Days	Per Diem / Hourly Rate
Vitiello, Christina	Nurse	CHS	Up to 5 days	\$52.00 per diem
DeSmet, Susan	Nurse	CHS	Up to 5 days	\$52.00 per diem
Cullen, Marianne	Nurse	CMS	Up to 5 days	\$52.00 per diem
McRoberts, Kate	Nurse	LAF	Up to 5 days	\$52.00 per diem
Cresitello, Natalie	Nurse	SBS	Up to 5 days	\$52.00 per diem
Kedziora, Christine	Nurse	WAS	Up to 5 days	\$52.00 per diem
Sleight, Kaitlin	Counselor	CHS	Not to exceed 15 days	\$394.85 / \$52.65
Barbato, Joseph	Counselor	CHS	Not to exceed 10 days	\$538.60 / \$71.81
Kool-Behr, Lisa	Counselor	CHS	Not to exceed 10 days	\$583.55 / \$77.81
Maka, Mark	Counselor	CHS	Not to exceed 10 days	\$448.98 / \$59.86
McLoughlin, Melissa	Counselor	CHS	Not to exceed 10 days	\$346.35 / \$46.18
Tully-Cano, Elizabeth	Counselor	CHS	Not to exceed 10 days	\$538.60 / \$71.81
Newcombe, Sean	Counselor	CHS	Not to exceed 10 days	\$581.05 / \$77.47
Cornine, Sarah	Counselor	CMS	Not to exceed 10 days	\$349.00 / \$46.53
Cohen, Sarah	Counselor	CMS	Not to exceed 10 days	\$359.38 / \$47.92
Santina, Erin	Counselor	CMS	Not to exceed 10 days	\$349.00 / \$46.53
Zambolla, Marnie	Counselor	CMS	Not to exceed 10 days	\$482.25 / \$64.30

23. *Approval: Summer Maintenance Support*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Kiran Kenney to provide Summer Maintenance Support at an hourly rate of \$17.50, effective May 2025 through September 2025.

24. *Approval: District Substitutes*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2024/2025 school year.

Teacher	Paraprofessional	Secretary	Nurse	Last Name	First Name	Notes
x	x			Rozen	Ariel	
x	x			Donald	Molly	
x	x			Edwin	Brendaann	
	x			Quinn	Katherine	Supersedes action on 02/03/2025 to only be a Substitute Paraprofessional.
x	x			Scarinci	Valerie	
x	x			Knight	Darnell	

25. *Approval: Paraprofessional Support*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves paraprofessionals to provide additional support services for extracurricular activities and after school enrichment programs at their contracted hourly rate for the 2025/2026 school year.

26. *Approval: Home & Supplemental Instruction*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves special education teachers to provide both home and supplemental instruction at the rate of \$60.00/hour for the 2025/2026 school year.

27. *Approval: 2025/2026 Telehealth*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following staff members to provide telehealth counseling to students during 2025/2026 school year at the rate of \$60.00 per hour:

Name	Title
Sarah Cornine	School Counselor
Heather Flaherty	Mental Health Clinician
Paige Hobby	School Counselor
Rosie Iannicelli	School Counselor
Kris Kandel	Mental Health Clinician
Laura Thelander	Mental Health Clinician

28. *Approval: Travel*

WHEREAS: In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham’s *Policy 6471 - School District Travel*, travel by school district employee and Board of Education members must be approved in advance; now

THEREFORE, BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable.

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
April	7-8*	2025	Lauren	Spooner	Director of Arts & Languages	NJASA	8th Annual Women’s Leadership Conference	Somerset	\$575
April	11*	2025	Mary	Donohue	Asst Supt	NJAGC	Annual Conference	Somerset	\$325
May	19	2025	Alex	Mandala	School Counselor	NJPSSA	Substance Use and Beyond	Monroe NJ	\$175

May	21	2025	Stacey	La Gatta	ESL Teacher	NJTESOL	Annual Workshop	New Brunswick	\$420
June	4-6	2025	Peter	Daquila	BA	NJASBO	Annual Conference	Atlantic City, NJ	\$1,100
June	4-6	2025	Patricia	Sewak	ABA	NJASBO	Annual Conference	Atlantic City, NJ	\$1,100
June	10-12	2025	Peggy	Herr	Elementary BSI Teacher	Wilson Learning	WRS Intro Course	Virtual	\$700
June	16-19	2025	Meri	Walters	Social Studies Teacher	AP Summer Institute	AP Human Geography course training	Virtual	\$625
Sept	8	2025	John	Cataldo	Director, Buildings & Grounds	Rutgers	Asbestos Operation & Maintenance	Somerset	\$225

**Post Approval*

B. FINANCE/FACILITIES

Agenda items B.1 to B.18 Motion by Trustee: _____, seconded by Trustee: _____, Roll call vote:

1. *Approval: Payments - Bills List & Payroll*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following payments: *(Attachment B.1)*

Description	Total
Bills List - 4/3/2025	\$2,647,783.73
Bills List - 4/25/2025	\$2,450,713.28
Payroll - 3/15/2025	\$2,596,716.22
Payroll - 3/30/2025	\$2,354,139.63
Total	\$10,049,352.86

2. *Approval: Monthly Report of County Transfers - February 2025*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Monthly Report of County Transfers for February 2025. *(Attachment B-2)*

3. *Approval: Report of the Board Secretary - February 2025*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Report of the Board Secretary for February 2025. *(Attachment B-3)*

4. *Approval: Report of the Board Treasurer - February 2025*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Report of the Board Treasurer for February 2025. *(Attachment B-4)*

5. *Approval: Finance Certification - February 2025*

RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in

violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary’s and Treasurer’s monthly financial reports for February 2025 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

6. *Approval: School District of the Chathams FINAL Budget 2025/2026*

WHEREAS: the School District of the Chathams Board of Education adopted a tentative budget on March 17, 2025, and submitted it to the Executive County Superintendent of Schools for approval, and **WHEREAS:** the tentative budget was approved by the Executive County Superintendent of Schools on April 10, 2025, and

WHEREAS: the tentative budget was advertised in the legal section of the Daily Record newspaper on April 18, 2025, and

WHEREAS: the final budget was presented to the public during a hearing held in the Chatham High School Auditorium in Chatham, NJ, on April 28, 2025.

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the **FINAL** 2025/2026 school district budget using the 2025/2026 state aid figures and after receiving final approval of the budget submitted from the Executive County Superintendent in accordance with N.J.S.A. 18A:7F-5 and 18A:7F-6 as follows:

General Fund Current Expenses	\$ 86,277.569
Capital Expenditures	\$ 4,126,859
Summer Instruction	\$ 284,200
Charter School Tuition	\$ 107,985
Grants and Entitlements	\$ 933,160
Debt Service Fund	\$ <u>3,457,275</u>
Total	\$ <u>95,187,048</u>

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards and is in compliance with N.J.S.A. 18A and N.J.A.C Title 6 and 6A:

The Anticipated Enrollment for the school year 2025/2026 is 3,655 students.

WHEREAS: The district has a taxing authority of the 2% cap increase over the prior year tax levy which totals \$1,490,279 and which can be used in the 2025/2026 budget;

WHEREAS: The district has received an Enrollment Adjustment from the state which authorizes additional taxing authority of \$232,265.00 for 2024/2025 which is an addition to the prior year’s tax levy of \$236,910, a 0.32% increase, which is also added to the prior year tax levy which results in a 2.32% cap increase over the prior year tax levy which totals \$1,727,189 and which can be used in the 2025/2026 budget; these funds will be utilized for supplies and materials.

BE IT RESOLVED: The Board approves the budget adjustment for increased costs of health benefits in the amount of \$1,288,032.00. The additional funds from the health benefit waiver will be used to pay for the additional increases in health benefit premiums.

BE IT RESOLVED: The Board approves the adjustment for banked cap in the amount of \$529,468 In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to/for the increased health benefit costs and other expenses.

BE IT RESOLVED: The Board approves that there should be raised for the General Fund a tax levy the amount of \$78,058,634 for 2025/2026, which is a 4.76% tax levy increase or an increase of \$3,544,689 from the 2024/2025 for the ensuing 2025/2026 school year;

BE IT RESOLVED: The Board approves that there should be raised for the Debt Service a tax levy the amount of \$3,457,275 for 2025/2026;

BE IT RESOLVED: The Board requests the approval of a Withdrawal from Capital Reserve in the amount of \$3,500,000 towards the local share of the following projects:

CHS - Partial roof Replacement Sections 9 & 10	\$ 1,350,000
CMS - Reconfiguration	\$ 950,000
LAS - Boiler Replacement	\$ 750,000
CMS - New Playground Equipment	\$ 200,000
LAS - Replace & Upgrade Electrical Panel	\$ 200,000

WHEREAS: School district policy and pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditures, as defined in N.J.A.C. 6A:23A-1.7 et seq.,

BE IT RESOLVED: That the Board includes in the preliminary budget a maximum travel expenditure in the amount of \$91,930 for the 2025/2026 school year. The maximum travel expenditure amount for the current school year is \$91,720, of which, \$37,546 has been spent and \$2,576 is encumbered to date,

BE IT RESOLVED: The Board recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent and a majority of the full voting membership of the Board;

AND, the Board may establish, for regular business travel only, an annual school year threshold of \$200 per staff member where prior board approval shall not be required unless this annual amount is exceeded in the school year of July 1 through June 30;

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Out of District Travel and Reimbursement Forms;

BE IT RESOLVED: the Board approves all travel not in compliance with N.J.A.C 6A:23A subchapter 7 as being necessary and unavoidable as noted on the approved Board Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED: the Board includes in the preliminary budget travel and related expense reimbursements in accordance with N.J.A.J. 6A:23A subchapter 7, to a maximum expenditure of \$3,000 for all staff and board members for the 2025/2026 school year.

The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

WHEREAS: NJAC 6A:23A-5.2(1), the proposed budget provides for a maximum expenditure amount that is annually established for each type of professional service including public relations, with appropriate notification to the board of education if it becomes necessary to exceed the maximum; now, therefore

BE IT RESOLVED: Upon such notification, the board of education may adopt a dollar increase to the maximum amount through board action.

BE IT FURTHER RESOLVED: That the preliminary budget will be advertised in the Daily Record in accordance with the form suggested by the New Jersey Department of Education and according to the law after approval from the Executive County Superintendent;

BE IT FURTHER RESOLVED: That a public hearing will be held in the Chatham High School Auditorium at the Board of Education meeting on April 28, 2025, at 7:30 PM for the purpose of conducting a public hearing on the budget and the board approving the final 2025/2026 budget.

7. *Approval: Tax Payment Schedules*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the schedule of tax payments from the Borough of Chatham and Township of Chatham for the 2025/2026 school year as follows in accordance with N.J.S.A. 18A:13-23:

School District of the Chathams - Tax Payment Schedule

CHATHAM BOROUGH - 2025/2026

	<u>GCE 25/26</u>	<u>Debt Service</u>	<u>Total 25/26</u>	<u>Taxes 2023/2024</u>	<u>Total Payments</u>
July 2025	\$2,661,708.00	\$661,878.00	\$3,323,586.00	\$122,301.00	\$3,445,887.00
August 2025	\$2,661,708.00	\$0.00	\$2,661,708.00	\$122,301.00	\$2,784,009.00
September 2025	\$2,661,708.00	\$0.00	\$2,661,708.00	\$122,302.00	\$2,784,010.00
October 2025	\$2,661,708.00	\$0.00	\$2,661,708.00	\$122,302.00	\$2,784,010.00
November 2025	\$2,661,709.00	\$0.00	\$2,661,709.00	\$122,302.00	\$2,784,011.00
December 2025	<u>\$2,661,709.00</u>	<u>\$661,878.00</u>	<u>\$3,323,587.00</u>	<u>\$122,302.00</u>	<u>\$3,445,889.00</u>
subtotal	<u>\$15,970,250.00</u>	<u>\$1,323,756.00</u>	<u>\$17,294,006.00</u>	<u>\$733,810.00</u>	<u>\$18,027,816.00</u>
January 2026	\$2,661,708.00	\$0.00	\$2,661,708.00	\$0.00	\$2,661,708.00
February 2026	\$2,661,708.00	\$0.00	\$2,661,708.00	\$0.00	\$2,661,708.00
March 2026	\$2,661,708.00	\$0.00	\$2,661,708.00	\$0.00	\$2,661,708.00
April 2026	\$2,661,708.00	\$0.00	\$2,661,708.00	\$0.00	\$2,661,708.00

May 2026	\$2,661,709.00	\$0.00	\$2,661,709.00	\$0.00	\$2,661,709.00
June 2026	<u>\$2,226,709.00</u>	<u>\$0.00</u>	<u>\$2,661,709.00</u>	<u>\$0.00</u>	<u>\$2,661,709.00</u>
subtotal	<u>\$15,970,250.00</u>	<u>\$0.00</u>	<u>\$15,970,250.00</u>	<u>\$0.00</u>	<u>\$15,970,250.00</u>
TOTAL	\$31,940,500.00	\$1,323,756.00	\$33,264,256.00	\$733,810.00	\$33,998,066.00

Borough 40.919%

School District of the Chathams - Tax Payment Schedule
CHATHAM TOWNSHIP - 2025/2026

	<u>GCE 25/26</u>	<u>Debt Service</u>	<u>Total 25/26</u>	<u>Taxes 2023/2024</u>	<u>Total Payments</u>
July 2025	\$3,843,177.00	\$955,670.00	\$4,798,847.00	\$169,365.00	\$4,968,212.00
August 2025	\$3,843,178.00	\$0.00	\$3,843,178.00	\$169,365.00	\$4,012,543.00
September 2025	\$3,843,178.00	\$0.00	\$3,843,178.00	\$169,365.00	\$4,012,543.00
October 2025	\$3,843,178.00	\$0.00	\$3,843,178.00	\$169,365.00	\$4,012,543.00
November 2025	\$3,843,178.00	\$0.00	\$3,843,178.00	\$169,365.00	\$4,012,543.00
December 2025	<u>\$3,843,178.00</u>	<u>\$955,669.00</u>	<u>\$4,798,847.00</u>	<u>\$169,365.00</u>	<u>\$4,968,212.00</u>
sub-total	<u>\$23,059,067.00</u>	<u>\$1,911,339.00</u>	<u>\$24,970,406.00</u>	<u>\$1,016,190.00</u>	<u>\$26,986,596.00</u>
January 2026	\$3,843,177.00	\$0.00	\$3,843,177.00	\$0.00	\$3,843,177.00
February 2026	\$3,843,178.00	\$0.00	\$3,843,178.00	\$0.00	\$3,843,178.00
March 2026	\$3,843,178.00	\$0.00	\$3,843,178.00	\$0.00	\$3,843,178.00
April 2026	\$3,843,178.00	\$0.00	\$3,843,178.00	\$0.00	\$3,843,178.00
May 2026	\$3,843,178.00	\$0.00	\$3,843,178.00	\$0.00	\$3,843,178.00
June 2026	<u>\$3,843,178.00</u>	<u>\$0.00</u>	<u>\$3,843,178.00</u>	<u>\$0.00</u>	<u>\$3,843,178.00</u>
sub-total	<u>\$23,059,067.00</u>	<u>\$0.00</u>	<u>\$23,059,067.00</u>	<u>\$0.00</u>	<u>\$23,059,067.00</u>
TOTAL	\$46,118,134.00	\$1,911,339.00	\$48,029,473.00	\$1,016,190.00	\$49,045,663.00

Townships 59.081%

8. *Approval: Architectural Services: Parette Somjen Architects – Department of Education Filing*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves a contracts with Parette Somjen Architects of Rockaway, NJ to submit all necessary plans and paperwork to the Department of Education concerning the following project:

- Chatham Middle School Playground Project

This will also serve as an approval for Parette Somjen Architects to submit an application to the Office of School Facilities and an amendment to the District’s Long Range Facility Plan for these projects; and **BE IT FURTHER RESOLVED**, the Board of Education will fund this project in the 2025/2026 budget.

9. *Submission and Acceptance: NJSIG - Safety Grant Program Application for 2025/2026*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the submission and acceptance of the safety grant application for the 2025/2026 Safety Grant Program through the New Jersey Schools Insurance Group in the amount of \$5,800.00 for the period of July 1, 2025 to June 30, 2026. The grant will be used towards the qualified purposes of repairing a sewer catch basin in the Chatham High School Parking lot that has settled and is a potential tripping hazard.
10. *Acceptance: Donation from Chatham Middle School PTO*
RESOLVED: Upon the recommendation of the Superintendent and as approved by the Chatham Middle School Principal, the Board of Education accepts the donation of \$25,000.00 from the Chatham Middle School PTO to be used towards purchase and installation of a new playground equipment at the middle school.
11. *Acceptance: Donation from Chatham High School PTO*
RESOLVED: Upon the recommendation of the Superintendent and as approved by the Chatham High School Principal, the Board of Education accepts the donation of \$6,000.00 from the Chatham High School PTO to be used towards painting of the high school main lobby.
12. *Acceptance: Donation from Chatham Education Foundation (CEF)*
RESOLVED: Upon the recommendation of the Superintendent and as approved by the Assistant Superintendent of Curriculum and Instruction, the Board of Education accepts the donation of \$19,846.84 from the Chatham Education Foundation (CEF) for the following:
- Podcasting Class: The Cougar Life (CHS) - \$2,893.37
 - Large Format Plotter Grant (CHS) - \$2,583.41
 - 3D Printer and Chopsaw (LAS) - \$5,988.96
 - Implementing Reading Interventions with Foundations Decodable Readers (MAS, SBS WAS) - \$8,380.80
13. *Acceptance: Donation from Chatham Baseball Club*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the donation of \$10,000.00 from the Chatham Baseball Club to be used towards the maintenance and upkeep of the district baseball and softball fields.
14. *Acceptance: Donation from Bank of America - Ms. Jill Weber Volunteer Hours*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the donation of \$500.00 from Bank of America from the volunteer hours earned by Ms. Jill Weber. The funds are to be used at the superintendent's discretion.
15. *Acceptance: Donation from GroupRaise*
RESOLVED: Upon the recommendation of the Superintendent and as approved by the Chatham High School Principal and the Athletic Director, the Board of Education accepts the fundraising donation of \$610.47 from GroupRaise to be used towards supplies for spring outdoor track.

16. *Acceptance: Donation of Musical Instruments from the Von Hagel Family*
RESOLVED: Upon the recommendation of the Superintendent and as approved by the Director of Arts and Languages, the Board of Education accepts the donation of a Piccolo valued at \$150.00 and Trumpet valued at \$50.00 from the Von Hagel Family.

17. *Acceptance: Additional funds for Nonpublic Auxiliary and Handicapped Aid (Chapter 192/193)*
RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the acceptance of additional funds from the New Jersey Department of Education for the Nonpublic Auxiliary and Handicapped Services Aid (Chapter 192/193) for the 2024/2025 school year as follows:

- Chapter 193 - Annual Review - \$760.00.

The total allocation for Chap 192/193 is \$87,897.00 for 2024/2025.

18. *Approval: Regular Year Out-of-District Students*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the tuition and transportation costs for the 2024/2025 Regular School Year out-of-district placements for special education students as listed below:

Primary Location	State ID	Annual Tuition	1:1 Aide	Total Tuition
Allegro School	8704502474	\$32,408.75	\$10,175.00	\$42,583.75
Collier Youth Services	8681396726	\$20,898.00		\$20,898.00

C. CURRICULUM

Agenda items C.1 to C4. Motion by Trustee: _____, seconded by Trustee: _____, Roll call vote:

1. *Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from March 17, 2025 through April 25, 2025*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of *March 17, 2025 through April 25, 2025*, pursuant to N.J.S.A. 18A:37-1 et seq.
2. *Affirmation: Findings of Harassment, Intimidation and Bully Investigations*
RESOLVED: That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board’s March 17, 2025 Meeting, which encompasses all HIB findings from February 3, 2025 through March 14, 2025
3. *Approval: Textbook*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following textbook selected for the subject and grade levels indicated. It has been reviewed and approved by the Curriculum Committee of the Board of Education:

School/Course/Grade Level	Textbook Title/Author(s)	Publisher
CHS AP Psychology Grades 11 & 12	<u><i>Myers Psychology for the AP Course</i></u> Fourth Edition / Copyright 2024 Authors: David G. Myers, C. Nathan DeWall and Elizabeth Yost Hammer	Bedford, Freeman & Worth Boston MA & NYC

4. *Approval: Comprehensive Equity Plan*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the submittal of the district’s *Comprehensive Equity Plan* to the County Office. This plan will be implemented for school years 2025/26, 2026/27 and 2027/28, and the annual *Statement of Assurance* of its implementation and progress will be submitted to the County Office each year.
(Comprehensive Equity Plan on file in the Assistant Superintendent’s office)

D. POLICY

Agenda item D.1. Motion by Trustee: _____, seconded by Trustee: _____, Roll call vote:

1. *Approval: Renewal of the Emergency Evacuation Use Agreement with the County College of Morris*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the renewal of the Emergency Evacuation Use Agreement with the County College of Morris.
(Agreement on file in the Superintendent’s Office).

XI. BOARD BUSINESS

XII. PUBLIC COMMENTARY

XIII. EXECUTIVE SESSION

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: (select one or more)

1. A matter rendered confidential by federal or state law;
2. A matter in which release of information would impair the right to receive government funds;
3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy;
4. A collective bargaining agreement and/or negotiations related to it;
5. A matter involving the purchase, lease, or acquisition of real property with public funds;
6. Protection of public safety and property and/or investigations of possible violations or violations of law;
7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
8. Specific prospective or current employees unless all who could be adversely affected request an open session;
9. Deliberation after a public hearing that could result in a civil penalty or other loss; and be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

XIV. PUBLIC SESSION

XV. ADJOURNMENT