

e-LEARNING EXPECTATIONS

2025-2026

WHAT IS e-LEARNING

Valuing instructional time, e-Learning allows Clarendon County School District to extend learning into the home and keep everyone safe during times when in-person learning is not feasible- i.e. inclement weather, power outages, water main breaks, etc. An e-Learning day is structured very similarly to a normal school day except students are required to stay at home and log into their school issued device in the event that e-Learning becomes the only way to continue student instruction while maintaining the safety of everyone.

TEACHER EXPECTATIONS

ASSIGNMENTS

Teachers should have e-Lessons for students loaded in Google Classroom, our learning management system for students. Prior to leaving the school building, students should receive the necessary resources to complete their work at home. Students will be able to use Google Docs (create and edit documents), Google Sheets (create and edit spreadsheets), Google Slides (create and edit presentations), and Google Drawings (create and edit diagrams) offline. If teachers have lessons that will have videos or other media, they will work with the students to have this information downloaded to their laptop or iPad, prior to leaving the school for the day. If students do not have internet access at home, they can still complete the e-Lesson(s), and upload/sync their work when they return to school. Teachers must allow the students five (5) days starting on their first day back to school, to complete any e-Learning assignments. Other than students who are out for extended medical reasons, all students must be marked either Virtual Present (SC-VTP) or Absent (SC-UNEX) depending on if the e-Learning assignments have been completed within the e-Learning time frame.

It is imperative that teachers explain to students how to access their e-Learning assignments, set expectations for student e-Lessons, and clear up any questions at that time.

e-Learning Assignments

Each teacher should have an e-Learning "TOPIC" under the Classwork tab for each class in Google Classroom for students to access. This "TOPIC" should contain:

- ⇒ 5 days of student assignments with instructions
- ⇒ Clear labels on what days each e-Lesson should be completed, i.e., Monday, Tuesday, Day 1, Day 2, etc.
- ⇒ A lesson objective for each e-Lesson
- ⇒ Material that is up-to-date and on grade level
- ⇒ Supporting resources to assist in student learning, i.e., videos, slides, links, teacher recordings, etc.
- ⇒ 10 minutes allotted for Exact Path personalized learning for Math and Reading, if applicable

⇒ Assignments can include academic support within: Study Island, Courseware, Reflex Math, and/or Progress Learning

Watch this instructional video on creating your e-Learning Topic HERE.

GRADING AND ATTENDANCE

All e-Lessons should be graded assignments and not based solely on completion. All assignments are due daily by 11:59pm EST. Any assignments not received by the deadline will receive a grade of 0 and the student will be marked absent (SC-UNEX) for the e-Learning Day. The student has 5 days from the day they return to school to complete the e-Lessons and receive a grade. However, the student's attendance will remain as an unexcused absence in PowerSchool (SC-UNEX). Teachers will mark the attendance for the e-Learning Day on the next school day.

OFFICE HOURS

Teachers should be available throughout the day via virtual office hours. Office hours for elementary, middle, and high schools for e-Learning days will be 9-10:30am AND 1:30-3:00pm. During these hours, teachers will be accessible by email or through Google Classroom.

(Please be sure your Rooms account is set up and share that information with parents and students. Rooms is a user-friendly way for the student/parent to interact with the teacher from home. Rooms allows messages to be sent to any device, for free.)

STUDENT EXPECTATIONS

ASSIGNMENTS AND GRADING

Students are expected to complete the e-Lesson(s) assigned by their teachers. e-Learning days are about extending learning outside of the school building and not stopping instruction. Students must complete the daily e-Lessons by 11:59pm on the day the e-Lesson is assigned. E-Learning folders will be visible and labeled by the week, and daily e-Lesson folders will be labeled by the day of the week. Students have FIVE school days to complete their make-up work. The FIVE days will begin on the returning day. (Ex: Students return on Monday. The e-Lesson(s) will be due that Friday.)

Students who did not complete the e-Lesson on the scheduled e-Learning day(s) and five school days have passed, will result in the student being marked absent and receive a "0" for the e-Lesson in the PowerSchool Gradebook. However, if the student does the assignment within the FIVE days after they return to school, they will receive a grade for the assignment, however, the absence will remain in PowerSchool.

STUDENT COMMUNICATION

It is recommended that students adhere to the teacher's virtual office hours and forms of communication to communicate with the teacher on e-Learning days.

TROUBLE-SHOOTING

Students and parents are expected to use the following link for technical assistance during eLearning days:

https://www.clarendoncsd.org/page/technology-troubleshooting

FEES FOR LOST OR DAMAGED DEVICES

Clarendon County School District purchases and owns the devices distributed to the students for educational purposes. Each student will be held accountable for ensuring the well-being of the device entrusted to them.

The student and parent/guardian are financially responsible for the repair or replacement of any damaged equipment. If the school determines that intentional or repeated damage to the equipment has occurred, the student may lose their device privileges.

Below is the fee schedule in case of a damaged or lost device:

Chromebook Repair: $100
Chromebook Replacement: $300
Chromebook Charger cost: $30
iPad Repair: $75
iPad Replacement: $150
Charger: $30