



WARRENSBURG MIDDLE SCHOOL
STUDENT HANDBOOK
2026-2027

WARRENSBURG MIDDLE SCHOOL
640 East Gay Street Warrensburg, MO 64093
Office 747-5612 ♦ Fax 747-8779
www.warrensburgr6.org

Warrensburg R-VI Mission Statement

"The Warrensburg R-VI School District will educate and empower all to be confident and successful through engaged learning in a safe community."

Office Staff

Principal – Dr. Holly Jennings Assistant
Principal – Mrs. Lauren Duvall Assistant
Principal – Mr. Brandon Figg
Activities Director – Mr. Jake Duvall (WHS)
Counselor – Mrs. Lauren Bunting
Counselor – Mr. Andrew Schildmeier
Social Worker – Mr. Doug Conley
Process Coordinator – Mrs. Amanda Bliss
Secretary – Mrs. Kimberley Pfeifer
Secretary – Mrs. Kelly Wilkinson
Secretary – Mrs. Cindy Howard
Nurse – Ms. Cassandra Craighead
Nurse – Ms. Rachel Clancy

Other Contacts

First Student Bus Company – 747-6403
Central Office – 747-7823

This handbook belongs to:

NAME _____

GRADE _____

Warrensburg Middle School

Mission

Educating every student every day

Vision and Collective Commitments

Building Relationships

Students and staff at WMS will focus on building healthy relationships and showing mutual respect for all.

- Partner with students, staff, and parents.
- Support students by providing and attending extracurricular activities.
- Meet and greet everyone with a smile and hello.
- Identify and praise positive work ethic and behaviors.

Life Skills

WMS staff will provide specific feedback, celebrate improvements, develop perseverance, and celebrate success.

- Provide open and timely communication to students, parents, and staff.
- Model positive character traits.
- Implement Life 101 character education curriculum and counseling groups.

Positive Environment

WMS will maintain a safe, positive, and collaborative learning environment.

- Ensure the orderly operation of the school building by modeling and reinforcing expected behavior.
- Provide a supportive school atmosphere where everyone feels emotionally and physically safe.
- Be a model of positive words, actions, and attitudes.
- Make WMS a great place to learn, work, and visit.

Expectations

WMS will maintain high expectations for students and staff.

- We will be held accountable for time management and quality in all work.
- We will provide challenging tasks to encourage growth.
- Teachers will engage in quality professional development opportunities to improve instruction and student performance.
- Teachers will provide multiple opportunities for learning.

Academic Progress

The entire school community will be actively engaged in developing and maintaining academic programs to include high levels of rigor and relevance for every student, every day.

- Utilize common, district, and state assessments to drive instruction.
- Develop and implement lessons using differentiated instruction and technology
- Literacy is embedded in all classrooms.

BLOCK SCHEDULES

REGULAR DISMISSAL

82 Minute Blocks with 4 Minute Passing Periods

ARRIVAL TO SCHOOL

Media Center Opens	7:15
Teacher Arrival	7:15
Dismissal to Classrooms	7:20
Classes Begin	7:30
Block 1	7:30 - 8:22
Block 2	8:26 - 9:49
Block 3 (6th& 7th)	9:53 -11:16
Block 3 (8th)	9:53 -11:38
<i>Lunch 1</i>	<i>10:43 - 11:05</i>
<i>Lunch 2</i>	<i>11:07 - 11:29</i>
Block 4 (6th & 7th)	11:20- 1:05
<i>Lunch 3</i>	<i>11:31 -11:53</i>
<i>Lunch 4</i>	<i>11:55 -12:17</i>
<i>Lunch 5</i>	<i>12:19 -12:41</i>
<i>Lunch 6</i>	<i>12:43 – 1:05</i>
Block 4 (8th)	11:42 - 1:05
Block 5	1:09 - 2:35

DISMISSAL FROM SCHOOL

Walkers, Car Riders	2:35 pm
Bus Riders: Students are to remain in classrooms until their bus is called.	
Students Clear Building	2:45 pm

12:35 EARLY DISMISSAL

Shortened Class Periods

ARRIVAL TO SCHOOL

Media Center Opens	7:15
Teacher Arrival	7:15
Dismissal to Classrooms	7:20
Classes Begin	7:30
Block 2	7:30 - 8:33
Block 3	8:37 - 9:39
Block 4 (8th)	9:43 -10:47
Block 4 (6th & 7th)	9:43 -11:25
<i>Lunch 1</i>	<i>9:51 - 10:13</i>
<i>Lunch 2</i>	<i>10:15 - 10:37</i>
<i>Lunch 3</i>	<i>10:39 - 11:01</i>
<i>Lunch 4</i>	<i>11:03 - 11:25</i>
Block 5 (8th)	10:51 - 12:35
<i>Lunch 5</i>	<i>11:27 - 11:49</i>
<i>Lunch 6</i>	<i>11:51 – 12:13</i>
Block 5 (6th & 7th)	11:29 - 12:35

DISMISSAL FROM SCHOOL

Walkers, Car Riders	12:35 pm
Bus Riders: Students are to remain in classrooms until their bus is called.	
Students clear the building	12:45 pm

Warrensburg Middle School Activities List 2026-2027

August 25	First Day of School/12:35 Dismissal
August 26	12:35 Dismissal
September 3	Fall School Pictures
September 3	Fall Sports Pictures
September 7	No School/Labor Day
September 21	12:35 Dismissal
September 24	8th Grade College Day
September 28	Teacher PD/No Students
October 2	12:35 Dismissal/Homecoming Parade
October 9	End of 1st Quarter/12:35 Dismissal
October 17	8th Grade Band Performs in UCM HOCO Parade
October 21-22	Parent Teacher Conferences (Wed 3:00-6:30 p.m., Thurs. 1:00-6:00 p.m.)
October 22	12:35 Dismissal
October 23	No School
November 2	12:35 Dismissal
November 5	6th Grade Social 3-4 p.m.
November 11	Veteran's Day Program 8:30 a.m.
November 23-27	No School/Thanksgiving Break
December 8	MS Winter Choir Concert 6:30 p.m. @ HS Lecture Hall
December 9	MS Winter Band Concert 6:30 p.m. @ HS Gym
December 18	End of 2nd Quarter/12:35 Dismissal
December 21-January 4	No School/Winter Break
January 4	Teacher Workday/No Students
January 5	Classes Resume
January 18	No School/Martin Luther King, Jr. Day
February 11	12:35 Dismissal
February 12	Teacher PD/No Students
February 15	No School/Presidents' Day
March 5	6th Grade Glow Fest 3-4 p.m.
March 8-15	No School/Spring Break
March 19	End of 3rd Quarter
March 24	Spring School Pictures
March 24	WMS Fine Arts Night 5:30-7:00 p.m.
March 25	Spring Sports Pictures
March 26	No School/Good Friday
April 3	State SciOly at UCM
April 5	12:35 Dismissal/Collaboration
April 5-8	Spring Book Fair
April 8	Steam Fair 5:30-7:00 p.m.
April 16	12:35 Dismissal
April 19	Teacher PD/No Students
April 20	NJHS Induction Ceremony 6:00 p.m.
April 22	Spring Band Concert 6:30 p.m. @ HS Gym
April 23	6th Grade Brain Games 3:00-4:00 p.m.
May 7	8th Grade Semi-Formal at WMS 6:00-8:00 p.m.
May 18	MS Spring Choir Concert 6:30 p.m. @ HS Lecture Hall
May 27	12:35 Dismissal/Last Day of School
May 28	Teacher Workday
May 31	Memorial Day Observed
June 1	Summer School Begins

Pick Up / Drop Off Locations

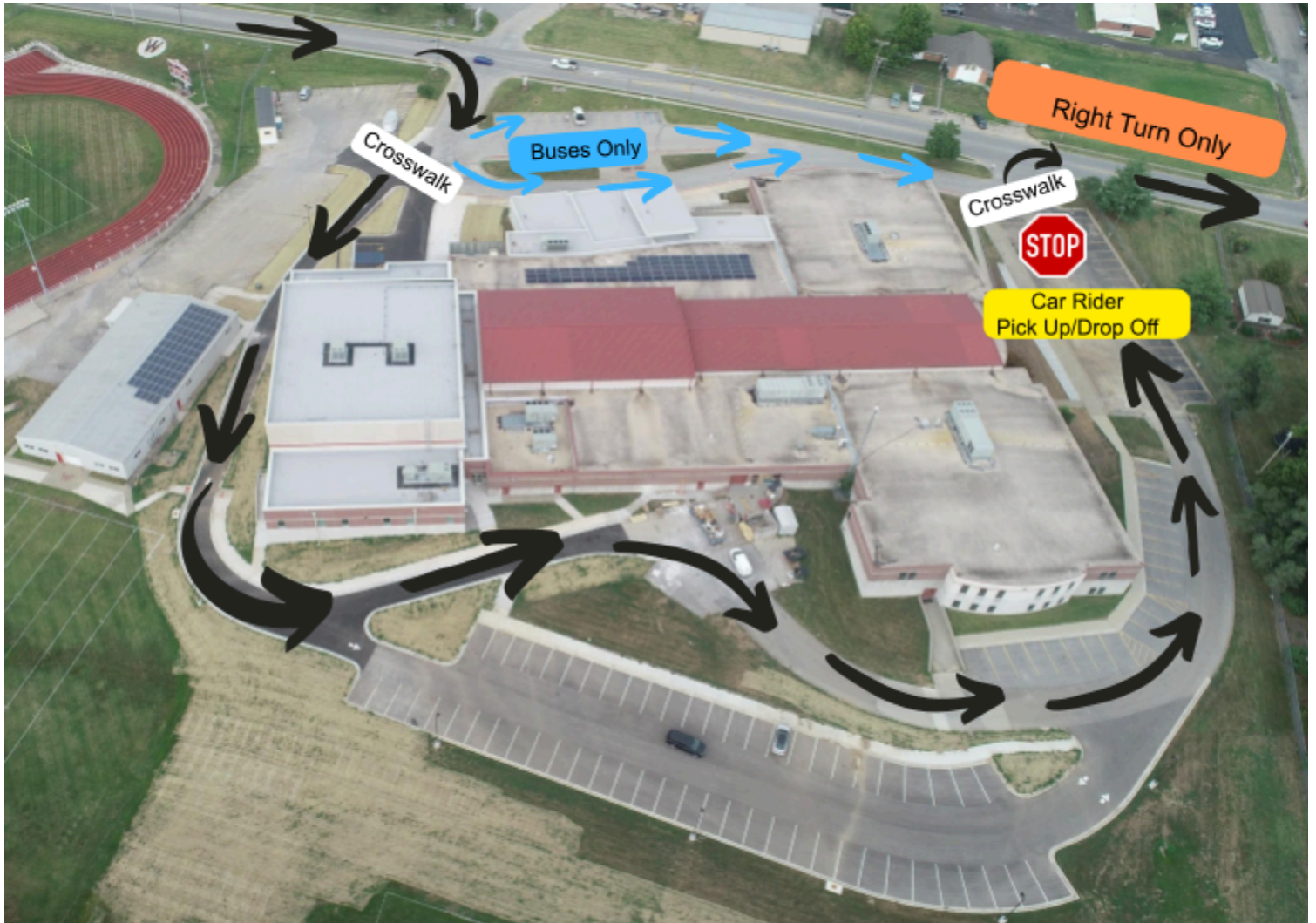


Table of Contents

General Information and Building Procedures	1
Academic Information	13
Activities and Athletics	15
Attendance Policy	18
Student Conduct/Discipline (Topics listed alphabetically)	20

Listing of policies: As with any policy manual or handbook it is impossible to include all the information that is pertinent to everyone. Policies, testing/assessment calendar, additional policies and information can be accessed through our district web page, www.warrensburgr6.org. Go to district information at the top of the screen, under the Tigers logo and then select Policies and Regulations. Select MSBA Policy and Procedure Sections. Our WMS Supplement List on our WMS school building website contains the following information: Asbestos, Earthquake Information, Local Compliance Plan-Public Notice, Protection of Pupil Rights Amendment Notification, Missouri HealthNet for Kids-Children's Health Insurance Program (CHIP), and Human Sexuality Policy IGAEB. This can be found with our student handbook.

Policy Listings:

Policy AC	Prohibition Against Discrimination, Harassment and Retaliation
Policy ACA	Sexual Harassment Under Title IX
Policy ADF and ADF-AP1	District Wellness Program
Policy EFB	Free and Reduced Price Lunch Eligibility Guidelines
Policy EHB and EHBA	Technology Usage <i>(Also refer to Tiger Technology Handbook on district website)</i>
Policy EHBA	Student Use of Personal Electronic Devices for Instructional Purposes <i>(Also refer to Tiger Technology Handbook on district website)</i>
Policy GBH	Staff/Student Relations
Policy IGAEB	State Mandated Curriculum: Human Sexuality
Policy IGBA	Programs for Students with Disabilities <i>(See Public Notice located in the Student Handbook Supplement)</i>
Policy IGBCA	Programs for Homeless Students
Policy IGBCB	Programs for Migrant Students
Policy IGBH	Programs for English Language Learner
Policy JCB, JCC	Admissions and Withdrawal
Policy JCB, JCC	Admissions and Withdrawal of Transfer Students
Policy JCB, JCC	Admissions and Withdrawal of Migrant Students
Policy JG, JG-R1	Discipline
JGA, JGB, JGD,	Discipline
JGE, JGF, JGGA	Discipline of Students with Disabilities
Policy JFCA	Student Dress Code
Policy JFCC	Student Conduct on Busses
Policy JFG	Interrogations, Interviews and Searches
Policy JHCB	Immunization of Students
Policy JHCD	Administration of Medication to Students
Policy JHCF	Student Allergy Prevention and Response
Policy JHDF	Suicide Awareness and Prevention
Policy JO	Student Records (FERPA)
Policy KKB	Audio and Visual Recording
Policy KLA/GBL	Public Concerns & Complaints, Personnel Records (See Complaint Procedures pg. 37-38)

INDEX

Absentee Procedures and Responsibilities	13	Inappropriate Use of Medication	32
Academic Award/Principal's Award	13	Insubordination-Disobedience	32
Academics for Athletics & Activities	15	Internet Access	7
Academic Dishonesty	13, 23	Intruder & other Drills	7
Alcohol	23	Library/Media Center	8
Alternate Means of Instruction (AMI) days	7, 10	Life 101	8
Arrival and Dismissal	1	Local Compliance Plan	8
Arson	23	Lockers	8
Asbestos Notification	1	Lost & Found	8
Attendance for Activities & Athletics	15	Lunchroom Expectations & Misconduct Consequences	8
Attendance Policy Violation-Tardy	18, 23	Lunchroom Rules for Students	9
Attendance Policy Violation-Truancy	19, 23	National Junior Honor Society	14
Battery- Physical Attack/Harm	24	No Bullying Program	9
Battery of Personnel	24	Non student conduct-belligerent responses	
Belligerent Responses-parent/guardian/adult	17	By parent/guardian/other adult	20
Bicycles and Skateboards	1, 2	Notice of Non-discrimination	27
Behavior Interventions and supports BIST/PBIS	21	Notice to provide education & assistance-ELL/Homeless/Migratory student	9
Breakfast/Lunch(free & reduced pricing info.)	1	Obscene Behavior	32
Building Accountability Report Cards	13	Obscene Behavior toward Personnel	32
Bullying/Harassment	24, 27	Parental Involvement	8
Burglary	24	Physically Endangering Behavior	33
Bus Misconduct	24	Policy Listings table of contents page	
Bus Transportation	2	Principal's Award for Scholarship	14
Children's Health Insurance Program	4	Programs/Clubs/Athletics for students	16
Chronic Misbehaving Students	24	Promotion-MS	14
Citizenship for Athletics & Activities	9	Protection of Pupil Rights Amendment Notification	9
Civil Defense	3	Restrooms/Locker rooms	10
Closed Campus	3	Robbery	33
Computer Misuse	24	School Closing Information	10
Corporal Punishment	21	School Conduct/Athletics & Activities	16
Counselor & Social Worker Appointments	3	School Detention Policy	22
Cyberbullying	9	School Directory/Public Information/FERPA	10
Discipline Consequences/Infractions	22	School Responsibility for Students	10
Discipline of handicapped students	21	School Threat	33
Discipline Philosophy and belief statement	20, 21	Search by school personnel	10
Disorderly Conduct	25	Sexual Abuse/Trauma-Informed Training	11
Dress Code	25	Sexual Harassment	19
Driving and Parking Violations	26	Sportsmanship/Athletics & Activities	16
Drugs	26	State Assessments	9
Earthquake Safety Information	8, 42	Staff/Student Relations	11
Electronic Devices/Cell Phones, etc	3	Suicide Awareness and Prevention	11
Eligibility for Athletics & Activities	9	Substance Abuse/Athletics & Activities	17
ESSA-Public Concerns & Complaints	30, 31	Student Check Out/To Enter the Building	11
Every Student Succeeds Act-Parent Letter	36	Tardy Policy	19
Excessive Absences	16	Telephone	11
Extortion	26	Testing Calendar 2025-2026	14
Field Trips	4	Textbooks	12
Fighting- Mutual Altercation	26	Theft	33
Gambling	26	Threats/Intimidation	33
Gang-Related Activities	26	Threat/Intimidation of Personnel	34
General School Rules	4	Thursday School	22
Gifted Program	13	Tiger Technology Handbook/Expectations.	12
Grade Procedures	13	Tobacco	34
Guidance and Counseling	5	Truancy	19
Hall Traffic	5	Vandalism	34
Harassment/Bullying	27	Virtual Course Enrollment (MOCAP)	12
Hazing	32	Visitors	12
Health Services/Screenings/Immunizations/		Weapons	34, 35
Med. Marijuana/CBD	6, 7		
Homework Policy	13		
Honor Roll	14		
Human Sexuality Curriculum	7, 40		

I. GENERAL INFORMATION & BUILDING PROCEDURES

ARRIVAL AND DISMISSAL

Arrival

Front and east side building doors are unlocked at 7:00 am. Students are supervised from 7:00 a.m. to 2:45 p.m. Some students may be supervised until a later time if under the supervision of an adult staff member. The district will not be responsible for supervising students outside of these stated times. Students are not to be dropped off and left waiting outside on school property during unsupervised times. Upon entering the building (7:00-7:15 a.m.), students should report to their assigned area in the old gym immediately and remain there until dismissed by a supervisor. Students who arrive after 7:15 a.m. should head to their first block class. Students eating breakfast need to eat first upon arrival in the cafeteria and then go to class when finished. Adults will be around to help watch times and dismiss students. Classes start at 7:30 a.m.; all students are to be in their assigned seat at that time.

Dismissal

To ensure a safe, orderly departure from school, the following procedures will be used to dismiss students from school.

1. Bus riders are to wait in their 5th block classrooms until their buses are called over the intercom. Car riders and walkers are dismissed at 2:35 p.m.
2. Students are not allowed to wait in the cafeteria, 6th, 7th or 8th grade halls or the restrooms for their buses.
3. Students who have a reason to take a bus home (and/or another bus than their assigned bus) must have a note from a parent or phone call. The student will present the note to the office and will receive a bus pass to give to the driver.
4. Students must have a pass from their teacher to be out of their classroom after school. Students found outside their classroom without a pass after school and who ride a bus or are seen getting on a different bus will be subject to disciplinary consequences.
5. The building will be cleared of students by 2:45 p.m. or after the last round of buses are called unless under the supervision of an adult.
6. Students waiting for car rides should wait at the car loading zone on the east side of the building.
7. All students are to take the most direct route home from school to avoid problems and to be safe.
8. Students are to use sidewalks and marked cross walks/traffic light areas to cross Gay Street for safety. Students are not to cut across loading zones to exit school grounds. Students should also refrain from using the football field, railroad tracks, or hospital grounds for routes home.

ASBESTOS NOTIFICATION

Letter indicating our current asbestos status as required by the Asbestos Hazard Emergency Response Act of 1986; please refer to our online **Student Handbook Supplement**, located at our WMS school building website at <https://wms.warrensburgr6.org/o/wms>

BICYCLES AND SKATEBOARDS

Bicycle racks are available for parking on the west side of the building. Students are to walk their bikes on and off the school grounds. Students are advised to lock their bikes as the school assumes no responsibility for bicycles or their accessories. Skateboards can be stored in the main office during school hours. The school assumes no responsibility for skateboards. **No Hover boards allowed.**

BREAKFAST/LUNCH MEALS Policy ADF and EFB under menu tab on the district website at www.warrensburgr6.org

A full breakfast is available to all students. **NOTE:** Just milk or juice does not constitute a full breakfast. The middle school has a closed lunch period; students must either bring a lunch or buy a hot lunch from the cafeteria. Please see Policy ADF for information that addresses the nutritional standards for food brought by parents and students.

*****Please note breakfast and lunch costs are subject to change.** Please check online at www.warrensburgr6.org for current pricing and free and reduced price eligibility guidelines (Policy EFB).

Breakfast-\$2.50 per meal

Lunch-\$3.50 per meal

Meal Charges for Students (Portion of Text from Procedure EF-AP1)

1. A student may not accumulate more than ten unpaid meal charges.
2. Students may not charge à la carte items.
3. A student with money in hand will NOT be denied a meal even if the student has past due charges.
4. Students will not be identified, singled out, shamed or punished by the district for the failure of their parents/guardians to pay for or provide meals, and the district will not withhold student records in violation of law.

Alternative Meals

If the district's meal service line is designed to collect payment prior to students receiving food, a student who has accumulated ten unpaid meal charges and is still unable to pay for meals may be provided an alternative meal. Alternative meals will be on the regular serving line and will be available to all students as an alternative to the regular meal. If a student has been provided a regular meal that meal will not be taken away from the student even if the student should have been provided an alternative meal due to unpaid meal charges.

Interventions

After a student accumulates five unpaid meal charges, the district will encourage the parents/guardians to submit an application for free and reduced-price meals if an application has not been recently submitted, and the student will be referred to a counselor for intervention. The counselor will:

1. Meet with the student to assess to the extent possible whether the student or the student's family is experiencing hardships, barriers or other circumstances with which the counselor could assist.
2. Make repeated attempts to contact the parents/guardians to notify them of the lunch charges, discuss the situation and any other concerns the counselor may have after meeting with the student, and resolve the situation.
3. Encourage the parents/guardians to submit the free and reduced-price meals application and inquire about any assistance that might be needed to complete the application.
4. Provide other resources as applicable.

District employees are mandated by the state of Missouri to report any instances of suspected abuse or neglect to the Children's Division (CD) of the Department of Social Services. District personnel will report to the CD any instance where a student's arrival at school with no provision for food leads to a reasonable cause to suspect neglect.

Working with Parents/Guardians

To ensure that parents/guardians have ample opportunity to resolve situations involving unpaid meal charges, the district will:

1. Provide timely notification to parents/guardians when account balances run low (when applicable) and each time their student charges a meal.
2. Invoice parents/guardians for unpaid meal charges during the district's monthly billing cycle, in addition to providing notification of outstanding balances by other means.
3. Work with parents/guardians to create a payment plan that allows for the payment of accumulated balances over time.

Debt Collection

Delinquent Debt

Unpaid meal charges will be considered a delinquent debt 90 days after notice that charges are due when no payment or payment plan agreement has been made. Unpaid charges will be considered delinquent as long as the district determines the debt is collectible and efforts to collect the debt are ongoing. The district will make reasonable efforts to collect delinquent debt, including turning over unpaid meal charge balances to a collection agency when the superintendent or designee determines such action is in the best interest of the district.

******Free and reduced lunch price eligibility guidelines/forms can be found at our district website.**

www.warrensburgr6.org

BUS TRANSPORTATION

Bus forms are available in the bus office to determine bus routes. The bus driver is in charge of the students riding his/her bus and will report to the principal/administration any lack of cooperation. Bus rules are included in the student conduct section (Policy JFCC). Students will be transported by the district to and from extracurricular events. Students may not travel by other means and be eligible to participate without prior administrative approval. Notice Policy JFCC-2652 Student Conduct on Buses found on district website. First Student Bus Service phone: 747-6403 or fax: 747-0083

CIVIL DEFENSE

Warrensburg Middle School is concerned for the safety of students. We are committed to this by having an emergency plan for when emergency situations arise. Students will be kept at school if there is not sufficient time for them to get home. Buses will not run routes until the alert is lifted. Students may be released to their appropriate parent or guardian. Parents should have a plan for their children if they are going to be home unsupervised. Please instruct students who walk from school how they will get home.

CLOSED CAMPUS

Students are considered on campus when they step on the school bus or on school property and are to remain in school for the rest of the school day. All visitors/parents/guardians may be asked to show identification to enter the building and/or check out a student. If you are checking out a student, an ID will be required and permission from the parent/legal guardian if you are not an emergency contact individual. Any student that does not check out through the office will be considered truant. All exterior doors will be locked at 7:30 a.m. until school is released. Students arriving after 7:30 a.m. will need to enter through the front doors. Any compromise of school security will be considered insubordination.

COUNSELOR & SOCIAL WORKER APPOINTMENTS

At times it is necessary for students to visit with the counselors or social worker to solve problems and to discuss issues. Students are expected to follow these procedures when wanting to visit the counselor or social worker.

1. The student can be sent with a pass from the sending teacher to make an appointment; or
2. 2. Make an appointment in the morning before school begins.

ELECTRONIC COMMUNICATION DEVICES/AUDIO AND VISUAL RECORDING EQUIPMENT

Since electronic devices are prone to theft, they should be kept in a secure location; students are responsible for their personal device security. Policy EHB-AP1, EHBA, KKB address electronic communication devices, audio and video recording equipment.

https://coredocs.s3.amazonaws.com/documents/asset/uploaded_file/3618/Warrensburg/3097883/Wsbq_Tiger_Tech_Handbook_revised_June_2022.docx.pdf Warrensburg Tiger Tech Handbook

Warrensburg Middle school recognizes the importance of communication and collaboration. We provide devices for students to be productive with their learning with one to one technology devices. Student learning is at the forefront of our learning environment and student usage of cell phones/ear listening devices have become a concern. The concerns are, but not limited to, a distraction, interruption, and a method of academic dishonesty/exchange of information. To keep the focus on academics and support the teaching and learning environment, the school will have the following guidelines:

- Arrival Time---Cell phones, ear listening devices (ex: earphones/earbuds/headphones, etc.) and all mobile devices shall be turned off or in silent mode **when entering the school building at arrival time** and all items will be put away-out of sight. (such as a backpack, a pocket, locker)
- All school settings (Classroom/outside/track, etc.)---Students must ask an adult for permission to use any technology devices including cell phones, ear listening devices and smart watches/communication device in all school settings (Ex.) Inside or outside on school grounds like the track area.
- Breakfast/Lunch Time, Hallways and Library--- These areas are technology free zones with all items out of sight. Students must ask permission to have any device or have it visible.
- Dismissal Time---Students may access their mobile devices/ear listening devices at 2:30 p.m. for

transportation while they are in their classrooms (not hallways or other areas in the building). However, teachers, staff and administration may remove the privilege if using such devices as deemed necessary.

- We encourage our families/guardians and students to use our school phone system to communicate. Please call 747-5612 with any necessary information to relay to a student.

While the school cannot predict technology trends, it does reserve the right to give consequences, restrict any student from attending classes or school activities when such conduct/technology items create a safety, health, or discipline concern.

The consequences will be as follows:

1st offense:

- Loss of privilege for the day (cell phone and/or ear listening device and/or smart watches/communication devices go to the office for the day), parent contact. The technology device returned to the student at the end of the school day.

2nd offense:

- Loss of privilege for the day (cell phone and/or ear listening device and/or smart watch/communication devices go to the office for the day), serve a lunch detention in the focus room and/or office, parent contact. The technology device returned to the student at the end of the school day.

3rd offense:

- Loss of privilege for 2 weeks (cell phone and/or ear listening device and/or smart watches/communication devices go to the office daily for the 2 weeks), parent contact. Technology device returned to the student at the end of each school day.

****These and additional offenses are considered acts of Insubordination. If a student refuses to comply with a request by an adult to give the adult the device and/or take the device to the office and leave it there will be considered insubordinate. Rules governing insubordination will apply as outlined in the student handbook on page 32.

FIELD TRIPS

The purpose of an educational field trip is to enrich our students with real life experiences. For the safety of our students, only parents/guardians are asked to volunteer/chaperone on field trips. To keep the focus on WMS students we ask our volunteers/chaperones not to bring other siblings or guests.

GENERAL SCHOOL RULES

1. Keep all unnecessary noise to a minimum when moving from one class to another.
2. Keep to the right when moving through hallways and stairs. No running or horseplay.
3. Take proper care of all books and school property. Students will be charged for books, lockers, or other materials damaged beyond normal wear and will pay replacement costs.
4. Lockers are to be kept in order and locked at all times. Students should not give out their combinations. Pre-setting lockers is prohibited. Please do not kick or slam locker doors.
5. Any weapons (see pg. 34 for specific weapons listed under discipline infractions), or look-alike items, such as water pistols, laser pointers, and switch blade combs are not permitted.
6. Student's personal belongings are the sole responsibility of the student. The school and the Warrensburg R-VI School District are not responsible for reimbursement of the loss or damage of personal items.
7. All fundraising activities and promotional materials must be authorized by the building principal.
8. The buying, selling, or trading (bartering) of products is not permissible at school.
9. Open containers/food---We encourage and understand students need to be hydrated. Bottled waters are allowed as long as they are not disrupting the learning environment and have a lid. Items like coffee, hot chocolate, etc. need to be thrown away once students are dismissed in the mornings to go to their lockers. Drinks and food are not to be kept in students' lockers for extended periods of time. This includes any type of food/candy or liquid substance. **Glass containers** and **Energy drinks** are not allowed.
10. Public display of affection is inappropriate at school.
11. Inappropriate or distracting items that cause a disruption or forecasted disruption in the learning environment may be confiscated by an adult or administrator (for example-electronic devices, toys, spinners, Pokémon cards, etc). These items will be kept in the office. The student may be able to pick up the item at the end of

the day. Students who continue to bring inappropriate items to school will need to report to their parent/guardian that the item has been confiscated. The item will only be returned to the parent/guardian. ***While the school cannot predict trends, it does reserve the right to restrict any student from attending classes or school activities when such conduct and/or nuisance items create a safety, health, or discipline concern.***

GUIDANCE AND COUNSELING

Our counselors are here to help students have a successful year at WMS. The following services are available: scheduling, problem solving, grades, study habits, career information, summer jobs, testing, classroom visits, individual and group counseling.

HALL TRAFFIC

Students are expected to keep hands, feet, and all other objects to themselves. The staircase at the far southwest corner of the 6th and 7th grade wings are off limits and is only to be used during emergency situations. Students are to take the most direct route to their classroom.

HEALTH SERVICE

Complete Health Services are available on the district website. The mission of the School Health Program is to promote optimal health and wellness for each student. The school will maintain an individual health record and proof of immunization for each student.

Students Who Become Ill at School

Students not feeling well need to visit the school nurse or health aide to be assessed. Students should not contact parents/guardians directly without being assessed by a school nurse. The school nurse or health aide will contact the parent/guardian and will help make the determination whether a student should go home or not. **Students should secure a pass from a teacher and report to the Health Room if they become ill.**

Students Who Are Injured at School

If a student is injured, the district will provide initial first aid and comfort the student until additional treatment can be secured by the parent/guardian and/or emergency responders.

Special Health Care Needs

The parent/guardian of a student with special health care needs such as diabetes, asthma, seizures, or serious allergies, should meet with the school nurse or health aide prior to the student's first day of attendance. An appointment will be made with the school nurse to prepare an individualized healthcare plan (IHP) for the student.

Communicable Disease

Missouri law requires that students with a contagious disease be excluded from school until medical clearance is received. **Students with a temperature of 100.2 or more must be fever-free for 24 hours, without fever reducing medication, before returning to school.** When a student is absent due to a contagious or long-term disease or illness, parents are asked to contact the school.

Administration of Medication (Refer to Policy JHCD under menu tab on the district website—Health Services)

Medications should be given at home when possible; however, the Warrensburg R-VI School Board recognizes that some students will require medications to be given at school through the school nurse or health aide. Please follow these guidelines:

1. **All medication must be brought to the Health Room by the parent/guardian.**
2. **All medication must be in the original pharmacy labeled bottle.** This label will serve as the physician's order if it includes the student's name, current date, name of medicine, exact dose to be given, and the time medicine is to be given.
3. **The parent/guardian must sign a request form** asking the school district to comply with the physician's orders. This may be done when the parent delivers the medication.
4. **A physician's signature is necessary for all medicine not in a pharmacy labeled bottle** (i.e. over-the-counter drugs or samples).
5. The parent may sign an "as needed" permit for Tylenol (acetaminophen or ibuprofen) to be given per standing order of Dr. Victor Lovell, M.D., in case of an emergency situation until other arrangements can be made for the student. Parents of girls may also sign a permission for "as needed" Ibuprofen, for painful menstrual cramps.
6. **The school nurse or health aide will not administer the first dose of any medication.**
7. **Emergency medication must** be left in the Health Room for chronic or emergency situations, and must be received prior to the first day of attendance. An IHP (Individualized Healthcare Plan) is also required for each child with emergency medication, such as insulin, Epi-Pen or emergency rescue meds.
8. Students found with prescription or over-the-counter medications may be in violation of inappropriate use of medicine. See Policy JHCD for additional information.

Health Screenings

The health screening programs of the Warrensburg R-VI School District are designed to examine the populations at highest risk at a time when early intervention has the most benefit. The following are a list of screenings conducted in the fall, as time permits, and/or as needed:

Vision: Kindergarteners will be screened using near and distance acuity, Random Dot E, and color vision techniques as time permits or as requested by student, parent/guardian, or teacher.

Students will be screened using near, distance acuity and stereopsis techniques every other year from 1st grade through 7th grade and 10th grade, as time permits or as requested by student, parent/guardian or teacher.

As time permits, new students will be screened using near, distance, and stereopsis acuity. Hearing: The speech department will conduct hearing screenings in all K-5 buildings.

Dental: The district will screen K-8, and 10th grade students, if time permits.

*If you do not wish for your child to be screened, you must contact the health office of the building which your child attends **yearly**. Students can be screened anytime by request of parents or staff.*

Medical Marijuana and Cannabidiol (CBD) Products

The district does not permit the possession or administration of marijuana or marijuana-infused products for medicinal purposes on district property or at district events since these products are prohibited under federal law. Policy JHCD Further information can be accessed at

https://coredocs.s3.amazonaws.com/documents/asset/uploaded_file/3618/Warrensburg/2915953/JHCD_-_Administration_of_Medication_to_Students.pdf

Immunizations

ALL students must present current proof of compliance with the Missouri state immunization law at the time of enrollment. If immunizations are not in compliance, attendance will be denied.

Students must be:

1) Properly immunized against polio, pertussis, tetanus, diphtheria, measles, mumps, rubella, hepatitis B and meningococcal. 2) Have immunization currently in progress, or 3) Have an exemption form filed in the health office.

Many of the district policies are now available on the district web page which can be accessed at www.warrensburgr6.org

Children's Health Insurance Program (CHIP): The Federal Children's Health Insurance Program (CHIP), part of the MO HealthNet for Kids program, is a health insurance program for uninsured children of low-income families who do not have access to affordable health insurance. Please see our **Student Handbook Supplement**, located at <https://wms.warrensburgr6.org/o/wms> for additional information.

HUMAN SEXUALITY CURRICULUM

Policy IGAEB--- The district is required to notify the parent/guardian of each student enrolled in the district of the basic content of the district's human sexuality instruction to be provided to the student and of the parent's/guardian's right to remove the student from any part of the district's human sexuality instruction.

INTERNET ACCESS

Access to email and the Internet will enable students to explore databases, informational web pages, and expand their learning for educational purposes. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. *Each student must complete an Internet User Agreement/Parent Permission Form to obtain independent use of school computers and personal devices.* Inappropriate use of the Internet will result in consequences (See computer misuse). For further information, see Policy EHB and EHBA located at www.warrensburgr6.org Use menu tab/under Policies and Regulations.

INTRUDER, FIRE, TORNADO AND EARTHQUAKE DRILLS

Intruder, fire, tornado and earthquake drills are held at varying intervals throughout the school year.

Remember these basic rules: ○ Check instructions posted in each classroom indicating how to respond in case of an emergency or crisis. ○ Move quickly and quietly to designated areas.

○ Follow the instructions of the adult.

Earthquake safety information

Public information provided by FEMA regarding earthquake safety. Please refer to our online **Student Handbook Supplement** on our WMS school building website. Go to <https://wms.warrensburgr6.org/o/wms> for additional information.

LIBRARY MEDIA CENTER

Library Media Center: The Library Media Center is open daily from 7:15 a.m. to 3:30 p.m. Students may visit the library to read, research, study, work on projects, print assignments, check out or turn in books, and relax. A large number of new books are purchased throughout the year based on student recommendations.

WMS Library Procedures: Students may use the library with a pass from their teacher in hand. Students may access Destiny online from the library homepage. Books should be RENEWED if needed longer than 2 weeks. Overdue notices will be sent out periodically as a reminder.

LIFE 101

Our mission for the daily Life 101 curriculum is to educate the “whole child.” Life 101 class meets daily and provides the opportunity to engage socially on several topics concentrating on character education. Life 101 curriculum focuses on how to build healthy/appropriate relationships with others, promote school pride, celebrations, and a place to teach life and executive skills. Topics include but are not limited to healthy relationships, anti-bullying education, conflict resolution, diversity & equity, safe social networking, service learning activities, goal setting, lifetime and other various issues that affect the everyday lives of our middle school students. Each Life 101 class participates in weekly grade checks and communicates regularly with teachers and parents/guardians regarding any concerns. Film clips for Character Education are meaningful components of our character education program.

LOCAL COMPLIANCE PLAN

Notice describing the district’s obligation to provide special education and related services to children ages three to twenty-one. Please refer to our **WMS school building website**, under Student Handbook Supplement, located at <https://wms.warrensburgr6.org/o/wms>

LOCKERS

Students are assigned individual lockers. A locker contract agreement will be signed by the student before he/she is assigned to a locker (in electronic registration forms). Students are responsible for keeping their locker clean both inside and outside. Damages caused by misuse of tape, stickers, etc., will be charged to the student responsible. If a locker is damaged or if damage is due to a student’s negligence or vandalism, a fine may occur.

Students should never give out their locker combinations and lockers should be securely locked at all times. Administrators will not investigate locker thefts if the locker has been left unlocked or if the student pre-set the lock.

Students are not allowed to change locker assignments without office approval. Locker inspections are held periodically to check locker assignments. Lockers are considered school property and the Warrensburg R-VI School District reserves the right to access lockers whenever deemed appropriate. (Policy JFG on district website)

LOST AND FOUND / PE LOCKER ROOMS

Money and personal effects should not be left in classrooms. Information about lost or found items should be reported to the office. **Students in physical education classes are encouraged to bring locks in order to protect their valuables.**

LUNCHROOM EXPECTATIONS AND MISCONDUCT CONSEQUENCES

WMS students and visitors are expected to follow our WMS Café Area expectations. (cafeteria/lunchroom). Disorderly conduct in the lunchroom can result in the student being assigned to a separate table next to a lunchroom supervisor for the rest of the lunch period and/or an extended length of time. Misbehavior such as disrespect, throwing food, stealing or destroying lunch items, failure to cooperate in a reasonable manner, or repeated disorderly conduct will result in a referral to the office.

***The student can also be assigned to eat in an isolated eating area/table (safe seat) for not following the lunchroom expectations. This assigned area can result in eating lunch in the Focus Room, or detentions assigned. Thursday Schools, ISS or OSS.

LUNCHROOM EXPECTATIONS FOR STUDENTS

1. Students will allow the adult supervisors to be in charge. Students will walk to and from the café quietly, wait in lines quietly through the kitchen and in the hall, and remain in order.
2. Students will sit at their tables the entire lunch time.
3. Students will keep their hands, feet, body parts, and items to themselves.
4. Students will be safe with their actions in the café.
5. Students will consume all food and drinks in the café area and return their trays to the correct area.
6. Students will use an arm length voice when talking with others.
7. Students will raise their hands and get permission (a pass) from the adult supervisors to go to the restroom, nurse, office or any other area in the building.
8. Students will keep their table and eating area clean.
9. Students will be dismissed by an adult supervisor, push in their chairs and return their trays to the correct area.
10. Lunch time is a technology free zone/time.

NO BULLY PROGRAM

Students at Warrensburg Middle School are expected to treat others with respect and dignity. Occasionally students do exchange words and have conflicts. When these words and conflicts become hurtful and are on a continuous basis, the students have a right to be safe. We expect students to resolve conflicts peacefully. If your child is continually being bullied by another student or a group of students, the following needs to occur:

- If you are being bullied, do not retaliate. Do not name call. Do not strike or hit back.
- Do not provoke others into acting out against you.
- Seek assistance through counseling offices for conflict mediation.
- Talk about the situation with a counselor.
- Report the incident to a teacher or an administrator. Thinking that the person will just stop rarely occurs. Do not let the incidents continue over a long period of time.
- Make friends that will be positive in times of stress.
- MOST IMPORTANTLY- BE A FRIEND TO A PERSON WHO IS BEING BULLIED.

Part of our building-wide Life 101 curriculum is dedicated to anti-bullying activities.

*****Discipline Harassment/Bullying Board Policy JFCF (See page 27)**

NOTICE TO PROVIDE EDUCATION AND ASSISTANCE TO HOMELESS, MIGRATORY, AND/OR ELL STUDENTS

Missouri school districts are responsible for meeting the educational needs of an increasingly diverse student population by providing a wide range of resources and support to ensure that all students have the opportunity to succeed and be college prepared and career ready. Our school district has programs designed to help meet the unique educational needs of children working to learn the English language, students who are advanced learners, students with disabilities, homeless students, the children of migratory workers, and neglected or delinquent students. For more information, contact the Executive Director for Special Programs, at 660-747-7823.

PARENTAL INVOLVEMENT

We invite and welcome our parents to get involved in middle school activities. Your involvement enhances your student's ability to succeed both in school and in life. PTO and volunteering are two ways parents can get involved.

PROTECTION OF PUPIL RIGHTS AMENDMENT NOTIFICATION

Notice of rights pursuant to the Protection of Pupil Rights Amendment (PPRA), refer to our WMS school building website, under **Student Handbook Supplement**, located at <https://wms.warensburg6.org/o/wms> for additional information.

RESTROOMS/LOCKER ROOMS

Restrooms for each gender are located in each wing. Students should use the restroom that is nearest their assigned class. **Use of electronic devices in the restroom/locker room is prohibited**. Loitering in the restroom/locker room is prohibited

SCHOOL CLOSING ANNOUNCEMENTS

When inclement weather is a possibility, the following media outlets provide information regarding school cancellations: Thrillshare messaging system by the district, KOKO-1450 AM, KWKJ-98.5 FM, KMBC-Channel 9, Facebook, Twitter and www.warrensburgr6.org. All announcements and media releases with regard to the scheduling, cancellation and rescheduling will be authorized and distributed by the administration on a case by case basis. **NOTE: A schedule of Red and White days is published prior to the beginning of school. If school is cancelled, classes resume according to the pre-existing schedule.** When the district declares an Alternate Means of Instructions (AMI day), teachers will post assignments by 8:00am and students are expected to complete all work within a 24-hour period.

SCHOOL DIRECTORY/PUBLIC INFORMATION/FERPA-Student Records Policy JO on district website All information contained in a student's educational record, except information designated as directory information by WMS, shall be confidential and shall be directly accessible only to school officials who demonstrate a legitimate educational interest in the student's records and to parents/guardians or eligible students. This is notice to parents/guardians or eligible students regarding the categories of information it has designated as directory. Military and Higher Education Access: The district will disclose the names, addresses and telephone numbers of secondary school students to military recruiters or institutions of higher education as required by law. However, if a parent, or a secondary school student who is at least 18, submits a written request, the district will not release the information without first obtaining written consent from the parent or the student. The district will notify parents, and secondary school students who are at least 18, that they may opt out of these disclosures. Parents/guardians or eligible students who wish to inform WMS that designated directory information should not be released without the parent's or eligible student's prior consent should advise the school in writing within 10 school days from the start date of school. WMS directory information includes the following: name, grade level, enrollment status (full-time or part-time), participation in district-sponsored or district-recognized activities and sports, weight and height of members of athletic teams, athletic performance data, dates of attendance, honors, awards.

SCHOOL RESPONSIBILITY FOR STUDENTS

The Warrensburg School District assumes responsibility for the safety and welfare of its students which extends from the time they depart home until they return home, consistent with using the most direct, timely or prescribed route to and from school. This responsibility encompasses those who walk, ride district transportation or bicycles/skateboards, etc. Therefore, those who become involved in situations off school property which are contrary to district policy may have consequences imposed by school administrators for such actions. According to **Policy JG Student Discipline**-Students may be disciplined for misconduct that occurs off district grounds and outside a district activity when allowed by law. This can include when a student's conduct negatively impacts the education environment or there is a nexus to the education environment. **Significant acts of misconduct off campus which materially and adversely impact the education of District students will be subject to discipline up to and including expulsion. (Policy JG Student Discipline on the district website)**

SEARCH BY SCHOOL PERSONNEL (School Personnel Policy JFG on the district website)

The district respects the privacy of students. However, in order to maintain a safe learning environment and properly investigate potential misconduct, district personnel may search student property or district property used by students and, in some limited situations, may require students to undergo drug and/or alcohol testing. All searches will be conducted professionally and in accordance with law.

Students do not have an expectation of privacy in district-provided property. The lockers, desks, technology or other district provided equipment or areas may be searched by school administrators or staff who have a reasonable suspicion that the lockers or desks contain drugs, alcohol, material of a disruptive nature, stolen properties, weapons, items posing a danger to the health or safety of students and school employees, or evidence of a violation of school policy. Lockers, desks, technology and other district property are provided for the convenience of students and are subject to periodic inspection in accordance with law.

Students or student property, including vehicles parked on district property, may be searched based on reasonable suspicion of a violation of district rules, policy or state law. Reasonable suspicion must be based on facts known to the administration, credible information provided or reasonable inference drawn from such facts or information. In addition, the Board of Education authorizes that the district may arrange for law enforcement officials to use professionally trained dogs to detect the presence of drugs on district property. A dog alerting to the presence of drugs will constitute reasonable suspicion for district administrators to conduct a search. Drug-detection dogs will not come into direct contact with students. The superintendent or designee shall develop procedures for the use of drug-detection dogs. The use of trained dogs to sniff lockers or other school property to assist in the detection of the presence of drugs, explosives and other contraband. A school resource officer (SRO) may accompany district officials executing a search or may perform searches under the direction of district officials based on the reasonable suspicion standard. For further information, see Policy JFG and JFCI located at www.warrensburg6.org under Policies and Regulations.

SEXUAL ABUSE/TRAUMA-INFORMED TRAINING (Policy IGAEB on the district website)

In accordance with law, the district will provide trauma-informed, developmentally appropriate training to students in grades 6-12 regarding sexual abuse including, but not limited to, instruction on:

1. How to recognize sexual abuse;
2. How to report an incident of sexual abuse;
3. How to obtain assistance and intervention; and
4. 4. Resources for students affected by sexual abuse.

***The Department of Elementary and Secondary Education's (DESE) Trauma-Informed Schools Initiative information for parents/guardians can be found at <https://dese.mo.gov/traumainformed>

STAFF/STUDENT RELATIONS (Policy GBH on the district website)

Policy Scope and Goals: These policies are to protect students from harm and staff members from allegations of misconduct by requiring staff members to maintain physical and emotional boundaries with students. The district does not intend to interfere with or impede appropriate interactions between staff members and students. This policy includes information on electronic communication between staff and students.

STUDENT CHECK OUT-PROPER IDENTIFICATION TO ENTER THE BUILDING

For safety, we require proper identification (such as a driver's license) to enter our building and to check out a student from school or a school related activity. School personnel will verify the identity of a parent or other authorized person before releasing the student. District staff may refuse to release a student and will notify the principal if they have concerns regarding the student's safety or whether a person is authorized to check out or transport the student. (Policy JEDB)

SUICIDE AWARENESS AND PREVENTION (Policy JHDF on the district website)

Purpose: Suicide is a leading cause of death among youths in Missouri and is a public health concern impacting all Missouri citizens. The Warrensburg R-VI School District is committed to maintaining a safe environment to protect the health, safety and welfare of students. This policy will outline key protocols and procedures the district will use to educate employees and students on the resources and actions necessary to promote suicide awareness and prevent suicide. The goal of the district is to help students who may be at risk of suicide without stigmatizing or excluding students from school. No student will be excluded from school based solely on the district's belief that the student is at risk of suicide. (Policy JHDF)

Toll-Free Counseling Helplines

- If you or your friend is in an IMMEDIATE CRISIS: call the National Suicide Prevention Lifeline/988 Suicide & Crisis Lifeline by calling/texting 988 and "HOME" to 741-741 to reach Crisis Text Line. Both are available 24/7. 988LIFELINE.ORG
- Missouri Child Abuse or Neglect Hotline 1-800-392-3738 <http://dss.mo.gov/cd/can.htm>

TELEPHONES

Phones in the classrooms may be used with adult/teacher permission. Please leave a specific message to the parent/guardian as to why you are calling. The office will take a message for a student but will not call him/her out of class except in the case of an emergency.

TEXTBOOKS

Students are issued textbooks for all courses free of charge. TEXTBOOKS ARE TO BE RETURNED FREE OF DAMAGE WITH ONLY EVIDENCE OF NORMAL WEAR AND USAGE AT THE END OF THE YEAR. A FINE OR REPLACEMENT CHARGE WILL BE LEVIED FOR BOOKS THAT ARE ABUSED OR LOST. Students who lose a book during the school year must pay for its replacement before another book will be issued. Should the book turn up later (free of damage), the student will receive a full refund.

TIGER TECHNOLOGY HANDBOOK

1. Information regarding the district technology expectations can be found at https://coredocs.s3.amazonaws.com/documents/asset/uploaded_file/3618/Warrensburg/3097883/Wsbq_Tiger_Tech_Handbook_revised_June_2022.docx.pdf
2. Please also refer to Educational Technology Parental Permission Agreement in our **WMS Student Handbook Supplement** for further information regarding Apps and Software Consent.

VIRTUAL COURSE ENROLLMENT (MOCAP) Policy IGCD on the district website

The mission of the Missouri Course Access and Virtual School Program (MOCAP) is to offer Missouri students equal access to a wide range of high quality courses, and interactive online learning that is neither time nor place dependent (mocap.mo.gov).

Local school districts may approve online providers if they can ensure that the statutory requirements have been met. Warrensburg R-VI is a member of LAUNCH which is operated and overseen by Springfield Public Schools and offers over 180 courses for students in grades K-12. For more information on virtual education opportunities, please contact the Executive Director of Academic Services at 660-747-7823 and/or one of our WMS school counselors.

VISITORS

Students are requested NOT to bring visitors to school from other districts. Out-of-town guests may eat lunch with a student with prior approval of a principal. ALL VISITORS NEED TO SIGN IN AT THE MAIN OFFICE AND MAY BE REQUIRED TO SHOW A PICTURE ID UPON ENTERING THE BUILDING. If you are checking out a student, an ID will be required and permission from the parent/legal guardian if you are not an emergency contact individual.

II. ACADEMIC INFORMATION

ACADEMIC AWARD RECOGNITION

Annually, students will be recognized for high achievement, per department and team criteria.

6th, 7th and 8th Grade Academic Excellence Award-The student has displayed outstanding scholastic achievement, attitude, cooperation, and participation with an **A** all four quarters in CORE classes.

6th, 7th, and 8th Grade Academic Achievement Award-The student has displayed outstanding scholastic achievement, attitude, cooperation, and participation with at least an **A-** all four quarters in CORE classes.

ACADEMIC DISHONESTY

Students are expected to complete schoolwork according to the highest ethical standards. When students plagiarize work or cheat on an assignment (this includes copying another person's homework, exam or inappropriately aiding others), the following penalties may be imposed:

First and subsequent offense: Zero on the assignment or exam and parent contact, possible detention, Thursday School, or suspension. An alternate assignment will be given for credit.

BUILDING ACCOUNTABILITY REPORT CARDS AND STATE ASSESSMENTS-Missouri Assessment Program-MAP (Policy IL and

KB-AP1 are on the district website)

All of our WMS students will participate in statewide assessments (Policy IL). Currently our state law does not allow for students to opt out of statewide assessments. This information is available at our district office. The following link provides information and dates regarding our statewide assessments. For information on state assessments and our district and building accountability report cards (Policy KB-AP1), please refer to our district website at www.warrensburgr6.org

GIFTED PROGRAM

Students are invited to participate in the R-VI School District Gifted Program based on various achievement test scores. The goal of the Gifted Program is to engage the students in enrichment and higher level thinking activities in the content areas. The students also participate in various local, regional, state and national competitions. For more information about the Gifted Program, parents can contact our Director of Gifted Program, Mrs. Beth Tiller, at Martin Warren.

GRADE PROCEDURES

Reports pertaining to the students' progress are sent to parents at nine (9) week intervals. Students doing unsatisfactory work will receive a report at the beginning of the fourth week. You may check your child's progress on the Power School website at www.warrensburgr6.org or by contacting your student's teacher. When the district declares an Alternate Means of Instructions (AMI day), teachers will post assignments by 8:00am and students are expected to complete all work within a 24-hour period.

6th-8th Grade – 4 Point Grading Scale

A = 4.0	95+	C = 2.0	73-76
A- = 3.67	90-94	C- = 1.67	70-72
B+ = 3.34	87-89	D+ = 1.34	67-69
B = 3.0	83-86	D = 1.0	63-66
B- = 2.67	80-82	D- = .67	60-62
C+ = 2.34	77-79	F = 0	59 or below

HOMEWORK POLICY

Parent/Teacher Communication: Aside from the regularly scheduled conferences, parents are encouraged to communicate frequently with their child's teachers. Please contact your child's teacher **first** if you have questions or concerns so they can be identified and corrected as quickly as possible.

Parents and students may also access grades, attendance, homework and teacher websites by logging into www.warrensburgr6.org. The User ID and Password are made available through each student's course schedule as well as mid-terms and grade cards throughout the year. It is advised to keep this information confidential. Contact the office if you have any questions.

Homework Guidelines:

Late Work: The goal for each WMS student is to submit work on time. In the case that a student misses a deadline, a 20% grade reduction may occur.

Absent Work: Students are responsible for collecting missed work upon return to school and making arrangements for when it is due. Parents may check the district website for staff emails, check PowerSchool or call the school to request work.

HONOR ROLL

Each quarter students who maintain a B average (3.0 on an 4.0 scale) or better and no grade below a C- will receive special recognition. The principal's office will prepare a list of those students qualifying for the honor roll for all four quarters and will release that information to the local newspaper. In addition, parents of students who make the honor roll will receive a bumper sticker to celebrate their student's accomplishment.

NATIONAL JUNIOR HONOR SOCIETY

Second semester seventh and all eighth grade students who have maintained a grade point average a 3.34 on an 4.0 scale or higher during their middle school years and have shown leadership, citizenship, character and service qualities may be accepted for membership in the Stanley Lebow Chapter of the National Junior Honor Society. Members are required to complete service hours each quarter and maintain scholarship (3.34 or higher GPA), leadership, citizenship and character.

PRINCIPAL'S AWARD FOR SCHOLARSHIP

Students with the highest grade average in their class will be recognized. This event takes place after the completion of the school year.

PROMOTION, MIDDLE SCHOOL

Middle School students will be expected to pass at least 4 core classes in order to be promoted to the next grade level (Passing is earning 60% or higher in at least 2 quarters of each class). Students not performing at acceptable levels will be reviewed by an administrative team. The team will use an evaluation tool and consider a wide variety of information about the student to determine a course of action. An individual remediation plan outlining interventions to help students progress will be created for each student not meeting acceptable grade level standards. Retention in the current grade level may be part of that plan.

TESTING CALENDAR

Please look for Testing Calendar by clicking on the following link

<https://www.warrensburg6.org/o/warrensburg/page/academic-services>

III. ACTIVITIES AND ATHLETICS

ACADEMICS AND ELIGIBILITY

Any seventh or eighth grade student who participates in athletics cannot fail two or more classes the previous quarter. Grades will be checked quarterly. Warrensburg Middle School athletics and activities follow the guidelines of the Missouri State High School Activities Association (MSHSAA) Eligibility Standards and other requirements.

Participation in athletics and extra-curricular activities is a privilege at WMS. ***Students must meet minimum standards regarding academics, sportsmanship, school conduct, and citizenship to participate in activities.***

ATTENDANCE

Students who are absent or arrive late to school, without prior approval, will not be eligible to participate in that day's activities. (See Attendance Policy)

CITIZENSHIP

When students participate in activities at Warrensburg Middle School, we expect them to act responsibly and set a good example for others. In addition to school, coach/sponsor, and MSHSAA regulations, the following citizenship policy will apply for participants in extra or co-curricular programs. Application of this policy will be based on felonies, misdemeanors or other violations of law, becoming known via:

1. Formal charges or arrest of a student or advisement by law enforcement officials that a student has been involved in a violation of criminal law MSHA by law 212 supersedes all school assessed penalties.

MSHSAA Bylaw 212

A. Law Enforcement: A Student who commits an act for which charges may be or have been filed by law enforcement authorities under any municipal ordinance, misdemeanor or felony statute shall not be eligible until all proceedings with the legal system have been concluded and any penalty (i.e. jail time, fine, court costs, etc.) or special condition of probation (i.e. restitution, community service, counseling, etc.) has been satisfied. If law enforcement authorities determine that charges will not be filed, eligibility will be contingent upon local school policies. Moving traffic offenses shall not affect eligibility, unless they involve drugs, alcohol, or injuries to others. After a student has completed all court appearances and penalties, and has satisfied all special conditions of probation and remains under general probation only, local school authorities shall determine eligibility.

B. Student Responsibility: Each student is responsible to notify the school of any and all situations that would affect his/her eligibility under the above standards. If the student does not notify the school of the situation prior to the school's discovery, then the student shall be ineligible for up to 365 days from discovery, pending review by the Board of Directors

2. Personal observation, photographs or knowledge of the student **being present** where an unlawful act took place. Examples include but not limited to: drugs, alcohol, tobacco, theft, and vandalism could result in dismissal from extra or co-curricular activities. See individual coaches' handbook for the complete policy.
3. Admission by the student or parent(s).

Application of the Citizenship Policy: The activities director will review each case and take appropriate action which, depending on the circumstances, may include a percentage assessment penalty or suspension from participation when applicable. Cases involving felony violations and cases that are being appealed will be heard by an eligibility committee. Separate Eligibility Committees will be appointed at the middle school and high school level. Each committee will be comprised of an administrator, counselor, faculty representative and two coaches or sponsors (three coaches or sponsors will be appointed representing each sports or activity season; however, only two will serve when the panel convenes to ensure one, who may have students involved, can be excused for that session). The chairperson will be chosen by each committee when convened. WMS does not recognize the use of tobacco and/or alcohol by students. Students who participate in Middle School/High School activities are expected to follow the substance abuse policy. During the school year or during the off-season (to include summer months), regardless of the quantity, a student shall not have in possession or use a beverage containing alcohol; use tobacco; or use or consume, have in possession, buy, sell or give away marijuana or any substance

defined by law as an illegal controlled substance. The student who violates the substance abuse policy will become a candidate for consequences (See Athletic Citizenship Policy, High School).

APPEAL PROCESS

1. Upon request, the Eligibility and Participation Advisory Committee will review the Activities Director's decision and may recommend to the superintendent that the:
 - A. Suspension is sustained.
 - B. Penalty be modified.
 - C. Penalty be reduced.
2. A student and his/her parents may appeal the decision of the Eligibility and Participation Committee to the superintendent and ultimately to the Board of Education.

PROGRAMS AVAILABLE TO WMS STUDENTS (*Clubs are subject to change*)

Clubs		
Art Club	Math Team	Navigators
Tabletop/Game Club	Peer Helpers	Honor Choir
Magic Me	Drama Club	Video Production/Yearbook Club
Quilting Club	Science Olympiad	Jazz Band
Student Council	Tutoring/Homework Help	Photography Club

Athletics		
7 & 8 Cross Country	7 & 8 Football	7 & 8 Volleyball
7 & 8 Basketball	7 & 8 Wrestling	7 & 8 Track

SCHOOL CONDUCT

ALL SCHOOL POLICIES WILL BE APPLIED AT SCHOOL-SPONSORED ACTIVITIES AND EVENTS. REFER TO THE "CONSEQUENCES" SECTION OF THIS HANDBOOK FOR A FULL EXPLANATION OF TERMS.

Students who participate in WMS activities are expected to follow all school rules and attend school according to the attendance policy. Students who are removed from classes via ISS or OSS or miss school due to an unverified absence will be ineligible to practice or participate in the athletic contest each day of the consequence. Participation will be determined according to the following procedures:

First Violation Penalty: The student will meet with the Coach/Sponsor and finalize the consequence.

Second Violation Penalty: The student will meet with the Activities Director and Coach/Sponsor to finalize the consequence.

Third Violation and Subsequent Penalties: The student will miss the next scheduled contest or event.

SPORTSMANSHIP

Our mission is to encourage sportsmanship by positive attitudes, cooperation, team responsibility and respect among all involved, while enjoying our talents and having fun. Students should treat opposing players, coaches, spectators and support groups with respect and enthusiasm. Game officials should be shown respect at all times and their integrity should not be questioned. Spectators should provide only positive support before, during, and after the event.

SUBSTANCE ABUSE

During the school year or during the off-season (to include summer months), regardless of the quantity, a student shall not have in possession or use a beverage containing alcohol; use tobacco; or use or consume, have in possession, buy, sell or give away marijuana or any substance defined by law as an illegal controlled substance. This might also include photographs of students with alcohol or other illegal substances. It is not a violation for a student to be in possession of a legally defined drug specifically prescribed for the student's own use by his/her doctor (as long as they abide by Health Room policies). It is a violation to be in possession of a drug prescribed to another and be in possession of or receive an unknown pill/substance from another.

Tobacco Substances

First Violation Penalty: The student shall lose eligibility for a minimum of 20% of the competitive season. The student must meet all other team obligations.

Second Violation Penalty: The student shall lose eligibility for a minimum of 40% of the competitive season. The student must meet all other team obligations.

Third Violation Penalty: Eligibility revoked for 365 days, from the date of violation.

Alcoholic Beverages

First Violation Penalty: The student shall lose eligibility for a minimum of 40% of the competitive season. The student must meet all other team obligations. Also, the student must undergo ten hours of drug/alcohol counseling or rehabilitation at the student's expense before he/she can resume participation in school-sanctioned events.

Second Violation Penalty: The student shall lose eligibility for the equivalent of one complete semester beginning the date of the violation. Also, the student must undergo 20 hours of drug/alcohol counseling and rehabilitation and must complete and pass an alcohol/drug screening test before he/she can resume participation in school-sanctioned events. The student will be responsible for all expenses involved in the above requirements.

Third Violation Penalty: Eligibility revoked for 365 days, from the date of violation.

Mood-Altering Chemicals

First Violation Penalty: The student shall lose eligibility for a minimum of 40% of the competitive season. The student must meet all other team obligations. Also, the student must undergo ten hours of drug/alcohol counseling, and complete and pass an alcohol/drug screening test before he/she can participate in school-sponsored activities. The student will be responsible for all expenses involved in the above requirements.

Second Violation Penalty: The student shall lose eligibility for 365 days, from the date of the violation.

IV. ATTENDANCE POLICY

All students are expected to be on time and attend school on a regular basis, thus forming habits of punctuality, self-discipline and responsibility. Learning to participate in group discussions, developing an appreciation for the views and abilities of others, and forming the habit of regular attendance are legitimate objectives for any class. The time lost due to absences can never be adequately replaced. Parents can help their children be successful by supporting the school attendance policies. **Students with regular attendance generally achieve higher grades and gain more from their school experience.**

ACTIVITY PARTICIPATION AND ATTENDANCE

Students must attend the full day of school to be eligible to participate in any activity occurring on that day or have the absence prearranged and verified as required by this policy prior to the event (medical appointment, death in the immediate family, court appointment or approved by the principal or assistant principal). **Therefore, a student who is late and misses 15 or more minutes of the student's first block or the first 5 minutes of any other class will be counted absent and will not be allowed to participate unless the absence is prearranged as required by this policy prior to the event.**

Saturday Participation - To be eligible for a weekend event, the student must attend school the day before the event or have any absence(s) verified prior to the event. Students are ineligible to attend or participate in any school activity on the day of any suspension.

ABSENTEE PROCEDURES AND RESPONSIBILITIES (Policies JEA and JED on the district website)

Verified Absences

A PARENT WILL CALL THE SCHOOL (747-5612) BEFORE 10:00 A.M. ON THE MORNING OF AN ABSENCE TO VERIFY THE ABSENCE. Please relay the name of the student, grade, reason for absence, and the relationship of the caller. A verified absence includes the following:

1. Illness.
2. Funeral.
3. Doctor or dental appointment.

*Students with a scheduled appointment will need to bring a note to the attendance secretary before the start of the school day to acquire a pass for the appointment. Reasonable, specific family emergency.

4. Vacation with prior approval from administration.

*For extended absences, a note or phone call is required by the office 2 or more days prior to the absence. The administration has final approval of all pre-arranged absences.

When a call cannot be made, the student will bring a note to the office signed by a **parent/guardian within 24 hours to verify the absence.** *****Students who are absent from or late to school without prior approval may not attend school activities or events on that day.*

EXCESSIVE ABSENCES

Students who attend school on a regular basis have a higher success rate at school. Parents will receive a notification letter when a student accumulates five (5) absences per semester. Another letter will be sent when a student accumulates eight (8) absences per semester. A parent conference will be scheduled to determine a plan of success for a child who has excessive absences beyond eight (8) absences per semester.

TARDY POLICY

Students are expected to be in class on time. Students have four minutes to travel between classes. When a student arrives late to class without a pass, the student is considered tardy. **Students are advised to acquire a pass from the sending teacher when appropriate so as not to be counted tardy.** Students are to ask the teacher for permission and secure a pass to use the restroom and nurse, or to go to other parts of the building.

Tardy Procedures

When a student is tardy to class, the student will fill out a pink slip to be turned into the office. The teacher will also record the tardy. **A student is allowed a total of eight (8) tardies per semester (August to December/January to May) for ALL classes.** Students accumulating 4 tardies or more may be subject to disciplinary action. See the student conduct/discipline section for consequences.

TRUANCY

A student is truant if he is willfully absent from school or class. See the discipline section for Truancy consequences.

Unverified Absences (Truancies)

If a call or note is not received, the absence is considered unverified. If the absence is not verified within a 24 hour period, the student can be counted as being truant. Disciplinary action is possible with a truant situation.

V. STUDENT CONDUCT/DISCIPLINE

(Includes all Policies in Section J: Students folder)

A "Code of Conduct" is designed to foster responsibility, to create respect for the rights of others, and to ensure the orderly operations of district schools. No code can be expected to list each and every offense which may result in the use of disciplinary action. Examples used are not intended to be all-inclusive and these examples provided are to be used only as guidelines. The lists of discipline infractions/offenses are not exhaustive and the district can discipline a student for any action that is disruptive to the school learning environment, whether it occurs on or off school property. However, it is the purpose of this Code to list certain offenses which, if committed by a student, will result in the imposition of a specific penalty. Consequences may be increased or decreased depending on the circumstances. Our district works cooperatively with police and may notify our SRO/police when a crime occurs on school property. Acts of violence, drug-related activity, or specified offenses may result in the suspended student being prohibited from 1,000 feet of school.

Parents/guardians will be contacted by written notice or phone call. In many instances a parent signature will be required to verify that the parent has been notified. If telephone contact is not achieved, or if the offense involves Out of School Suspension, a written notice will be given to the student for delivery and an additional written notice will be mailed.

In School Suspension (ISS) and Out of School Suspension (OSS) will be used for serious and repeat offenses and are used to help modify student behavior. The length of the suspension will be subject to the nature, severity and/or frequency of the offense. In School Suspension is designed to keep the student in a learning environment so that the student can receive credit for work. These days are counted as days in attendance. Students are not eligible to participate in or attend any district/school activities and athletic events during ISS. The student will regain eligibility the day after the suspension ends. Any behavior or action which threatens the health, safety and welfare of the students and staff can result in suspension from school pending investigation to determine further action, such as long term suspension, restitution and report to legal authorities or expulsion.

Out of School Suspension (OSS) removes the student from the school setting. A student who presents a danger to students, staff, and others will encounter OSS. **Students who receive OSS may receive credit for daily work and are eligible to complete long range assignments and make up any major test(s) given in their absence for a grade.** Some examples for the use of an OSS situation include, but are not limited to, fighting, defiance to follow contracts, failure to follow ISS policy, threats or physical attacks on staff members, or repeated offenses. A student who has OSS is not permitted on school property grounds and is not eligible to attend any school functions or activities. When a student has been suspended out of school, the student will not be permitted to return to school until there has been a re-admittance conference with the student, possibly the parent/guardian and an administrator.

If a conflict arises for attendance during ISS assignments, the duration of the ISS assigned may be continued once the student returns to the school setting and/or ISS may be changed to OSS. Parental contact is required to discuss verification of absences.

NON STUDENT CONDUCT---BELLIGERENT RESPONSES BY PARENTS/GUARDIANS/OTHER ADULT

Unlawful responses by parents/guardians or other adults, in a school setting, which step over the line of "disagreement" with decisions made by school officials in discipline matters, will not be tolerated. This includes the excessive use of profanity, the use of threats or intimidation, or uncivil behavior. Such actions will be sufficient grounds to seek law enforcement intervention.

DISCIPLINE PHILOSOPHY

In the event there is a conflict between board policy and handbook policy, board policy will always take precedence. The Warrensburg R-VI School District believes discipline is a part of the education and growth process which requires the full cooperation of students, parents, school staff, Board of Education, and all agencies of the community which share responsibility for the welfare and development of our youth. The Warrensburg R-VI School District maintains a zero tolerance for acts of violence, possession or use of weapons and mind-altering substances, and acts that diminish human dignity. Through effective discipline, our goal is to provide an atmosphere that encourages students to become self-assured, self-disciplined, productive and responsible members of our community. This Code of Conduct is designed to foster student responsibility, create respect for the rights of others and ensure the orderly operation of the school. Discipline will be practiced with

fairness and consistency to insure the safety and well-being of all students and staff. State law requires that all school districts comply with the Missouri Safe Schools Act. The use of illicit drugs and the unlawful possession and use of alcohol is wrong and harmful. No guns or knives are allowed at school. These offenses are considered very serious and will be addressed according to the District Discipline Plan. **No code can be expected to list each and every offense which may result in disciplinary actions. Students who engage in significant acts of misconduct off campus which materially and adversely impact the education of District students will be subject to discipline up to and including expulsion (Includes all policies in Section J: Students folder).** Examples used are not intended to be all inclusive and these examples provided are to be used only as guidelines.

DISCIPLINE BELIEF STATEMENT

We, the administration and staff of WMS, recognize that effective teaching and learning takes place in a school climate of respect and responsibility. Creating this climate of both academic and behavioral success is a process that involves all staff in developing and gaining consensus on student expectations and the procedures to uphold those expectations.

What we believe about student behavior and discipline is foundational to our success, unifies us, and guides our actions – the decisions we make, the practices we choose, and our interactions with others.

We believe the goal of discipline is to instruct, correct, mold character, and help students develop self-control.

BEHAVIOR INTERVENTIONS AND SUPPORTS

BIST (Behavior Intervention Support Team) Warrensburg Middle School has adopted student management programs known as BIST and PBIS. The purposes of these behavior management systems are to help students manage their behavior in a way that does not interfere with their own learning and/or the learning of others. Goals include: 1. Improving the social behavioral climate of schools 2. Supporting or enhancing the impact of academic instruction on achievement 3. Increasing proactive, positive, preventive management while decreasing reactive management 4. Integrating academic and behavior supports and 5. Improving services for all students, including students at risk and students with identified disabilities. The following steps may be taken to help students become accountable for their actions when he/she does not follow classroom rules.

- **Safe Seat:** The safe spot is a designated area in the student's regular classroom. It is intended to provide a space where the student can begin "taking responsibility:" for his/her behavior (completes a "think sheet" while continuing their academic course work).
- **Buddy Room:** The buddy room is simply a space in a classroom other than the student's scheduled classroom where he/she completes a "think sheet" and continues his/her academic work.
- **Focus Room:** the recovery room is an alternate space for students who are experiencing difficulty with their behavior. In the recovery room:
 1. Students will be given time to think through the situation;
 2. Students will begin taking responsibility for their actions;
 3. Students will develop a behavior plan with teacher assistance;
 4. A certified teacher will facilitate individualized instruction.
- **Team Focus:** A student can be assigned to an alternate classroom for the purpose of completing assigned work when experiencing difficulty with behavior. This might be for a specified period of time or until work is completed.

WMS Code---It is never ok to be hurtful or disruptive. At WMS we are respectful, responsible, and safe.

CORPORAL PUNISHMENT The Warrensburg R-VI District does not use corporal punishment.

Disciplining of Handicapped Students The Warrensburg R-VI School District engages in disciplinary actions related to handicapped students in compliance with federal and state laws and regulations. Any modification of the regular code of student conduct or disciplinary action is made through the Individual Education Program as developed or revised by IEP team members.

DISCIPLINE CONSEQUENCES

Disciplinary Terms

CS:	Community Service
CWP:	Conference with Parent
CWS:	Conference with Student
DT:	Detention
ISS:	In School Suspension
JA:	Juvenile Authorities
LA:	Legal Authorities
LP:	Loss of Privileges
LT:	Long Term Suspension
OSS:	Out of School Suspension
PC:	Parent Contact
PRIN:	Principal
TS/TES:	ThursdaySchool
CO:	Warrensburg Central Office Admin

COMMUNITY SERVICE

Community Service may be used as a component to any modification of suspension or as an alternative consequence. The student is expected to arrange and perform community service for any charitable or governmental organization within a specified time period. This is through administrative approval.

SCHOOL DETENTION POLICY

Teacher detentions can be 30-60 minutes in length and are held in the classroom of the assigning teacher.

Teacher detentions are usually held from 2:35 pm to 3:00 or 3:30 pm, but may vary according to individual circumstances. Sufficient notice of 24 hours will be given either by a phone call or email before the detention is served. The student is also responsible for notifying the parent/guardian.

Office detentions are 90 minutes from 2:35 pm to 4:00 pm. Sufficient notice of 24 hours will be given either by a phone call or email before the detention is served. The student is also responsible for notifying the parent/guardian.

Rescheduling a detention

Detentions, either teacher or office, will not be excused for sport practices or other activities. A written note or phone call from a parent/guardian will only be accepted to change a detention due to extenuating circumstances. The detention must be rescheduled a minimum of 1 day before the scheduled detention.

Students are expected to attend an assigned detention. When a student fails to attend a detention, either teacher or office assigned, the following consequences will occur:

First offense: Missed teacher detention – Student assigned office detention(s), PC. Missed office detention – Two (2) office detentions assigned, PC.

Second offense: Two (2) detentions, TS, ISS, PC

Third offense: Up to three (3) days OSS, CWP for re-admittance.

Fourth offense: Up to five (5) days OSS, CWP for re-admittance.

Detention Room Guidelines

All school rules apply. Be on time, bring enough school work to stay on task, seating will be assigned, no communication with others in the room. Students who choose not to follow the expectations of the detention room may be subject to further disciplinary action. Rides to pick up students in detention need to be at the school no later than 4:00 p.m.

THURSDAY SCHOOL

Thursday School (TS) is an extended detention lasting from 2:35 p.m. to 5:30 p.m. The same expectations apply to TS as those in the detention room. Rides to pick up students in TS need to be at the school no later than 5:30 p.m. If a student fails to attend a Thursday School, the student will serve one day OSS or two (2) days ISS.

DISCIPLINE CONSEQUENCES/INFRACTIONS

Any student returning to school from OSS requires a re-admittance conference with principals.

Academic Dishonesty

Students are expected to complete schoolwork according to the highest ethical standards. When students plagiarize work or cheat on an assignment (this includes copying another person's homework, exam or inappropriately aiding others), the following penalties will be imposed:

First and subsequent offenses: Zero on the assignment or exam and parent contact, possible detention, Thursday school, or suspension. An alternate assignment will be given for credit.

Alcohol

Violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or consumption of intoxicating alcoholic beverages or substances represented as alcohol. Suspicion of being under the influence of alcohol may be included if it results in disciplinary action. If in violation, this may be under the jurisdiction of the "Good Citizenship" policy of the district.

First offense:

Possession or use: Up to 10 days suspension, PC, contact LA, may require counseling at student expense, possible recommendation for LT suspension/expulsion.

Sale or Distribution - Up to 10 days OSS. PC, contact LA, may require counseling at student expense, possible recommendation for LT suspension/expulsion.

Second offense: 10 days OSS, PC, contact LA, may require counseling at student expense, possible recommendation for LT suspension/expulsion

Third offense: 10 days OSS, PC, contact LA, may require counseling at student expense, possible recommendation for LT suspension/expulsion

Arson

A student found to unlawfully and intentionally damage, or attempt to damage, any school or personal property by fire or incendiary device will be subject to disciplinary action. Fireworks, firecrackers and trashcan fires would be included in this category if they were contributing factors to a damaging fire.

First offense: PC, up to 10 days suspension, contact LA, possible recommendation for LT suspension/expulsion.

Second offense: PC, up to 10 days OSS, contact LA, possible recommendation for LT suspension/expulsion.

Attendance Policy Violation – Tardy

Students are expected to be in class on time. Students accumulating four (4) or more tardies may be subject to the following disciplinary actions:

4 tardies- student warning slip

6 tardies- parent contact, warning

8 tardies- parent contact, one or more of the following: office detentions, TES, ISS, alternate passing period or plan considered.

Attendance Policy Violation – Truancy

Truancy is defined as a willful absence from school or class without the principal's permission or knowledge.

First offense: Single block or partial day in school setting - 2 DT, PC. One or more blocks or all day away from school setting 1 day ISS may be assigned.

Second offense: Single block or partial day in or away from school setting, 2 days ISS or 2 TS, CWP.

Third offense: In or away from school setting - Up pending PC for re-admittance.

Battery - Physical Attack/Harm

A person commits the offense of assault and battery if he/she: (1) Attempts to cause or recklessly causes physical injury to another person; (2) With criminal negligence, causes physical injury to another person by means of a deadly weapon; (3) Purposely places another person in apprehension of immediate physical injury; (4) Recklessly engages in conduct which creates a grave risk of death or serious physical injury to another person; (5) Knowingly causes physical contact with another person knowing the other person will regard the contact as offensive or provocative.

NOTE: Within the school setting, school officials may determine that an act of “horseplay” in which an individual strikes, pushes, shoves or verbally confronts another may be considered a lesser category than fighting or assault.

First offense: Up to 10 days suspension, PC, may require counseling at student expense, contact LA, possible recommendation for LT suspension/expulsion.

Second offense: Up to 10 days suspension, PC, may require counseling at student expense, contact LA, possible recommendation for LT suspension/expulsion.

Third offense: Ten (10) days OSS, PC for re-admittance, may require counseling at student expense, possible recommendation for LT suspension/expulsion, contact LA.

Battery of Personnel

Any aggressive physical contact with a staff member, including but not limited to pushing, striking, biting, clawing and kicking.

First offense: Up to 10 days OSS, PC, contact LA

Second offense: 10 days OSS, PC, may require counseling at student expense, LT or expulsion, contact LA.

Bullying---see Harassment on page 27

Burglary/Breaking and Entering

Stealing property/unlawful entry: Unlawful entry or attempted entry into a building or other structure with the intent to commit a crime.

First offense: PC, up to 10 days suspension, contact LA, possible recommendation for LT suspension/expulsion.

Second offense: PC, up to 10 days OSS, contact LA, possible recommendation for LT suspension/expulsion.

Bus Misconduct

Students must cooperate with the bus driver at all times and observe the same conduct as in the classroom. Failure to follow bus rules will result in disciplinary actions.

First offense: a warning will be given with a misconduct report. If the incident or any future incident is detrimental to good order and safety of persons on the bus, more severe disciplinary action will be taken by the building principal.

Second and Subsequent Offenses: Up to a loss of bus riding privileges. This decision will be made by the bus supervisor and principal. A referral slip and/or letter will be sent with the student to give to their parent/guardian informing them of this action.

Chronic Misbehaving Students

Chronic misbehaving is defined as, but not limited to, one or more of the following: More than five (5) office referrals resulting in detentions or TS; more than two (2) office referrals resulting in suspension; or a combination of the two previously mentioned definitions. PC, up to 10 days suspension, possible recommendation for long term suspension/expulsion.

Computer Misuse

Inappropriate use of the computer/internet/emails-gmail accounts/networks in any action by a student that includes, but is not limited to, the following: 1) viewing, printing, or distributing obscene or pornographic material, 2) accessing private files, 3) harassing, insulting or attacking others, 4) damaging or tampering with computer systems and/or computer networks, hardware and/or software, 5) violating copyright laws, 6) deleting saved files, 7) employing the network for commercial purposes, 8) bypassing network filters and security safeguards, and 9) downloading unauthorized games or programs.

First and subsequent offenses: Conference with student and parent to develop a plan for future use of the computer systems, detentions, TES, suspension and/or loss of privileges. If an offense damages a system or hardware, the student/parent may be responsible for restitution.

Disorderly Conduct

Disruptive Behavior-Disrespect: Any act that disrupts the orderly conduct of a school function; behavior which substantially disrupts the learning environment. This can include, but is not limited to, spreading rumors, name calling, provocative or inciting language.

The teacher is responsible to initially resolve this type of problem within the classroom by use of intervention such as warnings, time out, PC, or 30 minute AM or PM detentions. If the offense occurs elsewhere in the school setting, the teacher may, depending on the severity of the offense, issue a warning or send a referral to the office for administrative action.

First offense: Up to 10 days suspension, PC

Second offense and subsequent offenses: Up to 10 days suspension, PC, possible LT suspension/expulsion.

Dress Code

School Administration is aware of the many different styles of dress that are being worn today by students. However, we wish to emphasize that when any type of clothing or personal grooming causes a disruption or forecasted disruption in the learning environment, or creates a health or safety concern, the student wearing such apparel may be asked to either change to more appropriate dress or may be asked to leave the school premises. Proper dress helps determine the tone of the educational environment. The following standards are guidelines for appropriate dress for school, school functions, or school-sponsored extracurricular activities:

1. Students shall maintain a neat, clean appearance.
2. Clothing with inappropriate skin exposure: tank tops, halter tops, tops with large arm openings, mesh tops, see through blouses, tube tops, short tops which expose the mid-section, short skirts, short dresses, and short shorts are not permissible.
3. Undergarments must not show (bra, underwear, etc.).
4. Clothing that advertises products dealing with or having references to profanity, alcohol, tobacco, drugs, sex, violence, or representing weapons, gangs, or slogans that are suggestive or have double meaning will not be permitted.
5. Pants are to be worn at waist level.
6. Coats and jackets may not be worn during the school day. After arriving to school, coats, jackets and book bags are to be put in the student's locker until the student leaves school for the day. The school can be fairly cool during the year and students are encouraged to dress according to the season. They may choose to keep a sweater or a sweatshirt at school.
7. Attire that may damage school property or cause personal injury to others (such as chains, safety pins, or studded items) is not to be worn.
8. Hats and hoodies may not be worn inside the building during the school day. This includes stocking caps and other headwear.
9. No apparel displaying messages that are gang-related, sexually explicit, vulgar, violent, or advocating illegal activities is permitted.

Further, no clothing or personal grooming that disrupts, or can be forecasted to disrupt, the educational environment is permitted.

10. Shoes or sandals are to be worn at all times. Skate shoes are not to be worn at school.

While the school cannot predict fashion trends, it does reserve the right to restrict any student from attending classes or school activities when such dress, general appearance, or conduct creates a safety, health, or discipline concern.

First offense: Warning.

Second offense: One detention assigned, PC.

Third offense: TES or two detentions, PC.

Fourth offense: Up to three (3) days ISS, CWP.

Fifth offense: OSS, CWP upon return to develop plan of action.

Driving and Parking Violations

Driving on school property carelessly or without due caution so as to endanger persons or property.

Middle School students are not allowed to drive to school.

First and subsequent offenses: Contact LA, PC

Drugs-Illegal drug possession, sale, use/under influence. Unlawful use, cultivation, manufacture, distribution, sale, solicitation, purchase, possession, transportation, or importation of any controlled drugs (e.g. Demerol) or narcotic substance. If in violation, this may be under the jurisdiction of the "Good Citizenship" policy of the district. Warning: Students should be aware that distribution of prescription medication to a person for whom the medication has not been prescribed may constitute a misdemeanor, even if the medication is not a "controlled substance," as that term is defined by law.

First offense: Possession or use: Up to 10 days suspension, PC, contact LA, may require counseling at student expense, possible recommendation for LT suspension/expulsion.

Sale or distribution: Up to 10 days OSS, PC, contact LA, , may require counseling at student expense, possible recommendation for LT suspension/expulsion.

Second offense: 10 days OSS, PC, contact LA, may require counseling at student expense, possible recommendation for LT suspension/expulsion.

Third offense: 10 days OSS, PC, contact LA, may require counseling at student expense, possible recommendation for LT suspension/expulsion.

Extortion

Threatening or intimidating any student for the purpose or intent of obtaining money or anything of value from another student.

First offense: PC, conf. w/counselor, up to 10 days suspension, possible contact LA and recommendation for LT suspension/expulsion.

Second offense: Up to 10 days suspension, PC & principal for re-admittance, contact LA, possible recommendation for LT suspension or expulsion.

Third offense: Up to ten (10) days OSS, PC & plan for re-admittance, possible recommendation for LT suspension or expulsion, contact LA.

Fighting – Mutual Altercation

Mutual participation in an incident involving physical violence, where there is no major injury.

First offense: Up to 10 days suspension, PC, contact LA, possible recommendation for LT suspension/expulsion.

Second offense: Up to 10 days suspension, PC, contact LA, possible recommendation for LT suspension/expulsion.

Third offense: Up to 10 days OSS, PC, contact LA, poss. recommendation for LT suspension/expulsion.

Gambling

Possession and/or use of any gaming devices, including but not limited to, playing cards or dice. Also, any actions normally associated with gambling, such as pitching or matching coins, wagering or betting on sports events or participation in pools.

First offense: Up to three (3) detentions, PC.

Second offense: Up to three (3) days suspension, PC.

Gang-Related Activities

Any suspicious activity involving three or more persons or by an individual which is considered "gang" activity. Such activity may be characterized or identified by the individual's admission to gang membership or by the exhibiting or a combination of: clothing which is common to gang members; display of mannerisms which identify the subject as a gang member; has tattoos that indicate gang membership; admits to detailed knowledge of gang activity; admits to or is known by the use of a moniker; displays hairstyles or jewelry or other paraphernalia common to gang members. Also included any dress or display that disrupts the education process.

First offense: PC including student, removal of gang identifying items, contact LA. Possible DT or TS and a written paper to be reviewed by the counselor.

Second and subsequent offenses: Suspension pending PC including student, to develop a plan for student's continuation in school. Contact LA.

Harassment – Board policy AC, Bullying Board policy JFCF

HARASSMENT, NONSEXUAL BULLYING, CYBERBULLYING (Physical, verbal or psychological)

Attacking or repeatedly annoying a student, group of students or other personnel which creates an intimidating or hostile educational or work environment, or causes a reasonable student to fear for his or her physical safety or property. If the educational environment is negatively affected, off-campus conduct could lead to discipline.

HARASSMENT, SEXUAL HARASSMENT, CYBERBULLYING (Unwelcome sexual conduct)

Unwelcome sexual advances, requests for sexual favors, other physical or verbal conduct, or communicating of a sexual nature, including gender-based harassment that creates an intimidating, hostile, or offensive educational or work environment. If the educational environment is negatively affected, off-campus conduct could lead to discipline.

Warrensburg R-VI Bullying Policy: Policy JFCF

In order to promote a safe learning environment for all students, the Warrensburg R-VI School District prohibits all forms of bullying. The district also prohibits reprisal or retaliation against any person who reports an act of bullying among or against students.

Definitions

Bullying – In accordance with state law, bullying is defined as intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; that substantially interferes with the educational performance, opportunities or benefits of any student without exception; or that substantially disrupts the orderly operation of the school. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or property damage; oral, written, or electronic communication, including name-calling, put-downs, extortion, or threats; or threats of reprisal or retaliation for reporting such acts.

Cyberbullying – A form of bullying committed by transmission of a communication including, but not limited to, a message, text, sound or image by means of an electronic device including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer or pager. The district has jurisdiction over cyberbullying that uses the district's technology resources or that originates on district property, at a district activity or on district transportation. Even when cyberbullying does not involve district property, activities or technology resources, the district will impose consequences and discipline for those who engage in cyberbullying if there is a sufficient nexus to the educational environment, the behavior materially and substantially disrupts the educational environment, the communication involves a threat as defined by law, or the district is otherwise allowed by law to address the behavior. **School Day** – A day on the school calendar when students are required to attend school.

Designated Officials

The principal of each building is hereby designated as the individual to receive and investigate reports of bullying. Each building principal shall designate at least two teachers or administrators in the building who are authorized to receive and investigate reports of bullying in the principal's absence or at the principal's discretion.

The district compliance officer appointed in policy AC will serve as the districtwide antibullying coordinator. The antibullying coordinator will receive all completed investigative reports from all buildings and analyze the reports to identify any information that would inform the district's antidiscrimination and antibullying education and training programs. In addition, the antibullying coordinator will assist in making any relevant reports as required by state and federal law. **Reporting Bullying**

School employees, substitutes or volunteers are expected to intervene to prevent student bullying, appropriately discipline the perpetrator, assist the victim and report the incident to the building principal or designee for further investigation and action. Any school employee, substitute or volunteer who witnesses or has firsthand knowledge of bullying of a student must report the incident to the building principal or designee as soon as possible, but no later than two school days after the incident.

Students who have been subjected to bullying, or who have witnessed or have knowledge of bullying, are encouraged to promptly report such incidents to a school employee. Any school employee receiving such a report shall promptly transmit the report to the building principal or designee. If the bullying incident involves students from more than one district building, the report should be made to the principal or designee of the building in which the incident took place or, if more appropriate, to the principal or designee of the building attended by the majority of the participants in the incident.

Investigation

Within two school days of receiving a report of bullying, the principal or designee will initiate an investigation of the incident. Reports that involve students from multiple buildings will be investigated cooperatively by the principals of each building involved, or those principals may request that the district's compliance officer designated in policy AC conduct the investigation. If at any time during the investigation the principal determines that the bullying involves illegal discrimination, harassment or retaliation as described in policy AC, the principal will report the incident to the compliance officer designated in that policy, who will assist in the investigation. If the alleged bullying involves a special education student or a student with disabilities, the principal will also notify the special education director. The investigation shall be completed within ten school days of the date the report of bullying was received unless good cause exists to extend the investigation. Upon completion of the investigation, the principal will decide whether bullying or harassment occurred and, if so, whether additional discipline is warranted in accordance with the district's student discipline code. The principal will generate a written report of the investigation and findings and send a copy of the completed report to the district's antibullying coordinator. The principal or designee will document the report in the files of the victim and the alleged or actual perpetrator of bullying. All reports will be kept confidential in accordance with state and federal law. If the incident involved allegations of illegal discrimination or harassment, the principal's decision may be appealed in accordance with policy AC. Student discipline may be appealed when allowed by law in accordance with Board policy.

The principal or other appropriate district staff will work with victims and their families to access resources and services to help them deal with any negative effects that resulted from the incident. **Consequences**

Students who participate in bullying or who retaliate against anyone who reports bullying will be disciplined in accordance with the district's discipline code. Such discipline may include detention, in-school suspension, out-of-school suspension, expulsion, removal from participation in activities, exclusion from honors and awards, and other consequences deemed appropriate by the principal or superintendent. The district will also contact law enforcement when required by law or notify social media companies of inappropriate online activity when appropriate. Even in situations where the district does not have jurisdiction to discipline a student for bullying, such as when the acts take place off campus and there is an insufficient nexus to the district, the principal or designee will take appropriate actions to assist student victims. Such actions

may include, but are not limited to, contacting the parents/guardians of the victim and the alleged perpetrators, communicating that this behavior is not allowed on district grounds or at district activities, notifying the appropriate district staff to assist the victim, and taking additional action when appropriate, such as notifying law enforcement or social media companies of inappropriate online activity.

District employees and substitutes who violate this policy will be disciplined or terminated. Discipline may include suspension with or without pay, a negative evaluation, prohibition from being on district property or at district activities, mandated training or other appropriate remedial action. Volunteers who violate this policy will no longer be permitted to volunteer.

Policy Publication

The district shall annually notify students, parents/guardians, district employees, substitutes and volunteers about this policy and the district's prohibition against bullying. A copy of this policy shall be included in student handbooks and posted on the district's website.

Training and Education

The district's antibullying coordinator will provide information and appropriate training designed to assist employees, substitutes and volunteers who have significant contact with students in identifying, preventing and responding to incidents of bullying.

The district will provide education and information about bullying and this policy to students every year. The principal of each school, in consultation with school counselors and other appropriate school employees, will determine the best methods for facilitating the discussion. Methods may include, but are not limited to: assemblies; homeroom presentations; class meetings; team or club meetings; special presentations by counselors, social workers or mental health professionals; and open-house events. When practical, parents/guardians will be invited to attend.

In addition to educating students about the content of this policy, the district will inform students of:

1. The procedure for reporting bullying.
 2. The harmful effects of bullying.
 3. Any initiatives the school or district has created to address bullying, including student peer- to-peer initiatives.
 4. The consequences for those who participate in bullying or engage in reprisal or retaliation against those who report bullying.
- School counselors, social workers, mental health professionals, school psychologists or other appropriate district staff will educate students who are victims of bullying about how to overcome the negative effects of bullying including, but not limited to:

1. Cultivating the student's self-worth and self-esteem.
2. Teaching the student to defend him- or herself assertively and effectively without violence.
3. Helping the student develop social skills.

4. Encouraging the student to develop an internal locus of control. **Additional School Programs and Resources**

The Board directs the superintendent or designee to implement programs and other initiatives to address bullying, respond to such conduct in a manner that does not stigmatize the victim, and make resources or referrals available to victims of bullying. Such initiatives may include educating parents/guardians and families on bullying prevention and resources.

Principal as used in Policy JFCF includes Assistant Principals.

Warrensburg R-VI Harassment Policy: Policy AC

The Warrensburg R-VI School District Board of Education is committed to maintaining a workplace and educational environment that is free from illegal discrimination, harassment and retaliation in admission or access to, or treatment or employment in, its programs, services, activities and facilities. In accordance with law, the district strictly prohibits discrimination and harassment against employees, students or others on the basis of race, color, religion, sex, national origin, ancestry, disability, age, genetic information or any other characteristic protected by law. The Warrensburg R-VI School District is an equal opportunity employer.

The board also prohibits:

1. Retaliatory actions including, but not limited to, acts of intimidation, threats, coercion or discrimination against those who: a) Make complaints of illegal discrimination or harassment.
b) Report illegal discrimination or harassment.
c) Participate in an investigation, formal proceeding or informal resolution, whether conducted internally or outside the district, concerning illegal discrimination or harassment.
2. Aiding, abetting, inciting, compelling or coercing illegal discrimination, harassment or retaliatory actions.
3. Discrimination, harassment or retaliation against any person because of such person's association with a person protected from discrimination or harassment in accordance with this policy and law.
4. As used in this policy, "discrimination, harassment or retaliation" has the same meaning as "illegal discrimination, harassment or retaliation" and is limited to acts prohibited by law. All employees, students and visitors must immediately report to the district for investigation any incident or behavior that could constitute discrimination, harassment or retaliation in accordance with this policy. If a student alleges sexual misconduct on the part of any district employee to any person employed by the district, that person will immediately report the allegation to the Children's Division (CD) of the Department of Social Services in accordance with state law.

Sexual Harassment Reporting and District Response

Sexual harassment is prohibited under this policy and policy ACA, but policy ACA applies only to a narrower category of sexual harassment under Title IX, as defined in the federal regulations. All sexual harassment reports must be made to the Title IX coordinator identified in policy ACA and evaluated for policy ACA applicability. If a sexual harassment report is made to any other district employee, the report must be promptly referred to the Title IX coordinator for intake. Incidents of alleged sexual harassment that are not investigated under policy ACA may be referred for processing under this policy. **Additional Prohibited Behavior**

Behavior that is not unlawful or does not rise to the level of illegal discrimination, harassment or retaliation might still be unacceptable for the workplace or the educational environment. The district encourages students, employees and the public to report such behavior so that it can be promptly addressed, but the grievance process in this policy is reserved for allegations of illegal discrimination, harassment and retaliation.

Boy Scouts of America Equal Access Act

As required by law, the district will provide equal access to district facilities and related benefits and services and will not discriminate against any group officially affiliated with the Boy Scouts of America, the Girl Scouts of the United States of America or any other youth group designated in applicable federal law. **School Nutrition Programs**

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices and employees, and institutions participating in or administering USDA programs (including the district), are prohibited from discriminating based on race, color, national origin, sex, disability, age or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by the USDA. These programs include the National School Lunch Program, the Special Milk Program, the School Breakfast Program and the Summer Food Service Program. Any person or representative alleging discrimination based on a prohibited basis has the right to file a complaint within 180 days of the alleged discriminatory action with the USDA Office of the Assistant Secretary for Civil Rights or the district's compliance officer using the process outlined in policy EF.

Interim Measures

When a report is made or the district otherwise learns of potential discrimination, harassment or retaliation, the district will take immediate action to protect the alleged victim, including implementing interim measures. Such interim measures may include, but are not limited to, altering a class seating arrangement, providing additional supervision or suspending an employee pending an investigation. The district will also take immediate steps to prevent retaliation against the alleged victim, any person associated with the alleged victim, or any witnesses or participants in the investigation. These steps may include, but are not limited to, notifying students, employees and others that they are protected from retaliation, ensuring that they know how to report future complaints, and initiating follow-up contact with the complainant to determine if any additional acts of discrimination, harassment or retaliation have occurred.

Consequences and Remedies

If the district determines that discrimination, harassment or retaliation have occurred, the district will take prompt, effective and appropriate action to address the behavior, prevent its recurrence and remedy its effects. Employees who violate this policy will be disciplined, up to and including employment termination. Students who violate this policy will be disciplined, which may include suspension or expulsion. Patrons, contractors, visitors or others who violate this policy may be prohibited from district property or otherwise restricted while on district property. The superintendent or designee will contact law enforcement or seek a court order to enforce this policy when necessary or when actions may constitute criminal behavior. Students, employees and others will not be disciplined for speech in circumstances where it is protected by law. In accordance with law and district policy, any person suspected of abusing or neglecting a child will be reported immediately to the CD.

Definitions

Compliance Officer – The individual responsible for implementing this policy, including the acting compliance officer when performing duties of the compliance officer. **Discrimination** – Conferring benefits upon, refusing or denying benefits to, or providing differential treatment to a person or class of persons in violation of law based on race, color, religion, sex, national origin, ancestry, disability, age, genetic information or any other characteristic protected by law, or based on a belief that such a characteristic exists.

Grievance – A verbal or written report (also known as a complaint) of discrimination, harassment or retaliation made to the compliance officer.

Harassment – A form of discrimination, as defined above, that occurs when the school or work environment becomes permeated with intimidation, ridicule or insult that is sufficiently severe or pervasive enough that it unreasonably alters the employment or educational environment. Behaviors that could constitute illegal harassment include, but are not limited to, the following acts if based on race, color, religion, sex, national origin, ancestry, disability, age, genetic information or any other characteristic protected by law or based on a belief that such a characteristic exists: graffiti; display of written material, pictures or electronic images; name calling, teasing or taunting; insults, derogatory remarks or slurs; jokes; gestures; threatening, intimidating or hostile acts; physical acts of aggression, assault or violence; theft; or damage to property.

Sexual Harassment – A form of discrimination, as defined above, on the basis of sex. Sexual harassment is unwelcome conduct that occurs when a) benefits or decisions are implicitly or explicitly conditioned upon submission to, or punishment is applied for refusing to comply with, unwelcome sexual advances, requests for sexual favors or conduct of a sexual nature; or b) the school or work environment becomes permeated with intimidation, ridicule or insult that is based on sex or is sexual in nature and that is sufficiently severe or pervasive enough to alter the conditions of participation in the district's programs and activities or the conditions of employment. Sexual harassment may occur between members of the same or opposite sex. The district presumes a student cannot consent to behavior of a sexual nature with an adult regardless of the circumstance. "Sexual Harassment under Title IX" is a subset of this definition, and the district's response to qualifying allegations is set forth in policy ACA.

Behaviors that could constitute sexual harassment include, but are not limited to:

1. Sexual advances and requests or pressure of any kind for sexual favors, activities or contact.
2. Conditioning grades, promotions, rewards or privileges on submission to sexual favors, activities or contact.
3. Punishing or reprimanding persons who refuse to comply with sexual requests, activities or contact.
4. Graffiti, name calling, slurs, jokes, gestures or communications of a sexual nature or based on sex.
5. Physical contact or touching of a sexual nature, including touching of intimate parts and sexually motivated or inappropriate patting, pinching or rubbing.
6. Comments about an individual's body, sexual activity or sexual attractiveness.
7. Physical sexual acts of aggression, assault or violence, including criminal offenses (such as rape, sexual assault or battery, and sexually motivated stalking) against a person's will or when a person is not capable of giving consent due to the person's age, intellectual disability or use of drugs or alcohol.
8. Gender-based harassment and acts of verbal, nonverbal, written, graphic or physical conduct based on sex or sex stereotyping, but not involving conduct of a sexual nature.

Working Days – Days on which the district's business offices are open.

Compliance Officer

The board designates the following individual to act as the district's compliance officer:

Dr. John Finnane, Assistant Superintendent for Student Services

201 S. Holden St., Warrensburg, MO 64093 Phone:

660-747-7823 Fax: 660-747-9615

In the event the compliance officer is unavailable or is the subject of a report that would otherwise be made to the compliance officer, reports should instead be directed to the acting compliance officer:

Dr. Steve Ritter, Superintendent 201 S. Holden St., Warrensburg, MO 64093 Phone:

660-747-7823 Fax: 660-747-9615

For matters within the scope of this policy, the compliance officer or acting compliance officer will:

1. Coordinate district compliance with this policy and the law.
2. Receive all grievances regarding discrimination, harassment and retaliation in the Warrensburg R-VI School District except as provided in policy ACA.
3. Serve as the district's designated Title VI, Section 504 and Americans with Disabilities Act (ADA) coordinator, as well as the contact person for compliance with other discrimination laws. The Board designates the following individual to act as the district's compliance officer:
4. Forward reports of sexual harassment and otherwise assist in Title IX compliance as directed in policy ACA.
5. Investigate or assign persons to investigate grievances; monitor the status of grievances to ensure that additional discrimination, harassment and retaliation do not occur; and recommend consequences.
6. Review all evidence brought in disciplinary matters to determine whether additional remedies are appropriate, and recommend which interim measures should be implemented.

7. Determine whether district employees with knowledge of discrimination, harassment or retaliation failed to carry out their reporting duties and recommend disciplinary action, if necessary.
8. Communicate regularly with the district's law enforcement unit or other law enforcement point of contact for the district to determine whether any reported crimes constitute potential discrimination, harassment or retaliation.
9. Oversee discrimination, harassment or retaliation grievances, including identifying and addressing any patterns or systemic problems and reporting such problems and patterns to the superintendent or the board.
10. Seek legal advice when necessary to enforce this policy.
11. Report to the superintendent and the board aggregate information regarding the number and frequency of grievances and compliance with this policy.
12. Make recommendations regarding changing this policy or the implementation of this policy.
13. Coordinate and institute training programs for district staff and supervisors as necessary to meet the goals of this policy, including instruction in recognizing behavior that constitutes discrimination, harassment and retaliation.
14. Periodically review student discipline records to determine whether disciplinary consequences are applied uniformly.

15. Perform other duties as assigned by the superintendent. Public Notice

The superintendent or designee will continuously publicize the district's policy prohibiting discrimination, harassment and retaliation and disseminate information on how to report discrimination, harassment and retaliation. Notification of the district's policy will be posted in a public area of each building used for instruction or employment or open to the public. Information will also be distributed annually to employees, parents/guardians and students as well as to newly enrolled students and newly hired employees. District bulletins, catalogs, application forms, recruitment material and the district's website will include a statement that the Warrensburg R-VI School District does not discriminate in its programs, services, activities, facilities or with regard to employment. The district will provide information in alternative formats when necessary to accommodate persons with disabilities. **Reporting**

Students, employees and others may attempt to resolve minor issues by addressing concerns directly to the person alleged to have violated this policy, but they are not expected or required to do so. Any attempts to voluntarily resolve a grievance will not delay the investigation once a report has been made to the district.

Reports Involving Sexual Harassment

In cases involving sexual harassment, all persons must report incidents directly to the Title IX coordinator for evaluation under policy ACA. All district employees will instruct all persons seeking to make a report or complaint to communicate directly with the Title IX coordinator. Even if the suspected victim of discrimination, harassment or retaliation does not report on their own behalf, district employees are required to report to the Title IX coordinator any observations, rumors or other information about actions prohibited by this policy and policy ACA.

All Other Reports

Unless the concern is otherwise voluntarily resolved, all persons must report incidents that might constitute discrimination, harassment or retaliation directly to the compliance officer or acting compliance officer. All district employees will instruct all persons seeking to file a grievance to communicate directly with the compliance officer. Even if the suspected victim of discrimination, harassment or retaliation does not file a grievance, district employees are required to report to the compliance officer any observations, rumors or other information about actions prohibited by this policy. If a person refuses or is unable to submit a written complaint, the compliance officer will summarize the verbal complaint in writing. A grievance is not needed for the district to act upon finding a violation of law, district policy or district expectations. Even if a grievance under this policy is not directly filed, if the compliance officer otherwise learns about possible discrimination, harassment or retaliation, including violence, the district will conduct a prompt, impartial, adequate, reliable and thorough investigation to determine whether unlawful conduct occurred and will implement the appropriate interim measures if necessary.

Student-on-Student Harassment

Building-level administrators are in a unique position to identify and address discrimination, harassment and retaliation between students, particularly when behaviors are reported through the normal disciplinary process and not through a grievance. In general, administrators can immediately discipline a student for prohibited behavior in accordance with the district's discipline policy. However, if sexual harassment is observed or alleged, the administrator must consult the Title IX coordinator to determine policy ACA's applicability to the reported facts or allegations prior to imposing discipline. Administrators will report all incidents as directed in the "Reporting" section of this policy and will direct the parent/guardian and student to the compliance officer for further assistance. In cases not being handled under policy ACA, the compliance officer may determine that the incident has been appropriately addressed or recommend additional action.

Investigation

The district will use the investigation process outlined in this section for any grievance filed under this policy (AC). The district will immediately investigate all grievances submitted under this policy. All persons are required to cooperate fully in the investigation. The district compliance officer or other designated investigator may utilize an attorney or other professionals to conduct the investigation and/or serve in other roles and capacities under the procedures for grievance processing. The district does not assume responsibility or liability for actions that are unrelated to the district's programs or activities. However, the district may investigate any behavior that occurs on or off district property to the extent that such an investigation is necessary for the district to meet its legal obligations to address discrimination, harassment and retaliation that negatively impact the education or work environment. The district will address such behavior only to the extent that the district has the legal authority to do so. In determining whether alleged conduct constitutes discrimination, harassment or retaliation, the district will consider the surrounding circumstances, the nature of the behavior, the relationships between the parties involved, past incidents, the context in which the alleged incidents occurred and all other relevant information. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all of the facts and surrounding circumstances. If, after investigation, school officials determine that it is more likely than not (the preponderance of the evidence standard) that discrimination, harassment or other prohibited behavior has occurred, the district will take prompt and effective corrective action in accordance with law.

Collaboration with Outside Enforcement Agencies

In the event an outside enforcement agency is investigating the same allegation of discrimination, harassment or retaliation or a similar allegation, the district will make a preliminary inquiry, then follow the outside enforcement agency's investigation and response procedures instead of the formal district grievance process. During the inquiry, if the district determines that a reasonable basis for concluding this policy was violated exists, it will enforce appropriate interim measures while ensuring due process to the alleged perpetrator when required. When requested by law enforcement, the district may reasonably delay its own investigation to permit law enforcement to conduct the criminal investigation process.

Grievance Process Overview

1. If a person designated to hear a grievance or appeal is the subject of the grievance, the compliance officer may designate an alternative person to hear the grievance, or the next highest step in the grievance process will be used. For example, if the grievance involves the superintendent, the compliance officer may designate someone outside the district to hear the grievance in lieu of the superintendent, or the grievance may be heard directly by the board.

2. An extension of the investigation and reporting deadlines may be warranted if extenuating circumstances exist as determined by the district's compliance officer. The person filing the complaint will be notified when deadlines are extended. If more than twice the allotted time has expired without a response, the appeal may be taken to the next level.
3. Failure of the person filing the grievance to appeal within the timelines given will be considered acceptance of the findings and remedial action taken.
4. To the extent permitted by law, the district will investigate all grievances filed under this policy even if an outside enforcing agency such as the Office for Civil Rights, law enforcement or the CD is also investigating a complaint arising from the same circumstances.
5. The district will share information regarding an individually identifiable student or employee with the person filing the grievance or other persons only as allowed by law and in accordance with board policy.
6. Upon receiving a grievance, district administrators or supervisors, after consultation with the compliance officer, will implement interim measures as described in this policy if necessary to prevent further potential discrimination, harassment or retaliation during the pending investigation.

Grievance Process

1. **Level I** – A grievance is filed with the district's compliance officer. The compliance officer may conduct the Level I investigation or assign an administrator or other qualified individual to conduct the investigation. If the compliance officer determines that the grievance allegations involve sexual harassment under policy ACA, the report will be routed accordingly. An investigation will commence no later than five working days after the compliance officer receives the grievance. The investigator shall conduct a prompt, impartial, adequate, reliable and thorough investigation, including the opportunity for the person filing the grievance and other parties involved to identify witnesses and provide information and other evidence. The investigator will evaluate all relevant information and documentation relating to the grievance. Within 30 working days of receiving the grievance, the investigator will complete a written report that summarizes the investigation and makes determinations as to the facts and whether the facts constitute a violation of this policy based on the appropriate legal standards. If someone other than the compliance officer conducted the investigation, the compliance officer will receive the report and either adopt the report as submitted or modify and complete the report upon further investigation and/or review of applicable policy and law. If a violation of this policy is found, the compliance officer will recommend corrective action to the superintendent to address the discrimination, harassment or retaliation; prevent recurrence; and remedy its effects. The person who filed the grievance, the victim if someone other than the victim filed the grievance, and any alleged perpetrator will be notified in writing, within five working days of the completion of the report, in accordance with law and district policy, regarding whether the district's compliance officer or designee determined that district policy was violated.
2. **Level II** – Within five working days after receiving the Level I decision, the person filing the grievance, the victim if someone other than the victim filed the grievance, or any alleged perpetrator may appeal the compliance officer's decision to the superintendent by notifying the superintendent in writing. The superintendent may designate another person (other than the compliance officer) to review the matter when appropriate. Within ten working days, the superintendent will complete a written decision on the appeal, stating whether a violation of this policy is found and, if so, stating what corrective actions will be implemented. If someone other than the superintendent conducts the appeal, the superintendent will review and sign the report before it is given to the person appealing. A copy of the appeal and decision will be given to the compliance officer or acting compliance officer. The person who initially filed the grievance, the victim if someone other than the victim filed the grievance, and any alleged perpetrator will be notified in writing, within five working days of the superintendent's decision, regarding whether the superintendent or designee determined that district policy was violated.
3. **Level III** – Within five working days after receiving the Level II decision, the person filing the grievance, the victim if someone other than the victim filed the grievance, or any alleged perpetrator may appeal the superintendent's decision to the board by notifying the board secretary in writing. The person filing the grievance and the alleged perpetrator will be allowed to address the board, and the board may call for the presence of other persons the board deems necessary. The board will issue a decision within 30 working days for implementation by the administration. The board secretary will give the compliance officer or acting compliance officer a copy of the appeal and decision. The person who filed the grievance, the victim if someone other than the victim filed the grievance, and the alleged perpetrator will be notified in writing, within five working days of the board's decision, in accordance with law and district policy, regarding whether the board determined that district policy was violated. The decision of the board is final. **Confidentiality and Records**

To the extent permitted by law and in accordance with board policy, the district will keep confidential the identity of the person filing a grievance and any grievance or other document that is generated or received pertaining to grievances. Information may be disclosed if necessary to further the investigation, appeal or resolution of a grievance, or if necessary to carry out interim or disciplinary measures. The district will disclose information to the district's attorney, law enforcement, the CD and others when necessary to enforce this policy or when required by law. In implementing this policy, the district will comply with state and federal laws regarding the confidentiality of student and employee records. Information regarding any resulting employee or student disciplinary action will be maintained and released in the same manner as any other disciplinary record. The district will keep any documentation created in investigating the complaint including, but not limited to, documentation considered when making any conclusions, in accordance with the Missouri Secretary of State's retention manuals and as advised by the district's attorney.

Training

The district will provide training to employees on identifying and reporting acts that may constitute discrimination, harassment or retaliation. The district will instruct employees to make all reports to the district's compliance officer or acting compliance officer (or Title IX coordinator for sexual harassment, per policy ACA) and will provide current contact information for these persons. The district will inform employees of the consequences of violating this policy and the remedies the district may use to rectify policy violations. All employees will have access to the district's current policy, required notices and complaint forms. The district will provide training to any person responsible for investigating potential discrimination, harassment or retaliation. The district will provide information to parents/guardians and students regarding this policy and will provide age-appropriate instruction to students.

First offense: Up to 10 days suspension, PC, CWS, contact CO & LA, may require counseling at student expense, possible recommendation for LT suspension/expulsion.

Second offense: Up to 10 days suspension, PC, contact CO & LA, may require counseling at student expense, possible recommendation for LT suspension/expulsion

Third offense: 10 days suspension, PC, contact CO & LA, may require counseling at student expense, possible recommendation for LT suspension/expulsion.

Hazing

Board policy JFCG, in part notes: Hazing is any activity, on or off school grounds, that a reasonable person believes would negatively impact the mental or physical health or safety of a student. Conduct prohibited by the policy includes, but is not limited to ... threats of physical harm and infliction of physical or mental harm or humiliation. Non-students who participate or enable the hazing of students may be excluded from attendance at school activities and school athletic events.

First offense: PC, up to 10 days suspension pending recommendation for LT suspension.

Inappropriate Use of Medication

Prescription or over-the Counter

Drugs, including prescription or over-the-counter or drug-like substances, including any represented to be drugs and any paraphernalia used for such purposes are prohibited on or in school property, at school activities or events, or in any vehicle while being used to transport students for the school district. If in violation of this, one may be under the jurisdiction of the "Good Citizenship" policy of the district. Warning: Students should be aware that distribution of prescription medication to a person for whom the medication has not been prescribed may constitute a misdemeanor, even if the medication is not a "controlled substance," as that term is defined by law.

First offense: For use or possession: Up to 10 days suspension, contact LA, may require counseling at student expense, possible recommendation for LT suspension/expulsion. **For sale or distribution:** Up to 10 days OSS, PC, contact LA, , may require counseling at student expense poss. recommendation for LT suspension/expulsion.

Second offense: 10 days OSS, PC, contact LA, may require counseling at student expense, poss. recommendation for LT suspension/expulsion

Third offense: 10 days OSS, PC, contact LA, may require counseling at student expense, poss. recommendation for LT for suspension/expulsion

Insubordination - Disobedience

An unwillingness to submit to authority, refusal to respond to a reasonable request, or other situations in which a student is disobedient. This includes written or verbal intentions to deceive. (Includes Forgery)

First offense: Up to 10 days suspension, PC.

Second Offense and subsequent offenses: Up to 10 days suspension, conference with parent/student/teacher required for readmittance, possible recommendation for LT suspension/expulsion.

Obscene Behavior

Using language or actions, written or oral, physical, or electronic, in violation of community or school standards.

First offense: Up to 10 days suspension, PC, possible recommendation for LT suspension/expulsion, possible contact LA.

Second offense: Up to 10 days OSS, PC, possible recommendation for LT suspension/expulsion, possible contact LA.

Third offense: Up to 10 days OSS, PC for re-admittance, possible recommendation for LT suspension/expulsion, possible contact LA.

Obscene Behavior Towards Personnel

Language or actions, written or oral, physical, or electronic in violation of community or school standards. Includes obscene language toward staff.

First offense: Up to 10 days suspension, PC w/principal. and teacher, poss. recommendation for LT suspension/expulsion, possible contact LA.

Second offense: Up to 10 days suspension, PC for re-admittance, poss. recommendation for LT suspension/expulsion possible contact LA.

Third offense: Up to 10 days, PC for re-admittance, poss. recommendation for LT suspension/expulsion. possible contact LA.

Physically Endangering Behavior

Confrontation, tussle, or physical aggression that does not result in injury. Pushing, shoving, spitting, punching (not in anger), tripping or behavior that may or may not cause harm to oneself or another individual.

First offense: Up to 5 days suspension, PC

Second offense: Up to 10 days suspension, PC

Third offense: Up to 10 days suspension, PC

Robbery – Taking Things by Force

The taking of, or attempting to take, anything of value that is owned by another person or organization under confrontational circumstances by force or threat of force or violence and/or by putting the victim in fear. A key difference between robbery and theft is that the threat of physical harm or actual physical harm is involved in a robbery.

First offense: PC, up to 10 days suspension, contact LA, possible recommendation for LT suspension/expulsion.

Second offense: PC, up to 10 days OSS, poss. recommendation for LT suspension/expulsion, contact LA.

School Threat

Any threat (verbal, written, or electronic) by a person to bomb or the use of other substances or devices for the purpose of exploding, burning, causing damage to a school building or school property, or to harm students or staff.

Setting off alarms when there is no cause to do so, including fire alarms, 911 calls, bomb threats, or other acts causing evacuation of the building which endangers the welfare of students.

First offense: PC, up to 10 days suspension, contact LA, may require counseling at student expense, possible recommendation for LT suspension/expulsion.

Second offense: PC, up to 10 days OSS, contact LA, may require counseling at student expense, possible recommendation for LT suspension/expulsion.

Theft – Stealing personal or school property

The unlawful taking of property belonging to another person or are in possession of stolen property without threat, violence, or bodily harm.

Includes electronic theft. Identification theft will be reported to law enforcement.

First offense: PC, up to 5 days suspension, restitution, contact LA. If arrangements cannot be made for return or replacement, the case will be turned over to Law Enforcement officials.

Second offense: PC and student w/PRIN, up to 10 days suspension, restitution, contact LA, possible recommendation for LT suspension/expulsion. If arrangements cannot be made for return or replacement, the case will be turned over to Law Enforcement officials.

Third offense: PC w/ student and PRIN, up to 10 days suspension, restitution, contact LA, possible recommendation for LT suspension/expulsion. If arrangements cannot be made for return or replacement, the case will be turned over to Law Enforcement officials.

Threats/Intimidation

Physical, verbal, written, or electronic action which immediately creates fear or harm, without displaying a weapon and without subjecting the victim to actual physical attack. Intentionally placing a student in a situation where mental or physical harm can take place. This may include verbal, written or physical aggression, harassment via insults, sexual innuendos, or verbally provoking a fight. Communication or actions indicating further actions of a threatening nature may take place at a later time

A student commits the offense of **deceiving** if they do one of the following: withholds information of an offense, withholds or conceals evidence of an offense, provides false declarations or statements in an effort to prevent the discovery of a perpetrator, tampers with evidence of an offense, or attempts to tamper with or intimidate any witness to an offense. Threats of a serious nature may result in a recommendation for LT or expulsion.

First offense: Up to 10 days suspension, PC, CWS, contact LA, may require counseling at student expense, possible recommendation for LT suspension/expulsion.

Second offense: Up to 10 days suspension, PC, contact LA, may require counseling at student expense, possible recommendation for LT suspension/expulsion.

Third offense: Up to 10 days suspension, PC, contact LA, may require counseling at student expense, possible recommendation for LT suspension/expulsion.

Threat/Intimidation of Personnel

Physical, verbal, written, or electronic action which immediately creates fear or harm, without displaying a weapon and without subjecting the victim to actual physical attack. (Same as above in Threat/Intimidation) Threats of a serious nature may result in a recommendation of a long term suspension or expulsion.

First offense: Up to 10 days suspension, PC, may require counseling at student expense, possible recommendation for LT suspension/expulsion, contact LA.

Second offense: Up to 10 days OSS, PC, may require counseling at student expense, possible recommendation for LT suspension/expulsion, contact LA.

Third offense: Up to 10 days OSS, PC, may require counseling at student expense, poss. recommendation for LT suspension/expulsion, contact LA.

Tobacco

Possession, use, distribution, or sale of tobacco products. Products may include, but are not limited to, cigarettes, cigars, chewing tobacco, snuff, matches, lighters, electronic cigarettes, vaping products or similar items, and look alike items.

First offense: Up to five (5) days suspension, PC, contact LA

Second offense: Up to 10 day suspension, PC, contact LA

Third offense: Up to 10 days suspension, PC, contact LA

Vandalism

Willful destruction or defacement (including attempts) of school or personal property.

First offense: Up to 5 days suspension, PC, restitution, possible contact to LA.

Second and subsequent offenses: Up to 10 days OSS, PC, restitution, poss. recommendation for LT suspension/expulsion, contact LA,

Weapons – Possession, Use, or Attempted Use

The Safe Schools Act of 1996 states: "WEAPON" shall mean a **THE SAFE SCHOOLS ACT OF 1996** states:

"**WEAPON**" shall mean a "**FIREARM**" as defined under 18 U. S. C. 921, and the following items as defined in section 571.010, RSMo are considered by the Warrensburg R-VI School District as **CATEGORY I WEAPONS** : a blackjack, a concealable firearm, an explosive weapon, a firearm, a firearm silencer, a gas gun, a knife, knuckles, a machine gun, a projectile weapon (including bows, arrows, pellet guns, sling shots, paint ball guns), a rifle, a shotgun, a spring gun, mace, or a switchblade knife. **Note: Any knife is classified as a Category I Weapon regardless of blade length.** In addition other items considered by the District to be weapons, classified as **CATEGORY II WEAPONS**: poisons, numb chucks, throwing stars or other devices that could be used as a weapon to threaten others. Other items which will be viewed as weapons and designated **CATEGORY III WEAPONS** include: fireworks, firecrackers and smoke bombs, throwing darts, laser pointers, nuisance items, toys, unauthorized tools, etc. **Note: Any knife is classified as a Category I Weapon regardless of blade length.**

Policy - All weapons or instruments that have the appearance of a weapon are prohibited within all school environments and the school zone, except for educational purposes as authorized in advance by the building principal or designee. These environments include, but are not limited to district-owned buildings, leased or rented facilities; school sponsored activities; field trips; school vehicles and buses; and any school bus stops. This policy is in effect before, during and after school.

Student Reporting - Students who see or become aware of a weapon in school must not touch it or remain in its presence. Notify an adult immediately.

Exceptions - Pursuant to Missouri Statutes exemptions are granted to licensed peace officers, military personnel or students participating in military training while performing official duties; school district approved firearm safety courses; school-district approved possession and use of dangerous weapons by a ceremonial color guard; school-district approved gun or knife shows; school district approved possession and use of starter guns for athletic contests.

Development of Plan - In certain instances, indicated by "Dev plan" in the consequence section below, a PC and student must occur to establish a written plan for the student's continuation in school. Some modification of the terms of the suspension may also be warranted at this time.

Category I -- Firearm, loaded or unloaded - Use, Attempted Use or Possession

Contact LA, confiscate weapon, 10 OSS days during which a referral will be filed with the superintendent for a hearing, which may result in a long-term suspension or expulsion.

Category I - Non-Firearm-Use, Attempted Use, or Possession

Contact LA, confiscate weapon, 10 OSS days during which a referral will be filed with the superintendent for a hearing, which may result in a long-term suspension or expulsion.

Category II - Possession

Confiscate object, PC, suspension up to 10 days, contact LA, Dev. Plan.

Category II - Use or Attempted Use

Confiscate object, PC, suspension up to 10 days, poss. recommendation LT or expulsion, or Dev Plan,

Category III – Possession, Use, or Attempted Use

Confiscate object, PC, poss. suspension up to 10 days, loss of privileges, contact LA

Notice of Non-discrimination:

The Warrensburg R-VI School District does not discriminate on the basis of race, color, religion, sex, national origin, ancestry, disability, age, genetic information or any other characteristic protected by law in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Dr. John Finnane, Assistant Superintendent
201 S. Holden
Warrensburg, MO 64093
(660) 747-7823

For further information on discrimination on the basis of race, color, national origin, sex, disability, or age, visit <http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the U.S. Department of Education, Office for Civil Rights enforcement office that serves your area, or call 1-800-421-3481.



Warrensburg R-VI School District

District Office
201 S. Holden St., P. O. Box 638
Warrensburg, MO 64093

Phone: (660) 747-7823
Fax: (660) 747-9615
Web Site: warrensburg6.org

Dr. Steve Ritter, District Superintendent
Ms. Shelby Dalton, Executive Director of Special Programs
Mrs. Jenny Corson, Executive Director of Academic Services

Dr. Troy Marnholtz, Assistant Superintendent
Dr. John Finnane, Assistant Superintendent

August 2026

Dear Parent or Guardian:

Our district is required to inform you of information that you, according to the Every Student Succeeds Act of 2015 (Public Law 114-95), have the right to know.

Upon your request, our district is required to provide to you in a timely manner, the following information:

- Whether your student's teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether your student's teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
- Whether your student's teacher is teaching in the field of discipline of the certification of the teacher.
- Whether your child is provided services by paraprofessionals and, if so, their qualifications.

In addition to the information that parents may request, a building receiving Title I.A funds must provide to each individual parent:

- Information on the level of achievement and academic growth of your student, if applicable and available, on each of the State academic assessments required under Title I.A.
- Information regarding any State or LEA policy regarding student participation in any assessment required under ESEA section 111(b)(2) and by State or LEA, including a policy, procedure, or parental right to opt the child out of such assessment, where applicable.
- Timely notice that your student has been assigned or has been taught for four or more consecutive weeks by a teacher who has not met applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

If you have any questions please call Dr. John Finnane, Assistant Superintendent for Student Services or Ms. Shelby Dalton, Executive Director of Special Programs at 660-747-7823.

Thank you.
Sincerely,

John Finnane

Dr. John Finnane
Assistant Superintendent for Student Services

Shelbie Dalton

Ms. Shelby Dalton
Executive Director of Special Programs

"Believe, Achieve, Succeed"
est. 1866

Missouri Department of Elementary and Secondary Education
Every Student Succeeds Act of 2015 (ESSA)
COMPLAINT PROCEDURES

This guide explains how to file a complaint about any of the programs that are administered by the Missouri Department of Elementary and Secondary Education (the Department) under the Every Student Succeeds Act of 2015 (ESSA)².

Missouri Department of Elementary and Secondary Education Complaint Procedures for ESSA Programs Table of Contents	
General Information 1. What is a complaint under ESSA? 2. Who may file a complaint? 3. How can a complaint be filed?	
Complaints filed with LEA 4. How will a complaint filed with the LEA be investigated? 5. What happens if a complaint is not resolved at the local level (LEA)?	Complaint:filed with the Department 6. How can a complaint be filed with the Department? 7. How will a complaint filed with the Department be investigated? 8. How are complaints related to equitable services to nonpublic school children handled differently?
Appeals 9. How will appeals to the Department be investigated? 10. What happens if the complaint is not resolved at the state level (the Department)?	

1. What is a complaint?

For these purposes, a complaint is a written allegation that a local education agency (LEA) or the Missouri Department of Elementary and Secondary Education {the Department) has violated a federal statute or regulation that applies to a program under ESSA.

2. Who may file a complaint?

Any individual or organization may file a complaint.

3. How can a complaint be filed?

Complaints can be filed with the LEA or with the Department.

4. How will a complaint filed with the LEA be investigated?

Complaints filed with the LEA are to be investigated and attempted to be resolved according to the locally developed and adopted procedures.

5. What happens if a complaint is not resolved at the local level (LEA)?

A complaint not resolved at the local level may be appealed to the Department.

6. How can a complaint be filed with the Department?

A complaint filed with the Department must be a written, signed statement that includes:

1. A statement that a requirement that applies to an ESSA program has been violated by the LEA or the Department, and
2. The facts on which the statement is based and the specific requirement allegedly violated.

7. How will a complaint filed with the Department be investigated?

The investigation and complaint resolution proceedings will be completed within a time limit of forty-five calendar days. That time limit can be extended by the agreement of all parties.

The following activities will occur in the investigation:

1. **Record.** A written record of the investigation will be kept.
2. **Notification of LEA.** The LEA will be notified of the complaint within five days of the complaint being filed.
3. **Resolution at LEA.** The LEA will then initiate its local complaint procedures in an effort to first resolve the complaint at the local level.
4. **Report by LEA.** Within thirty-five days of the complaint being filed, the LEA will submit a written summary of the LEA investigation and complaint resolution. This report is considered public record and may be made available to parents, teachers, and other members of the general public.
5. **Verification.** Within five days of receiving the written summary of a complaint resolution, the Department will verify the resolution of the complaint through an on-site visit, letter, or telephone call(s).
6. **Appeal.** The complainant or the LEA may appeal the decision of the Department to the U.S. Department of Education.

8. How are complaints related to equitable services to nonpublic school children handled differently?

In addition to the procedures listed in number 7 above, complaints related to equitable services will also be filed with the U.S. Department of Education, and they will receive all information related to the investigation and resolution of the complaint. Also, appeals to the United States Department of Education must be filed no longer than thirty days following the Department's resolution of the complaint (or its failure to resolve the complaint).

9. How will appeals to the Department be investigated?

The Department will initiate an investigation within ten days, which **will** be concluded within thirty days from the day of the appeal. This investigation may be continued beyond the thirty day limit at the discretion of the Department. At the conclusion of the investigation, the Department will communicate the decision and reasons for the decision to the complainant and the LEA. Recommendations and details of the decision are to be implemented within fifteen days of the decision being delivered to the LEA.

10. What happens if a complaint is not resolved at the state level [the Department]?

The complainant or the LEA may appeal the decision of the Department to the United States Department of Education.

Warrensburg Middle School
640 East Gay
Warrensburg, MO 64093
(660) 747-5612

Student Handbook Agreement

Signing this agreement confirms that I have received a copy of the Warrensburg Middle School handbook for the 2025-2026 school year. Each student will receive a hard copy of this agreement from school and please return this form to your Life 101 teacher.

Signing my name acknowledges that I realize that I am responsible for all the policies, rules and procedures outlined in this electronic handbook. Our Student Handbook may also be found on our Warrensburg Middle School website. <https://wms.warrensburgr6.org/>

Name of Student: _____ Grade _____

Life 101 Teacher: _____

Signature of Student: _____ Date: _____

Signature of Parent(s)/Guardian: _____ Date: _____

Please detach this agreement form and turn in to your Life 101 teacher within five days of receiving your handbook and planner.

Warrensburg Middle School Student Handbook Supplement 2026-2027

Contents:

1. Asbestos notification
2. Earthquake Safety Information
3. Local Compliance Plan (Public Notice)
4. Protection of Pupil Rights Amendment Notification (PPRA)
5. Missouri HealthNet for kids—Children’s Health Insurance Program (CHIP)
6. District Calendar 2025-2026
7. Educational Technology Parental Permission Agreement
8. Teaching About Human Sexuality

ANNUAL NOTIFICATION TO PARENTS AND EMPLOYEES

To Parents and Employees:

Asbestos is an issue we have been dealing with for many years. The Asbestos Hazard Emergency Response Act of 1986 (referred to as AHERA) was enacted by Congress in 1987. AHERA was enacted to determine the extent of and develop solutions for any problems schools may have with asbestos.

We continue to have our facility inspected by the Asbestos Program Manager and their representatives. In addition, a certified Inspector inspects the facility every three years as required by AHERA. All areas at this time are in good condition (non-friable) and show no change.

A copy of the asbestos management plan is available for your inspection in our administrative offices during regular office hours. Our Asbestos Program Manager will answer all inquiries regarding the plan.

We will continue to implement the asbestos management plan. We intend to comply with and exceed federal, state, and local regulations in this area. We plan on taking whatever steps necessary to ensure your children and our employees have a healthy, safe environment to learn and work.

Sincerely,

Mr. Lyle Kreisel
Director of Facilities
Asbestos Program Manager
Warrensburg R-VI School District
(660) 747-7823



Earthquake Safety For Missouri's Schools

The New Madrid Seismic Zone Extends 120 Miles Southward from the area of Charleston, Missouri, and Cairo, Illinois, through New Madrid and Caruthersville, following Interstate 55 to Blytheville and on down to Marked Tree, Arkansas. The NMSZ consists of a series of large, ancient faults that are buried beneath thick, soft sediments. These faults cross five state lines and cross the Mississippi River in three places and the Ohio River in two places.

The New Madrid Seismic Zone and surrounding region is Active, Averaging More than 200 Measured Events per Year (Magnitude 1.0 or greater), about 20 per month. Tremors large enough to be felt (Magnitude 2.5 - 3.0) are noted every year. The fault releases a shock of 4.0 or more, capable of local minor damage, about every 18 months. Magnitudes of 5.0 or greater occur about once per decade. They can cause significant damage and be felt in several states.

The Highest Earthquake Risk in the United States outside the West Coast is in the New Madrid Seismic Zone. Damaging temblors are not as frequent as in California, but when they do occur, the destruction covers over more than 20 times the area due to the nature of geologic materials in the region. The 1968 5.5 magnitude Dale, Illinois earthquake toppled chimneys and caused damage to unreinforced masonry in the St. Louis area, more than 100 miles from the epicenter. A 5.2 magnitude earthquake in April 2008 in southeast Illinois, did not cause damage in Missouri, but was felt across much of the state.



A Damaging Earthquake in this Area, which experts say is about a 6.0 magnitude event, occurs about once every 80 years (the last one in 1895 was centered near Charleston, Missouri). There is estimated to be a 25-40% chance for a magnitude 6.0 - 7.5 or greater earthquake along the New Madrid Seismic Zone in a 50-year period according to the U.S. Geological Survey reports. The results would be serious damage to un-reinforced masonry buildings and other structures from Memphis to St.

Louis. We are certainly overdue for this type of earthquake!

A Major Earthquake in this Area - the Great New Madrid Earthquake of 1811-12 was actually a series of over 2000 shocks in five months, with several quakes believed to be a 7.0 Magnitude or higher.

Eighteen of these rang church bells on the Eastern seaboard. The very land itself was destroyed in the Missouri Bootheel, making it unfit even for farming for many years. It was the largest release of seismic energy east of the Rocky Mountains in the history of the U.S. and was several times larger than the San Francisco quake of 1906.

When Will Another Great Earthquake the Size of Those in 1811-12 Happen? Several lines of research suggest that the catastrophic upheavals like those in 1811-12 visit the New Madrid region every 500-600 years. Hence, emergency planners, engineers, and seismologists do not expect a repeat of the intensity of the 1811-12 series for at least 100 years or more. However, even though the chance is remote, experts estimate the chances for a repeat earthquake of similar magnitude to the 1811-1812 New Madrid earthquakes over a 50-year period to be a 7 - 10% probability.

What Can We Do to Protect Ourselves? Education, planning, proper building construction, and preparedness are proven means to minimize earthquake losses, deaths, and injuries.

Prepare a Home Earthquake Plan

Choose a safe place in every room--under a sturdy table or desk or against an inside wall where nothing can fall on you.

Practice DROP, COVER AND HOLD ON at least twice a year. Drop under a sturdy desk or table, hold onto the desk or table with one hand, and protect the back of the head with the other hand. If there's no table or desk nearby, kneel on the floor against an interior wall away from windows, bookcases, or tall furniture that could fall on you and protect the back of your head with one hand and your face with the other arm.

Choose an out-of-town family contact.

Take a first aid class from your local Red Cross chapter. Keep your training current.

Get training in how to use a fire extinguisher from your local fire department.

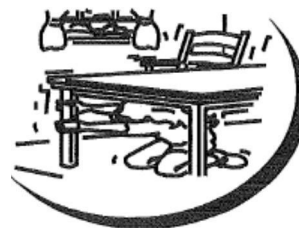
Inform babysitters and caregivers of your plan.

Eliminate Hazards

Consult a professional to find out additional ways you can protect your home, such as bolting the house to its foundation and other structural mitigation techniques.

Bolt bookcases, china cabinets and other tall furniture to wall studs. Install strong latches on cupboards.

Strap the water heater to wall studs.



Prepare a Disaster Supplies Kit for Home and Car

First aid kit and essential medications.

Canned food and can opener.

At least three gallons of water per person.

Protective clothing, rainwear, and bedding or sleeping bags.

Battery-powered radio, flashlight, and extra batteries.

Special items for infant, elderly, or disabled family members.

Written instructions for how to turn off gas, electricity, and water if authorities advise you to do so. (Remember, you'll need a professional to turn natural gas service back on.)

Keeping essentials, such as a flashlight and sturdy shoes, by your bedside.

Know What to Do When the Shaking BEGINS

DROP, COVER AND HOLD ON! Move only a few steps to a nearby safe place. Stay indoors until the shaking stops and you're sure it's safe to exit. Stay away from windows.

In a high-rise building, expect the fire alarms and sprinklers to go off during a quake. If

you are in bed, hold on and stay there, protecting your head with a pillow.

If you are outdoors, find a clear spot away from buildings, trees, and power lines. Drop to the ground.

If you are in a car, slow down and drive to a clear place (as described above). Stay in the car until the shaking stops.

Know What to Do AFTER the Shaking Stops

Check yourself for injuries. Protect yourself from further danger by putting on long pants, a long-sleeved shirt, sturdy shoes, and work gloves.

Check others for injuries. Give first aid for serious injuries.

Look for and extinguish small fires. Eliminate fire hazards. Turn off the gas if you smell gas or think it's leaking. (Remember, only a professional should turn it back on.)

Listen to the radio for instructions

Expect aftershocks. Each time you feel one, DROP, COVER, AND HOLD ON! Inspect

your home for damage. Get everyone out if your home is unsafe.

Use the telephone only to report life-threatening emergencies.

The information contained in the flier was extracted from the American Red Cross website <http://www.redcross.org/services/preparedness/01082024100.html>. Missouri State Emergency Management Agency website <http://www.dps.mo.gov/EOJ11mJ> and the Federal Emergency Management Agency website (<http://www.ema.gov/hazard/earthquake>). This flier should be distributed by school districts to each student annually to satisfy the requirements of RSMo 160.455

PUBLIC NOTICE

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, children who live outside the district but are attending a private school within the district, highly mobile children, such as migrant and homeless children, children who are wards of the state, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The Warrensburg R-VI School District assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, intellectual disability, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay.

The Warrensburg R-VI School District assures that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

The Warrensburg R-VI School District assures that personally identifiable information collected, used, or maintained by the agency for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

The Warrensburg R-VI School District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed at the district's Central Office, 201 S. Holden St., Monday through Friday 8:00 AM to 4:00 PM.

This notice will be provided in native languages as appropriate.

Rev. August 15, 2013

Model Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents of elementary and secondary students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include, but are not limited to, the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)—
 1. Political affiliations or beliefs of the student or student’s parent;
 2. Mental or psychological problems of the student or student’s family;
 3. Sex behavior or attitudes;
 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
 5. Critical appraisals of others with whom respondents have close family relationships;
 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
 7. Religious practices, affiliations, or beliefs of the student or student’s parent; or
 8. Income, other than as required by law to determine program eligibility.
- *Receive notice and an opportunity to opt a student out of –*
 1. Any other protected information survey, regardless of funding;
 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
 3. Activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others. (This does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions.)
- *Inspect*, upon request and before administration or use –
 1. Protected information surveys of students and surveys created by a third party;
 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

Warrensburg R-VI has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Warrensburg R-VI will directly notify parents of these policies at least annually at

the start of each school year and after any substantive changes. Warrensburg R-VI will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation in the specific activity or survey.

Warrensburg RVI will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this direct notification requirement:

- Collection, disclosure, or use of personal information collected from students for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Student Privacy Policy Office
U.S. Department of Education
400 Maryland Avenue
SW Washington, D.C. 20202

MO HealthNet for Kids Children's Health Insurance Program (CHIP)

The district will provide information about the state children's health insurance program, MO HealthNet for Kids (MHK), to parents/guardians enrolling students in the district. If a parent/guardian indicates on an application for free and reduced-price meals that a child does not have health insurance, the district will notify the parent/guardian that the MHK program is available, if household income is within eligibility standards. (§ 208.658, RSMo.)

The Federal Children's Health Insurance Program (CHIP), part of the MO HealthNet for Kids program, is a health insurance program for uninsured children of low-income families who do not have access to affordable health insurance.

Who is eligible for Missouri MO HealthNet? My DSS.mo.gov/healthcare

-
- For information on eligibility for the program and how to apply, go to <https://www.benefits.gov/benefit/1606>.

How can I contact someone?

For more information on Missouri MO HealthNet for Kids, please call (translation services available): [1-888-275-5908](tel:1-888-275-5908)



A statewide team here to help you.

What is MO HealthNet?

Missouri's Medicaid program is called MO HealthNet. MO HealthNet covers qualified medical costs for individuals who meet certain eligibility requirements.

Help may be available for:



Persons with Disabilities
Are permanently & totally disabled



Blind and Visually Impaired
Must be 18 years or older



Seniors
Must be 65 years or older



Pregnant Women and Newborns
Pregnant women or a child born to a woman covered by MO HealthNet



Uninsured Women
Uninsured women ages 18 through 55



Kids
Children under the age of 19



Families
Children under the age of 19 and their parents/guardians



Medicaid Expansion
Expands Medicaid coverage to certain adults aged 19-64 who may not have qualified for Medicaid previously

Need Help to Apply?



ONLINE
Visit myDSS.mo.gov/healthcare and choose a program to apply



PHONE
855- FSD-INFO
(855-373-4636)

Relay Missouri: 711
(Information line if you are hearing and/or speech impaired)



IN PERSON
To find an office in your area, or make an appointment online, visit dss.mo.gov/dss_map or call **855- FSD-INFO (855-373-4636)**

Who is Eligible?

To find out more about the eligibility requirements for MO HealthNet, visit:

myDSS.mo.gov/healthcare



Additional Programs

Eligibility Requirements Apply

Home & Community Based Services

Helps seniors stay in their homes

Nursing Home Coverage

Helps pay for nursing home costs

Medicare Cost Savings Program

Helps pay for copays, deductibles and Part A and/or B premiums

Non-Emergency Medical Transportation (NEMT)

Provides transportation to and from medical appointments

Breast or Cervical Cancer

Uninsured women who are under age 65 & have been screened through the Show-Me Healthy Women Program & need treatment for breast or cervical cancer



Our Mission

Empower Missourians to live safe, healthy, and productive lives.



myDSS.mo.gov/healthcare

Missouri Department of Social Services Family Support Division is an equal opportunity employer. Auxiliary aids and services are available upon request to individuals with disabilities.
TDD/TTY: 800-735-2966, Relay Missouri: 711



To file a complaint of discrimination contact:

U.S. Department of Health and Human Services
Office for Civil Rights
601 East 12th Street, Room 353
Kansas City, MO 64106

www.hhs.gov/civil-rights/filing-a-complaint

(800) 368-1019 (Voice); (800) 537-7697 (TDD) or

Office of Civil Rights
P.O. Box 1527
Jefferson City, MO 65102-1527
(800) 776-8014

The Missouri Department of Social Services is an equal opportunity provider.

Health Care

MO HealthNet

Help with your medical coverage



Warrensburg Middle School 2026-2027

July

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	

August

S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Aug. 25 - First Day of School/Early Out
Aug. 26- Early Out

September

S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Sept. 7 - Labor Day No School
Sept. 21- Early Dismissal
Sept. 28 - PD NO STUDENTS

October

S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Oct. 2 - Early Dismissal, Parade
Oct. 9- End of Grading Period/Early Dismissal
Oct. 21 - P/T Conferences
Oct. 22 - Early Out P/T Conferences
Oct. 23 - No School

November

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Nov. 2, Early Dismissal
Nov. 23-27- Thanksgiving Break - No School

December

S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Dec. 18 - Early Out for all
Dec. 18 - End of Grading Period
Dec. 21-Jan. 4 - Winter Break- No School

January

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan. 4 - Teacher Workday - No Students
Jan. 5- Classes Resume
Jan. 18 - MLK Jr. Day - No School

February

S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Feb. 11- Early dismissal
Feb. 12- PD/ Work Day - No Students
Feb. 15 - Presidents' Day - No School

March

S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Mar. 8-12 Spring Break - No School
Mar. 16- Early Dismissal
Mar. 19 - End of 3rd Quarter
Mar. 26 - No School

April

S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

April 5- Early Dismissal
April 16- Early Dismissal
April 19 - PD- No Students

May

S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 27- Last Day of School/Early Out for Students
May 27 - End of Grading Period
May 28 - Teacher Workday

June

S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June 1- - Summer School begins

Educational Technology Parental Permission Agreement

In order for Warrensburg R-VI Schools to provide your student with the most effective web-based tools and apps for learning, we need to abide by federal regulations through Children's Online Privacy Protection Act (COPPA) law that requires parental permission for student use. Under this law, websites must obtain parental consent before collecting personal information from children under the age of 13. However, the law permits schools to collect parental consent on behalf of all of its students.

In addition to COPPA, Warrensburg R-VI Schools comply with other state and federal laws that govern technology use.

-- Child Internet Protection Act (CIPA)—The school is required by CIPA to have technology measures and policies in place that protect students from harmful materials including those that are obscene and pornographic.

-- Family Educational Rights and Privacy Act (FERPA)—FERPA protects the privacy of student education records and gives parents the rights to review student records.

Warrensburg R-VI Schools utilizes educational technology that requires this permission like Google Workspace for Education Fundamentals, Canvas, Seesaw and similar educational programs. (A complete listing of all the programs and apps your student may use is available on our school website.) Google Workspace for Education Fundamentals(Workspace) offers free web-based tools that facilitate collaboration and communication among students and staff when creating, sharing, and storing documents, assignments, videos, calendars, etc. online. Each of the Workspace tools can be accessed at school, home, the library, or anywhere with internet access. The following are the most common tools available to each student and hosted by Google as part of the District's online presence in Google Workspace:

- Classroom - a platform that saves time and paper, and makes it easy to distribute materials and stay organized
- Calendar - an individual calendar providing the ability to organize schedules, daily activities, and assignments and share/collaborate with others.
- Drive - provides web-based tools enabling users to store, transfer, and share files.
- Docs, Sheets, Slides, Forms, Drawings, Sites are Google web-based services that enable users to create, edit, share, and collaborate on documents, spreadsheets, presentations, quizzes, drawings, and websites.

Warrensburg R-VI Schools believes student computer usage should be monitored and mentored. To ensure safety, device usage is monitored and recorded at all times through a program called Securly. Students are to be aware that any activity on a district owned device is completely transparent to staff. Students are responsible for their own behavior at all times.

- ☐ Yes, I give permission for my student for the duration of his/her enrollment to use computer programs and software that Warrensburg R-VI Schools deems are compliant with federal regulations.

- ☐ Yes, I recognize that my student is responsible for his/her activity performed on a computer.

Parent Signature: _____

Date: _____

Student Name: _____

TEACHING ABOUT HUMAN SEXUALITY

The Board of Education recognizes that parents/guardians are the primary source of sexuality education for their children. The Board also recognizes that effective sexuality education, taught in concert with parents/guardians, helps students avoid risks to their health and academic success and prepares them to make informed decisions as adults. Therefore, pursuant to the requirements of state law, any course materials and instruction relating to human sexuality and sexually transmitted diseases shall be medically and factually accurate and shall:

1. Present abstinence from sexual activity as the preferred choice of behavior in relation to all sexual activity for unmarried students because it is the only method that is 100 percent effective in preventing pregnancy, sexually transmitted diseases and the emotional trauma associated with adolescent sexual activity. Students shall be advised that teenage sexual activity places them at a higher risk of dropping out of school because of the consequences of sexually transmitted diseases and unplanned pregnancy.
2. Stress that sexually transmitted diseases are serious, possible health hazards of sexual activity. Students shall be provided with the latest medical information regarding exposure to human immunodeficiency virus (HIV), acquired immune deficiency syndrome (AIDS), human papillomavirus (HPV), hepatitis and other sexually transmitted diseases.
3. Present students with the latest medically factual information regarding both the possible side effects and health benefits of all forms of contraception, including the success and failure rates for the prevention of pregnancy and sexually transmitted diseases, or present students with information on contraceptives and pregnancy in a manner consistent with the provisions of federal abstinence education law.
4. Include a discussion of the possible emotional and psychological consequences of preadolescent and adolescent sexual activity and the consequences of adolescent pregnancy, as well as the advantages of adoption, including the adoption of special needs children, and the processes involved in making an adoption plan.
5. Teach skills of conflict management, personal responsibility and positive self-esteem through discussion and role playing at appropriate grade levels to emphasize that the student has the power to control personal behavior. Students shall be encouraged to base their actions on reasoning, self-discipline, sense of responsibility, self-control and ethical considerations, such as respect for one's self and others. Students shall be taught not to make unwanted physical and verbal sexual advances or otherwise exploit another person. Students shall be taught to resist unwanted sexual advances and other negative peer pressure.

FILE: IGAEB
Critical

6. Advise students of the laws pertaining to their financial responsibility to children born in and out of wedlock and advise students of the provisions of Missouri law pertaining to statutory rape and statutory sodomy.
7. Teach students about the characteristics of and ways to identify sexual predators.
8. Teach students safe and responsible Internet use, including the dangers of online sexual predators, when using electronic communication methods such as the Internet, mobile phones, text messages, chat rooms, social media, e-mail and instant messaging.
9. Instill in students the importance of having open communication with responsible adults, reporting any inappropriate situation, activity or abuse to a responsible adult and, depending on intent and content, to local law enforcement, the Federal Bureau of Investigation (FBI) or the National Center for Missing and Exploited Children's "Cyber Tipline."
10. Explain the potential consequences, both personal and legal, of inappropriate text messaging and sexting, even among friends.

The district will not permit a person or entity to offer, sponsor or furnish in any manner any course materials or instruction relating to human sexuality or sexually transmitted diseases to its students if the person or entity is a provider of abortion services. District personnel or district agents will not encourage students to have an abortion.

Students may be separated by gender for human sexuality instruction. Instruction in human sexuality is to be appropriate to the age of the students receiving such instruction.

The district is required to notify the parent/guardian of each student enrolled in the district of the basic content of the district's human sexuality instruction to be provided to the student and of the parent's/guardian's right to remove the student from any part of the district's human sexuality instruction. The district is required to make all curriculum materials used in the district's human sexuality instruction available for public inspection as a public record prior to the use of such materials in actual instruction.

* * * * *

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

© 2016, Missouri School Boards' Association, Registered in U.S. Copyright Office

FILE: IGAEB

Critical

Adopted: 06/19/2018

Revised:

Cross Refs: EHB, Technology Usage

Legal Refs: §§ 167.171, 170.015, 566.032, .034, .062, RSMo.

42 U.S.C. § 710

Warrensburg R-VI School District, Warrensburg, Missouri

© 2016, Missouri School Boards' Association, Registered in U.S. Copyright Office