TOWN OF STRATFORD
Stratford Town Hall, 2725 Main Street, Stratford, CT 06615
Phone: 203-385-4045 | Fax: 203-385-4046
Email: purchasing@townofstratford.com | www.townofstratford.com
PURCHASING DEPARTMENT

RFP #2027-13

PROVIDE COMPREHENSIVE SCHOOL SAFETY AND SECURITY AUDIT, EMERGENCY PREPAREDNESS AND SUPPORT FOR STRATFORD PUBLIC SCHOOLS (SPS)

SEALED submissions are subject to the standard instructions set forth on the attached sheets. Any modifications must be specifically accepted by the Town of Stratford.

Released: *Monday, 19th October, 2026*

Phillip Ryan, Purchasing Agent

Bidder:

_____
Doing Business As (Trade Name)

_____
Address

_____
Town / State / Zip

_____
Title (Mr /Ms)

_____
Signature

_____
Telephone

_____
E-mail

Sealed bids will be received by the Purchasing Department at the office of the Purchasing Agent, 2725 Main Street, Room 104, Stratford, Connecticut 06615, up to:

10:00AM, Thursday, 12th November, 2026

NOTE:

1. Bidders are to complete all requested data in the upper right corner of this page and must return this page with their bid proposal.
2. No bid shall be accepted from, or contracts awarded to, any person/company who is in arrears to the Town of Stratford upon debt, or contract or who has been within the prior five (5) years, a defaulter as surety or otherwise upon obligations to the Town of Stratford.
3. Submissions are to be submitted in a sealed envelope and clearly marked "BID #2027-13" on the outside of the envelope, including all outer packaging, such as, DHL, FedEx, UPS, etc.

The Town of Stratford (Town) on behalf of its Board of Education (BOE) and Stratford Public Schools (SPS) is seeking requests for proposals (RFP) submissions from experienced firms to conduct a comprehensive, districtwide school safety and security audit and to provide implementation-focused emergency preparedness support per the attached specifications.

NON-MANDATORY ON-SITE WALKTHROUGH

3:00PM – Thursday, 29th October, 2026

Stratford High School | 245 King Street, Stratford

REQUESTS FOR INFORMATION (RFI) / ADDENDA

Direct all requests in writing to:

Town of Stratford, Purchasing Department

Attention: Phillip Ryan, Purchasing Agent

E-mail: pryan@townofstratford.com

NOTE: Verbal requests for information will NOT be accepted.

All requests mut be received in writing prior to **12:00PM** on **Thursday, 5th November, 2026**

Response will be in the form of an addendum that will be posted approximately **Monday, 9th November, 2026** to the Town of Stratford, Purchasing Department website: https://www.stratfordct.gov/page/purchasing-department

It is the responsibility of each bidder to retrieve addenda from the website. Any contact about this bid between a Bidder and any other Town official and/or department manager and/or Town of Stratford employee, other than as set forth above, may be grounds for disqualification of that Bidder. No questions or clarifications shall be answered by phone, in person or in any other manner than specified above. Addenda will not be mailed, e-mailed or faxed out.

Confidentiality Notice:

The selected firm may receive sensitive school security information. The District will require appropriate safeguards for all nonpublic plans, diagrams, findings, photographs, videos, vulnerability data, and other protected information.

Contract Term:

Audit through final deliverables, plus 12 months of implementation support.

1. Purpose and Intent

Stratford Public Schools (the "District") is seeking proposals from qualified firms to conduct a comprehensive, districtwide school safety and security audit and to provide implementation-focused emergency preparedness support. The District intends to engage a partner that can evaluate physical security, plans, policies, procedures, technology, operational practices, and stakeholder experience; identify strengths and vulnerabilities; estimate implementation costs; and convert findings into prioritized short- and long-term action plans.

The District's goal is not simply to receive a static assessment. The selected firm must provide a structured pathway from assessment to action, including practical recommendations, accountability structures, leadership preparedness, reunification planning, and sustained implementation support.

2. Project Goals

- Establish a current, independent baseline of safety and security conditions across all District schools, offices, grounds, and relevant operations.
- Assess the completeness, consistency, and operational alignment of All-Hazard Plans, Emergency Operations Plans, policies, procedures, maps, camera documentation, and facility information.
- Evaluate physical security conditions using a comprehensive, nationally recognized school-facility security framework with at least 100 indicators or equivalent depth.
- Identify districtwide strengths, vulnerabilities, systemic patterns, and building-specific priorities.
- Capture input from students, staff, families, Board members, administrators, facilities personnel, security personnel, and other relevant stakeholders.
- Provide practical, evidence-informed recommendations that reflect Stratford's facilities, staffing, operations, community expectations, and fiscal realities.
- Provide reliable planning-level implementation cost estimates so recommendations can be prioritized and incorporated into operating and capital planning.
- Create clear short- and long-term implementation plans that consider risk, cost, staffing, feasibility, sequencing, and accountability.
- Strengthen emergency leadership decision-making through scenario-based tabletop exercises.
- Develop or refine District reunification protocols through facilitated planning and training.
- Provide sustained implementation coaching for District security leadership following completion of the audit.
- Produce confidential, audience-specific reports and presentations that support appropriate communication to administrators, the Board of Education, and the community while protecting sensitive security information.

3. District Background

Stratford Public Schools serves students across multiple school facilities and District offices in Stratford, Connecticut. Respondents should assume that the engagement will require coordination with District administration, school leaders, facilities and custodial personnel, safety/security personnel, technology staff, and other stakeholders designated by the District.

The final number of facilities, site-visit schedule, available plans and records, and stakeholder groups will be confirmed during contract finalization and project kickoff. Respondents must identify any assumptions used in developing their proposal.

4. Scope of Services

At a minimum, proposals shall address all of the following components.

4.1 Project Kickoff and Work Plan

- Conduct a kickoff meeting with District leadership to confirm project objectives, scope, communication protocols, schedule, required records, confidentiality requirements, and key points of contact.
- Provide a detailed project work plan, including milestones, site-visit sequencing, stakeholder-engagement activities, draft deliverables, review periods, and final presentation dates.
- Identify the project manager and all personnel expected to perform fieldwork, analysis, facilitation, or report preparation.

4.2 Comprehensive Artifact and Plan Review

- Review each school's and relevant District office's All-Hazard Plan and/or Emergency Operations Plan for completeness, usability, internal consistency, and alignment with applicable requirements and recognized practices.
- Review relevant Board policies, administrative procedures, emergency protocols, safety manuals, memoranda, after-action materials, incident-response procedures, and related documentation.
- Review available facility blueprints, site plans, floor plans, camera maps, access-control documentation, visitor-management procedures, emergency communications information, and other relevant security records.
- Identify gaps, inconsistencies, outdated materials, conflicting procedures, and opportunities for standardization across the District.

4.3 On-Site School and District Facility Assessments

The selected firm shall perform on-site assessments of District schools and offices using a comprehensive school safety and security assessment methodology. The methodology must include at least 100 indicators, or an equivalent level of detail, and should address, at minimum:

- School surroundings and adjacent conditions;
- Site access, perimeter conditions, traffic flow, parking, drop-off/pick-up, and exterior grounds;
- Building entrances, doors, glazing, hardware, visitor management, access control, and key/credential practices;
- Interior circulation, classrooms, common areas, high-risk or restricted areas, and internal security conditions;
- Emergency communications, public-address capabilities, radios, alarms, mass notification, and redundancy;
- Cameras, surveillance practices, monitoring, coverage, retention, and operational use;
- Building controls, locks, intrusion detection, and other relevant security technology;
- Signage, room/door identification, emergency responder access, evacuation, sheltering, and reunification considerations;
- Operational practices observed during the assessment; and
- Other conditions reasonably related to school safety, emergency response, and continuity of operations.

The assessment process should permit secure incorporation of photographs, videos, annotations, and narrative findings. The District expects appropriate participation from designated school leaders, facilities/custodial personnel, security staff, and other personnel during site visits.

4.4 Districtwide Risk Visualization

- Develop a concise districtwide visual summary that compares buildings and major assessment indicators and allows leadership to identify systemic strengths, vulnerabilities, and outliers.
- The proposed visualization may be a heat map or equivalent dashboard/matrix and must be suitable for confidential leadership use.
- The respondent shall describe the methodology used to normalize and compare findings across buildings.

4.5 Stakeholder Surveys, Focus Groups, and Interviews

- Design and administer custom stakeholder surveys that supplement physical observations and evaluate how safety systems function in practice.
- Provide multilingual participation capabilities appropriate for Stratford's community; proposals should describe the number of languages supported and accessibility features.
- Engage representative stakeholder groups, which may include students, staff, families, administrators, Board members, facilities personnel, security personnel, and community partners.
- Conduct targeted virtual and/or in-person interviews and focus groups where additional context is needed.
- Protect respondent confidentiality as appropriate and summarize findings without unnecessarily identifying individual respondents.

4.6 Analysis of Strengths and Vulnerabilities

- Provide a balanced analysis identifying both effective existing practices and areas requiring improvement.
- Differentiate between districtwide/systemic issues and site-specific findings.
- Identify vulnerabilities involving facilities, technology, staffing, procedures, training, communications, and implementation fidelity.
- Substantiate recommendations with field observations, stakeholder input, professional judgment, and recognized school-safety practices.

4.7 Implementation Cost Estimates

- Provide planning-level implementation cost estimates for material recommendations where a cost can reasonably be established.
- Use current regional market information and/or qualified local/regional vendor input to develop realistic cost ranges.
- Clearly distinguish no-cost/low-cost procedural recommendations from capital or technology investments.
- Identify key assumptions, exclusions, escalation considerations, and items requiring formal engineering, design, competitive bidding, or further study.
- Cost-estimating activities shall not create an obligation for the District to purchase goods or services from any vendor consulted by the selected firm.

4.8 Prioritized Short- and Long-Term Action Plans

- Develop a prioritized implementation roadmap that considers risk, urgency, cost, staffing, operational impact, feasibility, sequencing, and dependencies.
- Separate immediate actions from short-term and longer-term initiatives.
- Identify responsible roles or functional owners and recommended accountability checkpoints.
- Include measurable milestones or completion criteria where practical.
- Identify opportunities for phased implementation, grant support, or integration with future capital planning.

4.9 Reporting and Presentations

- Prepare confidential building-level findings suitable for authorized District personnel.
- Prepare a confidential districtwide executive report synthesizing systemic findings, high-priority risks, recommendations, implementation sequencing, and estimated costs.
- Prepare an audience-appropriate Board of Education presentation that communicates findings and priorities without unnecessarily exposing exploitable security vulnerabilities.
- Provide electronic source files for approved final reports, action plans, matrices, and presentations.
- Participate in at least one final leadership briefing and one Board presentation, or equivalent meetings as directed by the District.

4.10 Emergency Preparedness Tabletop Exercises

The base proposal shall include three scenario-based emergency preparedness tabletop sessions for District leadership. Exercises shall be designed to test decision-making, communications, roles, coordination, and application of Emergency Operations Plans in realistic but controlled scenarios.

- Develop scenarios in consultation with the District.
- Facilitate each exercise in a structured, low-risk setting.
- Include relevant internal and external partners when directed by the District.
- Document lessons learned, gaps, decisions, and recommended corrective actions.
- Provide an after-action summary with clear next steps aligned to District plans and procedures.

4.11 Reunification Planning and Protocol Development

- Facilitate a structured review of the District's existing reunification procedures.
- Assist the District in refining roles, site selection criteria, student accountability, parent/guardian verification, transportation, communications, staffing, documentation, accessibility, and coordination with public safety partners.
- Conduct guided practice and/or scenario-based training with designated District personnel.
- Provide finalized or refined protocols, checklists, templates, and implementation tools that can be maintained by the District.

4.12 Twelve-Month Implementation Coaching

Following delivery of the audit, the selected firm shall provide twelve (12) months of structured implementation coaching for the District employee designated to lead school security and/or implementation of audit recommendations.

- Regularly scheduled one-to-one coaching sessions;

- Support prioritizing audit recommendations and managing competing implementation demands;
- Problem-solving support related to implementation barriers;
- Accountability and progress tracking;
- Guidance preparing updates for District leadership and the Board, as appropriate; and
- Reasonable email/telephone consultation between scheduled coaching sessions.

5. Minimum Deliverables

No.	Required Deliverable
1	Project kickoff memorandum and detailed work plan
2	Artifact/document review findings and gap analysis
3	Completed on-site assessment documentation for each included facility
4	Districtwide heat map, risk matrix, or equivalent comparative visualization
5	Stakeholder survey instruments, participation summary, and findings
6	Interview/focus-group themes and findings
7	Building-level confidential findings/reports
8	Districtwide confidential executive security audit report
9	Prioritized vulnerability and recommendation register
10	Planning-level implementation cost estimates
11	Short-term and long-term action plans with accountability structure
12	Board-appropriate presentation and final leadership presentation
13	Three tabletop exercises and associated after-action summaries
14	Reunification planning facilitation and final/refined protocol toolkit
15	Twelve months of implementation coaching and progress support

6. Security, Confidentiality, and Data Handling

- All nonpublic safety plans, floor plans, security system information, photographs, videos, vulnerability findings, access-control information, and similar materials shall be treated as confidential and used solely for performance of the contract.
- The selected firm shall limit access to sensitive information to personnel with a legitimate project need and shall describe its data-security and access-control practices.
- The selected firm shall not publish, market, present, train from, or otherwise disclose Stratford-specific findings or materials without prior written authorization.
- Sensitive materials shall be transmitted and stored using secure methods appropriate to the information involved.
- At contract completion, the selected firm shall return or securely destroy District information as directed, subject to lawful record-retention obligations.
- Respondents shall identify any subcontractors, cloud platforms, survey platforms, or third-party systems that may receive or store District information.

- The selected firm shall comply with all applicable federal and Connecticut privacy, student-record, public-record, cybersecurity, and school-safety requirements relevant to the work.

7. Minimum Firm and Team Qualifications

- Demonstrated experience conducting comprehensive K-12 school safety and security audits for public school districts.
- Demonstrated experience evaluating both physical security and school/district operational practices.
- Project team experience that combines K-12 educational leadership with relevant school security, emergency management, law enforcement, military, facilities, technology, or related expertise.
- Experience reviewing Emergency Operations Plans, All-Hazard Plans, and related school safety policies and procedures.
- Experience conducting stakeholder engagement with students, staff, families, administrators, Boards, and community/public-safety partners.
- Experience translating security findings into practical implementation plans and planning-level cost estimates.
- Demonstrated ability to facilitate executive-level tabletop exercises and school reunification planning.
- Ability to maintain confidentiality and appropriately safeguard sensitive school-security information.
- At least three recent K-12 client references for comparable engagements.

8. Proposal Submission Requirements

Proposals should be organized in the following order:

A. Executive Summary: Concise description of the firm's understanding of the engagement, proposed approach, and differentiators.

B. Firm Profile: History, ownership, office locations, relevant K-12 practice areas, and number of personnel available to support the engagement.

C. Project Team: Names, roles, biographies/resumes, relevant credentials, and specific responsibilities of each proposed team member.

D. Relevant Experience: Description of at least three comparable K-12 security-audit engagements completed within the past five years, including scope, district size, dates, and outcomes.

E. Methodology and Work Plan: Detailed response to every Scope of Services component, including assessment framework, fieldwork process, stakeholder engagement, analysis, reporting, tabletop exercises, reunification planning, and coaching.

F. Project Schedule: Proposed timeline showing kickoff, document review, site visits, surveys, interviews, draft findings, review, final deliverables, presentations, exercises, and coaching.

G. Data Security and Confidentiality: Description of data handling, storage, permissions, third-party platforms, retention, destruction, and confidentiality controls.

H. References: At least three references for comparable public-school engagements, with client name, contact, title, phone, email, project scope, and completion date.

I. Exceptions and Assumptions: Clearly identify any exceptions to the RFP, limitations, assumptions, dependencies, or services not included.

J. Cost Proposal: Complete the pricing format in Section 10. Pricing should include all professional fees, travel, lodging, materials, technology/platform costs, and other expenses unless separately identified.

9. Anticipated Procurement and Project Schedule

Milestone	Date
RFP issued	19th October, 2026
Deadline for written questions	5th November, 2026 – 12:00PM
District responses/addenda	9th November, 2026
Proposals due	12th November, 2026
Interviews, if conducted	TBD
Anticipated selection / award	TBD
Contract finalization	TBD
Project kickoff	TBD
Target completion of audit and final report	TBD
12-month implementation support period	Begins following final audit delivery

10. Cost Proposal

The District prefers a clear, all-inclusive pricing structure. Respondents shall provide a not-to-exceed total price for the required scope and shall separately identify the cost of major work components. Pricing shall include all travel, lodging, mileage, materials, survey/platform licensing, administrative expense, and other costs necessary to complete the engagement.

Component	Fee	Notes / Assumptions
Project kickoff and project management	$	
Artifact / plan review	$	
On-site facility assessments	$	
Risk heat map / comparative visualization	$	
Surveys, interviews, and focus groups	$	
Analysis and reporting	$	
Implementation cost estimating	$	
Short- and long-term action planning	$	
Board / leadership presentations	$	

Three tabletop exercises	$	
Reunification planning and toolkit	$	
12 months of implementation coaching	$	
Other required costs	$	
TOTAL NOT-TO-EXCEED PRICE	**$**	

11. Evaluation Criteria

The District may evaluate proposals using the criteria below. The District may request interviews, clarifications, best-and-final offers, or additional information as part of the evaluation process.

Evaluation Criterion	Weight
Understanding of District goals and completeness of proposed approach	20%
Quality, rigor, and practicality of audit methodology	20%
Qualifications and K-12 experience of proposed project team	15%
Experience with comparable public-school security engagements and references	15%
Implementation support, tabletop, reunification, and coaching approach	10%
Confidentiality, data-security, and project-management practices	5%
Project schedule and ability to meet District needs	5%
Cost, value, and clarity of pricing	10%
TOTAL	**100%**

12. General Terms and Conditions

- The District reserves the right to reject any or all proposals, waive informalities or technical defects, request clarifications, negotiate with one or more respondents, and cancel or reissue the RFP when determined to be in the District's best interest.
- Submission of a proposal constitutes acceptance of the RFP requirements unless exceptions are specifically identified in the proposal.
- The District is not responsible for any costs incurred by respondents in preparing a proposal, attending interviews, or participating in the procurement process.
- The selected respondent shall enter into a written agreement acceptable to the Stratford Board of Education and provide required insurance certificates and other documentation before beginning work.

- No subcontractor may be used for a material portion of the work without disclosure in the proposal and District approval.
- The selected firm and its personnel shall comply with District visitor, identification, background-check, confidentiality, technology, and school-access requirements.
- The District shall own final reports, action plans, presentations, District-specific findings, and other work product created specifically for Stratford, subject to negotiated rights in the firm's pre-existing proprietary tools, templates, and methodologies.
- The selected firm shall disclose actual or potential conflicts of interest, including financial relationships with security product manufacturers, integrators, architects, engineers, technology vendors, or contractors that could reasonably be affected by recommendations.
- Recommendations shall be vendor-neutral unless the District specifically requests evaluation of a named product or system.
- Any cost estimates or vendor input gathered during the engagement are advisory only and shall not circumvent applicable District purchasing, bidding, or competitive procurement requirements.
- The selected firm shall coordinate all public statements and external communications regarding the project through the District.
- Final contract terms will govern in the event of any conflict between the RFP, a proposal, and the executed agreement.

13. Insurance and Compliance

The successful respondent shall maintain insurance coverage appropriate to the services and in amounts required by the District and/or Town of Stratford. Final limits, endorsements, indemnification provisions, background-check requirements, and other contractual compliance obligations will be included in the final agreement or procurement package.

Respondents should identify any professional licenses, certifications, criminal background screening, cybersecurity coverage, professional liability coverage, or other credentials applicable to their proposed work.

14. Questions and Communications

All procurement communications shall be directed only to the Purchasing Agent identified below. Respondents shall not contact Board members, school administrators, employees, or other District/Town representatives regarding this procurement except as expressly authorized.

Procurement Contact	Phillip Ryan, Purchasing Agent
Email	pryan@townofstratford.com
Phone	NO CALLS. RFI must be submitted in writing.
Submission Method	SEALED BIDS ONLY. NO ELECTRONIC.

15. Required Certifications / Forms

The District may require the selected respondent to complete District or Town procurement forms before award. At a minimum, the proposal should include or confirm willingness to provide:

- Non-collusion certification;
- Conflict-of-interest disclosure;
- W-9;
- Certificate(s) of insurance;
- Debarment / suspension certification, if applicable;
- Equal employment / nondiscrimination certifications, if required;
- Background-check and school-access compliance documentation; and
- Any additional forms required by Stratford Public Schools or the Town of Stratford.

Appendix A - Respondent Compliance Matrix

Respondents are encouraged to reproduce and complete the following matrix so the District can readily determine whether the proposed approach addresses each required service.

RFP Requirement	Included?	Proposal Page/Section	Comments / Exception
Artifact / plan review	Yes / No		
On-site assessments	Yes / No		
100+ indicator or equivalent framework	Yes / No		
Districtwide heat map / risk matrix	Yes / No		
Stakeholder surveys	Yes / No		
Interviews / focus groups	Yes / No		
Strengths and vulnerabilities analysis	Yes / No		
Implementation cost estimates	Yes / No		
Prioritized short- and long-term plans	Yes / No		
Confidential building and district reports	Yes / No		
Board / leadership presentations	Yes / No		

Three tabletop exercises	Yes / No		
Reunification planning / toolkit	Yes / No		
12 months of implementation coaching	Yes / No		
Data-security / confidentiality controls	Yes / No		

END OF REQUEST FOR PROPOSALS

TERMS & CONDITIONS

Guarantee
All submissions shall remain firm for a period not less than (90) days from the qualifications (RFP) due date and may not be withdrawn, unless such period is extended in writing and agreeable to both parties.

Bid Bond / Payment and Performance Bonds
Bonds are not required to be submitted.

Deadline
Submissions not sealed and/or received later than the due time and date will not be considered. No exceptions.

Submissions
Bid proposals are to be submitted in a sealed envelope and clearly marked "RFP #2027-13" on the outside of the envelope or package, including all outer packaging, such as, DHL, FedEx, UPS, etc. All prices and notations must be printed in ink or typewritten. No erasures are permitted.

Bid proposals are to be in the office of the Purchasing Agent, 2725 Main Street, Room 104, Stratford, Connecticut, prior to date and time specified.

Right to Accept / Reject
AFTER REVIEW OF ALL FACTORS, TERMS AND CONDITIONS, INCLUDING PRICE, THE TOWN OF STRATFORD RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, OR ANY PART THEREOF, OR WAIVE DEFECTS IN SAME, OR ACCEPT ANY PROPOSAL DEEMED TO BE IN THE BEST INTEREST OF THE TOWN.

Power of Rejection
The Mayor shall have the power to reject all bids and to advertise again.

Questions / Requests for Information
All questions concerning conditions and specifications should be directed in writing to:

Phillip Ryan, Purchasing Agent: pryan@townofstratford.com

Inquires must reference date of RFP opening, requisition or contract number, including the responding firm's name and address, and must be received no later than the time and date as stated in the bid document. Failure to comply with these conditions will result in the candidate waiving the right to dispute the specifications and conditions.

Prices
Price proposals shall remain firm for a period not less than (90) days from the qualifications (RFP) due date and may not be withdrawn, unless such period is extended in writing and agreeable to both parties.

The Contractor/Firm
The Contractor for the work described shall be thoroughly familiar with the requirements of all specifications. The submission of a proposal shall be construed as evidence that the Contractor has examined the actual job conditions, requirements, and specifications. Any claim for labor, equipment or materials required, or difficulties encountered, which could have been foreseen had such an examination been carefully made, will not be recognized.

Assignment of Contract
No contract may be assigned or transferred without the prior written consent of the Town of Stratford.

OSHA
The bidder will certify all equipment complies with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with Federal and State of Connecticut OSHA standards. The successful bidder will agree to indemnify and hold harmless the Town of Stratford for any and all damages that may be assessed against the Town.

Life Cycle Costing
Where applicable, Life Cycle Costing will be used as a criterion for awarding bids. This is a method of calculating total cost of ownership of an item, which may include operation and maintenance expenses, transportation, salvage value, and/or disposal costs.

Insurance Coverage
The successful bidder will be required to furnish a Certificate of Insurance naming the Town of Stratford, its employees, officers and agents, as the additional insured, and be provided by companies licensed in the State of Connecticut.

Indemnification
In addition to providing insurance, the successful bidder shall indemnify and hold the Town, its employees, officers and agents harmless from all claims and demands of any nature for any loss, damage or injury which any person may suffer by reason of or in any way arising out of work required by this Bid/RFP and any resulting contract or purchase order issued pursuant to it.

Federal, State and Local Laws
All applicable Federal, State and local laws, rules and regulations of all authorities having jurisdiction over the locality of the project shall apply to the contract and are deemed to be included herein.

NOTE: The Town will be reviewing proposals to ensure contractors/individuals/suppliers/vendors are not debarred or suspended.

Conflict of Interest
No officer or employee or member of any elective or appointive board, commission or committee of the Town, whether temporary or permanent, shall have or acquire any financial interest gained from a successful bid, direct or indirect, in any project, matter, contract or business within his/her jurisdiction or the jurisdiction of the board, commission, or committee of which he/she is a member. Nor shall the officer/ employee/ member have any financial interest, direct or indirect, in any contract or proposed contract for materials or services to be furnished or used in connection with any project, matter or thing which comes under his/her jurisdiction or the jurisdiction of the board, commission, committee of which he/she is a member.

Scope of Work / Site Inspections
The Bidder/Candidate/Respondent declares that the scope of the work and/or specifications has been thoroughly reviewed and any questions resolved, and further declares that the site has been inspected if requested for in the specification.

Exception to Specifications
No protest regarding the validity or appropriateness of the specifications or of the Invitation will be considered, unless the protest is filed in writing with the Purchasing Agent, prior to the closing date for the bids. All bid proposals rendered shall be considered meeting the attached specifications unless exceptions are noted on a separate page dated and signed by the bidder.

Unless Otherwise Noted
It will be assumed that all terms and conditions and specifications will be complied with and will be considered as part of the submission.

Tax Exempt
The Town of Stratford is exempt from all State and Federal taxes.