



Town of Stratford Health Department Public Health Nurse—Part-Time Grant Funded



This part-time (19.5 hrs/week), grant-funded position supports the Stratford Health Department in its mission to improve the quality of life for Stratford residents through the promotion of health and well-being, the prevention of disease, and by assuring a clean and safe environment.

MAJOR DUTIES AND RESPONSIBILITIES:

This is responsible public health nursing work involving participation in community programs and home visits. Departmental responsibilities include training components of public health emergency preparedness.

Work includes responsibility for providing professional nursing care in various community settings. Duties include staffing community clinics and health programs, monitoring daycare centers, home visits and counseling. The work requires that employees understand the principles and procedures of nursing and the appropriate techniques of treatment. Work is performed under the general supervision of the Public Health Nursing Supervisor.

Supervision Required:

Works under the general supervision of the Public Health Supervisor or other administrative official.

Examples of Duties

- Performs routine tests and procedures designed to prevent and control the spread of communicable diseases.
- Schedules adults and children for various community clinics and immunizations.
- Makes home visits to collect specimens or to provide direct observed therapies for certain communicable diseases such as tuberculosis.
- Monitors daycare centers for licensing requirements.
- Instructs flu clinic volunteers or Medical Reserve Corps (MRC) volunteers.
- Shares organizing MRC volunteers for preparedness events, drills, exercises. Also assists in recruiting, training and maintaining core competencies.
- Contacts and coordinates casework services with other agencies.
- Acts as an advocate in assisting patients to enter the health system.
- Enters communicable disease data and evaluates data for potential program follow-up.
- Prepares detailed reports of activities.
- Monitors departmental staff for training requirements that pertain to emergency preparedness.
- Performs related work as required.

Knowledge, Skills and Abilities

Considerable knowledge of the principles, practices, and techniques of public health nursing.

Considerable knowledge of the causes, methods of transmission, treatment and control of communicable diseases.



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Considerable ability to work independently and to use sound judgment in making decisions relating to family health and social problems, especially in crisis situations.

Considerable ability to establish and maintain effective working relationships with clients, employees, representatives of other agencies, and the general public.

Proficient ability to communicate effectively, orally and in writing.

Proficient ability to prepare detailed reports and to maintain a variety of records.

Good knowledge of the objectives and procedures of public health administration.

Good knowledge of the principles of emergency preparedness. Willing to train in Incident Command Structure under the National Incident Management system.

Good knowledge of the various community facilities and resources available for the treatment and care of the ill.

Good knowledge of mental health principles and practices.

Qualifications

Bachelor's degree from an accredited school of nursing plus one year of professional public health nursing experience. Bi-lingual Spanish, a plus.

Special Requirements

Must be licensed as a registered nurse by the State of Connecticut.

Must be willing to vaccinate all ages (6 months and up).

Incumbent may be required to travel short distances on business.

SALARY RANGE:

Hourly rate: \$39.52 to \$53.78 per hour depending on public health nursing experience – DOE

Applications can be found on the Town's website, <http://www.stratfordct.gov/page/human-resources> and should be submitted along with a resume (if available), to the Town of Stratford, Human Resources Department, 2725 Main Street, Stratford, CT 06615 or via email humanresources@townofstratford.com. The Town of Stratford is an equal opportunity employer. Female and minority candidates are encouraged to apply.