BURKBURNETT INDEPENDENT SCHOOL DISTRICT

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DUAL CREDIT GUIDEBOOK 2026-2027

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DISCLAIMER: Course offerings are not final until MOU's are in place between BISD, VC, and MSU Texas.

DUAL CREDIT OVERVIEW

DISCLAIMER: The information in this Guidebook is as up-to-date as possible. However, BISD and its partnering institutions (Vernon College, MSU Texas) may make changes at any time to policies, procedures, and course offerings in response to staffing needs, legislative action, or emergency response, on a local, state or national level.

DEFINITION

Dual credit is a system where eligible students can complete college courses (taught by college professors for college credit) that earn *high school credit*, at the same time. For students, grades in these courses count on both the high school *and* college transcripts.

There are different types of dual credit courses:

- Core academic courses, which are required for students pursuing a traditional associate or baccalaureate degree
- Career and technical education courses, which can apply toward an industry certification or earn credits toward a similar program in college.

BENEFITS

Because dual credit allows students to graduate from high school with transferable college credits, this system can save students *time* and *money*. The ability to complete certain requirements early can fast-track a student's undergraduate or workforce degree, as well as save on tuition and fees.

Just as important, another benefit of the dual credit program is that it provides students with a real "college experience" while in high school. This helps students transition to full-time college after graduation.

DIFFERENCES

Dual credit differs from Advanced Placement (AP), International Baccalaureate (IB), and other college-prep programs.

Program	Dual Credit	AP
Type	Partnership between BISD and Vernon College or Midwestern State University	Assessment program managed by CollegeBoard apcentral.collegeboard.org/
Course	College courses	High school courses
Credit	Completing the college course grants high school credit, too.	Students can take an exam at the end of the year. Passing scores can potentially earn college credit.
Acceptance	Dual college credit will transfer to any other state public college or university. In Texas, public institutions of higher education are required by law to accept courses in transfer from other state public colleges as credit for either a core course or an elective.	Postsecondary institutions accept AP exam scores as college credit if the student meets certain score requirements established by the institution. For example, Texas colleges will award credit for an AP exam score of 3, 4, or 5. However, the amount of credit and the course for which credit is awarded is determined by each individual college or university. For more information, check the schools' websites.

Private and out-of-state colleges have different policies for accepting credit from a public Texas institution, as well as for accepting AP and IB scores. For questions about the credit policies for a specific private/out-of-state college, contact the school's registrar or admissions office, or visit their individual websites.

EXPECTATIONS

Students in dual credit courses must follow the Burkburnett ISD Student Code of Conduct and are subject to school discipline according to the Burkburnett ISD *Discipline Management Plan*.

Act right. A student will be administratively withdrawn from the college course for inappropriate behavior or any behavior that interferes with the learning process. Like BISD, our partnering colleges strictly adhere to regulations and procedures concerning behavior, attendance and academic dishonesty.

For example, a student who commits an infraction that leads to a placement at an alternative education center (like AEP or DAEP) will no longer be able to meet college attendance requirements (at Vernon College or at MSU Texas) and will be removed from the class.

Read the syllabus. Expectations for each dual credit course will be outlined in the instructor's syllabus. The syllabus contains a schedule of what material will be covered, as well as other important information about:

- assignments and due dates
- grading procedures
- attendance policies
- conduct expectations

Students must be mature enough to follow the syllabus, work independently and behave appropriately. It is the responsibility of the student to complete assignments without reminders.

It's college. Students and parents should be aware that these are college courses, regardless of where the course is taught. Even though the students are still in high school, they are expected to use higher level thinking skills and intellectual maturity to evaluate, analyze and synthesize challenging, complex, and sometimes controversial issues. If controversial issues are addressed in a class, they are discussed in conjunction with the course curriculum and are dealt with in a professional manner by the instructor.

Get help. Consequently, it is up to the student to communicate directly with the college instructor if he or she is experiencing academic difficulty.

COLLEGE POLICIES

Even though dual credit students are in high school, they still have to meet all the expectations and follow all the rules that apply to college students.

Specifically, students should be advised of each school's policies regarding attendance and academic integrity.

ATTENDANCE. Students are responsible for the completion of all work missed during an absence. The manner in which any make-up work is administered is left to the professional discretion of the individual faculty member. An instructor may request the withdrawal of a student from a class for excessive absences.

ACADEMIC INTEGRITY. Students have a responsibility to behave in accordance with ethical standards, which include rules against cheating and plagiarism. Sanctions for academic dishonesty can include a grade of zero on an exam or assignment, and/or an "F" in a course.

These policies are described in detail within each college's general catalog, which can be found on the school's website.

Vernon College
https://vernoncollege.smartcatalogiq.com/en/2024-2025/student-handbook/

Midwestern State University
https://catalog.msutexas.edu/content.php?catoid=41&navoid=2312

REQUIREMENTS

REQUIREMENTS

Students wishing to enroll in a dual credit class must:

- Be approved by the College & Career Advisor.
- Have passed all EOC tests to date.
- Satisfy requirements for admission to Vernon College and/or Midwestern State University.
    - MSU requires the student to have a **3.0** minimum unweighted GPA
- Satisfy the Texas Success Initiative (TSI) requirements.
    - Before taking College Algebra, students must be TSI clear in math. (See below.)
    - Before taking a science course for dual credit, students must be clear in all three areas.
    - Before taking any other dual credit college course, students must be TSI clear in English (or Reading and Writing). (See below.)

As these requirements are met, the College & Career Advisor will meet with the students during the spring semester to complete the application process to Vernon College and/or Midwestern State University.

TEXAS SUCCESS INITIATIVE (TSI)

The Texas Success Initiative is a state law designed to ensure that each student taking college level academic coursework is "college ready." According to the law, students can demonstrate "college readiness" by meeting one of the criteria in the table below.

	Math	All other courses
SAT	SAT Math ≥ 530	SAT EBRW ≥ 480
ACT	ACT Math ≥ 22	English + Reading = 40
TSIA2	Math CRC ≥ 950; *or* Math CRC from 910 to 949 with a Diagnostic Level of at least 6	ELAR CRC ≥ 945, and Essay ≥ 5; *or* ELAR CRC from 910 to 944 with a Diagnostic Level of 5 or 6 and Essay ≥ 5

Answers to sample items:
1) A, 2) A, 3) B

TSIA2 TESTING

Students can sign up for TSIA2 Testing through the campus College & Career Advisor. Each test typically takes a couple of hours, and must be taken on a computer.

Test Topics:

- Math – quantitative reasoning, algebraic reasoning, geometric and spatial reasoning, statistical reasoning
- ELAR – reading and writing
- Essay – purpose and focus, organization and structure, development and support, sentence style, mechanical conventions, critical thinking

For a set of sample questions and other preparation materials, see the TESTING section: https://sites.google.com/burkburnettisd.org/bhs-ccmr/home

- - - - - - - - - - TSI ASSESSMENT SAMPLES - - - - - - - - - -

Which of the following is NOT equivalent to $(3x - 12)(x + 4)$? **[square root]**

A. $3(x^2 - 8x + 16)$
B. $3(x^2 - 16)$
C. $3x^2 - 48$
D. $3x(x + 4) - 12(x + 4)$

*Note: Math items include built-in calculator access.

Plywood, while not the most pleasing wood to look at, has become an incredibly important building material in house construction. It is flexible, inexpensive, and strong. Its strength is due to layers of thin wood glued on top of each other with the grain of each layer making a right angle with the grain of the layer below it. This way of layering the sheets of wood makes plywood difficult to break.

According to the passage, the arrangement of the layers of thin wood explains plywood's

A. strength
B. cost
C. attractiveness
D. flexibility

Walking on a leash and barking on command, the judges were impressed by the dog.

A. judges were impressed by the dog
B. dog impressed the judges
C. judges were being impressed by the dog
D. dog having impressed the judges

COURSES AND SCHEDULING

Students have the opportunity to take a variety of courses for college credit. These courses are taken online through either Vernon College or Midwestern State University. [Some offerings and/or formats are subject to change. See the "Disclaimer" on page 2.]

College Course	Vernon	MSU	HS Credit	Availability
Learning Framework	*EDUC1100		Academic Dual Credit	VC
Workforce Development	LEAD1100		CTE or Workforce Dual Credit	VC
Composition I	*ENGL 1301	ENGL 1143	English III (Sem 1)	VC | MSU
Composition II	*ENGL 1302	ENGL 1153	English III (Sem 2)	VC | MSU
Literature I	*ENGL 2322	ENGL 2813	English IV (Sem 1)	VC | MSU
Literature II	*ENGL 2323	ENGL 2823	English IV (Sem 2)	VC | MSU
Biology I (Non-Science Majors)	*BIOL 1308		Science Credit	VC
Biology II (Non-Science Majors)	*BIOL 1309			VC
Anatomy & Physiology 1 with Lab	BIOL 2301		Science Credit	VC
Anatomy & Physiology 2 with Lab	BIOL2302			VC
Western Civilization I	HIST 2311	HIST 1353	World History (Sem 1)	VC | MSU
Western Civilization II	HIST 2312	HIST 1453	World History (Sem 2)	VC | MSU
US History (to 1865)	HIST 1301	HIST 1133	US History (Sem 1)	VC | MSU
US History (since 1865)	HIST 1302	HIST 1233	US History (Sem 2)	VC | MSU
Federal Government	GOVT 2305	POLS 1433	US Government (Grad Req)	VC | MSU
Texas Government	GOVT 2036	POLS 1333	Elective	VC | MSU
Macroeconomics	*ECON 2301	ECON 2333	Personal Fin/Economics (Grad Req)	VC | MSU
Microeconomics	*ECON 2302	ECON 2433	Elective	VC | MSU
Psychology	*PSYC 2301	PSYC 1103	Psychology	VC | MSU
Sociology	SOCI 1301	SOCL 1133	Sociology	VC | MSU
Speech	*SPCH 1315	SPCH 1133	Professional Communication	VC | MSU
Beginning Spanish I	SPAN 1411	SPAN 1134	Spanish 3 (Sem 1)	VC | MSU
Beginning Spanish II	SPAN 1412	SPAN 1234	Spanish 4 (Sem 2)	VC | MSU
Music Appreciation	*MUSI 1306	MUSC 1033	Music Appreciation I	VC | MSU
Art Appreciation	*ARTS 1301	ART 1413	Art Appreciation I	VC | MSU
College Algebra	MATH 1314		1 year math credit with Mrs. Baughman	VC/In Person
Human Development	PSYC2314	COUN 2023	CTE Education and Training	VC | MSU
Human Diversity		COUN 2143	CTE Education and Training	MSU

When taken by an eligible student as part of the normal school day, the courses listed above qualify for BISD tuition subsidies. (See "Cost and Financial Aid" on page 12.)

* Classes with an asterisk have additional e-book fees that are billed separately from your tuition. Students have the ability to cancel their e-books by completing the opt out form in MyVC. If not completed by the due date each semester, the student will be responsible for those additional fees.

CORE Complete in the State of Texas

The Texas Core Curriculum (TCC) is a 42 Semester Credit Hour (SCH) core curriculum for all undergraduate students in Texas public higher education. Each institution selects the specific courses it will offer to fulfill that framework of the TCC in a way that takes into account the individual role and mission of the institution. The TCC implementation at each institution must receive approval from the Coordinating Board and institutions must evaluate the effectiveness of their TCC at regular intervals.

One of the most important provisions of the TCC is that it allows students who successfully complete a 42 semester credit hour (SCH) core curriculum at one institution to transfer the entire set of completed courses to another public Texas higher education institution without having to repeat any core courses. Students who transfer without completing the entire 42-SCH core curriculum also receive credit for each of the core courses they successfully complete. Although the courses included in the TCC may vary by institution, every Texas higher education institution's core curriculum must include the following Foundational Component Areas and semester credit hours. Below are the courses Midwestern State University and Vernon College offer for our students that can also be considered as high school credit:

Core Content Area	School	College Course	Course Description	High School Course
Communication 6 semester hours (2 courses)	MSU MSU MSU VC VC VC	ENGL1143 ENGL1153 SPCH1133 ENGL1301 ENGL1302 SPCH1315	Intro to Critical Reading/Writing Intro to Reading/Writing Culture Fundamentals of Speech Comm Composition 1 Composition 1 Public Speaking	English III 1st Semester English III 2nd Semester Speech English III 1st Semester English III 2nd Semester Speech
Mathematics 3 semester hours (1 course)	VC	MATH1314	College Algebra	College Algebra (will satisfy 1 full year of a required math credit)
Life & Physical Sciences 6 semester hours (2 courses)	VC	BIOL1308 BIOL1309 BIOL2301 BIOL2101 BIOL2302 BIOL2102	Biology I for Non-Sci Majors Biology II for Non-Sci Majors Anatomy & Physiology 1 Lab 1 Anatomy & Physiology 2 Lab 2	Both semesters will satisfy 1 full year of a required science credit
Language, Philosophy, and Culture 3 semester hours (1 course)	MSU MSU MSU MSU VC VC VC VC	ENGL2813 ENGL2823 HIST1353 HIST1453 ENGL2322 ENGL2323 HIST2311 HIST2312	Survey of English Literature I Survey of English Literature II World Civilizations to 1500 World Civilizations since 1500 British Literature I British Literature II Western Civilization I Western Civilization II	English IV 1st Semester English IV 2nd Semester World History 1st Semester World History 2nd Semester English IV 1st Semester English IV 2nd Semester World History 1st Semester World History 2nd Semester

Creative Arts 3 semester hours (1 course)	MSU MSU VC VC	ART 1413 MUSC1033 ARTS1301 MUSI1306	Art Appreciation Music Appreciation Art Appreciation Music Appreciation	Fine Art Elective Fine Art Elective Fine Art Elective Fine Art Elective
American History 6 semester hours (2 courses)	MSU MSU VC VC	HIST1133 HIST1233 HIST1301 HIST1302	Survey of US Hist to 1865 Survey of US Hist since 1865 US History I US History II	US History 1st semester US History 2nd semester US History 1st semester US History 2nd semester
Government and Political Science 6 semester hours (2 courses)	MSU MSU VC VC	POLS1333 POLS1433 GOVT2305 GOVT2306	American and TX Govt I American and TX Govt II Federal Government Texas Government	Federal Govt/SS Elective Federal Govt/SS Elective *Must take both Federal Government SS Elective
Social and Behavioral Sciences 3 semester hours (1 course)	MSU MSU MSU MSU VC VC VC	COUN2023 ECON2333 PSYC1103 SOCL1133 ECON2301 PSYC2301 SOCI1301	Human Development Macroeconomics General Psychology Introductory Sociology Macroeconomics General Psychology Introductory Sociology	Elective Macroeconomics SS Elective SS Elective Macroeconomics SS Elective SS Elective
Component Area 6 semester hours (2 courses)	MSU MSU MSU VC VC VC VC	HIST1353 HIST1453 COUN2143 HIST2311 HIST2312 SPCH1315 PSYC2314	World Civilizations to 1500 World Civilizations since 1500 Human Diversity Western Civilization I Western Civilization II Public Speaking Human Growth & Development	World History 1st Semester World History 2nd Semester Elective World History 1st Semester World History 2nd Semester Speech Elective
Total Core Curriculum 42 semester hours (14 courses)				

**To meet the 6 hour (2 course) Component Area requirement, you can also take extra courses in the following categories: Communications, Language/Philosophy/Culture, Creative Arts and Social/Behavioral Sciences.

GRADE 09 / FRESHMAN YEAR

As 9th graders, dual credit students can take EDUC1100 with Vernon College. This is a 1 hour course. If you want to ease your student into how Dual Credit works, this would be a great starting point. This course is designed to teach early college going students how to be successful. Students who pass this course, may choose to take Dual Credit Art, Music Appreciation, or Speech the second semester. Students who did not take Health in middle school, can opt into that course instead of a second dual credit course. *This course is not required-just recommended.*

EDUC1100 Description: A study of the 1) research and theory in the psychology of learning, cognition, and motivation, 2) factors that impact learning, and 3) application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level student academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are ultimately expected to integrate and apply the learning skills discussed across their own academic programs and become effective and efficient learners. Students developing these skills should be able to continually draw from the theoretical models they have learned.

CONCURRENT COLLEGE ENROLLMENT

In some cases, students can take college courses that do not count for "dual" high school credit. Taking courses in this way is called concurrent enrollment. Local colleges allow high school students to take (concurrently) a variety of courses. While the colleges offer discounted tuition for these courses, the cost is not subsidized by the District. Please contact your academic counselor to see if you are able to add additional courses to your schedule.

Sample 4 year Dual Credit Plan to meet Texas Core Curriculum with Vernon College/MSU

9th	10th	11th	12th
TEST FOR ELAR TSI	World/Western Civilization Texas Government Psychology or Sociology ***TEST FOR MATH TSI***	Reading/Writing/Composition US History Speech Art or Music Appreciation ***TEST FOR MATH TSI***	College Algebra Biology non science majors Federal Government

Sample 4 year Dual Credit Plan to meet Texas Core Curriculum with Vernon College/MSU

8th	9th	10th	11th	12th
TEST FOR ELAR TSI	Learning Framework AND/OR Speech OR Art Appreciation OR Music Appreciation	World/Western Civilization Texas Government Psychology or Sociology ***TEST FOR MATH TSI***	Reading/Writing/Composition US History If not taken in 9th: Speech Art or Music Appreciation ***TEST FOR MATH TSI***	College Algebra Biology non science majors Federal Government

CREDITS AND GPA

GRADES

The grade a student receives for a dual credit course is determined by the college professor. These grades are recorded on a student's college transcript, and are reflected on the high school transcript, as well. In other words, the numerical grade for a dual credit course is the same for both college and high school. The grade is recorded at the end of the semester (not on a six-weeks basis). **A 70 or higher is necessary to earn high school credit for the course taken.**

GPA

In high school, dual credit courses do receive additional grade points, which affect a student's high school GPA and class rank. These grade points are described in the chart using the link below.
Per Local Policy:
In accordance with administrative regulations, the class rank calculation shall include semester grades from a course that is retaken after a passing grade has been earned. The original passing grade shall be recorded on the transcript.
In addition, the calculation of class rank shall exclude grades earned through a distance learning and in a dual credit course, unless approval of the campus principal is obtained prior to registration or enrollment in the course.

For a detailed chart and explanation of GPA and Class Rank, please visit page 18 in the Academic Planning Guide for Burkburnett High School.

DIFFERENCES

In high school, GPA is weighted, and its main purpose is to determine class rank...but college GPA is different. In college, GPA can be used to determine certain honors (like scholarships or program acceptance), or to identify certain warning signs (like academic probation/suspension). In college, GPA is also counted differently. Most colleges award grade points on an unweighted 4-point scale, so that 4 = A (90-100), 3 = B (80-89), 2 = C (70-79), and 1 = D (60-69). This means that the same numeric grade will carry different grade points at high school and at college.

Students who fall below a 2.0 are placed on academic probation and will need to complete a student success course in the following semester. The student will remain on academic probation until their GPA raises above a 2.0. If the student's GPA continues to decrease, they will be placed on academic suspension. Students on suspension will be required to sit out a semester. If this happens during the spring semester of their senior year, they may not be able to enroll in a college or university in the fall after graduation. Summer does not count as a sit out semester.

CREDITS

Dual college credit will transfer to any other Texas public college or university. In Texas, public institutions of higher education are required by law to accept courses in transfer from other state public colleges as credit for either a core course or an elective. Even though a D is passing for college, some institutions may not accept a transfer credit when the grade was below a C. Best practice would be to check with the school you intend to transfer the credit to prior to deciding to drop or retake the course.
Private and out-of-state colleges have different policies for accepting credit from a public Texas institution. For questions about the credit policies for a specific private/out-of-state college, contact the school's registrar or admissions office, or visit their individual websites.

ELIGIBILITY FOR UIL ATHLETICS/FINE ARTS

Students can lose eligibility under the no pass no play rules. Students will receive their dual credit grade from their college at the end of each semester. Should the student receive below a 70, they will lose their eligibility to participate until the next progress report shows all passing grades. This usually equates to 15 school days.

GRADES and FERPA

Because dual credit students are enrolled in college courses, they must be responsible for their own progress. Additionally, parents will not be able to access students' grades in these classes. That's because of the *Family Educational Rights and Privacy Act* (FERPA). FERPA is a federal law that protects the privacy of a student's educational records once he/she turns 18 or enrolls in college. Dual credit students fall under this classification. To follow federal and state laws, colleges must maintain the confidentiality of academic records. This means that a college will not permit access to or the release of personally identifiable information contained in academic records (like grades) to any party without the written consent of the student.

Burkburnett ISD has a Memorandum of Understanding with both Vernon College and Midwestern State University. If a student fails to log in to their online courses regularly and consistently, fails to attend in person courses, and/or have not been submitting assignments, or grades have fallen below a satisfactory level, they may issue an early alert to the dual credit coordinator at the campus. The district's College and Career Advisor will then be notified as well as the student through their college email. A consultation will be initiated to discuss any problems or concerns and what course of action will be best to take going forward. At this time, parents can be notified by the high school's advisor. Please be aware, that even if those things are going on, the professor may not communicate that with anyone and interventions will not take place. Please communicate with your students regularly about their courses and ask to see their progress. This can help prevent students from getting too far behind or failing courses.

*Beginning with Summer 2026, students will no longer receive high school credit for grades below a 70.

DROPPING COURSES

WITHDRAWALS

Unfortunately, sometimes low grades or excessive absences can create the need for a student to withdraw from a dual credit course. But there is a deadline! Prior to the college's last official date for withdrawal, a student must complete and submit an official college Withdrawal Form. All course withdrawals must be directed through the College and Career Advisor. Should a student's attendance, missed assignments, or grades fall below a satisfactory level, the professor can administratively drop a student from the course. In most cases a "W" will be reported on the transcript. The student will still be responsible for any tuition monies owed and can potentially lose future subsidies from the high school.

CONSIDERATIONS

A student who withdraws will not receive college credit for the course. Here are some other things to consider:

Your college transcript:

- Students who withdraw before the college's deadline will receive a "W" on the transcript.
- Students who are failing but do NOT withdraw will receive an "F" on their official college transcripts.
- Students with excessive absences or other issues can be administratively withdrawn by the instructor, and will receive a "WF" (for Withdraw/ Failing) on the transcript.

In some cases, an "F" or a "WF" on a college transcript can result in placement on *academic probation*, which can follow a student in college until the overall grade point average comes up.

Your financial assistance:

Also, BE AWARE: When withdrawing (or "dropping") a course, students do not always get a full tuition refund. If such a situation results in a case where *the district* loses money, the student will not be eligible for future financial assistance. Also, students whose college GPA falls below a 2.0 will not be eligible for further financial assistance from BISD for future dual credit classes.

Your high school diploma:

Several dual credit classes—such as Government, Economics, and English—are required for high school graduation. If students fail or withdraw from one of these courses, then they may not be eligible to get their diploma!

If students must withdraw from a dual credit course that also counts as a graduation requirement, they have a few different options to gain the necessary high school credit.

- If withdrawn or dropped within the first 3 weeks of BISD school, the student can choose to move into the corresponding AP or Regular course on campus. The student will be responsible for making up the work missed from the start of school.
- If withdrawn or dropped after the first 3 weeks of BISD school, AP is no longer an option, and the student will be placed in a regular course.
- If withdrawn or dropped after the first 6 weeks of BISD school, the student may be able to complete coursework through the District's online learning program (such as APEX).
- Otherwise, students in this situation may have to repeat that course in later semesters, in summer school, or in a credit recovery program.

Upon withdrawal, students must meet with their Academic Counselor to determine which alternatives are available to recover the high school credit for graduation.

COST AND FINANCIAL AID

Tuition, fees, scholarships, and financial aid are subject to change each year. The information below applies only to the 2026-2027 school year.

TUITION

Costs for dual credit courses are determined by our partnering institutions, Vernon College and Midwestern State University. For BISD students, the tuition for a typical one-semester, 3-hour college course is $250 at Midwestern State University and $300 at Vernon College.

SUBSIDIES

Burkburnett ISD subsidizes this tuition by contributing $100 per course for our dual credit students, based on completion of all requirements.*

PAY

This means that students are expected to pay $150 per 3-hour course (each semester) at MSU and $200 at VC.

VC Sample:

Fall Semester	Spring Semester
English 1301 US History 1301	English 1302 US History 1302
Cost: $200 × 2 = $400 (in August)	Cost: $200 × 2 = $400 (in January)

Payments are made to the college or university, not to Burkburnett ISD.

Some courses (such as those with labs) may cost more.
For example, the Biology courses at Vernon College earn 4 credit hours each semester, so students pay around $300 per semester.

TEXTBOOKS

Students are responsible for the purchase/rental of their own college textbooks. The cost of textbooks for dual credit courses varies widely from course to course. Used books are available for some courses...but not all. Some courses will include an e-book for their course and will add that fee to the student's bill.

VERNON COLLEGE FAST PROGRAM

Students who qualified for Free or Reduced Lunch in any of the 4 years ***PRIOR*** to enrolling in a course, will receive tuition waivers. Books will be covered by BHS through a scholarship program. Please see the college and career office for eligibility and more information. FAST is not managed by BHS.

*EXCEPTIONS

BISD does NOT subsidize tuition for:

- Courses taken without the prior approval *in writing* of the campus College and Career Advisor.
- Any college courses not listed in this document (on page 6-7).
- Any college course listed on p. 6-7 that does not earn first credit for the corresponding HS course listed.
- Students whose college GPA falls below a 2.0.
- Students who have previously dropped a dual credit course after the college's deadline for 100% reimbursement.

However, in these cases, our partnering institutions (Vernon College and MSU Texas) will honor the discounted tuition cost. So, a 3-hour course will only cost the student between $250 and $300, even without District subsidies or scholarships.

WITHDRAWALS

Students who withdraw from a course before the deadline may receive a percentage of their money back. (See the college websites for a refund schedule.) The student is responsible for reimbursing the school for the $100 subsidy per withdrawn course if no additional courses are taken or lose subsidy funding for future courses.

ACADEMIC REVIEW

Any student who earns a D or F in a dual credit course must meet with the campus College & Career Advisor prior to being approved to take any further dual credit courses.

THINGS TO KEEP IN MIND

ATTENDANCE / CALENDARS

Students who take college courses for dual credit are considered "in attendance" at their high school. There may be certain days when calendars conflict between the high school and the college.
For example, the college may start its semester later (or end it sooner) than the District's schools. Here, high school courses will be meeting when the college is not in session. In such cases, students will be instructed to report to the library during their designated class period, and can use this time as a study hall.
Other times, the District may have a student holiday that is not observed by the college. Here, the college may hold class when the high school is not in session. In such cases, dual credit students are expected to continue coursework, and must communicate with the professors if they will not be participating that day.

EXTRA-CURRICULAR ACTIVITIES

In traditional high school courses, students can sometimes be excused from class to participate in extracurricular activities, like athletics and other UIL events. Involvement in ECA's may require dual credit students to miss their regularly scheduled class time. The handling of these absences is at the *discretion of the college instructor*. For example, the college instructor does not necessarily have to extend deadlines or offer re-tests. Students are advised to communicate with the college instructor in advance about any potential absences that could lead to a missed assignment or deadline. Good practices would be to plan ahead and meet your deadlines early.

ACCOMMODATIONS

Students in high school can receive instructional and testing accommodations through Special Education and 504 services. However, colleges and other institutions of higher education use different rules and laws; so college instructors do not necessarily have to follow the IEP (individualized education plan) for a high school student. Dual credit students with a diagnosed disability who are requesting accommodations must provide documentation of disability to the college's Disability Services Office (DSO) to determine eligibility for services. Again, please note that eligibility for services at the high school does not always ensure that students will meet the criteria to receive accommodations in a college credit course.

HOW DOES MY COLLEGE CLASS FIT IN MY SCHEDULE

Zero Hour courses, which are dual credit courses taken outside the school day, must be approved by the student's academic counselor and the principal.
Students will have one period per day per class in the library to work on their course work. Those periods will depend on what other courses the student is taking.

Midwestern State University's Disability Support Services Information:
https://msutexas.edu/student-life/disability/
Vernon College's Office for Students with Disabilities:
https://www.vernoncollege.edu/additional-resources-for-students-with-disabilities

STATE GUIDELINES (TEA)

The Texas Education Agency (TEA) provides a detailed FAQ document related to dual credit.
For more information, see https://tea.texas.gov/sites/default/files/Dual_Credit_FAQ.pdf

COURSE DESCRIPTIONS AND PREREQUISITES (Use course coding on page 5)

Vernon College: https://vernon-ss.colleague.elluciancloud.com/Student/Courses
Midwestern State University: https://msutexas.edu/registrar/erschedule/

Dual Credit/Concurrent Enrollment Parent Permission Form

Burkburnett ISD is partnered with Vernon College and Midwestern State University to offer a variety of Dual Credit Courses for eligible students.

You and your student's signature below indicates that you both have read the Dual Credit Guidebook and understand and agree to all policies pertaining to the dual credit program. The parent signature will serve as permission for their student to enroll.

Parents - Please initial the following statements, sign below and return to the College and Career Advisor at Burkburnett High School. We ***cannot*** register your student for courses without this form signed and on file with our Guidance Office.

_____ I give my high school student permission to enroll in college courses that will also earn credit for courses needed for high school graduation. I understand my student is opting into college and opting out of high school for these courses.

_____ I understand there may be fees associated with these courses and agree to pay the college or university those fees by their payment deadlines. I also understand there may be additional fees for ebooks if the professor has opted into that program. It is the student's responsibility to cancel the ebook by the deadline or pay the fee associated with the book. I have read and understand the financial policies.

_____ I understand that my student is starting their college transcript, and their grades in these courses can affect their post secondary admissions and/or financial aid eligibility in a positive or negative way.

_____ I understand that if my student requires accommodations for dual credit coursework, they must self advocate and reach out to the student services/disability offices and complete the necessary steps with them. This is not managed by the high school 504/SPED offices.

_____ I understand that under FERPA, I do not have direct access to my student's professors, grades, course work, or financial statements. If I have questions or concerns, I will discuss them with my student first, then contact the high school's College and Career Advisor. There is a form the student can sign giving you limited access to your students' college records.

_____/_____ _____

Student Print Name | Student Signature | Date

_____/_____ _____

Parent Print Name | Parent Signature | Date