



PRE-K ENROLLMENT GUIDE

3 & 4-Year-Old, In-District Students (Updated for 2026-27)

Use this enrollment guide as a point of reference for all aspects of the enrollment process for your students. Return to <https://www.goddardusd.com/o/gps/page/enrollment> when you're ready to begin the official enrollment process! If you have enrollment issues or questions you may call 316-794-4077 or email enrollment@goddardusd.com.

1. About the USD 265 Pre-Kindergarten (Pre-K) Program

A free pre-school program is available for a **limited number** of three & four-year-olds who meet one or more of these specific guidelines:

- Single-parent family,
- Teen-parent family,
- Low income household,
- Child experiencing homelessness,
- Foster care or Kansas Department of Children & Families (DCF) referral,
- Limited English speaking,
- Parent without high school diploma/GED,
- Child qualifies for migrant status, or
- Lower than expected developmental progress.

The child must be three or four years old on/or before August 31st, 2026. **Please note that pre-enrolling does not guarantee acceptance into the Pre-Kindergarten program.** You will be contacted by the district, after your application has been submitted and reviewed, with further information regarding program capacity.

2. Gather the Required Info/Documents for Pre-K Enrollment

Proof of residency (in the guardian's name) MUST be uploaded to Skyward in order to complete the enrollment process. All other required documents can be uploaded to Skyward during the enrollment process OR can be submitted to the school office.

1. Proof of parent/guardian's residency within Goddard Public Schools boundaries (one of the following) can be uploaded to Skyward in any of the following formats: .pdf, .heic, .png, .jpg

- Current electric, gas, sewer, water, or trash bill with a residential service address
- If you have not yet received a utility bill, you may submit a signed housing contract or a signed lease agreement as temporary proof of residency
- Driver's license or other government-issued identification
- Voter registration

2. Certified copy of the child's birth certificate (see below)

- [How to order an official birth certificate](#) (click to open link)

3. Current immunization records

- **How to obtain your child(ren)'s immunization records:**
 - [KDHE Statewide Immunization Registry](#)
 - **Your family's primary care physician/doctor's office**
 - **Your child(ren)'s daycare facility**

3. Click ENROLL NOW to Complete Online Enrollment Request

Once you have completed the online enrollment application you will receive an email confirmation that the enrollment was successfully submitted. Once approved, you will be contacted by the school your child will attend. If you complete the enrollment application during the summer, the school will contact you in late July.

Additional Information and Resources

STUDENTS IN HOUSING TRANSITION

If you answer yes to any of the questions below, you qualify as a student in housing transition.

- *Are you sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason?*
- *Are you currently residing in a shelter, motel, hotel, in a car, or at a campsite because your home has been damaged or because of economic reasons?*
- *Are you currently living in or participating in a community-based temporary housing arrangement?*

EDUCATIONAL RIGHTS OF HOMELESS STUDENTS

Under the McKinney-Vento Act, students in homeless situations have the right to:

- Go to school, no matter where they live or how long they have lived there
- Attend either their school of origin or their local school
- Receive associated transportation services
- Enroll in school immediately, even if missing documents normally required for enrollment due to homelessness, such as *birth certificate, proof of residence, school records, immunization (shots) or medical records*
- Have immediate access to free lunch (without filling out forms)
- Engage in all the same programs and services that are available to all other students

WHO QUALIFIES FOR SERVICES?

Homeless children are those who lack a fixed, regular, or adequate nighttime residence, and includes children and youth who are:

- Temporarily “doubled-up” with relatives or friends due to loss of housing, economic hardship, or similar issue
- Living in motels, hotels, or campgrounds
- Living in emergency or transitional shelters
- Runaway youth, as well as youth not residing with their legal guardian
- Living in housing without heat, lights, or water

SERVICES AND SUPPORTS

Homeless children may require the following:

- School transportation
- School supplies and backpacks
- Uniforms for school
- School activity and field trip fees
- Before and after school tutoring
- Case management
- Resource referrals

USD 265 Transportation Information

School assignments are based upon the student’s primary residential address, used to enroll them in Goddard Public Schools. USD 265 Transportation is **ONLY** provided to in-district students.

- For the safety of your child, a responsible adult is required to be present to receive preschool and kindergarten children delivered from school. It is also required that a responsible adult be present to receive special education children delivered from school. If no one is present, the driver will finish the route and return the child to school. The parent/guardian or child care provider will then be responsible to pick up the child from school.
- Pick up and drop off addresses (residential or daycare) can differ from each other, **HOWEVER** there can only be *one pick up address* and *one drop off address* for each student. Additionally, if the pick up and drop off addresses vary from each other, they must **BOTH** still be within the same school attendance area in order to receive transportation services. For example, if a student's primary residential address (used to enroll the student) is in the Apollo Elementary School boundaries, but they reside part-time with another parent/guardian within the Clark Davidson Elementary School boundaries - transportation is **ONLY** provided to/from pick up or drop off addresses within their assigned school's attendance boundaries.

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