

DUXBURY PUBLIC SCHOOLS
Policy Subcommittee Minutes
Tuesday, January 6, 2026
11:00 am – Chandler School, Central Office Conference Room

- I. Call to Order: 11:04 am
Present: Matthew Gambino, Kathryn Marshall, Danielle Klingaman
- II. Approval of Minutes:
 - a) December 1, 2025
 - Mr. Gambino and Mrs. Marshall approve the minutes of December 1, 2025.
- III. Discussion of Policies:
 - a) Policy IJL: Library Materials Selection and Adoption
 - Committee members review and compare the district's current policy IJL to the MASC version regarding library material selection and adoption.
 - Members debate the merits of whether the School Committee have it within their purview to "endorse" the School Library Bill of Rights as stated in policy IJL. Members will discuss this with the full committee during the February 4 meeting.
 - Members note that the cross reference differs on the two policy versions with MASC having the correct cross reference (policy KE).
 - The decision was made to recommend the adoption of the MASC version of policy IJL to the full School Committee during the February 4 meeting.
 - b) Policy KE: Citizen Complaints/Concerns
 - Members discuss policy KE which outlines the proper administrative channels for community members wishing to file a complaint.
 - Committee members review and compare the district's current policy KE to the MASC version. Dr. Klingaman points out that the MASC version is titled "Public Complaints".
 - The decision was made to recommend the adoption of the MASC version of policy KE with name change to the full School Committee during the February 4 meeting.
 - c) Policy AA: School District Legal Status
 - Committee members review and compare the district's current policy AA to the MASC version regarding school district legal status.
 - Members discuss the necessity of both the historical note and the note in bold at the bottom of the policy deciding that the historical note should be kept.
 - The decision was made to recommend the adoption of the MASC version of policy AA to the full School Committee during the February 4 meeting with "Duxbury" inserted where applicable and elimination of the bold note at the bottom.
 - d) Policy ACA: Nondiscrimination on the Basis of Sex
 - Committee members review and compare the district's current policy ACA to the MASC version regarding nondiscrimination on the basis of sex.
 - The decision was made to recommend the adoption of the MASC version of policy ACA to the full School Committee during the February 4 meeting. Revisions include elimination of the bold note at the bottom and striking "Policy" from the cross reference referring to policy AC.
 - e) Policy ACE: Nondiscrimination on the Basis of Handicap
 - Committee members review and compare the district's current policy ACE to the MASC version regarding nondiscrimination on the basis of handicap.

- The decision was made to recommend the adoption of the MASC version of policy ACE to the full School Committee during the February 4 meeting. Revisions include elimination of the bold note at the bottom and replacing the word “handicap” with the word “disability” where applicable. The policy name will also be changed to “Nondiscrimination of the Basis of Disability”.
- f) Policy ADC: Tobacco Free Schools
- Committee members review and compare the district’s current policy ADC to the MASC version regarding the use of tobacco products on school premises.
 - Members review and discuss the products included in the policy to confirm that all relevant, up-to-date products are adequately.
 - Dr. Klingaman points out that the MASC policy is named “Tobacco Products on School Premises Prohibited”.
 - Members decide to add the following two policies, cross-referenced in policy ADC, to the next policy meeting in order ensure alignment.
 - Policy GBED: Tobacco Use on School Property by Staff Members
 - Policy JICH: Alcohol, Tobacco, and Drug Use by Students Prohibited
 - The decision was made to recommend the adoption of the MASC version of policy ADC, with name change, to the full School Committee during the February 4 meeting.
- g) Policy AE: Commitment to Accomplishment
- Committee members review and compare the district’s current policy AE to the MASC version regarding the school committee’s commitment to accomplishment.
 - The decision was made to recommend adoption of MASC policy AE with no changes to the full School Committee during the February 4 meeting.

IV. Adjourn: 11:57 am

Respectfully Submitted,
 Suzanne Hughes
 Duxbury Business Office