

DUXBURY PUBLIC SCHOOLS

Policy Subcommittee Minutes

Tuesday, April 7, 2026

11:00 am – Chandler School, Cnty Conference Room

- I. Call to Order: 11:19 am
Present: Matthew Gambino, Kathryn Marshall, Beth Wilcox
- II. Approval of Minutes:
 - a) March 4, 2026
 - Mr. Gambino and Mrs. Marshall approve the minutes as amended, changing meeting date from February 3, 2026 to March 4, 2026
- III. Discussion of Policies:
 - a) Policy BDF: Advisory Committees
 - Committee members review and compare the district's current policy BDF to the MASC version regarding the appointment and functioning of advisory committees to the School Committee.
 - Members note that the language in the MASC version accurately describes committee responsibilities in a clear fashion
 - The decision was made to recommend the adoption of the MASC version of policy BDF to the full School Committee during the April 8 meeting as amended: eliminate the bold note at that bottom.
 - b) Policy BDF-R: Community, Staff, Student Involvement in Decision Making Administrative Procedures for Advisory Committees
 - Committee members review the district's current policy BDF-R regarding administrative procedures for advisory committees.
 - Members discuss the existing version and recommend that this policy be tabled and added to the next Policy Subcommittee meeting, along with Policy JIB
 - c) Policy BDFA: School Councils
 - Committee members review and compare the district's current policy BDFA to the MASC version regarding consistent implementation of School Councils.
 - The decision was made to recommend the adoption of the MASC version of policy BDFA to the full School Committee during the April 8 meeting as amended: add language "whenever possible" the beginning of Paragraph 5
 - d) Policy BDFA-E: Conduct of School Council Business
 - Committee members review and compare the district's current policy BDFA-E to the MASC version regarding conduct of School Council business and school improvement plans.
 - The decision was made to recommend the adoption of the MASC version of policy BDFA-E to the full School Committee during the April 8 meeting.
 - e) Policy BDG: School Attorney
 - Committee members review and compare the district's current policy BDG to the MASC version regarding School Committee use of services provided by counsel for the Committee
 - Members discuss the current procedures in place for School Committee members to consult with counsel
 - The decision was made to recommend the adoption of the MASC version of policy BDG, to the full School Committee during the April 8 meeting as amended: add language "Individual members should coordinate requests to seek legal advice through the Committee Chair" after the first sentence of Paragraph 2.

Committee members defer the remaining agenda items, as well as Policy BDF-R and JIB to the May 5, 2026 meeting.

IV. Adjourn: 12:03 pm

Respectfully Submitted,
Cristin Mitchell
Duxbury Business Office