



# Dieck Elementary School Family Newsletter

Issue Published: September 2026

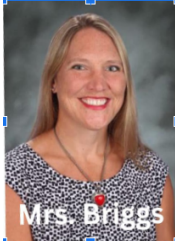
**District Mission Statement:** Swartz Creek Community Schools is a family committed to excellence, instilling the values of integrity and compassion, and encouraging every individual to embrace challenges through continuous learning.

2026-2027

| Monday                                                                                                                  | Tuesday                                                                                                                                                                            | Wednesday                                                                              | Thursday                                                                                                              | Friday                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| September 7                                                                                                             | September 8                                                                                                                                                                        | September 9                                                                            | September 10                                                                                                          | September 11                                                                                                                                           |
| No School<br>Labor Day                                                                                                  |                                                                                                                                                                                    | School Board<br>Meeting<br>6pm                                                         |                                                                                                                       | Popcorn Friday<br><br>Patriot's Day: Wear<br>Red, White, & Blue                                                                                        |
| September 14                                                                                                            | September 15                                                                                                                                                                       | September 16                                                                           | September 17                                                                                                          | September 18                                                                                                                                           |
| <br><b>Homecoming<br/>Spirit Week</b> | <br>Goodies w/<br>Grown-Ups<br>7:30-8:00am<br><br>PTO Meeting @<br>3:35pm. in Mrs.<br>Leman's Rm | <br> | <br>Constitution Day<br>Activities | <br>Concession Stand<br><br>Homecoming<br>Parade 5pm &<br>Game 7pm |
| September 21                                                                                                            | September 22                                                                                                                                                                       | September 23                                                                           | September 24                                                                                                          | September 25                                                                                                                                           |
|                                                                                                                         |                                                                                                                                                                                    |                                                                                        |                                                                                                                       |                                                                                                                                                        |
| September 28                                                                                                            | September 29                                                                                                                                                                       | September 30                                                                           |                                                                                                                       |                                                                                                                                                        |
|                                                                                                                         |                                                                                                                                                                                    | Flushing Farms<br>5-8pm<br><br>School Board<br>Meeting 6pm                             |                                                                                                                       |                                                                                                                                                        |

**SCCS DISTRICT 2026-2027 CALENDAR**

## Principal's Message



Dear Dieck Families,

We had a wonderful start to the school year! It has been exciting to welcome our students back and see them building relationships, learning routines, and becoming part of our Dieck family.

Academic instruction began on the very first day. One of our most important goals this year is to increase academic achievement by providing engaging instruction, monitoring student progress, and giving each child the support and challenges needed to grow.

We are focused on three important goals:

- Increasing academic achievement for every student
- Building a positive, supportive school community
- Teaching and practicing our CREEK expectations:

Families are essential to our students' success. One meaningful way to become involved is by actively participating in our PTO. Whether you attend meetings, volunteer at an event, share ideas, or help behind the scenes, your involvement makes a difference.

It truly takes a village to raise a child. Our families and school staff are partners working together to provide every student with the very best education at Dieck Elementary. Please contact me with any questions, concerns, or ideas, and continue communicating with us about how we can best support your family and our students. Together, we are One Team. One Family. One Dieck! Go Dragons!





## Mission & Values:

As we begin the new school year, we encourage families to take time to talk with their children about the **Swartz Creek Community Schools District Mission and Values—Family, Excellence, Integrity, Compassion, and Continuous Learning**—and what these should look like, sound like, and feel like in daily school life. Review our [Parent-Student Compact](#) together and discuss how each of you can do your part to support learning and success. This is also a great opportunity to set both academic and personal goals for the year, helping students take ownership of their learning while feeling supported every step of the way.



## SWARTZ CREEK COMMUNITY SCHOOLS

### DISTRICT MISSION

Our District is a family committed to excellence, instilling the values of integrity and compassion, and encouraging every individual to embrace challenges through continuous learning.

### VALUES

**FAMILY** Creating a community amongst all students in our classrooms by bringing them together through shared experiences and interests where they will learn to care and support one another.

**EXCELLENCE** Striving to do the very best we can in all situations, especially in the classroom, athletics, extracurricular activities, and our daily social interactions.

**INTEGRITY** Doing what is right and doing it with transparency, honesty, and consistency.

**COMPASSION** Understanding and respecting each other by putting ourselves in other people's shoes while lending a caring hand.

**CONTINUOUS LEARNING** Embracing a growth mindset and the challenges that come with new learning experiences and being curious about the world around us.



### LEADING, LEARNING, GROWING

Pillars of a Dragon / Creek Code



**C**OMMIT TO LEARNING  
**R**ESPECT OTHERS  
**E**VERYONE IS RESPONSIBLE  
**E**VERYONE IS SAFE  
**K**INDNESS COUNTS



## Daily Schedule:

# SCHOOL SCHEDULE

## FULL DAY

Arrival Begins: 8:10 AM

Doors Open: 8:15 AM

School: 8:25 AM–3:25 PM

## HALF DAY AM

8:25 AM–11:40 AM

## HALF DAY PM

12:30 PM–3:25 PM

## Dress for Success:



Dieck  
Dragons  
Belong!

# DIECK ELEMENTARY

## DRESS FOR SCHOOL SUCCESS & SAFETY



Tank tops must have straps  
2 inches wide or more.  
Spaghetti straps are not  
permitted.



All clothing and images  
should be school appropriate.



Mid-length shorts are  
permitted at school.



Dress appropriately  
for the weather.



No hats unless it is  
a designated Hat Day.



Bring a water bottle  
every day.



Closed-toe sandals and shoes are  
preferred for recess and gym class.



Hoods should remain down  
inside the building. Please  
remind your student to  
remove their hood when  
entering school.

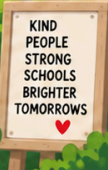


Small School  
Big Possibilities!

DIECK  
ELEMENTARY



SAME  
DRAGONS  
BRIGHTER  
TOMORROWS

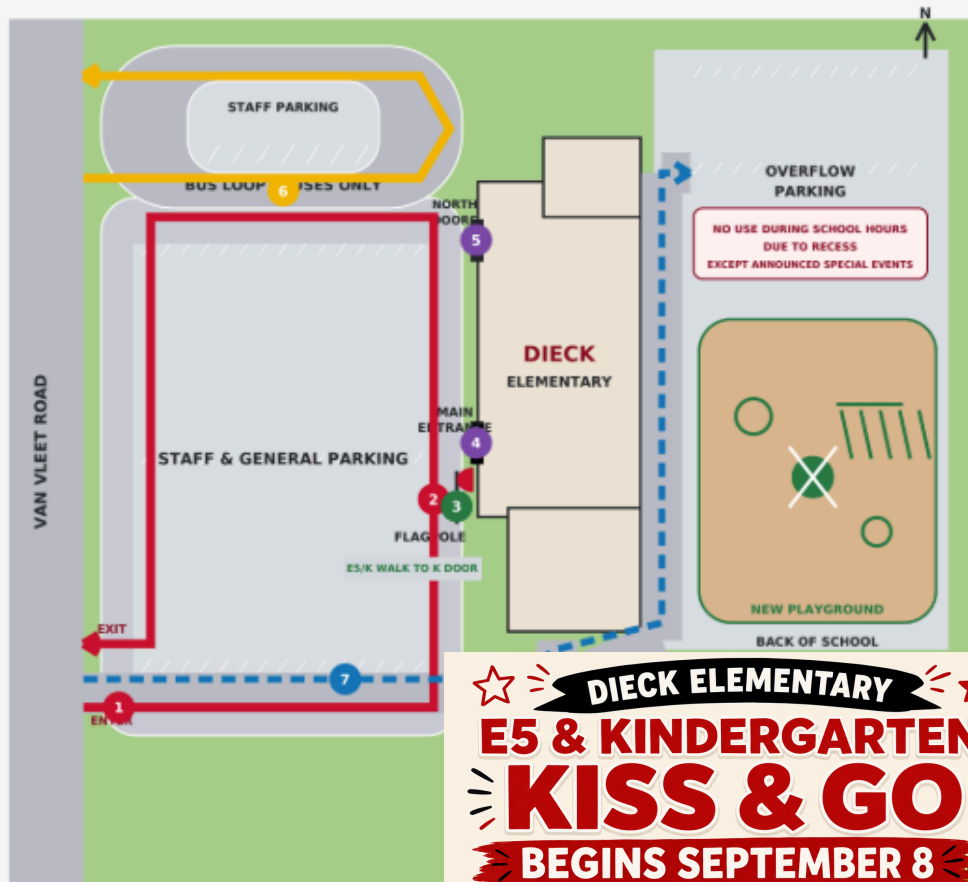


KIND  
PEOPLE  
STRONG  
SCHOOLS  
BRIGHTER  
TOMORROWS

## COMFORTABLE • READY TO LEARN • SAFE TO PLAY

# DIECK ELEMENTARY

Arrival Map | 2026-2027



Schematic map - not to scale

## ARRIVAL PROCEDURES

- 1 Drop-off/pick-up entrance**  
Enter from the south driveway and follow the red one-way drop-off and pick-up line through the front parking lot.
- 2 Drop-off and pick-up line**  
Grades 1-5 may be dropped off in the designated front loop. Follow staff directions and keep traffic moving.
- 3 E5 and Kindergarten**  
Park in the lot and walk your child to the Kindergarten door at the front entrance. Students will be escorted to the gymnasium to meet their teacher.
- 4 Grades 1-2**  
Students enter through the main entrance doors.
- 5 Grades 3-5**  
Students enter through the north-end doors.
- 6 Bus arrival**  
Buses circle the north loop around staff parking. Other vehicles must not enter the bus loop.
- 7 Overflow access**  
Do not use overflow parking during school hours due to recess. It may be used for special events when announced.

**SAFETY:** Please follow posted signs and staff directions. Do not park or stop in the bus loop.

Every Dragon, Every Day, All Day

## DIECK ELEMENTARY E5 & KINDERGARTEN KISS & GO BEGINS SEPTEMBER 8



Park in the lot and walk your child to the Kindergarten door.



Students will be escorted to the gym to meet their teacher.

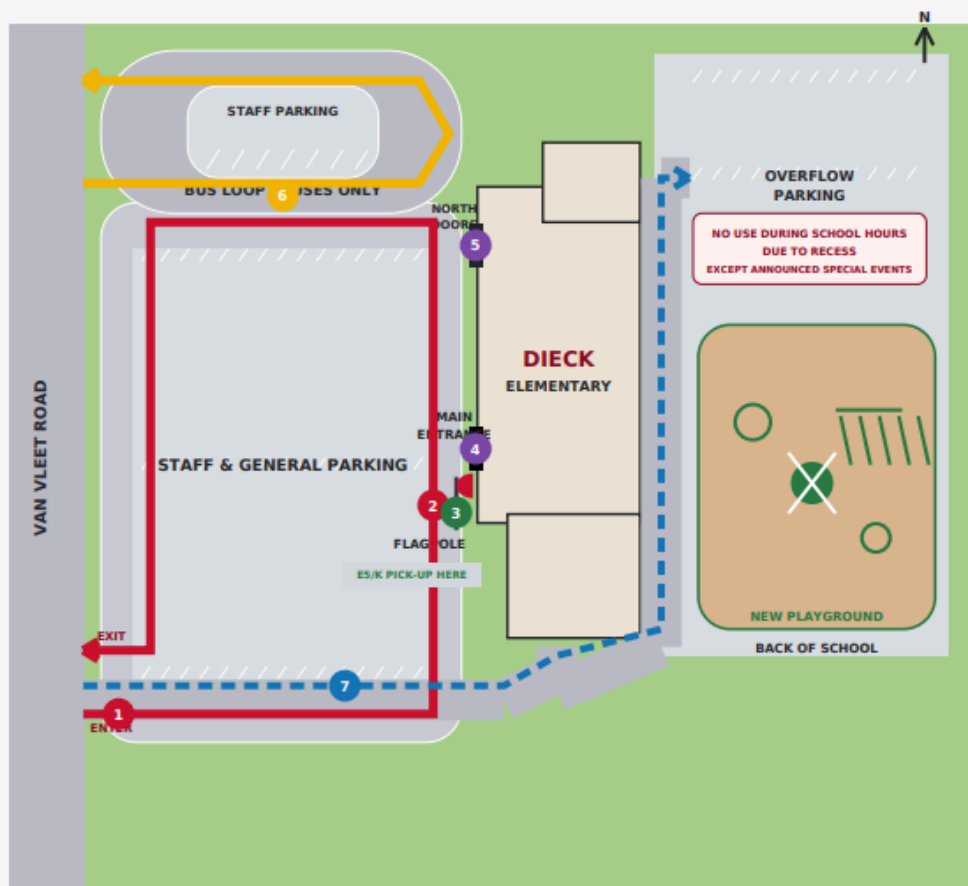


Pick-up is at the flagpole.

Thank you for helping us keep everyone safe!







## DISMISSAL PROCEDURES

- 1 Drop-off/pick-up entrance**  
Enter from the south driveway and follow the red one-way drop-off and pick-up line.
- 2 Drop-off and pick-up line**  
Students assigned to vehicle pickup exit through the main entrance. Remain in line and follow staff directions.
- 3 E5 and Kindergarten pick-up**  
Families pick up E5 and Kindergarten students at the flagpole.
- 4 Pick-up exit**  
All vehicle-pickup students are brought to the main entrance dismissal area.
- 5 Grades 3-5 route**  
Grades 3-5 move from their classrooms to the main entrance for vehicle pickup.
- 6 Bus dismissal**  
Teachers walk all bus students to the separate north bus loop to board their assigned school bus.
- 7 Overflow access**  
Do not use overflow parking during school hours due to recess. It may be used for special events when announced.

**SAFETY:** Please follow posted signs and staff directions. Do not park or stop in the bus loop.

Schematic map - not to scale

Every Dragon, Every Day, All Day



## MORNING DROP-OFF

**8:10 A.M.** Students drop off will begin.

**8:15 A.M.** School doors open.

**8:25 A.M.** School begins.

**8:26 A.M.** Arrivals after 8:26 a.m. are marked **tardy**.



Staff will be outside to greet and direct students to their entrance. Please stop briefly, then **keep moving** so other cars can pull in.



## AFTERNOON PICK-UP



Dismissal is at **3:25 p.m.**  
Bus riders will load at that time.



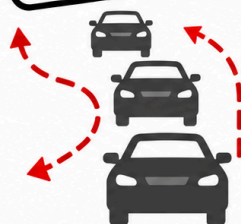
Parent pick-up follows the same route as morning drop-off.



Families will receive a car sign with their assigned number to display in the **passenger-side window**.



Staff will use the number to notify teachers to release students to the **pick-up lane**.



Thank you for helping keep our **DRAGONS** safe and on time!

# BUS ROUTES

## 2026-2027 SCHOOL YEAR



If your child will be riding a school bus this school year or will be attending AM and/or PM Latchkey, please review the transportation instructions and complete the Transportation Change Request form in your PowerSchool/PowerParent account **only if there are changes**.



### IMPORTANT REMINDERS



- Answer YES to the question asking if your student needs transportation. If you do not select YES, your child will **not** be assigned to a bus.



- Complete the form carefully, selecting the appropriate transportation option (**AM, PM, or both**) and the correct pick-up/drop-off location.



- Transportation requests may take up to **5 business days** to be processed and assigned.



- The **2026-2027 Transportation Instructions** link includes StopFinder setup instructions, routing information, and Latchkey transportation instructions.

### STOPFINDER & POWERSCHOOL



- Check your **STOPFINDER** app for updated information.



- Please **do not** go to PowerSchool for bus route information.



- Use the Transportation section of PowerSchool only when there is a change to your student's transportation information or needs.



- Transportation changes may take **2 to 3 school days** to take effect.



John Mlehm, Transportation  
jmiehm@swcrk.org  
(810) 591-2113



<https://powerschool.swartzcreek.org/public/home.html>

*Dragons Move Forward Together!*

[Transportation Request Instructions](#)

[Stopfinder.com](#)

[Stop Finder Video](#)

Swartz Creek Community Schools

## Bus Expectations

**C**

Commit to Learning

Follow Bus Expectations

**R**

Respect Others

Keep Hands and Feet to Self

**E**

Everyone is Responsible

Avoid Distracting/Disruptive Behavior

**E**

Everyone is Safe

Stay Seated and Facing Forward

**K**

Kindness Counts

Be Kind to your Seatmates



[School Bus Rules](#)

[Bus Expectations/Consequences](#)



## Food Service:

# Swartz Creek

## COMMUNITY SCHOOLS

# FREE

# BREAKFAST AND LUNCH

FOR ALL STUDENTS IN GRADES PRE-K THROUGH 12!



Healthy Meals Bright Futures

Learn ♥ Grow ♥ Succeed. Together!

## FOOD SERVICES INFORMATION





### MEAL MAGIC FAMILY PORTAL

A helpful resource for families to view account balances, student purchases, add funds, apply for meal benefits, and review restrictions.

[swartzcreek.familyportal.cloud](https://swartzcreek.familyportal.cloud)



### LUNCH MENUS

View menus, nutritional information, calories, allergens, and more.

[swartzcreek.nutrislice.com](https://swartzcreek.nutrislice.com)





### SPECIAL DIETARY STATEMENT

If your student has dietary restrictions, please have the required form completed by your family physician and return it to the office.



Every Student Matters!



### BREAKFAST PROCEDURES

Breakfast will be served in classrooms each morning. Students may pick up breakfast from the breakfast cart when entering the building and then proceed to class.


[swartzcreek.org/page/food-services](https://swartzcreek.org/page/food-services)


810-591-1864

♥ THANK YOU FOR SUPPORTING OUR STUDENTS! ♥

[Food Service Website](https://swartzcreek.org/page/food-services)

[Meal Magic Family Portal](https://swartzcreek.familyportal.cloud)

[Breakfast/Lunch Menus](https://swartzcreek.nutrislice.com)

[Special Diet Form](#)

# SWARTZ CREEK

## FAMILIES



HELP US REACH 100% PARTICIPATION!

# 2026-2027

# EDUCATIONAL BENEFITS FORM

One of the easiest ways to support your child and every student in Swartz Creek Community Schools is by completing the Educational Benefits Form through our Family Portal.



IT TAKES LESS THAN 5 MINUTES



ONLY ONE APPLICATION PER FAMILY



OUR GOAL IS 100% FAMILY PARTICIPATION



Even if you do not think your family qualifies, please complete the form.

## COMPLETE YOUR FORM ONLINE TODAY!



https://swartzcreek.familyportal.cloud

EVERY COMPLETED FORM BENEFITS OUR STUDENTS

Completed forms help Swartz Creek Community Schools receive state and federal funding, including Title I and At-Risk funding, that provides programs, services, and educational opportunities for students.



SCHOOL FUNDING



PROGRAMS & SERVICES



EDUCATIONAL OPPORTUNITIES FOR STUDENTS



## TOGETHER, WE CAN REACH 100%!



THANK YOU FOR SUPPORTING OUR STUDENTS AND SCHOOLS!

<https://swartzcreek.familyportal.cloud>





## School Supplies:



# SCHOOL SUPPLIES

### SUPPLY LISTS

Grade-level supply lists may be found at:  
**[dieck.swartzcreek.org](http://dieck.swartzcreek.org)**

- ★ Teachers may request a few additional supplies in their Welcome Back letters.
- ★ Please label all supplies with your child's name. Supplies will be for your child's individual use.

### BACKPACK DONATIONS

-  Need a backpack or school supplies?
-  Please call the school office at **810-591-5270**.
-  Generous community members donate supplies to support our students.



**Dieck Elementary Website: [Click on Menu and Supply List](#)**

## Attendance:

**DIECK**  
ELEMENTARY



 **CALL IN ABSENCES**  
**810-591-5270**

  
**EVERY DRAGON EVERY DAY**



Parents should contact the school office by **telephone, email, or handwritten note** signed by a parent to explain the reason for the absence so it can be excused.



To avoid academic disruptions, schedule medical, dental, legal, and other necessary appointments outside of the school day whenever possible.



If you are going on vacation, please **notify the teacher** and the main office ahead of time.



Please communicate with the office on **the morning** of the absence.



When possible, provide a **signed statement** from the appointment to excuse the absence. Report back to school after the appointment when appropriate.



**ATTENDANCE POLICY**  
See the Dieck Elementary Attendance Policy in the Student Handbook and on our website.

**ATTEND TODAY. *ACHIEVE TOMORROW!***



# Dieck Elementary

## STUDENT ATTENDANCE TRACKER

A whole year has 365 days . . . . . A school year has only 180 days . . . . . that leaves 186 days to spend on family time, visits, holidays, shopping, household jobs, and other appointments.

| On Track!                                                   |   |   |   |   | Warning                                                                         |   |   |   |    | Chronic Danger!                                                                                                       |    |    |    |    |
|-------------------------------------------------------------|---|---|---|---|---------------------------------------------------------------------------------|---|---|---|----|-----------------------------------------------------------------------------------------------------------------------|----|----|----|----|
| 0-5 Days Absent<br>(100%-95% Attendance)                    |   |   |   |   | 6-10 Days Absent<br>(94%-90% Attendance)                                        |   |   |   |    | 11+ Days Absent<br>(89% Attendance or Less)                                                                           |    |    |    |    |
| Best chance of success. Get your child off to a solid start |   |   |   |   | Less chance for school success. Makes it harder for your child to make progress |   |   |   |    | Your child will find it very difficult to make progress. May result in court action and likely route to dropping out. |    |    |    |    |
| 1                                                           | 2 | 3 | 4 | 5 | 6                                                                               | 7 | 8 | 9 | 10 | 11                                                                                                                    | 12 | 13 | 14 | 15 |
|                                                             |   |   |   |   |                                                                                 |   |   |   |    |                                                                                                                       |    |    |    |    |

[Student Attendance Policy](#)

[Student Attendance Tracker](#)

## Curriculum/Instruction

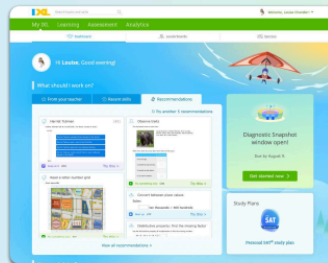
### IXL and Swartz Creek Community Schools Getting started with IXL



#### IXL Overview

IXL is a personalized learning platform in which Swartz Creek students and teachers have access to math, ELA, science, and social studies in grades 1-8.

To get started, sign in using Clever through your custom domain:  
<https://www.ixl.com/signin/swartzcreek>



#### Access the Student Dashboard

IXL provides students with personalized skill recommendations based on their practice history. Students can also view assigned skills from their teacher, personalized study plans, and new awards on this page.

Scan the QR code below for videos to help you get started:



#### Learn anywhere with the IXL app

Download the free IXL app to practice at home or on the go! The IXL app is kidSAFE® and is tailor-made for tablets and phones to create a fun, immersive experience that students love.

Scan the QR code to download the IXL app.



[Getting started with IXL for Parents](#)



## Dieck PTO News:

- **PTO meeting Tuesday, September 15 at 3:45 p.m. @ Ms. Leman's Room**

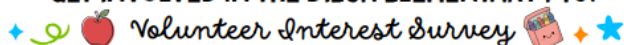
- **PTO Board of Officers:**

- President- Amy Odglen [amyodglen@gmail.com](mailto:amyodglen@gmail.com)
- Secretary- Marti Leman [mleman@swcrk.org](mailto:mleman@swcrk.org)
- Treasurer- Kaylee Cannon [kcannon@swcrk.org](mailto:kcannon@swcrk.org)
- **Email:** dieckelementarypto@gmail.com.

*\*Our PTO also has a mailbox in the Main Office where messages can be dropped off*

### Dieck PTO Interest Form

#### GET INVOLVED IN THE DIECK ELEMENTARY PTO!



##### Volunteer Interest Survey

Welcome back to another exciting year! The PTO helps make many fun events possible for our students, and we couldn't do it without amazing parents and grandparents like you! Please return this form to your child's teacher, and follow Dieck Elementary PTO on Facebook for updates. We look forward to a great year together!



##### Personal Information

Parent Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Okay to text? Y / N

Student Name(s) and Grade(s): \_\_\_\_\_

Will this be your first time volunteering with the Dieck PTO? \_\_\_\_ Yes \_\_\_\_ No



##### Availability

\_\_\_\_ Weekdays (daytime) \_\_\_\_ Weekdays (evening) \_\_\_\_ Weekends  
\_\_\_\_ Occasionally, as needed \_\_\_\_ I prefer virtual opportunities



##### Interests (check all that apply)

|                                                     |                                      |
|-----------------------------------------------------|--------------------------------------|
| ____ Helping in the classroom                       | ____ Popcorn and Concession Sales    |
| ____ Staff appreciation events                      | ____ Serving on a planning committee |
| ____ Fundraising activities                         | ____ Donating items or food          |
| ____ School events (e.g. Trunk or Treat, Field Day) | ____ Helping behind the scenes       |
| ____ Book fairs                                     | ____ Wherever I'm needed most!       |



##### Skills & Talents

\_\_\_\_ Graphic Design \_\_\_\_ Event Planning \_\_\_\_ Photography/Videography  
\_\_\_\_ Social Media \_\_\_\_ Writing/Editing \_\_\_\_ Crafts/Decorating \_\_\_\_ Technology  
\_\_\_\_ Other: \_\_\_\_\_

**THANK YOU FOR BEING AN IMPORTANT PART OF OUR SCHOOL COMMUNITY!**  
*Together, we can make this an amazing school year!*

#### PLEASE HELP US RAISE MONEY FOR THE SCHOOL!

Please help us raise money for the school! All you need to do is sign up for these FREE programs. When you make purchases, we get a percentage of the sales! These companies mail us a check every couple of months!

##### KROGER

Link your Kroger Card to our school by going to  
<https://www.kroger.com/i/community/community-rewards>  
Then search Dieck Elementary PTO.

##### OFFICE DEPOT

Our school can make 5% back on purchases you make. Please make sure to use our school's code when you shop at their store.  
Dieck Elementary Code: 70052707



##### BOX TOPS FOR EDUCATION

This is an all digital program. In order to do this one you must download the app to your phone. When you make purchases at the grocery store you open the app and take pictures of your receipt. It's quick and helps us make money for the school.





**SALE RUNS THROUGH  
Thursday, September 30th**  
Orders must be turned in by 9/3/26 to have for homecoming!

**\$15  
T-Shirts**

\*\$2 extra for 2XL & 3XL

**\$30  
Hoodies**

\*\$2 extra for 2XL & 3XL



Scan here to pay  
with paypal

|                                 |                         |                        |
|---------------------------------|-------------------------|------------------------|
| NAME _____                      | T-SHIRT –<br>SIZE / QTY | HOODIE –<br>SIZE / QTY |
| EMAIL _____                     | YS _____                | YS _____               |
| PHONE _____                     | YM _____                | YM _____               |
| STUDENT NAME _____              | YL _____                | YL _____               |
| TEACHER _____                   | YXL _____               | YXL _____              |
|                                 | AS _____                | AS _____               |
|                                 | AM _____                | AM _____               |
|                                 | AL _____                | AL _____               |
| T-SHIRTS: ____ × \$15 = \$_____ | AXL _____               | AXL _____              |
|                                 | *2XL _____              | *2XL _____             |
| HOODIES: ____ × \$30 = \$_____  | *3XL _____              | *3XL _____             |
|                                 | TOTAL: \$_____          |                        |

Email completed order forms to [Dieckelementarypto@gmail.com](mailto:Dieckelementarypto@gmail.com)  
or drop off at any Swartz Creek School. Shirt pick up will be at Dieck Elementary.

Cash, Check or Paypal Accepted (Add \$1 for paypal)

Checks payable to Dieck Elementary PTO

## Tshirt Design

## PTO TSHIRT Order Forms-Due Sept. 30th

DIECK ELEMENTARY PTO

# FAMILY FUN NIGHT

at  
*Flushing Farms*

JOIN US FOR A NIGHT OF FAMILY FUN AT FLUSHING FARMS!

WEDNESDAY, SEPTEMBER 30<sup>TH</sup>  
FROM 5-8PM

ONLY  
**\$22**  
PER FAMILY

UP TO 6 PEOPLE  
IN THE SAME HOUSEHOLD

BOUNCE HOUSES

BARREL TRAIN RIDE

WAGON RIDE

PETTING ZOO

3 CORN MAZES

...and all the farm attractions!

INCLUDES A CUP OF CIDER & FRESH-MADE DONUT!

**IMPORTANT - WAIVER REQUIRED**  
Flushing Farms requires that a waiver form be filled out by all visitors to the farm. A family can list all members on the same form. Please bring the filled out flyer to the farm.

**THIS IS FOR DIECK ELEMENTARY FAMILIES ONLY!**

## PTO Popcorn Pass

Help us make this year POPPIN!

### DIECK ELEMENTARY PTO

MONTHLY POPCORN PASS (SEPTEMBER - MAY)

Students with a popcorn pass will receive a freshly popped bag on Popcorn Fridays! The pass is \$5 for one bag of popcorn or \$10 for 2 bags.

Parent's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Teacher: \_\_\_\_\_ 1 or 2 passes?

### PURCHASE A POPCORN FRIDAY PASS!

If you choose not to purchase a popcorn pass we will sell individual bags of popcorn for \$.75 cents on popcorn Fridays.

Please return this form to your child's teacher or the office with exact cash or a check made out to Dieck PTO. Any remaining funds will be considered a donation. No refunds will be given. We also could use more volunteers for Popcorn Fridays. Please email [dieckelementarypto@gmail.com](mailto:dieckelementarypto@gmail.com) if you are interested in helping.

## PTO Popcorn Pass



## Volunteers Needed!

# DIECK WOULD LIKE TO INVITE

OUR ADULT FAMILY MEMBERS, NEIGHBORS, AND COMMUNITY MEMBERS

## TO VOLUNTEER!



We need volunteers for a wide variety of days, times, and activities.



PLEASE COMPLETE THE  
**DIECK  
VOLUNTEER FORM  
2026-2027**

Share your interests and availability, or stop in the office to speak with us.



To volunteer in the building or chaperone a field trip, adults must submit a volunteer form and agree to a criminal background check.



Please submit the form at the beginning of the year. We will keep it on file for the 2026-2027 school year.



Only two forms per student are available in PowerSchool. Additional forms will be available at Open House.

**THANK YOU FOR SUPPORTING OUR STUDENTS AND SCHOOL!**

[Dieck Elementary Volunteer Form](#)

## Medication/Student Illness



SAFE STUDENTS

# MEDICATION & STUDENT ILLNESS

Healthy Students • Bright Learners • Stronger Together!



HEALTHY TOMORROWS



## MEDICATION



Same Rules. Brighter Days!



Medication will be administered only when an Authorization to Administer Medication form is on file in the office.



Medication **MUST** be in the original prescription container with the child's name and the doctor's name on it.



Medication will be stored in a locked container and administered as prescribed by the physician.



Administration will be recorded on a medication log by staff.

## FORMS



Over-the-Counter Medication Form



Prescribed Medication Form



## STUDENT ILLNESS

Feel Better. Learn Brighter!



If your child does not feel well, please keep your child home from school.



Classroom teachers will monitor students for symptoms and send them to the school office for a temperature check if a fever is suspected.



If a student has a temperature of 100.4°F or higher, the student will be cared for by school staff until a parent or guardian arrives.



100.4°F or higher



**CHILDREN MUST BE  
24 HOURS  
FEVER/PUKE FREE  
BEFORE RETURNING TO SCHOOL.**



PLEASE DO NOT SEND MEDICATION WITH YOUR STUDENT. A PARENT OR GUARDIAN **MUST** BRING IT TO THE OFFICE AND COMPLETE THE APPROPRIATE FORMS. MEDICATION **CANNOT** BE TRANSPORTED ON THE BUS.

[Over The Counter Medication Form](#)

[Prescription Medication Form](#)



# Little Dragons Learning Center

## IMPORTANT INFORMATION

For Care for Syring, Dieck, & Gaines Children  
Located at **SYRING**



### Employees:

Ms. Elle, Ms. Maddie, Ms. Mary

### Program Director for this site:

Sara Folsom

Sfolsom@swcrk.org



### TRANSPORTATION

- Care is located in the Syring gym
- Dieck and Gaines students will shuttle to and from Syring for care
- AM Gaines bus will leave Syring at 7:30am
- PM Gaines bus arrives at Syring at 4:00pm
- AM Dieck bus will leave at 7:40am
- PM Dieck bus arrives at Syring at 4:00pm
- If your Dieck or Gaines child is utilizing AM care, please arrive before 7:15am so they don't miss the shuttle**
- Please walk your child up to the door to check them in with an employee, do not drop off and leave.**
- Drop off/Pick up location pictured below



Drop off/  
Pick up  
here!



### TRANSPORTATION SET UP IN POWERSCHOOL (DUE 8/21):

- Login to PowerSchool/PowerParent Account--> Student forms-->General forms--> Transportation Change Request form
- Does your student need to ride a bus? (Dieck & Gaines students) answer **YES**
- Then answer if you need AM, PM or BOTH
- For just AM "Daycare" - Select pick up location (SYRING)
- For just PM "Daycare" - Select drop off location (SYRING)
- Select SYRING for both AM/PM if you need both
- Select N/A for what you are not using



### SHUTTLE TIMES

- AM Gaines bus will leave Syring at 7:30am
- PM Gaines bus arrives at Syring at 4:00pm
- AM Dieck bus will leave at 7:40am
- PM Dieck bus arrives at Syring at 4:00pm



### SCHEDULING

- Schedules are due **every Thursday by 5pm** to avoid a \$15 late fee
- Go to [Myprocare.com](https://myprocare.com) to schedule (Schedule-->Select Child-->Add Items--> Choose a week-->Choose an event)

- When choosing the "Event" select which school your child **ATTENDS**, not where care is located. (See examples below!)
- Late schedule add ons have to be sent in writing (Email or Remind Text)
- For school half-days, select a regular PM care slot. (There is an upcharge of \$40 for half day care)

Make your  
"EVENT" selection  
based on where  
your child  
**ATTENDS SCHOOL**,  
not where care is  
located.



### PAYMENTS

- Registration fee: \$35 per child, \$60 for a family- **Pay your registration fee before you schedule your first week**
- You can pay with a card by logging into Myprocare.com and clicking the green **PAY** button. You can also call our office and pay over the phone
- Payments are due weekly prior to scheduling
- We cannot bill for care until a full week is completed. (Ex. Your child attends the first full week, you will see a 0 balance until we bill the following Monday) Billing will always be a week behind.
- Schedules are locked in on Thursdays at 5pm and you will be obligated to pay for what you scheduled regardless if you use it or not. (Exception-Snow days, power outage)
- There is a 3 session minimum (\$30 charge) for full weeks of school (shortened weeks due to holidays or no school days will not have a 3 session minimum)
- If you are more than 2 weeks behind on your account, your child will not be able to attend until the balance is zeroed out**



### COMMUNICATION

- You will receive a REMIND invite- PLEASE accept by texting **YES** if you have not done so yet and opt in for text notifications using the app.
- Text back and forth with the on site staff using **REMIND**
- Receive weekly schedule reminders and important information like school closings and/or emergencies
- IMPORTANT FOR FAMILIES USING PM CARE SESSIONS:** If your child is absent, leaves school early, or is not using their scheduled PM care for that day, **PLEASE CONTACT LITTLE DRAGONS or text the staff on REMIND so that we are not searching for your child at the end of the day. 810-591-4346**



### MISCELLANEOUS

- Breakfast served at school and snack is included with PM care
- Sack lunch included for children signed up for care on half-days



If you have any questions or concerns, please contact the Little Dragons Learning Center main office at 810-591-4346.

Thank You!



**SWARTZ CREEK  
COMMUNITY SCHOOLS**



## School Safety:



# WELCOME, MIKE DUNKLEE!



## Dieck Elementary's New Premier Security Officer



27 years of police experience



Former school security at Beecher Elementary and Flushing High School



Monitoring the inside and outside of our school



Happy to lend a helping hand whenever assistance is needed



Mike will visit classrooms during the first week of school to introduce himself and explain his role.



Use your walkie-talkie to contact him while in the building.

*Safe Students  
Brighter  
Tomorrows*



*Thank you, Mike, for your service to Dieck Elementary!*



# DIECK ELEMENTARY

## YOUR CHILD'S SAFETY IS OUR TOP PRIORITY

Your child's safety is our utmost responsibility while they are at Dieck Elementary.

Throughout the school year, students will practice:



FIRE DRILLS



TORNADO DRILLS



EVACUATION DRILLS



LOCKDOWN DRILLS

Your child's teacher will explain each emergency procedure and teach students the safe, proper way to respond.



TOGETHER  
WE MAKE A  
BRIGHTER  
TOMORROW



### QUESTIONS OR SAFETY CONCERNS?

Contact the main office: **810-591-5270**

**TOGETHER, WE KEEP  
OUR DRAGONS SAFE!**





# DIECK ELEMENTARY ANNUAL DIRECTORY INFORMATION NOTICE



## **FERPA** protects the privacy of your child's education records.

Swartz Creek Community Schools  
may disclose designated directory  
information without written consent  
unless you choose to opt out.



## **DIRECTORY INFORMATION MAY BE USED IN:**

- School yearbooks
- Honor roll lists
- Special event programs

Directory information may also be  
disclosed to outside organizations.



## **WANT TO OPT OUT?**

Complete the Directory Information  
Opt-Out Form and submit it to your  
child's building principal.

Learn more and access the form:

[swartzcreek.org/page/directory-information-opt-out](http://swartzcreek.org/page/directory-information-opt-out)



Together we support our students!

[Directory Information Opt-Out](#)   [Opt Out Form](#)



# DIECK ELEMENTARY

## POWERPARENT ACCOUNT REMINDER



### **Before school begins:**

- Set up or verify access  
to your PowerParent  
account.
- Make sure all student  
forms and contact  
information are  
accurate and updated,  
including emergency  
contacts.



### **DIRECTIONS FOR ACCOUNT SETUP**



Having difficulty  
accessing your  
PowerSchool  
Parent Portal?



Email:  
**tech@swcrk.org**



Questions or assistance?  
Dieck Main Office:  
**810-591-5270**

[Directions for Power School Parent Portal Set Up](#)

[Change of Address Form](#)



# STAY CONNECTED WITH US!





Download the Swartz Creek Community Schools mobile app from AppTegy.

Leading • Learning • Growing



## DOWNLOAD OUR APP!

It's everything Swartz Creek, in your pocket. Access documents, events, news updates, and emergency notifications.



**ANDROID**  
[bit.ly/41lpftU](https://bit.ly/41lpftU)



**iPHONE**  
[apple.co/41K06z6](https://apple.co/41K06z6)



**FOLLOW DIECK ELEMENTARY**  
 Instagram: @dieckscs



Facebook: @dieckelementary

|                                |                                 |                                          |                                                                             |
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|--------------------------------|---------------------------------|------------------------------------------|-----------------------------------------------------------------------------|

## CONTACT US

Questions, comments, or concerns? Please contact us!

**PHONE: 810-591-5270 | FAX: 810-591-5273**

**2239 Van Vleet Road • Swartz Creek, MI 48473**



Stop the Silence. Help End the Violence.

**We're an OK2SAY School!**

 855-565-2729
  652729
  [www.mi.gov/ok2say](http://www.mi.gov/ok2say)