



Elms Road Elementary School Family Newsletter

Issue Published: September 4, 2026

District Mission Statement: *Swartz Creek Community Schools is a family committed to excellence, instilling the values of integrity and compassion, and encouraging every individual to embrace challenges through continuous learning*

Principal's Message



Dear Elms Road Families,

We've had such a wonderful start to the school year! Thank you to all of our Elms Road families for the outstanding support you showed at Open House. Our students are working hard to learn our CREEK expectations and build strong classroom communities. This time of year is always so exciting as new friendships form and our Dragons settle into their routines.

We also have one special event coming up that we can't wait to share with you:



Morrish Literacy Night – Thursday, 10/1 from 5:00–6:30 PM

Bring the whole family for an evening of fun, hands-on literacy sessions designed to support reading at home. This event is a fantastic opportunity to connect with our Swartz Creek Community while supporting your child's learning. We hope to see you there!

Please read the following information on IXL.



[Getting started with IXL guide - Swartz Creek \(print\).pdf](#)

We are also committed to keeping you involved every step of the way. Communication is key, and we encourage you to reach out with any questions, concerns, or suggestions. Together, we can ensure that your child's experience is both enriching and joyful.

As always, if you have any questions or concerns, please do not hesitate to contact us at 810-591-1249.

Ms. Shauntel Manning

Upcoming Events & Planning Ahead

9/4 No School
9/7 No School- Labor Day
9/14 PTO Meeting- 6:30 PM MakerSpace
9/18 Homecoming Parade/Football Game
9/22 Book Fair Week
10/1 Morrish Literacy Night 5:00-6:30

This calendar is helpful for parents as you plan ahead for days off school, ½ days, and so forth for the school year. Click here to see: [2026-2027 School Calendar](#)

VOLUNTEERS

Volunteers are always needed! If parents wish to help out at events, in the classrooms, or chaperone field trips, Elms Road Elementary School must conduct a background check. Please complete a Volunteer Profile Form and submit it to the Main Office at least one (1) week before the event you wish to volunteer for so the office has adequate time to conduct the required check.

[Elms Road 26-27 Volunteer Form](#)

TRANSPORTATION



If your child will be riding a school bus this school year or will be attending AM and/or PM Latchkey, please take a few minutes to carefully review the link with transportation instructions and complete the required Transportation Change Request form in your PowerSchool/PowerParent account (only if there are changes).

Please note the following important reminders:

- You must answer "YES" to the question asking if your student needs transportation. If you do not select YES, your child will not be assigned to a bus.
- Complete the form carefully, selecting the appropriate transportation option (AM, PM, or both) and the correct pick-up/drop-off location.
- Transportation requests may take up to 5 business days to be processed and assigned.

The 2026-2027 Transportation Instructions link also includes:

- StopFinder setup instructions for families using the district's bus tracking app.
- Latchkey transportation instructions for students attending AM and/or PM Latchkey.

2026-2027 [Transportation Instructions](#)

Thank you for completing these steps as soon as possible to help ensure your child's transportation is in place before the start of the school year.

If you have any questions, please contact the appropriate staff listed in the instructions.

John Miehm, Transportation jmieh@swcrk.org (810)591-2113

StopFinder Info

If you need to sign up for a STOPFINDER ACCOUNT, don't hesitate to contact transportation to request an invitation. Click the links below to watch a short video on how to set up and use your StopFinder app and to answer the FAQ.

[Stopfinder.com](https://stopfinder.com)

[Link to video](#)

Drop off & Pick Up Details



Thank you for your patience as we continue to fine-tune our parent pick-up process! **To help dismissal run safely and smoothly, please make sure your car tag number is clearly displayed either on the front passenger-side window or in the front windshield on the passenger side.** Having your number visible as you enter the pick-up line will help our staff identify your vehicle quickly and keep the line moving. We appreciate your help and cooperation!

Snacks & Water Bottles

Help your child stay fueled and hydrated throughout the school day! Students are encouraged to bring a healthy classroom snack and a reusable water bottle that can be refilled at our bottle-filling stations. Please be sure to clearly label your child's water bottle with their name so it can easily find its way home!

School Safety

Your child's safety is our utmost responsibility while they are at Elms Road Elementary. Throughout the year, we will conduct safety drills for emergencies such as fire drills, tornado drills, evacuation drills, and lockdown drills. Your child's teacher will discuss all emergency procedures with their class and teach them the proper way to handle each situation. If you have any safety concerns, please contact the main office at (810) 591-1249

Absences

Please call in all absences to the school office by 8:30 am.

Absence line is available 24-7: (810) 591-1249

All absences require a phone call, note, or email

Medication

If your child has to take medication during the school year, please stop by the office to fill out the appropriate forms and bring in the medication in their original bottles. DO NOT send medication in with students as this is a safety concern and against district policy. [You can access all relevant Medical Forms here.](#)



PTO board of officers:

President: Lindsey Barker

Vice-President: Megan Parsons

Secretary: Jessica Dunn

Treasurer: Sarah Granger



First PTO Meeting

Join us on **Monday, September 14, at 6:30 p.m. in the MakerSpace** for our first PTO meeting of the year! Childcare will be available.. We would love to see you there!



Yearlong Pop Can Drive

Our pop can drive will continue all year! Families may send returnable cans to school with their child to place in the collection bin located in the hallway outside the gym. Every can helps support Elms Road PTO!



Homecoming Parade

Elms Road PTO will be walking in the Homecoming Parade on September 18, and students and families are encouraged to join us! Watch for more details coming soon.



Elms Road Book Fair

Our first book fair of the year will run **September 22– September 24!** A volunteer sign-up will be shared soon. Anyone interested in volunteering must have a [volunteer form](#) on file.

Food Services

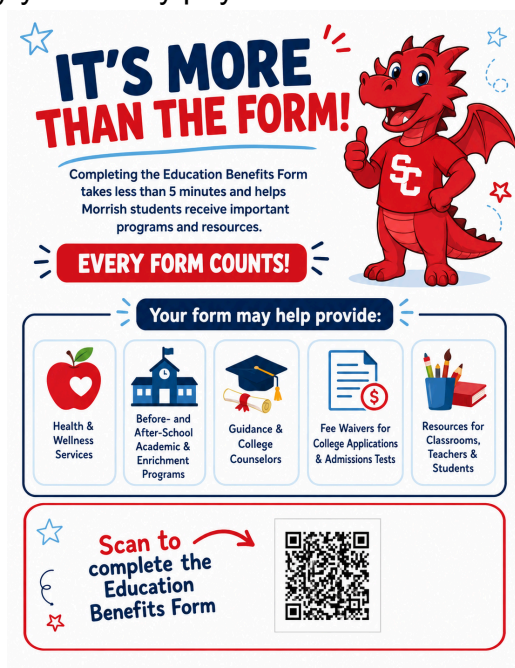
Swartz Creek Community Schools WILL continue to offer FREE breakfast and lunch to ALL students in grades pre-K through 12!

For more information, [visit our website](#) or contact Food Services directly at 810-591-1864.

[Meal Magic Family Portal](#): A fantastic resource for families. Here, you can set up accounts for your children to deposit money, view purchases, transfer funds between children, and set restrictions.

[Lunch Menus](#): Available on the food service page under the NutriSlice tab, detailing nutritional value, calories, macros, and allergens.

[Special Dietary Statement](#): If your student has dietary restrictions please have the form below completed by your family physician and turn it into the office.



Swartz Creek Families: Help Us Reach 100% Participation! One of the easiest ways you can support your child and every student in Swartz Creek Community Schools is by completing the 2026-2027 Educational Benefits Application through our Family Portal.



It takes less than 5 minutes



Only one application per family



Our goal is 100% family participation. Even if you don't think your family qualifies, please complete the application. Every submission matters.

While this application is not used to determine eligibility for free or reduced-price school meals, it is still incredibly important.



Every completed application helps Swartz Creek Community Schools receive state and federal funding, including Title I and At-Risk funding, that helps provide programs, services, and educational opportunities that benefit our students.

Complete your application today!

Tony Delgado, Food Services adelgado@swcrk.org 810-591-1858

Annual Directory Information Notice

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that our District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Swartz Creek Community Schools may disclose appropriately designated "directory information" without written consent, unless you have advised our District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Swartz Creek Community Schools to include information from your child's education records in certain school publications such as a school yearbook, honor roll lists, and special event programs (please access the [Directory Information Opt-Out](#) webpage for more examples).

Communication

We use our website, parent emails, phone calls, Facebook, and X(Twitter) to communicate with our families, as well as sending notes home with students in their communication folders. Please help us stay in contact with you by ensuring all contact information is up to date, including current addresses, phone numbers, and email addresses. [Change of Address Form](#)

We want to stay in regular communication with our families, and in case of an emergency, we need to be able to reach you in a timely manner. We ask that you regularly check to make sure your voicemail box isn't full and can accept messages. We also would ask that you get in touch with your emergency contacts that you plan to provide us and let them know to do the same. Also, please be sure to check your email address regularly.

Staff Directory and General School Information

School Address: 3259 Elms Road, Swartz Creek, MI 48473

Websites:

District - <https://www.swartzcreek.org/>

School - <https://elms.swartzcreek.org/>

[Elms Road X \(Twitter\) Page](#)

[Elms Road Facebook Page](#)

[Elms Road Instagram Page](#)

Main Office (810) 591-1249

Fax # (810) 591-1274

Shauntel Manning, Principal

smanning@swcrk.org (810)

591-1250

Carlotta Brooks, Secretary

cbrooks@swcrk.org (810) 591-1287

John Miehme, Transportation

jmiehm@swcrk.org 810-591-2113

Anthony Delgado, Food Service

adelgado@swcrk.org 810-591-185

The School Day

Students may enter the building at 8:15 am

Classes begin at 8:25 am

School Dismisses at 3:25 pm

Half Day AM starts at 8:25 am

School Dismisses at 11:40 am

Half Day PM starts at 12:30 pm

School Dismisses at 3:25 pm

Community Resources

[Community Counseling Resources](#)

[Genesee County Resources](#)

[Crisis Text Line](#)

[GHS Crisis Services](#)

tip of the week

A is for **affirmations**. Affirmations are a simple but powerful way to help our kids gain confidence, develop a growth mindset, and truly believe in themselves. They can be echoed in the car, cheered while looking in the mirror, or simply whispered during a difficult moment. Here are a few to try with your child: 1. I am confident and brave. 2. I am important and special. 3. I am a problem solver. 4. My happiness is up to me. Check out this link for 110 positive affirmations to try with your child.

<https://blog.gratefulness.me/positive-affirmations-for-kids/>

CREEK EXPECTATIONS

C-Commit to Learning

R-Respect Others

E-Everyone is Responsible

E-Everyone is Safe

K-Kindness Counts



Stay Connected With Us!

Download the District mobile app ("Swartz Creek Community Schools") from **Apptegy**:



Leading, Learning, Growing