

1. The RFP states that 1 color 55 ppm device for Administration requires a booklet maker – please confirm that is the only device that requires a booklet maker. **YES**
2. Please confirm if the other (1) color 55 ppm device, (3) color 45 ppm devices, and (11) 70 ppm devices require any finisher? **SEE #5 OF RFP**
3. Please confirm if the other (1) color 55 ppm device, (3) color 45 ppm devices, and (11) 70 ppm devices should only be configured with 2 trays? **YES**
4. Please confirm if any of the (2) color 55 ppm device, (3) color 45 ppm devices, and (11) 70 ppm devices require to print/copy on 11 x 17 paper? **YES**
5. Please confirm that only the (3) color 45 ppm devices require a fax line? **YES**
6. Please confirm if the (7) desktop MFPs require color printing/copying? **PROVIDE BOTH OPTIONS**
7. Please confirm if the (7) desktop MFPs require output of 11 x 17 paper size. **NO**
8. Please confirm if the awarded vendor is responsible for the return of the existing devices. If so, is there a buyout that needs to be included in the pricing? **NO**
9. Please confirm whether the awarded vendor will be responsible for removing or returning equipment at the conclusion of the contract term. **YES**
10. Please confirm if you are requesting a 36 month FMV lease or also a 48 month FMV Lease pricing? **SEE #12 OF RFP**
11. Please provide additional information regarding the preferred service structure, including whether pricing should be based on cost per copy (CPC), a monthly allowance, a flat-rate structure, or another methodology. **THE DISTRICT IS LOOKING FOR THE BEST PRICING STRUCTURE THAT WILL MEET THE DISTRICT'S NEEDS.**
12. May offerors include their Agreements for Leasing and Maintenance as part of the proposal response? **YES**

Electronic Fax RFP Questions:

13. How are you currently faxing documents? (fax machine, fax server, service provider, etc.) **THE DISTRICT CURRENTLY UTILIZES E-FAX AS WELL AS FAXING FROM THE CURRENT COPY MACHINES.**
14. How many users need to fax? **AT LEAST TWO AT EACH CAMPUS**

15. What is your current fax volume (# of pages)? Specify weekly, monthly, yearly [INFORMATION NOT AVAILABLE AT THIS TIME](#)

16. What is the number of fax lines and fax machines you currently have? [8](#)

17. Do you fax documents other than Excel, Word, PowerPoint, Adobe PDF, HTML, Txt, Images? If so, what would that be [NO](#)

18. What is the size of your IT staff? [3 PERSONS](#)

19. Does your enterprise use any other cloud solutions? [NO](#)

20. Do users need to fax from their desktop? Add any details. [NO](#)

21. Do users need to receive faxes at their desktops? Add any details. [NO](#)

22. What is your email system? [GOOGLE](#)

23. Is your email system hosted? [NO](#)

24. Does your Business Continuity plan require High Availability (HA) or Disaster Recovery (DR) for fax? [NO](#)

25. Will PHI (Protected Health Information) transit through the cloud solution? [NO](#)

26. Will you require faxing outbound using the MFP's? [YES](#)

27. Does the faxes need to print out at the MFP? [YES](#)

Telephony Infrastructure:

28. What type of system do you have? [GOTO DESKTOP APP](#)

29. What is your system version number? [4.18.0](#)

30. What is the protocol configured on your gateways [WEB BASEDED ADMIN PORTAL](#)

31. Who is your Telco? [GOTO CONNECT](#)

32. What type of line is used for faxing? [ETHERNET](#)

33. Do you have multiple locations? [SEE #1 OF THE RFP](#)

34. Will you be keeping the existing DID's? [YES](#)

35. What is the total number of fax DIDs you want to use for faxing? [8](#)

36. How many DID's are you wishing to port over to our cloud fax platform [8](#)

37. Do you wish to add additional DID's? [NO](#)