

1. Lease Requirements

- What lease term is Groesbeck ISD requesting: 36, 48, or 60 months?
[Please see Proposal pg 6, #12](#)
- Does the District prefer a Fair Market Value (FMV) lease or a \$1 purchase option lease? [No preference](#)

2. Device Requirements

- With the exception of the desktop copiers/MFPs, do all other MFPs require 11" x 17" capability and 11" x 17" paper drawers? [No](#)
- Do only the 45 PPM devices require staple finishers? [Please see addendum #2](#)
 - If so, does the District prefer internal or external staple finishers?
[Please see addendum #2](#)
- Please confirm whether all devices above 45 PPM require fax capability.
[Please see addendum #2](#)
- What is the required number of paper drawers and/or total paper capacity for each device segment? [Please see addendum #1](#)
- Are the desktop copiers intended to be multifunction devices with copy, print, and scan capabilities? [Yes](#) If so, does the District require black-and-white MFPs or color MFPs? [Please see addendum #1](#)

3. Current Equipment

- What is the manufacturer(s) of the District's current devices? [Xerox](#)
- Who will be responsible for removing the existing equipment? [Xerox](#)
- Does the current equipment need to be returned to a leasing company?
[Yes](#) If so, will the selected vendor be responsible for coordinating or completing the return? [No](#)

4. Service and Supply Pricing

- Please confirm that Groesbeck ISD is requesting a cost-per-copy (CPC) pricing structure for the service and supply portion of the agreement.
[The District is looking for the best pricing structure that will meet the districts needs.](#)