**REQUEST FOR PROPOSALS (RFP)**
**Groesbeck Independent School District**
**HVAC Equipment Replacement & Piping Improvements**

**RFP Issue Date: May 5, 2026**
**Must be a Vendor on TIPS or BuyBoard**
**Proposal Due Date: May 15, 2026, at 5:00 PM (CST)**
**Submission Method:** Email proposals to **s.cummings@groesbeckisd.net**

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## 1. Introduction

Groesbeck ISD is seeking competitive sealed proposals from qualified contractors for multiple HVAC-related projects across district facilities. The scope of work includes replacement of split/ductless systems, boiler change-outs, and installation of new chilled and hot water piping systems.

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## 2. Scope of Work

### Project A: Split / Ductless System Replacement

- Replace **58 customer-provided split/ductless systems**
  - 50 split systems
  - 8 ductless split systems
- Include:
  - Permits
  - System start-up
  - Labor

**Warranty Requirement:**

- Minimum **1-year labor and workmanship**

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### Project B: Boiler Replacement

- Remove and replace **two (2) existing boilers** (EXE-4000 or approved equal)
- Include:
  - Air separator (as required)
  - Equipment lifts
  - Piping and accessories
  - Controls (compatible with existing Trane systems)
  - Full startup and commissioning (including factory startup)

**Warranty Requirement:**

- Minimum **1-year labor, workmanship, and parts**
- Minimum **10-year heat exchanger warranty**

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**Project C: Chilled Water & Hot Water Piping Installation (High School)**

- Demolition and installation of piping systems within existing high school
- Scope includes:
  - Removal of ceiling grid and tiles as needed
  - Demolition of existing hot and chilled water piping
  - Disconnection and removal of piping from air handling units
  - Installation of new hot water and chilled water piping
  - Replacement of control valves
  - Insulation of all new piping
  - Reinstallation of ceiling grid and tiles
  - Reuse of existing hangers/supports (replace damaged components as needed)
  - Provide dumpsters if required
  - System testing and balancing
- Contractor must:
  - Coordinate work with school operations
  - Minimize disruption to occupied areas
  - Ensure proper system operation upon completion

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## 3. Proposal Requirements

Proposals must include:

- Company profile and qualifications
- Relevant project experience (K-12 or similar preferred)
- Detailed scope breakdown and pricing for each project
- Project timeline and estimated completion dates
- Warranty details (meeting or exceeding requirements)
- List of subcontractors (if applicable)
- Proof of licensing and insurance

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## 4. Evaluation Criteria

Proposals will be evaluated based on:

- Cost competitiveness
- Contractor experience and qualifications
- Ability to meet project timelines
- Compliance with scope and specifications
- References and past performance

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## 5. Terms and Conditions

- All proposals must remain valid for **30 days**
- Groesbeck ISD reserves the right to:
    - Reject any or all proposals
    - Waive informalities
    - Award contracts in the best interest of the district

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## 6. Questions & Clarifications

All questions must be submitted via email to: **s.cummings@groesbeckisd.net**

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## 7. Submission Instructions

Submit proposals electronically by:

**Email:** s.cummings@groesbeckisd.net
**Deadline:** May 15, 2026 at 5:00 PM CST

Late submissions will not be considered.