REFUGIO INDEPENDENT SCHOOL DISTRICT

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REFUGIO, TEXAS 78377
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Dear Parents and Guardians,

Refugio ISD will be transitioning to **Rank One** for the upcoming school year. Rank One is a leading online platform designed to streamline UIL compliance.

**Why We Are Transitioning**

The UIL has transitioned to Rank One as the new portal system for all student eligibility criteria in Texas.

**Action Required**

To ensure your child is eligible to participate on day one, please complete your account setup and the PAPF form before the official start of the season:

1. **Visit the Portal**: Go directly to the official Rank One Parent Portal @ **https://rankone.com/**.
2. **Locate Our District**: Click **"Parents Click Here"**, choose "**Online Forms**", choose "**Texas**", and select "**Refugio ISD**".
3. **Create an Account**: Click "Create New Account", fill out all fields (First Name, Last Name, email address, and password), and click "**Register**".
4. **Verify your email**: You will receive an email verification and will be able to log into RankOne from the email.
5. **Link Your Student**: Once logged into RankOne, click "**Add Student**" and enter your child's last name and 4-digit student ID number. Student ID#'s are found in the District's Parent Portal under "**Registration**". Call the high school office if you are unable to find your child's ID #.
6. **Select your child's activities:** Select the activities that your child plans to participate in and click "**Start Forms**".
7. **Open the Document**: Click on the blue title labeled **"UIL PAPF Eligibility"**.
8. **Answer the screening question(s)**: If you answer "Yes" to Question #1, then you will need to complete the remainder of the form before you sign and submit the form. If you answer "No" to Question #1, then no further action is needed, and you will only need to sign and submit the form.

**Completing the UIL PAPF Eligibility Form**

Follow these instructions if you did not complete the PAPF Eligibility Form when you first registered.

- **Find the Form**: Once logged in, Click on the "Student Forms" tab on the left side of the screen.
- **Open the Document**: Click on the blue title labeled **"UIL PAPF Eligibility"**.
- **Answer the screening question(s)**: If you answer "Yes" to Question #1, then you will need to complete the remainder of the form before you sign and submit the form. If you answer "No" to Question #1, then no further action is needed and you will only need to sign and submit the form.

Brandon Duncan – Rank One District Administrator
Twyla Thomas – Refugio High School Principal
Jason Herring – Refugio Athletic Director