School Board Info Session

So you're thinking about running for school board…

Crawford County R-II
School District

Meet the Administration



Dr. Scott Davidson
Superintendent



Dr. Myra Siebert
Assistant Superintendent



Ms. Angela Jenkins
Board Secretary



Mr. Mike Clutts
High School Principal



Mrs. Marie Shoemaker
Middle School Principal



Mrs. Tess Green
Elementary Principal

Meet the Board Members



Jennifer Moreland
President



Rodger Bridgeman
Vice President



Chris Bell
Treasurer



Cheri Schuette
Member



Tammi Palmer
Member



Caitlin Mace
Member



Adam Carnal
Member

School Board Opportunities

- 3 seats open for election in April
- 3 year term

Candidate Requirements

- A citizen of the United States of America.
- A resident taxpayer of the district.
- Will have resided in the district and Missouri for a minimum of one year immediately preceding the election.
- At least 24 years of age.
- Have not been found guilty of or pled guilty to a felony under the federal laws of the United States of America or to a felony under Missouri law or an offense committed in another state that would be considered a felony in Missouri.
- Am not required to be registered as a sex offender.
- Not delinquent in state income taxes, personal property taxes, municipal taxes or real property taxes on my place of residence.
- If a past or present corporate officer of any fee office, that office does not owe any taxes to the state.
- Have filed required campaign disclosure reports with the Missouri Ethics Commission for all previous elections in which you were a candidate (if any).

Additional Resource Videos

https://cm2024.s3.us-east-2.amazonaws.com/Board+Candidate+Training+Module/story.html

Time Commitment

1 Meeting per month

- Meetings last approx. 1-2 hours

Meeting Prep

- Board Packet (read documents, look at data, etc prior to meeting date)

New board member training

- 18.5 hours mandated by state law (10.5 online, 8 in person)

Ongoing training

- 1 hour per year every year thereafter, mandated by state law
- Special workshops the board or superintendent might schedule

Voluntary professional development

- MSBA offers conferences and additional learning opportunities

Additional Time Commitments

- Committee Work, Special Event Attendance, and Conference Attendance

School Board Meetings

Watch and/or attend our next board meeting.

- Meetings are typically the third Thursday of the month at 6:00 p.m. Can vary due to monthly events.
- Meetings begin with open session (open for public attendance) and is followed by closed session.
- All open session meetings are recorded and posted on the district website.
- Board packet is published one week prior to the meeting

SCHOOL BOARD BASICS

RESPONSIBILITIES OF SCHOOL BOARD

GOALS

The board establishes the goals and vision of the district, with input from the community, and evaluates the results.



POLICY

The board develops and approves rules to help schools operate for student success.



SUPERINTENDENT

The only employee the board supervises and evaluates. Day-to-day school operations are delegated to this position.



BUDGET

Approves the budget proposed by the Superintendent and ensures funding supports district goals.



ADVOCACY

Shares district information with local legislators and the community to secure resources for student success.



Board and Superintendent Roles

The School Board

- Maintains a global view of the district
- Demonstrates a strategic focus on “the what” or the district outcomes
- Communicates focus through the Governing Documents:
  Agenda, Policies, Budget, CSIP, District Professional Development Plan, Superintendent Evaluation
- Acts with their vote
- Provides direction to the Superintendent

The Superintendent

- Maintains a focused view of the district
- Demonstrates a tactical focus on “how” to achieve the outcomes
- Communicates focus through procedures
- Acts through daily decisions and operations
- Provides direction to staff

Collective Authority

The authority of the board.

Individual Citizens



No Authority

School Board



Collective Authority

Board members only have power when acting together in a board meeting.

Legal Issues for Potential Candidates



Personal Financial Disclosure Statement



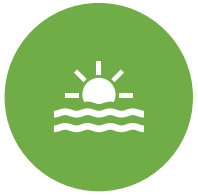
Paying Taxes



Nepotism



Conflict of Interest



Sunshine Law

Personal Financial Disclosure Statement

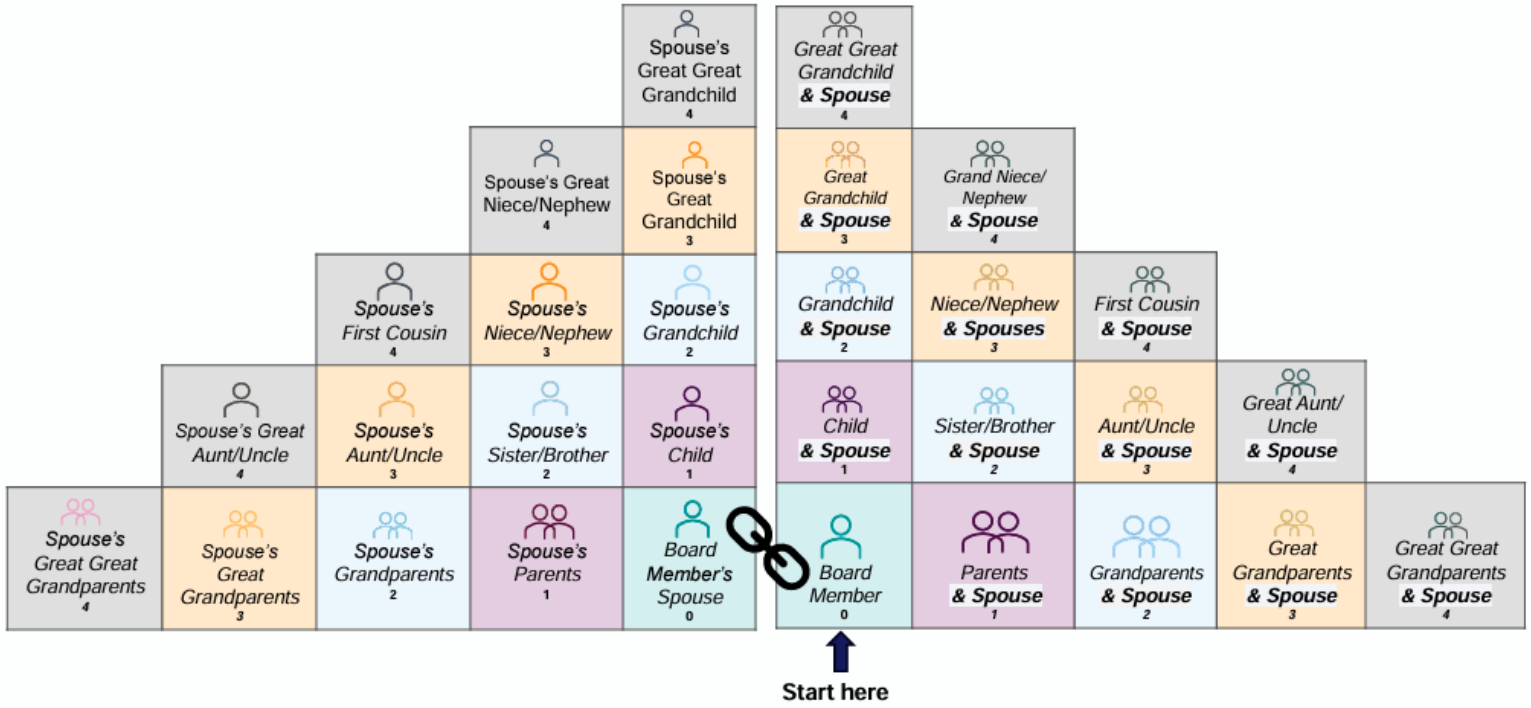
- All candidates are required to complete a personal financial disclosure statement, even if they do not have a transaction to disclose!
- Submit PFD form to the Board Secretary and the Missouri Ethics Commission
- Deadline: January 13, 2026

Pay Your Taxes!

- You cannot run for office if you are behind on paying state income taxes, property taxes, or municipal taxes, or real property taxes on your residence.
- All candidates must complete Form 5120, have it notarized, and send it to the state treasurer’s office.
- Candidates can be removed from the ballot if it is discovered that they have not paid their taxes.

Nepotism

- Nepotism: Board members cannot vote to employ or appoint a relative within 4 degrees of blood or marriage.
- Consequence: Forfeit your seat!
- Relatives of a school board member can be employed by the district, but the board member must abstain from the vote to employ or appoint.



Conflict of Interest

- You cannot use your position to financially benefit yourself or your family.
- Many conflict of interest rules!
- Here are just a few:
  - You cannot vote on any motion that would give you, your spouse or businesses that you own a special monetary benefit.
  - If you or your spouse own a business, the district cannot pay your business for property or services that may exceed $500 per transaction or $5,000 per year unless it is bid and your business is the lowest bid received.

Missouri Ethics Commission

- www.mec.mo.gov
- (800) 392-8660
- Information for candidates on forming candidate committees, reporting contributions and “paid for by” signage
- Information on conflict of interest laws
- Guidance on personal financial disclosure forms.

Sunshine Law Basics

- School boards must give the public notice of their meetings and are required to have all discussions, deliberations and votes on public business in a meeting.
- The public is entitled to attend those meetings and watch how decisions are made.
- The law does allow some meetings to be closed from the public, typically for legal reasons.
  - Examples: Discussions about personnel, legal issues, student records, etc.
- District records are also available to the public upon the request, unless the record has been closed by law.

Documents to Inform You

- Board Meeting Agendas
  - Located on our website at ccr2.org
- Continuous School Improvement Plan
  - Located on our website at ccr2.org
- Board Policies
  - Located on our website at ccr2.org
- Candidate Resources
  - Located at www.mosba.org

Interested?

Next steps:

- File with your board secretary between Dec. 9 and 30, 2025. (Check with the board secretary about holiday office hours.)
  - Fill out a declaration at Central Office to file.
- Do some homework
  - Look over the board policies, budget, CSIP, etc.
- Ask your board secretary for access to the Board Candidate Module.

Dr. Scott Davidson - Superintendent, Mrs. Jennifer Moreland - Board President, and Ms. Angela Jenkins -Board Secretary

573-885-2534

sdavidson@ccr2.org

1 Wildcat Pride Dr. Cuba, MO 65453

ccr2.org