VOLUNTEER APPLICATION
FOR
ONALASKA SCHOOL DISTRICT

Expires June 30th of current school year. MUST BE RENEWED ANNUALLY.

Please give 48 hours to complete back ground check. Remember to fill out all sections; leave nothing blank or your form will NOT be processed

NAME: _____ DATE: _____
First Last

ADDRESS: _____ CITY: _____ STATE: _____

ZIP: _____ EMAIL: _____ PREFERRED PHONE

NUMBER: _____

WHERE DO YOU WANT TO VOLUNTEER (CIRCLE) **Classroom Field Trips Dances OWL Coach** OR

Other: _____

TIME OF DAY: _____

DAY OF THE WEEK: (CIRCLE) **MON TUES WED THURS FRI**

DESIRE AND INTEREST TO:

_____ WORK WITH STUDENTS
_____ TO BE A TUTOR or MENTOR ADVISOR (OWL PROGRAM)
_____ TO DO CLERICAL WORK FOR TEACHER AND STAFF
_____ TO HELP WITH SPECIAL EVENTS AS THEY OCCUR
_____ TO SHARE TALENT, HOBBY, AND VOCATION

COMMENTS:

_____

_____

PERSONAL REFERENCES:

NAME: _____ PHONE: _____ EMAIL: _____
NAME: _____ PHONE: _____ EMAIL: _____

VOLUNTEER COACHES MUST BE 20 YEARS OF AGE AT THE TIME OF COMPLETING THIS FORM NO EXCEPTIONS

IT IS THE MISSION OF THE ONALASKA SCHOOL DISTRICT TO PROVIDE A SAFE AND INVITING LEARNING ENVIRONMENT FOR ALL MEMBERS OF THE COMMUNITY. THIS INCLUDES STUDENTS, PARENTS, AND STAFF MEMBERS.
ALL VOLUNTEERS ARE AND ACT AS AGENTS OF THE SCHOOL DISTRICT. THUS, VOLUNTEERS MUST MEET AND UPHOLD THE HIGH MORAL AND ETHICAL STANDARDS SET FORTH BY WASHINGTON STATE LAW AND OUR COMMUNITY.

Volunteer applications are valid from July 1 – June 30 of each school year and MUST be renewed annually. Thank you for your interest in volunteering with the Onalaska School District!

☞ **All sections of every attached form must be filled out completely. Incomplete applications cannot be processed.**

Revision date: 3/19/2026

PLEASE ANSWER THE DISCLOSURE QUESTIONS BELOW AND COMPLETE THE WASHINGTON STATE PATROL IDENTIFICATION AND CRIMINAL SECTION FORM THAT IS ATTACHED.
YOU NEED TO KNOW THAT YOUR APPOINTMENT TO AN ONALASKA SCHOOL DISTRICT VOLUNTEER POSITION WILL BE BASED IN PART FROM THE QUESTIONS AND MATERIAL RECEIVED FROM THE WASHINGTON STATE PATROL.

APPLICANT DISCLOSURE

Answer YES or NO to each of the following items. If the answer is YES to any item, explain in the area providing, indicating the charge or finding, the date, and the courts involved.

1. Have you ever been convicted of any crimes against persons as defined in RCW 43.43.830, and listed as follows: murder, kidnapping, unlawful imprisonment, rape, robbery, arson, burglary, prostitution and/or exploitation of a minor, communication with a minor, criminal mistreatment, custodial interference, molestation, sexual misconduct, child abandonment, harassment, child abuse, pornography use, and/or sell to minors, child selling and/or buying, indecent liberties or exposure, custodial assault, assault, and extortion , or any of these crimes as they may be renamed in the future.

YES_NO_EXPLAIN_____
_____

2. Have you ever been found in any dependency action under RCW 13.34.030 (2)(b) to have sexually assaulted or exploited any minor or to have physically abused any minor?

YES_NO__EXPLAIN_____
_____

3. Have you ever been found by the court in a domestic relations proceeding under Title 26 RCW to have sexually abused exploited any minor or to have physically abused any minor?

YES_NO__EXPLAIN_____
_____

4. Have you ever been found in a disciplinary board final decision to have sexually abused or exploited any minor or to have physically abused any minor?

YES_NO__EXPLAIN_____
_____

The patrons and Onalaska School District are regulated by RCWs and contractual agreements regarding school visitation. RCW 28A.605.020 allows parent access to classrooms and the school as long as the observations do not disrupt the classroom/school procedures or learning activity.
Teachers also have the duty and right to monitor visitations and volunteers. They will evaluate visitations and volunteers to determine if it is a disruption to the procedures and learning in the classroom and/or school. Teachers may choose to discontinue visitations and volunteers.

I have read and understand the above information. My statements above are correct. Any false statements will be grounds for refusal to participate as a volunteer in the Onalaska School District.

_____ _____
Signature of Applicant **Date**

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How long have you been a resident of Washington State?

_____

If you have been a Washington State resident for *less than three (3) years, fingerprinting is required*. Please pick up a fingerprinting packet from the Onalaska District Office.

Fingerprint processing may take up to 45 days, so please plan accordingly.

Fingerprinting fees are the responsibility of the volunteer.

At this time, we are unable to accept out-of-state volunteers. We apologize for any inconvenience.

WASHINGTON STATE PATROL
Identification and Criminal History Section
PO Box 2527, Olympia, WA 98507-2527

REQUEST FOR CRIMINAL HISTORY INFORMATION
CHILD/ADULT ABUSE INFORMATION ACT
Chapter 486, Laws of 1987

REQUESTOR'S AGENCY/ADDRESS
Onalaska School District #300
Superintendent: Brenda Padgett
540 Carlisle Avenue
Onalaska, WA 98570

I certify that this request is made pursuant to and for the purpose indicated.

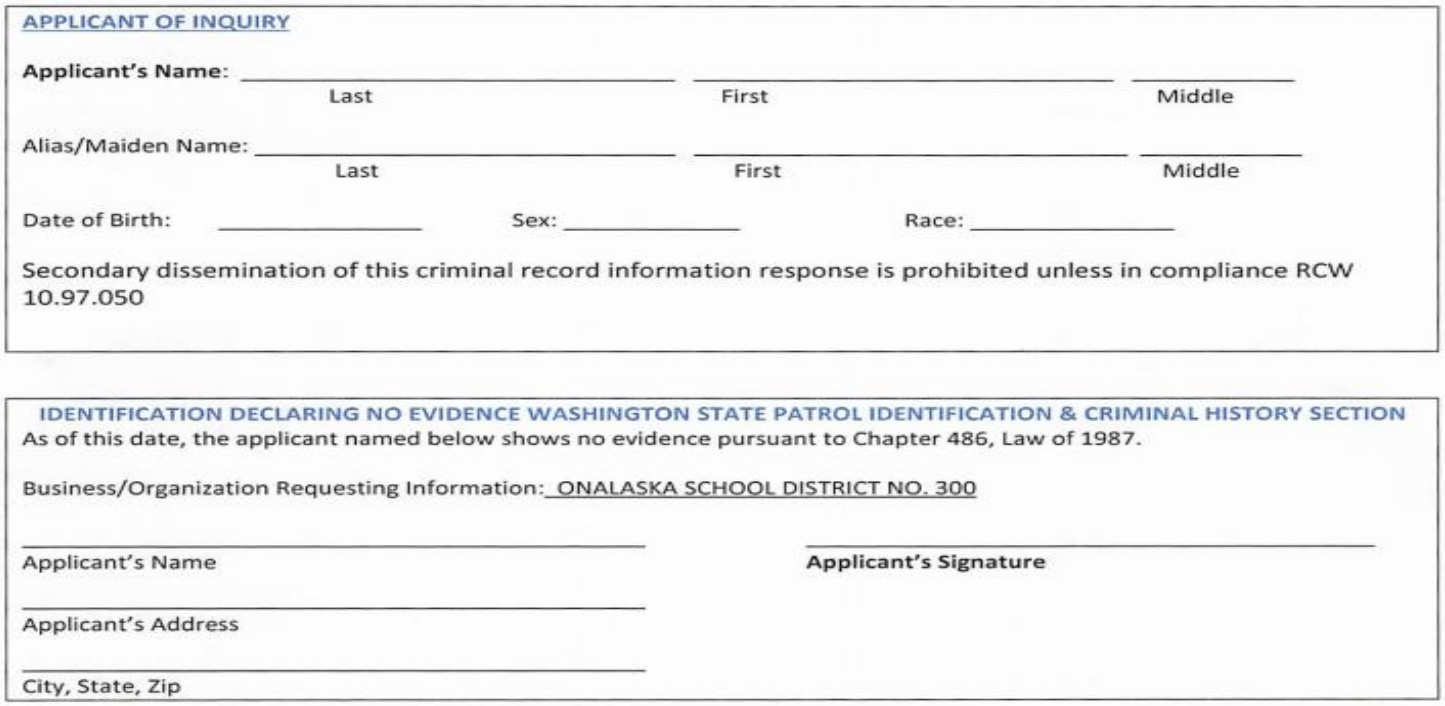
Bpadgett

Authorization: Brenda Padgett, Superintendent

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APPLICANT OF INQUIRY

Applicant's Name: _____ _____ _____
Last First Middle

Alias/Maiden Name: _____ _____ _____
Last First Middle

Date of Birth: _____ Sex: _____ Race: _____

Secondary dissemination of this criminal record information response is prohibited unless in compliance RCW 10.97.050

IDENTIFICATION DECLARING NO EVIDENCE WASHINGTON STATE PATROL IDENTIFICATION & CRIMINAL HISTORY SECTION
As of this date, the applicant named below shows no evidence pursuant to Chapter 486, Law of 1987.

Business/Organization Requesting Information: ONALASKA SCHOOL DISTRICT NO. 300

_____ _____
Applicant's Name **Applicant's Signature**

_____
Applicant's Address

_____
City, State, Zip

A quick note for volunteers:

- **Classroom Volunteers:** Please reach out to the teacher(s) you'd like to volunteer with by email to set up a time that works best.
- **Volunteer Coaches:** Watch your email for Safe Schools instructions and anything from A.D., Mr. Saade
- **All Volunteers:** If you don't hear from the District Office, that's good news — it means your background check is clear and you're all set to volunteer!

We're so grateful for your time and support — thank you for making a difference in the Onalaska School District!

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