INVITATION TO BID

PEOTONE COMMUNITY UNIT SCHOOL DISTRICT 207U

WASTE DISPOSAL AND RECYCLING SERVICES

Bid opening date:	October 23, 2026
Bid opening time:	10:00 AM CST
Bid opening location:	Peotone CUSD 207U District Office 212 W. Wilson St. Peotone, Illinois 60468

BID TIMELINE

Activity	Date
Issuance of the Invitation for Bid:	October 8, 2026
Contractor Deadline for Written Requests for Clarification/Questions:	October 19, 2026 by 1:00 p.m
Deadline for Submission of Bids:	October 23, 2026 by 10:00 a.m.
Bid Opening:	October 23, 2026 at 10:00 a.m.
Board Review and Awarded:	November 16, 2026

The Board reserves the right to modify any part of the above schedule.

INSTRUCTIONS AND GENERAL CONDITIONS

The Board of Education of Peotone Community Unit School District 207U, Will County, Illinois ("School District" or "Board") is formally requesting and accepting sealed bids for **WASTE DISPOSAL AND RECYCLING SERVICES** as designated in this Invitation to Bid. Sealed bids can be delivered by mail or delivered in person until 10:00 A.M. prevailing time on Friday, October 30, 2026. Sealed bids will be opened and read aloud at that time. All sealed bids must include a signed copy of the bid pricing proposal form and attached certifications.

Written Requests for Clarification/Questions:

Questions or clarifications regarding these bid specifications must be submitted in writing via email to Dr. Mark Cohen (mcohen@peotoneschools.org) no later than 1:00 PM on Monday, October 19th, 2026. If a written response is provided, the question and the response will be provided to all prospective bidders who have informed the District of their intent to bid and who have supplied Dr. Cohen with an email address. Updates will also be posted to the District's website on the Business Office page on the district website at www.peotoneschools.org.

Bid Submission:

Sealed bids will be time-stamped when received and included in the bid opening if received before the deadline. Peotone CUSD 207U cannot be held responsible for failures or delays in delivery. If the bid is not received by the specified date and time, it shall be excluded. Sealed bids can be mailed or delivered to:

Peotone CUSD 207U
Attn: Dr. Mark Cohen
WASTE DISPOSAL AND RECYCLING SERVICES BID
212 West Wilson Street
Peotone, IL 60468.

Bid Opening:

Bidders are welcome to attend the bid opening. Kindly inform Dr. Mark Cohen (mcohen@peotoneschools.org) of your desire to attend. Following the opening and recording of mailed bids, a tabulation of the bids will be prepared and can be e-mailed to each bidder and others requesting a copy of the bid tabulation.

Bids are the Property of the School District:

All completed bids and supporting documentation submitted shall be the property of the School District. Until such time as a Contract is awarded, no bidder, prospective or otherwise, shall be provided access to any supporting bid documents received by the School District. All supporting bid documents shall be held strictly confidential and shall be reviewed and evaluated solely by School District employees. Such documents shall not be released for distribution under the Freedom of Information Act until such time as the Contract has been awarded. Violation of this clause by any bidder, prospective or otherwise, shall result in automatic disqualification of the bidder from being awarded the Contract.

Right to Reject Any or All Bids:

The Board reserves the right to reject any or all bids, in whole or in part. A contract will be awarded only after a formal notice is given to a bidder pursuant to action by the Board. The Board of Education reserves the right to waive any and all irregularities and formalities with respect to bids. All decisions of the Board shall be considered final. The Board reserves the right to reject a bid from a bidder who, in the Board's opinion, does not exhibit past experience equal to the size and scope of this project or who does not submit the bid per the Invitation to Bid requirements.

BIDDER RESPONSIBILITY

Products and labor is to be delivered in accordance with the proposed specifications as prepared by the School District. The proposed specifications can be obtained by visiting the Peotone CUSD 207U website at www.peotoneshools.org. They are found under Menu > District Office > Business Office > Current Competitive Bid Projects. Each Bidder must meet or exceed all provided scope, materials, and services included in the bid specifications.

The bids with included specifications will be reviewed by the School District to determine the lowest responsible Bidder and will award the **WASTE DISPOSAL AND RECYCLING SERVICES** to this lowest responsible Bidder. If the provided specifications of the proposed scope, materials, and services do not meet or exceed those specified by the School District, the bid may be considered invalid.

No bid shall be withdrawn for a period of sixty (60) days after the bid's opening date without the consent of the School District.

It is the bidder's responsibility to inform the District of their intent to bid in order to receive updates prior to the bid deadline. This notice should be emailed to Dr. Mark Cohen at mcohen@peotoneschools.org.

The successful bidder shall be required to hold the District, its governing board, officers and employees harmless and does hereby indemnify the District, its governing board, officers and employees from and against every claim or demand which may be made by any person, firm, or other entity arising from or caused by any act of neglect, default or omission of bidder, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of District, its agents or employees.

Peotone CUSD 207U is not subject to Federal Excise Tax or Illinois Retailers Occupational Tax. Tax-exempt certificate will be provided when a contract is signed with the successful bidder.

Questions or clarifications regarding these bid specifications must be submitted in writing via email to Dr. Mark Cohen (mcohen@peotoneschools.org) no later than 1:00 PM on Monday, October 19, 2026. If a written response is provided, the question and the response will be provided to all prospective bidders who have informed the District of their intent to bid and who have supplied Dr. Cohen with an email address. Updates will also be posted to the District's website at www.peotoneschools.org.

The bidder should be responsible for complying with the provisions of the prevailing wages act for Will County and will comply with all other Illinois prevailing wage act requirements.

Insurance Requirements:

During the term of this Agreement, the Contractor, at its sole cost and expense, and for the benefit of the School District, shall carry and maintain the following insurance:

- Comprehensive general liability and property damage insurance, insuring against all liability of Contractor related to this Agreement, with a minimum combined single limit of One Million Dollars ($1,000,000.00) per occurrence and Two Million Dollars ($2,000,000) general aggregate.
- Professional Liability Insurance with limits in the per claim amount of not less than Two Million Dollars ($2,000,000.00) and the annual aggregate of not less than Three Million Dollars ($3,000,000).
- Automobile liability Insurance with a combined single limit of $1,000,000.
- Worker's Compensation: Statutory
    - Employer's Liability: $1,000,000 each accident-injury; $1,000,000 each employee-disease; $1,000,000 disease-policy.
    - Such insurance shall evidence that coverage applies to the State of Illinois and provide a waiver of subrogation in favor of School District 207U.
- Umbrella liability insurance with a minimum combined single limit of One Million Dollars ($1,000,000.00) per occurrence and One Million Dollars ($1,000,000) general aggregate.

The insurance shall include sexual abuse and molestation coverage. All insurers shall be licensed by the State of Illinois and rated A+-VII or better by A.M. Best or comparable rating service. The comprehensive general liability and property damage insurance policy shall name School District, its Board, Board members, employees, agents, and successors as an additional insured on a primary noncontributory basis with a waiver of subrogation in favor of the School District. The successful bidder shall provide School District with certificates of insurance and/or copies of policies reasonably acceptable to School District evidencing the existence of the coverage described above, including form and deductibles, during the duration of the contract. The failure to provide acceptable insurance shall be deemed a breach of the contract entitling the School District to terminate the contract immediately. All policies of insurance shall provide by endorsement that no coverage may be canceled, terminated, or reduced by the insuring company without the insuring company having first given at least 30 days prior written notice to School District by certified mail, return receipt requested. The

successful bidder must furnish to the School District all required insurance, and other documents, all within seven days after signing a Contract with the Owner.

Compliance with Federal, State and Local Law and Peotone Community Unit School District 207U Board of Education Policies:

The Vendor will comply with all federal, state and local laws, rules, ordinances and regulations, apply for, and obtain any required licenses and permits. The Vendor, including its employees and agents, shall be responsible for knowing the School District Board policies and administrative regulations concerning appropriate behavior of persons in schools and its facilities, including, for example, the prohibitions against sexual harassment and smoking, and shall comply with all such policies and regulations. The School District shall use its best efforts, as reasonably requested by the Vendor, to assist the Vendor in complying with any applicable federal, state or local laws, rules and regulations.

ILOHSA/OSHA Compliance:

Goods and services to be furnished by the Vendor and the Vendor's working conditions and employment practices shall comply with all applicable state and federal requirements, including the Occupational Safety and Health Act.

BOARD OF EDUCATION
PEOTONE COMMUNITY UNIT SCHOOL DISTRICT 207U
PEOTONE, WILL COUNTY ILLINOIS

BID SPECIFICATIONS

Peotone CUSD 207U is soliciting bids for: **WASTE DISPOSAL AND RECYCLING SERVICES** at the following sites:

- Connor Shaw Center: 212 West Wilson Street, Peotone, IL, 60468
- Peotone Elementary School: 426 N Conrad St, Peotone, IL 60468
- Peotone Junior High School: 1 Blue Devil Ln, Peotone, IL 60468
- Peotone High School: 605 W. North St, Peotone, IL 60468

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SCOPE OF SERVICES & SPECIFICATIONS

The contractor shall furnish all labor, materials, equipment (dumpsters), and transport necessary to manage solid waste and recycling streams for **four (4) school campuses** and **one (1) transportation facility**.

- **Adjusted Schedules:** The contractor must account for reduced pickup frequency during summer break months (mid-June through mid-August) and school holiday closures.
- **Overages and Extras:** Container lids must close completely. Any overflow or extra on-call hauls must be cleared within 24 hours of notification at a fixed rate specified in the pricing sheet.
- **Safety Protocols:** No trash collection or container maneuvering may happen on school grounds during student arrival or dismissal windows: **7:30 AM – 8:30 AM** and **2:30 PM – 3:30 PM**.

LOCATION SCHEDULE & PRICING SHEET

Bidders must supply flat monthly pricing for each facility based on the required container sizes and pick-up frequencies listed below.

A. School Facilities (4 Locations)

Location Name & Address	Container Size	Frequency	Monthly Cost (Fixed)
1. Connor Shaw Center 212 W. Wilson St.	2 Cubic Yard Garbage	2x per week	$ _____
2. Peotone Elementary School 426 N. Conrad St	8 Cubic Yard Garbage	3x per week	$ _____
3a. Peotone Junior High School 1 Blue Devil Dr.	4 Cubic Yard Garbage	5x per week	$ _____
3b. Peotone Junior High School 1 Blue Devil Dr.	2 Cubic Yard Recycle	1x per week	$ _____
3c. Peotone Junior High School - Athletic Field 1 Blue Devil Dr.	6 Cubic Yard Garbage	On-Call	$ _____
4a. Peotone High School 605 W. North St.	8 Cubic Yard Garbage	3x per week	$ _____
4b. Peotone High School 605 W. North St.	6 Cubic Yard Garbage	5x per week	$ _____

4c. Peotone High School 605 W. North St.	4 Cubic Yard Recycle	1x per week	$ _____

B. Support Facilities (1 Location)

Location Name & Address	Container Size	Frequency	Monthly Cost (Fixed)
5. District Transportation Center 103 N Harlem Ave	2 Cubic Yard *(Must handle industrial/shop waste)*	1x per week	$ _____

TOTAL BASE MONTHLY CONTRACT PRICE: $ _____

ESTIMATED ANNUAL BASE CONTRACT TOTAL: $ _____

C. Ancillary Fees & On-Call Services

- **Extra Unscheduled Pick-up Rate:** $ _____ per yard / container tip.
- **30-Yard Roll-Off Open Top Dumpster (Delivery & Reset Fee):** $ _____ per haul.
- **10-Yard Roll-Off Open Top Construction Dumpster (Delivery & Reset Fee):** $ _____ per haul.
- **Tonnage Fee for Roll-Off** (if applicable): $ _____ per ton.

☐	By checking this box, you acknowledge receipt of any addendum(s) issued by the school district. **Failure to do so may subject the bidder to disqualification.**

CONTRACT TERM AND RENEWAL

6.1 Initial Term

This Contract shall become effective on **November 17, 2026** ("Effective Date"), and shall remain in full force and effect for a period of three (3) consecutive years, terminating at midnight on **November 16, 2029** ("Initial Term"), unless terminated earlier in accordance with the provisions set forth herein.

6.2 Option to Extend

The Board of Education reserves the sole right and option to extend this Contract for up to **two (2) additional one-year periods** (each an "Option Year"):

- **Option Year 1:** November 17,2029 – November 16, 2030
- **Option Year 2:** November 17,2030 – November 16, 2031

To exercise an option year, the District must provide written notice to the Contractor at least **ninety (90) days prior** to the expiration of the current term. Extension of the contract shall be subject to mutual agreement on pricing adjustments (pursuant to Section 6.3) and satisfactory performance evaluations by the District.

6.3 Price Adjustments for Option Years

Pricing shall remain **fixed and firm** for the entire three-year Initial Term. For any exercised Option Year, price adjustments shall not exceed the percentage of change in the Consumer Price Index (CPI-U: All Urban Consumers, US City Average) for the trailing 12-month period, or **three percent (3%)**, whichever is less.

6.4 Non-Appropriation of Funds (Illinois School Code Compliance)

The Contractor acknowledges that the District is a governmental entity dependent upon the appropriation of public funds. Payment obligations beyond the current fiscal year are contingent upon the Board of Education appropriating funds for this Contract in subsequent fiscal budgets.

If the Board of Education fails to appropriate sufficient funds for this Contract in any fiscal year, the District shall have the right to terminate this Contract without penalty, liability, or further obligation upon **thirty (30) days' prior written notice** to the Contractor.

CERTIFICATION OF ELIGIBILITY TO ENTER INTO PUBLIC CONTRACTS

The undersigned hereby certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

Company Name: _____

Address: _____

Date: _____ By: _____

Signature: _____

Title: _____

Phone Number : _____

IMPORTANT: THIS CERTIFICATION MUST BE EXECUTED AND SUBMITTED WITH BID