

CSCS School Contact Guide

Office Address

Jr./Sr. High School

8455 County Route 125, Campbell NY 14821

Savona Elementary School

64 East Lamoka Ave, Savona NY 14843

Bus Garage

8242 State Route 415, Campbell NY 14821

Phone Number

607 527-9800

Website

WWW.CSCSD.ORG



Table of Contents

- **School Contacts General List**
- **Elementary & Jr/Sr High School**
- **Special Education Contacts**
- **Athletics Contacts**
- **Extra-Curricular/Clubs Contacts**
- **Transportation Contacts**
- **Facilities Building & Grounds Contacts**

The purpose of this document is to share with our community the process of contacting the school regarding questions, ideas, and concerns on all topics.

Each heading shows a general contact structure for each building/department of our school.





CS Contact List for Parents and Community



School Phone Number - (607) 527-9800

Online Information - WWW.CSCSD.ORG

Savona Elementary

Main Office/Principal - 4020

Attendance - 4020

Nurse - 4026

District Office

District Clerk/Supt - 1210

Business Office - 1216

Tax Collector - 1406

Jr/Sr High School

Main Office/Principal -1013

Attendance - 1012

Nurse - 1023

Guidance - 2708

Transportation

Bus Garage - 5003

Athletics

Athletic Director - 6001

Building & Grounds

Director of Facilities - 1306

Special Education

CSE Chair - 3904

Director - 3906

Curriculum & Homeschool

Curriculum Director - 1222

Technology & M-Vento Homeless

Director of Technology - 1207

[Click Here for Staff Directory](#)

Elementary & High School Contacts Made Easy



Academics

Contact the teacher for questions about academic concerns first. If then you have more questions, contact the assistant principal or principal. Contact the director of curriculum for district overview of school curriculum

Behavior

Discuss behavior issues with the classroom teacher first. If then you have more questions, contact the assistant principal or principal.

[Click here for Code of Conduct.](#)

Classroom concerns

Contact your child's teacher first and express concerns. If still have questions, reach out to assistant principal or principal.

Special Services (Counseling, Schedules, College & Career Planning)

Elementary - Contact classroom teacher.
Jr/Sr High - Contact school counselor

What events are coming up?

- Check our website: www.cscsd.org
- Check classroom newsletters and principal newsletters.

Health Questions

Contact School Nurse:

- Immunizations
- Doctor notes
- Physicals

[Click Here For:](#)

CSCS School Website

Elementary Webpage

Jr/SR High Webpage

Athletics Webpage

Health Services/Nurse

Attendance

Contact the Main Office or sign up for the Schooltool Parent Portal for general information.

For general concerns, speak to student's teacher, for major concerns speak to the assistant principal if needed.

Special Education Services

My Child Does Not have an IEP or 504 Plan
...but I'm wondering if my child needs services.



**Classroom
Teacher**



Principal



CSE Chair



**Director of Special
Education**

Step 1 - Start Here

Reach out to classroom teacher first and ask about how your child is doing academically, socially, and behaviorally. Great conversation for parent teacher conferences, but you can always request a parent teacher conference.

Step 2 - Request meeting

Continue conversations with teacher, if concerns are growing request a meeting with teacher and assistant principal or principal to talk about options. Discuss MTSS supports (Tier 1, 2, 3).

Step 3 - Pre-Referral Process

Follow processes set up for Tier 2 or 3 intervention services and track student progress. If student has a possible medical condition that is interfering with learning possibly set up an appointment with pediatrician.

Step 4 - Are the supports working?

Continue to meet with teacher and analyze your child's progress with interventions.

Step 5 - Referral Process

If your child is not making adequate growth with interventions in place, talk to the CSE chair and/or the director of special education to determine the best next steps, including a possible referral for a special education evaluation.

**[*Click Here for
Parent Special Education
Dept. Webpage for
information regding
parent's rights and
information](#)**

Special Education Services

My child has an IEP or 504 plan and I have questions

**Classroom
Teacher**



**Special Education
Teacher**



CSE Chair



**Director of Special
Education**

Academics

Reach out to classroom and special education teacher first. For larger concerns reach out to assistant principal and/or principal, and director of special education.

Attendance

Contact the main office or sign up for the Schooltool Parent Portal for general information.

For general concerns, speak to student's teacher, for major concerns speak to the assistant principal if needed.

Requesting a Meeting

Reach out to classroom teacher/special education teacher or provider first.

Reach out to CSE Chair for questions regarding CSE meetings and to officially request a meeting.

Discipline

Communicate with the teacher with whom the behavior is happening. Reach out to assistant principal or principal for questions regarding a discipline referral.

How do I Learn about Services?

*Click Here for
Parent Special Education Dept.
Webpage for information regarding
parent's rights and information



Contacting Athletics for Support



[Click Here For Athletic Webpage](#)

How do I sign my Child up for a sport?

Click on sports sign ups on website.

Concerns

Questions regarding playing time, practice routines, coaching strategies should start with the coach first.

Game Schedule

- Check school Athletic website
- Utilize Parent Square communication app.

Eligibility

Questions about policies go to the Athletic Director

Injuries

Report any issues to the coach immediately.

Academic Watch List

[Click Here for Explanation.](#)

Contact child's teacher of subject(s) of concern. Contact coach regarding playing concerns.



Extra Curricular/Music Department

**Teacher/
Advisor**



Principal



Superintendent

How does my child join a club or ensemble?

Clubs and activities are advertised to students in school and through Parent Square Communications.

Concerns

Questions regarding club meetings, event logistics, start with the Teacher/Advisor first. Then reach out to Assistant Principal and/or Principal

Event Schedule

- Check website: www.cscsd.org
- Contact Teacher/Advisor
- Utilize Parent Square Communication

**Click Here for List of Extracurricular
Activities and Clubs Available to Students:**

Jr/Sr High School

Elementary School

Academic Watch List

[Click Here for Explanation.](#)

Contact child's teacher of subject(s) of concern.
Contact advisor regarding participation concerns.



Transportation Contact Scenarios



[Click Here for Transportation Department WebPage](#)

Bus Behavior

Speak to bus driver first, if further support is needed contact school assistant principal.

Safety Concerns regarding traffic, bus mechanics, or driving.

Report concerns to the district transportation director.

Questions regarding bus route, pick up and drop off.

Reach out to the transportation supervisor.

Reporting Unsafe Bus Passes

Inquire with the transportation office for assistance.

General Questions

Speak with the dispatcher for route inquiries.



Facilities & Grounds Scenarios



[Click Here for Building & Grounds Webpage](#)

Maintenance

If you notice something, ie, fallen tree, broken window, graffiti, etc. contact main office.

Urgency

If you notice something that is an immediate danger to others, please dial 911.

Facility Community Use

Complete Facilities Use form on our website: [Click Here](#)

Parking

Address parking concerns with the school principal.

Security

Contact school principal or SRO with safety & Security concerns.

School grounds are not accessible to the community during school hours.



We Are Here

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