PERSHING COUNTY SCHOOL DISTRICT

Dennis L. Holmes, Superintendent of Schools
Jonathan Reynolds, Principal, Pershing County High School
Shea B. Murphy, Principal, Pershing County Middle School
William Harvey, Principal, Lovelock/Imlay Elementary Schools

POSITION ANNOUNCEMENT

POSITION: SCHOOL BUS DRIVER – Grass Valley

SALARY: $18.68 to $30.72 per hour depending upon experience. Benefits for this position include employer-paid medical, dental, life, and vision insurance, plus employer paid Public Employees' Retirement (36.75%), personal days and sick leave.

HOURS: 180 days per school year

STARTING DATE: ASAP

QUALIFICATIONS:
Any combination of training, education, and experience that would provide the required knowledge and abilities such as:

- High school diploma or equivalent, minimum of ten hours of state approved classroom and field training
- Valid CDL Class A/B with all proper endorsements and a valid Nevada School Bus Operator Certificate
- Knowledge of safe driving practices; the Nevada School Bus Standards and Operations Procedures Manual as it applies to the operation of vehicles in transporting school children
- Knowledge of basic preventive maintenance requirements of automotive equipment; basic first aid practices; and recordkeeping practices
- Ability to communicate well with students and to handle all types of behavior and crisis situations
- Ability to drive a school bus and other automotive equipment safely and efficiently; maintain discipline among school children in the vehicle; maintain close communication with school authorities regarding routes, schedule, and pupil conduct; make bus and other inspection reports clearly and accurately; perform first aid as needed; work well with those contacted in the course of work and cooperate willingly with the faculty and fellow co-workers; maintain regular attendance and good physical condition
- Must be willing to work trips and drive other routes as assigned
- Must be willing to attend safety training and new employee orientation meetings
- Bus Drivers are subject to random drug and alcohol testing

RESPONSIBILITIES:
Route driver for the Grass Valley area and may also transport students and staff safety to and from athletic events, field trips, etc. Perform pre-trip and post-trip safety checks of bus. Need to communicate well with students, staff, and public and be able to complete necessary paperwork. Works closely with the Transportation Supervisor and parents with regard to pupil conduct on buses. Provides special care and assistance as appropriate if passengers have a disability. Clean bus daily including sweeping and mopping floors, washing front and rear windows. Promptly reports any mechanical irregularities, unusual handling or operating characteristics observed by sight, sound, smell or touch. Maintains mileage, load and time records as required. Performs other duties as assigned.

APPLICATION AND CLOSING DATE:
All people interested in this position must submit a letter of interest and have on file a completed application at the District Office, 1150 Elmhurst Avenue, Lovelock, NV. **Applications will be accepted until the position is filled.** Application form and full position description is available online at district website: www.pcsdnv.com

Application materials will be reviewed to determine those who possess the most appropriate qualifications. Those applicants selected for interview will be notified of the schedule. The successful applicant will be determined by the evaluation of experience and education and ability to meet qualifications. For further information contact:

Tom Donaldson, Operations Director
District Bus Shop, 1100 Jamestown, Lovelock, NV 89419
(775) 273-2205 tdonaldson@pcsdnv.com

PCSD is an affirmative action, equal employment opportunity institution and does not discriminate based on race, color, national origin, sex, religion, disability, sexual orientation or gender identity or expression.

Posted: 03/18/2026 (All official employment offers will be made in writing)