Antioch Unified School District
Board of Education

M I N U T E S

November 13, 2024
Regular Board Meeting

1. **Opening: 6:00 PM** (Antioch Unified School District, District Office, 510 G Street, Antioch, CA 94509)

   A. **Call to Order and Establishment of Quorum**

   Present: Vice President Mary Rocha, Trustee Gary Hack, Trustee Dr. Jag Lathan, Trustee Dr. Clyde Lewis

   President Antonio Hernandez arrived at 6:57 PM.

2. **Closed Session:**

   A. Conference with Labor Negotiator - Agency Negotiator, Dr. Robert Martinez: Employee Organization, Antioch Education Association and California School Employees Association, Chapter 85

   B. Public Employee: Discipline/Dismissal/Release [Pursuant to Government Code § 54957]

3. **Recall to Open Session: 7:00 PM** (Roll Call and Reestablishment of Quorum)

   A. **Reestablishment of Quorum**

   Present: President Antonio Hernandez, Vice President Mary Rocha, Trustee Gary Hack, Trustee Dr. Jag Lathan, Trustee Dr. Clyde Lewis.

   B. **Reports from Closed Session**

   There was no reportable action from Closed Session.

   C. **Flag Salute:** The pledge was led by Trustee Hack.

   D. **Approval of Minutes for the Regular Board of Education Meeting of October 30, 2024**

   Motion: Approve the Minutes of the Regular Board of Education meeting of October 30, 2024. **Moved by**: Dr. Clyde Lewis. **Seconded by**: Mary Rocha. **Vote**: Motion carried by a 5-0 vote. **Yes:** Gary Hack, Antonio Hernandez, Dr. Jag Lathan, Dr. Clyde Lewis, Mary Rocha.

4. **Recognitions**

   A. **Antioch Unified School District Outgoing Board Member(s) - Thanks and Appreciation of Service to the District**

Acting Superintendent Dr. Robert Martinez thanked Board Trustees Gary Hack and Dr. Clyde Lewis for their service to the District. Trustee Hack and Trustee Dr. Lewis were presented with their trustee portraits.

President Hernandez expressed his gratitude to Trustee Hack and Trustee Dr. Lewis for their leadership and continued support of the students.

Vice President Rocha expressed her admiration of Trustee Hack and Trustee Dr. Lewis and shared her appreciation for their service.

Trustee Dr. Lathan thanked Trustee Hack and Trustee Dr. Lewis for their work and shared her hope that they will enjoy their time off and continue to serve the students.

Trustee Hack shared his history with Antioch Unified School District and his experience as a teacher and a principal. He shared how much he enjoys the students and how lucky he was to be involved in education.

Trustee Dr. Lewis reflected on his time as a Board member and shared some of the achievements of the Board. Trustee Dr. Lewis shared that he has established funds for scholarships in honor of his friend Tracy Graves Smith and in honor of his mother, who he lost during his tenure as a Board member.

5. **Superintendent Reports:**

   A. **Superintendent Reports**

   Acting Superintendent Dr. Martinez reported on several events, including the Boys in Action event held at Black Diamond Middle School, the high school pathway selection night, the unified soccer game, and the "Big Little" game. Dr. Martinez shared information regarding the upcoming Ruby Bridges walk to school event. Dr. Martinez shared news of the passing of former principal Phyliss James and shared his condolences to those who had been touched by her positivity and grace.

6. **School Reports:**

   A. Emmalyn Miller, Deer Valley High School ASB President, provided recent school updates which included student activities, student achievements, and academy program highlights.

7. **Public Comments:**

   A. **Individuals to Address the Board Regarding Items Not on the Agenda from the Public**

   Velma Wilson acknowledged the passing of Phyliss James and announced the date and location of the celebration of life for Ms. James. Ms. Wilson shared that the Dr. Martin Luther King Jr. event is coming up on January 20th.

   B. **Individuals to Address the Board Regarding Items Not on the Agenda from District Employees**

Laura Boet shared her concerns regarding the facilities at Fremont Elementary School, including the lack of restroom facilities near some classrooms and student drop off and pickup areas. Ms. Boet encouraged the Board to consider the needs of Fremont Elementary School when making decisions on the urgency of the rebuilding of the school.

8. District Reports:

   A. **Reading Program Update**

   Literacy Coordinator Debroah Meylan presented information on the District's elementary reading instruction and implementation. The presentation included the District's literacy mission and goals, the reading curriculum currently being implemented, the multi-tierd system of supports, literacy assessments, and the continuum of professional development opportunities available to staff.

   A trustee highlighted the assessment process.

   A trustee asked how the current programs benefit EL students. Ms. Meylan emphasized that the program is cyclical and routine and this repetitiveness benefits students by allowing them routine opportunities to learn.

   Public speaker Velma Wilson thanked Ms. Meylan for her presentation and expressed her concern that there is a need for literacy support in the middle schools. Ms. Wilson also expressed her appreciation of the Newcomer Center. Associate Superintendent Christine Ibarra shared the current literacy opportunities available to middle school students.

   A trustee shared her observations of the District's growth in literacy support and expressed her agreement that there needs to be more support for middle school students.

9. Hearings: None

10. Public Presentations: None

11. Consent Calendar:

   A. **Approval of All Consent Items**

   B. **Purchase Order Report 2024-25-07**

   C. **Payroll Summary Report - October 2024**

   D. **Accounts Payable Batch Totals Report - October 2024**

   E. **Accounts Payable Checks Summary Report - October 2024**

   F. **Agreement to Transfer Lease Assignment**

   G. **Approval to Declare Assets as Surplus and/or Obsolete**

   H. **HKIT Architects Proposal for the Fremont Elementary School to Add an Administrative Building and Classroom, and Multi-Purpose Room**

Laura Boet expressed her support for the Fremont rebuild timeline. Ms. Boet also expressed her support of HKIT Architects and complimented a former project they completed in another school district.

I. **HKIT Architects Proposal for the Orchard Park School K-8, New Cafeteria, New Gym, and Renovation of (E) Cafeteria space into Science Classrooms**

J. **Renewal of Services with the Super Co-Op for United States Department of Agriculture Foods**

K. **Certificated Human Resources Report 2024-25-6**

L. **Classified Human Resources Report 2024-25-6**

M. **Contra Costa Special Education Local Plan Area (SELPA) Master Contract with Building Connections Academy Martinez**

N. **Contra Costa Special Education Local Plan Area (SELPA) Master Contract with California Therapy Alliance, Inc**

O. **Contra Costa Special Education Local Plan Area (SELPA) Master Contract with Change Academy at Lake of the Ozarks (CALO)**

P. **Services Agreement with Lincoln HOPE Services for 2024-2025**

Q. **Services Agreement with Marenem, Inc.**

Items F. *Agreement to Transfer Lease Assignment*, H. *HKIT Architects Proposal for the Fremont Elementary School to Add an Administrative Building and Classroom, and Multi-Purpose Room,* I. *HKIT Architects Proposal for the Orchard Park School K-8, New Cafeteria, New Gym, and Renovation of (E) Cafeteria space into Science Classrooms,* O. *Contra Costa Special Education Local Plan Area (SELPA) Master Contract with Change Academy at Lake of the Ozarks (CALO)* and P. *Services Agreement with Lincoln HOPE Services for 2024-2025* were pulled for discussion.

A trustee requested clarification on the parties to the lease. The current lessee and proposed lessee spoke to their roles, and Associate Superintendent Liz Robbins clarified that the District owns the land on which the buildings sit, and the lease will be transferred for commercial and retail business operations.

A trustee followed up on the community engagement opportunities regarding the building projects at Fremont Elementary and Orchard Park School. Associate Superintendent Robbins clarified that staff and community engagement opportunities are included and have been included in design meetings.

A trustee asked how we select an architect. Associate Superintendent Robbins shared the current practice and process regarding how architects are selected.

A trustee asked how many students are attending out-of-state nonpublic schools. Associate Superintendent Christine Ibarra shared that she doesn't have the exact count but that there

are not many instances in which it is determined the student requires an out-of-state residency program.

A trustee asked for clarification on the services that will be provided by Lincoln. Associate Superintendent Ibarra shared that this agreement is for the provision of community resource coordinators through the STOPS Grant.

Motion: Approve all Consent Items A through Q as presented. **Moved by:** Dr. Clyde Lewis. **Seconded by**: Mary Rocha. **Vote:** Motion carried by a 5-0 vote. **Yes:** Gary Hack, Antonio Hernandez, Dr. Jag Lathan, Dr. Clyde Lewis, Mary Rocha.

12. Action Items:

A. **Establish the Date for the Annual Organization Meeting**

Motion: Approve December 18, 2024, as the date for the annual organization meeting of the Board. **Moved by**: Mary Rocha. **Seconded by**: Dr. Clyde Lewis. **Vote**: Motion carried by a 5-0 vote. **Yes:** Gary Hack, Antonio Hernandez, Dr. Jag Lathan, Dr. Clyde Lewis, Mary Rocha.

13. Items for Information/Discussion/Action by the Board:

A. **Discussion of Potential Superintendent Search Firms and Process for Identifying the Next Superintendent**

Acting Superintendent Dr. Martinez provided the Board and the public with potential action steps and a timeline to consider regarding the identification and selection of a permanent superintendent.

There was a consensus by the Board that the District will initiate the RFP process, and then the Board will review the received proposals.

B. **Discussion of Board Goal Development Process**

The Board discussed the process of developing the Board's goals.

There was a consensus of the Board to include consultation services for Board goal development in the RFP for superintendent search firm services.

14. Resolutions for First Reading: None

15. Resolutions for Immediate Action:

A. **Resolution 2024-25-37 Antioch Charter Academy II, Charter Petition Renewal**

Motion: Adopt Resolution 2024-25-37 Antioch Charter Academy II, Charter Petition Renewal as presented. **Moved by**: Mary Rocha. **Seconded by**: Dr. Clyde Lewis. **Vote**: Motion carried by a 5-0 vote. **Yes:** Gary Hack, Antonio Hernandez, Dr. Jag Lathan, Dr. Clyde Lewis, Mary Rocha.

B. **Resolution 2024-25-41 Authorizing Provisional Internship Permit (PIP)**

Motion: Adopt Resolution 2024-25-41 Authorizing Provisional Internship Permit (PIP). **Moved by**: Dr. Clyde Lewis. **Seconded by**: Mary Rocha. **Vote**: Motion carried by a 5-0 vote. **Yes:** Gary Hack, Antonio Hernandez, Dr. Jag Lathan, Dr. Clyde Lewis, Mary Rocha.

16. Resolutions for Second Reading and Action: None

17. Board Policies for First Reading:

    A. **New Board Policy 0415.1 Racial Equity**

    B. **Revised Board Policy 4033, Lactation Accommodation**

    C. **Revised Board Policy 4218.1, Dismissal/ Suspension/ Disciplinary Action**

18. Board Policies for Second Reading and Action:

    A. **Revised Board Policy 4030, Nondiscrimination in Employment**

    B. **Revised Board Policy 4040 and Exhibit (E1), Employee Use of Technology**

    C. **Revised Board Policy 4119.11/4219.11/4319.11 Sexual Harassment**

    D. **Revised Board Policy 5144 Discipline**

    E. **Revised Board Policy 5144.1 Suspension and Expulsion Due Process**

    F. **Revised Board Bylaw 9320 Meeting and Notices**

    G. **Revised Board Bylaw 9322 Agenda/Meeting Materials**

    Motion: Adopt Revised Board Policies A through G as presented. **Moved by**: Dr. Clyde Lewis. **Seconded by**: Mary Rocha. **Vote**: Motion carried by a 5-0 vote. **Yes:** Gary Hack, Antonio Hernandez, Dr. Jag Lathan, Dr. Clyde Lewis, Mary Rocha.

19. Information Items for General Information:

    A. **Revised Administrative Regulation 4030, Nondiscrimination in Employment**

    B. **Revised Administrative Regulation 4119.11/4219.11/4319.11, Sexual Harassment**

    C. **Administrative Rule 5144.1 Suspension and Expulsion Due Process**

    D. **Administrative Rule 5144.2 Suspension and Expulsion Due Process**

20. Future Agenda Items from Board Members: None

21. Individuals to Address the Board Regarding Items Not on the Agenda Which Exceeded the First 30-Minute Session Limit:

    There were no additional comments.

22. Reports/Comments from Board Members:

    President Hernandez shared the role of school boards and emphasized the importance and value of board decisions and the responsibility to earn trust within the community.

Trustee Dr. Lathan reported that she visited Kimball, Marsh, Jack London, and Grant Elementary Schools and Bidwell High School. Trustee Dr. Lathan also reported that she attended a special education parent meeting at Black Diamond Middle School.

Trustee Dr. Lewis reported that he will be awarding scholarships to staff and a student and will work with the District to award these scholarships.

23. **Future Meetings:**

Regular Board of Education meetings are scheduled for December 18, 2024, and January 29, 2025.

24. **Adjournment: 8:59 PM**

Motion: Adjourn the Board of Education meeting in honor of former Principal Phyliss James. **Moved by:** Mary Rocha. **Seconded by:** Gary Hack. **Vote:** Motion carried by a 5-0 vote. **Yes:** Gary Hack, Antonio Hernandez, Dr. Jag Lathan, Dr. Clyde Lewis, Mary Rocha.

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Antonio Hernandez, President Dr. Robert A. Martinez, Acting Superintendent