

Name	
Date Completed	
Address	
Email	
Phone(s)	
Are you eligible to work in US?	
Are you at least 18 years old?	
Can you work any shift?	
If no, explain	
Can you work overtime, including weekends?	
Are you able to perform the essential function of the job for which you are applying...?	
EMPLOYMENT DESIRED	
Date you can start	
Hourly rate/Salary desired	
Position desired	
Are you currently employed?	
If so, may we inquire of your present employer?	
Have you ever worked for the City before	
Explain, if yes	
Do you know anyone who works for the City?	
If yes, who?	
EDUCATION & OFFICE SKILLS	
High School	
Location	
Degree Received	
Subjects studied/Major	
College or University	
Location	
Degree Received	
Subjects studied/Major	
Trade or Business School	
Location	
Degree Received	
Subjects studied/Major	
EMPLOYMENT HISTORY (Include your last seven (7) years of employment history, including periods of unemployment starting with the most recent and working backwards in time.) Incomplete information could disqualify you from further consideration.	
From what date	
To what date	
Employer Name	
Telephone	
Job Title	
Address	
Immediate Supervisor and title	
Summarize the nature of work performed & job responsibilities (limit 100 characters)	
Reason for leaving (limit 100 characters)	
From what date	
To what date	
Employer Name	
Telephone	
Job Title	
Address	
Immediate Supervisor and title	

Summarize the nature of work performed & job responsibilities (limit 100 characters)	
Reason for leaving (limit 100 characters)	
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From what date	
To what date	
Employer Name	
Telephone	
Job Title	
Address	
Immediate Supervisor and title	
Summarize the nature of work performed & job responsibilities (limit 100 characters)	
Reason for leaving (limit 100 characters)	
Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain.	
REFERENCES	
Name	
Address	
Phone	
Email	
Company	
Years Acquainted	
Name	
Address	
Phone	
Email	
Company	
Years Acquainted	
Name	
Address	
Phone	
Email	
Company	
Years Acquainted	
DISCLAIMER & SIGNATURE	
<p>I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for the City of Marion to hire me. If I am hired, I understand that either the City of Marion or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of the City of Marion has the authority to make any assurance to the contrary.</p> <p>I attest with my submission that I have given the City of Marion true and complete information on this application. No requested information has been concealed.</p> <p>I authorize the City of Marion to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.</p> <p>Submission of this form constitutes acceptance of terms and conditions.</p> <p>This application is valid only for 60 days from the date submission.</p>	