

**MELROSE PUBLIC UTILITIES COMMISSION
SPECIAL MEETING
THURSDAY, JANUARY 9, 2025– 7:00 A.M.**

A.I. #1 CALL TO ORDER/ROLL CALL

The Melrose Public Utilities Commission met in a Special Meeting on Thursday, January 9, 2025, at 7:10 a.m. pursuant to due notice being given thereof. Present were Commission Members Eric Seanger, Jeremy Kraemer, and Joe Finken, City Administrator Colleen Winter, and City Clerk Patti Haase. Chair Seanger called the meeting to order.

A.I. #2 OATH OF OFFICE

The Council at its January 7, 2025, meeting reappointed Jeremy Kraemer to the Melrose Public Utilities Commission for a three-year term and Joe Finken to the Melrose Public Utilities Commission as the Council Representative for a one-year term. City Administrator Winter administered the Oath of Office to Mr. Kraemer and Mr. Finken.

A.I. #3 APPROVAL OF AGENDA

A motion was made by Mr. Finken, seconded by Mr. Seanger and unanimously carried to approve the agenda as submitted.

A.I. #4 OLD BUSINESS

- a. Mediation on the AFSCME Contract was held on Thursday, January 2, 2025. The Commission reviewed the proposed mediated wages and AFSCME Contract.

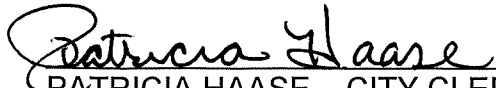
A motion was made by Mr. Kraemer, seconded by Mr. Finken and unanimously carried approving the mediated wages and AFSCME Contract as presented.

- b. No applications were received for the Electric Supervisor position. The Commission discussed the position and the next steps. The Commission by consensus directed staff to repost the Electric Supervisor position with a wage scale of \$4 over the newly approved journey lineworker wage. City Administrator Winter stated that the department has begun cross training on SCADA, Sensus & Utilismart as well as inventory reporting

After further discussion a motion was made Mr. Finken, seconded by Mr. Kraemer appointing Commission Member Seanger to meet with City Administrator Winter and MRES official to layout tasks and a timeline for those tasks, and require MRES to be on site at least twice a month.

A.I. #4 ADJOURNMENT

A motion was made by Mr. Finken seconded by Mr. Kraemer and unanimously carried that the meeting be adjourned at 7:17a.m.


PATRICIA HAASE – CITY CLERK