

**MELROSE PUBLIC UTILITIES COMMISSION
SPECIAL MEETING
FRIDAY, APRIL 4, 2025– 6:30 A.M.**

A.I. #1 CALL TO ORDER/ROLL CALL

The Melrose Public Utilities Commission met in a Special Meeting on Friday, April 4, 2025, at 6:30 a.m. pursuant to due notice being given thereof. Present were Commission Members Eric Seanger, Jeremy Kraemer, and Joe Finken, City Administrator Colleen Winter, and City Clerk Patti Haase. Chair Kraemer called the meeting to order.

A.I. #2 APPROVAL OF AGENDA

A motion was made by Mr. Seanger, seconded by Mr. Finken and unanimously carried to approve the agenda as submitted.

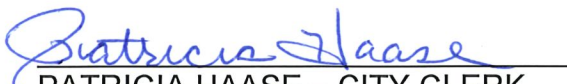
A.I. #3 OLD BUSINESS

- a. The Commission reviewed the three candidates for the Electric Line Supervisor position.

After further discussion a motion was made by Kraemer, seconded by Mr. Finken and unanimously carried approving the hiring of Mr. Justin Henrichs as the Electric Line Supervisor. A motion was then made by Mr. Finken, seconded by Mr. Kraemer and unanimously carried offering Step 3, with a six-month review, and a step increase at 12 months upon a favorable review.

A.I. #4 ADJOURNMENT

A motion was made by Mr. Seanger seconded by Mr. Finken and unanimously carried that the meeting be adjourned at 6:45 a.m.


PATRICIA HAASE – CITY CLERK