

**MELROSE CITY COUNCIL
SPECIAL MEETING – AUDIT REVIEW
WEDNESDAY, JUNE 18, 2025– 5:30 P.M.**

A.I. #1 CALL TO ORDER/ROLL CALL

The Melrose City Council met in a Special Meeting on Wednesday, June 18, 2025, at 5:30 p.m. pursuant to due notice being given thereof. Present were Council Members Travis Frieler, Joeline Wieling, Mark Niehoff, and Acting Mayor Tony Klasen. City Administrator Colleen Winter, Finance Director Jackie Niehaus, and City Clerk Patti Haase. Mayor Joe Finken was absent. Acting Mayor Klasen presided thereat.

A.I. #2 APPROVAL OF AGENDA

A motion was made by Mr. Frieler seconded by Ms. Wieling and unanimously carried to approve the agenda as submitted.

A.I. #3 REPORTS

- a. The Melrose City Council viewed a recorded presentation from City Auditor, Justin Nilson from Abdo, Eick & Meyers, LLP, of the 2024 Audit Reports for the year ended December 31, 2024, for the General and Utilities Funds.

Mr. Nilson reviewed the management communication presentation for the City's General and Utilities Funds, which outlines the highlights of the 2024 Audit. He stated that the City's audit received a clean opinion and that the audit controls included a thorough review of the draft audit.

Mr. Nilson also provided additional information for trend and peer group analysis.

Mr. Nilson stated they encountered no significant difficulties in dealing with management in performing their audit. He was able to provide a clean opinion on the audit statement, which meant there were no internal findings.

A motion was made by Ms. Wieling seconded by Mr. Travis Frieler and unanimously carried approving the 2024 audit, as presented.

A.I. #4 ADJOURNMENT

A motion was made by Ms. Wieling, seconded by Mr. Niehoff and unanimously carried to adjourn the meeting at 5:51 p.m.



PATRICIA HAASE – CITY CLERK